



# Food Safety Manager Certification Class



Presented by: Mendocino County HHSA  
Environmental Health Division

In conjunction with the  
National Registry of Food Safety Professionals

California law (CALCode) 113947 requires at least one owner or one employee in every food establishment to be certified as a Food Safety Manager.



- No Certified Person at a Food Facility may serve at any other Food Facility as the person required to be certified pursuant to this subdivision.
- A Food Facility that commences operation, changes ownership or no longer has a certified owner or employee pursuant to this section, shall have 60 days to comply with this subdivision.
- The responsibilities of the certified owner or employee at a Food Facility shall include the safety of food preparation and service, including ensuring that all employees who handle or have responsibility for handling non-prepackaged food of any kind, have sufficient knowledge to ensure the safe preparation or service of the food.
- The Food Safety Certificate issued pursuant to §113947.3 shall be retained on file at the Food Facility at all times, and shall be made available for inspection by the enforcement officer.

Certified individuals shall be recertified every 5 years by passing an approved and accredited food safety certification examination.

## 2019 Class Schedule

**Must register at least 21 days prior to class date; NO late registrations will be accepted.**

City:	Class Date:	Day:	Class Site Location:
Ukiah	March 6	Wednesday	County Administration Building; Conference Room C Low Gap Rd, Ukiah
Fort Bragg	April 9	Tuesday	Harbor Lite Lodge Meeting Room 120 N Harbor Dr, Fort Bragg
Ukiah	May 15	Wednesday	County Administration Building; Conference Room C Low Gap Rd, Ukiah
Fort Bragg	August 6	Tuesday	Harbor Lite Lodge Meeting Room 120 N Harbor Dr, Fort Bragg
Ukiah	September 11	Wednesday	County Administration Building; Conference Room C Low Gap Rd, Ukiah
Fort Bragg	October 8	Tuesday	Harbor Lite Lodge Meeting Room 120 N Harbor Dr, Fort Bragg
Willits	November 6	Wednesday	Willits Integrated Services Center (WISC); Atlantic Room 472 E Valley St, Willits

All Classes begin at 8:30 am and go until 5:00 pm; lunch is on your own from 12:00 to 1:00 pm.

# Registration Form: 2019 Food Safety Manager Certification Class

Location: \_\_\_\_\_ Date of Course: \_\_\_\_\_

Participant Name:	
Mailing Address:	
City/State/Zip:	
Phone # & Email:	
Facility Name:	
Textbook and Test Language:	<input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Chinese
Textbook Shipping Option:	(include only if purchasing a textbook)
(Shipping fee must be included with enrollment form if book is to be shipped; if picking up book in person, no shipping fee is due - UPS <u>DOES NOT</u> ship to PO Boxes!)	
	<input type="checkbox"/> UPS (\$12)

Make check or Money Order payable to:

MCEH  
Attn: Consumer Protection  
120 W Fir Street  
Fort Bragg, CA 95437  
**Do Not Write Below-Office Use Only**

FD ID#:  
Payment #:  
Amount Paid:  
Date book mailed:

Please detach enrollment form on the dotted line and mail to the address above.



**We are now able to accept payment for registration online at:**

<https://www.mendocinocounty.org/eh> by clicking on the 'Pay Now' Button

If you make payment online, you may then submit your completed registration form via email or by fax along with a copy of the online payment information to:

Fax 707-961-2720

[vieiras@mendocinocounty.org](mailto:vieiras@mendocinocounty.org) or call 707-961-2714

If payment is made by check, cash or money order, make sure the registration form accompanies the payment. We will not confirm your seat in the class date of your choice without the fee and registration form.

**Note: exam scores are not available via the internet.**

Textbooks and Exams are currently available in both English and Spanish languages; exams are also available in Chinese upon request.

Textbooks may be purchased at the Environmental Health office in Ukiah at 860 N Bush Street, or in Fort Bragg at 120 W Fir Street.

## FEES

Class, Book and Exam - **\$152 + shipping**

Class and Exam only- **\$105**

**Recertification** (class optional) - **\$105**

**Re-take of Test** (not recertification) - **\$78**

Food Safety Manager **Textbook only** - **\$56**

**Additional Information:** Please call 707-961-2714

**Participants Please Note:** A penalty fee of **\$63.25** will be assessed if:

- ❖ You fail to attend the class date as scheduled
- ❖ You cancel less than (5) business days\*\* prior to the class date
- ❖ You cancel and reschedule more than twice before attending the class

**\*\*Business days do not include weekends, holidays or the day of the class\*\***



Available for viewing @ Environmental Health:

The Food Safety Video Series  
Cost: **No Charge**

Please call 234-6625 to schedule a date and time to view these videos

**Read the book prior to attending the class!**