
MENDOCINO COUNTY LODGING BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MINUTES

DECEMBER 13, 2019 – 1:00 P.M.

**PLANNING AND BUILDING SERVICES
120 W FIR STREET, FORT BRAGG, CA 95437
TELECONFERENCE AT 860 N BUSH STREET, UKIAH, CA 95482**

1) CALL TO ORDER

Adrienne Thompson, Planning and Building Services Administrative Services Manager II, called the meeting to order at 1:08 p.m.

2) ROLL CALL

Board Members: John Dixon, Jon Glidewell, and Marcus Magdaleno
Planning and Building Staff: Adrienne Thompson and Caitlin Schafer
Visit Mendocino Staff: Travis Scott and Alison de Grassi

3) ELECTION OF CHAIR OF THE ADVISORY BOARD

Upon motion by Jon Glidewell, seconded by John Dixon, the Business Improvement District Advisory Board nominates and elects Marcus Magdaleno as Chair of the Business Improvement District Advisory Board for fiscal year 2020-2021. Motion carried 3-0.

4) ELECTION OF VICE-CHAIR OF THE ADVISORY BOARD

Upon motion by Jon Glidewell, seconded by Marcus Magdaleno, the Business Improvement District Advisory Board nominates and elects John Dixon as Chair of the Business Improvement District Advisory Board for fiscal year 2020-2021. Motion carried 3-0.

5) PLANNING AND BUILDING SERVICES

5A. DISTRIBUTION OF BYLAWS

Item was reviewed and discussed.

5B. DISTRIBUTION OF PRIOR YEAR REPORT

Item was reviewed and discussed.

6) COMMUNICATIONS RECEIVED AND FILED

None.

7) MATTERS FROM THE PUBLIC: *MEMBERS OF THE PUBLIC ARE WELCOME TO ADDRESS THE ADVISORY BOARD ON ITEMS NOT LISTED ON THE AGENDA AND WITHIN THE JURISDICTION OF THE ADVISORY BOARD. THE ADVISORY BOARD IS PROHIBITED BY LAW FROM TAKING ACTION ON MATTERS NOT ON THE AGENDA, BUT MAY*

MENDOCINO COUNTY DEPARTMENT OF PLANNING AND BUILDING SERVICES
860 N BUSH STREET, UKIAH, CA 95482 707-234-6650 FAX: 707-463-5709

ASK QUESTIONS TO CLARIFY THE SPEAKER'S COMMENT AND/OR BRIEFLY ANSWER QUESTIONS. THE ADVISORY BOARD LIMITS TESTIMONY ON MATTERS NOT ON THE AGENDA TO 3 MINUTES PER PERSON AND NOT MORE THAN 10 MINUTES FOR A PARTICULAR SUBJECT AT THE DISCRETION OF THE BOARD CHAIR.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS, PLEASE PROVIDE 10 COPIES IN ADVANCE TO THE COUNTY DEPARTMENT OF PLANNING & BUILDING SERVICES COMMISSION STAFF, LOCATED IN THE ADMINISTRATION CENTER AT 860 N. BUSH ST, UKIAH, CA 95482.

8) REGULAR CALENDAR

8A. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH THE ADVISORY BOARD'S MEETING CALENDAR FOR FISCAL YEAR 2019/2020.

Meeting Dates Established:

January 7, 2020

February 18, 2020

March 17, 2020

April 7, 2020

8B. DISCUSSION AND DIRECTION CONCERNING THE PREPARATION OF THE ANNUAL REPORT FOR FY 20/21.

Item was reviewed and discussed.

9) MATTERS FROM THE ADVISORY BOARD

None.

10) ADJOURNMENT

Upon motion by John Dixon, seconded by Jon Glidewell, the Business Improvement District Advisory Board adjourned at 1:57 p.m.