

## News Releases

### Cannabis Cultivation Annual Permit Renewal Process

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Effective Monday April 15, 2019 the Cannabis Division of the Mendocino County Department of Planning and Building Services will accept applications for renewals of annual cannabis cultivation permits. The Cannabis Division will not be making appointments for annual permit application reviews.

***All Cannabis Cultivation Renewal Permit applications will be submitted through the cannabis drop box located in the main lobby area of Planning and Building Services at 860 North Bush Street, Ukiah, CA, 95482.***

Eligibility to renew your cultivation permit first requires an updated status from the Mendocino County Department of Planning and Building regarding your compliance plan, if applicable. If your cultivation permit was issued with restrictions, identified in the Compliance Plan, a complete application for each and every County permit that is required to clear the violations listed in the Compliance Plan must be submitted before the Cannabis Division will accept a renewal application for cultivation. Applicants who fail to comply with the Compliance Plan are not eligible to renew until they do so.

All application submission packets must be placed in an 8 1/2 X 11 inch manila envelope labeled with the date of submission, applicant name, phone number, mailing address and cultivation site address.

#### **For All Renewal Applications:**

All renewal inquires require submission of the following completed forms:

[Cultivation Permit Application](#)

[Cultivation and Operations Plan](#)

[Building Structure List](#)

[Site plan](#)

[Live Scan fingerprint form](#)

[Property Owner Consent form](#)

- **Please update your contact information. Notices will be sent to emails and mailing addresses provided in your application.**

Applicants are also required to submit updated information regarding statuses of permits and licenses including but not limited to those issued by the California Department of Food and Agriculture (CDFA), the California Department of Fish and Wildlife (CDFW), the North Coast Regional Water Quality Control Board (NCRWQB) and

the California State Water Board. Any additional information required for complete applications should be submitted with the annual application.

Lake or Streambed Alteration Agreement

Water Board permits

Business organizational documents

Seller's Permit

Well permit

Well completion report

Should you have any questions, please contact the Cannabis Division at 860 North Bush Street, Ukiah, CA 95482 or 707-234-6650.