



The CEO Report

August 17, 2021

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Human Resources Update

COVID-19 SUPPLEMENTAL PAID SICK LEAVE (SPSL):

COVID-19 Response and Statistics:

Supplemental Paid Sick Leave (SPSL), mandated by the State of California, provides up to 80 hours of leave to County employees unable to work due to certain COVID-19 related reasons, including symptoms for themselves or for family members, attending vaccine appointments, vaccine-related symptoms and school or child care closures. County employees have used the following SPSL since the availability of the program on March 28, 2021, including retro requests that date back to January 1, 2021. This program ends September 30, 2021.

SPSL for Employee Use Only:

- 29 employees have requested

SPSL for Family Members:

- 9 employees have requested

SPSL for Vaccine and Related Symptoms:

- 61 employees have requested

Combination of COVID-related and Vaccine-related:

- 3 employees have requested

Oak and August Complex Fire Recovery Update

Debris removal for both the Oak and August Complex Fires has completed as of July 8, 2021. All sites have been returned to the property owners.

Disaster case management services are now available through North Coast Opportunities (NCO). NCO can be reached at (707)621-8817.

Budget Report Update

The County of Mendocino Auditor-Controller Office is still working diligently on closing out the prior 2020-21 Fiscal Year. The deadline for closing Fiscal Year 2020-21 has been extended to early September 2021.

Social Services of HHS Update

The Social Services division of Health and Human Services Agency submits the attached status report, as Attachment 3, to update the Board of Supervisors on the services being provided by Social Services division.



For more information, visit:

www.mendocinocounty.org/government/health-human-services-agency

Agriculture Update

July has been another busy month for the Mendocino County Department of Agriculture. Inspectors have been busy handling the different Agriculture and Weights and Measures Programs while the trappers are all out checking and monitoring the various traps set up around the County.

There has been an increase in the findings of Bagrada Bugs in Mendocino County. These bugs like the hot weather and brassica plants such as wild mustard, broccoli, and cabbage.

The crane on the County's weight truck has broken which is adding additional challenges to inspecting the platform scales prior to harvest. The truck will hopefully be fixed in the next few days but staff is having to look for additional ways and possibly to contract with a service agent to get some of the larger scales sealed.

The bell prover that is used in inspect vapor meters to receive fuel from master meters at trailer parks is in dire need of repair. Until these repairs are done staff will not be able to utilize this equipment to its full potential. Now that the County is in the new Fiscal Year office staff is busy trying to pull all the required numbers and information to begin working on the Annual Financial Statement to make sure that it is complete and submitted by October 31, 2021.



<https://www.mendocinocounty.org/home>

Facilities and Fleet & Central Services Update

The County of Mendocino Facilities and Fleet & Central Services divisions submits the attached monthly report-out, as Attachment 4, to update the Board of Supervisors on the services being provided by the divisions.

Code Enforcement Update

Code Enforcement has been continuously working on the Enhanced Cannabis Enforcement Plan implementation and Code Enforcement reorganization as directed by the Board of Supervisors. Since the direction was given on May 11, 2021, Code Enforcement has hired an Administrative Assistant and Staff Assistant III who are now working on processing the backlog of complaints submitted by members of the public and providing much needed assistance for all administrative functions of the division.



For more information, visit:
<https://www.mendocinocounty.org/government/planning-building-services/code-enforcement>

The Planning and Building Services Department, in cooperation with Human Resources, created the proposed new classification positions of Code Enforcement Division Manager and Code Enforcement Supervisor. These positions and re-configuration of the Code Enforcement Officer II (journey level) and Code Enforcement Officer I (entry level) were presented to the Civil Service Commission which approved them. Human Resources will be bringing them to the Board soon for final approval. Code Enforcement is holding interviews this week for three entry level Code Enforcement I positions as previously directed by the Board.

Planning and Building Services, in cooperation with Information Services, created the Central Communication Hub that will streamline communication between Code Enforcement, the Sheriff's Office, and the Cannabis Program. It is currently in the testing stages. Additionally, an entry level aerial imagery contract with Land Vision is being processed by Planning and Building Services to being utilized in non-permitted commercial cannabis cultivation investigations and other Code Enforcement Investigations.

Cannabis cultivation complaints are up 95% compared to this time last year. To date, responsible parties have voluntarily abated 18,586 cannabis plants as a result of Code Enforcement Contact. Attached to this report is Attachment 5, showcasing the statistical data for Code Enforcement.

Budget Book Update

The Fiscal Year 2021-22 Budget book is still on track for publication to the Mendocino County Budget webpage in early October. You can access all previous Fiscal Year Budget Books by going to <https://www.mendocinocounty.org/government/executive-office/past-county-budgets/county-budget-portal>.

This year the Budget Book will available online, hard copy bound books are available upon request. These books will have a fee of \$60 per book, this fee covers the cost to print only. The County does not receive any revenue from the sale of these Budget Books.



For more information, visit:
<https://www.mendocinocounty.org/government/executive-office/past-county-budgets>

American Rescue Plan Update

The American Rescue Plan Act (ARPA) was signed into law on March 11, 2021 and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Funds, which together make up the Coronavirus State and Local Fiscal Recover Funds (SLFRF) program. The program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of Covid-19 and in their efforts to contain impacts on their communities, residents, and businesses, while addressing systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The allotment to Mendocino County is \$16,849,976, of which 50% was awarded on Friday August 6, 2021, and the remaining 50% will be awarded 12 months after the first allocation. The expenditure guidance is set forth by the Department of Treasury. The Fund may only be used to cover costs 1) to respond to the public health emergency or its negative economic impacts, 2) to respond to workers performing essential work during the Covid-19 public health emergency by providing premium pay to eligible workers, 3) for the provision of government services to the extent of the reduction in revenue due to the Covid-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency, 4) or to make necessary investments in water, sewer, or broadband infrastructure, and 5) be incurred during the period of March 3, 2021, to December 31, 2024, as long as the obligations are expended and projects are completed by December 31, 2026.

The recap below identifies projects which are eligible and obligated for ARPA funding.

Categories	FY 21-22 Eligible Projects	FY 21-22 Obligated Projects
Support Public Health COVID Response	\$ 1,250,000	\$ 929,291
Address Negative Economic Impacts	\$ 1,000,000	\$ 300,000
Water and Sewer Infrastructure	\$ 4,600,000	\$ 2,300,000
Broadband Infrastructure	\$ 3,500,000	
Indirect Expense per 2 CFR 200.141(f)	\$ 842,499	\$ 842,499
Total	\$11,192,499	\$ 4,371,790

Board of Supervisors Directive Update

During Board of Supervisors meetings, the Clerk of the Board records the various consensus decisions and/or legislative actions that direct County staff and/or other agencies to follow up, research, or follow through on certain topics or issues.

Attached to this CEO report, as Attachment 6, is a draft list of all current directives as of August 12, 2021.



For more information, visit:
www.mendocinocounty.org/community/mendocino-strong



For more information, visit:
<https://mendocino.legistar.com/Calendar.aspx>



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:

<http://leginfo.legislature.ca.gov/>

Legislative Update

Now that State lawmakers have returned back to Sacramento below are a few pieces of legislation waiting for them that may have relevance for Mendocino County. In addition, you'll find a quick federal update on the bipartisan infrastructure package which was recently passed by the U.S. Senate last week.

In addition, you'll find a quick federal update on the bipartisan infrastructure package which was recently passed by the U.S. Senate.

AB 970 (McCarty) - Planning and zoning: electric vehicle charging stations: permit application: approval

SB 477 (Wiener) General plan: annual report

SB 552 (Hertzberg) Drought planning; small water suppliers: non-transient non-community water systems

SB 556 (Dodd) Street light poles, traffic signal poles: small wireless facilities attachments. Would require local governments to make infrastructure available for placement of small wireless facilities with limited allowable compensation.

AB 654 (Reyes) COVID-19: exposure: notification - Expands on AB 685 and would require the Dept. of Public Health to publish a list of every workplace in the State where a COVID-19 outbreak has occurred, defined as three cases in a two-week period.

Federal Update - A bipartisan infrastructure package passed by the U.S. Senate. The bill includes a five-year surface transportation reauthorization and invests in other infrastructure, including water, stormwater and broadband projects. The bill also includes an increase to the off-system bridge set-aside, which supports bridges that are not part of the federal-aid highway system, as well as a three-year extension of the Secure Rural Schools program which compensates 700 counties and school districts. Next steps - onto the U.S. House.



For more information, visit:

<https://www.mendocinocounty.org/government/planning-building-services/cannabis-cultivation>

Cannabis Program Update

The County of Mendocino Cannabis Program submits the Application Processing Update, as Attachment 7, to report out to the Board of Supervisors on the services being provided by the program.

Drought Fiscal Report

There have been many discussions with various State and Local leaders regarding funding, short term and long term needs, and the effects surrounding the drought. Discussions have ranged from immediate solutions such as the need for hauling water to the coast, to long term projects such as raising the dam and inter-tie connections. As one can imagine these are very complex conversations which do not always have immediate results. The County has applied for a grant from the United States Department of Agriculture (USDA), and are in the final stages of completing grant applications for submission to the State Water Resource Control Board (SWRCB) and Department of Water Resources (DWR). Additionally, the County has submitted a project list to various Legislative representatives, but as of today no confirmations of funding have been announced. The County is unable to proceed with any projects until the State approves moving water from one basin to another, and until local policy decisions have been made regarding funding sources, and requirements of distribution of water, such as income qualifications or business needs.



For more information, visit:
<https://www.mendocinocounty.org/government/mendocino-county-water-agency/drought-water-conservationagency/behavioral-health-and-recovery-services>

Information Services Update

The County of Mendocino Information Services divisions submits the attached monthly report-out, as Attachment 8, to update the Board of Supervisors on the services being provided by the divisions.

Behavioral Health and Recovery Services Update

The Behavioral Health and Recovery Services (BHRS) office submits the attached status report, as Attachment 9, to update the Board of Supervisors on the services being provided by BHRS.



For more information, visit:
<https://www.mendocinocounty.org/government/health-and-human-services-agency/behavioral-health-and-recovery-services>

August 3, 2021 Press Release – Department Head Changes and Assignments

Attached to this report, as Attachment 10, is the August 3, 2021 Press Release regarding the appointment of Bekkie Emery as Mendocino County's Director of Social Services, appointment of Janelle Rau as Mendocino County's Director of General Services Agency, Deputy Chief Executive Officer Steve Dunningcliff accepted special assignment with Mendocino County's Information Services Division, and the appointment of Judy Morris as Deputy Chief Executive Officer.

Cultural Services Agency Update

Libraries

- The County-wide Summer Reading program was kicked off in June 2021 and ended at the end of July 2021 with a total of 166,000 hours of reading by County residents!
- Ukiah Branch Library is offering a Science, Technology, Engineering, Art and Math (STEAM) Sailboat Take and Make Kit for children, Time Capsule Take and Make Kits for teens, and soothing Table Top Fountain Take and Make Kits for Adults
- The Yokayo Seed Project will provide pre-selected roots, greens, lettuce, and spinach varieties in seed pack bundles for fall planting at the Ukiah branch.
- September is National Library Card Sign-Up month! Library staff will “card” community members out on the streets and encourage those who don’t have cards to get cards.
- Free Comic Book Day is on Saturday, August 14, 2021. Comic books and graphic novels will be given away to teens, children, and adults at all five branches of the Library.
- The Round Valley Branch Seed Library has given out nearly 6,000 packets of seeds to community members since April 2020.
- Fort Bragg Branch celebrated Harry Potter’s birthday with a costume party on July 31, 2021.
- All branches will be celebrating Banned Books Week from September 26 - October 2, 2021.



For more information, visit the Cultural Services Agency’s website at:

www.mendocinocounty.org/government/cultural-services-agency

Museum

- The Willits Branch Library is collaborating with the Mendocino County Museum on a “Summer in the Courtyard” series consisting of literary, art, craft, science, and history events for both adults and children. August events include a three-day children’s “Staying Safe in the Great Outdoors” mini-camp on nature, bike, and fire safety.
- The Museum will be open extended hours, 11:00 am to 4:00 pm, Saturday and Sunday, September 11 and 12, 2021, in conjunction with the Roots of Motive Power Steam Festival in Willits. Admission will be FREE both days!
- Museum Curator, staff, and volunteers are working on *The Car Bombing of Judi Bari: A Community Remembers*. September 18 – October 24, 2021.

Parks

The Parks Department has been transferred to the General Services Agency. New contact information for group picnic reservations is available on the website. We wish them the best of luck and resources.

Animal Care Services Update

Income Statistics

July 1, 2021 through July, 31, 2021

- One animals impounded for quarantine at the Animal Shelter
- Two dead animal received for disposal
- 22 feral cats received
- One animal received for rabies specimen testing
- Four owned animals received by Animal Control or Police/owner in custody
- 26 owned animals impounded in the field to Animal Control or Police
- Zero owner surrendered animals received
- No shelter animals were returned by adopter
- 77 stray animals impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 133 animals received at the Animal Shelter

Outcome Statistics

July 1, 2021 through July, 31, 2021

- 40 cats adopted
- 32 dogs adopted
- One "other" animals adopted/auctioned off
- Two ill/failure to thrive animal died
- Four dead animal disposals
- 15 animals euthanized
- One animal sent to laboratory for rabies testing
- Three owner/surrender animals euthanized
- 15 trap, neuter and return to field cats
- 43 return to owner animals
- 10 animals transferred to other rescue organizations
- A total of 166 animals departed the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit www.mendoanimalshelter.com

Upcoming Board Meetings

Regular Meeting	August 17, 2021
Regular Meeting	August 31, 2021
Regular Meeting	September 14, 2021
Limited Meeting	September 27, 2021
Regular Meeting	September 28, 2021

Dates of Interest

County Holiday	September 6, 2021
RCRC Annual Conference	September 29-30, 2021

Boards and Commissions Vacancies*

Board Name	Position
Assessment Appeals Board	Various
Child Care Planning Council	Community Representative
Community Development Commission	District Representative
Health and Human Services Agency Advisory Board	Various
Public Safety Advisory Board	Various

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. Social Services of HHS Update
4. Facilities and Fleet & Central Services Update
5. Code Enforcement Update
6. Board of Supervisors Directives Update
7. Cannabis Program Update
8. Information Services Update
9. Behavioral Health and Recovery Services Update
10. August 3, 2021 Press Release – Department Head Changes and Assignments
11. Ongoing list of Boards and Commissions Vacancies

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

-  Regular Board Meeting
-  County Holiday
-  Limited Meetings
-  Standing Committees
-  RCRC Conference

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July 2021

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Agriculture	Office Services Supervisor	4413	Ukiah	6/17/2021	Position is needed to complete admin duties, including staff supervision. If position isn't filled, current staff may be required to work out of class to assist with duties.	7/11/2021
County Counsel	Legal Secretary II	3311	Ukiah	2/23/2021	Performs the full scope of Legal Secretary II duties, using independent judgment in selecting and applying specific references, procedures, sequences and alternatives to different work situations. If not filled, deadlines will not be met and other staff will be forced to work over-time.	7/11/2021
District Attorney	Legal Secretary II	3313	Ukiah	3/1/2021	Position is responsible for opening/initiate juvenile and adult cases, maintain court calendars in support of attorneys in the office, and relieve attorneys of administrative procedural details.	7/11/2021
HHSA (Public Health)	Program Administrator	3608	Ukiah	10/7/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/11/2021
Library	Librarian I	3955	Willits	5/25/2021	Position assists with ordering and updating library materials, as well as outreach with visiting schools and special events. If not filled, services would need to be provided by volunteers and staff from other locations, and families and children will have fewer story times and creative programs.	7/11/2021
Library	Library Assistant	3912	Ukiah	2/23/2021	Position monitors incoming guests, provides circulation, and assists with programs. If not filled, it will be difficult to continue the level of current service and challenging to provide adequate service during the reopening phases.	7/11/2021
Planning and Building	Administrative Assistant	4372	Ukiah	5/20/2021	Position will help with Code Enforcement complaints, abandoned vehicle forms, and all other violation tracking, either in the paper files or in trakit. Having a designated staff person for Code Enforcement will allow the CE Officers to be in the field responding to violations instead of mailing certified letters to property owners.	7/11/2021
Planning and Building	Administrative Assistant	4414	Ukiah	5/20/2021	Position will help with Code Enforcement complaints, abandoned vehicle forms, and all other violation tracking, either in the paper files or in trakit. Having a designated staff person for Code Enforcement will allow the CE Officers to be in the field responding to violations instead of mailing certified letters to property owners.	7/11/2021
Probation (Juvenile Hall)	Juvenile Corrections Officer	442	Ukiah	6/9/2021	Juvenile Hall is mandated by Title 15 regulations to maintain specific staffing levels. With the absence of this critical position Juvenile Hall falls below mandated levels. If not filled, staffing will have to be supplemented with extra help and overtime by other JCOs, SJCOs and POs which increases the cost to the department.	7/11/2021

July 2021

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Public Defender (Alternate Defender)	Deputy Public Defender IV	3210	Ukiah	5/11/2021	This position is necessary to ensure that we can handle new cases assigned, and is vital to maintaining the services provided to the public, the court, and meet the level of competence required by the law and both the California and United States Constitutions.	7/11/2021
Transportation	Environmental Compliance Specialist	3954	Ukiah	4/19/2021	This position assists all divisions within the department with environmental permitting and remaining in compliance with local, State and Federal environmental regulations.	7/11/2021
Animal Care Services	Animal Facility Attendant	4140	Fort Bragg	6/30/2021	This position performs cleaning, feeding and caring for the shelter animals. If not filled, Ukiah shelter personnel would be required to drive over to the Fort Bragg shelter approximately 5 times a week.	7/25/2021
Child Support Services	Assistant Director Child Support Services	4273	Ukiah	7/26/2021	The Assistant Director provides advanced expertise and oversight to Child Support case management. Without the Assistant Director, the Director would have to provide daily oversight to case management.	7/25/2021
Executive Office	Deputy Chief Executive Officer	3386	Ukiah	5/28/2021	This vacant position is vital to the continued operations of the Executive Office. This position will be a liaison to various departments as well as work closely with the CEO and ACEO on various project and BOS directives. If not filled, current employees, who already have full time work loads, will cover the tasks of this vacancy. Deadlines could be missed or delay to providing County response/services.	7/25/2021
Executive Office (Disaster Recovery)	Disaster Recovery Operations Coordinator	4380	Ukiah	4/13/2021	Responsible for planning, organizing, and overseeing post-disaster activities including debris removal, communications with disaster survivors, planning related to short and long-term recovery needs and unmet needs assessment; maintains and coordinates activities within the Disaster Recovery Unit related to community outreach, attends community meetings and municipal advisory councils, on behalf of the County.	7/25/2021
HHS (CCS)	Senior Public Health Nurse	3861	Ukiah	12/1/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/25/2021
HHS (Public Health)	Staff Assistant III	3922	Ukiah	1/21/2021	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/25/2021
HHS (Social Services)	Social Worker Assistant II	3091	Willits	4/15/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/25/2021

July 2021

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
HHS (Social Services)	Social Worker I	4127	Ukiah	1/27/2021	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/25/2021
HHS (Social Services)	Social Worker Supervisor II-A	2319	Ukiah	7/30/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	7/25/2021
Library	Library Assistant	3913	Ukiah	2/23/2021	Position monitors incoming guests, provides circulation, and assists with programs. If not filled, it will be difficult to continue the level of current service and challenging to provide adequate service during the reopening phases.	7/25/2021
Public Defender	Legal Secretary I	3326	Ukiah	6/9/2021	This position is part of a rotation for our coverage in the Ten Mile Branch of the Public Defender. If not filled, there will be an additional burden on the current support staff and issues with the processing of cases in a timely manner.	7/25/2021

Attachement 2

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 15-21, July 11, 2021 - July 24, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	2.00	22.2%	1	11.1%	--	--	--	--	--	--	--	--	7	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>22.2%</i>	<i>1</i>	<i>11.1%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>7</i>	<i>0</i>
AIR QUALITY	3270	9.00	3.00	33.3%	2	22.2%	--	--	--	--	--	--	--	--	6	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>3.00</i>	<i>33.3%</i>	<i>2</i>	<i>22.2%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
ANIMAL CARE	1100	13.00	2.00	15.4%	--	0.0%	--	--	--	--	--	1	--	--	10	--
<i>Animal Care Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	21.00	2.00	9.5%	1	4.8%	--	1	1	--	--	--	--	--	19	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	4.00	1.00	25.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>28.00</i>	<i>3.00</i>	<i>10.7%</i>	<i>1</i>	<i>3.6%</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>25</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	13.00	2.00	15.4%	1	7.7%	--	--	--	--	--	--	--	--	12	--
<i>Auditor-Controller Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>1</i>	<i>7.7%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>12</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	34.00	13.00	38.2%	1	2.9%	--	--	1	--	--	--	--	--	22	--
<i>Child Support Services Total:</i>		<i>34.00</i>	<i>13.00</i>	<i>38.2%</i>	<i>1</i>	<i>2.9%</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>22</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	1.20	10.0%	1	8.3%	1	--	--	--	--	--	--	--	11	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>1.20</i>	<i>10.0%</i>	<i>1</i>	<i>8.3%</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	36.50	6.70	18.4%	4	11.0%	--	--	--	--	4	5	--	2	17	5
CULTURAL SERVICES AGENCY (MUSEUM)	1100	5.00	2.00	40.0%	--	0.0%	--	--	--	--	--	--	--	--	--	3
<i>Cultural Services Agency Total:</i>		<i>41.50</i>	<i>8.70</i>	<i>21.0%</i>	<i>4</i>	<i>9.6%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>5</i>	<i>0</i>	<i>2</i>	<i>17</i>	<i>8</i>
DISTRICT ATTORNEY	1100	46.00	6.00	13.0%	2	4.3%	1	--	1	--	--	5	--	--	35	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	0.00	0.0%	--	0.0%	--	--	1	--	--	--	--	--	5	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>6.00</i>	<i>10.9%</i>	<i>2</i>	<i>3.6%</i>	<i>1</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>44</i>	<i>0</i>

Attachement 2

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 15-21, July 11, 2021 - July 24, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE	1100	13.00	1.00	7.7%	3	23.1%	--	--	1	--	--	--	--	--	14	--
EXECUTIVE OFFICE (CENTRAL SERVICES)	1100	7.00	3.00	42.9%	1	14.3%	--	--	--	--	--	--	--	--	4	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	7.00	2.00	28.6%	1	14.3%	--	--	--	--	--	--	--	--	5	--
EXECUTIVE OFFICE (FACILITIES & FLEET)	1100	39.80	8.00	20.1%	10	25.1%	--	--	2	--	--	2	--	--	29	1
EXECUTIVE OFFICE (GARAGE)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (HEALTH BENEFITS)	7150	3.00	1.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	29.00	5.00	17.2%	6	20.7%	--	--	--	--	--	--	--	--	24	--
<i>Executive Office Total:</i>		<i>107.30</i>	<i>20.00</i>	<i>18.6%</i>	<i>21</i>	<i>19.6%</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>87</i>	<i>1</i>
FARM ADVISOR	1100	3.00	1.00	33.3%	1	33.3%	--	--	--	--	--	--	--	--	2	--
<i>Farm Advisor Total:</i>		<i>3.00</i>	<i>1.00</i>	<i>33.3%</i>	<i>1</i>	<i>33.3%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>
HHSA (ADMINISTRATION)	1100	21.00	10.00	47.6%	5	23.8%	--	--	--	--	--	--	--	--	11	--
HHSA (ALCOHOL/OTHER DRUG PROGRAM)	1100	35.00	16.00	45.7%	2	5.7%	--	--	4	--	--	2	--	--	17	--
HHSA (CGAP-DFC GRANT)	4260	1.00	0.00	0.0%	1	100.0%	--	--	--	--	--	--	--	--	1	--
HHSA (ENVIRONMENTAL HEALTH)	1100	22.60	4.60	20.4%	1	4.4%	--	1	2	--	--	3	--	--	15	--
HHSA (MENTAL HEALTH)	1221	55.00	28.00	50.9%	13	23.6%	--	--	--	--	--	1	--	--	26	--
HHSA (MENTAL HEALTH TREATMENT ACT - MEASURE B)	1224	1.25	1.25	100.0%	--	0.0%	--	--	--	--	--	--	--	--	--	--
HHSA (PUBLIC HEALTH)	1100	30.00	13.00	43.3%	5	16.7%	1	--	1	--	--	1	--	--	15	1
HHSA (PUBLIC HEALTH BIOTERRORISM AS)	4780	1.00	0.00	0.0%	1	100.0%	--	--	1	--	--	--	--	--	2	--
HHSA (PUBLIC HEALTH CCS)	1100	8.00	3.00	37.5%	1	12.5%	--	--	1	--	--	1	--	--	4	--
HHSA (PUBLIC HEALTH NURSING)	1100	27.00	12.10	44.8%	8	29.6%	--	--	--	--	--	2	--	--	12	2
HHSA (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSA (PUBLIC HEALTH WIC)	4180	12.20	6.40	52.5%	3	24.6%	--	1	--	--	--	2	--	--	4	--
HHSA (SOCIAL SERVICES)	1100	406.00	81.20	20.0%	78	19.2%	--	3	27	--	--	42	--	--	252	31
HHSA (TRANSITIONAL HOUSING)	1100	2.00	2.00	100.0%	--	0.0%	--	--	--	--	--	--	--	--	--	--
HHSA (WHOLE PERSON CARE)	1227	3.00	1.00	33.3%	1	33.3%	--	--	--	--	--	--	--	--	2	--
<i>HHSA Total:</i>		<i>626.05</i>	<i>178.55</i>	<i>28.5%</i>	<i>119</i>	<i>19.0%</i>	<i>1</i>	<i>5</i>	<i>36</i>	<i>0</i>	<i>0</i>	<i>54</i>	<i>0</i>	<i>0</i>	<i>362</i>	<i>34</i>

Attachement 2

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 15-21, July 11, 2021 - July 24, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
HUMAN RESOURCES	1100	19.00	7.00	36.8%	3	15.8%	--	--	1	--	--	--	--	--	12	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Human Resources Total:</i>		<i>21.00</i>	<i>7.00</i>	<i>33.3%</i>	<i>3</i>	<i>14.3%</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>14</i>	<i>0</i>
PLANNING AND BUILDING	1100	53.50	14.00	26.2%	13	24.3%	1	--	3	--	--	10	--	--	30	--
PLANNING AND BUILDING (CANNABIS PROGRAM)	1100	8.00	2.00	25.0%	13	162.5%	--	--	--	--	--	--	--	--	6	--
<i>Planning and Building Total:</i>		<i>61.50</i>	<i>16.00</i>	<i>26.0%</i>	<i>26</i>	<i>42.3%</i>	<i>1</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>0</i>	<i>36</i>	<i>0</i>
PROBATION	1100	47.00	10.00	21.3%	5	10.6%	--	--	1	--	--	3	--	--	31	3
PROBATION (JUVENILE HALL)	1100	25.00	8.00	32.0%	1	4.0%	1	--	--	--	--	--	--	--	17	--
<i>Probation Total:</i>		<i>72.00</i>	<i>18.00</i>	<i>25.0%</i>	<i>6</i>	<i>8.3%</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>48</i>	<i>3</i>
PUBLIC DEFENDER	1100	26.00	3.00	11.5%	3	11.5%	--	--	--	--	--	1	--	--	22	--
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	7.50	2.00	26.7%	--	0.0%	1	--	--	--	--	--	--	--	6	--
<i>Public Defender Total:</i>		<i>33.50</i>	<i>5.00</i>	<i>14.9%</i>	<i>3</i>	<i>9.0%</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>28</i>	<i>0</i>
RETIREMENT	1100	6.00	1.00	16.7%	--	0.0%	--	--	--	-	-	-	-	-	5	--
<i>Retirement Total:</i>		<i>6.00</i>	<i>1.00</i>	<i>16.7%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
SHERIFF-CORONER	1100	115.00	19.00	16.5%	13	11.3%	--	--	6	--	--	13	--	--	73	11
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	13.00	17.8%	7	9.6%	--	--	--	--	--	--	--	--	60	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Sheriff-Coroner Total:</i>		<i>191.00</i>	<i>32.00</i>	<i>16.8%</i>	<i>20</i>	<i>10.5%</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>	<i>0</i>	<i>13</i>	<i>0</i>	<i>0</i>	<i>136</i>	<i>11</i>
TRANSPORTATION	1200	92.80	28.80	31.0%	2	2.2%	1	--	2	3	3	8	2	4	37	7
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	7.00	1.00	14.3%	1	14.3%	--	--	--	--	--	1	--	--	5	--
TRANSPORTATION (SOLID WASTE)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Transportation Total:</i>		<i>101.80</i>	<i>29.80</i>	<i>29.3%</i>	<i>3</i>	<i>2.9%</i>	<i>1</i>	<i>0</i>	<i>2</i>	<i>3</i>	<i>3</i>	<i>9</i>	<i>2</i>	<i>4</i>	<i>44</i>	<i>7</i>
TREASURER-TAX COLLECTOR	1100	6.00	1.00	16.7%	1	16.7%	--	--	--	--	--	--	--	--	5	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	3.00	50.0%	1	16.7%	--	--	1	--	--	--	--	--	3	--
<i>Treasurer-Tax Collector Total:</i>		<i>12.00</i>	<i>4.00</i>	<i>33.3%</i>	<i>2</i>	<i>16.7%</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>8</i>	<i>0</i>
COUNTYWIDE TOTAL:		1454.65	353.25	24.3%	217	14.9%	7	6	57	3	7	103	2	6	929	64



Social Services Status Report August, 2021

Adult and Aging Services

On July 16, Governor Newsom signed AB 135 into law as part of the Budget Act of 2021-22. AB 135 expands and enhances the Adult Protective Services (APS) program in California to further support and protect individuals as follows:

- Expands the definition of “elder” from 65 and older to now be 60 years of age or older, effective January 1, 2022.
- Aligns the definition of “Dependent Adult” to mean any person between 18 and 59 (rather than 64, based on the above expansion) years of age, who resides in this state, and who has a combination of a disability and the inability to protect their own interest or who has an inability to carry out normal activities to protect their rights, including, but not limited to, persons who have physical or developmental disabilities, or whose physical or mental abilities have diminished because of age, effective January 1, 2022.
- Amends the definition of mandated reporter to include In-Home Supported Services and county public authorities as mandated reporters.
- Enhances the definition of partners in a Multidisciplinary Team to include district attorneys, health practitioners, health plans representatives, housing representatives, and county counsel.
- Expands the definition of “neglect” to identify financial mismanagement as “self-neglect.” It also identifies cognitive functioning, mental limitation, substance abuse, chronic poor health, and homelessness as conditions that fall under the neglect umbrella.
- Expands the definition of Multidisciplinary Teams to include community-based agencies, representatives from health plans and other state and county-based service providers.
- Requires collaboration at multiple state and county levels to develop recommendations on how best to create or establish a statewide APS case management or data warehouse system by November 1, 2022.

It is expected that through these expansions in supports and engagements, Adult Protective Services will be able to intervene earlier, increase positive outcomes, and further support this vulnerable population.

Family and Children's Services

Since January 2018, Mendocino County Family & Children's Services (FCS) has been opting in to the State's Emergency Child Care Bridge Program for Foster Children. This program, funded by Title IV-E and State General Fund, supports eligible resource (foster) parents to receive placement of foster children by issuing payments to child care providers or reimbursing resource parents for child care costs for up to 12 months. In addition to the child care payments, eligible resource parents also receive the support of a child care navigator through North Coast Opportunities (NCO) Rural Child Care Program who assists resource parents with finding a child care provider, enrolling the child, securing a subsidized child care placement if eligible, completing child care applications and developing a plan for long term child care. Since the launch of this program, Mendocino County FCS and NCO have supported 75 resource parents to care for 126 foster children.

This program is only available for foster children 12 years of age and younger, or up to age 21 if the child has exceptional needs or is severely disabled. Resource Parents are eligible for the program when their work or school responsibilities preclude them from being at home to care for the foster child when the foster child is not in school. Resource Parents who need child care assistance for a foster child can contact FCS Program Administrator Michaela Barlow at (707) 456-3729.

Employee & Family Assistance Services (EFAS)

- The Department of Health Care Services has extended the delay in processing of annual Medi-Cal Redeterminations and reported changes in circumstances, to avoid loss of Medi-Cal coverage for Medi-Cal beneficiaries. EFAS continues to focus attention on application processing, to ensure health insurance is not a barrier to care for our community. Mendocino County's Medi-Cal caseload has grown by 11% since February 1, 2020, from 20,071 cases to 22,193 cases (38,791 persons).
- Emergency allotments for CalFresh were issued in the amount of \$1,184,259 in the month of July 2021. These allotments went above and beyond the regular monthly issuance, and every CalFresh household received at least \$95 in additional benefits, with the average issuance being \$165. The next issuance of emergency allotments will occur on August 8, 2021.
- Effective September 27, 2021, electronic applications for CalWORKs, CalFresh, and Medi-Cal will be submitted through the new online portal at benefitscal.com. Until then, households can still apply electronically through c4yourself.com and getcalfresh.org.
- Pandemic EBT (P-EBT) is a federal program that provides food benefits to families with young children (aged 0-6) who received CalFresh food and to school age children who were eligible for free or reduced-price school meals for School Year 2020-21, and are assumed to have attended school via distance learning at least some of that time. Cards began to be mailed beginning July 2021, starting with households with young children. Cards are mailed to eligible households, in alphabetical order, based on the first name of the eligible child and mailings will

continue through the end of the year. Replacement cards can be requested through the P-EBT Helpline at (877)328-9677 (M-F 6 am to 8 pm).

- Mendocino County CalWORKs households received an additional cash payment of \$640.00 on July 10, 2021. Payments to these families were made available through the Pandemic Emergency Assistance Fund (PEAF). The total issuance of PEAF for Mendocino County was \$371,840.
- Staff will begin General Training on 8/30/21 in preparation for the migration from the current automated welfare C-IV system to CalSAWS. The new system is expected to “go-live” on September 27, 2021.
- EFAS has successfully maintained CalWORKs, CalFresh, and Medi-Cal benefits for 39,051 Mendocino County residents.

Advocacy and Collaboration Team (ACTeam)

- Project Homekey at Live Oak Apartments remains in full swing. Over 260 applications for prospective tenant households have been received for this project, and 71 people moved into the newly remodeled apartment complex in April, including adults, seniors, and children. Already, 16 of these individuals have transitioned to permanent subsidized housing in other locations, thereby freeing up additional units for homeless households seeking to permanently recover from homelessness. Staff is planning for Phase 2 of the building remodel, which will include installation of the remaining kitchenettes, with a possible solar array on the roof and/or parking lot. To learn more about Project Homekey, please visit our website at www.projecthomekeymendocino.org.
- ACTeam continues to manage the local implementation of California's Project Roomkey, which provided motel rooms to high-risk unhoused individuals who met specific criteria as a protection from COVID-19 spread. Project Roomkey is currently not accepting any new participants, although 42 households remain in motel housing through this program. A community-based effort to provide intensive case management, through the "100 Day Challenge" is currently underway with the goal of re-housing all Roomkey participants so that they do not return to homelessness.
- In conjunction with community partners, ACTeam works collaboratively with law enforcement organizations, to provide assistance and support to individuals experiencing homelessness in the Ukiah Valley, through the efforts of our Homeless Outreach Team. This includes support before and during an encampment disbandment initiated by law enforcement organizations.
- The Community Outreach unit continues to work with local partners to help them navigate the CalFresh, Medi-Cal and Covered California programs, with a focus on families with children. The Outreach Unit provides CalFresh Advocate training to community partners and county staff. The Outreach Unit runs the Mendocino County Car Seat Safety Program, distributing seats, educating families, and providing installation assistance. Outreach Unit staff have been assisting families with applying for COVID related benefits and programs for housing, child care, unemployment, disability, and other benefit programs. The Outreach Unit convenes and facilitates meetings between County staff and community agencies to focus on children's health, safety and resource navigation.

- The Community Outreach unit has taken responsibility for the local implementation of 211, through a contracting relationship with United Way.
- ACTeam continues to work collaboratively with the Mendocino County Homeless Services Continuum of Care (CoC) Board to utilize pandemic funding to support the pandemic-related needs of homeless service providers. The CoC issued a comprehensive [Request for Qualifications \(RFQ\)](#) for a variety of direct homeless services, funded through several homelessness grants and allocations. The RFQ closed on June 14, and the application review process is currently underway. ACTeam anticipates that contracts for fiscal year 2021-2022, for emergency shelter, rapid re-housing services, street outreach, and other homeless-related direct services, will be forthcoming to the Board of Supervisors within the next few months.

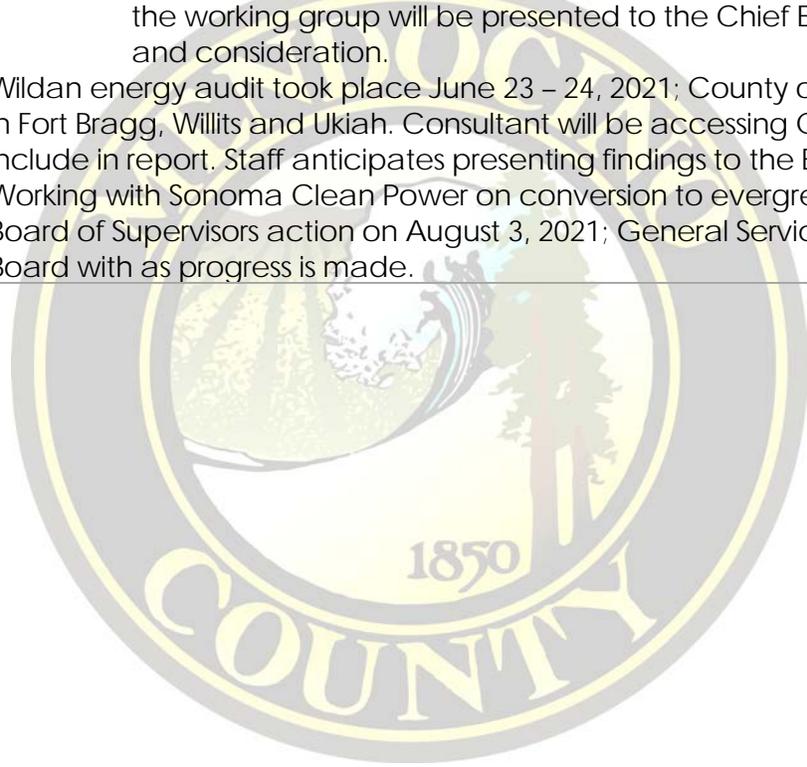
MENDOCINO COUNTY – FACILITIES AND FLEET & CENTRAL SERVICES DIVISIONS
 MONTHLY REPORT-OUT - CEO REPORT

PROJECT AND OTHER UPDATES

FACILITIES & FLEET DIVISION

Administrative Update

- Collaborating with Human Resources on recruitments with the goal to fill allocated positions.
- Request for Proposal for space planning analysis in development; anticipate issuance in August.
 - Draft of Request for Proposal in final stages of preparation; anticipate issuance week of August 9
 - Created a space plan work group in order to consider and advise on space needs during the assessment period
 - Working group met on June 15, 2021 to discuss the process being created to assess space needs during the Space Needs Assessment project. Findings of the working group will be presented to the Chief Executive Officer for review and consideration.
- Wildan energy audit took place June 23 – 24, 2021; County owned/leased sites visited in Fort Bragg, Willits and Ukiah. Consultant will be accessing City of Ukiah information to include in report. Staff anticipates presenting findings to the Board in the Fall.
- Working with Sonoma Clean Power on conversion to evergreen services, pursuant to Board of Supervisors action on August 3, 2021; General Services staff will update the Board with as progress is made.



PROJECT AND OTHER UPDATES

Facility Maintenance and Operations	<ul style="list-style-type: none"> • San Hedrin Power Pole Replacement: Completed June 14-18, 2021. Phase 3 planning in progress with completion anticipated in Summer 2022. • Collaborating with USFS & PGE to define roles and responsibilities for power usage from Privately Owned power line to end users at Big Signal Peak. • Spanish Mountain Repeater site upgrade has been completed. • Board Chamber Remodel project underway. Contractor has completed demolition and rough carpentry electrical and data work with finishes wrapping up by the end of August. • Landscape water reductions all County owned/leased sites with the exception of the Courthouse Magnolia trees. Other exemptions for special circumstances will be granted on a case by case basis, with justification presented for General Services staff consideration. • County vehicle users will be encouraged to reduce the frequency of car washing and to use car wash facilities that utilize recycled water when possible. • PSPS generator deployment for critical facilities completed. • Willits Library broadband data wiring scope of work being developed for Bid. Due to the nature of the work requested, there is the possibility for an increase in scope. • Developing scope of work and budget for replacement Fiber Optic lines displaced by the new Jail Project. • 911 Bunker plans are being developed. In addition to relocating data storage and communications equipment from the 911 basement, the project includes replacement of hazardous electrical panels and installation of a new generator for full building power. • Sheriff's Office electrical panel replacement in progress. • Meeting with Library staff regarding various space assessments either in progress and/or completed to determine the public project compliance and the ability to incorporate any of the information into the County's Space Needs Assessment. Facilities staff will update the Board as information is gathered.
Fleet Operations	<ul style="list-style-type: none"> • PSPS temporary generator, air compressor and light tower deployed and staged. • Contractor walk through completed for Automotive Lift replacement. Bids came in higher due to unforeseen code requirements. Will need additional funding to proceed • Staff working on developing an up updated Vehicle replacement program, including the following: <ul style="list-style-type: none"> ○ Overview of the County's fleet during First Quarter Budget or sooner as data is gathered (number of vehicles by type, average miles driven, average age) ○ Updated replacement categories (type/age/miles) along with comparison County/industry standards ○ Potential funding models for vehicle replacement, including by type and funding source (potential interim funding solutions for this Fiscal Year, as well as long term) ○ Consider an update re Policy No. 26 - Operation of County Vehicles
Miscellaneous Fleet Highlights	<ul style="list-style-type: none"> • Point Arena Vets Facility/Modular Relocation: County Counsel is working with City of Point Arena on the potential modification of the MOU for the use of the Facility to include the storage of the modular. Facilities anticipates finalizing by mid-July.

CAPITAL PROJECTS

- Measure B Project Updates:
 - Regional Behavioral Health Training Center remodel well underway and nearing completion
 - Crisis Residential Treatment Center (CRT) is well underway with roofing and siding complete and drywall in progress. On track for November occupancy.
- Whitmore Lane/Psychiatric Health Facility (PHF) Feasibility Study under way:
 - Initial meetings with Nacht & Lewis to discuss the operational needs of the PHF in relation to the physical space at the Whitmore Lane site. Study will also include review of other site constraints, proposed model for locating the PHF at the site and development of preliminary cost estimates and alternate site comparables.
 - Meetings held bi-weekly to review status; timelines for project anticipated within the next month; staff will present to the Board when finalized.
- SB 844 Jail Building 3 – Received state approval in April to proceed with construction documents – Architect is proceeding with construction documents – projecting final submission for state review by the end of 2021.

CENTRAL SERVICES DIVISION

Real Property

- Water Agency Space: Facilities staff were asked to explore potential County owned space to house staffing resources for the Water Agency. Based on the declared drought emergency, Facilities identified potential space and will be collaborating with the Chief Executive Officer on details for occupancy. Due to recent loss of structure, staff will need to reassess space allocations for Water Agency and determine suitable locations.
- Parks:
 - Parks Administration Transition: Central Services & Cultural Services Agency staff have been working to transition Parks Administration back into General Services. Considering the Parks Needs Assessment Phase I findings, coupled with the anticipated capital projects and parks improvements anticipated in the future, transitioning the administration of Parks back into General Services provides for a more practical and efficient administrative model.
 - Currently recruiting for staffing resources to support the parks; during this time, Central Services staff are providing administrative support to parks.
 - Staff will be working to update all documentation with relevant contact information.
 - Parks Needs Assessment/Phase II: Central Services, Facilities and BluePoint Planning, the County's Parks Needs Assessment consultant, will be presenting the proposed approach and concept to the Board of Supervisors on August 31, 2021.
 - Russian River Parkway: Sonoma Regional Parks contacted the County with an interest to discuss a partnership and potential Memorandum of Understanding regarding the Russian River Parkway at County line and Geysers Rd. Preliminary discussions were held, with County Counsel and General Services working on details regarding potential collaboration. Staff will keep the Board posted as progress is made.
 - Low Gap Park: General Service's staff are exploring safe fire/fuel mitigation efforts during the peak of fire season, in addition to an overall fire and fuel mitigation effort throughout the park. Staff will keep the Board informed as options are identified and measure put in place.
 - Indian Creek Park: A caretaker has been procured as of July 14, 2021 and will be on site Thursdays through Mondays. Indian Creek was opened for overnight camping as of August 1, 2021.

CAPITAL PROJECTS

Requests for Proposals: Central Services Issued	<p>RFP# 004-21 Office Supplies</p> <ul style="list-style-type: none"> • Issued June 28, 2021 • Submission deadline is July 30, 2021 • Evaluation in process <p>RFP# 005-21 Copier Paper</p> <ul style="list-style-type: none"> • Issued June 28, 2021 • Submission deadline is July 12, 2021 • BPO Awarded to lowest responsive bidder • Competitive process complete <p>RFP# 025-21 IS Microsoft 365 Integration and Implementation Services</p> <ul style="list-style-type: none"> • Issued June 25, 2021 • Submission deadline is July 30, 2021 • Evaluation in process • Potential Demonstrations August 25, 2021 • Scheduled Evaluations September 1, 2021
Requests for Proposals: Department Issued	<p>RFB# 028-21 Board Chambers Security Improvements (Emergency Project)</p> <ul style="list-style-type: none"> • Issued on May 12, 2021 • Submission deadline: May 28, 2021 • Contract Awarded • Work began July 2, 2021 <p>RFB# 029-21 Garage Lift Replacement</p> <ul style="list-style-type: none"> • Issued on May 21, 2021 • Submission deadline was June 10, 2021 • Bids were over the estimated budget • Working with Executive Office/Budget Team on funding options for this Fiscal Year <p>RFB# 032-21 UPS Install at Courthouse Annex Building</p> <ul style="list-style-type: none"> • Issued June 16, 2021 • Submission deadline was July 15, 2021 • Evaluation in process
Purchasing	<ul style="list-style-type: none"> • Tracking the remaining 26 open Fiscal Year 2020-2021 Purchase Orders. Central Services anticipates closure prior to the Auditor closing the books for the fiscal year. If the Purchase Orders are not closed, they will carry forward into FY 2021-2022. • Developing an improved Blanket Purchase Order Monitoring process for administering, reporting and monitoring. • Developing a Purchasing Education Program to launch in August 2021 County-wide. • Preparing to launch Procurement Efficiency Initiative in August or September 2021. • Launched InventoryCloud, automated inventory management program in June 2021.
Operational Efficiencies and Quality Control	<ul style="list-style-type: none"> • Preparing to implement Phase II for Competitive Bidding to improve the quality and consistency of competitive bidding process that will ensure quality control. • Contract Quality Control review transferred to Central Services. • AP/JE/Other Quality Control review performed by Central Services effective July 2021.

CAPITAL PROJECTS

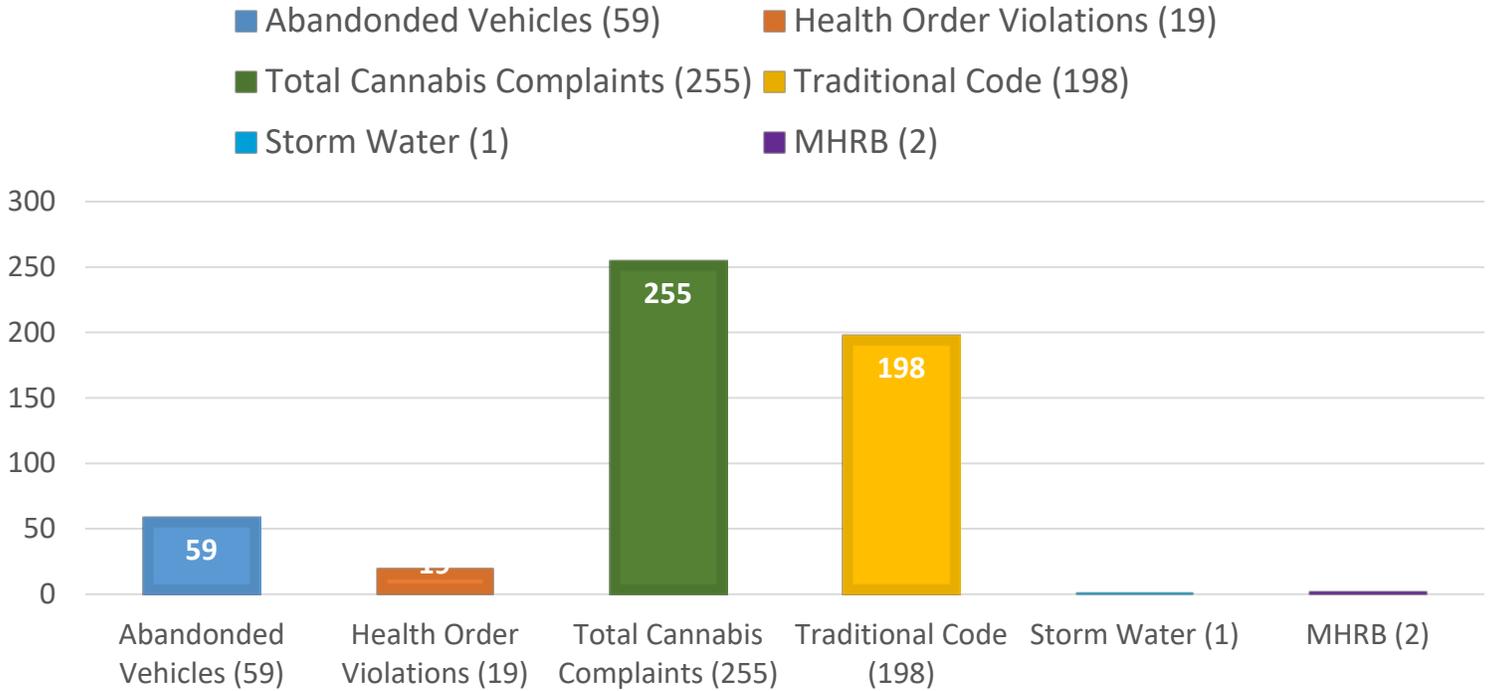
Exception to Bid	<ul style="list-style-type: none"> Developing an improved process for EB forms for launch in August 2021.
Competitive Bidding	<ul style="list-style-type: none"> Evaluating use of Cobblestone- e-Procurement/workflow with request for proposal processes
Long Term Planning	<ul style="list-style-type: none"> Central Services Operational model ISF Development - Facilities, Fleet, Central Services Fiscal reporting structure Budget Preparation (with Executive Office Budget team)



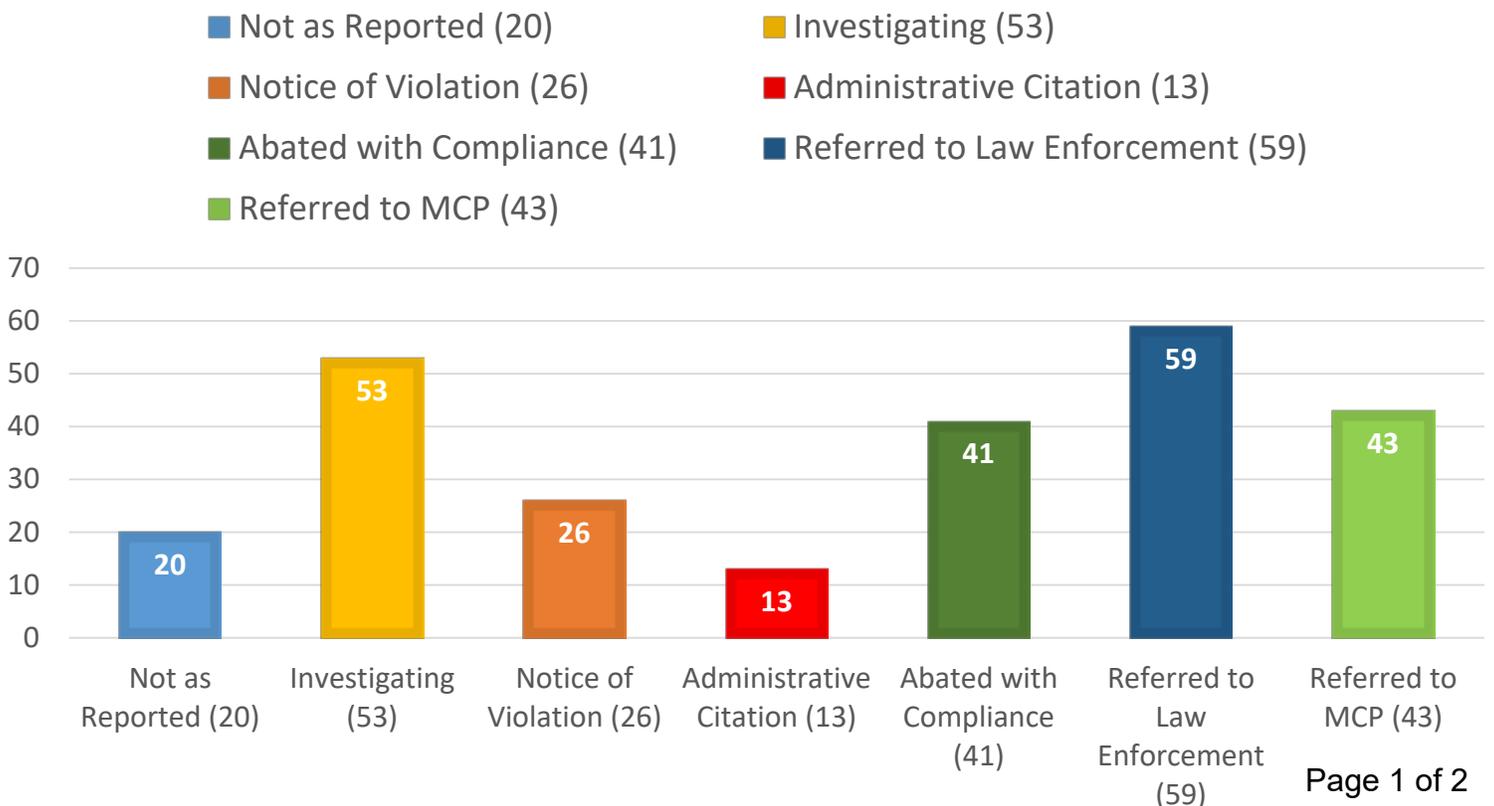
Mendocino County Code Enforcement Current Statistics

(As of July 2021)

2021 CODE ENFORCEMENT COMPLAINTS – 534



INVESTIGATIVE RESULTS OF 2021 COMMERCIAL CANNABIS CULTIVATION COMPLAINTS (255)

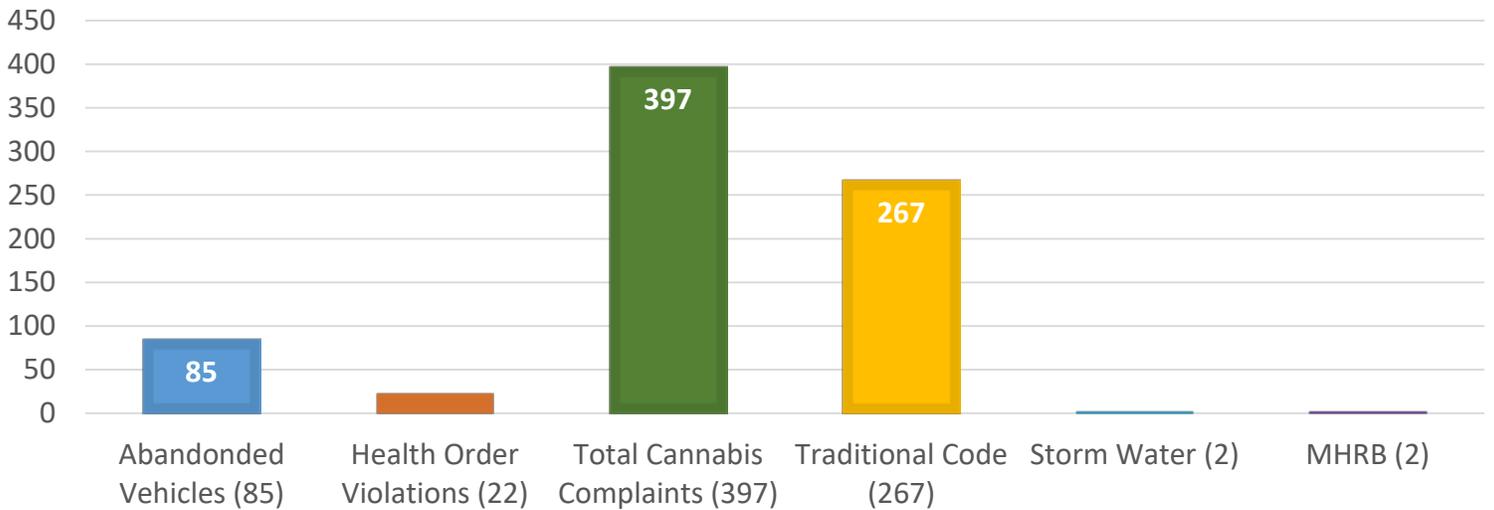


Mendocino County Code Enforcement Current Statistics

(As of August 2021)

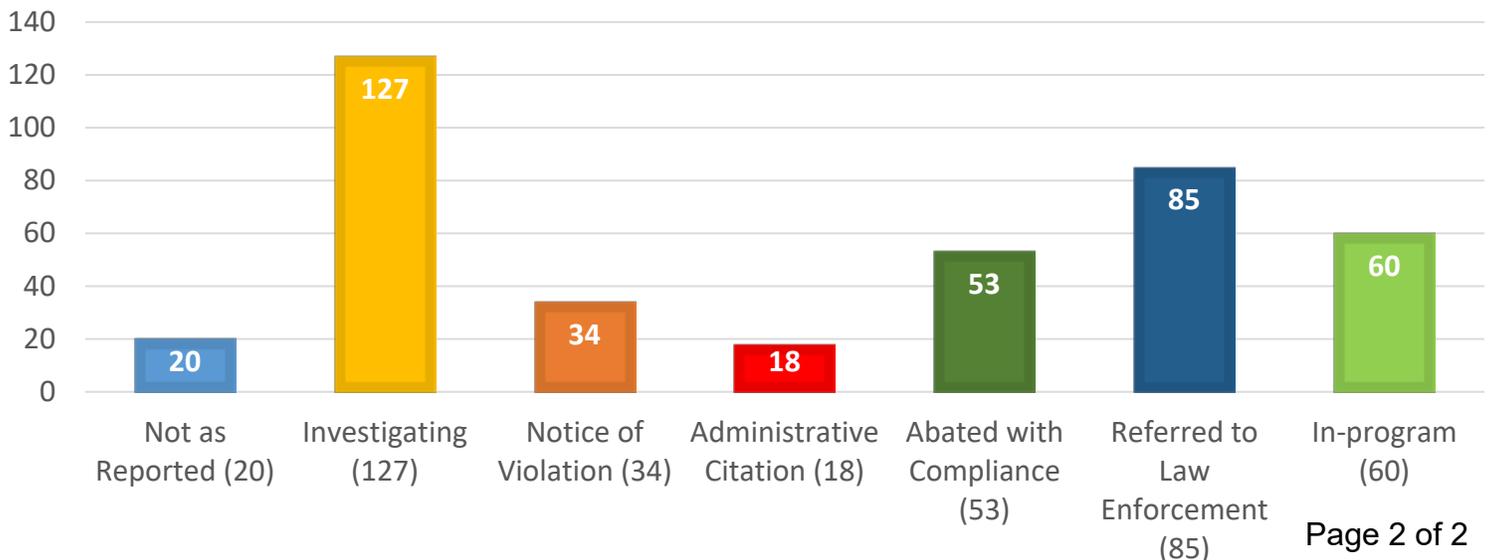
2021 CODE ENFORCEMENT COMPLAINTS – 775

- Abandoned Vehicles (85)
- Health Order Violations (22)
- Total Cannabis Complaints (397)
- Traditional Code (267)
- Storm Water (2)
- MHRB (2)



INVESTIGATIVE RESULTS OF 2021 COMMERCIAL CANNABIS CULTIVATION COMPLAINTS (397)

- Not as Reported (20)
- Investigating (127)
- Notice of Violation (34)
- Administrative Citation (18)
- Abated with Compliance (53)
- Referred to Law Enforcement (85)
- In-program (60)



**Attachment 6
Board Directives**

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-74	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to authorize the Sheriff to select one of the four listed attorneys for the scope of work articulated previously, and authorize the hiring of the Manning firm to represent the Sheriff, in the event that the he does not choose one of the four himself.	Sheriff
21-73	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to Direct staff to contract with counsel to provide Sheriff Kendall with a legal opinion in regards to the legality of the consolidation of Sheriff's IT department and the County's existing IS department.	County Counsel/Sheriff
21-72	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to Direct staff not to proceed with the consolidation of the Sheriff's IT department and the County's existing IS department until such time as a determination is made by way of an Attorney General opinion in regards to whether or not it is prohibited by the relevant government code sections.	County Counsel/Sheriff
	8/3/21	5A)	Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19); and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated Countywide Economic Impacts	GENERAL CONSENSUS OF THE BOARD to Direct the Mendocino County Human Resources Department to implement a policy regarding proof of COVID-19 vaccination for vaccinated employees and regular testing for unvaccinated employees, as an example for all other employers in Mendocino County.	Human Resources
21-71	8/3/21	4F)	Disband the Cannabis Licensing Ad Hoc Committee Consisting of Supervisor Haschak and Williams	GENERAL CONSENSUS OF THE BOARD to Direct staff to return with an Agenda Item on August 17th, 2021, to explain the scope of and create a Standing Committee consisting of Supervisors Haschak and Mulheren to deal with general ongoing cannabis issues.	Board of Supervisors
21-70	8/3/21	3)	Public Expression	GENERAL CONSENSUS OF THE BOARD to Direct staff to work with Supervisor Mulheren and return on August 17th with an item regarding the state law requiring that department heads are personally responsible for their departments budgets.	County Counsel/Executive Office

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-69	7/19/21	3)	Public Expression	GENERAL CONSENSUS OF THE BOARD to direct County Counsel to work with Environmental Health staff to bring an item back as soon as possible in regards to administrative permits related to chapter 22.18.	County Counsel/Environmental Health
21-68	6/22/21	5E)	Discussion and Possible Action Including Acceptance of Presentation Regarding Mendocino County Specialty Mental Health Services, Including Approval of Agreement with Redwood Quality Management Company in the Amount of \$17,361,861 to Arrange and Pay for Medically Necessary Specialty Mental Health Services and Mental Health Services Act Community Services and Support Programs for All Ages of Medi-Cal Beneficiaries and the Indigent Population, Effective July 1, 2021 Through June 30, 2022 – Sponsor: Health and Human Services Agency	FORMATION OF AN AD HOC COMMITTEE comprised of Supervisors Mulheren and Williams to develop criteria for greater data collection regarding mental health services outcomes.	Board of Supervisors
21-67	6/22/21	5G)	Discussion and Possible Action Including Direction to Staff to Draft an Ordinance Making Amendments to Chapter 22.18 of the Mendocino County Code, Including, But Not Limited To, Imposing a Phased Cap on the Size of Cannabis Cultivation Sites Initially of One or Two Acres Per Parcel – Sponsor: County Counsel	GENERAL CONSENSUS OF THE BOARD to direct Supervisor McGourty to work with staff to bring back information regarding the amounts of water used for the cultivation of different crops within Mendocino County for comparison.	Board of Supervisors/Cannabis
21-66	6/22/21	5G)	Discussion and Possible Action Including Direction to Staff to Draft an Ordinance Making Amendments to Chapter 22.18 of the Mendocino County Code, Including, But Not Limited To, Imposing a Phased Cap on the Size of Cannabis Cultivation Sites Initially of One or Two Acres Per Parcel – Sponsor: County Counsel	GENERAL CONSENSUS OF THE BOARD to direct staff to return with an amended ordinance including language for reducing the cap on cannabis cultivation to 2 acres for a limited time, leaving a cap of 10 percent of the total parcel size in place, and returning by way of public hearings every three years beginning on January 1, 2023 to possibly increase the cap over time, with 5 acres possible on January 1, 2026 and up to ten acres maximum possible no sooner than January 1, 2029.	County Counsel
21-65	6/22/21	4AX)	Adoption of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation Sites	GENERAL CONSENSUS OF THE BOARD: Direct County Counsel to make edits to the Memorandum previously released to the full Board regarding the effect of referenda on the Cannabis Ordinance.	County Counsel

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Board Directives**

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-64	6/22/21	4u)	Direction to Staff to Establish County Staff-Based Advisory Committee for the 2021 Redistricting Process and Begin Work Immediately, Including the Creation of a Website for Public Outreach Meeting the Requirements of Elections Code Section 21500, Et Seq.	GENERAL CONSENSUS OF THE BOARD: Direct staff to begin work on the 2021 Redistricting Process website and come back with a proposal for the composition of a hybrid committee model at the next Board of Supervisors meeting.	Executive Office/County Counsel
21-62	6/9/21	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	FORMATION OF AN AD HOC COMMITTEE comprised of Supervisors Mulheren and Williams to look at funding for unfunded county road repairs.	Board of Supervisors
21-61	6/9/21	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to reinstitute regular recurring meetings with the Sheriff in order to ensure effective communications regarding Board Policy and Sheriff's Office Operations	Executive Office
21-60	6/9/21	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to present an updated Vehicle Replacement Plan/program, including timelines for implementation.	Executive Office
21-59	6/9/21	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office/Information Services to discuss consolidating County IT with Sheriff's Office IT, per Board directive in 2019; return to the Board with an update within 30 days.	Executive Office
21-58	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to refer an item regarding Government Code Section 29121 and Policy 1 Section 1.1.1 to the General Government Committee for the purpose of developing a policy/procedure for enforcement of said policy.	Executive Office
21-57	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to Direct staff to review the Boonville Fairgrounds as a potential site for Community Resource Center/public use during outage	Executive Office

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Board Directives**

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-56	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to Direct staff to return with an alternate plan for a Pilot Program utilizing both generator and solar options rather than relying on gas powered generators in the event of mass outages throughout the County.	Executive Office
21-55	5/25/21	6B)	Discussion and Possible Action Including Creation of a Tax Sharing Ad Hoc Committee to Work on the Tax Sharing Agreement between the City of Ukiah and the County of Mendocino – Sponsor: Supervisor Mulheren and Supervisor Gjerde	IT IS ORDERED that the Board of Supervisors approves creation of an Ad Hoc Committee comprised of Supervisors Mulheren and Gjerde to work on the Tax Sharing Agreement between the City of Ukiah and the County of Mendocino.	Board of Supervisors
21-53	5/24/21	6A)	Joint Meeting with the Board of Supervisors and the Library Advisory Board – Sponsor: Supervisor Gjerde and Cultural Services Agency	IT IS ORDERED that an Ad Hoc Committee comprised of Supervisors Gjerde and Haschak be formed to work with the Library Advisory Board regarding budgetary issues.	Board of Supervisors
21-52	5/11/21	5B)	Discussion and Possible Action Including Acceptance of Chief Executive Officer's Summary; and Acceptance of Presentations by Potter Valley Volunteer Fire Department, Redwood Valley County Water District, and the Brooktrails Fire Department and Little Lake Fire Protection District, Regarding Projects for Strategically Investing One Time Pacific Gas & Electric (PG&E) Disaster Settlement Funds (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to direct staff to weigh the first 7 columns on the scoring matrix at a value between 1-10, with the second to last two columns being weighted at a value between 1-15, for a total possible weight of 100.	Executive Office
21-49	5/11/21	4A)	Direction to Staff to Begin Fully Assessing, Billing and Collecting Cannabis Business Tax, in the Current Calendar Year, to Initially Focus Expanded Application on Unlawful Cannabis Cultivation Sites that are Subject to Other Enforcement Action; Further to Direct Treasurer Tax Collector, County Counsel and Code Enforcement to Provide a Report at the End of the Year with Recommendations (Sponsor: Supervisor Williams)	GENERAL CONSENSUS OF THE BOARD to direct staff to return at a future meeting with an agenda item regarding the minimum tax required for cannabis cultivation, including information regarding the appeals process of said cannabis tax.	Cannabis/Treasurer-Tax Collector

**Attachment 6
Board Directives**

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-47	5/4/21	5D)	Discussion and Possible Action Including Acceptance of Presentation by the Prevention, Recovery, Resiliency, and Mitigation Department (PRRM), Mendocino County Fire Chiefs, Agriculture Department of Mendocino County, the Community Foundation of Mendocino County, the Mendocino County Resource Conservation District, the Redwood Valley-Calpella Fire District, the Mendocino County Cultural Services Agency, the Mendocino County Information Technology Master Plan (ITMP), and the Facilities & Fleet Division of Mendocino County, Regarding Projects for Strategically Investing One-Time Pacific Gas & Electric (PG&E) Disaster Settlement Funds (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to direct the Department of Agriculture to evaluate the option of using their own departmental revenue to purchase the vehicle rather than using PG&E settlement funds, prior to the Budget Hearings taking place in June.	Agriculture
21-46	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to work with Department Heads in developing suggestions for one time expenses that will reduce ongoing expenses.	Executive Office
21-45	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct Staff to have all County-Wide Public Facing services/Permit Applications be made available online by the end of calendar year 2021, starting with PBS and Cannabis as a priority; further, that staff is directed to work with the IT Ad Hoc to prioritize the remaining public facing services/permit applications.	Cannabis
21-44	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct PBS Staff to work with the Executive Office to bring back an estimation of the costs associated with bringing the Planning and Building Services permit program online	Planning & Building Services/Executive Office
21-43	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct staff to consult with the Auditor, Treasurer-tax Collector, and Cannabis Program Manager and bring back a projection of impacts associated with a loss of cannabis revenue due to State sunseting of Provisional Licenses	Treasurer-Tax Collector/Cannabis/Auditor

**Attachment 6
Board Directives**

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-41	4/28/21	3A)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Amending Mendocino County Code Chapter 6.36 and Chapter 20.243 Regarding Cannabis Facilities (continued from April 27, 2021) (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to remove street limitations from cannabis farmers markets within section (8)(b) of the draft facilities ordinance	Planning & Building Services
21-40	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to uphold planning commission recommendation I from the April, 19, 2021 Memo to the BOS.	Planning & Building Services
21-39	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to uphold planning commission recommendation H from the April, 19, 2021 Memo to the BOS.	Planning & Building Services
21-38	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to uphold planning commission recommendation G from the April, 19, 2021 Memo to the BOS.	Planning & Building Services
21-37	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to uphold planning commission recommendation F from the April, 19, 2021 Memo to the BOS.	Planning & Building Services

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Board Directives**

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-36	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to come back with a plan to curtail water hauling under phase one and a plan for enforcement regarding water hauling restrictions going forward	Planning & Building Services
21-35	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD Direct staff to include language for a 2 year phase out of water hauling for cannabis cultivation for phase 1 applicants moving into phase 3, with the intent to have all water hauling phased out by the January 1, 2023.	Planning & Building Services
21-34	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to include the implementation of a tracking log regarding emergency water hauling for cannabis cultivation including information regarding gallonage, hauling company, source of water, and date.	Planning & Building Services
21-33	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct oak woodlands Ad Hoc to provide a status report on the oak woodlands ordinance to the full board within 60 days	Planning & Building Services

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Board Directives**

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-32	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD direct staff to remove the allowances for small and medium indoor cannabis operations on Rural Residential, Rangeland, and Upland Residential parcels from Appendix A	Planning & Building Services
21-31	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD direct staff to bring back a future agenda item regarding hydrological studies and groundwater requirements for agricultural sites exceeding 1500 gallons of pumped water per day by water well	Planning & Building Services
21-30	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to notify phase 1 applicants to complete submittal of documents within 60 days.	Planning & Building Services
21-29	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to accept Planning Commission recommendation to keep provisions in section 22.18.030 regarding cultivation exempt from a permit in Chapter 10A.17.	Planning & Building Services

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-28	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to incorporate a hydrological study requirement on new wells for cannabis cultivation.	Planning & Building Services
21-27	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to Direct staff to incorporate use permit process that would allow for up to ten percent of a parcel zoned for AG, and in Rangeland cases where existing disturbed soil is present, to be used for cannabis cultivation.	Planning & Building Services
21-26	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to include language regarding discouragement of fencing unless deemed appropriate through the planning commission process, providing it is not deemed otherwise necessary.	Planning & Building Services
21-25	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD direct staff to make amendments allowing outdoor cultivation on rangeland only on parcels previously cleared, tilled, with a history of crop cultivation and developed water irrigation system prior to 2015.	Planning & Building Services

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-23	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to use the phase 1 slope restrictions for phase 1 applicants who reapply under phase 3, due to failing to secure a state annual license.	Planning & Building Services
21-22	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to make a deadline publicly available by the end of April for phase 1 applications/requests for information to be completed.	Planning & Building Services
21-21	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	BY ORDER OF THE CHAIR to direct staff to provide regular reports to the Board regarding Cannabis.	Cannabis
21-20	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	BY ORDER OF THE CHAIR direct staff to provide regular reports to the Board regarding Cannabis Code Enforcement monthly within the CEO Report, or on the regular agenda as needed.	Planning & Building Services

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-19	4/6/21	4)	Consent Calendar	GENERAL CONSENSUS OF THE BOARD to direct staff to return with an item and report out regarding Crisis Intervention Training at the April 12th, 2021 meeting.	HSA-PH
21-17	3/23/21	5C)	Discussion and Possible Action Including Adoption of Resolution Adopting a New Classification - Director of Information Services (Chief Information Officer), Salary No. 6298; and Amending the Position Allocation Table as Follows: Budget Unit 1960, Add 1.0 FTE Director of Information Services (Chief Information Officer) (Sponsor: Human Resources)	GENERAL CONSENSUS OF THE BOARD: Direct staff to look into the titles of both the "Information Services" department and the proposed "Chief Information Officer" position and see if a switch in titles to include "Information Technology" would be less misleading.	Human Resources
21-16	3/22/21	3A)	Discussion and Possible Action Including Direction to Staff Regarding an Ordinance Adding Chapter 2.8 - Terms of Members Appointed to Boards and Commissions to the Mendocino County Code, Setting Member Term Length for Various Bodies, Including the Mental Health Citizen's Oversight Committee (Sponsor: County Counsel)	GENERAL CONSENSUS OF THE BOARD: Direct Staff to establish a 4 year term to be aligned with the Supervisorial term of the current Designee/Office Holder for seats on Boards and Commissions with unspecified term lengths.	Clerk of the Board
21-15	3/22/21	3B)	Discussion and Possible Action Regarding Presentation to the Board of Supervisors from Behavioral Health and Recovery Services on Status Report of Activities Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs (Sponsor Health and Human Services Agency)	GENERAL CONSENSUS OF THE BOARD: Conduct an annual independent audit of Measure B Funds.	Auditor-Controller
21-14	3/22/21	3B)	Discussion and Possible Action Regarding Presentation to the Board of Supervisors from Behavioral Health and Recovery Services on Status Report of Activities Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs (Sponsor Health and Human Services Agency)	GENERAL CONSENSUS OF THE BOARD direct staff to look at both the Ranch and Whitmore Lane as possible locations for the Psychiatric Health Facility, and bring proposals back to the Board, including costs and feasibility of operating a PHF unit.	HSA-MH
21-13	3/9/21	6B)	Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest	BY ORDER OF THE CHAIR formation of an Ad Hoc consisting of Supervisors Mulheren and Williams to work on COVID Response.	Board of Supervisors
21-12	3/9/21	6B)	Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest	GENERAL CONSENSUS OF THE BOARD to include cannabis in the Crop Report going forward, and request an addendum regarding 2019 cannabis data to be reviewed by Supervisor McGourty and included on an upcoming Consent Calendar.	Agriculture/Board of Supervisors

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-09	3/9/21	5D)	Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2020-21 Mid-Year Budget Report on the Status of County Departmental Spending and Revenues For FY 2020-21 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD direct staff to bring back cost estimates for generator installation at publicly used county facilities for use during future PSPS events and to analyze internet installation options, including Starlink, at such facilities.	Executive Office
21-07	3/9/21	5D)	Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2020-21 Mid-Year Budget Report on the Status of County Departmental Spending and Revenues For FY 2020-21 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD direct staff to provide analysis of how much the county is collecting from different entities, in order to determine how many of the cannabis tax payers are paying the minimum versus how many are paying a percentage of revenue	Auditor/Cannabis/Treasurer/ PBS
21-06	3/9/21	5D)	Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2020-21 Mid-Year Budget Report on the Status of County Departmental Spending and Revenues For FY 2020-21 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct the Executive Office, Planning and Building Services, and Auditor's Office to work together to clarify projections of the cannabis tax revenue based on the Planning Departments estimate of how many of these farms will make it to annual license stage.	Executive Office/Planning & Building Services/Auditor
21-05	2/23/21	6A)	Discussion and Possible Action Including Cannabis Cultivation Phase 1 Update, Status of the Third Party California Environmental Quality Act Consultant Framework and Process, Clarification of Environmental Mitigation Measures in 10A.17, Correction of Sunset Relocation Date for Coastal Area, and SB59 Support (Sponsor: Cannabis Ad Hoc Committee of Supervisors Haschak and Williams)	GENERAL CONSENSUS OF THE BOARD to edit the letter supporting SB59 to include evidence of progress with CEQA.	Board of Supervisors
21-04	2/23/21	6B)	Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest	GENERAL CONSENSUS OF THE BOARD to include Measure B direction as a special topic on an upcoming agenda.	Health and Human Services Agency

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
21-02	1/5/21	5H)	Discussion and Possible Action Including Adoption of Mendocino County's 2021 Legislative Platform (Sponsor: Executive Office)	DIRECTIVE: BY ORDER OF THE CHAIR direct Supervisors McGourty and Williams to work with staff on the Legislative Platform, to incorporate Mendocino Cannabis Alliance recommendations, and Covelo Cannabis Advocay Group recommendations; also to incorporate advocacy of streamlining efforts for better vegetation management in our federal forests, with the Platform to return at a later date to the Board.	Executive Office/Board of Supervisors
21-01	1/5/21	5E)	Discussion and Possible Adoption of Resolution Regarding Board Standing Committees for 2021 and Adoption of the Standing Committees Master Meeting Calendar for 2021 (Sponsor: Executive Office)	DIRECTIVE: GENERAL CONSENSUS OF THE BOARD to Refer to the General Government Standing Committee the process for regular Board member input in determining Board Special Assignments	Board of Supervisors
20-70	1/5/21	4O)	Adoption of Ordinance Amending Mendocino County Code Chapters 1.04, 1.08 and 16.30 Relating to Code Enforcement Procedures and Regulations, Including Administrative Penalty Increases Relating to Stormwater, Cannabis and Building Violations	DIRECTIVE: GENERAL CONSENSUS OF THE BOARD to direct staff to send 5 day notice via certified mail (in relation to agenda item 4o)	Planning & Building Services
20-67	11/17/20	5C)	Discussion and Possible Action Regarding Presentation of the First Quarter Budget Report on the Status of County Departmental Spending and Revenues for Fiscal Year (FY) 2020-21 and Executive Office Recommendations for FY 2020-21 (Sponsor: Executive Office)	Approve recommendations with the exception of increased contribution to the health care plan and direct staff to bring back a comprehensive proposal to shore up health care plan.	Executive Office
20-66	11/3/20	5G)	Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel)	BY ORDER OF THE CHAIR Agenda Item 5g) is tabled to a later date	County Counsel

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
20-66	11/3/20	5G)	Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel)	GENERAL CONSENSUS OF THE BOARD to provide direction to staff and to the Districts to respond to concerns raised raised in public comment, to work on changes to District Ordinances and bring those back to the board in the future so that the Districts may take an action upon them.	County Counsel
20-60	9/1/20	5N)	Discussion and Possible Action Including Adoption of Urgency Ordinance Enacting Temporary Restrictions on Covid-19 Pandemic Related Commercial and Residential Evictions (Sponsor: County Counsel)	GENERAL CONSENSUS OF THE BOARD to withdraw this item from the agenda and direct County Counsel to bring Item 5N back if it and when it appears appropriate to do so	County Counsel
20-59	9/1/20	5I)	Discussion and Possible Action Regarding Presentation to the Board of Supervisors from the Mental Health Treatment Act Citizen's Oversight Committee on Progress Since the July 14, 2020 Update (Sponsor: Mental Health Treatment Act Citizen's Oversight Committee)	GENERAL CONSENSUS OF THE BOARD to form an ad hoc including Supervisors Williams and Haschak to work with Measure B staff and Measure B Committee as needed to develop a business plan and formulate a common set of goals, including the development of a PHF unit.	Board of Supervisors
20-58	8/18/20	4R)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Hopland Fire Protection District's Ordinance No. 20-1, amending "Fire Safety Ordinance" to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance	GENERAL CONSENSUS OF THE BOARD to table item 4R),to a later date.	County Counsel
20-57	8/18/20	4P)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith	GENERAL CONSENSUS OF THE BOARD to table item 4P),to a later date.	County Counsel

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
20-56	8/18/20	4O)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Redwood Valley-Calpella Fire Protection District's Ordinance No. 20-1, amending "Fire Safety Ordinance" to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance	GENERAL CONSENSUS OF THE BOARD to table item 4O),to a later date.	County Counsel
20-55	8/18/20	5A)	Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to appoint an ad hoc, consisting of Supervisors Brown and Gjerde, to work on staffing continuity issues related to COVID-19.	Board of Supervisors
20-53	8/4/20	5B)	Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Permitting Program to a Land Use Ordinance and Direction to Staff Regarding Prioritizing Phase 1 and 2 Existing Permit Holders who Require a CEQA Checklist with a Cost Recovery System Identified in Response to Board Direction Received on June 16, 2020 (Sponsor: Planning and Building Services)	GENERAL CONSENSUS OF THE BOARD to form an Ad Hoc Committee, including Supervisors Williams and Gjerde, to work with the City of Fort Bragg on housing.	Board of Supervisors/Planning & Building
20-52	8/4/20	5B)	Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Permitting Program to a Land Use Ordinance and Direction to Staff Regarding Prioritizing Phase 1 and 2 Existing Permit Holders who Require a CEQA Checklist with a Cost Recovery System Identified in Response to Board Direction Received on June 16, 2020 (Sponsor: Planning and Building Services)	BY ORDER OF THE CHAIR appointment of an Ad Hoc Committee consisting of Supervisor Williams and Supervisor Haschak to work with staff and outside agencies on a pathway for cannabis cultivators to get their annual licenses	Board of Supervisors/Planning & Building
20-50	7/21/20	5A)	Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to limit the amount of staff time requested by any individual Board member, to one hour per week, cumulative for all Countywide staff that are functioning in their role as disaster service workers, or in direct response to a state of emergency.	Board of Supervisors

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	7/14/20	5F)	Discussion and Possible Action Including Direction to Staff on Potential Options to Streamline the Business License Process and Amend Regulations contained in Title 6 of County Code, "Business License Regulations," in Response to Board Direction Received January 7, 2020 to Chapter 6.04 of County Code in Response to Board Direction from January 7, 2020	GENERAL CONSENSUS OF THE BOARD to direct staff to proceed with Streamlining Actions 1 and 2 listed in the attached Memo titled "Mendocino County Code Chapter 6.04, Business Licenses."	Executive Office/Planning & Building/Treasurer-Tax Collector
20-49	7/14/20	5F)	Discussion and Possible Action Including Direction to Staff on Potential Options to Streamline the Business License Process and Amend Regulations contained in Title 6 of County Code, "Business License Regulations," in Response to Board Direction Received January 7, 2020 to Chapter 6.04 of County Code in Response to Board Direction from January 7, 2020	GENERAL CONSENSUS OF THE BOARD to direct to Staff to proceed with streamlining Title 6 Regulations One and Two	Executive Office/Planning & Building/Treasurer-Tax Collector
20-44	6/10/20	5B)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD Direct Sheriff's Office to present an MOU between the County and Courts along with a cost analysis of the Donovan Room remodel to convert to a courtroom at Adopted on June 23, 2020	Sheriff
20-41	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	BY ORDER OF THE CHAIR to review and possibly reduce amount of Agreement with Liebert Cassidy Whitmore for outside counsel related to labor negotiations	Executive Office
20-40	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to request clarification of terms from HHSa regarding Sonoma County LEMSA Agreement to bring back to the Board as a separate agenda item	Health and Human Services Agency
20-38	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to reduce TOT expectations for the general fund from 4.5 million to 3.9 million	Executive Office
20-37	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to include line item for fire departments for the TOT collection at local campgrounds, totaling 65%	Executive Office

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
20-34	5/19/20	5E)	Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to approve transmission of a letter to Senator Mike McGuire and Assemblymember Jim Wood with regard to realignment funding.	Executive Office
20-33	5/5/20	5D)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct staff to return with proposal for how to handle illegal cannabis growers from an environmental and revenue perspective.	Planning & Building Services
20-31	4/28/20	5B)	Discussion And Possible Action Including Adoption Of An Urgency Ordinance Deferring Remittance Of Returns And Taxes, Without Penalty, Pertaining To The Transient Occupancy Tax (Tot) And The Lodging Business Improvement District (Bid) Assessment Due By Non Agent Lodging Operators On April 30, 2020 Until July 31, 2020 - Sponsor: County Counsel	IT IS ORDERED that the Board of Supervisors adopts Urgency Ordinance deferring remittance of returns and taxes, without penalty, pertaining to the Transient Occupancy Tax (TOT) and the Lodging Business Improvement District (BID) Assessment due by non-agent lodging operators on April 30, 2020 until July 31, 2020.	County Counsel
20-23	3/20/20	5A)	Discussion And Possible Action Including An Update Associated With The Novel Coronavirus (Covid-19), Including Possible Direction Regarding Essential Services In Mendocino County, Including Policies In Light Of The Covid-19 Pandemic And An Update On Temporary Closures And/or Reductions In County Facilities And/or Services - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct to staff to prepare a letter of advocacy in relation to In Home Supportive Services during this emergency.	Executive Office
20-22	3/10/20	6B)	Discussion And Possible Action Including Acceptance Of Recommendations From Secondary Access Ad Hoc Committee - Sponsor: Sponsor/S: Secondary Access Ad Hoc Committee (Supervisors Gjerde And Haschak)	IT IS ORDERED that the Board of Supervisors directs the Secondary Access Ad Hoc Committee to work with staff to identify the amount of staff time that it would take to establish a benefit zone for the Sherwood Road Pilot Project and bring back scope of work to the Board.	Board of Supervisors/Transportation
20-21	3/10/2020	6A)	Discussion And Possible Action Including: 1) Direction To The Mendocino County Director Of Health And Human Services To Request Aggregate Patient Outcome Data From Redwood Quality Management (RQMC) And Subcontractors Disseminate With Trends Analysis; 2) Direction To The Chief Executive Officer To Return With Options Regarding A Request For Proposal Process For Adult Mental Health Services; And 3) Direction To The Chief Executive Officer To Return With Estimate Of Mental Health Funds Available For Repurpose To Meet Measure B Promises (Continued From The February 25, 2020, Board Of Supervisors Meeting) - Sponsor: Supervisor Williams	IT IS ORDERED that the Board of Supervisors 1) directs Mendocino County Director of Health and Human Services to request existing aggregate patient outcome data from Redwood Quality Management Company and subcontractors, with referral to Behavioral Health Advisory Board for analysis; 2) directs staff to consult with Behavioral Health Advisory Board and return with for request for proposal process for Adult Mental Health Services; and 3) directs CEO to return with estimate of Mental Health funds available for repurpose to meet Measure B promises.	Health and Human Services Agency

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
20-19	3/10/20	5C)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct staff to fund the General Reserve level to 6.35% of prior year General Fund Appropriation per Policy #32, \$13,500,161, if funding is available.	Executive Office
20-13	2/4/20	6C)	Discussion and Possible Action Regarding Implementation of Measure V, "Declaring Intentionally Killed and Left Standing Trees a Public Nuisance" (Sponsors: Supervisors Haschak and Williams)	The Board of Supervisors directs County Counsel to return on the March 24, 2020, Regular meeting with an enforcement plan, focused on mitigating expense; and affirm our intention to collaborate with industry to research compliance with willingness to fast track alternatives, where possible.	County Counsel
20-11	1/21/20	6D)	Discussion and Possible Action Including Direction to County Counsel to Author Ordinance Amendments to Raise County Code Section 15.28.010 Vehicle Abandonment to a Misdemeanor Offense - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor McCowen, IT IS ORDERED that the Board of Supervisors directs County Counsel to author Ordinance amendment to raise County Code section 15.28.010 Vehicle Abandonment to a misdemeanor offense.	County Counsel
20-10	1/21/20	6C)	Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) Ambulance to Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter-Facility Transfers, as Appropriate	Direct Coastal Valleys EMS to perform fiscal analysis of current system and potential enhancements.	Executive Office
20-08	1/21/20	5C)	Discussion And Possible Action Including An Update On Energy Efficiency Project Identification Efforts Underway; And Provide Possible Direction To Staff To Conduct A Competitive Process To Procure A Contractor For Identification And Implementation Of Energy Efficiency Projects - Sponsor: Executive Office	Upon motion by Supervisor Gjerde, seconded by Supervisor Williams IT IS ORDERED that the Board of Supervisors directs staff to request Aircon to provide information they've produced to date, in their assessment of County buildings; and present any info, including information from AirCon with Sonoma's Sonoma Sustainability Division County for their assessment of County of Mendocino facilities for efficiency improvements that will have a payback within the life of the improvements; and including the payback on optional solar project.	Executive Office
20-04	1/7/20	5K)	Discussion and Possible Action Including Formation of an Ad Hoc Committee to Participate in a North Coast Counties Regional Forum Regarding Cannabis Licensing (Sponsor: Executive Office)	BY ORDER OF THE CHAIR Supervisors Haschak and Williams are appointed to ad hoc committee to participate in north coast counties regional forum regarding cannabis licensing.	Board of Supervisors

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Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
20-03	1/7/20	6B)	Discussion and Possible Action Regarding Board Priorities and Development of a Long Term Strategic Plan for Mendocino County to Address the County's Budget, Staffing, Mission Statement, and Operations and Issues Such As Fire Response, Homelessness, Cannabis, Housing and Economic Development (Sponsors: Supervisor Haschak and Supervisor Gjerde)	Direct staff to review existing County plans and consolidate those goals and objectives into a single draft document and bring that back to the board within the next 60 days.	Executive Office
20-01	1/7/20	5H)	Discussion and Possible Action Regarding Approval of Request from Mental Health Treatment Act Citizen's Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis, and Assessment of Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a Private Entity (Sponsor: Mental Health Treatment Act Citizen's Advisory (Measure B) Committee)	Upon motion by Supervisor, seconded by Supervisor, IT IS ORDERED that County Counsel to review all questions raised in the City of Willits Resolution; and to Review Item #6 on Committee's List of Questions first before proceeding.	County Counsel
D92	12/10/19	6B)	Discussion and Possible Action Including Direction to Executive Office to Perform Operational Feasibility of Proposed Measure B Funded Facilities - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs the Executive Office to perform operational feasibility of proposed Measure B funded facilities; based on today's discussion to work with Adventist Health to determine cost of 24 hour inpatient psychiatric facility operated by Adventist Health.	Executive Office
D94	11/19/19	6A)	Discussion and Possible Action Including Direction for Health and Human Services to Author a Jobs for Homeless Initiative Plan with Supervisor Williams Targeted at Offering Employment Opportunities to Homeless Persons in Collaboration with Government Agencies and Private Industry; and Returning to Board of Supervisors for Approval - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs Health and Human Services to author a Jobs for Homeless Initiative plan with Supervisor Williams targeted at offering employment opportunities to homeless persons in collaboration with government agencies and private industry; and return to the Board of Supervisors for approval.	Health and Human Services Agency

**Attachment 6
Board Directives**

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
D95	11/19/19	5F)	Discussion And Possible Action Including Acceptance Of Presentation Regarding Emergency Medical Services (Ems) In Mendocino County, Including But Not Limited To Potential Local Emergency Medical Services Agency (Lemsa) Models - Sponsor: Health And Human Services Agency And Executive Office	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors accepts presentation regarding Emergency Medical Services in Mendocino County, including potential Local Emergency Medical Services Agency models; and directs staff to approach Sonoma County regarding a Joint Powers Agreement for EMS Services.	Health and Human Services Agency
D84	11/12/19	6A)	Discussion and Possible Action Including Acceptance of Presentation from Zero Waste Mendo (Sponsors: Supervisor McCowen and Gjerde)	The Board of Supervisors accepts presentation from Zero Waste Mendo; and directs Executive Office to work with Zero Waste Mendo to prioritize auditing of the County Facilities and refers subject to Climate Action Advisory Council.	Executive Office
D82	11/12/19	6C)	Discussion and Possible Action Including Direction to Staff to Develop a Cannabis Cultivation Amnesty Transition Pathway	The Board of Supervisors directs the Executive Office to convene a regional county forum to identify and address state barriers to successful permitting and explore economic development through regional cooperative models; directs the Cannabis Cultivation ad hoc to work with staff and stakeholders and report to the Board within 60 days with recommendations for streamlining the cultivation ordinance; directs staff to develop an equity program application that prioritizes capital assistance to legacy growers to address environmental and building compliance issues and directs Cannabis Cultivation Ad Hoc committee to work with staff and stakeholders to develop criteria and timing for re-opening the permitting process for legacy growers who did not come forward in phase 1 except in Sunset zones.	Planning & Building Services
D81	11/12/19	6D)	Discussion and Possible Action Including Direction to Staff to Author a Specification Document Outlining Document Digitalization Plan	The Board of Supervisors directs staff to author a specification document outlining document digitalization plan including equipment and personnel needs, tentative schedule, training, file naming convention, public access, redaction, redundant offsite storage and an associated cost analysis.	Executive Office

**Attachment 6
Board Directives**

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
D95	11/5/19	5E)	Discussion and Possible Action including direction to staff regarding Board of Supervisors General Government Standing Committee referral of Adoption of any New Taxes in time for the March 2020 elections - Sponsor: Count Counsel and Government Committee	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel to prepare an Ordinance to apply the Transient Occupancy Tax towards private campgrounds, with 75% revenue directed at local fire agencies, and 25% at the discretion of the Mendocino County Fire Chiefs Association recommendation annually on a general tax in unincorporated areas.	County Counsel
D96	11/5/19	6D)	Discussion And Possible Action Including Direction To Staff To Establish Data Reporting And Charting Website - Sponsor: It Ad Hoc Committee: Supervisors Williams And Gjerde	Discussion and Possible Action including direction to staff to establish data reporting and charting website - Sponsor: IT and Ad Hoc Committee: Sponsor: IT Ad Hoc committee: Supervisor Williams and Gjerde.	Executive Office - Information Services
D97	11/5/19	6B)	Discussion and Possible Action regrading recommendations of the Cannabis Economic Development AD Hoc Committee - Sponsor: Cannabis Economic Development Ad Hoc committee (Supervisor Gjerde, and Williams	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to continue pursuing the opportunities presented by the Cannabis Economic Development Ad Hoc Committee, following strategic plan addendum provided by Mendocino Cannabis Alliance, with an added focus of facilitating collectives.	Planning & Building Services
D75	10/1/19	5E)	Discussion And Possible Action Including Board Direction To Staff Regarding Potential Amendment To Chapter 18.23 Of The Mendocino County Code (Class K Ordinance), To Remove The Square Foot Maximum Restrictions For Limited Density Rural Dwellings - Sponsor: Planning & Building Services	IT IS ORDERED that the Board of Supervisors provides direction to staff regarding an amendment to Chapter 18.23 of the Mendocino County Code, more commonly known as the Class K Ordinance to remove the square foot maximum restriction for limited density rural dwellings with sprinklers.	Planning & Building Services/County Counsel

**Attachment 6
Board Directives**

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department
D99	9/17/19	6B)	Discussion and Possible Action Including Direction to the Chief Executive Officer and County Counsel to Determine Feasibility of Transitioning the Chief Probation Officer to Report to the Board of Supervisors - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel and the Chief Executive Officer to draft an Ordinance regarding transitioning the Chief Probation Officer to report the Board of Supervisors and bring back to the Board of Supervisors for approval.	County Counsel
D20	3/12/19	6A)	Discussion And Possible Action Including Direction To Staff To Explore Feasibility Of Transitioning Our Local Emergency Medical Services Agency (LEMSA) Partnership With Sonoma County To Be A Joint Powers Authority	IT IS ORDERED that the Board of Supervisors Directs staff to begin discussions with Sonoma County regarding formation of a Joint Powers Authority to execute the partnership with our LEMSA.	Health & Human Services Agency



COUNTY OF MENDOCINO CANNABIS PROGRAM

579 LOW GAP ROAD • UKIAH • CALIFORNIA • 95482

KRISTIN NEVEDAL, PROGRAM MANAGER

PHONE: 707-234-6680

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cannabisprogram@mendocinocounty.org
www.mendocinocounty.org/cannabisprogram

30-Day Courtesy Notices to Expired Permit Holders

To date the County of Mendocino Cannabis Program (Program) had issued 276 annual cultivation permits pursuant to 10A.17. Annual cultivation permits are valid for 12 months and must be renewed by the permit holder on an annual basis. Any revocation or lapse in the renewal of an issued permit extinguishes the ability of any person to obtain an annual cultivation permit for the site.

Annual cultivation permit holders are required to maintain a valid license(s) and permit(s)\ issued by any agency of the State of California in accordance with the MAUCRSA, and maintain compliance with the regulations promulgated by the licensing authority and permitting agencies.¹ Permit holders may opt to file for a Notice of Non-Cultivation, not more than once in a five-year period, to preserve the permit holder's ability to maintain the permit for the cultivation site should they choose to not renew the permit.²

As of July 1, 2021, 57 percent of all issued annual cultivation permits had expired due to failure of the permit holder to submit and complete the permit renewal process. On July 15, 2021, the program implemented new renewal guidelines that include the issuance of courtesy notices to permit holders with annual cultivation permits nearing expiration.

In an effort to bring persons with expired annual permits into compliance, program staff issued 30-day courtesy notices to persons with annual cultivation permits that had expired in 2018, 2019, and 2020. An additional 80 courtesy notices were scheduled for August 15, 2021, to be sent to persons with annual cultivation permits that had expired in 2021. The 30-day courtesy notices were sent via email, and certified mail. Secondary reminder notices were sent via email to persons who had not responded in the first 15 days.

July 15, 2021, 30-Day Courtesy Notices (2018, 2019, & 2020 Expired Permits)	
Approved	27
Received (16 Incomplete / 12 Under Review)	28
Hold (pending NOV clearance, subject to correction timeline)	5
Not Received	16
Denied / Withdrawn	2
Total	78

As of August 12, 2021, the program had received 62 responses to the July 15, courtesy notices. Program staff had processed and renewed 27 annual cultivation permits, was

¹ MCCO, Sec. 10A.17.110 – Performance Standards., (B).

² MCCO, Sec. 10A.17.090 – Permit Phases and Requirements Specific to each Phase., (B)(6).

Attachment 7

working with 28 persons to complete the renewal process, and had identified 16 persons that had not yet responded. Renewal applications were accepted through close of business on August 15, and will be processed through close of business on August 31.

On August 16, notices to cease commercial cultivation activities were sent to persons that had failed to respond. Notices to complete the renewal process by close of business on August 31, or cease all commercial cultivation activities, were sent to persons with incomplete renewal applications. Any notice to cease commercial cultivation activity will be shared with the following responsible agencies:

- Department of Cannabis Control,
- California Department of Fish and Wildlife,
- California State Water Resource Control Board,
- County of Mendocino Code Enforcement, and
- County of Mendocino Sheriff's Office.

Phase One and Two Reapplication Portal

The Phase One and Phase Two Reapplication Portal was opened on Monday, August 2, 2021 and will expire on October 30, 2021. The chart below shows the progress made through Thursday, August 13, 2021.

Date		Submitted to Portal	Submitted to MCP	Reviewed by MCP	Determined Complete	Status Notifications Sent
WEEK 1	August 2	32	32			
	August 3	12		5	2	
	August 4	2		21	3	
	August 5	1		2		
	August 6	4	19	4		
	August 7			19	4	
	<u>Tallies</u>	<u>51</u>	<u>51</u>	<u>51</u>	<u>9</u>	
WEEK 2	August 8	3				
	August 9	2	5			7
	August 10					44
	August 11					
	August 12	20				
	August 13	?	20			
	August 14					
	<u>Tallies</u>	<u>25</u>	<u>25</u>			<u>51</u>
Running Totals		76	76	51	9	51

Attachment 7

To date, 157 permit reapplications have been initiated in the Portal and 1,831 documents have been uploaded. Program staff have assigned 691 Phase One and Phase applications with Portal status meaning they need to resubmit complete applications through the Portal.

INFORMATION SERVICES DIVISION
MONTHLY UPDATE

JULY 2021

Geographic Information System (GIS) Update

The Information Services Division's GIS staff, create and maintain the SDE Geo Database, a centralized source for the most up to date County GIS data for use with GIS stations in Departments throughout the County. Staff is currently reviewing data sets that require an update once a year or once every two years and bringing these data sets current to 2021. GIS Program staff are currently working on updates to the Law Enforcement Stations and School location point layers.

The Information Services Division's GIS Staff, create and maintain two GIS Portals, one on the County's Intranet for use by County Staff and one on the Internet for use by the Public. Current activity includes the addition of a mapping application to display the existing Supervisor Districts along with 2010 population figures and a population density layer. The public can use this application to delineate and submit maps of their Community of Interest to the Redistricting Committee.

The GIS Coordinator is working with staff from County Counsel's office, Executive office and the Assessor-Clerk Recorder's office to plan and prepare for the 2021 redistricting of Supervisor Districts.

Information Services Division's GIS Staff, create and maintain the GIS data layers in the Sheriff's dispatch system. GIS Staff complete monthly updates to Geo Database.

Public Safety Communications Update

Progress is being made on the Point Arena microwave repairs, as the work crews are scheduled to arrive on September 13th to replace the damaged equipment and finalize the south coast microwave loop. This includes replacing a damaged dish antenna at the Point Arena AT&T 10 mile site and new water proof equipment cabinets at the Point Arena Air Force Radar site.

Public Safety Communications Microwave Radio System MPLS Project Update

The MPLS switching equipment is in the final engineering review and Information Services Division staff are preparing a staging area for the vendor to configure and test all components in a simulated environment prior to taking the equipment to each microwave site. The vendor is planning to be on location in mid-September 2021 to begin the testing and configuration. Once this is completed, the components will be installed in parallel with our existing equipment and then cut over to the new hardware, this will allow for minimal downtime and disruptions to public safety communications.

INFORMATION SERVICES DIVISION MONTHLY UPDATE

Operations Update

Operations Help Desk Metrics

July 2021 (0800 – 1700 Monday – Friday)

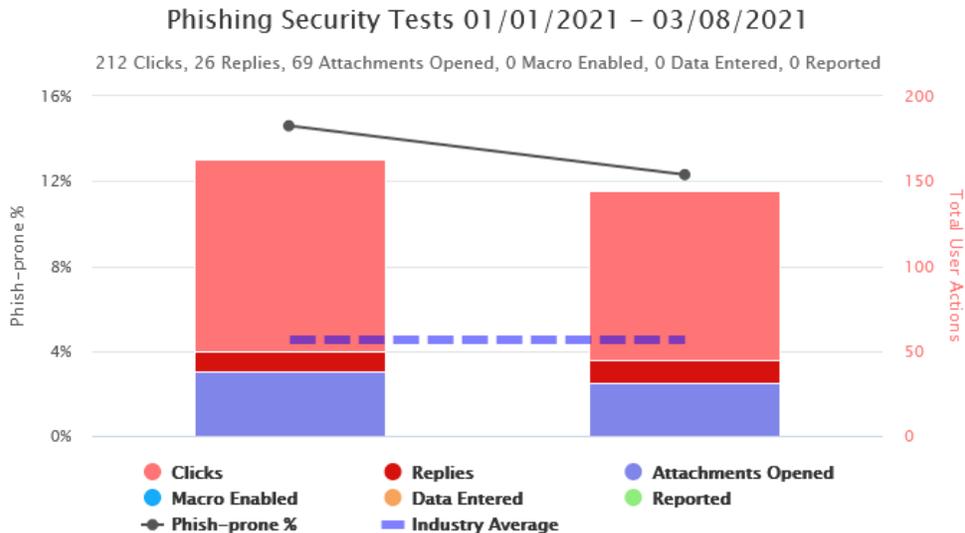
Total Calls – 421

- **Answered** – 379 (90.0%)
 - Avg. time to Answer – 20 seconds
- **Abandoned** (Long, Short) – 36 (8.5%), 4 (0.5%)
 - Avg. time to Abandon – 1 minute
 - Short Abandons are calls that hang up within 6 seconds of calling
- **Voicemail** – 6 (1%)
- **Total call duration** – 21 hours

Overall Service Level – 95%

Knowbe4 Security Awareness

2nd quarter Security Awareness test saw a Phish-prone change of 2.3%, from 14.6% Q1 to 12.3% Q2, in spite of increased difficulty ratings for simulated phishing tests. Industry standard for Government is 4.5%. In light of this, Information Services will be implementing additional Phishing tests with associated trainings in an effort to align our Phish-prone score with Industry Standard.



INFORMATION SERVICES DIVISION MONTHLY UPDATE

Development and Business Applications Update

Property Tax Software System (Aumentum)

The County and the Information Services Division continue to push forward in the transition to the County's new Property System, Aumentum. The County successfully closed out the secured property tax roll in Aumentum in late July 2021, which is the first major step in creating the annual property tax bills.

Criminal Justice Software Upgrade

The Information Services Division, in conjunction with the Justice Partners, have been actively perusing replacement software for case management due to the announced end of life of the existing platform, Justware. Currently, software vendors have been selected, a contract with Karpel for the District Attorney's Office has been signed, and contract negotiations are ongoing for the other Justice Partners. The configuration, data migration, and implementation of these software systems will be a major undertaking during the next fiscal year.

Office 365 Electronic Mail Conversion – Phase I

Vendor responses to the County's Request for Proposal (RFP) have been received; this RFP will procure professional assistance with the conversion from GroupWise to Office 365. A panel of Information Services, Sheriff's Office and Probation staff will review and evaluate the proposals during August. In addition to the RFP efforts, Information Services Division staff have continued training in order to be prepared for the changes in system administration and workflow that will come about due to this major application adoption.

Cannabis Portal Development

The Information Services Division, in conjunction with the Cannabis Program, has finalized development of a web-enabled application that will assist Mendocino County residents who desire to apply and/or re-apply for cannabis based applications. This application went live on August 2nd and has seen active engagement from the community.

Portal Metrics as of 10:30am on 08/04/2021:

- 75 user sign into the portal
- 77 permits have been initiated
- 67 have had their questionnaire completed
- 61 have documents uploaded
- 45 have been marked as complete and sent to the Cannabis Program
- 1218 documents have been uploaded across all permits

INFORMATION SERVICES DIVISION
MONTHLY UPDATE

Other Major Projects

Permit Tracking – CRW Trackit upgrade.

This application serves as the County's main permit tracking system. The Information Services Division has completed server preparation for a major upgrade in order to enable the most recent functionality and security, and is in queue to schedule an update with our vendor.

Disaster Preparation and Recovery

The Information Services Division has completed Phase I of the Disaster Recovery (DR) Data Center project. In this phase the DR data center at the Courthouse Annex was brought online and is successfully replicating 130 servers. These replicated servers would allow us to quickly bring County applications such as Munis (financials and payroll), JustWare (the criminal justice system), Aumentum (the property system) and many others back online in the event of a major catastrophe that disables our main Data center based applications and network services. The planned Phase II will include power upgrades to the DR data center and file share transitions to technology that will allow their replication. Going forward, the Information Services Division will continue to increase the functionality and versatility of this offsite replication facility to the point where a major outage or natural disaster will only result in minimal, if any, downtime.



Behavioral Health and Recovery Services (BHRS) Update August, 2021

Mental Health Program:

- BHRS Mental Health programs continue to contract for the majority of specialty mental health services. Specialty mental health contract providers are increasing in-person services, and opening their doors but are closely monitoring the impacts of COVID-19 to support health and safety for clients. BHRS units provide the Mental Health Services Act and other special programs that focus on prevention or expand specialty mental health services elements. BHRS facilitated programs include; Mobile Outreach and Prevention Services, mental health rehabilitative services to CalWORKS beneficiaries, mental health rehabilitative services to Probation, Jail Discharge Planning, Assisted Outpatient triage and court process oversight, Patient's Rights Advocacy, Mental Health Awareness outreach and engagement services including Suicide Prevention training and activities, and LPS Placement monitoring. In addition to the listed direct client and community services, BHRS provides monitoring and oversight of contracted specialty mental health providers and contracted Mental Health Services Act providers through the Quality Assessment and Performance Improvement unit and the MHSA oversight unit.
- As of July, BHRS has taken on the Public Conservator duties, and consent for LPS conservatees. BHRS employees were sworn in and deputized this month and will be completing the transition of responsibilities from the Public Guardian's office soon.

Measure B:

- **Crisis Residential Treatment** - Progress continues with the construction of the building. Exterior paving and interior drywall are the current activities. In addition, meetings are occurring with the operator to coordinate licensing expectations and timelines (see photo on page 2).
- **Mobile Crisis Response Team** - One Mental Health Rehabilitation Specialist has been hired, trained, and has been responding to crises in partnership with Mendocino County Sheriff's Office. We are recruiting for two additional Mental Health Rehabilitation Specialists and are exploring ways to maximize utilization of the existing employee until these Rehabilitation Specialists are hired.
- **Community Education Awareness Project** - The contract with National Alliance on Mental Illness (NAMI) Mendocino is in the final stage, and we hope to have it approved in late August.
- **Behavioral Health Regional Training Center** - Improvements to the Behavioral Health Regional Training Center are nearing completion (see photo on page 2).

Substance Use Disorder Treatment (SUDT):

- SUDT continues to provide substance use treatment to our community members in need. We continue to operate primarily via telehealth, with some exceptions.
- SUDT recently applied for grants to expand telehealth services to connect with clients that continue to struggle with distance as a barrier to treatment services and Adolescent/Youth funds for an additional certified counselor to work with youth in our outlying areas, such as Willits, Laytonville, and Fort Bragg. The purpose of the expanded services under this funding is to serve more students/youth, in particular those in remote and rural locations.
- SUDT has 3 individuals graduating from Adult Drug Court in the month of August. These individuals have worked hard to achieve their goals and we are proud of their progress.
- We are honored to work with our community on a daily basis and affect positive, healthy change.



Behavioral Health and Recovery Services (BHRS) Update Page 2

Grants:

- A tremendous amount of grant opportunities have opened up for additional funding, and BHRS plans to apply for all that we qualify for. We've been busy fitting grant applications and reviews into every spare moment and some that we don't have to spare!
- BHRS continues to look for every grant and funding opportunity that we can find to fund our efforts and to build our workforce capacity.

Recent Grants Applied for:

- Bureau of Justice Assistance - Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP)
- The Center at Sierra Health Foundation - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Telehealth Expansion Project
- Department of Health Care Services - Substance Abuse Prevention and Treatment Block Grant (SABG) / Mental Health Block Grant (MHBG) Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) & American Rescue Plan Act (ARPA)

Meetings of Interest and Educational Opportunities:

MHSA Forum/QIC Meeting: Tuesday, August 24, 2021, 4:00 – 6:00 PM via Zoom:

<https://mendocinocounty.zoom.us/j/88037848969>



The Behavioral Health Regional Training Center

in Redwood Valley nears completion. Education will be geared toward equipping first responders, law enforcement and other individuals vested in mental health with skills to detect and handle mental illness more efficiently.

The Crisis Residential Treatment Facility

will provide a less restrictive but structured program as an alternative to hospitalization for individuals experiencing an acute psychiatric episode or crises who require 24-hour support to return to community living.



MENDOCINO COUNTY EXECUTIVE OFFICE

NEWS RELEASE

CONTACT: Executive Office (707)463-4441

TO: MENDOCINO COUNTY NEWS MEDIA
FR: MENDOCINO COUNTY EXECUTIVE OFFICE

Ukiah, California: August 3, 2021

Appointment of Bekkie Emery as Mendocino County's Director of Social Services, Appointment of Janelle Rau as Mendocino County's Director of General Services Agency, Deputy Chief Executive Officer Steve Dunnicliff Accepted Special Assignment with Mendocino County's Information Services Division, and the Appointment of Judy Morris as Deputy Chief Executive Officer.

Mendocino County, Health and Human Services Agency Assistant (HHS) Director of Social Services, Bekkie Emery has been appointed as the Social Services Director effective July 25, 2021.

Ms. Emery has served as a HHS Assistant Director since February 2017. For the five year prior she was the Deputy Director of Employment and Family Assistance Services and Adult and Aging Services. She has been employed with Mendocino County since 1998 and has, during her tenure, worked in all areas of Social Services. Ms. Emery has extensive experience in performance based management and administrative operations. She has led the numerous major projects within HHS, including the implementation of the Affordable Care Act, system conversions in multiple departments, and has overseen the \$90 million budget of Social Services for the past four years. She served for a year as the Department Operations Center Manager for the COVID-19 pandemic response in Mendocino County. Ms. Emery is an active member of the County Welfare Directors Association (CWDA) and is the chair for the CWDA Homeless Services Committee. She is also the Region 3 CalSAWS Consortium JPA Board member representing 14 counties and has strong working knowledge of Social Services programs and budgets.

As the Social Services Director, Ms. Emery is committed to ensuring better outcomes for our children, families, elders, veterans, staff, and the communities we serve by enabling optimum support through infrastructure, administrative, programmatic, and information technology services.

Attachment 10

Regarding her appointment, Ms. Emery stated "Social Services is at a pivotal point in how we ensure services to our community; each challenge that we face provides us our next opportunity for success. This is an opportunity to increase our services, strengthen our resources, and support one another."

Janelle Rau has been appointed as the General Services Agency (GSA) Director effective July 25, 2021. Ms. Rau has been a county employee for 22 years. Ms. Rau has served as Deputy Chief Executive Officer (DCEO) for Mendocino County for the past 6 years. During her tenure as DCEO, she had operational oversight and responsibility for: County wide competitive bidding and contract quality control, real property administration (including purchasing and/or surplus property), Central Services Division/Purchasing Agent, Information Services Division, Facilities and Fleet, Capital Projects, Board of Supervisors/ Clerk of the Board, Executive Office/Administrative Services Division, as well as served as liaison to County departments.

Ms. Rau began her employment history with the Board of Supervisors in 1999, where she served until promoted as the Central Services Division Manager for the GSA in 2005 and continued in that role through 2015.

As the General Services Agency Director, Rau will oversee the agency and its annual operational and Capital Improvement budget.

"As a proud long time Mendocino County resident, I appreciate the Board's and CEO Angelo's confidence in me and my abilities and am honored to lead such a great team." Rau said. "I look forward to working with the Board of Supervisors and CEO on their strategic goals and priorities that will allow the County to continue to focus on excellent public service to our community."

Deputy Chief Executive Officer Steve Dunicliff has accepted a special assignment overseeing Information Services in this time of transition. Mr. Dunicliff began his career with Mendocino County's Executive Office in 2008, and has held a number of senior leadership positions in that time. Notably, Mr. Dunicliff served as Mendocino County's Director of Planning & Building from 2012 - 2017.

Background info on IS... the Board of Supervisors has adopted an Information Technology Master Plan (ITMP) which prioritized information technology improvements throughout the County system. Key examples include improvements to public safety communication systems, replacement of the property tax system, adding functionality to the County's finance system, and transitioning to a new email system. The Board has prioritized implementation of the ITMP with funding allocations intended to expedite completion of critical tasks, and the allocation of new positions. A Director-level position was recently approved to serve as the County's Chief Technology Officer, although recruitment of this new position is on hold while the County completes a strategic planning process.

According to DCEO Dunicliff, "The County's Information Services Division has an unprecedented number of priority projects under way. This is an exciting time for the County, and I am grateful for the opportunity to work with our dedicated group of Information Services staff"

Judy Morris joined the Executive Office as a Deputy Chief Executive Officer as of July 25, 2021. Judy comes to us from Trinity County where she sat on the Trinity County Board of Supervisors as their 2nd District Supervisor for 11 years. In her role as a County Supervisor she worked on

Attachment 10

many local, regional and State issues. She has also held a seat as a Board/Executive Committee member with the California State Association of Counties, also known as CSAC.

Regarding her appointment, Ms. Morris stated, "I look forward to working with CEO Angelo, the Executive Office staff and the entire organization in carrying out the Board of Supervisor's priorities and addressing the needs of their constituents."

Released by: 
Carmel J. Angelo
Chief Executive Officer



VACANCIES

MENDOCINO COUNTY
BOARD OF SUPERVISORS
 501 LOW GAP ROAD, ROOM 1010
 UKIAH, CA 95482

GLENN MCGOURTY
 First District

MAUREEN MULHEREN
 Second District

JOHN HASCHAK
 Third District

DAN GJERDE
 Fourth District

TED WILLIAMS
 Fifth District

CARMEL ANGELO
 Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
 County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS AUGUST 12, 2021

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

BOARD / COMMISSION	POSITION / CATEGORY	SEATS OPEN
Airport Land Use Commission	(Planning Commission Representative)	(2)
Air Quality Management District Hearing Board	(Various)	(7)
Archaeological Commission of Mendocino County	(Various)	(2)
Area Agency on Aging – Governing Board	(At-Large Member)	(1)
Assessment Appeals Board	(Various)	(4)
Behavioral Health Advisory Board	(Various)	(4)
Cemetery District of the Redwoods	(Trustee)	(1)
Child Care Planning Council	(Various)	(5)
Civil Service Commission	(Various)	(1)
Community Development Commission	(Various)	(3)
Covelo Public Cemetery District	(Trustee)	(1)
Emergency Medical Care Committee	(Various)	(3)
First 5 Mendocino	(General Representative)	(1)
Fish Rock Cemetery District	(Trustee)	(1)
Gualala Municipal Advisory Council	(Alternate)	(1)
Health and Human Services Agency Advisory Board (HHSA)	(Various)	(4)
In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(9)
Law Library Board of Trustees	(Ex-Officio)	(1)
Laytonville Municipal Advisory Council	(Member)	(2)
Library Advisory Board	(City of Ukiah Representative)	(1)
Little River Airport Advisory Committee	(Various)	(12)
Mendocino Council of Governments	(Public Appointee)	(1)
Mendocino County Business Improvement District	(Inland Area Representative)	(1)
Mendocino County Climate Action Advisory Committee	(Various)	(4)
Mendocino County Employees' Retirement Association Board	(Member)	(1)
Mendocino County Fish and Game Commission	(Various)	(2)
Mendocino County Resource Conservation District	(Long-Term Director)	(1)
Mendocino Historical Review Board	(Member)	(1)
Mendocino – Little River Cemetery District	(Trustee)	(3)
Mendocino Transit Authority	(County B)	(1)
Museum Advisory Board	(Various)	(3)
North Coast Resource Partnership	(Alt. Representative to Technical Review Committee)	(1)
Policy Council on Children and Youth (PCCY)	(Various)	(12)
Potter Valley Cemetery District	(Trustee)	(1)

Attachment 11

Public Safety Advisory Board	(Various)	(7)
Redevelopment/Successor Agency Oversight Board	(Board of Supervisors Representative)	(1)
Redwood Valley Municipal Advisory Council	(Alternate)	(1)
Round Valley Municipal Advisory Council	(Alternate)	(2)
Westport Municipal Advisory Council	(Member)	(1)

Attachment 11

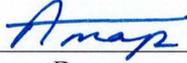
Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: September 13th, 2021, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: 
Deputy

PLEASE KEEP POSTED THROUGH: September 14th, 2021