Mendocino County
Emergency Medical Care Committee Meeting

Date: Thursday, January 23, 2020 | Time: 1:00 to 3:30 | Location: PH Conference Rm 1

### Attendance Committee Members
- ☑ Amy Buckingham
- ☑ David Beak
- ☑ Theresa Gowan
- ☑ Andres Avila
- ☑ Rebecca Denoeu
- ☑ Anita West
- ☑ Ryan Nelson
- ☑ Ben MacMillian
- ☑ Sue Carberry

### Ex-Officio Members
- ☑ Tammy Moss Chandler
- ☑ Supervisor Ted Williams
- ☑ Supervisor John McCowen
- ☑ Noemi Doohan, MD
- ☑ Bryan Cleaver
- ☑ Jen Banks
- ☑ Mark Luoto, MD

### Staff & Guests
- ☑ Joy Beeler
- ☑ Carly Sullivan
- ☑ Mills Matheson, MD

### Discussion Item

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<th>A. Call to Order and Introductions:</th>
<th>Action/Next Steps/Who</th>
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<td>Jen Banks called the meeting to order and welcomed members of the Board, staff, and guests at 1:04</td>
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<th>B. Review and Discussion of Brown Act of 1953 (Government Code 54950-54962)</th>
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<td>There is a 72 hour noticing requirement for posting agendas, which should contain a brief general description of each action or discussion item (no more than 20 words). Joy will send requests for discussion items a few weeks prior to each meeting so that the Officers can review for inclusion on the agenda (note that according to the Brown Act only items on the agenda may be discussed and no action may be taken on any matter raised during public comment). The Brown Act expressly prohibits serial meetings. A serial meeting is a series of communications, each of which, individually involves less than a quorum, but which, taken as a whole, involve a majority of the committee members. For example, a chain of communications involving contact from member A to member B who then communicates with member C would constitute a serial meeting in the case of a five-person body. There will be a Brown Act Training on Wednesday, January 29th from 10:00 – 12:00 in the Board of Supervisors Chambers.</td>
<td>Any member that has not attended a Brown Act Training should contact Joy to arrange a training later in the year</td>
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<th>C. Review and Discussion of the Roles and Responsibilities of the Emergency Medical Care Committee</th>
<th>Add item C. to a future agenda</th>
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<td>A brief discussion of the purpose of EMCC “The EMCC shall serve as an advisory board to the Mendocino County Board of Supervisors and the Local Emergency</td>
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**Medical Services Agency on all matters relating to emergency medical services as directed by the Board of Supervisors**. It was decided to carryover this item to a future meeting.

### D. Health and Human Services Agency Update

Dr. Doohan reported that Mendocino County is in the midst of a “full time” Health Officer Recruitment. The flier is available on the Mendocino County website [https://www.mendocinocounty.org/Home/ShowDocument?id=31441](https://www.mendocinocounty.org/Home/ShowDocument?id=31441) Dr. Doohan has accepted a position in San Diego which will begin in the spring. She is committed to continuing to stay and work with us through the transition.

### E. Coastal Valleys Emergency Medical Services Agency (CVEMSA) Update

**Discussion and Possible Action**

Jen Banks reported that they had a very lengthy discussion about EMS services in Mendocino County through an update from the Fire & EMS Sustainability Ad Hoc Committee at the January 21, 2020 Mendocino County Board of Supervisor’s Meeting. CVEMSA was directed by the BOS to conduct a fiscal analysis of the current EMS system. Bryan Cleaver distributed a blank survey that CVEMSA intends to distribute among providers in order to capture current fiscal data. Ukiah Fire is working with a consulting firm, AP Triton to perform a comprehensive analysis of the value of the operating area for Mendocino County’s EMS system. Bryan Cleaver is hopeful to meet with AP Triton in order to compare and determine overlaps.

Bryan Cleaver proposed that public ambulance providers could come together to form a Joint Powers Authority (JPA) which would result in ensuring automatic aid between the agencies for the delivery of an extensive, prehospital emergency medical service in an efficient manner without regard to jurisdictional boundaries. All providers would submit billing to the JPA. The JPA would then submit to Whitman and then receive eligible reimbursement. This would increase the total reimbursable expense which would make the JPA eligible to submit to the State for Inter-Governmental Transfer (IGT) to capture matched MediCal dollars. This could possibly double revenues and also identify gaps in service areas and provide a great way to stabilize subcontractors. Ordinance 1797.201 will add a level of protection for our current providers by ensuring compliance through a public process when services are going to be changed. In order to form a JPA, the EMCC would ask for County Counsel time and fiscal staff to set up financials.

CQI update – Carly Sullivan reported that CVEMSA is working with their epidemiologist to come up with standard reports that the CQI committee can review. The CQI committee will report under CVEMSA Update to EMCC on a regular basis. CQI will hold meetings prior to each EMCC meeting.

Protocols: Carly Sullivan reported that CVEMSA did a large release of protocols on January 1, 2020 and each agency is to have staff fully trained by March 15, 2020. Please contact Carly if you need help or guidance. The Policy Advisory Committee (PAC) will meet quarterly with a call in option.

CVEMSA hosted a Handtevy training - The **Handtevy** is a revolutionary pediatric resuscitation system that combines customization, consultation, education and
organization to empower healthcare providers to rapidly and accurately respond to any pediatric call with ease. Dr. Andtevy trained thirteen students.

Supervisor McCowen spoke about the potential special Board of Supervisor’s (BOS) workshop that was discussed at the January 21st BOS meeting. The workshop will focus on ambulance services – what are the immediate needs in order to stabilize and what is the bigger long-term solution. The tentative date of the workshop is scheduled for February 24. The date will be confirmed at the February 4th BOS meeting. The BOS requests that EMCC develop some talking points for the meeting, create an Ad Hoc Committee to address the issue, identify the level of service needed to meet expectations, determine how much funding is needed, and agree on the issue/s that are hindering ambulance services.

F. **Emergency Medical Care Committee – Nomination of Officers**
   *Discussion and Action - Call for Nominations for Chairperson and Vice-Chairperson – to be appointed at the next regularly scheduled meeting*
   The floor was opened to nominations for 2020 Chairperson and Vice-Chairperson. Amy Buckingham was nominated as Chairperson and Theresa Gowan was nominated as Vice-Chairperson. After hearing no other nominations from the floor, the nominations were declared closed.

G. **2020 Emergency Medical Care Committee Meeting Schedule**
   *Discussion and Action – dates and times*
   After discussion, it was decided to continue with quarterly meetings and special meetings as needed. 2020 meetings will be held the first Thursday of the months of March, June, September and December. The meetings will rotate; March 5 (Ukiah Valley Medical Center), June 4 (Mendocino Coast District Hospital), September 3 (Public Health), December 3 (Howard Hospital). The meeting time will be 12:00 – 2:00 PM.
   A special meeting was tentatively scheduled for February 20th to review ambulance services in order to be prepared for the upcoming BOS special workshop.

H. **Public Comment:**
   Dr. Mills Matheson spoke of his concern around ambulance services in the County. He expressed the need for more resources and need to raise the alarm in the community so there is public support for additional funding.

I. **Next Meeting Agenda:**

   **Next Meeting: March 5, 2020**