

January 10, 2019

Subject: 2018/2019 Form 700 Submission Notification

It is time to file your Annual Form 700 Statement of Economic Interests with MCERA.

The 2018/2019 Form 700 Statement of Economic Interest is attached for your convenience and is also available at [www.fppc.ca.gov](http://www.fppc.ca.gov). Your completed statement with original signature must be submitted to MCERA no later than Monday April 2, 2019. For assistance concerning reporting, the FPPC has published a 2018/19 Form 700 Statement of Economic Interest Reference Pamphlet which is available at <http://www.fppc.ca.gov>.

Completion of the 2018/2019 Form 700 Statement of Economic Interests Cover Page is required whether you have reportable interests or not. Remember to mark the “No reportable interests” box on the Cover Page if you determine you have nothing to disclose and file the Cover Page only. Filing requirements are outlined in the MCERA Conflict of Interest Policy (attached), Conflict of Interest Code, page 5.

The Form 700 is a public document. Please read all instructions carefully to ensure proper reporting. Once all applicable forms are completed, please print, include your original signature, and submit to:

Mendocino County Employees Retirement Association  
625 Kings Court, Suite B  
Ukiah CA 95482

Please note: Those who are required to file with the Mendocino County Clerk-Recorder must also file a Form 700, with original signature, with MCERA. Filings received by MCERA after the April 2, 2019 deadline will be considered late, may be subject to penalties, and may be referred to the FPPC’s Enforcement Division.