



The CEO Report

April 24, 2018

Human Resources Update

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QCERA Leave Source Software:

Human Resources has selected Qcera Leave Source software for the administration of leaves that include Workers' Compensation, Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), and Americans with Disabilities Act (ADA). The new software will streamline the current process of notification, approvals and notifies the employees of their portion of health premiums while on leave. Human Resources' role will evolve from overseeing the leaves program to administering the program in its entirety. The estimated date of implementation is July 1, 2018.

Reading Group:

The Leadership Reading Group is currently reading Start With Why, by Simon Sinek. This group meets every other Thursday with the next meeting on May 3, 2018, from 12-1 pm in conference room B at the Administration Building.

Training:

Human Resources' training calendar is packed this spring with exciting new and popular courses. The website has been updated listing the courses under newly titled categories: Technical Skills, Supervisor & Manager and Professional Skills & Wellness. More information on current trainings can be found on the web at:

<https://www.mendocinocounty.org/government/human-resources/countywide-employee-trainings>

Vacancy List:

Attached to this report is a list of all funded vacancies within the County that have been approved to fill and are in some stage of active recruitment. This list does not include unfunded positions, those of which have not been authorized to fill or any positions that departments are not trying to fill at this time.

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

Information Technology Master Plan Update

ClientFirst will return on May 3, 2018, to hold Technical Workshops with County IT representatives and Sheriff's Office IT representatives. County IT has prioritized a list of critical replacement needs and has moved forward with competitive bidding on the individual projects. The Executive Office will continue to provide the Board with updates as the project progresses.



*Check out Mendocino County's
Career Page, powered by NEOGOV.
www.governmentjobs.com/careers/mendocinoca*

Laughlin Ridge Update

The County has contracted with Wireless Infrastructure Services to replace the fire damaged microwave equipment at the County Laughlin Ridge Repeater Site. Replacement of exterior equipment is complete. Building replacement has been delayed for a month due to weather. It is estimated the project will be completed by June 2018.

Cobblestone Contract Administration Implementation

The County's contract management software system, Cobblestone Systems – Contract Insight Enterprise Edition, is currently being built to meet the needs of the County. Work sessions have begun in which the contractor. Executive Office staff are inputting County data and will be ready for testing once data entry is complete. Once the testing is completed, full implementation will follow with each department targeted to be added by July 1, 2018. The software will significantly improve developing, administering, processing and maintaining contracts. The system will include a web portal that will allow public access to approved contracts.



www.cobblestonesystems.com

HHSA Update

May is CalFresh Awareness Month



www.cdss.ca.gov/food-nutrition/calfresh

The CalFresh program is a federally funded food assistance program established under the United States Department of Agriculture. Formerly known as the Food Stamp Program, CalFresh is known as the Supplemental Nutrition Assistance Program (SNAP) at the federal level. Although the largest state by population, California has the second lowest participation rate in SNAP in the nation. Mendocino County farmers, grocery stores and food retailers are missing out on significant federal revenue and many community members are not receiving the highest level of nutrition available to them.

CalFresh provides access to supplemental food to low-income individuals and families, helping to improve the health and well-being of qualified households and individuals by providing improved access to healthy and nutritious foods. The CalFresh program allows households to not only purchase food items, but also plants and seeds that are used to grow food. These benefits can be used at your local farmer's markets throughout Mendocino County and most CalFresh shoppers also able to double their spending power through a grant-funded match program at their local farmer's markets. These CalFresh Double Match programs contribute at least 10%, on average, to the income of local farmers selling at the farmer's markets.

CalFresh in the community creates a ripple effect. If CalFresh reached all potentially eligible individuals, Mendocino County residents would receive an additional \$8,660,000 in federally funded benefits each year. Those benefits would result in \$15,500,000 of additional state and local economic activity. "At a time when nearly one quarter of California children live in poverty, and state and local budgets are as strained as ever, improving CalFresh participation is a 'win-win' that provides more support to struggling families and a needed boost to the economy," said Jared Call of California Food Policy Advocates.



Library Update

The Mendocino County Library is pleased to announce another wonderful service for our patrons. At all five of the branches, the Library now offers charging stations for phones and tablets. Patrons can charge their phones and devices free of charge at the charging station as they visit the Library.

Mendocino County Library will once again hold a New Book Festival, on Sunday, May 6, 2018, from 1 - 4 p.m., at the Ukiah Branch. Come to the Library for a chance to check out the latest must read titles, hottest DVDs, CDs and audio books without waiting. There will be over 1,000 new items ready for check out with fun origami crafts, snacks, prizes and music by The Back Porch Project. This is a must-attend, fun event.

Mendocino County libraries offer a number of services and programs. For more information on what is going on at your local branch visit:
www.mendocinocounty.org/government/library

Request for Proposal (RFP) Update

RFP# 01-18 Phase 2 of the UVB Groundwater Sustainability Plan Development Services (Water Agency)

- Issue date was January 29, 2018
- Submission Deadline was February 26, 2018
- Evaluation process has been completed as of April 16, 2018
- Contract negotiations are currently in process

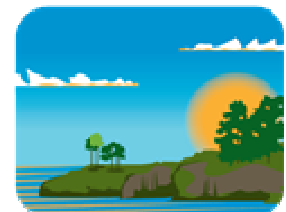
RFP# TC 2018-1 Investment Advisory and Management Services (Treasurer-Tax Collector)

- Issue date was March 16, 2018
- Submission Deadline was April 13, 2018
- Moving forward with the evaluation process



Air Quality Update

The State of the Air Report 2018 by the American Lung Association was released on April 18, 2018. Mendocino County received a grade of A for ozone concentrations, a grade of C for 24-hour particulate matter (PM) concentrations, and a passing grade on annual PM concentrations based upon monitoring data collected by the Air District during 2014-2016. Primary sources of PM include wood burning appliances and dust from unpaved roads. The full report can be found online at: <http://www.lung.org/local-content/california/our-initiatives/state-of-the-air/2018/state-of-the-air-2018.html>



The Calpella wood pellet mill will resume operations under an Interim Operating Agreement reached amongst the Air District, Mendocino Forest Products and Forest Energy Mendocino. The mill will operate at a reduced pellet production rate limit in order to comply with PM emission rate limits specified in its District permit.

For more information on the Mendocino County Air Quality Management District, please visit their website at: www.co.mendocino.ca.us/aqmd/

Animal Shelter Update

Income Statistics

March 1, 2018 through March 31, 2018

- 12 feral cats received
- 28 owner surrendered animals received
- 31 cats, 144 dogs, three livestock animals, one bird, one other animal
- 180 total stray animals received



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit www.mendoanimalshelter.com

Outcome Statistics

March 1, 2018 through March 31, 2018

- 37 dogs adopted
- Eight cats adopted
- One other animal(s) adopted
- 37 animals transferred to rescue organizations
- 54 animals were returned to their owners
- Seven owner-surrendered animals euthanized
- Seven cats and 16 dogs - shelter animals euthanized
- Live release rate of approximately 92.62%

Amnesty Day

On Saturday April 7, 2018, the Animal Care Services Team sold 257 spay and neutered pet licenses, 55 intact pet licenses, and three kennel permits. Additionally, 104 dogs were vaccinated and 33 microchips were implanted for the dog owners of Mendocino County, resulting in \$11,212 in revenue.

Stepping Up Initiative

A National Initiative to Reduce the Number of People with Mental Illnesses in Jails

Stepping Up was launched in May 2015 to address the prevalence of people who have mental illnesses in jails and provide counties with resources to create sustainable plans to impact this crisis. Since Stepping Up's launch, more than 420 counties across the country have passed a resolution or proclamation committing to acting on this issue, including Mendocino County. The Mendocino County Board of Supervisors passed this resolution on June 9, 2015.

On May 16, 2018, Stepping Up is hosting a National Day of Action, during which counties are encouraged to share the progress they have made toward reducing the number of people who have mental illnesses in their jails, raise public awareness and understanding of this important issue, and emphasize their commitment to creating data-driven, systems-level changes to policy and practice to achieve their Stepping Up goals.

In Mendocino County, our Stepping Up team includes Probation, the Sheriff's Office, Health and Human Services Agency-Behavioral Health and Recovery Services, and the Behavioral Health Advisory Board. Since attending a conference in January 2017, the team has met regularly to discuss the program and next steps, including the Stepping Up Initiative as a whole and what it means for Mendocino County, available data, defining recidivism, and crisis intervention training. Our current focus is developing Crisis Intervention Trainings, which are scheduled to take place in September 2018. Also, as part of this initiative, the Jail has started a protocol that focuses on diversion.

For more information on the National Stepping Up Initiative, please visit <https://stepuptogether.org/>



<https://stepuptogether.org/>

Measure B Citizens' Oversight Committee

The Measure B Citizens' Oversight Committee (Mental Health Treatment Act) has tasked the Kemper Consulting Group with preparing a needs assessment regarding the facilities and services needed in Mendocino County. Kemper Consulting was selected as it had prepared a comprehensive assessment of the Adult Mental Health system in 2015-16 and is very familiar with the services in the County. This background allows Kemper Consulting to work more efficiently and will save both time and money. This needs assessment will inform the Citizens' Oversight Committee as it prepares its recommendations for the Board of Supervisors. Kemper Consulting is now scheduling interviews with many stakeholders and conducted the first interview on April 16, 2018.

Oversight Committee meetings are held on the fourth Wednesday of the each month from 1 - 3 p.m., at the County Administration Center and are available to view at:

https://www.youtube.com/channel/UCSYcX7uSxr-GyRh20JtuwFg/videos?disable_polymer=1



Stay plugged in and up-to-date with the latest Mendocino County News by visiting www.mendocinocounty.org.

Upcoming Board Meetings

Regular Meeting	April 24, 2018
Regular Meeting	May 8, 2018
Standing Committee Meeting	May 14, 2018
Regular Meeting	May 22, 2018

Dates of Interest

CSAC Legislative Conference	May 16-17, 2018
County Holiday	May 28, 2018

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Boards and Commissions Vacancies*

Board Name	Position
In Home Support Services Advisory Council	Current or Former IHSS Recipient
Laytonville Municipal Advisory Council	Planning Commission Representative

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

	Regular Board Meeting
	Standing Committee Meeting
	County Holiday
	CSAC Legislative Conference

Attachments

1. County Vacancies
2. Ongoing list of Boards and Commissions vacancies

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@countymendocino

FUNDED AND APPROVED VACANT POSITIONS IN ACTIVE RECRUITMENT AS OF 04/16/18

ALLOCATED CLASSIFICATION	POSITIONS IN ACTIVE RECRUITMENT
ACCT SPECIALIST II & III	2
ADMIN ANALYST II	1
AG/MEAS STNDS SP III	1
ANIMAL CONTROL OFFIC	1
ANIMAL FAC ATTENDANT	1
ASST CHIEF PROB OFFR	1
BOOKMOBILE DRIVER	1
CHILD SUPP SPEC II & III	2
CORRECTIONS SERGEANT	1
DEP DIST ATTY III & IV	5
DEP SHERIFF COR II	2
DEPT ANALYST II	1
DIR PLANNING & BLDG	1
ELIGIBILITY WKR II & III	20
EMPLOY & TRNG WK III	1
EMPLOY & TRNG WKR II	1
ENGINEERING TECH II	1
EQUIPMENT OPERATOR	4
INFO SYSTEMS TECH II	1
JUV. CORR. OFFICER	1
LIBRARY ASSISTANT	1
MH REHAB SPECIALIST	1
NUTRITIONIST	2
PROBATION DIV MGR	1
PROG SPECIALIST II	1
PROGRAM ADMIN	3
PUBLIC DEF INVESTIG	1
SA PROG & SERV MGR	1
SCREENER	3
SECRETARY	2
SHERIFF'S SERGEANT	1
SHERIFF'S SVCS TECH	2
SOCIAL WKR ASST II	5
SOCIAL WKR SUP II-A	3
SOCIAL WORKER III & IV-B	11
SPVSR JV CORR OFFR	1
SR ENGINEERING TECH	1
SR EQUIPMENT OPERATO	3
SR PH NURSE	1
SR PROG SPECIALIST	2
SR PROGRAM MANAGER	1
SR SUB ABUSE COUNSEL	2
STAFF ASSISTANT I, II, & III	9
STAFF SVCS ADMIN	1
SUB ABUSE COUNSEL II	2
SUPERVISING PH NURSE	3
VOCATIONAL ASSISTANT	1
WELFARE INVESTGR II	1
TOTAL	115



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

GEORGEANNE CROSKEY
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

Date Posted: April 11, 2018

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

In Home Support Services Advisory Council(1)

-- Current or Former IHSS Recipient --

Laytonville Municipal Advisory Council(1)

-- Member --

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 (707) 463-4441.

LAST DATE FOR FILING: April 21, 2018, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: April 30, 2018



VACANCIES

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

GEORGEANNE CROSKEY
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS
APRIL 11, 2018

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit www.mendocinocounty.org/government/board-of-supervisors/boards-and-commissions for information on specific categorical areas and District vacancies.

BOARD/ COMMISSION	POSITION CATEGORY	SEATS OPEN
(a) Airport Land Use Commission	(Various)	(2)
(b) Air Quality Management District Hearing Board	(Various)	(2)
(c) Animal Care and Control Appeals and Advisory Board	(Various)	(3)
(d) Assessment Appeals Board	(Alternate)	(1)
(e) Behavioral Health Advisory Board	(Various)	(3)
(f) Child Care Planning Council	(Various)	(3)
(g) Community Development Commission	(Various)	(2)
(h) Fish Rock Cemetery District	(Trustee)	(1)
(i) Gualala Municipal Advisory Council (GMAC)	(Alternate)	(1)
(j) Health and Human Services Agency Advisory Board (HHSA)	(Alternate)	(9)
(k) Hopland Cemetery District	(Trustee)	(3)
(l) Hopland Municipal Advisory Council	(Alternate)	(1)
(m) In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(5)
(n) Laytonville Municipal Advisory Council	(Member)	(1)
(o) Little River Airport Advisory Committee	(Various)	(14)
(p) Mendocino County Business Improvement District	(Inland Area Representative)	(1)
(q) Mendocino County Historical Review Board	(Various)	(1)
(r) Policy Council on Children and Youth (PCCY)	(Various)	(12)
(t) Westport Municipal Advisory Council	(Member)	(1)
(u) Westport - Ten Mile Cemetery District	(Member)	(1)