



Date: July 15, 2020
To: Board of Retirement
From: Doris L. Rentschler, CFP, Executive Director
Subject: Administrative Report

COVID-19

The office is staffed every day – although not with all staff. Based on the latest recommendation from the County Health Order, MCERA has established two separate, non-overlapping work groups to increase protection and provide a mechanism for continuing business operations in the event of an outbreak among one work group. Telework continues to be utilized to promote segregation of staff with work groups alternating days of telework and staffing the office. Although most members are served via phone, web and mail, staff resumed serving members at the office by appointment only through the lobby window to maintain social distancing and provide a physical barrier. Additionally, masks are required with all public contact (public and staff). The county's reopening self-certification was completed after last meeting and the county's updated signage posted. At this time, due to the uptick in cases in the county and because the peak is now not expected until September, there are no plans to expand reopening. All services are available.

Administrative and Operations Update

Review/Update Board Bylaws - The bylaws are due for review. With the Board's permission, I'd like to wait to undertake this review until early next year.

SACRS Legislative Proposal - SACRS' Legislative Committee requests retirement associations submit proposals for consideration for inclusion in the SACRS 2021 Legislative Platform. The deadline to submit requests is August 30, 2020. Please let me know if the Board wishes to pursue any legislation.



TO: SACRS ADMINISTRATORS AND RETIREMENT BOARD CHAIRS

FROM: Mike Robson and Trent Smith on behalf of SACRS Legislative Committee

SUBJECT: **SACRS 2021 LEGISLATIVE TIMELINES**

If you intend to propose legislation to be sponsored by SACRS, please return your request, EXPLAINED ON THE ATTACHED WORKSHEET, before August 30, 2020 to:

Mike Robson & Trent Smith
Edelstein, Gilbert, Robson & Smith LLC
1127 11th Street, Suite 1030
Sacramento, CA 95814

Email to both:

Mike@EGRSlobby.com

Trent@EGRSlobby.com

SACRS also encourages the use of the Legislative Proposal survey found on the SACRS website. <https://www.surveymonkey.com/r/sacrslegislativeproposals>

Below is the SACRS Legislative Committee calendar for soliciting legislative proposals from SACRS retirement associations for consideration in the 2021 Legislative Session:

July 3, 2020

Emailing of Committee request that retirement associations submit proposals for inclusion in the SACRS 2021 Legislative Platform.

August 30, 2020

Deadline for requests to be received by Edelstein, Gilbert, Robson & Smith LLC.

September 18, 2020

Date of Legislative Committee meeting at which requests will be discussed.

October 16, 2020

Legislative Committee will submit proposals, (both those that the Legislative Committee recommends by inclusion in SACRS Legislative Platform, and other proposals received) to all retirement associations for consideration.

November 13, 2020

Those legislative proposals recommended by the Legislative Committee, as well as other proposals, will be discussed at the SACRS Fall Conference.

2021 SACRS LEGISLATIVE PLATFORM WORKSHEET
PLEASE COMPLETE AND RETURN BY AUGUST 30, 2020

Title of Issue:

Association:

Contact Person:

Phone #:

Fax #:

Please answer the following questions as fully as possible:

1. Description of issue.
2. Recommended solution.
3. Specific language that you would like changed in, or added to, '37 Act Law, and suggested code section numbers.
4. Why should the proposed legislation be sponsored by SACRS rather than by your individual retirement association?
5. Do you anticipate that the proposed legislation would create any major problems such as conflicting with Proposition 162 or create a problem with any of the other 19 SACRS retirement associations?
6. Who will support or oppose this proposed change in the law?
7. Who will be available from your association to testify before the Legislature?

Email or mail your legislative proposals to:

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Edelstein, Gilbert, Robson, & Smith LLC
1127 11th Street, Suite 1030
Sacramento, CA 95814

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SACRS Legislative Committee Charter

Adopted March 17, 2020

Purpose: The Legislative Committee shall be responsible for the legislative activities of SACRS (Article XI, Section 1, SACRS Bylaws).

Scope of Work: The Legislative Committee analyzes legislative, regulatory, and policy issues affecting 1937 Act systems, governmental pension programs, public pension funding, retirement security, and other matters the Committee deems relevant to the SACRS membership; develops statutory amendments for consideration by the California Legislature; recommends SACRS take formal action on specific legislative or regulatory proposals; advises SACRS member systems on policy development; and provides direction to SACRS' contracted legislative advocates.

Membership: The Legislative Committee shall be comprised of not less than three (3) members but not more than thirteen (13) members. The Legislative Committee Chair shall be appointed by the President, with Board approval. The Legislative Committee membership shall be appointed annually by the President, with Board approval, from names submitted from the Legislative Committee Chair, and shall be seated by September 1st. The President may remove Legislative Committee members who miss twenty-five percent (25%) or more of the Legislative Committee meetings in any given year (Article XI, Section 1, SACRS Bylaws).

Meetings: Meetings shall be called by the Committee Chair and are generally held the third Friday of the month in Sacramento. Committee members can attend meetings in person or by phone. Meetings shall generally follow Robert's Rules of Order.

Quorum and Majority Action: A majority of appointed Committee members shall constitute a quorum. Every decision made by a vote of the majority of the appointed Committee members present at meeting in which a quorum is present shall constitute an act of the Committee.

Legislative Proposals: SACRS members may submit legislative proposals to the Committee through the template available on sacrs.org at any time. To be considered for the next year's legislative session, proposals must be submitted by September 1 of each year.

Vetting Proposals: The Committee believes that it has the political and policy expertise to effectively evaluate legislative proposals for SACRS sponsorship that are in the best interest of all members. Therefore, all legislative proposals must first be reviewed by the Legislative Committee before submission to the Board of Directors.



The Committee will review proposals and make recommendations for SACRS to engage the Legislature based on the following terms:

- **SPONSOR** – This means SACRS will lead the effort to draft legislation and use SACRS resources to lobby the Legislature. A Committee recommendation for SACRS to sponsor a bill requires the approval of 15 member systems at the SACRS Fall or Spring regular meeting. The Committee requests that it receive timely copies of any communication provided to the Legislature sent by member systems regarding support or opposition of a SACRS-sponsored bill.
- **SUPPORT** – This means the Committee will direct its legislative advocates to endorse a proposal that benefits the SACRS membership by participating in the legislative process, such as writing letters to committee members and/or testifying at committee hearings. A Committee recommendation to support a bill requires majority approval of the Committee members present at the meeting.
- **OPPOSE** – This means the Committee will direct its legislative advocates to oppose a proposal that harms or negatively affects the SACRS membership by participating in the legislative process, such as writing letters to committee members and/or testifying at committee hearings. A Committee recommendation to oppose a bill requires majority approval of the Committee members present at the meeting.
- **WATCH** – This means the Committee will actively monitor a bill but not provide any public statements, though input to legislative staff and stakeholders can be provided. A Committee recommendation to watch a bill shall be based on informal consensus of a majority of the Committee members present at the meeting.

Amending Sponsored Bills: The Committee understands that the legislative process is fluid and can move quickly. Therefore, the Committee Chair is delegated the authority to do any of the following: (a) make reasonable modifications to the provisions of a sponsored bill that do not change the policy intent; (b) delete or rephrase a provision or section of the bill in order to remove opposition that could impair the bill's successful passage; (c) convene conference calls or meetings to gather input from stakeholders. The Committee Chair will report to the full Committee and the Board any such amendments at the next available opportunity.

Dropping Sponsored Bills: Advocacy work on legislative proposals that have been approved by the SACRS Membership for sponsorship may be discontinued upon approval by the SACRS Board of Directors.