



The CEO Report

June 9, 2020

Inside This Issue

- 1 State Sponsored Testing Site Update
- 1 Human Resources Update
- 2 Agriculture Update
- 3 Department of Transportation Update
- 3 RFP/RFQ Update
- 4 Health and Human Services Agency Update
- 4 PG&E Enhanced Vegetation Management
- 4 Emergency Projects
- 5 Cultural Services Agency Update
- 6 Animal Care Services Update
- 7 Upcoming Meetings and Dates of Interest
- 7 Boards and Commissions

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

State Sponsored COVID-19 Testing Site

With the assistance of Senator Mike McGuire and Assemblymember Jim Wood, along with the support and outreach of the Mendocino County community, Mendocino County received a state sponsored COVID-19 testing site with OptumServe. The free testing site opened at the Ukiah Fairgrounds on May 22, 2020, and continues to be open Tuesday through Saturday, 7:00 a.m. – 7:00 p.m. To schedule an appointment, please call 888-634-1123 or visit the website at <https://lhi.care/covidtesting>.

Human Resources Update

Covid-19 Response and Statistics

County employees have used the following Emergency Paid Sick Leave, Emergency FMLA (for childcare), and Advanced Sick Leave since the availability of the benefits on April 1, 2020:

Emergency Paid Sick Leave (EPSL) for Employee Personal use only:

- Currently on sick leave: 16
- Returned to work from sick leave: 19
- Total employees: 35

FMLA/EPFL for Child Care Reasons:

- Continuous leave: 22
- Intermittent Leave: 27
- Total employees: 49

Advanced Sick Leave:

- Total employees: 14

Vacancy List

Attached to this report is an updated Justification of Filled Positions table and the Vacancy and Recruitment Update provided by Human Resources. These reports include additional information as requested by the Board of Supervisors and includes all funded allocated positions, all vacant funded positions, all positions approved to be filled, including positions in the recruitment process, all new hires (excluding extra help), all separations, and the number of employees on leave for each budget unit. The report will contain cumulative information for the current fiscal year and will be updated monthly.

Agriculture Update

While the Agricultural Commissioner/Sealer of Weights and Measures office has remained closed to the public during the Covid-19 event, the department has continued to provide essential services by appointment.

Inspectors have tested scales, issued and delivered licenses and registrations. The department is working closely with local businesses and organizations. For example, the department had to cancel the Field Working Training session scheduled in March due to public health concerns, but other businesses and organizations, like the Farm Bureau, were able to fill the void and administer the required trainings. The department has also worked closely with the Farmers' Markets to make sure that they stay open while adhering to social distancing and cleanliness requirements. The department also recently coordinated with Environmental Health to follow-up on a joint price-gouging and food-quality complaint.

The department continues to investigate complaints and perform inspections, such as pesticide business headquarters and pesticide application inspections. Plant samples have been collected from all of the shipping nurseries in Mendocino County for the annual SOD (Sudden Oak Death) recertification process. Crop Report surveys were sent out; the report is expected to be completed by late summer.

The department's propane prover was returned after receiving certification from the State DMS (Division of Measurement Standards) lab in Sacramento. Inspectors plan on sealing and certifying propane dispensers and trucks in the upcoming months, which fortunately coincides with propane business' quieter season.

Overall, staff have been able to keep up on the required inspections and certifications, often finding alternative ways of getting jobs done, such as teleworking or delivering batches of documents for customers sheltering in place. The department has heard from the local agricultural community that growers have been less impeded by the pandemic than other industries in our area.

Finally, it should be noted that most Ag businesses, when responding to calls and surveys, have said they have enough PPE supplies on hand to last through May, but have encountered very long wait times for delivery of future orders. DPR (Department of Pesticide Regulation) has surveyed our local Ag community as well and have identified that there is a real need for various kinds of PPE, but at this time, DPR has only been able to obtain surgical masks. DPR is sending the masks to the Ag office and they will distribute to agriculture operations.



Stay plugged in and up-to-date with the latest Mendocino County News by visiting:
www.mendocinocounty.org

Department of Transportation (DOT) Report



Howard Dashiell, Director of Department of Transportation, submits the attached report to update the Board on the status of projects for DOT.

www.mendocinocounty.org/government/transportation

Request for Proposal/Request for Qualifications Update (RFP/RFQ) Update

RFQ# 11-20 Construction Management Services-Facilities

- Issued on May 1, 2020
- Submission deadline was May 21, 2020

RFQ# 17-20 Dodge Vehicle-DA

- Issued on April 23, 2020
- Submission deadline was May 7, 2020
- Evaluations are complete and pending contract execution

RFQ# 18-20 Ford Vehicle-DA

- Issued on April 23, 2020
- Submission deadline was May 7, 2020
- Evaluations are complete and pending contract execution

RFQ# 19-20 KIA Vehicle-DA

- Issued on April 23, 2002
- Submission deadline was May 7, 2020
- No bids were received.

RFB# 08-20 Admin Center Roof & HVAC Replacement Phase 2

- Issued on March 9, 2020
- Submission deadline was April 16, 2020
- Evaluations are complete and pending contract execution

RFP# 09-20 On-Site Document Shredding and Destruction Services

- Issued on March 6, 2020
- Submission deadline was May 5, 2020
- Pending evaluations

RFP# 01-20 Library Materials and Services

- Issued on January 31, 2020
- Submission deadline was May 15, 2020
- Pending evaluations



Health and Human Services Update

Tammy Moss Chandler, Director for Health and Human Services (HHS) submits the attached Agency Status Report. This update outlines the services that HHS is providing through the COVID-19 event.



www.mendocinocounty.org/government/health-human-services-agency

PG&E Enhanced Vegetation Management and Safety Work

In response to the growing wildfire threat, PG&E has expanded and enhanced their vegetation and safety work. This includes addressing vegetation that poses a potential for wildfire risk in high fire-threat areas, including within Mendocino County.

As part of this effort, PG&E's enhanced vegetation work has begun in the County and will continue throughout the coming months. Attached to this report is the map showing the approximate work locations and a fact sheet for more information.

If residents have questions, PG&E encourages them to call their dedicated phone line at 1-877-295-494 or email PG&E at wildfiresafety@pge.com. More information can also be found at [//pge.com/enhancedveg](http://pge.com/enhancedveg).



For more information, visit:

www.mendocinocounty.org/community/mendocino-strong

Emergency Projects

On June 1, 2020, Facilities staff were called to clear a clogged sewer line in Wing 4 of the County Jail. The auger line hooked an object, and became stuck upon retrieval. The object and the line cannot be retrieved, and the floor must now be cut to expose the sewer line and clear the drain. This work has been declared an emergency to minimize the potential for delays in restoring full functionality at the Jail.

Cultural Services Agency

Library

The Mendocino County Library has continued to provide services during the closures related to the COVID-19 event. The Library has online and telephone assistance/reference for the public during the week. The Library has been able to provide more online resources such as Tumblebooks, Westlaw, Beanstack (an online reading program) and e-book databases. The Library has also increased the Zip Book program, increased downloadable audio books and videos via Overdrive, Kanopy and Hoopla databases. The Library was awarded special crisis funding through the State, which has allowed the Library to order and provide more audio titles available to patrons. All Library Branches are actively using social media to provide online craft and story time programs, along with other resources and fun activities for our community.



For more information, visit the Cultural Services Agency's website at:

www.mendocinocounty.org/government/cultural-services-agency

The Library is pleased to announce that they are now offering curbside pickup for materials. Please visit their website for more details at <https://www.mendolibrary.org/home>.

Museum

Staff at the Mendocino County Museum have been working behind the scenes in preparation for when the Museum is able to reopen. The Museum has created a Curiosity Cabinet that will be displayed in the lobby. The Museum is currently highlighting some of the interesting items on display via Facebook. Follow the Mendocino County Museum on Facebook at:

https://www.facebook.com/MendocinoCountyMuseum/?ref=br_rs

The Museum has a new exhibit, Wonacott the Photographer: In Your Town, ready for viewing upon reopening. This exhibit is a pictorial tour of the rugged evolving lifestyle of early Mendocino County from 1915 -1950. An article on this new exhibit (by [The Willits News](#)) is available to view on the Museum's Facebook page.

Parks

Mendocino County Parks are now open with restrictions. Please check our website for more details about the County Park near you. <https://www.mendocinocounty.org/government/cultural-services-agency/parks>

Animal Care Services Update

Income Statistics

May 1, 2020, through May 31, 2020

- No animals received for quarantine at the Animal Shelter
- Two dead animal received for disposal
- One feral cat received
- One animal received for rabies specimen testing
- Four owned animal received by Animal Control or Police/owner in custody
- Three owned animals impounded in the field or came in over the counter
- 13 owner surrendered animals received
- 43 stray animals received from by Animal Control, Police or came in over the counter from citizens
- Total of 67 animals received at the Animal Shelter

Outcome Statistics

May 1, 2020, through May 31, 2020

- 4 cats adopted
- 16 dogs adopted
- No other animals adopted
- One ill/failure to thrive animal(s) died or euthanized at shelter
- Two dead animal disposals
- One animal sent off to laboratory for rabies testing
- 10 owner/surrender animal euthanized
- Four trap, neuter and return to field cat
- 25 return to owner animals
- 11 animals transferred to other rescue organizations
- A total of 74 animals departed the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit

www.mendoanimalshelter.com

Upcoming Board Meetings

Regular Meeting	June 23, 2020
Regular Meeting	July 14, 2020
Regular Meeting	July 21, 2020

Dates of Interest

County Holiday	July 3, 2020
----------------	--------------

Boards and Commissions Vacancies*

Board Name	Position
Health and Human Services Agency Advisory Board	Community Representative
Health and Human Services Agency Advisory Board	Community Representative
Health and Human Services Agency Advisory Board	Community Representative
Hopland Municipal Advisory Council	Member
Mendocino County Resource Conservation District	Long-Term Director
Mendocino – Little River Cemetery District	Trustee
Mendocino Transit Authority	County A
Redwood Valley Municipal Advisory Council	Member
Redwood Valley Municipal Advisory Council	Member
Redwood Valley Municipal Advisory Council	Member
Westport-Ten Mile Cemetery District	Trustee

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. Department of Transportation Director's Report
4. Health and Human Services Agency Status Report
5. PG&E Enhanced Vegetation Management Map and Fact Sheet
6. Ongoing list of Boards and Commissions Vacancies

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

-  Regular Board Meeting
-  County Holiday
-  Budget Hearings

Follow us on Facebook
County of Mendocino



Follow us on Twitter



@countymendocino

JUSTIFICATION OF FILLED POSITIONS						
<i>March/April 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Cultural Services Agency (Library)	Library Assistant	3920	Covelo	8/29/2019	Position assists with circulation desk coverage, assisting with children's programs, and staffing the library during open hours.	3/8/2020
Executive Office (Information Services)	Applications Developer/Analyst II	3583	Ukiah	12/13/2019	Position serves as support for the central case management system for the DA, PD, AD, Probation, County Counsel and also is responsible for proper data flow to and from the Courts.	3/8/2020
Executive Office (Information Services)	Geographic Information Systems Technician	3591	Ukiah	12/13/2019	Position serves as front line GIS tech support for all County departments and processes daily GIS data requests from government agencies and the public. This position is part of the GIS team that provides critical support to the EOC when activated.	3/8/2020
HHSA (Substance Use Disorder Treatment)	Senior Department Analyst	3678	Ukiah	7/14/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Substance Use Disorder Treatment)	Substance Abuse Counselor I	3685	Fort Bragg	5/7/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Substance Use Disorder Treatment)	Substance Abuse Counselor I	3693	Willits	5/7/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Environmental Health)	Environmental Health Specialist I	1348	Ukiah	11/5/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Public Health Nursing)	Community Health Services Specialist I	3857	Ukiah	1/21/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Public Health Nursing)	Community Health Services Specialist I	4305	Fort Bragg	9/4/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Public Health)	Senior Program Specialist	3819	Willits	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Social Services)	Legal Secretary II	3370	Ukiah	2/20/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Social Services)	Legal Secretary II	3745	Ukiah	9/4/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Social Services)	Legal Secretary II	3746	Ukiah	9/4/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Social Services)	Program Specialist II	4326	Ukiah	1/2/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
HHSA (Social Services)	Staff Assistant III	3020	Ukiah	9/4/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/8/2020
Planning and Building	Code Enforcement Officer I	3176	Ukiah	1/2/2020	Assists with inspections, code compliance, and abatements for Cannabis and Vehicles.	3/8/2020
District Attorney	Deputy District Attorney IV	3187	Ukiah	2/18/2020	Position is responsible for training and serving as a lead attorney for other attorneys in the office. Position prosecutes more complex and serious felony cases, and perform a variety of legal work involving the preparation, filing and prosecution of criminal cases.	3/22/2020

JUSTIFICATION OF FILLED POSITIONS						
<i>March/April 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Executive Office	Staff Assistant II	3901 (Dual Fill)	Ukiah	3/27/2020	The Executive Office has been focusing on reorganization. This has created shifts in tasks and staff. Currently there is a need for an additional staff member to work in our front office. Additionally, the COVID-19 event has created substantial more work and many staff members are being assigned tasks related to that event. The Public Health Officer and Deputy Public Health Officer are both working out of the Executive Office and require one FTE staff member to assist them.	3/22/2020
Executive Office	Staff Assistant II	3901 (Dual Fill)	Ukiah	3/27/2020	The Executive Office has been focusing on reorganization. This has created shifts in tasks and staff. Currently there is a need for an additional staff member to work in our front office. Additionally, the COVID-19 event has created substantial more work and many staff members are being assigned tasks related to that event. The Public Health Officer and Deputy Public Health Officer are both working out of the Executive Office and require one FTE staff member to assist them.	3/22/2020
Executive Office (Facilities & Fleet)	Building Maintenance Mechanic II	1509	Ukiah	1/7/2020	Maintain efficiencies of the maintenance service request and routine maintenance countywide.	3/22/2020
HHSA (Substance Use Disorder Treatment)	Substance Abuse Treatment Supervisor	3717	Ukiah	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Account Specialist Supervisor	1976	Ukiah	11/22/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Employment and Training Worker I	2479	Ukiah	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Employment and Training Worker I	2549	Ukiah	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Employment and Training Worker I	2551	Willits	1/2/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Staff Assistant III	1778	Ukiah	3/16/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
HHSA (Social Services)	Staff Assistant III	4315	Ukiah	11/22/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	3/22/2020
Planning and Building	Staff Assistant III	1158	Ukiah	1/2/2020	Should this position not be approved there will be a long delay in permit processing; assistance at the front counter for permit intake and issuance.	3/22/2020
Probation (Juvenile Hall)	Juvenile Corrections Officer	429	Ukiah	12/17/2019	Juvenile Hall is mandated by Title 15 regulations to maintain specific staffing levels. With the absence of this position Juvenile Hall is below the mandated levels.	3/22/2020

JUSTIFICATION OF FILLED POSITIONS						
<i>March/April 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Public Defender	Deputy Public Defender I	3445	Ukiah	12/19/2019	With this vacancy, only two misdemeanor attorneys will have to handle the large case load that is normally split between three. This will cause an additional burden on the attorneys as they cannot continue to do their case load as well as another's and meet deadlines and effectively represent their clients.	3/22/2020
Sheriff-Coroner	Staff Assistant II	1217	Ukiah	1/28/2020	Provides workforce capacity to process Sheriff's Office records. Position is highly specialized, with the responsibilities of conforming to State and Federal records regulations, providing information to the Courts, District Attorney and Department of Justice of highly complex and specialized records of the Sheriff's Office, and ensuring accuracy and timeliness of legally mandated collection of various records.	3/22/2020
Sheriff-Emergency Services	Emergency Services Coordinator	4079	Ukiah	3/24/2020	Position is essential to managing large scale emergency situations within Mendocino County.	3/22/2020
Treasurer-Tax Collector	Deputy Treasurer-Tax Collector	3934	Ukiah	3/11/2020	Critical supervisory position to fill prior to tax season and upcoming training, data conversion, and move to new property system. Unable to property process tax collection in timely manner as well as supervisory supportive functions, oversight, and training loss. Movement to new property system makes this position vital to be filled.	3/22/2020
District Attorney	Deputy District Attorney III	3194	Ukiah	9/13/2019	Provide prosecution services, including prosecuting misdemeanor to felony cases. The duties can only be performed by a licensed attorney and if not performed in a manner mandated by law the citizens of Mendocino County will be impacted by inadequate prosecution services which necessarily affects public safety.	4/5/2020
District Attorney	District Attorney Investigator	3004	Fort Bragg	1/17/2020	Position is responsible for conducting criminal and civil investigations related to District Attorney's cases; conduct investigations in Officer Involved Shootings; assist other law enforcement agencies with investigations; assist probation Department with check-in on individuals placed on Post Release Community Supervision; assists in community emergencies.	4/5/2020
District Attorney	Staff Assistant I	2447	Ukiah	12/17/2019	Assist witnesses/victims of crime, law enforcement officers, and other members of the public either on the phone or in person. Position also assists with answering a high volume of calls, processing and distributing a large amount of mail, and logging in law enforcement reports from various law enforcement agencies into the DA's case management system.	4/5/2020
Executive Office (Central Services)	Staff Assistant III	3643	Ukiah	1/30/2020	Position assists with county-wide purchasing, warehouse, inventory, copy center, surplus and mail operations.	4/5/2020
Executive Office (Facilities & Fleet)	Building Maintenance Mechanic I	136	Ukiah	3/6/2020	Maintain efficiencies of the maintenance service request and routine maintenance countywide.	4/5/2020

JUSTIFICATION OF FILLED POSITIONS						
<i>March/April 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
HHS (Public Health Nursing)	Program Specialist I	3670	Ukiah	3/9/2020	Position assists the Sr. Program Manager in the administration of the home visiting program, which serves women and women who have recently given birth.	4/5/2020
HHS (Public Health)	Program Specialist I	3706	Ukiah	3/9/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	4/5/2020
HHS (Social Services)	Eligibility Specialist III	968	Ukiah	7/14/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	4/5/2020
HHS (Social Services)	Employment and Training Worker II	2546	Willits	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	4/5/2020
HHS (Social Services)	Social Worker Assistant II	1646	Ukiah	7/14/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	4/5/2020
Planning and Building	Staff Assistant III	1158	Ukiah	1/2/2020	Should this position not be approved there will be a long delay in permit processing; assistance at the front counter for permit intake and issuance.	4/5/2020
Public Defender	Deputy Public Defender I	3202	Ukiah	3/16/2020	The Office of the Public Defender will have two vacant positions within our misdemeanor department. This is a very heavy calendar and it is necessary to fill these positions as soon as possible so as to be able to provide proper representation to our clients.	4/5/2020
Sheriff-Coroner	Animal Control Officer	3878	Ukiah	10/21/2019	Position responds to County-wide animal control violations and activities. Without qualified animal control officers available, sworn deputies are often tasked to respond to situations where they are not properly trained or equipped to handle. Patrol operations and service to Mendocino County is affected by an ACO vacancy, which may result in increased liability and/or risk management/safety issues.	4/5/2020
Sheriff-Coroner	Senior Department Analyst	4142	Ukiah	2/5/2020	Responsible for the creation and management of all Sheriff's Office contracts and accounts receivable. Position is essential to properly creating new and on-going contracts with vendors, and coordinating these activities with the CEO's Office and the Board of Supervisors for their agendas.	4/5/2020
Transportation	Account Specialist III	575	Ukiah	1/27/2020	Position handles all aspects of payroll for the department as well as other varied accounting functions. This is a full time position that is essential for our department. Not hiring this position will negatively impact the Department's ability to provide any work on a timely basis.	4/5/2020
Executive Office (Facilities & Fleet)	Staff Assistant II	146	Ukiah	3/6/2020	If not approved will create less efficiencies and delays on fleet service request and fleet operations countywide.	4/19/2020
HHS (Social Services)	Staff Assistant III	2666	Fort Bragg	4/16/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	4/19/2020

JUSTIFICATION OF FILLED POSITIONS						
<i>March/April 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Sheriff-Coroner	Staff Assistant III	4004	Ukiah	4/2/2020	Within the FY19-20 budget, the BOS approved adding a third position for the Sheriff's Office Records unit to assist with the added DOJ and Statistical workload requirements that have been mandated by the State of California Legislature. Based on these needs, the Sheriff's Office desires to dual-fill this position. Upon the end of employment of the incumbent in PN 4281, the hire from this requisition will be moved out of a dual fill and into that allocation.	4/19/2020

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE

Pay Period 09-20, April 5-18, 2020

DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	VACANCY RATE (All Vacant Funded Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	3.00	33.3%	1	11.1%	5	1	--	--	--	--	--	--	6	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>3.00</i>	<i>33.3%</i>	<i>1</i>	<i>11.1%</i>	<i>5</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
AIR QUALITY	3270	9.00	2.00	22.2%	--	0.0%	--	1	--	--	--	--	--	--	6	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>22.2%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
ANIMAL CARE	1100	13.00	2.00	15.4%	--	0.0%	1	--	1	--	--	2	--	--	10	--
<i>Animal Care Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>0</i>	<i>0.0%</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	20.00	4.00	20.0%	2	10.0%	2	1	--	--	--	--	--	--	16	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	3.00	1.00	33.3%	--	0.0%	--	1	--	--	--	--	--	--	2	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	1.00	33.3%	--	0.0%	4	1	--	--	--	--	--	--	2	--
ASSESSOR-CLERK-RECORDER (MICROGRAPHICS)	1218	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>27.00</i>	<i>6.00</i>	<i>22.2%</i>	<i>2</i>	<i>7.4%</i>	<i>6</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>21</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	12.00	0.00	0.0%	--	0.0%	2	1	1	--	--	--	--	--	12	--
<i>Auditor-Controller Total:</i>		<i>12.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>2</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>12</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	36.00	12.00	33.3%	--	0.0%	4	6	5	--	--	--	--	--	24	--
<i>Child Support Services Total:</i>		<i>36.00</i>	<i>12.00</i>	<i>33.3%</i>	<i>0</i>	<i>0.0%</i>	<i>4</i>	<i>6</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>24</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	2.00	16.7%	1	8.3%	--	2	--	--	--	--	--	--	10	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>2.00</i>	<i>16.7%</i>	<i>1</i>	<i>8.3%</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	35.50	4.00	11.3%	--	0.0%	2	2	3	--	4	7	--	1	17	4
CULTURAL SERVICES AGENCY (MUSEUM)	1100	5.00	1.00	20.0%	1	20.0%	--	--	--	--	--	--	--	--	1	3
<i>Cultural Services Agency Total:</i>		<i>40.50</i>	<i>5.00</i>	<i>12.3%</i>	<i>1</i>	<i>2.5%</i>	<i>2</i>	<i>2</i>	<i>3</i>	<i>0</i>	<i>4</i>	<i>7</i>	<i>0</i>	<i>1</i>	<i>18</i>	<i>7</i>
DISTRICT ATTORNEY	1100	46.00	6.00	13.0%	3	6.5%	8	10	2	--	--	4	--	--	37	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	0.00	0.0%	--	0.0%	1	1	--	--	--	--	--	--	3	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	1.00	100.0%	--	0.0%	--	1	--	--	--	--	--	--	--	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	1.00	20.0%	2	40.0%	--	--	1	--	--	--	--	--	4	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>8.00</i>	<i>14.5%</i>	<i>5</i>	<i>9.1%</i>	<i>9</i>	<i>12</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>44</i>	<i>0</i>
EXECUTIVE OFFICE	1100	13.00	2.00	15.4%	2	15.4%	2	2	--	--	--	--	--	--	12	--
EXECUTIVE OFFICE (CENTRAL SERVICES)	1100	5.00	1.00	20.0%	--	0.0%	--	1	--	--	--	--	--	--	5	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	1.00	33.3%	1	33.3%	--	1	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
EXECUTIVE OFFICE (FACILITIES & FLEET)	1100	33.80	9.00	26.6%	4	11.8%	6	3	1	--	--	2	--	--	23	1

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE

Pay Period 09-20, April 5-18, 2020

DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	VACANCY RATE (All Vacant Funded Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE (GARAGE)	1100	3.00	1.00	33.3%	--	0.0%	1	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	1.00	40.0%	1	40.0%	--	1	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	25.00	3.00	12.0%	4	16.0%	3	3	--	--	--	--	--	--	22	--
<i>Executive Office Total:</i>		<i>86.30</i>	<i>18.00</i>	<i>20.9%</i>	<i>12</i>	<i>13.9%</i>	<i>12</i>	<i>11</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>70</i>	<i>1</i>
FARM ADVISOR	1100	3.00	2.00	66.7%	2	66.7%	--	1	--	--	--	--	--	--	2	--
<i>Farm Advisor Total:</i>		<i>3.00</i>	<i>2.00</i>	<i>66.7%</i>	<i>2</i>	<i>66.7%</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>
HHSА (ADMINISTRATION)	1100	23.00	8.00	34.8%	2	8.7%	1	2	1	--	--	--	--	--	15	--
HHSА (ALCOHOL/OTHER DRUG PROGRAM)	1100	35.00	14.00	40.0%	6	17.1%	5	4	1	--	--	1	--	--	19	--
HHSА (CGAP-DFC GRANT)	4260	1.00	0.00	0.0%	--	0.0%	--	1	1	--	--	--	--	--	1	--
HHSА (EMERGENCY MEDICAL SERVICE)	1100	1.00	1.00	100.0%	--	0.0%	--	--	--	--	--	--	--	--	--	--
HHSА (ENVIRONMENTAL HEALTH)	1100	21.60	1.00	4.6%	--	0.0%	3	3	1	--	--	--	--	--	21	--
HHSА (MENTAL HEALTH)	1221	48.00	17.00	35.4%	10	20.8%	3	6	1	--	--	--	--	--	31	--
HHSА (PUBLIC HEALTH)	1100	24.00	6.00	25.0%	2	8.3%	1	1	1	--	--	1	--	--	17	1
HHSА (PUBLIC HEALTH BIOTERRORISM AS)	4780	2.00	0.00	0.0%	--	0.0%	--	-	1	--	--	--	--	--	2	--
HHSА (PUBLIC HEALTH CCS)	1100	8.00	2.00	25.0%	--	0.0%	--	--	--	--	--	--	--	--	7	--
HHSА (PUBLIC HEALTH NURSING)	1100	21.00	6.00	28.6%	4	19.0%	4	2	1	--	--	1	--	--	11	3
HHSА (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSА (PUBLIC HEALTH WIC)	4180	14.20	3.40	23.9%	--	0.0%	1	--	1	--	--	1	--	--	9	--
HHSА (SOCIAL SERVICES)	1100	404.00	96.00	23.8%	87	21.5%	34	34	25	--	--	38	--	--	237	31
<i>HHSА Total:</i>		<i>603.80</i>	<i>154.40</i>	<i>25.6%</i>	<i>111</i>	<i>18.4%</i>	<i>52</i>	<i>53</i>	<i>34</i>	<i>0</i>	<i>0</i>	<i>42</i>	<i>0</i>	<i>0</i>	<i>371</i>	<i>35</i>
HUMAN RESOURCES	1100	19.00	4.00	21.1%	--	0.0%	--	3	--	--	--	--	--	--	15	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HUMAN RESOURCES (HEALTH BENEFITS)	7150	4.00	1.00	25.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
<i>Human Resources Total:</i>		<i>24.00</i>	<i>5.00</i>	<i>20.8%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>19</i>	<i>0</i>
PLANNING AND BUILDING	1100	42.50	6.00	14.1%	2	4.7%	7	7	--	--	--	8	--	--	30	--
PLANNING AND BUILDING (CANNABIS PROGRAM)	1100	5.00	2.00	40.0%	4	80.0%	--	2	--	--	--	--	--	--	3	--
<i>Planning and Building Total:</i>		<i>47.50</i>	<i>8.00</i>	<i>16.8%</i>	<i>6</i>	<i>12.6%</i>	<i>7</i>	<i>9</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>8</i>	<i>0</i>	<i>0</i>	<i>33</i>	<i>0</i>
PROBATION	1100	42.00	4.00	9.5%	2	4.8%	3	1	--	--	--	2	--	--	33	3
PROBATION (JUVENILE HALL)	1100	19.00	1.00	5.3%	2	10.5%	5	5	--	--	--	--	--	--	18	--
<i>Probation Total:</i>		<i>61.00</i>	<i>5.00</i>	<i>8.2%</i>	<i>4</i>	<i>6.6%</i>	<i>8</i>	<i>6</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>51</i>	<i>3</i>
PUBLIC DEFENDER	1100	23.00	2.00	8.7%	3	13.0%	3	4	--	--	--	2	--	--	19	--

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE

Pay Period 09-20, April 5-18, 2020

DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	VACANCY RATE (All Vacant Funded Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	5.50	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	6	--
<i>Public Defender Total:</i>		<i>28.50</i>	<i>2.00</i>	<i>7.0%</i>	<i>3</i>	<i>10.5%</i>	<i>3</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>25</i>	<i>0</i>
RETIREMENT	1100	5.00	0.00	0.0%	--	0.0%	--	--	--	-	-	-	-	-	5	--
<i>Retirement Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
SHERIFF-CORONER	1100	113.00	15.00	13.3%	14	12.4%	10	18	6	--	--	10	--	1	72	13
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	6.00	8.2%	7	9.6%	8	8	1	--	--	--	--	--	69	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	1.00	50.0%	1	50.0%	2	2	--	--	--	--	--	--	1	--
<i>Sheriff-Coroner Total:</i>		<i>189.00</i>	<i>22.00</i>	<i>11.6%</i>	<i>22</i>	<i>11.6%</i>	<i>20</i>	<i>28</i>	<i>7</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>1</i>	<i>143</i>	<i>13</i>
TRANSPORTATION	1200	92.80	19.00	20.5%	1	1.1%	7	6	1	4	3	11	5	4	39	8
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	6.00	1.00	16.7%	3	50.0%	1	3	1	--	--	--	--	--	5	--
<i>Transportation Total:</i>		<i>98.80</i>	<i>20.00</i>	<i>20.2%</i>	<i>4</i>	<i>4.0%</i>	<i>8</i>	<i>9</i>	<i>2</i>	<i>4</i>	<i>3</i>	<i>11</i>	<i>5</i>	<i>4</i>	<i>44</i>	<i>8</i>
TREASURER-TAX COLLECTOR	1100	6.00	0.00	0.0%	--	0.0%	1	2	--	--	--	--	--	--	6	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	2.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	4	--
<i>Treasurer-Tax Collector Total:</i>		<i>12.00</i>	<i>2.00</i>	<i>16.7%</i>	<i>0</i>	<i>0.0%</i>	<i>1</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
COUNTYWIDE TOTAL:		1377.40	278.40	20.2%	174	12.6%	140	154	57	4	7	90	5	6	929	67



Department of Transportation (MCDOT)
Director's Report – May 19, 2020

• **Old Toll Road, County Road (CR) 108, at Milepost (MP) 3.13 & MP 3.31, 2017 Storm Damage Federal Emergency Management Agency (FEMA) Repair Project Construction**

Contract: Pursuant to Board Resolution Number (No.) 18-088 (June 19, 2018), bids for Department of Transportation (DOT) Contract No. 200007, 2017 Storm Damage on Old Toll Road, CR 108, at MP 3.13 & MP 3.31, were opened as scheduled on Thursday, March 19, 2020. Bouthillier's Construction, Inc., of Willits, California, was deemed the apparent "low bidder" for this project with a bid of \$316,313.00. The Engineer's Estimate for the contract was \$345,105.00.

LOW BID:	\$316,313.00
CONTINGENCIES	\$15,315.65
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$344,628.65</u>
COST OF PS&E (ESTIMATED)	\$64,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$52,000.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$461,628.65</u>

Working Days: 60

• **University Road, CR 116B, at MP 3.78, 2017 Storm Damage Federal Highway**

Administration (FHWA) – Emergency Relief Repair Project Construction Contract: Pursuant to Board Resolution No. 18-088 (June 19, 2018), bids for DOT Contract No. 200009, 2017 Storm Damage on University Road, CR 116B, at MP 3.78 were opened as scheduled on Thursday, March 19, 2020. Mendocino Construction Services, Inc., of Willits, California, was deemed the apparent "low bidder" for this project with a bid of \$260,648.00. The Engineer's Estimate for the contract was \$303,725.00.

LOW BID:	\$260,648.00
CONTINGENCIES	\$12,532.40
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$286,180.40</u>
COST OF PS&E (ESTIMATED)	\$33,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$43,000.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$363,180.40</u>

Working Days: 30

• **Tomki Road, CR 237D, at MP 0.65 & MP 0.69, 2017 Fire Damage FEMA Repair Project**

Construction Contract: Pursuant to Board Resolution No. 18-199 (December 18, 2018), bids for DOT Contract No. 190079, 2017 Fire Damage on Tomki Road, CR 237D, at MP 0.65 & MP 0.69 were opened as scheduled on Thursday, April 2, 2020. Wylatti Resource Management, Inc., of Covelo, California, was deemed the apparent "low bidder" for this project with a bid of \$125,152.98. The Engineer's Estimate for the contract was \$163,450.00.

LOW BID:	\$125,152.98
----------	--------------

CONTINGENCIES	\$12,000.00
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$150,152.98</u>

COST OF PS&E (ESTIMATED)	\$32,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$22,523.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$205,675.98</u>

Working Days: 60

- Blackhawk Drive, CR 371, at MP 2.00, 2017 Storm Damage FEMA Repair Project**
Construction Contract: Pursuant to Board Resolution No. 17-065 (May 16, 2017), bids for Department of Transportation (DOT) Contract No. 190004, 2017 Storm Damage on Blackhawk Drive, CR 371, at MP 2.00 were opened as scheduled on Thursday, April 9, 2020. Gregg Simpson Trucking, of Ukiah, California, was deemed the apparent “low bidder” for this project with a bid of \$318,266.00. The Engineer’s Estimate for the contract was \$437,100.00.

LOW BID:	\$318,266.00
CONTINGENCIES	\$15,413.30
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$346,679.30</u>

COST OF PS&E (ESTIMATED)	\$38,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$52,002.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$437,681.30</u>

Working Days: 30

- Low Gap Road, CR 212, at MP 19.40, 2017 Storm Damage FHWA – Emergency Relief Repair Project Construction Contract:** Pursuant to Board Resolution No. 17-065 (May16, 2017), bids for DOT Contract No. 180102, 2017 Storm Damage on Low Gap Road, CR 212, at MP 19.40 were opened as scheduled on Thursday, April 9, 2020. Mendocino Construction Services, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$185,506.00. The Engineer’s Estimate for the contract was \$269,020.00.

LOW BID:	\$185,506.00
CONTINGENCIES	\$12,000.00
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$210,506.00</u>

COST OF PS&E (ESTIMATED)	\$32,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$31,575.90</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$275,081.90</u>

Working Days: 30

- **Pine Ridge Road, CR 220, at MP 4.52, 2017 Storm Damage – Emergency Relief Repair Project Construction Contract:** Pursuant to Board Resolution No. 17-065 (May16, 2017), bids for DOT Contract No. 200004, 2017 Storm Damage on Pine Ridge Road, CR 220, at MP 4.52 were opened as scheduled on Thursday, April 9, 2020. Mendocino Construction Services, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$340,047.00. The Engineer’s Estimate for the contract was \$464,900.00.

LOW BID:	\$340,047.00
CONTINGENCIES	\$16,502.35
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$369,549.35</u>
COST OF PS&E (ESTIMATED)	\$37,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$55,432.40</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$462,981.75</u>

Working Days: 30

- **Peachland Road, CR 128, at MP 0.35, 2017 Storm Damage FHWA – Emergency Relief Repair Project Construction Contract:** Pursuant to Board Resolution No. 17-065 (May16, 2017), bids for DOT Contract No. 180023, 2017 Storm Damage on Peachland Road, CR 128, at MP 0.35 were opened as scheduled on Thursday, April 9, 2020. Mendocino Construction Services, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$262,975.00. The Engineer’s Estimate for the contract was \$328,350.00.

LOW BID:	\$262,975.00
CONTINGENCIES	\$12,648.75
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$288,623.75</u>
COST OF PS&E (ESTIMATED)	\$20,100.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$43,293.56</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$353,017.31</u>

Working Days: 30

- **Redwood Valley Water Infrastructure Retrofit Project Construction Contract:** Pursuant to Board Resolution No. 20-022 (March10, 2020), bids for DOT Contract No. 200001, project No. 1910-HGMPRVWD, construction of the Redwood Valley Water Infrastructure Retrofit Project on behalf of the Redwood Valley County Water District was opened as scheduled on Tuesday, April 14, 2020. Ghilotti Construction Company, Inc., of Santa Rosa, California, was deemed the apparent “low bidder” for this project with a bid of \$2,646,509.60. The Engineer’s Estimate for the contract was \$3,261,000.00.

LOW BID:	\$2,646,509.00
CONTINGENCIES	\$264,700.00
BID ADDITIVE A	<u>\$227,550.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$3,138,759.00</u>

COST OF PS&E (ESTIMATED)	\$658,000.00
RIGHT OF WAY	\$45,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$543,500.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$4,385,259.00</u>

Calendar Days: 215

- Williams Creek Bridge Replacement on Powerhouse Road, CR 248A, at MP 0.90, FHWA – Highway Bridge Program Project Construction Contract:** Pursuant to Board Resolution No. 20-004 (January 7, 2020), bids for DOT Contract No. 190033, Williams Creek Bridge Replacement on Powerhouse Road, CR 248A, at MP 0.90 were opened as scheduled on Thursday, April 16, 2020. Granite Construction Company, Inc., of Ukiah, California, was deemed the apparent “low bidder” for this project with a bid of \$1,431,087.30. The Engineer’s Estimate for the contract was \$1,467,985.00.

LOW BID:	\$1,431,087.30
CONTINGENCIES	\$136,799.00
SUPPLEMENTAL WORK	<u>\$10,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$1,577,886.30</u>

COST OF PS&E (ESTIMATED)	\$548,000.00
RIGHT OF WAY(ESTIMATED)	\$44,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$205,000.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$2,374,886.30</u>

Working Days: 120

- Primrose Drive, CR 604, MP 3.40 & 3.80, 2017 Storm Damage FEMA Repair Project Construction Contract:** Pursuant to Board Resolution No. 18-088 (June 19, 2018), bids for DOT Contract No. 200014, 2017 Storm Damage on Primrose Drive, CR 604, MP 3.40 & 3.80 were opened as scheduled on Thursday, April 16, 2020. Bouthillier’s Construction, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$400,278.50. The Engineer’s Estimate for the contract was \$584,640.00.

LOW BID:	\$400,278.50
CONTINGENCIES	\$40,000.00
SUPPLEMENTAL WORK	<u>\$20,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$460,278.50</u>

COST OF PS&E (ESTIMATED)	\$30,000.00
RIGHT OF WAY	\$0.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$50,000.00</u>

TOTAL ANTICIPATED PROJECT COST: \$540,278.50

Working Days: 60

• **Peacock Drive, CR 619, MP 0.45, 2017 Storm Damage FEMA Repair Project Construction**

Contract: Pursuant to Board Resolution No. 18-088 (June 19, 2018), bids for DOT Contract No. 200006, 2017 Storm Damage on Peacock Drive, CR 619, MP 0.45 were opened as scheduled on Thursday, April 16, 2020. Bouthillier’s Construction, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$286,191.50. The Engineer’s Estimate for the contract was \$418,770.00.

LOW BID:	\$286,191.50
CONTINGENCIES	\$29,000.00
SUPPLEMENTAL WORK	<u>\$10,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$325,191.50</u>

COST OF PS&E (ESTIMATED)	\$15,000.00
RIGHT OF WAY	\$0.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$25,000.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$365,191.50</u>

Working Days: 60

• **Pine Ridge Road, CR 220, at MP 5.30, 2017 Storm Damage FEMA Repair Project**

Construction Contract: Pursuant to Board Resolution No. 17-065 (May 16, 2017), bids for DOT Contract No. 200005, 2017 Storm Damage on Pine Ridge Road, CR 220, at MP 5.30 were opened as scheduled on Thursday, April 14, 2020. Gregg Simpson Trucking, of Ukiah, California, was deemed the apparent “low bidder” for this project with a bid of \$233,445.00. The Engineer’s Estimate for the contract was \$274,215.00.

LOW BID:	\$233,445.00
CONTINGENCIES	\$10,344.50
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$256,789.50</u>

COST OF PS&E (ESTIMATED)	\$23,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$38,519.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$319,308.50</u>

Working Days: 30

• **2017 Fire Damage Repairs on Tomki Road, CR 237D in Redwood Valley and 2017 Fire**

Damage Repairs on Redwood Valley Roads: Pursuant to Board Resolution No. 18-199 (December 18, 2018), bids for DOT Contract No. 190092, 2017 Fire Damage Repairs on Tomki Road, CR 237D in Redwood Valley and 2017 Fire Damage Repairs on Redwood Valley Roads were opened as scheduled on Thursday, April 23, 2020. Pavement Recycling Systems, Inc., of Jurupa Valley, California, was

deemed the apparent “low bidder” for this project with a total (schedules No. 1 & No. 2) base bid of \$1,777,352.51. The Engineer’s Estimate for the contract was \$3,117,409.85.

BASE BID (TOTAL SCHEDULES NO. 1 & NO. 2)	\$1,777,352.51
CONTINGENCIES	\$71,127.63
CONSTRUCTION CONTRACT TOTAL	<u>\$1,848,480.14</u>
FLAGGING (ESTIMATED, COUNTY HALF)	\$30,240.00
COST OF PS&E	\$8,998.30
RIGHT OF WAY	\$0.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$184,848.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$2,072,566.44</u>

Working Days: 45

- 2020 Corrective/Preventative Maintenance on Various County Maintained Roads:**
 Pursuant to Board Resolution No. 20-032 (March 24, 2020), bids for MCDOT Contract No. 200002, 2020 Corrective/Preventative Maintenance on Various Mendocino County Maintained Roads were opened as scheduled on Thursday, April 23, 2020. Pavement Recycling Systems, Inc., of Jurupa Valley, California, was deemed the apparent “low bidder” for this project with a base bid of \$3,508,221.59. The Engineer’s Estimate for the contract was \$5,483,130.80.

BASE BID:	\$3,508,221.59
INCLUDED ADDITIVES: BID ADDITIVE 1, 2, 3, AND 4	\$664,775.40
TOTAL CONTRACT AWARD	<u>\$4,172,996.99</u>
CONTINGENCIES	\$192,925.85
CONSTRUCTION CONTRACT TOTAL	<u>\$4,365,922.84</u>
FLAGGING (ESTIMATED, COUNTY HALF)	\$28,224.00
COST OF PS&E	\$4,165.38
RIGHT OF WAY	\$0.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$417,300.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$4,815,612.22</u>

Working Days: 42

- Albion Little River Road, CR 403, at MP 0.50, 2017 Storm Damage FEMA Repair Project Construction Contract:** Pursuant to Board Resolution No. 18-088 (June 19, 2018), bids for Department of Transportation (DOT) Contract No. 180093, 2017 Storm Damage on Albion Little River Road, CR 403, at MP 0.50 were opened as scheduled on Thursday, April 30, 2020. Bouthillier’s Construction, Inc., of Willits, California, was deemed the apparent “low bidder” for this project with a bid of \$209,895.00. The Engineer’s Estimate for the contract was \$297,570.00.

LOW BID:	\$209,895.00
CONTINGENCIES	\$7,989.00
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	<u>\$230,884.00</u>

COST OF PS&E (ESTIMATED)	\$30,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$35,234.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$297,118.00</u>

Working Days: 30

- Main Street, CR 407E, at MP 0.01, 2016 Storm Damage (Emergency Relief) Repair Project Construction Contract:** Pursuant to Board Resolution No. 17-110 (August 1, 2017), bids for DOT Contract No. 180044, 2016 Storm Damage on Main Street, CR 407E, at MP 0.01 were opened as scheduled on Thursday, April 30, 2020. Wylatti Resource Management, Inc., of Covelo, California, was deemed the apparent “low bidder” for this project with a bid of \$384,959.46. The Engineer’s Estimate for the contract was \$329,950.00.

LOW BID:	\$384,959.46
CONTINGENCIES	\$18,747.00
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	\$416,706.46

COST OF PS&E (ESTIMATED)	\$45,000.00
RIGHT OF WAY	\$10,820.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$62,506.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$535,032.46</u>

Working Days: 30

- Mountain View Road, CR 510, at MP 22.02, 2017 Storm Damage (Emergency Relief) Repair Project Construction Contract:** Pursuant to Board Resolution No. 17-064 (May 16, 2017), bids for Department of Transportation (DOT) Contract No. 170034, 2017 Storm Damage on Mountain View Road, CR 510, at MP 22.02 were opened as scheduled on Thursday, April 30, 2020. Wylatti Resource Management, Inc., of Covelo, California, was deemed the apparent “low bidder” for this project with a bid of \$323,343.86. The Engineer’s Estimate for the contract was \$293,423.00.

LOW BID:	\$323,343.86
CONTINGENCIES	\$15,667.00
SUPPLEMENTAL WORK	<u>\$13,000.00</u>
CONSTRUCTION CONTRACT TOTAL	\$352,010.86

COST OF PS&E (ESTIMATED)	\$53,000.00
RIGHT OF WAY	\$1,000.00
ANTICIPATED CONSTRUCTION ENGINEERING	<u>\$52,802.00</u>
TOTAL ANTICIPATED PROJECT COST:	<u>\$458,812.86</u>

Working Days: 45



Health and Human Services Agency Status Report June 1, 2020

Behavioral Health & Recovery Services

- Continue to provide Substance Use Disorder Treatment services to clients via telephone, telehealth, limited in-person contact, and continue to provide drug testing services. Medi-Cal Expansion for Substance Use Treatment – Organized Delivery System still on schedule to begin July 1, 2020.
- The County and contracted providers continue to provide mental health services through the use of telephone and telehealth for counseling and medication services; face-to-face and crisis services are provided while adhering to social distancing requirements and using Personal Protective Equipment.
- Opened a Warm Line staffed by employees trained in crisis-response; providing telephone-based emotional support for Mendocino County residents who are feeling stressed, isolated, or overwhelmed. The Warm Line is currently available 7 days a week from 7:30 am to 6:00 pm at [1-707-472-2311](tel:1-707-472-2311) or toll free at 1-833-955-2510.

Social Services

Adult and Aging Services

- Implementing Great Plates Delivered, a meal delivery service for Mendocino County's older adults. Great Plates Delivered has two purposes: 1. To help seniors (65+) and other adults (60-64) at High Risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by receiving three restaurant-provided nutritious meals a day. 2. To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. As of May 28, the Great Plates program is delivering 688 meals a day and overall 5920 meals have been delivered since the beginning of the program. Seniors interested in applying for this program can contact Mendocino County Adult & Aging Services at [707-463-7900](tel:707-463-7900) or toll free at [1-877-327-1799](tel:1-877-327-1799). Seniors can also apply online at mendocinocounty.org/greatplates.

- Public Authority – Continue IHSS provider orientation trainings and fingerprinting, while maintaining all social distancing protocol.
- Continue to track COVID-19 calls from In Home Supportive Services (IHSS) clients and respond to emergent needs within 24 hours.
- Continue to distribute gloves and masks to all essential IHSS Workers.
- Continue to provide critical essential services to clients.

Family and Children's Services

- Continues to facilitate family visits between children in foster care and their parents, siblings and other relatives virtually through phone and/or video conference. In-person visits are arranged, if appropriate, on a case-by-case basis after an assessment to ensure the health and safety of all visiting parties, supervising staff and the foster caregivers.
- Continues to support children, young adults and families involved in our dependency system through constant contact with their social worker and/or other Family and Children's Services staff via telephone and video conferencing.
- Dependency court hearings continue to occur and Family Dependency Drug Court hearings resumed on May 6th.
- Continues to provide mandated services to respond to child abuse and neglect referrals and meet the needs of clients, while maintaining the safety and protection of all individuals. Social Workers conducting abuse and neglect investigations are provided with Personal Protective Equipment to wear and have also been provided with guidelines from the State to safely conduct investigations while still ensuring child safety.

Employee & Family Assistance Services

- CalFresh applications are screened for immediate need or expedited service and all necessary interviews are conducted via telephone.
- Pandemic EBT (P-EBT) program: Children eligible for free or reduced-priced school meals and whose school facilities have been closed due to COVID-19 will be eligible to receive Pandemic EBT (P-EBT) for the purchase of food. For those children who are also receiving CalFresh, Medi-Cal, or Foster Care benefits, a separate, state-issued EBT card was sent without the need to apply. Families started to receive P-EBT cards between May 12 and May 22. Families with children who are eligible for free and reduced-price meals who did not get their P-EBT card in the mail by May 22, 2020 will have until June 30, 2020 to apply online. Households can receive up to \$365 in P-EBT benefits for each eligible child. Visit www.cdss.ca.gov/pandemic-ebt to learn more.
- Activated Electronic Benefits Transfer (EBT) online purchasing for CalFresh recipients on April 28, 2020 to allow the online purchase of groceries through participating retailers, including Wal-Mart and Amazon.
- Additional April CalFresh Emergency Allotments for households were issued on April 12 and May 10 to bring households up to the maximum benefit level for the household size. This resulted in a \$1,324,349 increase in CalFresh

benefits for this county over two months- emergency allotments will issue again on June 14.

- While incoming CalFresh and CalWorks applications have increased, the State has allowed some administrative waivers to ensure that counties can process the applications in a timely manner, including the waiving of interview requirements for some CalFresh households and the expansion of telephonic signatures. In particular, there was a significant increase in new applications for CalFresh for the month of April, almost double the amount in comparison with the same period last year, which resulted in a 10% increase in our CalFresh caseload overall.
- CalWORKs Homeless Assistance and Housing Support Programs provided over \$90,000 in direct shelter payments for families with children in the months of April and May.

Advocacy and Collaboration Team (ACT)

- Continue to manage the local implementation of California's Project Roomkey, which aims to provide motel and hotel rooms to high-risk unhoused individuals who meet specific criteria as a protection from COVID-19 spread. To date, this program has worked closely with community partners to shelter and case-manage 212 high-risk homeless adults and 27 children in local motels. At this time, staff is working closely with community-based partners to begin the process of planning exit strategies for each individual and family to a location other than the street.
- Working with community partners, visited homeless encampments at the beginning of the Shelter-in-Place order, to inform residents of safety protocols, while screening for high risk criteria, including taking note of people over 65. The Ukiah encampment was re-screened on April 22, 2020. HHSA staff have since been working collaboratively with the City of Ukiah and the Ukiah Police Department to support the City of Ukiah's efforts to address the public health and safety issues at the encampment. HHSA staff have coordinated a collaborative event with community service providers to offer support to encampment residents on June 3 and 4th.
- Continue to work collaboratively with the Board of the Continuum of Care to utilize pandemic-related funding to support the local implementation of Project Roomkey, as well as critical needs of our homeless individuals countywide, including those fleeing domestic violence.
- Continue to prepare and distribute a weekly resource guide, entitled "Resources - What We Know Now", to community-based organizations and interested individuals county wide. This document is translated into Spanish, updated weekly and is posted on the County's COVID-19 website, and is also shared on numerous local organization websites and social media accounts.
- Working collaboratively with First5 Mendocino, Project Sanctuary, Adventist Health, and Redwood Community Services, ACT staff facilitated the development of printed materials designed to reach individuals and families struggling with

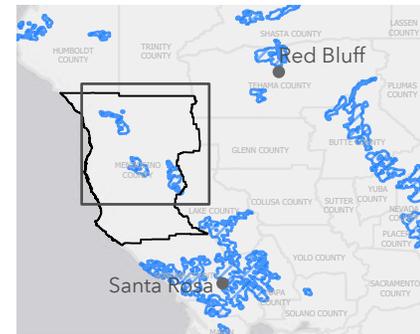
stress, mental health, and/or domestic violence. 10,000 cards have been printed and will be distributed to grocery stores and through school meal programs countywide. New editions will be printed and distributed throughout the course of the pandemic.

Public Health

- Leading the Public Health response to COVID-19, including maintaining the Department Operations Center, which: tracks COVID-19 cases within the county; conducts thorough contact tracing to slow spread; facilitates COVID-19 testing via Optum Serv, in addition to other targeted testing according to public health need; monitors public concerns and questions regarding COVID-19 in our county via social media, press conferences and the Call Center; secures Personal Protective Equipment, tests and relevant couriers; collaborates with different labs in the region to ensure testing continues at the rate necessary; and researches and secures available emergency funding.
- Maintained other communicable disease interventions during COVID-19 incident oversight.
- Continued Women Infant & Children (WIC) services, providing nutrition assistance to income eligible parents, pregnant or breastfeeding women county-wide.
- Community Wellness staff assisted key essential services to help insure maximum performance surrounding the COVID-19 pandemic in addition to continuing to complete program requirements and reports for prevention programs.
- Participated in community outreach via KGUA radio, touching on timely topics such as COVID-19 updates, immunizations, etc.
- Healthy Families Mendocino County Home Visiting has maintained supportive contact for 35 participant families and 7 active referrals during COVID-19. This is an exceptional reflection on dedicated HFMC nurses and home visitors who have also deployed to EOC or DOC. HFMC clients include women leaving situations of interpersonal violence, a mother needing bilingual support to receive services for developmental delay, and many families seeking support for depression and anxiety during this challenging time. From March through May, the team provided 59 tele-visits, 19 home visits, 28 phone contacts, 56 mailings and 244 text contacts.

Mendocino County

-  Cities
-  County Boundary
-  Impacted Area



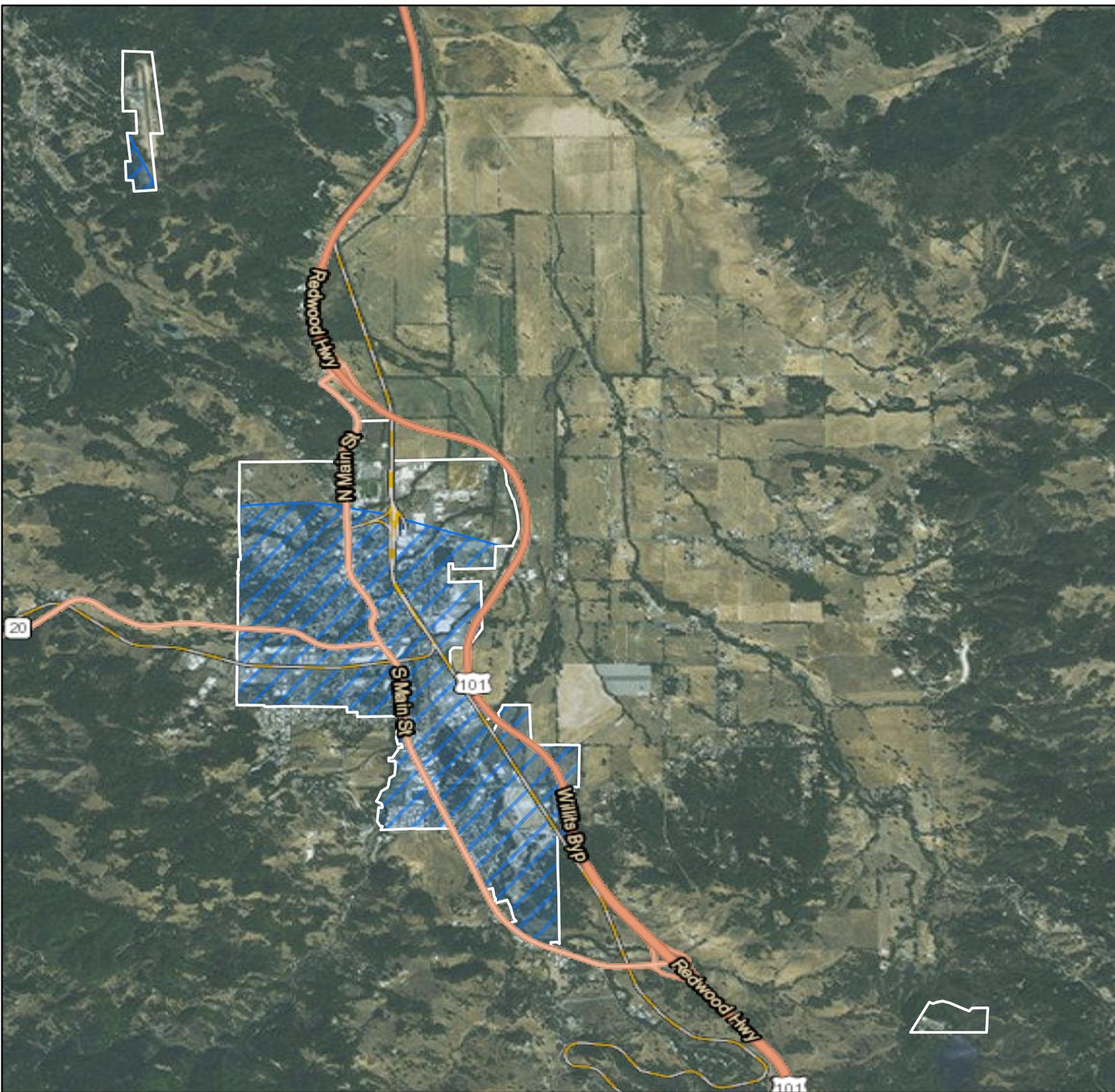
PG&E Critical Infrastructure Information.
Facilities to be operated by PG&E personnel only.
Depicted feature locations are approximate.
Depicted features are for illustrative purposes only.
Data subject to updates.
NAD83 UTM 10N
Map Created: 04/09/2020

Willits

- City Boundary
- Impacted Area



PG&E Critical Infrastructure Information.
Facilities to be operated by PG&E personnel only.
Depicted feature locations are approximate.
Depicted features are for illustrative purposes only.
Data subject to updates.
NAD83 UTM 10N
Map Created: 04/09/2020

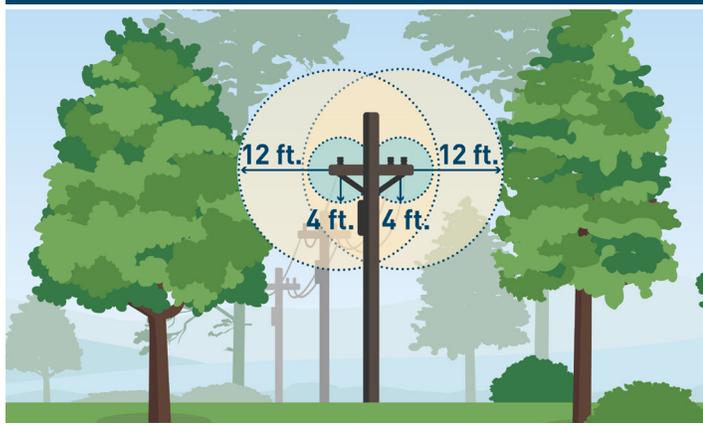




Working Together To Keep Trees Away From Power Lines

In response to the growing wildfire threat, PG&E has **expanded and enhanced our vegetation and safety work** through the Enhanced Vegetation Management (EVM) Program. This includes addressing vegetation that poses a high potential for wildfire risk in high fire-threat areas. This work is one of many precautionary measures PG&E is taking as part of our comprehensive Community Wildfire Safety Program.

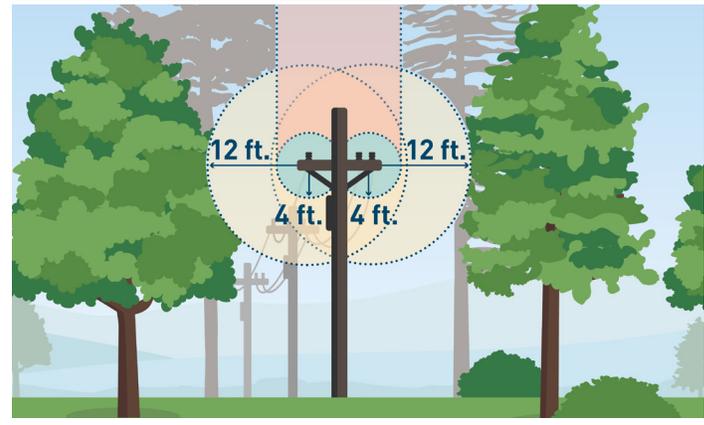
ROUTINE VEGETATION MANAGEMENT PROGRAM



Through our annual Routine Vegetation Management Program, we will continue to:

- ✔ Meet important state vegetation and fire safety standards for **minimum clearances around the power line**
- ✔ **Remove hazardous vegetation** such as dead or dying trees that pose a potential risk to electrical equipment

ENHANCED VEGETATION MANAGEMENT PROGRAM



In addition to our routine compliance work and as part of our EVM Program, we will continue to:

- ✔ **Exceed state standards** for minimum clearances around the power line
- ✔ **Prune overhanging limbs or branches** up to the sky, including those that are 4 feet out from the lines
- ✔ **Evaluate the condition of trees** that may need to be addressed if they are tall enough to strike electrical equipment

Program Status

In 2019, we cleared 2,498 distribution line miles through our EVM Program. In 2020 and beyond, PG&E's EVM work will continue throughout other high fire-threat areas across the service territory through a multi-year effort.

Further Enhancing Our Safety Efforts to Mitigate Wildfire Risk

In addition to our EVM work, we are also focusing on vegetation work around our lower-voltage transmission lines. This work includes expanding right-of-ways and removing incompatible vegetation or any trees that are identified as likely to fall into electrical equipment. These efforts will reduce wildfire risk and help to minimize the frequency, scope and duration of Public Safety Power Shutoff (PSPS) events.

What Customers Can Expect

We are reaching out to customers in advance of our EVM work through postcards, door knocks and doorhangers. We will work together with our customers to review the vegetation safety work on their property and answer questions.

Frequently Asked Questions

How often is PG&E required to inspect lines?

PG&E's service area includes an estimated 120 million trees with the potential to grow or fall into our overhead power lines. Every year, we inspect vegetation along every segment of almost 100,000 miles of overhead electric power lines, with some locations patrolled multiple times a year. We prune or remove approximately 1.4 million trees annually to help keep the lights on and our customers safe.

How long will it take to complete the EVM work?

We are working safely and as quickly as possible to perform this important safety work, prioritizing those communities that have the most extreme potential risk of wildfire. We will then be expanding our work to other high fire-threat areas across our service territory through a multi-year effort. This equates to over 25,000 miles of distribution line from Bakersfield to the Oregon border. The timing for work in a community will depend on the wildfire risk in that area, the specific work needed, the topography, access and environmental considerations of an area, as well as conversations with customers regarding plans for their property, among other factors.

Will PG&E remove the wood debris generated as part of EVM work?

Wood from this enhanced vegetation safety work is eligible for removal at no cost to our customers, if accessible. Customers who would like us to remove the wood debris from this work will receive a Request for Wood Management form at the time of inspection. The Request for Wood Management form is also available at pge.com/enhancedveg. Completed forms will need to be returned to the safety inspector or emailed to wildfiresafety@pge.com prior to the tree work beginning. Once we have received a signed request form and the tree work is complete, we plan to begin wood debris removal within a few weeks, depending on weather, access or other schedule constraints.

What additional improvements are you making to help reduce the threat of wildfires?

As part of our Community Wildfire Safety Program, we are focusing on immediate and comprehensive actions to upgrade our infrastructure, monitor fire threats in real time and institute new vegetation wildfire safety measures on lower voltage transmission lines. To learn more about the Community Wildfire Safety Program, please visit pge.com/wildfiresafety.

Learn More

For more information or to ask questions about this important wildfire safety work, please call us at **1-877-295-4949** or email us at wildfiresafety@pge.com. You can also learn more by visiting pge.com/enhancedveg.



VACANCY NOTICE

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
Acting County Counsel

Date Posted: May 12, 2020

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

- Health and Human Services Agency Advisory Board.....(3)
-- Community Representative--
- Hopland Municipal Advisory Council..... (1)
-- Member--
- Mendocino County Resource Conservation District..... (1)
-- Long-Term Director--
- Mendocino - Little River Cemetery District (1)
-- Trustee--
- Mendocino Transit Authority (1)
-- County A--
- Redwood Valley Municipal Advisory Council (3)
-- Member--
- Westport-Ten Mile Cemetery District (1)
-- Trustee--

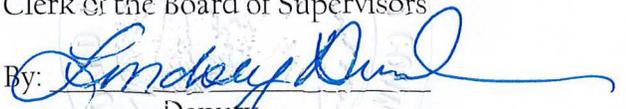
Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: June 9, 2020, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: 
Deputy

PLEASE KEEP POSTED THROUGH: June 10, 2020



VACANCIES

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
Acting County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS MAY 12, 2020

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

BOARD / COMMISSION	POSITION / CATEGORY	SEATS OPEN
Aiport Land Use Commission	(Planning Commission Representative)	(1)
Air Quality Management District Hearing Board	(Various)	(4)
Archaeological Commission of Mendocino County	(Industry Representative)	(1)
Assessment Appeals Board	(Alternate Member)	(2)
Behavioral Health Advisory Board	(Various District Representatives)	(2)
Child Care Planning Council	(Various)	(4)
Community Development Commission	(Various)	(3)
Covelo Public Cemetery District	(Trustee)	(1)
Emergency Medical Care Committee	(Various)	(2)
First 5 Mendocino	(County Representative)	(1)
Fish Rock Cemetery District	(Trustee)	(1)
Health and Human Services Agency Advisory Board (HHSAA)	(Various)	(6)
Hopland Cemetery District	(Trustee)	(2)
Hopland Municipal Advisory Council	(Member)	(1)
In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(8)
Law Library Board of Trustees	(BOS Chair or Ex-Officio)	(1)
Little River Airport Advisory Committee	(Various)	(14)
Mendocino County Business Improvement District	(Various)	(3)
Mendocino County Employees' Retirement Association Board	(Various)	(2)
Mendocino County Fish and Game Commission	(First District Representative)	(1)
Mendocino County Resource Conservation District	(Long-Term Director)	(2)
Mendocino Historical Review Board	(Member)	(2)
Mendocino - Little River Cemetery District	(Trustee)	(2)
Mendocino Transit Authority	(County A)	(1)
North Coast Resource Partnership	(Alternate Mendocino Rep to the Tech Review Comm.)	(1)
Policy Council on Children and Youth (PCCY)	(Various)	(26)
Redwood Valley Municipal Advisory Council	(Member)	(3)
Round Valley Municipal Advisory Council	(Alternate)	(2)
Sonoma Mendocino Economic Development District	(Director)	(1)
Westport Municipal Advisory Council	(Member)	(1)
Westport-Ten Mile Cemetery District	(Trustee)	(2)