

# *Mendocino County Museum*

## **MENDOCINO ADVISORY BOARD**

**November 5, 2018 Minutes**

### **Members Present:**

**Roger Krueger**, Mendocino County Historical Society Representative

**Troy James**, Roots of Motive Power Representative

**Rebecca Montes**, Mendocino College Representative, Museum Advisory Board Chair

**Brent Walker**, Third District Representative

**Jim Eddie**, First District Representative

**Rick Martin**, Fourth District Representative

### **Guests**

**Karen Horner**, Cultural Services Director

**Megan Dukett**, Program Administrator

**Karen Mattson**, Museum Curator

**David Pollen**, Community Member, Collector

**Meeting called to order at 10:04**

**Motion to approve consent agenda:** Troy James made a motion, Brent Walker seconded the motion

**Board voted to accept past minutes:** all in favor

**Public Expression:** Guest David Pollen shared his ideas of developing a museum campus. He requested permission from the board to be allowed to speak with the community to get people behind the project mentioning money would be the problem as many support the idea. Board Chair, Rebecca Montes stated that since this was not an agenda item it was not a subject that could be discussed at the meeting but it could be something they could discuss in the future.

**Museum Director's Report:** Karen Horner stated that things have been busy and wonderful:

- The Museum has hired a Program Administrator,
- The Cultural Disaster Preparedness workshop held at the Museum was informative, and positive.
- The proposal for Free Museum Admission with a Mendocino Library Cards was presented to the BOS and approved and has been highly successful. We have seen more parents and kids.

- The Creamery has been enhanced with new paint, signs, interactive toys, books and a binder with information.
- In September the “Out of the Ashes” exhibit opened. Over 150 guests attended. It was a great night with a lot of community response. Assemblyman Wood and Supervisor Crosky visited the museum to see the exhibit.
- The museum partnered with the Library and the Big Read program to host Poetry night and Hands on Collage Memory Box Craft.
- There is a stop on accepting donations and taking research requests until our policies are defined and approved.
- The future involves planning the budget for next year and looking into more staffing and more help with collections. Karen is exploring the idea of sharing staff with the library.

### Introduction

Karen Horner invited Megan Dukett to introduce herself to the Board. Megan shared her experience at Mission San Juan Capistrano serving over 74,000 Fourth Grade Students per year providing Public Programming and interpretation. She expressed enthusiasm to enhance field trips and tours, change exhibits at the museum and looked forward to working with the Library and Parks.

**Unfinished Business:** Rebecca Montes stated she was excited about the policies. Megan Dukett shared the Mission statement, Visitor Services and Ethics Policy Drafts. The Board discussed and offered suggestions. Karen Mattson mentioned there had been a plan to discuss the Collections Management Policy in detail at a committee meeting. Rebecca Montes agreed to schedule a meeting and Brent Walker stated he would like to attend. Karen Mattson thanked the Board Members and staff for taking their time to review the STEPS program and shared the museums current status as being at the “bronze” level. Karen Mattson stated that addressing the Museum Policies was a great way to begin improving standards in almost all areas of the Steps Program. Karen Mattson invited anyone to remain after the meeting and go over the program if they had not had the chance.

There was discussion about when the Collections Management Policy Draft should be done.

Troy James suggested that the deadline be in April to allow enough time.

### **New Business:**

Karen Horner and Megan Dukett introduced an exhibit Calendar. The, *Vintage Toy* Exhibit will stay up longer than usual and will be followed by the, NARA *WW1* Exhibit scheduled for April 6 through May 25. In the fall there are plans for an Agriculture Exhibit, *Farm to Pharm*, highlighting agricultural history and a Vintage Toy Exhibit to follow. There is a new Acquisitions Exhibit of the Dusty Whitney Collection planned as well for the McNamee store area.

Rebecca Montes stated the next Meeting would be January 14. Troy James would like the MOU with Roots on the Agenda, and the Board will need to hold Elections for new officers. Rebecca Montez Requested a CSA report for the next meeting.

**Meeting Adjourned at 11:35**

**Next Meeting: January 14<sup>th</sup> at 10:00**