

**Mendocino County Homeless Services Continuum of Care  
Coordinated Entry & Discharge Planning Committee**

Tuesday, June 25, 2019

1:30 pm – 3:00 pm

Redwood Room, Redwood Community Services office

631 S. Orchard Ave, Ukiah

Phone conference available (call 800-406-9170, conference ID # 9117446)

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**Objectives**

- a. Discuss the CDC CE funding
- b. Review CE training to prep for Thursday, 6/27/19
- c. Review and possibly amend CE access points
- d. Review discharge planning work

**Agenda**

- 1. Welcome & Introductions
  - a. Sage Wolf, RCS
  - b. Debra Rogers, Manzanita
  - c. Brian Klovski, HHSA
  - d. Elisabeth Van Franken, MC-Health Center
  - e. Joann Brewer, MC-Health Center
  - f. Sandra Stolfi, VA
  - g. Mimi Smith, AHUV
  - h. Heather Blough, CDC
  - i. Lisa Judd, CDC
  - j. Kate Lewis, MCAVHN
  - k. Joseph Ditto, Manzanita
- 2. Public Comment (specifically for items not on the agenda)
- 3. CDC CE Funding
  - a. CDC has had a grant to support Coordinated Entry and is looking for input on ways to use it or gaps in CE
  - b. Ideas:
    - i. Gaps in access throughout the county (remote areas, phone access, etc.)
    - ii. Gaps in CE BNL management, quality assurance, performance monitoring, data entry
    - iii. Gaps for CE Navigator staff to support the handoff to housing resources
    - iv. Gaps in outreach: organizations are doing some outreach, but targeted outreach to people out on the street to get people enrolled in CE or connected to resources is lacking
    - v. Gap in marketing and communication to the public about what CE is

- c. Group agrees that focusing on quality assurance, CE BNL management, and remote access is key at this time.
- 4. CE Training
  - a. Solidify details for 6/27 training: RESCHEDULING to July!
- 5. CE Access Points
  - a. The Homeless Services Community Center is opening soon (August 1<sup>st</sup> ish...pending CoU occupancy permit)! Requesting permission from the committee for the Center to be a CE access point. RCS will be putting CE info on the brochure and will send it to Heather prior to publicizing it.
  - b. Arbor as a CE access point: they are wanting to give it one more go to make improvements to access there.
  - c. Other access point questions?
- 6. Discharge Planning
  - a. Review DP specific questions that come up on the CoC application
    - i. The questions on the 2018 application ask about policies that avoid discharging people to the streets, emergency shelter, or homeless assistance
  - b. Discuss current DP policies of agencies involved with the CoC
  - c. What needs to happen here? What are our goals around DP?
    - i. Gather information from different sectors of the system of care about their discharge planning practices, processes, and policies.
    - ii. Sectors (gather information on DP from each):
      - 1. Foster Care
        - a. Sage Wolf
      - 2. Health Care
        - a. Mimi & Elisabeth (coast)
      - 3. Mental Health Care
        - a. Sage
      - 4. Correctional Facilities
        - a. Kate & Joseph
    - iii. Bring information learned back to the July 23<sup>rd</sup> CEDP committee meeting
- 7. Anything else?
  - a. Clients who have been entered by other agencies, but that agency closed out the client and the new agency couldn't open a new CE enrollment.
  - b. HMIS update:
    - i. Willow Terrace has been created as a project in HMIS
    - ii. Tim Bradford at CalWorks is enrolling people in CE!
    - iii. Garry Colson will be out for 2-3 months starting around the middle of July
    - iv. Service Point: contract is at Mendocino County council for review. More information will be coming in terms of timeline for transition.
  - c. Willow Terrace gave props to the CE process in their efforts to lease up the apartments!
- 8. Next meeting: Tuesday, July 23, 2019; 1:30-3:00pm at the RCS office on Orchard Ave., Ukiah