



## COUNTY OF MENDOCINO

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501 Low Gap Rd., Room 1060  
Ukiah, California 95482  
Phone (707) 234-6875  
Fax (707) 463-4166

*Shari L. Schapmire*  
*Treasurer-Tax Collector*

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### Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name \_\_\_\_\_
2. Residence Address \_\_\_\_\_
3. Mailing Address \_\_\_\_\_
4. Individual \_\_\_\_\_ Corporation or Partnership \_\_\_\_\_
5. Names and addresses of partners or corporation officers:

_____	_____	_____
Name	Title	Address
_____	_____	_____
Name	Title	Address
_____	_____	_____
Name	Title	Address

6. Principal location of event:

_____	_____
Address	Telephone

7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises **or the written consent of all owners**.
9. **Provide the date or dates and the hours during which the festival is to be conducted.**
10. Provide an **estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.**
11. Applicant must contact the **Mendocino County Sheriff's Office** and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
12. Applicant must contact the **Mendocino County Department of Planning and Building Services** and comply with all requirements.
13. Applicant must contact the **Mendocino County Environmental Health Department** and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

15. Provide detailed information on the following areas:

- a. Security Protection
- b. Water Supply
- c. Food Supply
- d. Sanitation facilities
- e. Medical facilities and services
- f. Vehicle parking space
- g. On-site traffic control and vehicle access
- h. Plans for spectators or participants remaining at night or overnight
- i. Camping facilities
- j. Illumination of premises
- k. Cleanup of premises
- l. Rubbish removal
- m. Plans for handling larger number of overnight spectators than are expected

This **application shall be filed with the Tax Collector no later than three weeks prior to the event.** This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Title

\_\_\_\_\_  
President of Corporation

\_\_\_\_\_  
Attest: Secretary of Corporation