



Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

Tammy Moss Chandler, Director

Bekkie Emery, Director of Social Services



Press Release

Not for op-ed

Date: May 14th, 2019

FOR IMMEDIATE RELEASE

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Mendocino County Homeless Services Continuum of Care (MCHSCoC) Board Meeting - May 20th, 2019

The Mendocino County Homeless Services Continuum of Care monthly public meeting will be held on Monday, May 20th, 2019 from 1:30 p.m. to 3:30 p.m., at 747 S. State Street, Ukiah, in the Big Sur Conference Room. There will be a Russian River Clean-Up Presentation, a Discussion about the Annual CoC Agenda Planning Calendar, Possible Action regarding Standing Committees listed in the current Governance Charter, as well as nominations. Please see the accompanying Agenda for more information.

The Mendocino County Homeless Services Continuum of Care program is a collaboration of individuals, and agencies committed to the goal of fighting homelessness in our community. This group is instrumental in bringing Federal Housing and Urban Development (HUD) funding into the county to assist families and individuals experiencing or at risk of homelessness, to gain access to stable housing. This group focuses on developing solutions to homelessness that also positively impact the larger community. Community members and agency staff interested in understanding some of the issues of homelessness in Mendocino County, and in working on solutions to fight homelessness, are welcome to attend these public meetings.

**For more information, please contact Heather Blough, CoC Chair at
(707) 463-5462, x-115, or at bloughh@cdchousing.org**

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Mendocino County Homeless Services Continuum of Care Board Meeting Agenda

Date: Monday, May 20, 2019

Time: 1:30 pm - 3:30 pm

Location: Mendocino County Social Services, 747 S. State St., Big Sur Conference Room

A. Call to order

Verify a quorum is present in order to conduct business
(One half of voting members plus one)

B. Public Comment

MCHSCoC welcomes public comment on non-agendized items.

C. Approval of Minutes

April 15, 2019 minutes

D. Reports and Presentations

1. Russian River Clean-Up Presentation (max 10 minutes)

E. Board Protocols and Governance

1. Discussion: Review and provide input to the Annual CoC Agenda Planning Calendar
2. Possible **Action:** Review and possibly reduce Standing Committees listed in current Governance Charter.
3. Recommended **Action:** Clarify the process in which Governing Board nominations are made and the voting process for such nominations. Clarify the role of the nominated agency's Executive Director in affirming the designee for an organizational seat. Re-affirm the opening of nominations for organizations interested in filling the following unfilled (potential) seats.
 - a) Organization serving the needs of Children
 - b) Organization addressing the needs of Seniors
 - c) Organization representing Law Enforcement
 - d) Organization representing a Housing Developer
 - e) Homeless or Formerly Homeless Transition-Age Youth

F. Funding

1. California Emergency Solutions & Housing (CESH) – State funds
 - a. Recommended **Action:** Review and approve Resolution # 5-20-19-1: Funding recommendations for the 2018 and 2019 CESH funding allocation to Mendocino County.
 - b. Possible **Action:** Direct CoC Secretary to include language in CESH-funded contracts requiring contractors to collect client data as categorized in the Definitions of Homelessness document.
2. Emergency Solutions Balance of State Grant (ESG BOS) – Federal funds
 - a. Recommended **Action:** Review and approve Resolution # 5-20-19-2: Authorize Secretary to submit ESG funding recommendations to HUD

Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agendized items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.

Thank you and welcome!

3. Homeless Emergency Aid Program (HEAP)- State Funds- no update
4. Family Unification Program (FUP)- Federal Funds- no update
5. Housing & Urban Development CoC Notice of Funding Availability (NOFA) – Federal Funds – no update
6. Other

G. Projects

1. Homelessness Definitions (Carla Harris)
 - a. Recommended **Action**: Review and approve the Definitions of Homelessness document, as prepared by Ad-Hoc Committee.

H. Announcements

I. Adjourn

Confirm next meeting date and agenda items

Next Meeting date: June 17, 2019 at Social Services

Judy Albert – Project Sanctuary Org. Addressing Needs of Victims of Domestic Violence	Blythe Post - MCOE Org. Addressing Needs of Unaccompanied Youth or TAY
Heather Blough – Community Development Commission Public Housing Authority, MCHS CoC Chair	Carla Harris – Mendocino Coast Hospitality Cntr Shelter Representative - Coast
Open Org. Addressing needs of Seniors	Waiting on appointment Collaborative Applicant / Administrative Entity
Jacque Williams – Ford Street Project Org. Addressing Needs of Persons with Chronic Substance Abuse	Sandra Stolfi – Veterans Administration Org. Addressing Needs of Veterans
Libby Guthrie - MCAVHN Org. Addressing Needs of Persons with HIV/AIDS	Donald Damp Homeless or Formerly Homeless Individual
Zenia Leyva Chou – Mendocino Cmty Health Clinics Org. Providing Health Care Services to the Homeless	Sage Wolf – Redwood Cmty Services Org. Addressing Needs of Chronically Homeless
Paddy Michalski - Manzanita Services Org. Addressing Needs of Persons Seriously Mentally Ill	Amanda Archer - MCYP Shelter Representative – North/ Inland
Open Shelter Representative - South	Open Organization serving the needs of Children
Waiting on appointment County of Mendocino and Human Services Agency	Open Other Government Agency in Mendocino that is the authoring agency of the consolidated plan and/or addresses the needs of the homeless
Open Homeless or formerly homeless TAY	

Public Comment for items NOT on the agenda will be heard following the Call to Order. Public Comment for agendized items will be heard at the time that the item is discussed. Maximum of 3 minutes per speaker and 12 minutes per topic.

Thank you and welcome!

Mendocino County Homeless Services

Continuum of Care

Board Meeting Minutes

Date: Monday, April 15, 2019

Time: 1:30 pm - 3:30 pm

Location: Mendocino County Social Services, 747 S. State St., Big Sur Conference room

	A. Call to Order & Introductions
	09 of 12 board members present marked by <input checked="" type="checkbox"/> on the board roster below. Others present on sign in sheet. 1:36 Heather called the meeting to order. Quorum present.
	B. Public Comment
	<p>Chris from Clean River Alliance spoke on a homeless trash removal program on the Russian River water bed since 2016 and requests service providers to get the word out through outreach efforts. Service providers can contact him about providing orange garbage bags for Thursday trash pickup by Mendo Recycle in Mendocino County.</p> <p>Email: chris@cleanriveralliance.org, (707) 322-8304. Chris offered to do a follow-up presentation in May Project partners: Inland Winter Shelter, Plowshares, MCAVHN, and Mendo Recycle.</p>
	C. Approval of March 18, 2019 Minutes
	Sage Wolf made a motion to approve March 18, 2019 meeting Minutes. Second made by Jackie Williams. Rollcall vote taken: Yay = 9, Nos = 0, Abstentions = 0. Motion carried.
	D. Reports
	<ol style="list-style-type: none"> 1. Update from Ad Hoc Cmte on Homelessness Definitions – Carla Harris <ol style="list-style-type: none"> a. Corrections: <ol style="list-style-type: none"> 1. Families with children experiencing homelessness should be 1a. 2. Homegrown experiencing homelessness should be 1b. 3. New to Mendocino should be 2. 4. Non-HUD individuals should be 3. 5. Footnotes: insert <i>diversion and</i> in front of “family reunification” b. AdHoc meeting attendees: Supervisor McGowan, Supervisor Gerde, Mary Buckley, Carla Harris, Que, Sage Wolf, and Dr. Marbut by phone. c. Committee agreed that the document describes a resource allocation priorities by cohorts, (ensuring consistency in prioritizing beds in conjunction with Coordinated Entry policies) d. Further discussion requested by Heather – Sage mentioned that it was a smooth process around the discussion of the definitions and to note that each person experiencing homelessness has individualized needs to meet to the appropriate resources. We cannot redefine HUD’s definition. Opportunity opens up for more data collecting that will increase our data points. Angelica feels that if CESH funding recipients include in their contracts that 75% of their services are to be used for established families that this is “jumping the gun” and not consistent with what funding streams are asking of the agencies and going into our corporate policies. Her second comment asked about the numbering and if it was consistent?

Heather's comment: April 19th would be an effective date for "new to Mendocino County" question.

Action: Need to define "new" in Mendocino County. State "effective date" at the bottom to state a baseline of compliance.

Revision needs to be into the Chair by the first of May for an Agenda item for May.

2. Point in Time (PIT) count update – Garry Colson

- a. Report is due to HUD on April 30th. It was successful and great weather. The numbers are more consistent with what is reflected in HMIS data.

Action: the Board to approve the data for submission to HUD.

Motion: Judy made a motion to approve these numbers with the verification of the transitional and shelter census with the expectation that Garry will follow-up with a more thorough report to be presented to the CoC at a later date. Carla seconded the motion.

Discussion: That the observation count did not have a report separate from the surveys would be an improvement next year. HUD questions when the numbers change each year. The numbers can flux on any given day and that is why HUD will get away from PIT and use HMIS. The hard data will be reviewed.

Roll Call Vote: Abstention = 3, No = 0, Yay = 6. Motion carried.

3. Rapid Rehousing Program Presentation – Sage Wolf (Max 15 minutes)

- a. Julie Rodgers, Mendo Coast Hospitality Center, presented together with Sage Wolf. 2 ½ years the program began for short term housing and rental assistance. Provides financial assistance and supportive services through a Housing Navigator. Partnered across the county with MCHC and RCS built with the CoC Rapid Rehousing policies. CE process access points are through MCAVHN, MCHC and the Arbor. In 2018 fifty individuals were assisted with housing and all are still housed. Budgeting is not per person, however, \$120,000 for the coast and \$120,000 inland was the 2018 funding.
- b. Requests of CoC to look at acquiring funds for the County housing. The Rapid Rehousing funds have been cut by 50% in July due to the ESG grant reallocation to CESH. Asking the CoC to look into a landlord engagement fund for incentives and an organizing a share landlord pool.
- c. Question: Are the successes from the program being captured in the HMIS system? Answer: Yes they are.
- d. Question: Are there any homeless funds available through ESG? Answer: When you apply for ESG up to 10% of your budget can be applied to rapid rehousing, and it was included in the CESH application.

4. Update on who has been housed – (Max 3 minutes) tabled due to full agenda.

5. Trainings Reminder: Coordinated Entry Training on 4-30-19 from 10am-4pm at the Willits Atlantic conference room and highly encouraged to attend if you are going to be screening and using coordinated entry. Email registration will be resent.

E. Board Protocols and Governance

1. Discussion: Lead Agency staffing update and role of the Secretary

- a. Lead Agency term was changed in the Interim Rule in 2012 to Collaborative Applicant, and also can be called the Administrative Entity by funders.
- b. Discussion on whether the Collaborative Applicant holds a voting seat (HHSA) or in a Secretarial position. Tammy Moss Chandler spoke that there is a request to fill Maya's position. The agency is holding the staff position. It is not typical for the staff position to hold the Chair role. She went on to explain different agencies who could hold the Chairman role. She also clarified the

	<p>three officer designees in the Charter are the Chair, Vice Chair, and Secretary as a voting member on the Board. This is not to be confused with what Dennie does for the CoC. The Secretary role of the board his would be an administrative role.</p> <p>c. The consensus was positive around the clear separate roles of HHSA as secretary and another HHSA voting seat as a non-chair role.</p> <p>2. Discussion and Possible Action: Review Board vacancies and agree on a plan for nomination and voting.</p> <p>a. Families with Children – not by age</p> <p>b. Shelter Seats – Maintain Board seats for Inland and Coast shelters only Motion: Paddy made a motion to direct staff to change the Charter to rewrite: the Shelter Seats to Inland and Coastal Shelter Representatives, and to rewrite the charter in compliance with regulations to have the Collaborative Applicant an administrative supporting position as Secretary in a non-voting role, to keep the HHSA Board member voting seat position, and the designated other government agency as law enforcement. Sage seconded the motion. Paddy revised her motion above to include the Housing Developer as a voting Board member seat. Discussion: add seat for Housing Developer. It would help create housing partnership. Vote by Roll Call: No = 0 Abstentions = 0 Yay = 9. Motion carried. Action: Staff is to rewrite a draft of the changes to the Charter to be presented to the CoC Board at the next Board meeting in May for a possible vote by the full membership on June 17th.</p> <p>3. Discussion and Possible Action: Consider and develop a resolution process to support and document funding decisions made by the MCHSCoC. Motion: Paddy made a motion to approve a resolution process to document funding and policy decisions by the Continuum of Care. Judy seconded the motion. Discussion: Clarified that resolutions would be prepared as part of the Board Packet Roll Call Vote: No = 0, Abstentions = 0, Yay = 9. Motion carried.</p> <ul style="list-style-type: none"> Public Comment: question around the discussion of the charter and voting, which was clarified that the charter requires full membership present to vote on changes to the charter. <p>4. Veterans Administration announces the appointment of Sandra Stolfi fill the remainder of the term of the CoC Board seat. Action: Garry to follow-up with a membership packet for Sandra to complete.</p>
	<p>F. Funding</p>
	<p>1. California Emergency Solutions & Housing (CESH) – State funds</p> <p>a. Round II funding announced. Application due date is May 6, 2019. (NOTE: This date is no longer valid, the revised date is June 28th.)</p> <p>b. Discussion: Of the new funding, 20% must be spent to bring the CoC into compliance with CPD 17-10, unless the CoC can document that their HMIS and CES systems are functional. The self-assessment process includes the Cultural Competency training the CoC attended on 4/29/19 and data gathering for homeless prevention activities. There is also a 40% funding threshold on Activity 4. The Application Committee will need to make a decision on how to process the apps. <i>NOTE: Those who have applied for funding who are present may make a comment but may not vote.</i></p> <p>c. Action: Consider combining Round One \$927,488, and Round Two</p>

\$494,582 for a total of \$1,422,070. Administrative Entity costs (at 5%) \$71,103 results in a combined total of \$1,350,966 for CESH allowable projects.

Motion: Zenia made a motion to combine the two Rounds of CESH grant opportunities and review the RFPs that have been submitted but request that we bring back recommendations that delineate the allocation by each Round to the May CoC Board meeting. Judy made the second.

Discussion – The first round of funding does not require a new application, the change is the second round of funding. Tammy Moss Chandler noted that the intent of this item was to combine the funding, and not do a second round of application.

Call for the question made by Sage

Roll Call Vote: Abstentions = 6, Yay = 3, No = 0. Motion carried.

- d. **Recommended Action:** Authorize Lead Agency to submit application to the state for Round Two CESH funding.

Motion: Sage made a motion to authorize the collaborative applicant to submit the application to the state for round two CESH funding. Carla made the second.

Discussion: none.

Roll Call Vote: Abstentions = 2, Yay = 7 No = 0. Motion carried.

2. **Emergency Solutions Balance of State Grant (ESG BOS)** – Federal funds

- a. Notice of Funding Availability announcement and timeline. Due **5/30/19**
- b. **Possible Action:** Consider requiring all applicants to include 5% of total request for collaborative HMIS expenses.
- c. Discussion points: Recommendation to cover the administrative burden by HHSA. Recipient was concerned about setting aside \$12,000 per year that would have gone to the collaborative applicant, taking more money from the funding that would otherwise go to the ESG programs. Would like to see the County budget required to support the CoC. Propose to table this item until we know how it will be utilized in the County. This could be an application point. Look at other opportunities are there rather than taking it from HMIS. Should be a policy across the board.

Tabled for more discussion on May 20th.

- d. **Possible Action:** Confirm the percentage of the allocation to be set aside for non-competitive Rapid Re-Housing (RRH) program applications.

- 1) Percentages for Rapid Re-Housing historically have been at 50% each.

Motion: Sage made a motion for 50% to ESG and 50% to Non-Collaborative application. Paddy made the second.

Roll Call Vote: Abstentions = 1, No = 0, Yay = 8. Motion carried.

- e. **Recommended Action:** Approve timeline and direct the Application Review Committee to review applications, rank and make recommendations to the CoC Board at the May meeting. See page 13-18.

Sage asked if the Ranking and Review team is the same committee. Answer is yes. Does the R&R committee want to add some questions to get the information to rank a non-competitive application?

	<p>Page 13-18 add that the Application committee is to inform the CoC of the additional information needed to rank the applications. When will the Application Review committee have the additional criteria to the potential ESG applicants by: the 4/26/19</p> <p>Motion: Sage made a motion to approve the timeline as amended by April 26th with the addition of the criteria from the Rating and Ranking Committee and direct the Application Review committee to review applications and submit them to the CoC Board May 20th meeting. Second made by Jackie.</p> <p>Roll Call Vote: Abstentions = 1, No = 0, Yay = 8. Motion carried.</p> <p>f. <i>Reminder:</i> Application Review tools and process should be reviewed.</p> <p>3. <u>Homeless Emergency Aid Program (HEAP)</u>- State Funds - no update</p> <p>4. <u>Family Unification Program (FUP)</u> - Federal Funds - no update</p> <p>5. <u>Housing & Urban Development CoC Notice of Funding Availability (NOFA)</u> – Federal Funds Review funding debrief from HUD. Scoring is in the packet.</p> <p>a. <i>Reminder:</i> Application Review tools and process should be reviewed</p>
	G. Announcements
	<ul style="list-style-type: none"> • Paddy Michalski is retiring – no date given • Heather Blough is retiring from the CDC on 8/02/19 • Construction has resumed for the Day Center • Shelter closes 5/01/19 – asking for backpacks to be dropped off at RCS • Hand Up Not Out Website is updated with screening packets
	H. Adjourn
	4:06pm
<p>Next Meeting of MCHS CoC Board meeting – May 20, 2019</p> <p>Location: Social Services, 747 S. State St., Big Sur Conference room</p> <p>Please Note: No video conferencing is available for any public participation</p>	

CoC Board Roster

Judy Albert – Project Sanctuary ✓ Org. Addressing Needs of Victims of Domestic Violence	Blythe Post - MCOE Org. Addressing Needs of Unaccompanied Youth or TAY
Heather Blough – CDC ✓ Public Housing Authority, MCHS CoC Co-Chair	Carla Harris – Mendocino Coast Hospitality Cntr ✓ Shelter Representative - Coast
Open Org. addressing needs of Seniors	Waiting on appointment Collaborative Applicant
Jacque Williams – Ford Street Project ✓ Org. Addressing Needs of Persons with Chronic Substance Abuse	Waiting on appointment Org. Addressing Needs of Veterans
Libby Guthrie - MCAVHN Org. Addressing Needs of Persons with HIV/AIDS	Donald Damp ✓ Homeless or Formerly Homeless Individual
Zenia Leyva Chou – Mendocino Cmty Health Clinics ✓ Org. Providing Health Care Services to the Homeless	Sage Wolf – Redwood Cmty Services ✓ Org. Addressing Needs of Chronically Homeless
Paddy Michalski - Manzanita ✓ Org. Addressing Needs of Persons Seriously Mentally Ill	Amanda Archer – MCYP ✓ Shelter Representative – North/ Inland
Open Shelter Representative - South	Open Organization serving the needs of Children (0-5)?

Waiting on appointment County of Mendocino HHSA	Open Other Government Agency in Mendocino that is the authoring agency of the consolidated plan and/or addresses the needs of the homeless
Open Homeless or formerly homeless TAY	

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Annual CoC Agenda Planning Calendar

2019

Month	Topics	
January		
February		
March		
April 15	<ol style="list-style-type: none"> 1. Board Protocols and Governance: <ol style="list-style-type: none"> a. Review of Executive Board roles, including defining role of Lead Agency, Secretary and Chair b. Review protocol for acceptance of funding recommendations. Develop process for using Resolution format. c. Review Board vacancies, and agree on plan for nomination and voting 2. Funding: <ol style="list-style-type: none"> a. CESH Funding Round 2: Discuss and authorize Lead Agency to submit application for funding b. CESH: Discuss adding Round 2 to Round 1 allocation c. HUD / CoC Funding: Debrief 	
May 20	<ol style="list-style-type: none"> 1. Review of draft Annual Planning Calendar 2. Presentation: Russian River Clean-Up 3. Board Protocols and Governance: <ol style="list-style-type: none"> a. Review and reduce number of Committees 4. Funding: <ol style="list-style-type: none"> a. CESH: Review and vote on resolution to approve CESH funding recommendations b. ESG: Approve funding recommendations 5. Review and vote on "Definitions of Homelessness" document 	
June 17 MEMBERSHIP MEETING	<ol style="list-style-type: none"> 1. Board Protocols and Governance: <ol style="list-style-type: none"> a. Vote on nominations for Board Vacancies. b. Approve revised Governance Charter 2. Funding: <ol style="list-style-type: none"> a. "No Place Like Home" Housing Plan review and discussion 3. Projects: <ol style="list-style-type: none"> a. Agree to plan and schedule for developing a MCHSCoC 10-Year Homelessness Strategic Plan 	
July 15	<ol style="list-style-type: none"> 1. Open house for new members??? 2. Funding: Debrief HUD CoC and ESG funding Application Review Tools and improve as necessary 	

August 19	1. Funding: Approve application to HUD for CoC funding	
September 16 MEMBERSHIP MEETING	1. Funding: Project Status Update for HEAP-funded projects	
October 21	All-day workshop for members? To include Brown Act training?	
November 18		
December 16 MEMBERSHIP MEETING		

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- d. Providing information required to complete the Consolidated Plan within Mendocino County;
- e. Consulting with State and local government Emergency Solutions Grants program recipients within Mendocino County on the plan for allocating ESG program funds and reporting on and evaluating the performance of ESG program recipients and sub-recipients.

B. MCHSCoC MEMBERS

The MCHSCoC membership has the following responsibilities:

1. Adopt and follow a written process to select a board (the Governing Board) consistent with 24 CFR §§578.5(b), 578.7(a)(3) and this Charter, and review, update and approve the process for selection of the board at least once every 5 years;
2. Actively serve on or attend two committees or work groups per year;
3. Comply with the conflict-of-interest requirements at 24 CFR §578.95;
4. Collaborate with other members to work toward the MCHSCoC mission, goals, and objectives;
5. Abide by the MCHSCoC Governance Charter;
6. Attend MCHSCoC meetings. Active members missing three consecutive meetings could be moved to Advisory Membership status;
7. Participate in Point-in-Time Studies, outreach endeavors, training sessions or actual counts.

C. COMMITTEES AND WORK GROUPS

Policy Statement: The MCHSCoC is committed to ensuring that each committee is comprised of members that are representative, and can and do represent, the diverse and vast geographic area of the MCHSCoC. The MCHSCoC is also committed to ensuring that the committees are representative of the diversity of the MCHSCoC service area.

1. Standing committees are comprised of MCHSCoC General Members, with a maximum of two Board members. Board members do not vote in committee, may not hold the position of Chair and are not the designated spokesperson of the committee. Each member serves a minimum of 1 year to a maximum of a 3 years staggered term.
2. If the Board determines in an open meeting of the MCHSCoC that necessary committee work is not progressing, the Board may then appoint a temporary committee chair, including a board member, to move the business forward.
3. Each committee elects the Chair and Co-Chair of their respective committee as well as selecting a member who will report back to the full MCHSCoC General Membership at the regularly scheduled MCHSCoC meeting.
4. One Governing Board member who volunteers, or is assigned by the Chair of the Governing Board, must serve as a member of each Standing Committee or Work Group.
5. The following are standing committees:
 - a. **Strategic Planning Committee:**

- i. The Strategic Planning Committee assists the Governing Board in the development and annual update of the Governance Charter, the development of the written standards for providing Continuum of Care assistance, and in making any recommendations for revisions to such standards.
 - ii. The committee also assists in the development of the Continuum of Care plan, and makes recommendations to the Board regarding implementation of and revisions to such plan.
 - iii. The committee assists the Governing Board in establishing either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services.
 - iv. The committee also assists the Governing Board in developing a specific policy consistent with the requirements established by HUD to guide the operation of the centralized or coordinated assessment system to address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers.
 - v. The Strategic Planning Committee shall be comprised of a minimum of three but ideally five to seven MCHSCoC members in good standing. One of the seats shall be filled by recipient/sub recipient of CoC funding, and one by an individual currently or formerly experiencing homelessness.
- b. **Homeless Management Information Services (HMIS) Committee:**
 - i. The HMIS committee is responsible for planning; coordinating, and evaluating the implementation of HMIS for the MCHSCoC, data collection and processing (e.g. APR preparation), and review of all reports submitted on behalf of the COC, including but not limited to; HIC, APAR, AHAR, PIT.
 - ii. The committee will present these reports to the COC Board for questions and input prior to submitting them to HUD or other funders, in addition the committee will provide the reports to the Board or membership at their request.
 - iii. This committee is also responsible for making recommendations to improve local data collection processes, reviewing, revising, and recommending to the Governing Board a privacy plan, a security plan, and the Data Quality Plan for the HMIS, and for ensuring consistent participation, including submission of data and data entry, by the recipients and sub-recipients in the HMIS.
 - iv. The committee is responsible for all aspects of the Point-in-Time Count (PIT), establishing the survey methods and tools for the annual homeless count in Mendocino County. In addition, this committee coordinates the annual homeless count ensuring that proper procedure is followed.
 - v. The chair of this committee will act as, or appoint the "Census Coordinator" who will appoint, from this committee, a "Team Captain" for

each geographical location of the County. Other team captains may be appointed, as needed, from the MCHSCoC general membership.

- vi. This committee is responsible for the collection and consolidation of data, preparing PIT for completion of the Continuum of Care and Consolidated Plan(s) and assists in the completion of a final report to the Collaborative Applicant for electronic submission to HUD.
- vii. The HMIS committee shall be comprised of a minimum of three and ideally five to seven MCHSCoC members in good standing who utilize the HMIS system.

c. Performance Measurement Committee:

- i. The Performance Measurement Committee is responsible for recommending to the Governing Board performance targets for population and program type, assisting the Governing Board in monitoring recipient and sub-recipient performance and evaluating outcomes, allowing the Governing Board to take action against poor performers, and to report outcomes to HUD.
- ii. The Committee shall also evaluate the outcome of any project(s) funded under the Emergency Solutions Grants program, allowing the Governing Board to report those outcomes to HUD.
- iii. This committee is instrumental in determining where resources are best utilized, and in making recommendations to the CoC about re-allocation of funds specifically designated to homelessness services and issues.
- iv. The Performance Measurement Committee shall be comprised of a minimum of three and ideally five to seven MCHSCoC members in good standing of whom two or three should be recipients or sub-recipients of CoC funding.

d. Coordinated Entry / Discharge Planning Committee:

- i. The Coordinated Entry/ Discharge Planning Committee is responsible for ensuring that current and appropriate agreements are in place with local institutions that may release individuals into a situation of homelessness, and to work toward the outcome of successful release into a housed situation as opposed to homelessness, as well as coordinated entry planning, development, and recruitment and acts as a liaison between coordinated entry sites and the CoC.
- ii. Acting as the coordinated entry review team as outlined in the Coordinated Entry policies and procedures manual.
- iii. This committee makes recommendations to the Governing Board regarding discharge planning and the homeless system of care coordinated entry process.
- iv. The Coordinated Entry /Discharge Planning Committee shall be comprised of three and ideally five to seven MCHSCoC members in good standing who are representative of service providers and users of Coordinated Entry and/or Discharge Planning.

e. TAY Committee:

- i. The Transition Aged Youth (TAY) Committee is responsible for addressing issues specific to the needs of Transition Aged Youth ages 16 – 24, experiencing or at high risk of entering homelessness.
 - ii. This committee should be representative of, and expect to consider the needs of TAY for the geographic area of Mendocino County, including gaps in services, and any other homelessness related issue or emerging problem.
 - iii. The TAY Committee shall be comprised of a minimum of three, but ideally five to seven MCHSCoC members in good standing from the general membership.
- f. **Families and Children Committee:**
 - i. The Families and Children (F&C) Committee is responsible for addressing issues specific to the needs of Families and Children under the age of 16, experiencing or at high risk of entering homelessness.
 - ii. This committee should be representative of and expect to consider the needs of families and children for the geographic area of Mendocino County, including gaps in services, and any other homelessness related issue or emerging problem.
 - iii. The Families & Children Committee shall be comprised of a minimum of three, but ideally five to seven MCHSCoC members in good standing from the general membership.
- g. **Elders Committee:**
 - i. The Elders Committee (EC) is responsible for addressing issues specific to the needs of Elderly couples and individuals experiencing or at high risk of entering homelessness.
 - ii. This committee should be representative of and expect to consider the needs of elders for the geographic area of Mendocino County, including gaps in services, and any other homelessness related issue or emerging problem.
 - iii. The Elders Committee shall be comprised of a minimum of three, but ideally five to seven MCHSCoC members in good standing from the general membership.
- h. **Application Review Committee:**
 - i. The Application Review Committee is responsible for developing a request for proposal (RFP) process for parties that may be interested in applying for the COC or ESG NOFA's.
 - ii. Publicizing the availability of the Continuum of Care program (COC) and the Emergency Solutions Grant program (ESG) funding in an effort to ensure that all possible projects are considered.
 - iii. Developing a rating and ranking tool for all appropriate funding opportunities, including but not limited to COC and ESG funds.
 - iv. Reviewing and rating and ranking of applications submitted to the CoC for funding opportunities.

- v. Reviewing grants where the agency is asking for a letter of support, and making a recommendation to the Board as to whether or not the letter should be provided.
- vi. Applicants for funding may not participate on the committee if requests from their agency or any other conflicts of interest are present.
- vii. The Application Review Committee shall be comprised of a minimum of three and ideally five to seven MCHSCoC members in good standing.

i. Membership Committee:

- i. The Membership Committee is responsible for accepting membership applications (as described in Section III.B.),
- ii. Reviewing for membership eligibility, and approving general MCHSCoC membership applications.
- iii. The committee shall also issue a public invitation for new members, at least annually.
- iv. Any recommendations for denial of general MCHSCoC membership must go before the Governing Board for final decision.
- v. Along with the Governing Board Secretary, this committee is responsible for maintaining contact information for all MCHSCoC General Members and committee change forms for all committees.
- vi. The MCHSCoC is committed to ensuring that the MCHSCoC membership is representative of the diversity of Mendocino County's residents experiencing homelessness. To that end, this committee shall engage in such outreach to any underrepresented communities.
- vii. The Membership Committee shall be comprised of a minimum of three but ideally five to seven MCHSCoC members in good standing from the general membership.

j. Shelter and Solutions Committee:

- i. The Shelter and Solutions Committee is responsible to address issues related to the current system of emergency shelter services and solutions for the geographic area of Mendocino County, including gaps in services, and any other shelter related issue or emerging problem.
- ii. The Shelter and Solutions Committee shall be comprised of a minimum of three, but ideally five to seven MCHSCoC members in good standing from the general membership. At least one member of the committee shall be a member organization that is an Emergency Solutions Grant Grantee.

k. Ad-hoc Committees and Work groups:

- i. Ad-hoc committees and workgroups shall be appointed by the Chair or Co-Chair and approved by vote of the Governing Board.

V. MEETINGS

A. VOTING MEMBERS & VOTING

For the purpose of this Governance Charter, "voting" means casting a vote at a meeting of the Governing Board, MCHSCoC general membership, or a committee meeting.

Names of individual voting members, agency/organization voting members, agency/organization voting alternates, and voting Governing Board members shall be on file with the Membership Committee. The Membership Committee must receive changes in writing.

1. Governing Board Members:

- a. Each voting member of the Governing Board shall have one vote in meetings at which they are present.

2. MCHSCoC General Members:

- a. All individual and agency/organization general members, except for Advisory Members as defined at Section III.B.3 of this Charter, shall have the right to one vote in meetings on matters appropriately addressed to and within the responsibilities of the MCHSCoC as stated in this Charter. Each agency/organization member shall designate a voting representative to exercise its one vote maximum;
- b. Each agency member may appoint in writing, telephone, or by e-mail, an alternate voting representative if the designated voting representative is unable to attend a meeting. The written proxy will be given to the Secretary prior to the meeting;

3. Committee Members:

- a. Each voting member serving on a committee shall have one vote in meetings of that committee.
- b. Committees may develop their own procedures that permit absentee, proxy, telephone, or email votes to effectively conduct their work.

B. QUORUM

Fifty-one (51%) percent of any Governing Board, full MCHSCoC general membership, or committee members entitled to vote must be present at the meeting to constitute a quorum. If less than a quorum is present, a meeting may be conducted, but no votes on action items or motions can be taken.

C. MAJORITY CARRIES

A simple majority of votes cast shall carry the motion in the meetings of the Governing Board, full MCHSCoC general membership, and committees, except as otherwise provided in this Governance Charter.

D. OPEN MEETINGS

Governing Board and full MCHSCoC general membership meetings shall be open to the public, except as otherwise provided for in this Governance Charter.

E. NOTICE AND AGENDA

Action items will be placed on the agendas of the meetings of the Governing Board, full MCHSCoC general membership and committees. Additional items may be added to the agenda at the beginning of the scheduled meeting, but may not be voted upon.

Mendocino County Homeless Services Continuum of Care Governance Charter

I. NAME AND JURISDICTION

The Mendocino County Homeless Services Continuum of Care ("MCHSCoC") evolved from an effort to provide a coordinated community-wide response to homelessness in the geographic area of Mendocino County through a Continuum of Care ("CoC"). The MCHSCoC is the CoC for Mendocino County. The MCHSCoC Governing Board ("Governing Board") is the oversight board of the MCHSCoC.

II. PURPOSE

The purpose of the MCHSCoC is to provide a coordinated and strategic approach to planning and management of a range of resources to address the needs of families and individuals at risk of homelessness and those who are currently experiencing homelessness in Mendocino County through a CoC. The MCHSCoC brings together a broad spectrum of participants to address all aspects of homelessness and the needs of all the homeless subpopulations. The MCHSCoC works collaboratively to set and achieve goals that are shared by its members.

The Governing Board serves as the Department of Housing and Urban Development (HUD)-designated primary decision making group and oversight board of the CoC funding process for Mendocino County.

As the oversight board of the MCHSCoC, the Governing Board:

- A. Ensures that the MCHSCoC, as the CoC for the geographic area of Mendocino County, is meeting all of the responsibilities assigned to it by HUD regulations (see "Responsibilities" below);
- B. Represents the relevant organizations and projects serving subpopulations;
- C. Supports homeless persons in their movement from homelessness to affordable permanent housing and economic stability within a supportive community;
- D. Ensures that the MCHSCoC is inclusive of all needs of Mendocino County's homeless sub-populations; and
- E. Facilitates responses to issues and concerns that affect the agencies funded by CoC funds that are beyond those addressed in the annual CoC application process.

III. MEMBERSHIP

A. GOVERNING BOARD MEMBERSHIP

Each year, at the annual MCHSCoC General Orientation and Membership Invitation Event, the structure of the MCHSCoC, committees and workgroups, and the Governing Board is outlined. The nomination process for the Governing Board is also explained. Then at the MCHSCoC's Annual Governance Meeting, a slate of potential Governing Board members (developed as described in the "*Governing Board and Officer Nomination and Terms, Section VII*") is presented to and voted on by the full MCHSCoC general membership.

The Governing Board Membership consists of agencies or individuals described in the "MCHSCoC Governing Board Membership" table incorporated in this Charter as Figure One to Addendum A.

1. The executive director, or authorized representative, of an agency which has been voted in as a member of the Governing Board may appoint an individual from their organization to serve as Governing Board member in their stead;
2. Each Governing Board member may appoint in writing, by telephone, or e-mail, an alternate voting representative if the designated voting representative is unable to attend a meeting. The written proxy will be given to the Secretary prior to the meeting;
3. Each designated role has one seat on the Board, except as otherwise indicated. A seat will be added to the Governing Board for an Emergency Solutions Grantee (ESG) when and if ESG grantees are not already represented on the Governing Board in another seat by a member organization receiving ESG funds.

Additional Membership Conditions:

1. No organization may have more than one staff person seated on the Governing Board at any time, regardless of which seats they occupy;
2. The Governing Board is established/activated once seven of the seventeen seats are occupied, pursuant to the process established by this Charter. Two of the seven must include the Collaborative Applicant and the Homeless or Formerly Homeless Individual.

B. MCHSCoC GENERAL MEMBERSHIP

1. The MCHSCoC General Membership is a volunteer and/or appointed membership. The Governing Board, with the assistance of the Membership Committee will issue a public invitation for new members at least annually, through a General Orientation and Membership Event.
2. The Governing Board and MCHSCoC general membership may solicit specifically for members to represent under-represented subpopulations or groups, including initiating additional actions to ensure representation by homeless and/or formerly homeless persons.
3. Applications for membership shall be reviewed, approved or denied as provided by Section IV.C.1.g. "Membership Committee" of this Charter.
4. Current Members are incorporated in this Governance Charter in the "MCHSCoC Membership List" at Addendum A, Figure 2. The MCHSCoC general Membership List will be updated at a minimum once a year.
5. The MCHSCoC is broadly representative of the public and private homeless service sectors, including homeless client/consumer interests. The CoC Interim rule (24 CFR Part 578.5) outlines those organizations and individuals, that are to be included as part of the membership in the MCHSCoC.
6. The General Membership consists of three membership categories:
 - a. **Agency/Organization Membership:** A member agency/organization is a public or private agency or organization that can or does address short and longer-term

housing needs, health needs, legal needs, case management, education, or other support services related to the homeless in Mendocino County. Agency/organization membership requires completion of the Memorandum of Understanding for General Membership as prepared and updated by the Governing Board with the assistance of the Membership Committee. This form is incorporated to this Charter as Addendum C.

- b. **Individual Membership:** An individual member is a concerned community member who is homeless, or formerly homeless, or has otherwise demonstrated a personal interest in the needs of the homeless in Mendocino County. Individual membership requires completion of the Memorandum of Understanding for Individual General Membership.
- c. **Advisory Membership:** An Advisory membership is for those stakeholder individuals and agencies that are interested in participating in the MCHSCoC, but are unable to fulfill membership duties. Examples include individuals with specific knowledge or expertise who may be called upon to provide specific input, or asked to sit on an Ad hoc committee. Advisory members are not held to the attendance or committee requirements of General or Board members. Advisory members do not have the power to vote at any meetings. Advisory membership requires completion of the Memorandum of Understanding for Advisory Membership.

C. CODE OF CONDUCT

1. Scope

This section applies to all Members of the MCHSCoC, its Board Members, officers and all persons acting on behalf of the MCHSCoC, herein the Code of Conduct referred to as "Members".

2. General Statement of Expectation

Each Member is expected to adhere to a high standard of ethical conduct and to act in accordance with the MCHSCoC's Mission. Unethical actions, or the appearance of unethical actions, are not acceptable. Members are to be guided by the following principles in carrying out their responsibilities. Note, however, that this Code summarizes such principles and nothing in this Code should be considered as limiting duties, obligations or legal requirements with which Members must comply.

- a. **Loyalty:** Members should not be, or appear to be, subject to influences, interests or relationships that conflict with the mission and purpose of the MCHSCoC.
- b. **Care:** Members shall apply themselves with seriousness and diligence to participating in the affairs of the Board and its committees and shall act prudently in exercising management oversight of the MCHSCoC. Members are expected to understand the MCHSCoC's principal policies and core values.
- c. **Inquiry:** Members shall take such steps as are necessary to be sufficiently informed to make decisions on behalf of the MCHSCoC and to participate in an informed manner in the MCHSCoC's activities. Members

**RESOLUTION APPROVING FUNDING RECOMMENDATIONS FOR THE CALIFORNIA
EMERGENCY HOUSING SOLUTIONS AND HOUSING PROGRAM FUNDS FOR 2018 AND 2019:**

Whereas, the Housing and Community Development department of the State of California has issued funding opportunities under the California Emergency Solutions and Housing Program (CESH) for FY 2018 and 2019; and

Whereas, the CESH program requires that local Continuums of Care make funding awards that meet local community needs with respect to ending Homelessness; and

Whereas, the total amount of CESH funding available to Mendocino County is \$927,448 for FY 2018/2019 and \$494,582 for FY 2019/2020 for a combined total of \$1,422,030; and

Whereas, the Mendocino County Homeless Services Continuum of Care for is the local Continuum of Care in Mendocino County; and

Whereas, the MCHSCoC issued a request for projects on January 20, 2019, and

Whereas, six organizations submitted applications for CESH funding; and

Whereas, a Funding Review Committee reviewed, scored, and discussed all proposals submitted; and prepared recommendations for funding; and

Whereas, the attached Funding Recommendation Spreadsheet delineates the recommendations of the Funding Review Committee;

Now, therefore, be it resolved that the MCHSCoC approves the attached CESH Funding Recommendations Spreadsheet, dated May 20, 2019, and directs the Administrative Entity to negotiate and prepare contract language for each funded organization for review and approval by the MCHSCoc at a later date.

The foregoing resolution was introduced by Board Member _____ and seconded by Board Member _____ and passed and adopted on this ____ day of _____ 2019.

Ayes:

Noes:

Absent:

Abstained:

Whereupon the Chairperson declared Resolution _____ adopted and so ordered.

_____, Chair

Mendocino County Homeless Services Continuum of Care

Staff Report

Meeting Date: Monday, May 20, 2019

Item F1: California Emergency Solutions and Housing (CESH) Funding Recommendations

Narrative

Application Review Process

Applications for CESH funding were due on February 19, 2019. Five members of the CESH Funding Review Team received printed application packets in hard copy. Reviewers read and scored each proposal before the in-person Review Team Meeting.

The CESH Funding Review Team met on April 12, 2019. Staff support from HHSA was available during the meeting, but the HHSA Senior Program Manager did not participate in the Review Team discussions.

The Review Team reviewed each application packet, tallied raw scores from all reviewers, and developed a set of funding recommendations.

The following applicants are recommended for funding by the CESH Funding Review Team:

1. Community Development Commission
2. Redwood Community Services
3. Mendocino Coast Hospitality Center
4. Ford Street Project
5. City of Fort Bragg

One applicant, Manzanita Services, was not recommended for funding.

All members of the Review Team have signed Confidentiality Statements and Conflict of Interest screening forms.

All applicants are welcome to request copies of their own score sheets and summarized notes from Megan Van Sant, Senior Program Manager, HHSA.

Brief Descriptions of Recommended Projects

1. **Community Development Commission:** Project funding will be used to provide housing prevention and stabilization services for clients of the Community Development Commission who are in danger of losing their housing and/or subsidy. From January 2018 to May 2019, 95 households in Mendocino County have had their subsidy end. Some of the reasons for loss of subsidy are valid, such as becoming economically able to pay full rent. However, up to 65 of these households had non-economic reasons for the subsidy to end. These reasons could be relinquishment of the subsidy, termination for program noncompliance, or other causes. CESH project funds will support stabilization of these households so as to prevent them from becoming homeless.
2. **Redwood Community Services:** Project funding will be used to 1) expand the Inland Winter Shelter to provide year-round shelter to people experiencing homelessness in Mendocino County, prioritizing those most vulnerable and at-risk on the streets (An additional 200 individuals are anticipated to be assisted through the expanded emergency shelter); 2) provide Rapid Re-Housing assistance to people experiencing homelessness, through short-term rental subsidies, housing navigation and stabilization services, security deposit assistance, and other forms of housing support (anticipate assisting 60-70 individuals with acquiring permanent housing through Rapid Re-Housing); and 3) provide households at risk of homelessness with homelessness prevention assistance (anticipate assisting at least 20 individuals with maintaining permanent housing through homelessness prevention).
3. **Mendocino Coast Hospitality Center:** Project funds will support two initiatives: Field Outreach and Critical Time Intervention (CTI). The field outreach project will work with the local Street Medicine Program to reach out to persons who have not yet accessed or engaged in homeless supportive services on the coast. Through this outreach, MCHC hopes to decrease ER visits and increase persons and/or families access to much needed resources, thereby getting them into permanent housing as quickly as possible. The project intends to reach 30 unsheltered individuals/families per year; securing housing for 9 or 30% the first year and 15 or 50% the second year. Critical Time Intervention (CTI) is a 9-month intervention that encompasses three phases in which the CTI team maintains continuity of care once a homeless person/family becomes housed. The goal is to increase the length of time that people remain in permanent housing. The project will serve 18 individuals/families and permanently house 12 or 75%.
4. **Ford Street Project:** Ford Street's Unity Village Family Housing and Shelter Diversion Program is expected to serve 50 homeless, or at risk of homelessness individuals, over a two year period (assuming 21 adults and 29 children). This program is designed to help families attain self-sufficiency and includes: Outpatient Treatment, Vocational Support Workshops, Triple P Parenting Groups and Financial Literacy Training. Six dorm rooms will house the families, and program includes meals in a community kitchen.
5. **City of Fort Bragg:** Project funding will be used to assist non-local homeless adults, youth and families to return to their home cities and communities by one or more of the following strategies: assisting the person or family to reconnect with their family and friends in their community of origin and/or providing transportation assistance (gas cards, bus tickets, other transport) to return to their place of origin. The City estimates that 20 to 30 people would be served per year.

CESH Review Team Recommendations
to Mendocino County Homeless Continuum of Care

Applicant	Total Requested	Recommendation adjusted for 20% HMIS set-aside	Recommended Round 1 Allocation	Recommended Round 2 Allocation
Community Development Commission	\$160,161	\$123,520	\$123,520	\$0
Redwood Community Services	\$615,774	\$384,613	\$300,000	\$84,613
Mendocino Coast Hospitality Center	\$351,370	\$148,285	\$74,142.32	\$74,142
Ford Street Project	\$751,000	\$583,871	\$371,691	\$212,180
City of Fort Bragg	\$12,686	\$11,724	\$11,724	\$0
HMIS and CES system funds		\$98,916	\$0	\$98,916
HSA Admin at 5%		\$71,101	\$46,371	\$24,730
Totals	\$1,890,991	\$1,422,030	\$927,448	\$494,582
Amount Available		\$1,422,030	\$927,448	\$494,582
Delta	\$0	\$0	\$0	\$0

RESOLUTION APPROVING FUNDING RECOMMENDATIONS FOR THE EMERGENCY SOLUTIONS GRANTS PROGRAM:

Whereas, the Housing and Community Development department of the State of California has issued funding opportunities under the Emergency Solutions Grant (ESG) Program Balance of State Allocation program; and

Whereas, the ESG program requires that local Continuums of Care make funding recommendations that meet local community needs with respect to ending Homelessness; and

Whereas, the total amount of ESG funding available to Mendocino County is \$262,127 for FY 2019/2020; and

Whereas, the Mendocino County Homeless Services Continuum of Care for is the local Continuum of Care in Mendocino County; and

Whereas, the MCHSCoC issued a local Notice of Funds Availability on March 29, 2019, and

Whereas, two organizations submitted applications for MCHSCoC review; and

Whereas, a Funding Review Committee reviewed, scored, and discussed all proposals submitted; and prepared recommendations for funding; and

Whereas, the attached Staff Report delineates the recommendations of the Funding Review Committee;

Now, therefore, be it resolved that the MCHSCoC approves the attached ESG Funding Recommendations, dated May 20, 2019, and directs the Administrative Entity to submit the Continuum of Care Recommendation Package to HCD by the deadline of May 30, 2019.

The foregoing resolution was introduced by Board Member _____ and seconded by Board Member _____ and passed and adopted on this ____ day of _____ 2019.

Ayes:

Noes:

Absent:

Abstained:

Whereupon the Chairperson declared Resolution _____ adopted and so ordered.

_____, Chair

Mendocino County Homeless Services Continuum of Care

Staff Report

Meeting Date: Monday, May 20, 2019

Item F2: Emergency Solutions Grant (ESG) Funding Recommendations

Narrative

Application Review Process

Applications for Emergency Solutions Grant funding were due on May 8, 2019. Two applications were received. Three members of the ESG Funding Review Team met in-person on May 13, 2019.

The Review Team reviewed each application packet, tallied scores, and developed funding recommendations.

Recommendations

The following applicants are recommended for funding by the ESG Funding Review Team, as follows:

Non-Competitive Allocation:

1. Redwood Community Services
2. Mendocino Coast Hospitality Center

Competitive Allocation:

1. Redwood Community Services
2. Mendocino Coast Hospitality Center

Applicants are welcome to request copies of their own score sheets and summarized notes from Brian Klovski, Program Specialist II, HHSA.

An updated Staff Report, including additional information including rankings and recommended funding totals will be provided on or before the Continuum of Care meeting date of May 20, 2019.

***** DRAFT 3 *****

Definitions of Homelessness

Mendocino County Continuum of Care will follow the respective HUD and DOE (eg McKinney Vento) definitions of homelessness for Individuals and Families with Children. HUD will be used for adults and DOE will be used for Families with Children and Unaccompanied Minors, and these definitions will not be commingled.

Resource Allocation Priorities by Cohorts

1a. - Families with Children Experiencing Homelessness:

- Department of Education definition (e.g. McKinney Vento.)
- Almost by definition most (if not all) families with children are homegrown Mendocino.

1b - Homegrown and Local Individuals Experiencing Homelessness:

- Individuals experiencing homelessness per HUD definition.
- Individual has family connections to the community, held a job in Mendocino County prior to being unhoused, and/or attended high school in Mendocino County.

2 – Established Residents Experiencing Homelessness (other than Homegrown):

- Individuals experiencing homelessness per Federal HUD definition.
- Individual has family connections to the community and went to high school outside of Mendocino County.
- Individual became homeless prior to coming to Mendocino County.
- Individual has limited or no family or community connections outside Mendocino County
- Individual is a year round resident.

3 - New-to-Mendocino County Individuals (e.g. "Out-of-Towners"):

- Individuals experiencing homelessness per HUD.
- Individual has no family connections to the community and went to high school outside of Mendocino County.
- Individual has been residing in Mendocino County for six months or less?

4 - Non HUD-defined Individuals traveling through the Mendocino County:

- Individuals who are not experiencing HUD-defined homelessness.
- Individuals passing through on their way to a final destination.
- Often episodic and seasonal – seldom continuously in Mendocino County year-round.

Footnotes:

With the important exception of family violence and abuse, diversion from homelessness and "family reunification" should always be one of the first protocols used for all groups.

Individuals in Cohort 3 with proven family violence and abuse history will be considered part of Cohort 2.

***** DRAFT 3 *****

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Resource Allocation Priorities by Cohorts

1a. - Families with Children Experiencing Homelessness:

- Department of Education definition (e.g. McKinney Vento.)
- Almost by definition most (if not all) families with children are homegrown Mendocino.

1b - Homegrown and Local Individuals Experiencing Homelessness:

- Individuals experiencing homelessness per HUD definition.
- Individual has family connections to the community, held a job in Mendocino County prior to being unhoused, and/or attended high school in Mendocino County.

2 – Established Residents Experiencing Homelessness (other than Homegrown):

- Individuals experiencing homelessness per Federal HUD definition.
- Individual has family connections to the community and went to high school outside of Mendocino County.
- Individual became homeless prior to coming to Mendocino County.
- Individual has limited or no family or community connections outside Mendocino County
- Individual is a year round resident.

Commented [JM1]: We did discuss individuals in this situation who have no "home" to go home to – I know a number of individuals who are not "homegrown" but who have been homeless in Mendocino County for ten, twenty, or thirty years. Most have serious substance use issues, which may go to why they are chronically homeless, but I don't have any question that they are "local". Should we include them here? Should they be a new #2?

3 - New-to-Mendocino County Individuals (e.g. "Out-of-Towners"):

- Individuals experiencing homelessness per HUD.
- Individual has no family connections to the community and went to high school outside of Mendocino County.
- Individual has been residing in Mendocino County for six months or less?

Commented [JM2]: These two points differentiate this cohort from the Non Local or New to Mendocino County cohort

4 - Non HUD-defined Individuals traveling through the Mendocino County:

- Individuals who are not experiencing HUD-defined homelessness.
- Individuals passing through on their way to a final destination.
- Often episodic and seasonal – seldom continuously in Mendocino County year-round.