

**Mendocino County Homeless Services Continuum of Care
Coordinated Entry & Discharge Planning Committee**

Tuesday, January 29, 2019

1:30 pm – 3:30 pm

Redwood Room, Redwood Community Services office

631 S. Orchard Ave, Ukiah

Phone conference possible (contact Sage Wolf at wolfs@redwoodcommunityservices.org to arrange)

Objectives

- a. Prepare final draft of Coordinated Entry Policy Manual for CoC Governing Board approval
- b. Lay out implementation plan for new Coordinated Entry Screening Packet

Agenda

1. Welcome & Introductions
2. Public Comment (specifically for items not on the agenda)
3. Review Coordinated Entry Policy Manual
4. Screening Packet Implementation Plan
5. Schedule re-occurring meeting time

From the MCHSCoC Governance Charter:

Coordinated Entry / Discharge Planning Committee:

- i. The Coordinated Entry/ Discharge Planning Committee is responsible for ensuring that current and appropriate agreements are in place with local institutions that may release individuals into a situation of homelessness, and to work toward the outcome of successful release into a housed situation as opposed to homelessness, as well as coordinated entry planning, development, and recruitment and acts as a liaison between coordinated entry sites and the CoC.
- ii. Acting as the coordinated entry review team as outlined in the Coordinated Entry policies and procedures manual.
- iii. This committee makes recommendations to the Governing Board regarding discharge planning and the homeless system of care coordinated entry process.
- iv. The Coordinated Entry /Discharge Planning Committee shall be comprised of three and ideally five to seven MCHSCoC members in good standing who are representative of service providers and users of Coordinated Entry and/or Discharge Planning.