

## **Attached For Your Information:**

- ◆ Construction Site Stormwater Runoff Control Information
- ◆ Recycle Instructions for Building and Demolition Permits
- ◆ Disclosure Statement: Right to Farm and Right to Industry
- ◆ Customer Survey
- ◆ Smoke Detector and CO Detector Information

MENDOCINO COUNTY DEPARTMENT OF PLANNING AND BUILDING SERVICES  
860 N BUSH STREET, UKIAH, CA 95482 707-234-6650  
120 W FIR STREET, FORT BRAGG, CA 95437 707-964-5379  
[www.co.mendocino.ca.us/planning](http://www.co.mendocino.ca.us/planning)





# Construction Site Storm Water Runoff Control Information

## Introduction

Mendocino County Ordinance No. 4313 STORM WATER RUNOFF POLLUTION PREVENTION PROCEDURE (Mendocino County Code Chapter 16.30 et.seq.) requires any person performing construction and grading work anywhere in the county shall implement appropriate Best Management Practices (BMP) to prevent the discharge of construction waste, debris or contaminants from construction materials, tools and equipment from entering the storm drainage system (off-site).

## I. Owner, Applicant, Contractor Responsibility to Comply

Failure of owner, applicant or contractor to comply with the approved Building Permit storm water pollution prevention plans, erosion and sediment control specifications, plans and permits, may result in work stoppage, a written citation, monetary fine or any combination thereof.

## II. Inspection and Enforcement Authority

By commencing work allowed in this building permit, the owner, applicant, contractor agrees to comply with Mendocino County Code Section 16.30.140 Inspection and Monitoring: "Whenever necessary to make an inspection to enforce any provision of [Storm water Runoff Pollution Prevention] or whenever the County has cause to believe that there exists, or potentially exists, in or upon any premises any condition which constitutes a violation of [Storm water Runoff Pollution Prevention] the County may enter such premises at all reasonable times to inspect the same and to inspect and copy records related to storm water compliance."

## III. Pre-Construction and On-going Responsibility of Owner, Applicant, and Contractor to Implement, Plans, Permits and Best Management Practices (BMPs)

Prior to ground disturbance, the owner, applicant, or his/her contractor shall inform all individuals, who will take part in the construction process, the responsibility to implement plans, permits and BMPs to prevent discharges from construction activities from the construction site.

## IV. Inspection Records Available at the Construction Site

During any building permit inspection by the County Inspector from October 15 to April 1 for any project operating under coverage of a State Construction General Permit (SWPPP) and under the authority of a County approved Building Permit OR under the authority of a County approved Building Permit the Owner/Applicant/Contractor shall have inspection records available at the construction site and available for review by the County Inspector upon the request of the County Inspector.

## V. Construction Site Self-Inspection for BMP Compliance

1. For an applicant who submitted evidence of compliance with the State Construction General Permit (CGP) SWPPP, you are required to comply with the CGP inspection requirements.
2. For non-State CGP projects, the applicant is responsible for inspecting, maintaining, and replacing at all times BMPs in accordance with the County approved Building Permit.

## VI. County Code Best Management Practices For Construction and Grading Work

1. As soon as possible, the owner, applicant and/or his/her contractor shall install and implement site-specific effective construction site storm water runoff control BMPs pursuant to the approved building permit plans and specifications or approved SWPPP.
2. Pursuant to Mendocino County Code Section 16.30.70
 

*"Any person performing construction or grading work anywhere in the County shall implement appropriate Best Management Practices to prevent the discharge of construction waste, debris or contaminants from construction materials, tools and equipment from entering the storm drainage system. Best Management Practices as appropriate for each project, shall include, but not be limited to the use of the following:"*

1. Scheduling construction activity	10. Wind erosion control
2. Preservation of natural features, vegetation and soil	11. Other soil loss BMP acceptable to the County
3. Drainage swales or lined ditches to control storm water flow	12. Material handling and waste management
4. Mulching or hydroseeding to stabilize disturbed soils	13. Building material stockpile management
5. Erosion control to protect soils	14. Management of washout areas (concrete, paints, stucco, etc.)
6. Protection of storm drain inlets (gravel bags or catch basin inserts)	15. Control of vehicle/equipment fueling to contractor's staging area
7. Perimeter sediment control (perimeter silt fence, fiber rolls)	16. Vehicle and equipment cleaning performed off-site
8. Sediment trap or sediment basin to retain sediment on site	17. Spill prevention and control
9. Stabilized construction exists	18. Other housekeeping BMP acceptable to the county.



# Recycling Instructions for Building & Demolition Permits

All of  
Mendocino  
County

Contractors should use recycling to reduce trash disposal costs and prevent waste of resources.

## Franchised Haulers

- **Ukiah (City Limits):** Ukiah Waste Solutions, 234-6400
- **Ukiah (outskirts), Redwood Valley, Hopland, Potter Valley:** Empire Waste Management, 462-0263
- **Willits, Laytonville, Anderson Valley, Covelo:** Solid Wastes of Willits, 459-4778
- **Fort Bragg area:** Fort Bragg Disposal, 964-9172
- **Gualala, Point Arena (outside City limits), Westport:** Solid Waste of Willits, 800-694-2722
- **Point Arena (City Limits):** Pacific Coast Disposal
- Haulers can provide bins for recyclables or a bin where trash and recyclables are mixed together and sorted out by transfer station. Consult hauler on building plans to ensure that adequate space for trash/recycling bins.

## Recycle/Disposal Sites

- **Ukiah Transfer Station,** 3151 Taylor Drive, Ukiah, open Mon-Sat 8 - 4
- **Willits Transfer Station,** 350 Franklin Ave., Willits, open Tues - Sat 9 - 4
- **Boonville Transfer Station, Mountain View Rd.,** Boonville, open Tues/Wed 9 -4, Sat/Sun 9 - 4
- **Potter Valley Transfer Station,** Main Street, Potter Valley, open Wed. 12 - 4, Sat 9 - 2, Sun. 9 - 4
- **Laytonville Transfer Station,** 1825 Branscomb Rd., Laytonville, open Tues/Wed 9 -4, Sat/Sun 9 - 4
- **Casper Transfer Station,** end of Prairie Way, Caspar, open Mon - Wed 9 - 3, Sat/Sun 9 - 4
- **Albion Transfer Station,** Albion Ridge Road, Albion, open Wed 12 - 4, Sat/Sun 9 - 4
- **South Coast Transfer Station,** Fish Rock Rd., Gualala, open Mon - Wed 12 - 4, Sat/Sun 9 - 4
- **Westport Transfer Station,** 37551 N Hwy 1, Westport, open Thurs/Fri 10 - 2, Sat 10 - 4

## WOOD

Any lumber that hasn't been treated with toxic preservatives can be recycled. Plywood and chip board are recyclable. Order a wood recycling bin from the hauler or self-haul to Transfer Station or:

- **Nor Cal Wood Products,** 700 Kunzler Ranch Road, Ukiah 707-462-0686
- **Cold Creek Compost,** Potter Valley 707-485-5966

## CARDBOARD & PAPER

In addition to dumpsters or roll-off bins, cardboard can be recycled into wheeled carts provided by the franchised hauler.

## CONCRETE & ASPHALT

Can be recycled at the following facilities:

- **Granite Construction**, 4201 N. State St., Ukiah 467-4182 *Accepts concrete without rebar and asphalt for recycling.*
- **Boxman Gravel**, 1221 N. Main St., Fort Bragg 964-4033 *Accepts concrete without rebar and asphalt for recycling*
- **Northern California Recycled Concrete Products**, 351 Franklin St., Willits 459-3202 *Accepts concrete without rebar and asphalt for recycling*
- **NorCal Recycled Rock & Aggregate**, 291 A Shell Lane, Willits 459-9636

## HAZARDOUS WASTE

Paint, solvents, fluorescent light tubes, lubricants, etc. are taken by the **HazMobile** household hazardous waste program, Open by appointment and also every Tuesday from 8 a.m. to 2 p.m. at 3200 Taylor Dr., Ukiah. 468-9710 [MendoRecycle.org](http://MendoRecycle.org)

## GYPSUM BOARD & YARD WASTE

Recycled together because the gypsum board provides compost nutrients. Order a bin from the hauler or self-haul to Transfer Station or contact:

**Cold Creek Compost**, Potter Valley 485-5966

## Deconstruction Service

Demolition by dismantling to recover all salvageable materials can save money and qualify for tax deductions. One deconstruction contractor is: **The Reuse People**, [TheReusePeople.org](http://TheReusePeople.org), (888) 588-9490

For additional information on recycling, reuse and disposal, contact the **Mendocino Solid Waste Management Authority** at (707) 468-9710.

## METAL

Non-ferrous metal (copper, brass, aluminum) is paid for at numerous locations, and ferrous metal (steel) is sometimes paid for depending on quantities and market value.

See transfer stations, also:

- **Ukiah Recycling Center**, 1080 Cunningham St., Ukiah 462-9399
- **Orca Towing**, 32180-B Airport Ro., Fort Bragg 964-8352
- **TCS Metals**, 3515 Taylor Dr., Ukiah 234-6425
- **John Foster Trucking**, 2800 Taylor Dr., Ukiah 462-2222
- **Redwood Recycling**, 1725 S. Main St., Willits 983-8240

## REUSABLE FIXTURES

(doors, windows, plumbing, etc)



- **Albion Doors & Windows**, 937-0078
- **G&J Second Hand**, 667 Road A, Redwood Valley, 485-1216

## OTHER MATERIALS

If cleanly separated in quantity, other materials may have a recycling market:

- Plastic film
- Rigid plastic
- Asphalt shingles
- Carpet & carpet padding
- Window glass

Check with the recycling facilities for an updated list, since markets change.

For further information, contact:  
**Pacific Recycling Solutions**, 234-6400  
**Solid Wastes of Willits**, 459-4778



## Disclosure Statement

### **Preservation of Agricultural Operations (Right to Farm)**

The Mendocino County Board of Supervisors has declared that agriculture production should be conserved, protected and encouraged. To this end, the County has established policies to reduce the loss of its agricultural resources by limiting circumstances under which agriculture operations may be considered a nuisance.

Section 10A.13.040 (C), Disclosure, of the Mendocino County Code, requires the following disclosure on residential permits on property zoned "Agricultural Land", or on property which is located within 300 feet of land zoned "Agricultural Land":

**The property described herein on which the proposed structure is to be built is zoned as "Agricultural Land", or is located within 300 feet of such land and residents of this property may be subject to inconvenience or discomfort arising from the use of agricultural chemical, and from the pursuit of agricultural operations including, but not limited to, cultivation, plowing, spraying, pruning, harvesting, which occasionally generate dust, smoke, noise and odor, and protecting animal husbandry from depredation. Mendocino County has established zoning for agricultural land which sets as a priority the agricultural use of the land included therein, and residents of such property, or within zoned areas, should be prepared to accept such inconvenience or discomfort as normal and necessary to farm operations.**

### **Right to Industry**

The Mendocino County Board of Supervisors has declared its desire for sustainable economic growth. To this end, The County has established policies to protect existing industry from nuisance abatement claims.

Chapter 6.35 of the Mendocino County Code regulates the filing of public nuisance abatement claims for owners of parcels located on or within 300 feet of the boundary of any parcel in Mendocino County zoned as the following: Limited Industrial (I-1); Industrial and also known as "Coastal Industrial" (I); General Industrial (I-2); and Pinoleville Industrial (P-1).

The ordinance would only be valid for industrial businesses that have been in operation for 3 or more years, and requires that the business meet three (3) conditions to be covered under this ordinance. First, that its operations be consistent with the industrial operation provisions of the Mendocino County Zoning Code; second, that it be conducted or maintained for commercial purposes; and third, that those operations be conducted in a manner consistent with applicable land use and environmental laws and regulations.







Planning and Building Services  
 860 N Bush Street, Ukiah CA 95482  
 120 W Fir Street, Fort Bragg CA 95437

Date: \_\_\_\_\_

Time: \_\_\_\_\_

## CUSTOMER SURVEY

**Which of the following services are you providing comment on?**

- |                                    |  |  |  |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Planning  | <input type="checkbox"/> Building Inspection | <input type="checkbox"/> Plan Check        | <input type="checkbox"/> Well and Septic     |
| <input type="checkbox"/> Reception | <input type="checkbox"/> Code Enforcement    | <input type="checkbox"/> Mapping/Addressor | <input type="checkbox"/> Restaurant Services |
| <input type="checkbox"/> Pool/Spa  | <input type="checkbox"/> Hazmat Services     | <input type="checkbox"/> Solid Waste/LEA   | <input type="checkbox"/> Other: _____        |

**Are you the:**       Property Owner                       Architect/Engineer                       Contractor/Building  
                           Applicant/Agent                       Realtor/Appraiser                       Other: \_\_\_\_\_

**Type of project:**       Residential               Commercial               Industrial               Other: \_\_\_\_\_

Please rate the following statements based on your experience at 860 North Bush Street:

~ Circle One ~                      Greatly Satisfied ←—————→ Not Satisfied

I was promptly greeted and acknowledged at the counter.	5	4	3	2	1
Staff was courteous and polite.	5	4	3	2	1
I received access to the necessary resources or information.	5	4	3	2	1
Process requirements were clearly explained.	5	4	3	2	1
Overall, I was satisfied with the level of service.	5	4	3	2	1

**BUILDING SERVICES:**.....

My plans were checked within the scheduled time.	5	4	3	2	1
Review/Correction comments were understandable.	5	4	3	2	1
My permit was issued in a reasonable amount of time.	5	4	3	2	1

**INSPECTIONS:**.....

Scheduling an inspection was easy.	5	4	3	2	1
The inspector arrived within the scheduled time.	5	4	3	2	1
The inspector was courteous and polite.	5	4	3	2	1
Any necessary corrections or comments were clearly explained.	5	4	3	2	1

.....

Please provide additional comments if necessary: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONFIDENTIAL INFORMATION:**

Name of staff providing service: \_\_\_\_\_

Comments: \_\_\_\_\_

Your Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Email address: \_\_\_\_\_

Attn: CEO  
County of Mendocino Executive Office  
501 Low Gap Road, Room 1010  
Ukiah, CA 95482

Place  
Stamp Here

From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



COUNTY OF MENDOCINO

**DEPARTMENT OF PLANNING AND BUILDING SERVICES**

860 NORTH BUSH STREET • UKIAH • CALIFORNIA • 95482  
120 WEST FIR STREET • FORT BRAGG • CALIFORNIA • 95437

STEVE DUNNICLIFF, DIRECTOR  
PHONE: 707-234-6650  
FAX: 707-463-5709  
FB PHONE: 707-964-5379  
FB FAX: 707-961-2427  
pbs@co.mendocino.ca.us  
www.co.mendocino.ca.us/planning

---

---

**ATTENTION**

Attached is a minimum code requirement concerning the installation of Smoke Detectors/CO Detectors that is enforced by the County of Mendocino Department of Planning and Building Services. Any work exceeding the amount of \$1,000 dollars requires the verification of **Smoke Alarms and CO Detectors** within a residence.

**What is required?**

Smoke detectors and/or CO detectors (if applicable) must be installed per the building code. See reverse side of this handout for locations. If existing electrical systems wiring is not part of this permit, hardwire interconnected detection is not required. Battery operated units are accepted.

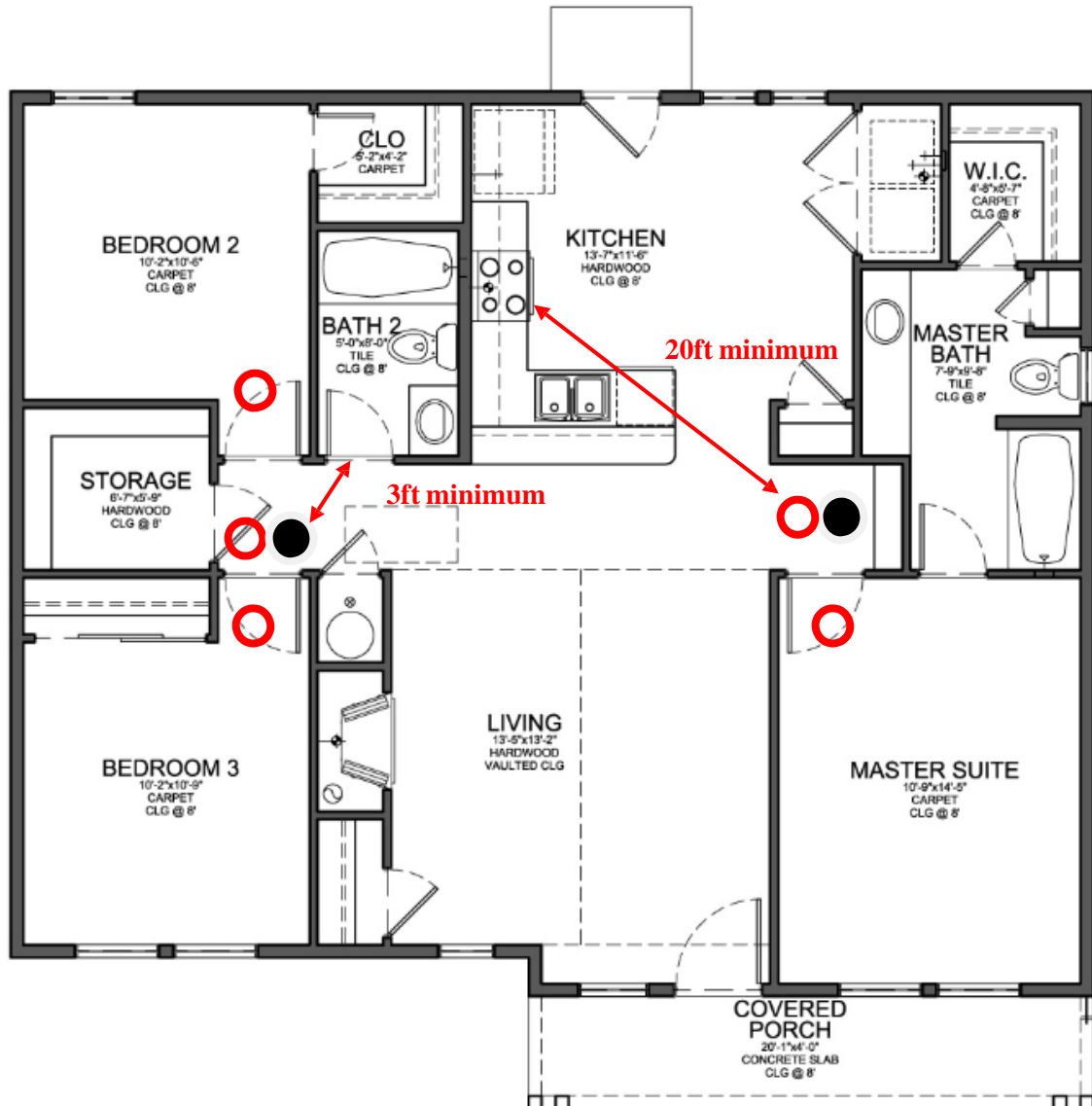
**When will verification take place?**

Verification of Alarms and Detectors will need to be inspected by the County of Mendocino County building inspector prior to the final of the permit. The owner is responsible for providing access for the building inspector to enter the dwelling unit.

**What if you fail the verification process?**

A correction notice will be written requesting that necessary minimum code requirements be completed. Your permit will not be finalized until the corrections have been completed properly and approved by the building inspector.

# Required Locations of Smoke/Carbon Monoxide Detectors



○ = SMOKE DETECTOR

● = CARBON MONOXIDE DETECTOR

*(Combination Smoke/Carbon Monoxide detectors are recommended)*

## Placement Considerations:

- Remember that every level including basements also requires both carbon monoxide and smoke detectors
- Smoke detectors shall have a minimum **10-year** rated battery (*effective July 1, 2014*)
- Detectors shall be located a minimum of **20 feet away** from cooking appliances
- Detectors shall be located **three (3) feet away** from openings into bathrooms, mechanical supply/return registers and ceiling fans