

MARCH 3, 2020
PRESIDENTIAL PRIMARY ELECTION

COUNTY OF MENDOCINO
CANDIDATE INFORMATION PACKET

CENTRAL COMMITTEES



Prepared and Distributed by
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**CALENDAR FOR THE MARCH 3, 2020
PRESIDENTIAL PRIMARY ELECTION
CENTRAL COMMITTEES**

E-158 – E-88	Sept 27 – Dec 6	Declarations of Candidacy & Nomination papers – for Central Committee Candidates
		<i>In the event that the incumbent does not file, the elections code does not specifically allow for an extension period for the office of Central Committee or County Council. Therefore, there is no extension if the incumbent does not file.</i>
E-57 – E-14	Jan 6 – Feb 18	Statements of Write-In Candidacy & Nomination Papers
E-40	Jan 23	First day to mail Sample Ballot Booklet
E-29	Feb 3	First day absentee ballots are available
E-15	Feb 17 ¹ (Feb 18)	Last day to register to vote
E-14	Feb 18	Last day for write-in candidates
E-7	Feb 25	Last day to receive absentee ballot applications
	March 3	ELECTION DAY

NOMINATION PAPERS

Candidates are required to submit nomination papers containing a requisite number of signatures.

Democratic Party, Republican Party
Green County Council, Libertarian Party
Peace & Freedom Party

} At least 20 & not more than 40 signatures of voters
registered with the party whose nomination you seek

Candidates not submitting the requisite number of signatures will **not** be considered a candidate.

NUMBER OF MEMBERS FOR EACH POLITICAL PARTY

Election Code Sections: §7200 Dem; §7400 Rep; §7650 AIP; §7752 PF ; §7903 Green County Council

Democrat (DEM): Total of 22 members - 1st Supervisorial District – 3 members; 2nd Supervisorial District – 4 members; 3rd Supervisorial District – 4 members; 4th Supervisorial District - 5 members; and 5th Supervisorial Districts, 6 members.

Republican (REP): Total of 23 members – 1st Supervisorial District – 6 members; 2nd Supervisorial District – 4 members; 3rd Supervisorial District – 5 members; 4th Supervisorial District – 4 members; and 5th Supervisorial Districts, 4 members each.

Green County Council (GRN): Total of 7 members (per Secretary of State CCROV 19081)
Libertarian Party (LIB): Total of 7 members
Peace & Freedom Party (PF): Total of 7 members

American Independent (AIP): Have declined the use of the 2020 Primary to elect its Mendocino County Committee Members. *Per email, received 9/12/2019, from the AIP State Central Committee Chairperson.*

¹ Date falls on a weekend or holiday; the action may be conducted on the next business day (EC §15)

DECLARATION OF CANDIDACY

Each candidate will be required to complete a Declaration of Candidacy. Among other things, you will be required to decide how you wish your name to appear on the ballot (i.e. first and last name, first name-middle initial-last name, etc.)

BALLOT DESIGNATION

Each candidate will be required to submit a Ballot Designation Worksheet if they wish to have a designation appear under your name on the ballot. You may use up to **three words** designating your **principal profession, vocation or occupation**. You may not use any company names. You may not use designation that will mislead the voters. You may use the term “incumbent” or the title of the office, if you are running for an office to which you were previously elected. You may use the term “appointed incumbent” or the title of the office preceded by the word “appointed” if you are running for an elected office to which you were appointed. You may also choose to have no designation appear under your name on the ballot. If you decide to use a designation, please complete the Ballot Designation Worksheet included in this handout.

MASS MAILING

Government Code §84305

(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization’s address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

CAMPAIGN STATEMENTS

You will be provided a campaign disclosure manual, Form 410-Statement of Organization and Form 501-Campaign Bank Account Statement. Read them carefully. The material you will be provided will include your filing deadlines. You will not be sent reminders of your filing requirements. It is your responsibility to become familiar with the filing requirements and request forms you need from this office as you need them. **This office and/or the Secretary of State’s office will fine you if filing deadlines are not met.**

MEMORANDUM
COUNTY OF MENDOCINO
ELECTIONS

TO: *All Candidates*

FROM: *Katrina Bartolomie, Registrar of Voters*

SUBJECT: INCOMPLETE BALLOT COUNTING ON ELECTION NIGHT

Candidates are frequently surprised on the day after an election when they learn that there are ballots countywide remaining to be counted. These uncounted ballots may leave some close races undecided for days or even weeks. This memo is provided as a courtesy to explain the logistics of election night ballot counting, and follow-up ballot tabulation, which occurs in the days/weeks following the election. The law allows 28 days after the election to complete the ballot tally and the official audit of the election, known as the Canvass. When the Canvass is completed, the official results are certified.

There are three categories of ballots that cannot be processed on Election Night:

- Absentee ballots turned in at polling locations
- Provisional ballots voted at the polls
- Conditional Voter Registration - conditional ballots voted at the office

Absentee ballots turned in at polling locations. Many absentee voters wait until the last minute to make their voting choices and then drop off their absentee ballots at a polling place on election day. We receive these ballots very late on election night. All absentee ballots must be pre-processed before they are counted – this includes verifying every absentee voter's signature prior to opening the absentee ballot envelopes to remove the ballots in preparation for counting.

Provisional ballots voted at the polls. Provisional ballots are voted at the polls when a voter's registration is in question, or when our records indicate the voter was already sent an absentee ballot. Provisional ballots are sealed in special envelopes at the polls and must be individually researched and verified at the Registrar's Office before ballots are counted or rejected in accordance with election laws.

Conditional Voter Registration. Eligible Mendocino County residents who miss a voter registration deadline have the option to participate. California Election Law, Conditional Voter Registration (CVR) allows a prospective voter to conditionally register and cast a provisional ballot. Conditional Voter Registration is available only at the Registrar's Office and must be completed in person. Ballots are sealed in special envelopes and must be individually researched and verified before ballots are counted or rejected in accordance with election laws

Ballots containing write-in votes. Must be individually reviewed to determine whether or not the write-in vote is for a qualified write-in candidate and whether or not the voter over-voted (i.e. voted for a candidate on the ballot and also voted for a write-in candidate for the same office.). When an over-vote occurs, neither vote can be counted for that one office, although the rest of the ballot selections will be counted. Vote tallies for write-in candidates are also certified at the conclusion of the official canvass.

We will update our counts periodically, please call our office or check our website for any updated counts.

California law permits 28 days to complete the final, official canvass and certify the results of the election. This provision of the law recognizes the complexity of completing the ballot count and conducting a thorough audit of the election results to ensure accuracy. Part of the canvass process is a legally required manual recount of the votes cast for all candidates and measures on the ballot in 1% of the total voting precincts. This manual process verifies the accuracy of the computer count. As always, candidates and members of the general public are invited to observe ballot counting and the manual tally of ballots from the randomly selected 1% of the voting precincts.

We realize it is difficult for candidates/campaigns involved in close races to wait days and sometimes weeks to know whether or not they won or lost the election. However, we hope that the reasons for the delays in the final ballot tally have been explained fully in this memo. If you have additional questions, please call our office at 707/234-6819.

POLITICAL ADVERTISING ON COUNTY PROPERTY

Chapter 14.24, Mendocino County Code

§14.24.010 Prohibition of Political Advertising

It shall be unlawful for any person to affix or cause to be affixed to any property of the county any sign, picture, transparency, advertisement, or mechanical device which is used for the purpose of advocating the election or defeat of any individual or individuals seeking elective office or advocating the passage or defeat of any issue subject to ballot or of advertising any assembly, meeting, or other form of gathering in support of or in opposition to such individuals or issues.

(Ord. No. 947, adopted 1972.)



DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM

Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a schedule election.
- B. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to the appropriate District Office according to the county location of the Temporary Political Sign(s). (See attached map for address)

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment to you and your supporters. Please pass this information along to those assisting in your campaign.

If you have any questions, feel free to contact us at the appropriate Outdoor Advertising District Office (See attached map for contact numbers).

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY'S Name: _____

_____ Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

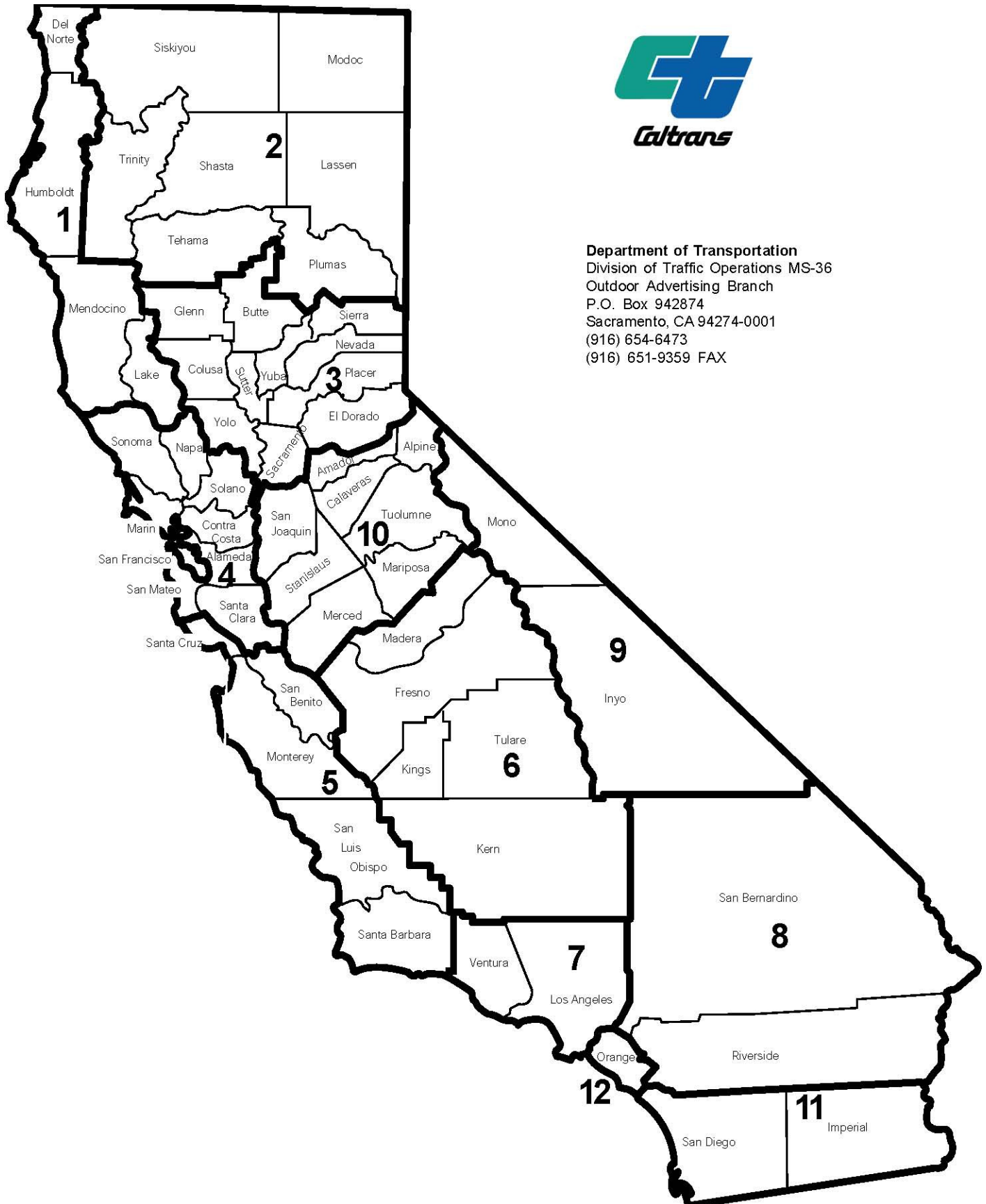
It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY DATE

Mail Statement of Responsibility to the Appropriate District Office according to the **COUNTY LOCATION** of the Temporary Political Sign(s) (See attached map).



Department of Transportation
Division of Traffic Operations MS-36
Outdoor Advertising Branch
P.O. Box 942874
Sacramento, CA 94274-0001
(916) 654-6473
(916) 651-9359 FAX



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California Secretary of State
BALLOT DESIGNATION WORKSHEET

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

Candidate Information	1	Candidate Name: _____	Gender (optional, for translation use only): _____	
		Office: _____	Email: _____	
		Home Address: _____		
		Mailing Address: _____		
		Business Address: _____		
		Phone Number(s) Business: _____	Home/Mobile: _____	Fax: _____

Attorney Information	2	Attorney Name (or other person authorized to act on your behalf): _____		
		Address: _____		
		Phone Number(s) Business: _____		
		Mobile: _____	Fax: _____	

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s)	3	Proposed Ballot Designation(s): _____ / _____ / _____
		Alternate Ballot Designation(s) 1: _____ / _____ / _____
		Alternate Ballot Designation(s) 2: _____ / _____ / _____

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



California Secretary of State
BALLOT DESIGNATION WORKSHEET
Page 2

If your proposed ballot designation contains **one or more slashes** ("/") separating multiple Principal profession(s), Vocation(s), or Occupation(s) (collectively known as "PVOs"), **complete a justification section for each separate PVO.**

Justification for use of Proposed Ballot Designation(s)
If you are proposing alternate ballot designations, please provide justification for use of those on **Page 3.**

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Justification for use of 1st PVO:

Current or most recent job title:

Start/End Dates:

Employer Name or Business:

Person who can verify this information:

Name:

Phone Number(s):

Email:

Justification for use of 2nd PVO:

Current or most recent job title:

Start/End Dates:

Employer Name or Business:

Person who can verify this information:

Name:

Phone Number(s):

Email:

Justification for use of 3rd PVO:

Current or most recent job title:

Start/End Dates:

Employer Name or Business:

Person who can verify this information:

Name:

Phone Number(s):

Email:

Before signing below, answer/initial the following questions. Does your proposed ballot designation:

- | | | | |
|---|-----|----|---------|
| 1) Use only a portion of the title of your current elected office? | Yes | No | Initial |
| 2) Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed? | Yes | No | Initial |
| 3) Use more than three total words for your principal professions, vocations, or occupations? | Yes | No | Initial |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? | Yes | No | Initial |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations? | Yes | No | Initial |
| 6) Abbreviate the word "retired"? | Yes | No | Initial |
| 7) Place the word "retired" after the words it modifies? Example: Accountant, retired | Yes | No | Initial |
| 8) Use an word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | Yes | No | Initial |
| 9) Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher | Yes | No | Initial |
| 10) Use the name of a political party or political body? | Yes | No | Initial |
| 11) Refer to a racial, religious, or ethnic group? | Yes | No | Initial |
| 12) Refer to any activity prohibited by law? | Yes | No | Initial |

If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.

X

Candidate's Signature

Date Signed:

Month

Day

Year

For your reference, attached are **Elections Code sections 13107, 13107.3, and 13107.5**, and **California Code of Regulations (CCR), title 2, section 20711**. You also may wish to consult **CCR, title 2, sections, 20712-20719** (found at www.sos.ca.gov).

PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES
as found in Chapter 5 of Division 20 of the California Elections Code

Chapter 5. Fair Campaign Practices

Article 1. General Intent

20400. **Intent of Legislature.** The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

Article 2. Definitions

20420. **Definition of “Code”.** As used in this chapter, “Code” means the Code of Fair Campaign Practices.

Article 3. Code of Fair Campaign Practices

20440. **Subscription to Code; Form.** At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official, shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

The text of the code shall read, as follows: **(see next page)**

20441. **Supply of Forms.** The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

20442. **Retention of Forms; Public Inspection.** The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

20443. **Public Record.** Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

20444. **Voluntary.** In no event shall a candidate for public office be required to subscribe to or endorse the code.



California Secretary of State
CODE OF FAIR CAMPAIGN PRACTICES
(Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
 - (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
 - (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
 - (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
 - (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
 - (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
 - (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.
- I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Print Name

Signature

Date

Office

Rev 08/2019

VOTER INFORMATION REQUEST FORM

MENDOCINO COUNTY

Name of Applicant/Committee/Petition _____

Name of Agent: _____

Address: _____

City: _____, Ca Zip _____

Driver's License No.: _____ D.O.B. (mo/day/yr) _____

Telephone: _____

Residence# _____ Business# _____ Cell# _____

Name of District/Jurisdiction: _____

The above-named applicant hereby applies through a source agency **MENDOCINO COUNTY CLERK** for:

_____ **INDEX OF REGISTERED VOTERS** (\$28.00 per thousand plus \$65.00 set-up fee.)
_____ Walking Index _____ Alphabetical with mailing _____ Alphabetical with residence

_____ **CD with History:** \$225.00 plus \$25.00 set-up fee (specify history needed)
CD without History: \$200.00 plus \$25.00 set-up
Tab delimited _____ Comma delimited _____ Flat File _____

_____ **MAILING LABELS** (\$36.00 per thousand voters plus \$40.00 set-up fee.)
Every Voter _____ or One per household _____

_____ **ABSENTEE PRINTOUTS:** (\$65.00 SET-UP & \$26.00 per report, per day)
Choice of lists
List of Mail Ballot Precincts
List of PAV's
Daily AV's

Lists of Registered Voters for Candidates or Committees supporting/opposing Ballot measures. (These lists are for the 60-day and 29-day close of voter registration. **You are entitled to receive 2 lists per election containing residence addresses only. (\$.50 per thousand)**)

_____ Alpha with residence _____ Walking index

The applicant hereby agrees that the aforementioned information set forth in Affidavits of Registration of Voters and any information derived from said Electronic Data Processing Tapes, Mailing Labels, and/or Computer Printed Listings (hereinafter collectively referred to as "registration information") will be used **ONLY FOR ELECTION OR GOVERNMENTAL PURPOSES, OR RESEARCH AS DEFINED BY** Title 2, Division 7, Article 1, Sec. 19003 of the California Code of Regulations, and Election Code Sec. 2194 and Government Code Sec. 6254.4.

The applicant further agrees not to sell, lease, loan or deliver possession of the registration information, or a copy thereof, or any portion thereof, to any person, organization or agency without first receiving written authorization to do so from the Secretary of State or from the Mendocino County Clerk.

Subject to provisions of Title 2, Division 7, Article 1, Sections 19001 through 19007 of the California Administrative Code, the applicant agrees to pay the State of California, or the source agency, as compensation for any **UNAUTHORIZED USE OF EACH INDIVIDUAL'S REGISTRATION INFORMATION**, an amount equal to the sum of fifty cents (\$.50) multiplied by the number of times each registration record is used by the Applicant in an unauthorized manner.

Our/my intended use of the above requested voter registration information is as follows:

Penalties:

California Elections Code, Division 18 Penal Provisions, Sec. 18109:

"(a) It is a misdemeanor for any person in possession of information obtained pursuant to Article 5 (commencing with Section 2180) of Chapter 2 of Division 2, or Section 6254.4 of the Government Code, knowingly to use or permit the use of all or any part of that information for any purpose other than as permitted by law.

(b) It is a misdemeanor for any person knowingly to acquire possession or use of voter registration information referred to in subdivision (a) without first complying with Sec. 2188."

Date: _____

Signature

ID is required.

Title

Date and Delivered to: _____

Mail to: Mendocino County Clerk's Office
Elections Dept.
501 Low Gap Rd. Rm. 1020
Ukiah, Ca. 95482

Telephone#: 707 234-6819
Fax#: 707 463-4257

Rev. 07/01/2015