



**COUNTY OF MENDOCINO**  
**Executive Office**  
Central Services Division

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**COUNTY OF MENDOCINO ♦ REQUEST FOR PROPOSAL**  
**ADDENDUM No. 2**

***Information Technology Master Plan***

RFP No.	<b>08-17</b>
Addendum Issue Date:	<b>May 3, 2017</b>
RFP Issue Date:	<b>April 6, 2017</b>
RFP Submission Deadline:	<b>May 10, 2017 - 2:00 pm</b>

**GENERAL RFP CLARIFICATION PROVIDED TO ALL VENDORS AND POTENTIAL PROPOSERS:**

The RFP Submission Deadline is hereby extended to May 10, 2017. As a result, please see below for the revised Section VI - Schedule of Activities:

<i>Scheduled Activity</i>	<i>Proposed Date</i>
Letter of interest and Request for Proposals mailed to prospective proposers	<b>April 6, 2017</b>
Inquiry Deadline	<b>April 20, 2017</b>
RFP Submission Deadline	<b>May 10, 2017</b>
Presentations/Demonstrations (if applicable)	<b>May 24, 2017</b>
RFP Selection and Notification	<b>June 1, 2017</b>
County Board of Supervisors Approval of Recommendation(s)	<b>June 2017</b>
Approximate Contract Start Date	<b>July 1, 2017</b>

**VENDOR INQUIRIES/MENDOCINO COUNTY RESPONSES**

1. **Vendor Inquiry:** *With the Analysis/Risk Assessment, does the County want the vendor to perform vulnerability and penetration testing?*

**County of Mendocino Response/Clarification:** The County would be open to this testing if recommended by the vendor.

2. **Vendor Inquiry:** *Is there an estimated number of staff that the County anticipates will be interviewed as a part of the IT Master Plan development?*

**County of Mendocino Response/Clarification:** In consultation with the vendor, the County would recommend identifying a group of approximately fifteen (15) departmental representatives that would provide input on the plan development.

3. **Vendor Inquiry:** *For planning purposes, can the County provide an estimated number of County Department stakeholders that will be interviewed as a part of this project?*

**County of Mendocino Response/Clarification:** In addition to the departmental representatives described above, each of the approximately twenty (20) County department heads should also be offered the opportunity to be interviewed.

4. **Vendor Inquiry:** *Has the County developed an IT Master Plan in the past, either internally or with the assistance of a consultant? If so, can it be shared?*

**County of Mendocino Response/Clarification:** No, the County doesn't have a previous or current IT Master Plan.

5. **Vendor Inquiry:** *Has organization developed any prior mission/vision documentation, and if so can it be shared?*

**County of Mendocino Response/Clarification:** No.

6. **Vendor Inquiry:** *Does the County have any IT Services that are outsourced? If so, what are those services?*

**County of Mendocino Response/Clarification:** The only outsourcing would be infrequently for short-term or specialized service needs.

7. **Vendor Inquiry:** *Are there any State of California IT requirements or existing challenges that should be considered and addressed as part of this RFP?*

**County of Mendocino Response/Clarification:** There are certain California requirements for County access to state data, but are not seen as a significant challenge that needs addressed as part of this plan.

8. **Vendor Inquiry:** *If public safety operations are required to meet Federal Bureau of Investigations Criminal Justice Information Services (CJIS) requirements, will recommendations on the master plan concerning infrastructure and security for all County operations need to comply with CJIS requirements?*

**County of Mendocino Response/Clarification:** Yes, they are required to meet Department of Justice requirements and vendor recommendations will need to comply with those requirements.

**ALL OTHER SPECIFICATIONS REMAIN IN FULL FORCE AND EFFECT.**

Acknowledgment of receipt of this addendum is required to be included in your proposal. You may indicate such inclusion in narrative form within your proposal or by attaching a copy this addendum to your proposal.

Any questions or concerns regarding this matter should be directed to Alan Flora, Assistant Chief Executive Officer, at the phone numbers or email addresses below:

Alan Flora, Assistance Chief Executive Officer  
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