

James R. Wilbanks, Ph.D.
Retirement Administrator



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MENDOCINO COUNTY
EMPLOYEES' RETIREMENT ASSOCIATION
625-B KINGS COURT
UKIAH, CALIFORNIA 95482-5027

Date: April 19, 2017
To: Board of Retirement
From: James Wilbanks, Retirement Administrator
Subject: March 2017 Retirement Report

MEMBERSHIP AS OF MARCH 31, 2017:

MEMBERSHIP CATEGORY	NUMBER OF MEMBERS
ACTIVE MEMBERS	1,141
ACTIVE DECEASED	0
RETIRED MEMBERS (YTD 19)	1,456
RETIRED DECEASED (YTD 5)	0
NEW MEMBERS	10
TERMINATIONS	7
WITHDRAWN NOT VESTED	8
WITHDRAWN VESTED	1
INACTIVE VESTED	328

RETIREMENTS PROCESSED IN MARCH:

Retiree Name	Date	Department	Service	Benefit
David Robison	02/25/17	Jail	15.34832	\$ 2,103.57
Torsten Werner	12/18/16	Sheriff	4.05420	\$ 1,522.13

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Date: April 19, 2017
To: Board of Retirement
From: Judy Zeller, Administrative Assistant
Subject: Trustee Education and Training Quarterly Report

History:

January 1, 2013 Section 31522.8 was added to the Government Code which requires trustees to receive education in general pension related topic areas. MCERA's Trustee Education and Travel Policy, adopted December 12, 2012, ensures that board members receive education and the reporting of that education is compliant with the new statute. Some highlights of the Trustee Education and Travel Policy include:

- ◇ Board members are required to complete a minimum of 24 hours of education within the first two years of assuming office and for every subsequent two-year period in which the board member continues to hold office.
- ◇ The goal of the policy is that all trustees agree to develop and maintain an adequate level of knowledge and understanding of relevant issues involved in the administration of MCERA throughout their terms as trustees of MCERA.
- ◇ Establishes a means for determining the programs, training, and educational sessions that qualify as Board member education. Educational seminars sponsored by the state, national pension fund organizations, and seminars sponsored by accredited academic institutions shall be deemed to meet board member educational requirements.
- ◇ Requires that each Board maintain a record of board member compliance with the Trustee Education and Travel Policy and that the Policy and an annual report on board member compliance be placed on MCERA's internet website.
- ◇ Mandates that the Board allocate sufficient funds annually in its budget to enable trustees to attend specified conferences.

Annual Trustee Education Report:

Provided below is a quarterly trustee education and training report for the two-year period beginning 1/1/2017 and ending 12/31/2018 and a current list of future educational opportunities. Board members are required to complete a minimum of 24 hours of education within the first two years of assuming office and for every subsequent two-year period in which the board member continues to hold office. The previous two-year period began 1/1/15 and ended 12/31/2016, and the first two-year period began 1/1/2013 and ended 12/31/2014 per the government code.

2017-2018 Trustee Conference/Seminar Attendance and Educational Hours Credited										
Trustee	Jeri Harris	Craig Walker	Lee Parker	Kathryn Cavness	Patrick Sullivan	Richard Shoemaker	Shari Schapmire	Ted Stephens	Tim Knudsen	Dan Gjerde
First Meeting Date	January 21, 2015	December 15, 2010	February 14, 2017	December 3, 2014	December 14, 2016	December 12, 2011	January 17, 2007	January 19, 2011	December 17, 2008	January 21, 2015
2-Year Report Cycle	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018	2017-2018
2017										
Ethics Training 2017					2	2				
International Equity Manager Structure 1/18/17	.5	.5		.5	.5		.5	.5	.5	.5
2017 Callan National Conference							7			
US Equity Manager Structure 3/15/17	.5	.5	.5	.5	.5	.5	.5	.5	.5	.5
SACRS Spring Conference May 16-19, 2017										
2018										
2 Year Period Ending 12/31/2018 Totals										

Credit may also be received for viewing recordings of past educational conferences and participation in online trainings or webinars. If you would like to receive credit for other trainings or conferences attended which are related to retirement system issues, please complete and submit a **Report of Trustee Education and Training Form**. A copy of this form is included with this report.

2017 Educational Opportunities:

Anytime	Callan Research Library online at https://www.callan.com/sign-in/ (If you do not already have a login chooses Register to obtain access.)	
Anytime	Segal Consulting Webinars online at https://www.segalco.com/publications-videos/videos-webinars/#PublicSector	
Anytime	CALAPRS Past General Assembly Resources (Agendas & Speaker Presentations) online at https://calaprs.site-ym.com/Login.aspx?bounceProtection (If you do not have a user name and password you may register at the bottom of the login screen for access. Please follow the member login instructions.)	
Anytime	SACRS Past Conferences and Programs online at http://www.sacrs.org/past-conferences .	
May 16-19, 2017	SACRS Spring Conference	Napa, CA
June 2, 2017	CALAPRS Trustee Roundtable	Burbank, CA
July 24-26, 2017	SACRS Modern Investment Theory & Practice for Retirement Systems	UC Berkeley
June 29, 2017	Callan Regional Workshop	San Francisco, CA
August 28-31, 2017	CALAPRS Principles of Pension Management	Pepperdine University
October 27, 2017	CALAPRS Trustee Roundtable	San Jose, CA
November 14-17, 2017	SACRS Fall Conference	Burlingame, CA



Mendocino County Employees' Retirement Association

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REPORT OF TRUSTEE EDUCATION AND TRAINING

Name of Board Member: _____

Name of Conference/Seminar: _____

Dates of Conference/Seminar: _____

List Each Presentation Attended or Presentation Materials Reviewed:

Brief Summary of Information and Knowledge Gained:

Evaluation of the Conference/Seminar and its Presentations:

I Would Recommend This Conference/Seminar to other Board Members: Yes: _____ No: _____

Total Number of Educational Hours Completed*: _____

*Excludes breaks and meals periods

Date

Signature

Please Submit Completed Form to Judy Zeller, Administrative Assistant, to receive credit for educational/training hours.