



UKIAH VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

501 Low Gap Rd., Rm. 1010 ♦ Ukiah ♦ California 95482 ♦ (707)463-4441 ♦ fax (707)463-7237

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ukiah Valley Basin Groundwater Sustainability Agency ("Agency") Board of Directors ("Board") will hold its regular Board Meeting at:

1:30 P.M.- Wednesday, May 10, 2017
Mendocino County Board of Supervisors Chambers,
501 Low Gap Road, Room 1070, CA 95482

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. ACKNOWLEDGMENT AND INTRODUCTION OF DIRECTORS

The Board shall acknowledge the appointments of the Member Directors from the County of Mendocino, City of Ukiah, Upper Russian River Water Agency and the Russian River Flood Control and Water Conservation Improvement District. Each Member Director Shall briefly state their names and the organizations they represent.

4. ACTION ITEMS

a. Discussion and Possible Appointment of Officers

The Board shall appoint the following officers: Chair, Vice-Chair and Secretary.

b. Discussion and Possible Appointment of Tribal Seat

The Board shall review the Tribal Stakeholder nomination by the six (6) Tribes within the Ukiah Valley and shall confirm and appoint the nominee.

c. Discussion and Possible Action Regarding a Permanent Meeting Location and Regular Meeting Schedule

The Board shall review options for a permanent meeting location. The Board shall also review a meeting schedule for the remainder of calendar year 2017.



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d. Discussion and Possible Action to Set a Public Hearing to Serve as Groundwater Sustainability Agency (“GSA”)

The Board shall authorize a public hearing to be held at the June 15, 2017 meeting regarding the Agency’s proposal to serve as the GSA for the Ukiah Valley Basin. The Board shall designate posting sites for the hearing that meet the requirements of Government Code section 6066.

e. Discussion and Possible Action Regarding Creation of Internal Committees to Develop a Budget, Bylaws and Conflict of Interest Code

The Board shall appoint internal committees to develop the budget, bylaws and conflict of interest code according to the schedule identified in the JPA creating the Ukiah Valley Basin Groundwater Sustainability Agency.

f. Discussion and Possible Direction Regarding Development of an Agency Website and Email Address

The Board shall discuss authorizing the County of Mendocino, on behalf of the Agency, to develop an official website and email address to be used for communication and noticing.

5. DIRECTOR REPORTS

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to three minutes.

7. ADJOURNMENT

The Ukiah Valley Basin Groundwater Sustainability Agency complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Mendocino County Executive Office by calling (707) 463 4441 at least five days prior to the meeting.

Please reference the Mendocino County website to obtain additional information for the Ukiah Valley Basin Groundwater Sustainability Agency: <http://www.co.mendocino.ca.us/water/>



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.a
Date:	5/10/17
To:	Board of Directors
Subject:	Appointment of Officers
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary:

Article 10 of the Ukiah Valley Basin Groundwater Sustainability Agency (UVB) Joint Powers Agreement (JPA) provides for the appointment of Officers. The Board shall appoint a Chairman, Vice-Chairman, Secretary, and any other officers as determined necessary by the Board of Directors.

Recommended Action:

Elect Chair, Vice-Chair and Secretary from the Board of Directors.

Background:

Article 10 of the JPA requires the following:

10.1. Officers. The Board of Directors shall select a Chairman, Vice-Chairman, Secretary, and any other officers as determined necessary by the Board of Directors.

10.1.1. The Chairman shall preside at all Board Meetings.

10.1.2. The Vice-Chairman shall act in place of the Chairman at meetings should the Chairman be absent.

10.1.3. The Secretary shall keep minutes of all meetings of the Board of Directors and shall, as soon as possible after each meeting, forward a copy of the minutes to each member and alternate of the Board of Directors.



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

10.1.4. All Officers shall be chosen at the first Board of Directors meeting and serve a term for two (2) years. An Officer may serve for multiple consecutive terms. Any Officer may resign at any time upon written notice to the Agency.

Fiscal Summary: No fiscal impact.

Action: _____

Motion: _____ **2nd:** _____



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.b
Date:	5/10/17
To:	Board of Directors
Subject:	Appointment of Tribal Seat
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary:

Article 7 of the Joint Powers Agreement (JPA) provides that one stakeholder director shall be a representative of tribal stakeholders and interest with the Basin. One Tribal Stakeholder Director shall be appointed by the six tribes exercising jurisdiction over Indian lands within the Ukiah Valley Basin identified as Redwood Valley Rancheria, Coyote Valley Reservation, Pinoleville Pomo Nation, Potter Valley Rancheria, Guidiville Rancheria and the Hopland Reservation.

Section 7.3.2 (b) of the JPA provides that the Board of Directors confirm the nomination for the Tribal Stakeholder Director submitted by the six Tribes within the Ukiah Valley. The Member Directors shall confirm the nominee at a regular meeting and shall appoint the Tribal Stakeholder Director upon simple majority vote of all Member Directors.

Recommended Action:

Review the nominees submitted by the six Tribes within the Ukiah Valley and appoint the Tribal Stakeholder Director and Alternate Director to the Board.

Background:

On April 11, 2017, the six Tribes within the Ukiah Valley submitted a letter identifying the nominees for Stakeholder Director and Alternate Director.

The Tribes nominated the following individuals:

Stakeholder Director: Brandi Brown, Redwood Valley Tribal Treasurer

Alternate Stakeholder Director: Sonny Elliott Jr., Hopland Reservation



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Fiscal Summary: No fiscal impact.

Action: _____

Motion: _____ **2nd:** _____

Redwood Valley Little River Band of Pomo Indians

32250 ROAD 1 / REDWOOD VALLEY, CALIFORNIA 95470 (707) 485-0061

FAX (707) 485-5726

April 11, 2017

Sarah Dukett, Administrative Analyst II
County of Mendocino Executive Office
501 Low Gap Road
Ukiah, CA 95482


Re: Ukiah Valley Basin Groundwater Sustainability Agency.

Dear Ms. Dukett,

This is to confirm that Brandi Brown, Redwood Valley Tribal Treasurer, was selected as the Tribal Stakeholder Representative to the Ukiah Valley Basin Groundwater Sustainability Agency. This was done at a meeting of the affected Tribes held at the Redwood Valley Rancheria on October 20, 2016

Mr. Sonny Elliott, Jr. of the Hopland Reservation will serve as Alternate. Please contact Brandi Brown or Mary Camp at the Tribal Office if you have any questions.

Sincerely,



Debra Ramirez, Chairperson
Redwood Valley Little River Band of Pomo Indians

Cc: Tribal Council





Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.c
Date:	5/10/17
To:	Board of Directors
Subject:	Meeting Location and Regular Meeting Schedule
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary of Request:

The Joint Power Agreement requires that the Board of Directors meet at least quarterly (Section 8.2). Therefore, the Board of Directors should consider the Director's schedules and adopt a regular meeting schedule and meeting location. At the Formation Committee meeting on March 30, 2017, the County of Mendocino, offered to host the first two meetings, set for May 10 and June 15, 2017.

Recommended Action:

- 1) Select a requiring date and time for regular Board meetings.
 - 2) Identify potential meeting spaces operated by Board Members respective agencies. Request from member agencies additional information on the availability and suitability of each location.
 - 3) Set an agenda item for the next regular on June 15, 2017, to review a meeting calendar and location options for the remainder of the calendar year.
 - 4) Set the next regular meeting of the Board for June 15, 2017, at 1:30pm at the County of Mendocino Board of Supervisors Chambers.
-

Background:

The JPA requires that the Board of Directors meet at least quarterly (Section 8.2). Therefore, the Board of Directors should consider the Director's schedules and adopt a regular meeting schedule and meeting location. Prior meetings related to GSA development were held on the 3rd Thursday of every month at 1:30pm.



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Fiscal Summary: Depending on location selected, there may be a fiscal impact.

Action: _____

Motion: _____ **2nd:** _____



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.d
Date:	5/10/17
To:	Board of Directors
Subject:	Public Hearing to Serve as Groundwater Sustainability Agency ("GSA")
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary:

In order to comply with the Sustainable Groundwater Management Act ("SGMA"), the Ukiah Valley Basin Groundwater Sustainability Agency ("Agency") must form a GSA by June 30, 2017. The process to form a GSA includes special noticing, holding a public hearing, adopting a resolution, filing a Notice of Intent to be a GSA with the Department of Water Resources, and holding a 90-day comment period.

Recommended Action:

- 1) Authorize a public hearing to be held during the next Board Meeting to consider the Agency's proposal to serve as the GSA for the Ukiah Valley Basin.
 - 2) Authorize the County of Mendocino, on behalf of the Agency, to notice the public hearing and prepare the required documentation.
-

Background:

In order to comply with SGMA, the Agency must form a GSA by June 30, 2017. In order to form a GSA, the Water Code requires that the Agency hold a public hearing in Mendocino County after publication of notice pursuant to Section 6066 of the Government Code.

Government Code §6066 requires that publication of notice be once a week for two successive weeks. The Agency will also post the notice on its website. After the required notice period, the Agency will hold a public hearing in Mendocino County to receive public comment on the Agency's election to become the GSA for the Ukiah Valley Basin.



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Beginning February 21, 2017, local agencies forming GSAs are required to submit all applicable information to DWR using the SGMA Portal – GSA Formation Notification System.

A complete GSA formation notice includes all of the following (Water Code §10723.8(a)):

- Information that clearly shows the GSA formation notice was submitted to DWR within 30 days of the decision to become or form a GSA.
- The service area boundaries, the boundaries of the basin or portion of the basin the agency intends to manage, and identification of any other agencies managing or proposing to manage groundwater within the basin.
- A copy of the resolution or legal agreement forming the new agency.
- A copy of any new bylaws, ordinances, or new authorities adopted by the local agency.
- A list of interested parties developed pursuant to Water Code §10723.2 and an explanation of how their interests will be considered in the development and operation of the GSA and the development and implementation of the agency's sustainability plan.

Fiscal Summary: Depending on the posting sites selected, there may be a fiscal impact associated with this item.

Action: _____

Motion: _____ **2nd:** _____



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.e
Date:	5/10/17
To:	Board of Directors
Subject:	Creation of Internal Committees to Develop a Budget, Bylaws and Conflict of Interest Code
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary:

The Joint Powers Agreement (JPA) requires that the Agency adopt Bylaws, budget and a local conflict of interest code pursuant to the schedule and provisions described below. The JPA also allows for the appointment of committees to assist in carrying out the purposes and objectives of the Agency.

Recommended Action:

Authorize the creation of the following three committees and determine who will serve on each.

1. Budget Committee
 2. Bylaws Committee
 3. Conflict of Interest Code Committee
-

Background:

Section 15.1 requires within (90) days after the first meeting of the Governing Board of the Agency, and thereafter prior to the commencement of each fiscal year, the Board of Directors adopt a budget for the Agency for the ensuing fiscal year.

Section 15.2 requires the initial funding for the Agency be funded by a contribution from initial Members in the amount established in the bylaws and the amount assessed be equally distributed between the initial members.



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Section 18.3 requires at or as soon as practicable after the first Board of Directors meeting the Board draft and approve Bylaws of the Agency to govern day-to-day operations of the Agency. In addition, Section 7.3.2 requires the process for appointing the Agricultural Seat be specified in the Bylaws.

Section 8.4 requires the Board adopt a local conflict of interest code pursuant to the provisions of the Political Reform Act of 1974 (Government Code sections 81000, et seq.).

Fiscal Summary: There is no fiscal impact associated with the creation of committees to develop the Agency's annual budget, bylaws, and conflict of interest code.

Action: _____

Motion: _____ **2nd:** _____



Ukiah Valley Basin Groundwater Sustainability Agency

Agenda Summary

Item No.:	4.f
Date:	5/10/17
To:	Board of Directors
Subject:	Development of an Agency Website and Email
Consent Agenda <input type="checkbox"/> Regular Agenda <input checked="" type="checkbox"/> Noticed Public Hearing <input type="checkbox"/>	

Summary:

Public agency operations require the use of electronic mail and posting notices on the internet to better serve the public. To increase transparency and ease of communication the development of a website and email address for the Agency is needed.

Recommended Action:

Authorize the County of Mendocino, on behalf of the Agency, to develop a webpage under the affiliated agency section of the County's website for the Agency. Authorize the County to create an Agency specific email address to communicate with the public and send out official Agency notices.

Background:

Public agency operations require the use of electronic mail and posting notices on the internet to better serve the public. To increase transparency and ease of communication the development of a website and email address for the Agency is needed.

Fiscal Summary: In kind services of County staff time to create page and email address.

Action: _____

Motion: _____ **2nd:** _____