

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379

MENDOCINO HISTORICAL REVIEW BOARD

ACTION MINUTES – MAY 6, 2019

Before the Mendocino Historical Review Board Fair Statement of Proceedings
(Pursuant to California Government Code Section 25150)

DRAFT ACTION MINUTES – REGULAR MEETING May 6, 2019

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes may be approved, possibly with corrections, at the July 1, 2019 MHRB meeting.

1. Call to Order.

The Review Board was called to order at 7:00 p.m. for its regularly scheduled meeting.

2. Roll Call.

Present

Review Board Members: Kappler, Lamb, Potash, and Roth.

Planning and Building Services Staff: Director Schultz, Planner Cherry and Interim Code Enforcement Manager Taylor.

2a. Nomination and Election of Review Board Chair and Vice Chair.

Upon motion by Board Member Lamb, seconded by Board Member Roth and carried unanimously by a voice vote (4-0), Board Member Potash is elected Chair.

Upon motion by Board Member Kappler, seconded by Board Member and carried unanimously by a voice vote (4-0), Board Member Lamb is elected Vice Chair.

3. Determination of Legal Notice.

Hearing was properly noticed.

4. Approval of Minutes.

None.

5. Correspondence.

None.

6. Report from the Chair.

6a. Publication of MHRB Agenda in the Mendocino Beacon

The Chair did not provide a report.



7. Public Expression.

Members of the public submitted oral comments, including:
Lee Edmundson regarding the Anderson Alternatives roofing issue and noted that he was working with the owner of the property to see about replacing the roof with the correct material;
Harold Hauck regarding John Simonich's resignation from the Review Board;
Norman DeVall regarding MHRB permit fees and that the Chair should have involvement in the agenda creation;
Ed O'Brien regarding the need for minutes and MHRB permit fees; and
Rick Sacks regarding John Simonich's resignation from the Review Board.

8. Consent Calendar.

None.

9. Public Hearing Items.

9a. CASE#: MHRB_2019-0002

DATE FILED: 1/18/2019

OWNER/APPLICANT: ROBERT JOSEPH SCHMITT

REQUEST: Mendocino Historical Review Board Permit to construct a 2,237 sq. ft., two-story, single family residence on a developed lot in the Mendocino Mixed Use District. Note: This location is listed in the Mendocino Town Plan Appendix 1 as a Category IIa Historic Structure.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: 45020 Ukiah (CR 407C) St., Mendocino (APN: 119-234-11).

STAFF PLANNER: JULIANA CHERRY

PRESENTERS: Planner Cherry and the applicant presented the project to the Review Board. Planner Cherry noted that the proposed project was previously considered by the Review Board at their March 4, 2019 meeting and since that time a revised Plan was submitted by the Applicant for consideration by the Review Board. The applicant noted the changes to the project for their consideration.

PUBLIC COMMENT: Oral comments were heard by the Review Board, including:
Lee Edmundson commented that he felt the project was much more symmetrical and characteristic than the prior submittal; and
Harold Hauck supporting the project.

REVIEW BOARD DISCUSSION:

Vice Chair Lamb noted some concern about the proposed dormer.

Chair Potash noted that while he had not been in attendance at the prior meeting that he had listened to the hearing audio and did not recall discussion of the addition of another window on the lower floor.

Board Member Kappler noted the improvement in the proposed project from the prior submittal and commented that he felt the project was an acceptable design.

Board Member Roth commented that he appreciated the applicant's willingness to work on the proposed design of the structure and that the new design adheres to the Design Guidelines.

Vice Chair Lamb commented that the design was much more appropriate.

REVIEW BOARD ACTION: Upon motion by Board Member Kappler, seconded by Vice Chair Lamb and carried by a unanimous voice vote (4-0), the project MHRB_2019-0002 is approved subject to the facts and findings and conditions of approval contained in the staff report.

10. Matters from the Board.

10a. Vote for the Historic preservation Award Nominees: Sheriff Substation Restoration or Street Lighting Project.



Historic Preservation Award for a Residential Restoration Project, located at 10560 Kelly Street, Mendocino. Award approved by a unanimous voice vote (4-0).

Historic Preservation Award for a Public Restoration Project that will Adaptively Reuse the Ford Carriage House (Sheriff Substation), located 1854 Main Street, Mendocino is approved (3-1, with Kappler dissenting).

Historic Preservation Awards will be presented at June meeting.

10b. Discussion of simplifying color approval process for exterior paints.

No action taken. Board directed that item be placed on June agenda for discussion and possible action.

10c. Discussion of simplifying the format of MHRB staff reports to the Review Board.

No action taken. Chair Potash offered to review reports and provide recommendations for Board consideration on July agenda.

10d. Discussion regarding alternatives to fielding questions from the public.

No action taken.

10e. Discussion regarding holding MHRB Meetings when no applications have been received.

No action taken.

11. Matters from the Staff.

11a. Code Enforcement Update in the Town of Mendocino.

Code Enforcement Interim Manager, Trent Taylor, presented updates to the Review Board.

11b. Director's Report

Planning and Building Services Director, Brent Schultz, reported updates within Planning and Building Services to the Review Board.

12. Adjournment.

Meeting adjourned at 10:11 p.m.