



MENDOCINO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

REGULAR MEETING AGENDA

May 15, 2019
10:00 a.m. to 2:00 p.m.

Farm Advisory Building Conference Room, 890 N. Bush St., Ukiah
and
Seaside Room, 778 S. Franklin St., Fort Bragg
by video conferencing

Chairperson
Jan McGourty

Vice Chair
Emily Strachan

Secretary
Dina Ortiz

Treasurer
Flinda Behringer

BOS Supervisor
Carre Brown

1ST DISTRICT:

DENISE GORNY
JAN MCGOURTY
LOIS LOCKART

2ND DISTRICT:

DINA ORTIZ
MICHELLE RICH
SERGIO FUENTES

3RD DISTRICT:

MEEKA FERRETTA
AMY BUCKINGHAM
RICHARD TOWLE

4TH DISTRICT:

EMILY STRACHAN
TAMMY LOWE
LYNN FINLEY

5TH DISTRICT:

PATRICK PEKIN
MARTIN MARTINEZ
FLINDA BEHRINGER

OUR MISSION: *"To be committed to consumers, their families, and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential."*

Item	Agenda Item / Description	Action
1. 5 minutes	Call to Order, Roll Call & Quorum Notice, Approve Agenda:	Board Action:
2. 10 minutes	Minutes of the April 17, 2019 BHAB Regular Meeting: <i>Review and possible board action</i>	Board Action:
3. 15 minutes (Maximum)	Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i>	
4. 25 minutes	BHAB Reports: <i>Discussion and possible board action.</i> A. BOS Report - <i>Supervisor Brown</i> B. Chair – <i>Jan McGourty</i> I. Stepping Up II. New BHAB Member Welcome: C. Secretary D. Treasurer	Board Action:
5. 30 minutes	Committee Reports: A. Flow Chart Committee: <i>(Vice Chair Strachan and Member Pekin)</i> B. Dual Diagnosis Committee: <i>(Secretary Ortiz)</i> C. Site Visit Committee: <i>(Chair McGourty, Members Rich, Towle and Martinez)</i> D. Housing Committee: <i>(Members Gorny and Lockart)</i> E. Employment Committee: <i>(Member Rich)</i>	Board Action

6. 25 minutes	Mendocino County Report: <i>Jenine Miller, BHRS Director</i> A. Director Report: B. Felony Restoration to Competency in the Jail: C. No Place Like Home Grant:	Board Action:
7. 25 minutes	RQMC Report: A. Director Report: B. Data Dashboard: C. Follow up on the procedure to get client medications:	Board Action:
LUNCH BREAK 12:30 to 1:00		
8. 55 minutes	BHAB Business: A. BHAB Member Duties I. MHSA Duties B. Annual Report to BOS: <i>Discussion of BOS member comments regarding the Annual Report to BOS</i> C. Measure B: <i>RFP Discussion</i> D. Meeting Schedule Change: <i>Discussion and possible action</i> I. June 19, 2019 Date Change: II. October 16, 2019 Location Scheduled:	Board Action:
9. 5 minutes	Adjournment: Next meeting: June 19, 2019 - Covelo	

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Mendocino County Behavioral Health Advisory Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Behavioral Health Administrative Office by calling (707) 472-2355 at least five days prior to the meeting.

BHAB CONTACT INFORMATION: PHONE: (707) 472-2355 FAX: (707) 472-2788
EMAIL THE BOARD: mhboard@mendocinocounty.org WEBSITE: www.mendocinocounty.org/bhab



MENDOCINO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

REGULAR MEETING MINUTES

April 17, 2019
10:00 a.m. to 2:00 p.m.

Lauren's Café
14211 Hwy 128, Boonville
(Café will not be open for food service)

Chairperson
Jan McGourty

Vice Chair
Emily Strachan

Secretary
Dina Ortiz

Treasurer
Flinda Behringer

BOS Supervisor
Carre Brown

1ST DISTRICT:
DENISE GORNY
JAN MCGOURTY
LOIS LOCKART

2ND DISTRICT:
DINA ORTIZ
MICHELLE RICH
VACANT

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Item	Agenda Item / Description	Action
1. 5 minutes	Call to Order, Roll Call & Quorum Notice, Approve Agenda: <ul style="list-style-type: none"> Meeting called to order by Chair McGourty at 10:10 Roll call by Vice Chair Strachan Members Present: Behringer, Buckingham, Finley, Lockart, Martinez, McGourty, Ortiz, Pekin, Rich, Strachan, and Towle. Agenda approved as written. 	Board Action: Motion made by Member Rich, seconded by Member Finley to approve the agenda as written. Motion passed unanimously.
2. 10 minutes	Minutes of the March 20, 2019 BHAB Regular Meeting: <i>Review and possible board action</i> <p>A. Discussion of Item 4.B-Ia,</p> <p>I. What did Supervisor McCowen mean by his comment regarding the BHAB Annual Report to BOS; he would accept the report if the member terms section was rewritten. Some members that were present at the BOS meeting thought he was referring to some grammatical corrections.</p> <p>II. Vice Chair Strachan asked if this issue could be added to the agenda for discussion next month. Consensus of members present is to bring it back for discussion at the May 15, 2019 meeting.</p> <p>B. Add the names of members making the motions for Item 4.B-Va and Item 5.A-Ia.</p> <p>I. Administrative Secretary Peckham will make the corrections as noted.</p> <p>C. A motion was made to approve the minutes with noted</p>	Board Action: Motion was made by Member Rich, seconded by Vice Chair Strachan to approve the March 20, 2019 BHAB minutes with corrections noted. Motion passed unanimously. Add, Discussion of BOS comments regarding the BHAB Annual Report to BOS to the May 15, 2019 BHAB agenda for clarification.

	<p>corrections.</p> <p>D. Secretary Ortiz commented on Item 5.A-I, she stated she was offended by Supervisor Brown's comment regarding Supervisor McCowen wanting to have the Latino Community represented on the BHAB board and Sergio Fuentes would fill that need. Secretary Ortiz stated she has Latino heritage and she has been representing the Latino Community on the board, she was offended by the comment.</p>	
<p>3. 15 minutes (Maximum)</p>	<p>Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i></p> <p>A. Deborah Lane, Compliance and Safety Officer for Redwood Coast Medical Services (RCMS) in Gualala announced they have lost their Psychiatrist Dr. Dotson. Dr. Dotson will continue to provide tele-psychiatry from Fort Bragg until he moves. CEO Diane Agee has semi-retired. Newly hired CEO Gary Collins will be leaving, as he is moving out of State, RCMS board member Doric Jemisen-Ball will step up to the CEO position until a new CEO can be hired.</p> <p>I. RCMS has been meeting with BHRS and RQMC to see that mental health services will be continuing. They are working on getting tele-psychiatry going. They have top priority when they call the Crisis Center and MOPS has been very helpful.</p> <p>II. RCMS just finished a five year review from the federal oversight; they passed the review but have been working on it for the last eight months.</p> <p>III. On April 8, 2019, Acting Deputy Director Lovato and Dan Anderson, RCS met with RCMS to discuss helping them meet their needs for mental health services.</p> <p>IV. Vice Chair Strachan asked if a client from the South Coast is referred to a provider in Fort Bragg, is there some way to do tele-psych instead of the client having to travel to Fort Bragg?</p> <p>a. BHRS Director Miller commented it's possible, but the video systems would need to be compatible.</p> <p>V. Secretary Ortiz asked if they could work with Sonoma County also for help with services.</p> <p>a. Sonoma County does serve their clients in the area.</p> <p>VI. Member Martinez asked about using private providers.</p> <p>a. There are very few available in the area.</p> <p>VII. Discussion of a professor from UCFS saying it may be possible to have some graduate students willing to help out on the South Coast.</p> <p>B. Suzanne Jahnke has a family member currently receiving mental health services in Ukiah. She had interest in Willow Terrace. BHRS Director Miller will connect Ms. Jahnke with Acting Deputy Director Lovato to discuss Willow Terrace.</p>	

	<p>individual BHAB members can write a letter if they choose.</p> <ul style="list-style-type: none"> e. Discussion of an RFP being put out for building facilities using Measure B funds. <ul style="list-style-type: none"> i. Member Buckingham asked if BHAB could request to review the RFP before it is released. ii. Vice Chair Strachan made a motion to request BOS send the RFP to BHAB for review. iii. Member Buckingham suggested BHAB devote the entire meeting in May to reviewing the RFP and making suggestions to BOS. iv. Member Pekin stated that if BHAB go the RFP before the May meeting he thinks it would be a good idea. v. Consensus of members is; if they can get the RFP before the May 15, 2019 meeting so members have time to review it they would like to devote the May meeting to review, discussion, and possibly making recommendations to BOS before the RFP is finalized. <p>II. Stepping Up: May Month of Action</p> <ul style="list-style-type: none"> a. Discussion of the upcoming Stepping Up Initiative Forum May 8th in Ukiah and May 9th in Fort Bragg. b. There is currently a real committee for the Stepping Up Initiative, with participation by the District Attorney's Office, Courts, BOS, Mendocino County CEO, Jail, Sheriff, NAMI, BHRS, Public Defender's Office, and Probation. <p>III. CIT Review:</p> <ul style="list-style-type: none"> a. Member Lockart commented on BHRS staff Melinda Driggers for her facilitating the training and making sure everyone had what they needed. b. Member Lockart commented she attended the first two days of the training; she felt that part of the presentation was pretty traumatic, was applauded with the foul language that was used, and didn't think the presenters spoke loud enough. She had attended part of the training in February also and realized that she was so overwhelmed with information the first time that when she attended in April she picked up more information. She feels the presenters need to include more cultural competence training in their presentations. c. Chair McGourty asked BHRS Director Miller if there had been any progress on improving the presentation. <ul style="list-style-type: none"> i. BHRS Director Miller commented the presenters are training from a Law Enforcement (LE) perspective, they may not realize that not all the people attending the training are not from LE. d. Discussion of having local people be trained to do 	<p>Motion made by Vice Chair Strachan, seconded by member Towle to request from BOS during public comment to have the RFP sent to BHAB to review with enough time to make recommendations to BOS before the RFP is released to the public. Motion passed unanimously.</p> <p>Consensus of the board is to devote the May BHAB meeting to the RFP if they get it before the meeting with time to review it.</p>
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	<p>the P.O.S.T. approved training. There is enough information to go to the CIT team and discuss having local trainers from Behavioral Health and Law Enforcement.</p> <ul style="list-style-type: none"> i. There is a third CIT Training planned for later this year. ii. Member Finely has been training hospital staff on how to de-escalate a situation. She will send the information to BHRS Director Miller. e. Suzanne Jahnke commented she recently had to have Sheriff Deputies respond, one of the Deputies told her that he had completed the CIT Training, she stated they handled the situation great. f. Member Lockart commented the person presenting the cultural part of the training in April was a veteran, she liked him better than the presenter in February. 	
<p>5. 30 minutes</p>	<p>Committee Reports:</p> <p>A. Membership Committee: (<i>Chair McGourty and Vice Chair Strachan</i>)</p> <ul style="list-style-type: none"> I. Waiting for information regarding District 2 applicant Sergio Fuentes. <p>B. Flow Chart Committee: (<i>Vice Chair Strachan and Member Pekin</i>)</p> <ul style="list-style-type: none"> I. Vice Chair Strachan thanked Dustin Thompson, BHRS Staff for his work on the Willits Flow Chart. The Flow Chart Committee is accepting the latest chart (included in the agenda packet). II. Mr. Thompson was asked if he was ready to start another location. He will make drafts for each of the locations, Ukiah, Fort Bragg, South Coast, and possibly Covelo. He will send them to the Flow Chart Committee for review and comments. III. Member Buckingham noted the Willits Flow Chart is missing Redwood Medical Clinic, Mr. Thompson will add it to the list on the Flow Chart. IV. Discussion of how the additional Flow Charts will look, Mr. Thompson will use the same format as the Willits Flow Chart. V. Discussion of adding Parole as a contact to the Flow Charts. If someone is on parole they can be referred to parole for help. Mr. Thompson will add Parole contact information to the Flow Charts contact information page. <p>C. Appreciation Committee: (<i>Member Martinez and Member Towle</i>)</p> <ul style="list-style-type: none"> I. Member Martinez and Member Towle presented the Certificates of Appreciation to the BHRS Staff at the BHRS Directors Staff Meeting March 28, 2019. Several Staff commented they appreciated the recognition by BHAB and enjoyed the presentation. They thought 	Board Action

	<p>Member Martinez's blessing was wonderful.</p> <p>D. Dual Diagnosis Committee: <i>(Secretary Ortiz)</i></p> <p>I. Discussion of the report regarding Dual Diagnosis for the BHAB Annual Report to BOS. Chair McGourty asked Secretary Ortiz if she would like to present a more formal report. Secretary Ortiz will rewrite the report.</p> <p>E. Site Visit Committee: <i>(Chair McGourty, Members Rich, Towle and Martinez)</i></p> <p>I. Member Towle acknowledged receiving the list of contracted facilities and providers as requested.</p> <p>F. Housing Committee: <i>(Members Gorny and Lockart)</i></p> <p>I. No report at this time.</p> <p>G. Employment Committee: <i>(Member Rich)</i></p> <p>I. Member Rich commented they are working on training prospective Employers on hiring people with a mental illness.</p>	
<p>6. 30 minutes</p>	<p>Mendocino County Report: <i>Jenine Miller, BHRS Director</i></p> <p>A. 2018 Audits:</p> <p>I. BHRS Director Miller was asked if the listed audits were for program or fiscal. She commented all were program with the exception of the Cost Report which was fiscal.</p> <p>a. Office of Inspector General (OIG) - FY 2013/2014</p> <p>b. Substance Abuse Block Grant (SABG) - FY 2017/2018</p> <p>c. Department of Health Care Services - Drug Medi-Cal (DHCS-DMC) - FY 2017/2018</p> <p>d. Mental Health Services Act (MHSA) Program Review - FY 2016/2017</p> <p>i. BHRS has not received the results yet from this audit.</p> <p>e. External Quality Review Organization (EQRO) - FY 2017/2018 program</p> <p>f. Cost Report Audit - FY 2010/2011</p> <p>i. The County doesn't know for up to five years if they are going to owe money to the State or if the State owes the County money. BHRS is putting aside a Cost Report Account so if money has to be paid back to the State it won't impact BHRS budget as much.</p> <p>g. BHRS Director Miller commented the County is just about to submit the first Cost Report under the ASO model.</p> <p>h. Department of Health Care Services (DHCS) Triennial Audit - FY 2017/2018</p> <p>i. The results from the Audit have not been received yet.</p> <p>i. There was a SABG Audit recently submitted for FY 2019/2020.</p> <p>j. An OIG Audit will be upcoming, post payment, PMSP fiscal, and program.</p>	<p>Board Action:</p>

- II. BHRS Director Miller handed out the flier for the Willow Terrace opening.
- III. Secretary Ortiz asked if BHRS gets any general funds from the County.
 - a. BHRS Director Miller stated BHRS get \$28,800 for Mental Health and \$88,000 for Substance Use Disorder Treatment, the funding is call Maintenance of Effort funding. All other funding come from the State or Federal programs for services provided.
- B. List of Mental Health Services: *Included in the agenda packet*
- C. Grievances and Appeals:
 - I. BHRS Director Miller handed out a list of Grievances and requested the list only go to BHAB members.
 - a. The information on the list has been reviewed to assure BHRS is not violating any HIPAA regulations.
 - II. There are two letters sent to each client submitting a Grievance, first the client is sent a letter to acknowledge BHRS has received the grievance and another when the grievance has been investigated along with the results of the investigation. During the investigation there is usually a conversation with the client regarding the grievance.
 - III. Member Lockart asked about the Change of Provider Request, BHRS Director Miller explained some of the reasons a client may ask to change their provider. BHRS tracks the requests to see if there is a trend, if so it will be followed up to insure there isn't a problem with the provider.
 - IV. Members requested to have the Grievance list provided monthly.
 - a. BHRS Director Miller will provide the list.
 - V. BHRS met with Carla Harris, Director of Hospitality Center; she has been opening her door to clients to come talk to her regarding any issues they have with providers.
- D. BHRS Director Miller announced the Assisted Outpatient Treatment (AOT) coordinator has changed from Will Riley to Melinda Driggers.
 - I. Mr. Riley has been working on several different items with QAPI, contracts, Willow Terrace, and some other administration assignments. He is also helping Ms. Driggers with AOT if needed.
- E. BHRS Director Miller explained why she has never given out the addresses of mental health client housing. The housing is not a facility, it is the personal home of the client, and they have a right to their privacy.
- F. Acting Deputy Director Lovato discussed the upcoming Military Culture and Clinical Implications Training on April 29, 2019. The flier has been sent out to MHSA

	<p>Stakeholders.</p> <p>G. BHRS Director Miller commented on the Medication issue Josephine Silva mentioned at the March BHAB meeting. Ms. Camille Schraeder from RQMC will follow up with the process at the May BHAB meeting.</p> <p>H. MOU with Covelo Innovation Project:</p> <p>I. Acting Deputy Director Lovato talked with Gerrilyn Reeves, Project Manager for the Covelo Innovation Project, regarding an MOU on Trust. Ms. Reeves' believes it's not necessary.</p> <p>a. Acting Deputy Director Lovato commented there are upcoming updates on contracts and current MOUs, so there can be more details of expectations added if needed. BHRS will continue to have conversations with the tribe regarding a MOU and the Covelo Innovation Project.</p> <p>I. Willow Terrace:</p> <p>I. Acting Deputy Director Lovato announced the first tenants to move into Willow Terrace will be in the first two weeks of May. There are thirty tenants currently approved to move in. There are other prospective tenants that are in the process of being approved. There will be some clients that are approved, but there may not be enough apartments, they will be put on a waiting list. The tenants approved to move in will have an orientation to the facility. The rules and expectations will also be explained.</p> <p>a. BHRS Director Miller stated there will be staff on site seven days a week for eight hours a day to help tenants get settled in. There will also be a live-in site manager.</p> <p>b. For tenants to qualify they have to be Severely Mentally Ill (SMI), Full Service Partnership (FSP), homeless or at risk of homelessness.</p> <p>II. Member Lockart asked if Ukiah Police Department (UPD) was on board. Acting Deputy Director Lovato stated yes the UPD is on board and has attended and been involved with some of the housing meetings.</p> <p>III. Secretary Ortiz stated she recommended a young man to mental health services and he needs housing, but he doesn't want the mental health services he was offered. She will follow up with Ms. Schraeder and/or Acting Deputy Director Lovato about what can be done to help the young man.</p> <p>Adjourned for lunch break at 12:36 / Meeting Reconvened 1:15</p>	
<p align="center">LUNCH BREAK 12:30 to 1:00</p>		
<p>7. 20 minutes</p>	<p>RQMC Report: A. Camille Schraeder, CFO, RQMC commented there is no</p>	

	<p>director report for this month as they were out of town.</p> <ol style="list-style-type: none"> I. Discussion of the concern about some of the 5150'd clients only being hospitalized for one or two days. Ms. Schraeder stated when they went back and looked at the records, most of the clients with low hospitalization days correlated with having spent more days in the Emergency Room. II. Ms. Schraeder reviewed the information on the RQMC Data Dashboard, described what the CANS and ANSA assessments are, announced Manzanita Services has opened an outpatient clinic in Willits. III. Ms. Schraeder stated the Coast still needs more housing and support services. IV. Discussion of why there is such a difference between the children and adult numbers by race and ethnicity. V. Discussion of Crisis serving anyone in crisis regardless of their insurance coverage. Other mental health services provided serves only Medi-Cal insured clients. If a client doesn't have insurance coverage, but qualifies for Medi-Cal RQMC will help the client apply for Medi-Cal, once obtained it can be retro back for six months. VI. RQMC has been working with Acting Deputy Director Lovato on getting clients and Willow Terrace ready to open. VII. RQMC has been working on their provider contracts; they have increased most of the funding for their contracted providers. VIII. RQMC has hired Head Hunters to help with hiring a new psychiatrist. They have been promised they will find a new psychiatrist within a month. <ol style="list-style-type: none"> a. Dr. Timme is leaving, but will continue to come every other week until a new psychiatrist is hired. Dr. Garratt wants to retire, but he is so dedicated to the clients he keeps going. IX. Discussion of how much of the ASO contract funding is administration costs. Estimation is six to seven percent. X. RQMC has received a grant to do mental health training in schools. XI. Discussion of the housing RQMC has for MH clients. Most of the housing units have full time staff on site, but some have less support. Clients are housed based on their support needs. XII. Ms. Schraeder will have RQMC staff add to the Data Dashboard, the location of the hospital where 5150'd clients are placed. XIII. It was requested to explain the criteria to be a Full Services Partnership (FSP) client. Acting Deputy Director Lovato listed the criteria; must be SMI, are frequently hospitalized or incarcerated, at risk of being placed on conservatorship, and needs higher levels of support than Wraparound. All FSP clients' needs are reviewed 	
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	quarterly to see if the needs changed or have improved and the client may no longer need the level of care for FSP. If a client steps down from FSP services, they can if needed be re-evaluated and become an FSP client again.	
9. 30 minutes	BHAB Business: A. BHAB Member Duties I. MHSA Duties B. Data Notebook - <i>Survey results</i> I. Member Rich and Secretary Ortiz worked on collecting the Data Notebook information. They did an electronic data survey through Survey Monkey, BHRS staff sent the link to the survey out to providers to complete. a. Discussion of the lack of details in the survey. b. Member Lockart stated there should be a disclaimer letter written to go with the survey regarding the format that was provided. She thinks the board should know what the California Behavioral Health Planning Council is going to do with the data collected. She thinks the board should be mindful of the data being reported. c. Member Rich commented that she doesn't think this was the best survey format, but is most likely close to reflecting the needs County wide. d. Member Rich and Secretary Ortiz will send a cover letter with the survey, stating the concerns of the board. C. Acting Deputy Director Lovato commented on the new discharge planner and the SUDT counselor working at the jail with inmates.	Board Action: Chair McGourty tabled the BHAB Member Duties until next month due to lack-of time. Motion made by Secretary Ortiz, seconded by Member Towle to approve the Data Notebook Survey as written. Motion passed unanimously. Motion made by Member Pekin, seconded by Member Lockart to draft a cover letter stating the concerns regarding the Data Notebook survey format to be included with the survey sent to the California Behavioral Health Planning Council. Motion passed unanimously.
10. 5 minutes	Adjournment: Meeting adjourned at 2:06 Next meeting: May 15, 2019 - Ukiah and Fort Bragg via video conferencing.	

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EMAIL THE BOARD: mhboard@mendocinocounty.org **WEBSITE:** www.mendocinocounty.org/bhab



Mendocino County Behavioral Health and Recovery Services
Behavioral Health Advisory Board General Ledger
FY 18/19
May 8, 2019

ORG	OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	CHECK #	VENDOR NAME	COMMENT
MHB	862080	FOOD	2019/02/000182	08/09/2018	193.92	072118	4287751	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2019/03/000081	09/07/2018	92.49	85006 081818	4289348	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2019/05/000045	11/01/2018	152.62	101318	4293037	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2019/06/000717	12/20/2018	125.02	111018	4296088	SAFEWAY	85006
MHB	862080	FOOD	2019/07/000135	01/04/2019	84.01	120818	4296551	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2019/09/000409	03/14/2019	143.48	080819	4300676	SAFEWAY	MENDO COUNTY ACCT
MHB	862080	FOOD	2019/10/000177	04/04/2019	129.21	03022019	4301896	SAFEWAY	ACCOUNT NO. 85006
FOOD Total					\$920.75				
MHB	862150	MEMBERSHIPS	2019/07/001413	1/25/2019	\$600.00	DUES 18/19	4297612	CALBH/C	J. MILLER ANNUAL DUES FY18
MEMBERSHIPS TOTAL					\$600.00				
MHB	862170	OFFICE EXPENSE	2019/02/000228	08/09/2018	111.61	1144338	4287560	FISHMAN SUPPLY COMP	
MHB	862170	OFFICE EXPENSE	2019/03/000545	09/17/2018	89.99			AMZN MKTP 59180	AUG P-CARD
MHB	862170	OFFICE EXPENSE	2019/03/000935	09/27/2018	39.03	1151382	4290738	FISHMAN SUPPLY COMP	1Q 1819 USE TAX PCARD AUGUST
MHB	862170	OFFICE EXPENSE	2019/04/001205	10/26/2018	7.99				
MHB	862170	OFFICE EXPENSE	2019/06/000646	12/17/2018	4.91			WALMART.CO 83830	
MHB	862170	OFFICE EXPENSE	2019/06/000719	12/20/2018	39.03	1165480	4295760	FISHMAN SUPPLY COMP	
MHB	862170	OFFICE EXPENSE	2019/08/000789	02/22/2019	23.70	1174668	4299304	FISHMAN SUPPLY COMP	
MHB	862170	OFFICE EXPENSE	2019/09/000167	03/07/2019	39.03	1176969	4300103	FISHMAN SUPPLY COMP	
MHB	862170	OFFICE EXPENSE	2019/09/000167	03/07/2019	-5.53	1176293	4300103	FISHMAN SUPPLY COMP	
OFFICE EXPENSE Total					\$349.76				
RNTS & LEASES BLD GRD Total					\$0.00				
MHB	862250	TRANSPORTATION & TRAVEL	2019/03/000152	09/07/2018	87.86	8/16/18	4289263	MCGOURTY JAN	LOCAL 8/16/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/03/000689	09/20/2018	70.84	8/14/18	4290382	MARTINEZ MARTIN D	LOCAL 8/14/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/03/000689	09/20/2018	41.42	8/15/18	4290554	STRACHAN EMILY	LOCAL 8/15/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/04/000470	10/12/2018	68.67	9/13/18	4291742	STRACHAN EMILY	LOCAL 9/13/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/04/001023	10/25/2018	46.87	10/17/18	4292503	MARTINEZ MARTIN D	LOCAL 10/17/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/05/000938	11/29/2018	44.14	10/17/18	4294070	BEHRINGER FLINDA	LOCAL 10/17/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/05/000938	11/29/2018	44.14	10/17/18A	4294070	BEHRINGER FLINDA	LOCAL 10/17/18A
MHB	862250	TRANSPORTATION & TRAVEL	2019/05/000938	11/29/2018	26.71	11/14/18	4294070	BEHRINGER FLINDA	LOCAL 11/14/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/05/000938	11/29/2018	26.71	11/14/18A	4294070	BEHRINGER FLINDA	LOCAL 11/14/18A
MHB	862250	TRANSPORTATION & TRAVEL	2019/05/000938	11/29/2018	20.71	11/14/18	4294337	MARTINEZ MARTIN D	LOCAL 11/14 - 11/1
MHB	862250	TRANSPORTATION & TRAVEL	2019/06/000040	12/06/2018	33.79	11/14/18	4294770	MCGOURTY JAN	LOCAL 11/14/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/06/000040	12/06/2018	58.31	10/17/18	4294770	MCGOURTY JAN	LOCAL 10/17/18
MHB	862250	TRANSPORTATION & TRAVEL	2019/06/000040	12/06/2018	43.60	11/14/18	4294892	STRACHAN EMILY	LOCAL
MHB	862250	TRANSPORTATION & TRAVEL	2019/09/000167	03/07/2019	37.70	2/20/2019	4300017	BEHRINGER FLINDA	LOCAL 2/20/2019
MHB	862250	TRANSPORTATION & TRAVEL	2019/09/000719	03/21/2019	37.70	2/20/19	4300801	BEHRINGER FLINDA	LOCAL 2/20/19
MHB	862250	TRANSPORTATION & TRAVEL	2019/09/000719	03/21/2019	64.96	2/20/19	4301101	STRACHAN EMILY	LOCAL 2/20/19
MHB	862250	TRANSPORTATION & TRAVEL	2019/10/000432	04/11/2019	56.38	01/16/19-3/20/19	4302422	TOWLE RICHARD	LOCAL 1/16- 3/20/19
TRANSPORTATION & TRAVEL Total					\$810.51				
MHB	862253	TRAVEL & TRSP OUT OF COUNTY	2019/03/000310	09/13/2018	238.47	7/26/18	4289573	MCGOURTY JAN	SACRAMENTO 7/26/18
TRAVEL & TRSP OUT OF COUNTY Total					\$238.47				
Grand Total					\$2,919.49				

Summary of Budget for FY 18/19

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget
862080	Food	1,800.00	920.75	879.25
862150	Memberships	600.00	600.00	0.00
862170	Office Expense	500.00	349.76	150.24
862210	Rents & Leases Bld	30.00	0.00	30.00
862250	In County Travel	5,800.00	810.51	4,989.49
862253	Out of County Travel	2,770.00	238.47	2,531.53
Total Budget		\$11,500.00	\$2,919.49	\$8,580.51

Behavioral Health Advisory Board Director's Report

May, 2019

1. Board of Supervisors:

a) Recently passed items or presentations:

i) Mental Health:

- Discussion and Possible Action Including Approval of the 2018-19 Annual Update to the Mental Health Services Act Three-Year Program and Expenditure Plan Covering Fiscal Years 2017-18 through 2019-20
- May is Mental Health Month Proclamation

ii) Substance Use Disorders Treatment:

- Adoption of Resolution Approving First Amendment to Grant Agreement with California Department of Health Care Services to Provide Substance Use Disorder Services Effective When Agreement Becomes Fully Executed Through June 30, 2020

b) Future BOS items or presentations:

i) Mental Health:

- Approval of Amendment with Psynergy, Increasing the Amount of the Agreement to Provide Residential Care Offering a Broad Range of Services to Mendocino County Behavioral Health and Recovery Services, Lanterman-Petris Short Clients who are Court-Mandated to Receive a Specific Level of Care that Requires a Structured Environment Due to Mental Health Challenges for the Period of July 1, 2018 through June 30, 2019
- Approval of Retroactive Agreement with Mendocino Coast Hospitality Center to Provide Services to Severely Mentally Disabled Homeless Clients in Fort Bragg Through the Substance Abuse and Mental Health Services Administration Grant for the Period of July 1, 2018 through June 30, 2019
- Approval of Second Amendment to BOS Agreement with Crestwood Behavioral Health, Inc. to Provide Residential Mental Health Treatment Services for Health and Human Services Agency, Behavioral Health and Recovery Services, Effective through June 30, 2019

ii) Substance Use Disorders Treatment:

- None

2. Staffing Updates:

April:

- a) New Hires:
 - Mental Health: 0
 - Substance Use Disorders Treatment: 0
- b) Promotions:
 - Mental Health: Staff Services Administrator
 - Substance Use Disorders Treatment: 0
- c) Departures:
 - Mental Health: 0
 - Substance Use Disorders Treatment: 0

3. Audits/Site Reviews:

- a) Date occurred and report out of findings:
 - Department of Healthcare Services Triennial Review – Waiting for report
 - Substance Abuse Prevention and Treatment Block Grant – Submitted, Waiting for report.
- b) Upcoming/scheduled:
 - EQRO – August 2019

4. Grievances/Appeals:

- a) Grievances: 3
- b) Second Opinion: 0
- c) Change of Provider Requests: 2
- d) Provider Appeals: 0
- e) Client Appeals: 0

5. Meetings of interest:

- a) MHSA Forum & Quality Improvement Committee Joint Meeting:
May 30, 2019 5 pm - 7 pm (note: new time) Manzanita Services 410 Jones St. C-1, Ukiah,
CA 95482. Teleconference information TBD.

6. Grant opportunities:

- a) No Place Like Home

7. Significant projects/brief status:

- a) Assisted Outpatient Treatment (AOT): AB 1421/Laura's Law.
Melinda Driggers, AOT Coordinator, is accepting and triaging referrals:
- Referrals to Date: 60
 - Did not meet AOT Criteria: 52
 - Currently in Investigation/Screening/Referral: 8
 - Settlement Agreement/Full AOT: 0
 - Other: 1 (incarcerated – awaiting release)

8. Educational opportunities/ Information:

- a) May is Mental Health Awareness Month- See attached Calendar of events
- b) Traditional Medicine and Behavioral Health in the Latinx Community, a Webinar viewing. May 14, 2019 11 am - 12:30 pm Conference Room 1, 1120 S. Dora St. Ukiah, 95482.
- c) Understanding Latino Cultural Health Behaviors and the Role of Women, a Webinar viewing. May 21, 2019 11 am - 12:30 pm Conference Room 264, 1120 S. Dora St. Ukiah, 95482

9. Mental Health Services Act (MHSA):

- a) MHSA Forum & Quality Improvement Committee Joint Meeting:
May 30, 2019 5 pm - 7 pm (note: new time) Manzanita Services, 410 Jones St. C-1, Ukiah, CA 95482. Teleconference information TBD.

10. Lanterman Petris Short Conservatorships (LPS):

- a) Number of individuals on LPS Conservatorships = 58

11. Substance Use Disorder Treatment Services:

- a) Number of Substance Use Disorder Treatment Clients Served in March, 2019
- Total number of clients served = 88
 - Total number of services provided = 469
 - Fort Bragg: 15 clients served for a total of 64 services provided
 - Ukiah: 66 clients served for a total of 367 services provided
 - Willits: 7 clients served for a total of 34 services provided
 - Adolescent: N/A for March

12. Contracts:

- a) None

13. Capital Facility Projects:

a) Orchard Project

- Aka: SB 82 Wellness Grant, Crisis Residential Treatment, Crisis Center
- Agency: Redwood Community Services
- Purpose: One stop crisis campus to include Crisis Residential Treatment
- Status: Property had been purchased
- Status Update: Extension granted for use of funds through 2021.
- Next steps: Development for use
- Funding: SB82 Grant
- Possible Funding Options: California Development Block Grant (County CDBG in May) and Measure B funding (pending RFP process)
- The Measure B Committee Report to the BOS on 4/9/19 indicated that the RFP is expected to be released by June

b) Willow Terrace Project

- Aka: MHSA Housing, Gobbi Street
- Agency: Rural Community Housing Development Corporation
- Purpose: 38 unit apartment complex
- Status: Construction is going well, Referral processes are being finalized, and preliminary FSP referral candidates are being discussed.
- Funding: MHSA Housing, Affordable Housing Program, and California Tax Credit
- 37 applicants are either fully approved or in the final approval phase
- Open House April 19, 2019 11 am - 2 pm
- Prospective Tenants meet weekly for Community building
- Tenant move in expected when certification of occupancy granted (expected between May 20 and end of May)

Behavioral Health Recovery Services
Mental Health FY 2018-2019 Budget Summary
Year to Date as of **April 30, 2019**

	Program	FY 18/19 Approved Budget	EXPENDITURES						REVENUE					Total Net Cost
			Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	2011 Realign	1991 Realign	Medi-Cal FFP	Other	Total Revenue	
1	Mental Health (Overhead)	(6,003,392)	8,041	327,780	11,942,356		54,274	12,332,451		2,385,585	5,818,887	4,950,430	13,154,902	(822,451)
2	Administration	910,124	524,394	166,910			(19,445)	671,859				76,170	76,170	595,690
3	CalWorks	(16,628)	75,144	2,833				77,977				46,058	46,058	31,919
4	Mobile Outreach Program	369,193	224,585	14,543				239,128				85,138	85,138	153,990
5	Adult Services	1,264,455	440,500	29,449	3,124,795		(42,474)	3,552,271				299,234	299,234	3,253,037
6	Path Grant	0		9,345				9,345				3,215	3,215	6,130
7	SAMHSA Grant	0		49,963				49,963				100,177	100,177	(50,214)
8	Mental Health Board	11,500		2,919				2,919					0	2,919
9	Business Services	833,729	463,435	11,258				474,694				69,955	69,955	404,739
10	Children Services	0						0					0	0
11	AB109	6,861	93,503	3,413				96,916	59,050				59,050	37,865
12	Conservatorship	2,456,866	82,529	89,825	203,024			375,378					0	375,378
13	QA/QI	695,605	409,942	27,700				437,642				3,691	3,691	433,951
a	Total YTD Expenditures & Revenue		2,322,073	735,938	15,270,176	0	(7,644)	18,320,543	59,050	2,385,585	5,818,887	5,634,067	13,897,590	4,422,953
b	FY 2018-2019 Adjusted Budget	528,313	4,221,366	2,404,426	17,146,774	0	56,150	23,828,716	5,906,692	4,180,046	8,125,307	5,088,358	23,300,403	528,313
c	Variance		1,899,293	1,668,488	1,876,598	0	63,794	5,508,173	5,847,642	1,794,461	2,306,420	(545,709)	9,402,813	(3,894,640)

Behavioral Health Recovery Services

	Program	FY 18/19 Approved Budget	Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	Revenue Prop 63	Total Net Cost
1	Community Services & Support	392,999		217,615			1,631,427	1,849,042	1,572,369	276,672
2	Prevention & Early Intervention	316,367		242,561			93,260	335,821	373,927	(38,106)
3	Innovation	1,271,493		91,822				91,822	98,402	(6,580)
4	Workforce Education & Training	150,000		47,228				47,228		47,228
5	Capital Facilities & Tech Needs	175,000		87,191				87,191		87,191
a	Total YTD Expenditures & Revenue		-	686,416	-	-	1,724,688	2,411,104	2,044,699	366,405
b	FY 2018-2019 Approved Budget	2,305,859	0	3,027,085	0	0	3,961,161	6,988,246	4,682,837	2,305,409
c	Variance		-	2,340,669	-	-	2,236,473	4,577,142	2,638,138	1,939,004

* Prudent Reserve Balance

* WIC Section 5847 (a)(7) - Establishment & maintenance of a prudent reserve to ensure the county continues to be able to serve during years in which revenues for the Mental Health Services Fund are below recent averages adjusted by changes in the state population and the California Consumer Price Index.

Behavioral Health Recovery Services
SUDT FY 2018-2019 Budget Summary
Year to Date as of **April 30, 2019**

	Program	FY 18/19 Approved Budget	EXPENDITURES						REVENUE					Total Net Cost
			Salaries & Benefits	Services and Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	SAPT Block Grant and FDMC	2011 Realign	Medi-Cal FFP	Other	Total Revenue	
1	SUDT Overhead	0		655				655	296,634			25,950	322,584	(321,928)
2	County Wide Services	90,481		24,014				24,014					0	24,014
3	Drug Court Services	(935)	121,655	8,203				129,858		76,172			76,172	53,686
4	Ukiah Adult Treatment Services	(54,203)	357,871	30,900			(21,055)	367,716		12,451		55,551	68,002	299,714
5	Women In Need of Drug Free Opportunities	425	88,671	8,744			(4,501)	92,914		79,295			79,295	13,620
6	Family Drug Court	(995)	198,077	4,719			(7,573)	195,223				812	812	194,411
8	Friday Night Live	(213)	436	4,819				5,255					0	5,255
9	Willits Adult Services	(397)	68,068	1,374				69,443					0	69,443
10	Fort Bragg Adult Services	7,858	131,387	36,285				167,671				3,995	3,995	163,676
11	Administration	(22,347)	220,946	158,940			(167)	379,720				21,146	21,146	358,574
12	Adolescent Services	(22,056)	203,384	6,662			(34,484)	175,563				4,525	4,525	171,037
13	Prevention Services	(18,146)	92,011	27,193			(4,151)	115,053				16,293	16,293	98,760
a	Total YTD Expenditures & Revenue		1,482,507	311,853	0	0	(71,930)	1,723,085	296,634	167,917	0	128,272	592,823	1,130,262
b	FY 2018-2019 Adjusted Budget	(20,528)	2,547,909	557,520	70,000	0	(604,587)	2,570,842	1,274,472	635,393	20,000	661,235	2,591,100	(20,258)
c	Variance		1,065,402	245,667	70,000	0	(532,657)	848,412	977,838	467,476	20,000	532,963	1,998,277	

Webinar

2-Part Series on the Intersection of Traditional Medicine and Behavioral Health in the Latinx Community

Brought to you by National Hispanic and Latino Addiction Technology Transfer Center Network

Funded by Substance Abuse and Mental Health Services Administration

Available for viewing at Mendocino County Behavioral Health & Recovery Services

1120 S. Dora Street
Ukiah, CA 95482

1st Part: May 14, 2019 11 AM—12:30 PM
Conference Room 1

2nd Part: May 21, 2019 11 AM—12:20 PM
Conference Room 264

Part 1: Integrating Curanderismo in Behavioral Health: Addressing Body, Mind & Spirit

This webinar will emphasize Curanderismo, the art of traditional medicine, practiced in many parts of the US, Mexico, Latin America and several other countries around the world. It will explore an integrative approach to traditional medicine featuring demonstrations that incorporate Curanderismo with traditional and holistic health techniques.

Part 2: Understanding Latino Cultural Health Behaviors and the Role of Women

Community Centered Emergency Room Project a program of Social Model Recovery Systems aims to highlight the connection between culture and health-seeking behaviors while focusing in the role women play in family health decision-making.

Contact: Melinda Driggers, Sr. Program Specialist
Cultural Diversity Committee Facilitator
(707) 472-2315
driggersm@mendocinocounty.org



MAY IS MENTAL HEALTH MONTH 2019 ACTIVITIES



Date	Time	Activity/Location
Friday, May 3rd	11am - 3pm	Round Valley Big Time
Saturday, May 4th	11am - 3pm	Coyote Valley Rancheria Gym Outreach Table
Thursday, May 9th	3pm - 6pm	Willits Farmers Market Outreach Table
Saturday, May 11th	9am - 12pm	Ukiah Farmer's Market Outreach Table
Saturday, May 11th	Noon to 4pm	Mendo Pride—Alex Thomas Park
Wednesday, May 15th	4pm - 7pm	Boonville Farmers Market Outreach Table
Wednesday, May 22nd	3pm - 6pm	Fort Bragg Farmers Market Outreach Table



WELLNESS • RECOVERY • RESILIENCE



Behavioral Health and Recovery Services (BHRS) staff will be on site to provide information and answer any questions regarding Mental Health and Substance Use Disorder Treatment (SUDT) services. Educational and promotional items will be available.

**For more information, please contact Robin Meloche,
Outreach, Education, & Training Coordinator at 707-472-2332 or
email: meloche@mendocinocounty.org**



Redwood Quality Management Company (RQMC) is the Administrative Service Organization for Mendocino County-providing management and oversight of specialty mental health, community service and support, and prevention and early intervention services. The following data is reported by age range, along with a total for the system of care (either youth or adult) as well as the overall RQMC total. This will assist in interpreting how different demographics are accessing service, as well as assist in providing an overall picture of access and service by county contract (youth and adult). Our goal is to provide the Behavioral Health Advisory Board with meaningful data that will aid in your decision making and advocacy efforts while still providing a snapshot of the overall systems of care.

AGE OF PERSONS SERVED

Children, Youth, & Young Adult System

Adult & Older Adult System

RQMC

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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Persons Admitted to...

Outpatient Services Mar	50	42	14	8	24	36	3	
Total	114				63			177

Crisis Services Mar	9	23	11	7	40	45	14	
Total	50				99			149

Unduplicated Persons...

Served in Mar	307	272	71	54	264	384	61	
Total	704				709			1,413

Unduplicated Persons...

Served Fiscal Year to Date	491	506	190	114	532	640	132	
Total	1,301				1,304			2,605

Identified As (YTD)...

Male	670				673			1,343
Female	617				627			1,244
Non-Binary and Transgender	14				4			18

White	668				1031			1,699
Hispanic	305				72			377
American Indian	93				76			169
Asian	13				12			25
African American	39				26			65
Other/Undisclosed	183				87			270

YTD Persons by location...

Ukiah Area	1409
Willits Area	358
North County	95
Anderson Valley	28
North Coast	583
South Coast	61
OOC/OOS	71



AGE OF PERSONS SERVED

Children, Youth, & Young Adult System

Adult & Older Adult System

RQMC

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
------	-------	-------	-------	-------	-------	-----	-------

Total Number of...

Crisis Line Contacts Mar

	8	37	21	5	205	177	22	
Total	71				404			475

*There were 114 logged calls where age was not disclosed. Those have been added to the total.

Crisis Line Contacts YTD

	80	438	167	152	1552	1510	163	
Total	837				3,225			4,062

by reason for call YTD...

Increase in Symptoms	1015
Phone Support	1151
Information Only	834
Suicidal ideation/Threat	635
Self-Injurious Behavior	38
Access to Services	250
Aggression towards Others	37
Resources/Linkages	102

Mar Calls from Law Enforcement to Crisis

TOTAL: 41		
MCSO: 16	CHP: 1	WPD: 4
FBPD: 6	Jail: 7	UPD: 7

by time of day YTD...

08:00am-05:00pm	2589
05:00pm-08:00am	1473

YTD Calls from Law Enforcement to Crisis

TOTAL: 433		
MCSO: 152	CHP: 11	WPD: 34
FBPD: 62	Jail: 81	UPD: 93

Total Number of...

Emergency Crisis Assessments Mar

	6	28	13	5	66	75	15	
Total	52				156			208

Emergency Crisis Assessments YTD

	53	279	113	110	494	533	111	
Total	555				1,138			1,693

YTD by location...

Ukiah Valley Medical Center	620
Crisis Center-Walk Ins	587
Mendocino Coast District Hospital	235
Howard Memorial Hospital	200
Jail	28
Juvenile Hall	15
Schools	4
Community	4
FQHCs	0

YTD by insurance...

Medi-Cal/Partnership	1149
Private	210
Medi/Medi	174
Medicare	65
Indigent	82
Consolidated	0
Private/Medi-Cal	4
VA	6



AGE OF PERSONS SERVED

Children, Youth, & Young Adult System

Adult & Older Adult System

RQMC

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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Total Number of...

Inpatient Hospitalizations Mar	1	4	4	1	17	15	3	
Total	10				35			45

ReHospitalization within 30 days	Youth	Adult	0-2 days in the Hospital	Admits	% of total Admits
Mar	0	2	Mar	3	6.7
YTD	19	36	YTD	47	8.9

Days in the ER	0	1	2	3	4	5	Unk
Mar	3	24	8	3	0	2	5
YTD	93	276	83	24	8	3	38

Inpatient Hospitalizations YTD	15	90	39	42	175	140	27	
Total	186				342			528

YTD by location...	
Aurora- Santa Rosa**	75
Restpadd Redding/RedBluff**	165
St. Helena Napa/ Vallejo**	206
Sierra Vista Sacramento**	6
John Muir Walnut Creek**	2
San Jose BH**	10
St Marys San Francisco**	7
Marin General**	5
Heritage Oaks Sacramento**	7
VA: Sacramento / PaloAlto / Fairfield / San Francisco	6
Other**	39

YTD by criteria...	
Danger to Self	269
Gravely Disabled	144
Danger to Others	7
Combination	108

YTD at discharge...	
409 Discharged to Mendocino Cnty	
349 Had a Post-Hospital Session	
0.71 Avg days to Exit Interview	

Total Number of...

Full Service Partners Mar	Youth	TAY	Adult	BHC	Elder	Outreach	
Total	3	22	73	11	10	48	167

Total Number of...

Full Service Partners YTD	Youth	TAY	Adult	BHC	Elder	Outreach	
Total	4	24	81	11	12	51	183



Services Provided				
Whole System of Care	Mar	Mar	YTD	YTD
Count of Services Provided	Youth	Adults	Youth	Adults
*Assessment	208	231	1558	1394
*Case Management	615	885	4067	6423
*Collateral	196	3	2053	23
*Crisis	42	216	692	1637
*Family Therapy	247	1	2160	13
*Group Therapy	21		106	
*Group Rehab	380	58	3767	1051
*ICC	316		3386	
*Individual Rehab	567	451	4799	3823
*Individual Therapy	874	310	6789	3123
*IHBS	203		1452	
*Psychiatric Services	83	357	704	2429
*Plan Development	152	110	997	764
*TBS	52		602	
Total	3956	2622	33,132	20,680
No Show Rate	9.30%	9.20%	8.20%	9.10%
Average Cost Per Beneficiary	\$976	\$736	\$4,532	\$3,008

Count of Services by Area	Mar	Mar	YTD	YTD
	Youth	Adult	Youth	Adult
South Coast	46		160	
North Coast	323	604	2,723	5,508
North County	88		413	
Ukiah	3,114	1,976	26,863	14,885
Willits	476	42	2,973	287



Meds Management	Mar	Mar	FY YTD	FY YTD
	Ukiah	FortBragg	Ukiah	Fort Bragg
Adult Unduplicated Clients	233	76	439	143
Adult Services Provided	448	120	2200	668
Youth Unduplicated Clients	94	9	232	19
Youth Servcies Provided	126	13	713	59

Contract Usage	Budgeted	YTD
Medi-Cal (50% FFP)	\$14,000,000.00	\$8,820,985.00
MHSA	\$1,791,450.00	\$1,099,612.70
ReAlignment	\$655,000.00	\$611,359.00
Medication Management	\$1,100,000.00	\$385,185.00

Estimated Expected FFP	Mar	YTD
Expected FFP	\$587,858.00	\$4,603,085.00

ROLES AND DUTIES of the Mendocino County Behavioral Health Board and the Mendocino County Health and Human Services Staff

PURPOSE

The purpose of this and procedure is to ensure the required duties of the Mendocino County Behavioral Health Board (BHAB) and Mendocino County Health and Behavioral Health & Recovery Services (BHRS) staff are being met in accordance with state law and the BHAB bylaws. It is not intended that this Policy limits or eliminate any powers or duties given to the BHAB through any statute or other law.

POLICY

It shall be the policy of the BHAB and the BHRS staff to work in a collaborative way to fulfill each of its roles and duties in order to make the BHAB an efficient and effective Board representing the interests of the community.

REFERENCES

Welfare and Institution Code section 5604.2, 5650, 5848, 18965.

PROCEDURES

Roles and Duties of the BHAB

1. Review and evaluate the community's mental health needs, services, facilities, and special problems;
2. Review any county agreements entered into pursuant to W&I Code Section 5650;
3. Advise the BOS and the mental health director as to any aspect of the mental health program;
4. Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process;
5. Submit an Annual Report to the BOS on the needs and performance of the county's mental health system;
6. Review and make recommendations on applicants for the appointment of a mental health director. The Board shall be included in the selection process prior to the vote of the BOS;
7. Review and comment on the county's performance outcome data and communicate its findings to the California Mental Health Planning Council.
8. Nothing in this part shall be construed to limit the ability of the BOS to transfer additional duties or authority to the BHAB.

Roles and Duties of the Officers of the BHAB

The Officers of the BHAB are the Chair, Vice-Chair, Secretary and Treasurer. Each position has specific duties as outlined in Article V of the *Bylaws of the Mendocino County Behavioral Health Advisory Board*.

The **Chair** of the BHAB shall:

1. Prepare the agenda for all regular and special meetings of the BHAB and Executive Committee and confirm meeting materials;
2. Preside over all regular and special meetings of the BHAB
3. Call Special meetings of the BHAB when necessary;
4. Be in regular consultation with the Mendocino County Director of Mental Health;
5. Upon recommendation of the Board, appoint committees and committee members;
6. Serve as ex-officio member of all committees;
7. Review correspondence and make recommendations for distribution of correspondence to appropriate Board Members;
8. Contact BHAB members who have missed two consecutive meetings in order to determine continued participation on the board;
9. Finalize and forward the Annual Report to the Behavioral Health & Recovery Services Department; and
10. Present the Annual Report to the BOS.

The **Vice-Chair** of the BHAB shall:

1. Assist the Chair in the execution of his or her office and to act in his/her stead during absence.
2. Monitor and work with the County Executive Office on membership issues; and
3. Perform other duties as requested by the Chairperson.

The **Secretary** of the BHAB shall:

1. Handle correspondence as directed by the Chairperson;
2. Establish a Quorum at regular and special meetings;
3. Prepare and process publicity releases;
4. Maintain the Policies and Procedures Manual in consultation with and assistance of the Behavioral Health & Recovery Services Department staff;
5. Record all public comments at BHAB regular and special meetings.

The **Treasurer** of the BHAB shall:

1. Monitor any and all funds allocated to and expended by the BHAB;
2. Report the BHAB's financial status at each regular meeting; and
3. Submit a timely annual BHAB budget request to the Chairperson and the Mental Health Director in accordance with W&I Code Section 5604.3 and County policy.

Roles and Duties of the BHAB members

In general, all BHAB member must:

1. Serve on at least one committee of the BHAB unless excused for good cause;
2. Remain in good standing as outlined in section IV.5 of the Bylaws;
3. Contact the BHAB Chairperson prior to a meeting if they are unable to attend;
4. Become knowledgeable and stay informed on information relating to the county's mental health needs, services, facilities, and special problems;
5. Attend mandated training on Ethics and the Brown Act;
6. Recruit for prospective members of the BHAB;
7. Mentor new BHAB members on their role and responsibilities as outlined in the BHAB Handbook;
8. When possible, participate in the public hearings required by the Mental Health Services Act (MHSA) and make recommendations; and
9. Upon request by the Chair, contribute to the annual report on the needs and performance of the county's mental health system to the BOS and the California Mental Health Planning Council.

Roles and Duties of Behavioral Health and Recovery Services (BHRS)

In order for the BHAB to fulfill its core purpose of reviewing and evaluating the community's mental health needs, services, facilities, and special problems, BHRS shall:

1. Provide the BHAB with current performance reviews, i.e. audits and survey research, promptly upon receipt from the state;
2. Submit the procedures used to ensure citizen and professional involvement in all stages of the planning process to the Board for review and approval prior to implementation;
3. Track the BHAB's Annual Report and advise the board when a report is coming due;
4. Provide the Board with performance outcome data and facilitate the communication of the Board's comments to the state planning body;
5. Routinely provide the Board with budget information, contracts, and relevant state information notices and letters.

MENDOCINO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

2019 Meeting Schedule

DATE	DISTRICT	VIDEO CONFERENCE	LOCATION
January 16 th 10 a.m. to 2 p.m.	Districts 3 & 4 Willits & Fort Bragg	Via Video Conferencing	Atlantic Conference Room, 472 E. Valley St. Willits
			Fort Bragg Library, 499 E. Laurel St., Fort Bragg
February 20 th 10 a.m. to 2 p.m.	District 1 Redwood Valley		Consolidated Tribal Health, 6991 N. State St. Redwood Valley
March 20 th 10 a.m. to 2 p.m.	Districts 2 & 4 Ukiah & Fort Bragg	Via Video Conferencing	Farm Advisory Large Conference Room, 890 N. Bush St., Ukiah
			Seaside Room, 778 S. Franklin St. Fort Bragg
April 17 th 10 a.m. to 2 p.m.	District 5 Boonville		Lauren's Café, 14211 CA-128, Boonville
May 15 th 10 a.m. to 2 p.m.	Districts 2 & 4 Ukiah & Fort Bragg	Via Video Conferencing	Farm Advisory Large Conference Room, 890 N. Bush St., Ukiah
			Seaside Room, 778 S. Franklin St. Fort Bragg
June 19 th 10 a.m. to 2 p.m.	District 3 Covelo		Yuki Trails Conference Room, 23000 Henderson Rd. Covelo
July 17 th 10 a.m. to 2 p.m.	Districts 2 & 4 Ukiah & Fort Bragg	Via Video Conferencing	Farm Advisory Large Conference Room, 890 N. Bush St., Ukiah
			Fort Bragg Library, 499 E. Laurel St., Fort Bragg
August 21 st 10 a.m. to 2 p.m.	District 5 Elk		Greenwood Community Center, 6129 S. Hwy 1, Elk
September 18 th 10 a.m. to 2 p.m.	Districts 2 & 4 Ukiah & Fort Bragg	Via Video Conferencing	Farm Advisory Large Conference Room, 890 N. Bush St., Ukiah
			Seaside Room, 778 S. Franklin St. Fort Bragg
October 16 th 10 a.m. to 2 p.m.	District 5 Hopland		Hopland Veteran's Memorial Building 110 Feliz Creek Road, Hopland
November 20 st 10 a.m. to 2 p.m.	Districts 2 & 4 Ukiah & Fort Bragg	Via Video Conferencing	Farm Advisory Large Conference Room, 890 N. Bush St., Ukiah
			Fort Bragg Library, 499 E. Laurel St., Fort Bragg
December 18 th 10 a.m. to 2 p.m.	Districts 3 Willits		Willits Community Center, 111 E. Commercial Street, Willits

District 1	District 2	District 3	District 4	District 5
Jan McGourty	Dina Ortiz	Meeka Ferretta	Tammy Lowe	Patric Pekin
Lois Lockart	Michelle Rich	Amy Buckingham	Emily Strachan	Flinda Behringer
Denise Gorny	Vacant	Richard Towle	Lynn Finley	Martin Martinez