

Mendocino County Employees Retirement Association

2016 – 2018 Accomplishments

Accountability	Owner	Delivery Date	Status
100% Success Rate on Benefit Payments	Board, Staff	Continuous	
Approve Strategic Plan	Board	Q4:2015	
Monitor Strategic Plan	Board	Quarterly	
Develop Board Training Plan	Staff	Q1:2016	
Provide Board Investment Training	Callan, Staff, others	Quarterly	
Policy Overhaul	Board, Legal, Staff	Q2:2016	
Develop Policy Review Schedule	Staff	Q2:2016	
Maintain Policy Review Schedule	Staff	Quarterly	
BOR-BOS Meeting	Chair, Staff	January, 2016	
External Auditor RFP	Staff	May, 2017	
Create Fact Sheet	Staff	Q1:2016	
UAAL Analysis	Staff	Q4:2016	
Client Presentations	Staff	Quarterly	
PAS Go-Live	Staff	January 4, 2016	
Member Direct (Portal)	Staff, LRS, Linea	Q3:2016	
Electronic Document Management System (EDMS)	Staff, LRS, Linea	Q3:2016	
COLA Analysis	Staff	Q1: 2017	
Experience Study	Board, Segal, Staff	April 2017	
Actuary Contract	Board, Staff	April 2017	
Actuary Practices Policy	Board, Segal, Staff	April 2017	

Mendocino County Employees Retirement Association

2016 – 2018 Accomplishments

Accountability	Owner	Delivery Date	Status
Favorable IRS Determination Letter	Board, Staff, Tax Counsel	August, 2016	✓
Asset Liability Study	Board, Staff, Callan	Q3:2016	✓
Asset Category Portfolio Review	Board, Staff, Callan	Q2: 2017	✓
Develop Annual Property Maintenance Plan	Staff, Facilities Staff	Q4:2016	✓
Emerging Markets Manager Search	Board, Staff, Callan	Q2: 2017	✓
Intl Small Cap Manager Search	Board, Staff, Callan	Q2: 2017	✓
2017 Property Maintenance Plan (Carpet, paint, windows, blinds, reception area, workstations, etc.)	Staff, Executive Office	Q2: 2017	✓
S&P 500 Cap Weighted Index Review	Board, Staff Callan	Q3:2017	✓
S&P 500 Equal Weighted Index Manager Search	Board, Staff, Callan	Q3:2017	✓
2017 Board Elections	Staff, Board	Q3:2017	✓
2017 Strategic Planning Off-Site	Staff, Board	Sep 13-14, 2017	✓
New Tablets for Trustees	Staff, Board	Q4:2017	✓
Monthly Member Newsletter	Staff	Q4:2017	✓
2018 Property Maintenance Plan (Parking Lot Resurface, HVAC System Replacement, Suite A Break Room)	Staff, Executive Office	Q2:2018	✓
ESG/Divestment Education	Investment Consultant, Staff	Q1:2018	✓
Investment Consultant Education	Staff	Q2:2018	✓
Alternative Scenario Actuarial Review	Board, Staff	Q2:2018	✓
Actuarial Audit	Board, Staff	Q2:2018	✓

Mendocino County Employees Retirement Association

2016 – 2018 Accomplishments

Accountability	Owner	Delivery Date	Status
Communications Strategy	Staff, Board	Q2: 2018	✓
Plan FAQ Document	Staff, Board	Q3:2018	✓
COLA Region Re-evaluation	Staff, Board	Q3:2018	✓
Board Meeting on the Coast	Board, Staff	Q3:2018	✓
Business Continuity Plan	Staff	Q4:2018	✓
Board Evaluations	Board, Staff	Q4:2018	✓
UAAL 1-Pager	Staff	Q4:2018	✓
Investment Consultant RFP	Board, Staff	Q4:2018	✓

Other Items completed prior to 2016: MMRO Outsourcing, Custodial Bank hire and Transition