#### RFQ contact person

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## Mendocino County HEALTH & HUMAN SERVICES AGENCY

# Health & Human Services Agency Request for Proposal RFQ # BHRS12-004 ADDENDUM # 1

Qualified Psychiatric and Mental Health Practioner
To Provide Medication Support Services
Addendum Issue Date: July 27, 2012
RFQ Issue Date: July 19, 2012

RFQ Submission Deadline: August 6, 2012

Addendum is provided to all vendors and potential proposers

### **Reason for Addendum: Prospective Applicant Questions**

1. Experience: Does the position require 5+ years of forensics experience and 5 + years serving the adult chronically mentally ill in other settings? Why require extensive prison or jail experience since the job description includes county jail medication support services only upon request of the MH director? I have not worked in a jail or prison so will not apply if forensic experience is a must have.

#### Answer 1.

Yes, as stated in the RFQ the position requires both 5+ years of forensics experience and 5+ years serving the adult chronically mentally ill in other settings.

Extensive jail or prison experience is required because with the enactment of AB 109, the county expects an increase in mental health service demand as state prison inmates are returned to the county to finish their term of incarceration and reentry to the community.

2. I am an individual without my own office, system for electronic medical records, client billing, or office staff for scheduling. Are individuals needing to use the county facility and computer system to create legible electronic medical records going to be acceptable or are you looking for an organization with everything all established as an outside resource compatible with the RFP's?

#### Answer 2.

Contractor will not have access to county email system or internet services. Contractor will not be provided a private office space for their exclusive use. County shall provide a shared space for contractor's use.

3. Nurse practitioners must work under a collaborative agreement with a physician. Is physician support, consultation, and approval of standardized procedures going to be provided by the county?

Answer 3.

Yes, via contract physician.

4. What is the frequency of services to be provided in Fort Bragg and would that be in the county office?

Answer 4.

The frequency of services to be provided in Fort Bragg is estimated to be between Sixteen to Twenty Four hours per week. Contractor will not be provided a private office space for their exclusive use.

5. Is it acceptable to submit a resume for the experience portion of the letter?

Answer 5.

No

6. Which vendors are currently providing Nurse Practitioner services to the Mendocino County Health and Human Services?

Answer 6.

The RFQ is for a psychiatric nurse practitioner. There are no psychiatric nurse practitioners providing services with HHSA.

7. What is the hourly rate charged by the current vendor(s)?

Answer 7.

No current vendors.

8. What has been the previous year's historical hours of usage of the Nurse Practitioner services?

Answer 8.

None.

9. What is the length of the contract?

Answer 9.

One year.

10. Under the Scope of Services, it states, "Nurse Practitioner services, are required under a collaboratory agreement with a physician." Is the physician already in place or is it required that the vendor provide the physician?

Answer 10. In place.

11. Also contained in the Scope of Services, it states, "the services required are in three communities." Will the vendor have to provide three Nurse Practitioners? If not, how often would the Nurse Practitioner be required to travel between the three facilities?

Answer 11. No, to be determined.

12. Are candidate applications and credentials required for submission with the bid proposal response?

Answer 12 Yes.

#### ALL OTHER SPECIFICATIONS REMAIN IN FULL FORCE AND EFFECT.

Acknowledgment of receipt of this addendum is required to be included in your proposal. You may indicate such inclusion in narrative form within your proposal or by attaching a copy this addendum to your proposal.

Any questions or concerns regarding this matter should be directed to Tari Rogers, (707)472-2355, <a href="mailto:rogerst@co.mendocino.ca.us">rogerst@co.mendocino.ca.us</a>, fax (707)472-2364.