

## **Board of Retirement Meeting Minutes**

**August 21, 2019 – 8:30 a.m.**

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### **Call to Order**

Kathryn Cavness, Board Chair, called the meeting to order at 8:30 a.m.

**Present:** Shari Schapmire, Lee Parker, Kathryn Smith, Julie Forrester, Quincy Cromer, Jerilyn Harris, Dan Gjerde, and Kathryn Cavness.

**Absent:** Tim Knudsen and Richard Shoemaker.

**Also present:** James Wilbanks, Executive Director, F. Robert Reveles, Financial/Investment Officer, and Judy Zeller, Administrative Assistant. Jeff Berk, Legal Counsel, participated by conference call.

### **Pledge of Allegiance**

**Public Comment:** None.

Mr. Knudsen entered the meeting at 8:35 a.m.

### **1) Closed Session**

- a) Toni Black, Substance Abuse Counselor II, Service Connected Disability Application

### **Report Out From Closed Session**

**Board Action:** Motion was made by Ms. Harris to adopt the Hearing Officer's original decision to deny the service connected disability application of Toni Black. Mr. Gjerde seconded the motion and it was approved unanimously.

### **2) Discussion and Possible Action Regarding Legal Services Agreement with the City of Santa Rosa**

**Presenter/s:** Dr. Wilbanks referenced a Legal Services Agreement with the City of Santa Rosa, City Attorney's Office.

**Board Action:** Motion was made by Mr. Parker to authorize the Executive Director to execute the final agreement for legal services with the City of Santa Rosa, City Attorney's Office. Ms. Schapmire seconded the motion which was approved unanimously.

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## **3) Consent Agenda**

- a) Minutes of the June 19, 2019 Board Meeting
- b) June 2019 Retirement Report
- c) Preliminary Monthly Financial Report

**Presenter/s:** Chair Cavness referenced the Consent Agenda which was approved unanimously.

## **4) Discussion and Possible Action Regarding Any Consent Agenda Item Needing Separate Action**

None

## **5) Discussion and Possible Action Regarding Investment Matters**

- a) Asset/Liability Study
- b) Quarterly Investment Performance Report
- c) Monthly Investment Performance Report

**Presenter/s:** Greg DeForrest, Claire Telleen, and Jim Van Heuit of Callan LLC referenced MCERA's investment performance, actual vs target allocation, and presented the asset/liability study. Discussion included increasing portfolio returns without increasing risk, target rate of returns, private infrastructure and private equity.

**Board Direction:** Callan LLC will return with additional education on Private Infrastructure and Private Equity. Discussion regarding the Asset/Liability Study will be continued to a future board meeting. Callan LLC will provide additional mixes of the current allocation with and without both infrastructure and private equity as well as pros and cons of those asset categories.

Mr. Parker left the meeting at 11:42 a.m.

## **6) Discussion Regarding Administrative Report**

- a) PSPS Plan Update
- b) LRS Disaster Recovery Plan Update
- c) Board Elections
- d) Board Appointments
- e) Legislative Update

**Presenter/s:** Dr. Wilbanks referenced the administrative report. The Alternate Safety Member seat was discussed briefly.

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#### **7) General Board Member Discussion**

None

#### **Adjournment and Notice of Next Board of Retirement Meeting**

Meeting adjourned at 11:54 a.m. The next regularly scheduled Board of Retirement meeting will be held Wednesday September 18, 2019 at 8:30 a.m. in the Mendocino County Employees Retirement Association Conference Room.