

REPORT TRANSMITTAL AND REQUEST FOR RESPONSES - FORMAT

April 30, 2007

Little Lake Fire Protection District
74 E. Commercial St.
Willits, Ca. 95490

RE: Report Titled CAN YOU HEAR ME NOW?

Dated: April 5, 2007

Enclosed is a courtesy copy of the above report by the 2006/2007 Mendocino County Civil Grand Jury. Penal Code §933.05(f) specifically prohibits disclosure of the contents of this report by a public agency or its officers or governing body prior to the release to the public. Public release will occur two (2) days after the date of this letter.

Response to Grand Jury Reports is not an option, but is required pursuant to Penal Code §933.05 (copy enclosed). Penal Code §933.05 also requires your response to the Findings and Recommendations contained in the report be in writing within **60 days** for elected officials and **90 days** for appointed officials. The Penal Code is specific as to the format of responses. The enclosed Response to Grand Jury Report Form should be used.

Please provide one hard copy and one digital copy of the response to: The Presiding Judge, Superior Court, and Foreperson, Mendocino County Grand Jury.

Your responses should follow the following format :

Findings



I (we) agree with the findings numbered:

1 - 22



I (we) disagree wholly or partially with the Findings numbered:

(attach a statement specifying any portions of the Findings that are disputed; include an explanation of the reasons therefore.)

Recommendations

- Recommendations numbered: _____ have been implemented. (attach a summary describing the implemented actions.)

- Recommendations numbered: _____ have not yet been implemented, but will be implemented in the future. (attach a time frame for implementation)

- Recommendations numbered: _____ require further analysis. (attach an explanation and the scope and parameters of an analysis or study, and a time frame for the matter to be prepared for discussion by the officer and/or director of the agency or department being investigated or reviewed; including the governing body of the public agency when applicable. This time frame shall not exceed six (6) months from the date of publication of the Grand Jury Report)

- Recommendations numbered: _____ will not be implemented because they are not warranted and/or are not reasonable. (attach an explanation.)

Date: 4-30-07 Signed: Jeff Smith FIRE CHIEF
Total number of pages attached: 2

Your responses are public records. The clerk of the public agency affected must maintain a copy of your response. Should you have any questions, please contact me at 463-4320 or at the above address.

Sincerely,

[Current Foreperson] _____, Foreperson