

## Mendocino County Workforce Development Board

631 S. Orchard Ave., Ukiah, CA 95482

<https://co.mendocino.ca.us/planning/wib/>

(707) 467-5590 Fax (707) 467-5592



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### Executive Committee Meeting Agenda

**Wednesday, June 14, 2017 – 11:30 a.m. – 1:00 p.m.**

**Location:** 631 S. Orchard Avenue, Ukiah, CA 95482 – Mendocino Room

**Teleconference Location 1:** 631 E Oak St Lodi CA 95240

**Teleconference Location 2:** 409 K Street, Eureka, CA 95501

AGENDA ITEMS:	Time	Outcome
1. Call to Order and Introductions	3	Action by Chair
2. Review and Approve Agenda	1	Action
3. Disclosure – Any financial interest (assets, contracts, income etc.) of WDB Executive Committee members which may be materially affected by actions or discussion on this agenda should be disclosed at this time; members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken.	3	Action
4. Opportunity for Public Comment (for items not on the agenda for which no action may be taken)	3	Info/Discussion
5. <u>Consent Calendar Items</u> Approval/Review of:		
a) Review of Workforce Development Board Meeting Minutes of May 10, 2017 Attachment		
b) Approval of Workforce Development Board Executive Committee Meeting Minutes of April 14, 2017 Attachment		
c) Review of Mendocino Private Industry Council, Inc. April 2017 Program Report Attachment	5	Action
d) Approval of Redwood Community Services May 2017 Program Report Attachment		
e) Review of Revised Redwood Community Services Workforce Innovation and Opportunities Act Budget for Fiscal Year 2016-17 Attachment		
f) Review of RCS Quarter 3 Expense Report Attachment		
6. Approval of Mendocino Private Industry Council, Inc. Quarter 3 Expense Report Handout	5	Action
7. Approval of Recommendation of Contract Award for One-Stop Operator and Workforce Innovation and Opportunities Act, Adult and Dislocated Worker Program Provider	10	Action
8. Approval of Contract Award for Workforce Innovation and Opportunities Act, Youth Program Provider	10	Action
9. Discussion and Possible Action Regarding Workforce Development Board Subcommittee Structure	10	Action
10. Discussion and Possible Action Regarding Election of Officers	5	Action

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| <b>13. WDB Staff Reports:</b>  |    |                                    |
| a) Status of Mendocino County Local Workforce Development Area Joint Powers Agreement with the Workforce Alliance of the North Bay | 10 | <i>Information/<br/>Discussion</i> |
| b) Status of Provider Contract Amendments  |    |                                    |
| c) Status of Potential Move of Comprehensive One-Stop Location in Ukiah  |    |                                    |
| <b>14. Member to Member Announcements – “Tip Club”</b>   | 5  | <i>Info</i>                        |
| <b>15. Adjourn</b>   | 1  | <i>Action by Chair</i>             |

*The Executive Committee reviews the Bylaws and may suggest amendments to the WDB; may review amendments proposed by other members in order to make recommendations on such amendments; shall recommend potential board members to the Board of Supervisors; shall routinely review member attendance at WDB and Committee meetings; may remove Standing Committee Chairpersons and members on the recommendation of the Chairperson or any other member of the WDB; shall see to it that orientation and training is provided for new board members, that retreats and other social events of the board take place, that board evaluations are developed and conducted, and that improvements are made to the Five-Year Plan.*

*The Executive Committee may take action on behalf of the full WDB when such action must be taken prior to the next full meeting of the WDB. This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIOA Administrator at (707) 467-5590 at least five days prior to the meeting.*