

January 15, 2020

Board of Retirement  
Kathryn Cavness, Chair  
625-B Kings Court  
Ukiah, CA 95482

Dear Chair Cavness,

With a deep sense of gratitude to you and the Board, I hereby submit my letter of resignation from the Executive Director position with the Mendocino County Employees Retirement Association. It has been an honor and a privilege to serve the Board, as well as the Association members and staff for the past five years.

I have enjoyed my time working in Mendocino County and very much appreciate the support and flexibility afforded me by the Board. I reflect with pride on my time here and recognize the many opportunities and challenges we faced together and how much I have learned and grown professionally through the experiences.

In accordance with my contract, I am providing the Board with at least than 90 days of notice of my departure. My last date of employment with the Association will be April 30, 2020.

Respectfully submitted,



James Wilbanks, Ph.D.  
Executive Director