COUNTY OF MENDOCINO DEPARTMENT OF PLANNING AND BUILDING SERVICES

860 NORTH BUSH STREET · UKIAH · CALIFORNIA · 95482 120 WEST FIR STREET · FT. BRAGG · CALIFORNIA · 95437 BRENT SCHULTZ, DIRECTOR TELEPHONE: 707-234-6650 FAX: 707-463-5709 FB PHONE: 707-964-5379 FB FAX: 707-961-2427 pbs@mendocinocounty.org www.mendocinocounty.org/pbs

November 27, 2018

Planning –Ukiah Department of Transportation Environmental Health - Fort Bragg Building Inspection - Fort Bragg Assessor Department of Forestry/ CalFire Coastal Commission Mendocino Historical Review Board MCCSD Sewer District Mendocino Fire District Mendocino School District Cloverdale Rancheria Redwood Valley Rancheria Sherwood Valley Band of Pomo

CASE#: CDP_2018-0026 **DATE FILED**: 10/11/2018

OWNER: DENISE J. MCNICOL TTEE

AGENT: DEBRA LENNOX

REQUEST: Standard Coastal Development Permit request, pursuant with MCC Section 20.684.030(H) Visitor Serving Facilities Combining District Lodging Unit Allocation Procedures, to allow one additional Visitor Serving

Unit at the Headlands Inn where 6 units are currently allowed.

LOCATION: 10453 Howard St. (CR 408), Mendocino (APN: 119-250-43).

ENVIRONMENTAL DETERMINATION: Categorically Exempt

STAFF PLANNER: Juliana Cherry

RESPONSE DUE DATE: December 11, 2018

PROJECT INFORMATION CAN BE FOUND AT:

https://www.mendocinocounty.org/government/planning-building-services/public-agency-referrals

Mendocino County Planning & Building Services is soliciting your input, which will be used in staff analysis and forwarded to the appropriate public hearing. You are invited to comment on any aspect of the proposed project(s). Please convey any requirements or conditions your agency requires for project compliance to the project coordinator at the above address, or submit your comments by email to pbs@mendocinocounty.org. Please note the case number and name of the project coordinator with all correspondence to this department.

Ve have reviewed the above application and recommend the following (please check one):			
☐ No comment at this time.			
☐ Recommend conditional approval (atta	ached).		
	Applicant to submit additional information (attach items needed, or contact the applicant directly, copying Planning and Building Services in any correspondence you may have with the applicant)		
Recommend denial (Attach reasons fo	Recommend denial (Attach reasons for recommending denial).		
☐ Recommend preparation of an Enviror	nmental Impact Report (attach reasons wh	ny an EIR should be required).	
Other comments (attach as necessary).			
REVIEWED BY:			
Signature	Department	Date	

REPORT FOR: Coastal Development Standard Permit CASE #: CDP_2018-0026

OWNER: MCNICOL DENISE J TTEE

AGENT: DEBRA LENNOX

REQUEST: Standard Coastal Development Permit request, pursuant with MCC Section 20.684.030(H) Visitor

Serving Facilities Combining District Lodging Unit Allocation Procedures, to allow one additional Visitor

Serving Unit at the Headlands Inn where 6 units are currently allowed.

LOCATION: 10453 Howard St. (CR 408), Mendocino (APN: 119-250-43).

ACREAGE: 0.33 acre

GENERAL PLAN: Commercial (C:U) ZONING: MC:12K COASTAL ZONE: YES

EXISTING USES: Inn

SUPERVISORIAL DISTRICT: 5

TOWNSHIP: 17N RANGE: 17W SECTION: 30T USGS QUAD#:

RELATED CASES ON SITE: RELATED CASES IN VICINITY:

	ADJACENT GENERAL PLAN	ADJACENT ZONING	ADJACENT LOT SIZES	ADJACENT USES
NORTH:	Commercial	Mendocino Commercial	0.27 acre	Commercial
EAST:	Mixed Use	Mendocino Mixed Use	0.37 acre	Visitor Serving
SOUTH:	Public Facilities	Mendocino Public Facilities	0.24 acre	Open Space
WEST:	Commercial	Mendocino Commercial	0.23 acre	Visitor Serving

REFERRAL AGENCIES:		
⊠Planning (Ukiah)	☐ Trails Advisory Council	☐ CHP
Department of Transportation	☐ Native Plant Society	☐ MTA
Environmental Health (FB)	State Clearinghouse	County Addresser
Building Inspection (FB)	☐ Caltrans	LAFCÓ
Emergency Services	⊠ CalFire	Gualala MAC
Assessor	Department of Fish & Game	☐ Laytonville MAC
Farm Advisor	◯ Coastal Commission	⊠ MHRB
Forestry Advisor	Division of Mines & Geology	Mendocino School District
Air Quality Management District	Department of Health Services	⊠MCCSD Sewer District
County Water Agency	Department of Conservation	Mendocino Fire District
	Redwood Valley Rancheria	⊠Sherwood Valley Rancheria

ADDITIONAL INFORMATION:

The property owner seeks to increase the allowed number of lodging units from 6 to 7 at the Headlands Inn, a site with an asterisk (*) combining designation for a Visitor Serving Facility land use type. Attached are plot plans, floor plans, and elevations.

Contact the project coordinator via 707-234-2888 or cherryi@mendocinocounty.org

ASSESSOR'S PARCEL #: 119-250-43-00

PROJECT COORDINATOR: JULIANA CHERRY PREPARED BY: J CHERRY DATE: 11/16/2018

ENVIRONMENTAL DATA

			COUNTY WIDE
Yes N	No O	1.	Alquist-Priolo Earthquake Fault Zone – Geotechnical Report #GS
N	0	2.	Floodplain/Floodway Map -Flood Hazard Development Permit #FP
NO /	NO	3.	Within/Adjacent to Agriculture Preserve / Timberland Production
N	0	4.	Within/Near Hazardous Waste Site
YE	ES	5.	Natural Diversity Data Base
N	0	6.	Airport CLUP Planning Area – ALUC#
		7.	Adjacent to State Forest/Park/Recreation Area.
		8.	Adjacent to Equestrian/Hiking Trail.
		9.	Hazard/Landslides Map
		10.	Require Water Efficient Landscape Plan.
		11.	Biological Resources/Natural Area Map.
		12.	Fire Hazard Severity Classification: LRA SRA-CDF# Moderate Fire Hazard. Mendocino Fire Protection District. See attachment Fire Hazard Zones & Responsibility Areas
		13.	Soil Type(s)/Pygmy Soils. Western Soil 219. See attachment Local Soils
	\boxtimes	14.	Wild and Scenic River.
\boxtimes		15.	Specific Plan Area. Town of Mendocino
		16.	State Permitting Required/State Clearinghouse Review
	\boxtimes	17.	California Coastal Commission. Department of Forestry and Fire Protection. Oak Woodland Area
Yes	No		COASTAL ZONE
N	0	16.	Exclusion Map.
Crit	ical	17.	Coastal Groundwater Study Zone. MCCSD letter establishes proposed land use has access to a sufficient ground water supply See attached Ground Water Resources
Ye	es	18.	Highly Scenic Area/Special Communities.
	\boxtimes	19.	Town of Mendocino Land Capabilities/Natural Hazards Map. See attached Land Capabilities & Natural Hazards
	\boxtimes	20.	See attached Land Capabilities & Natural Hazards Habitats/ESHA/Resources Map.
\boxtimes		21.	See attached LCP Habitats & Resources Appealable Area/Original Jurisdiction Map.
	\boxtimes	22.	Permitted Use Type. See attachment Appealable Areas Blayney-Dyett Map.
	\boxtimes	23.	Ocean Front Parcel (Blufftop Geology).
		24.	Adjacent to beach/tidelands/submerged land/Public Trust Land.
	\boxtimes	25.	Noyo Harbor/Albion Harbor.

BRENT SCHULTZ, DIRECTOR TELEPHONE: 707-234-6650 FAX: 707-463-5709 FB PHONE: 707-964-5379 FB FAX: 707-961-2427 pbs@mendocinocounty.org

www.mendocinocounty.org/pbs

November 2, 2018

Debra Lennox PO Box 798 Mendocino, CA 95460

RE: CDP 2018-0026 Application Headlands Inn, 10453 Howard Street and APN 119-250-43

Dear Ms. Lennox,

Thank you for filing a coastal development permit application on October 11, 2018 in response to the 2017 Mendocino Town Plan implementation measure 6.7 *Visitor Serving Facility Lodging Unit Allocation* that references procedures listed in MTZC Section 20.684.030(H). 10453 Howard Street is located within the Mendocino Commercial District with a VSF-asterisk combining district. Mendocino Town Plan Appendix 2 lists 6 visitor serving units allowed at the Headlands Inn.

CDP 2018-0026 proposes to increase the allowed unit count to 7. The drawings submitted show one residence; one garage; one inn with six units, kitchen, laundry, and lounge; and one detached cottage. In compliance with MTZC Section 20.684.030(H)(3), CDP 2018-0026 proposes to obtain a valid coastal development permit for the detached 438-square-foot cottage, which would become an additional visitor serving unit at the Headlands Inn.

CDP_2018-0026 application is complete as filed. During November, the application will be distributed to agencies for their comments. As no exterior alterations are proposed, the proposed additional visitor serving unit would be exempt from MHRB Review. Please be advised that after environmental analysis and responding agencies comments, additional items may be required. You will be notified if any additional information is required. Please note that pursuant with MTZC Section 20.720.030(A)(4), if the application is not completed by the applicant within one year of original receipt of the application, it will be deemed withdrawn. A new application may be submitted.

I am available to assist with questions. Please contact me via cherryj@mendocinocounty.org or 707-234-2888.

Cordially yours,

Juliana Cherry Planner III

cc: File CDP 2018-0026

JulianaCherry

Denise McNicol, PO Box 132, Mendocino, CA 95460

COUNTY OF MENDOCINO DEPT OF PLANNING AND BUILDING SERVICES

120 WEST FIR STREET FORT BRAGG, CA 95437 Telephone: 707-964-5379

Telephone: 707-964-5379

FAX: 707-961-2427

pbs@co.mendocino.ca.us

www.co.mendocino.ca.us/planning



Case No(s)	CDP-2018-0024
CDF No(s)	
Date Filed	10-11-2018
Fee	\$6233.00
Receipt No.	PRJ-023613
Received by	- Keleana Cherry
	Office Use Only

Date

= COASTAL ZONE APPLICATION FORM phise J. Menico Name Mailing Address Phone 707/8/3-7/ State Zip Code **PROPERTY OWNER** Name Mailing Address Zip Code State City Debra Lennas Name Mailing ROX T Iblennoxemen.o Address 913-7886 95460 Mendocino Phone Zip Code State **PARCEL SIZE** STREET ADDRESS OF PROJECT Square feet Acres ASSESSOR'S PARCEL NUMBER(S) -I certify that the information submitted with this application is true and accurate. 10-16-18 10-11-18

Signature of Applicant/Agent

Date

Signature of Owner

COASTAL ZONE - SITE AND PROJECT DESCRIPTION QUESTIONNAIRE

The purpose of this questionnaire is to relate information concerning your application to the Planning and Building Services Department and other agencies who will be reviewing your project proposal. Please remember that the clearer picture that your give us of your project and the site, the easier it will be to promptly process your application. Please answer all questions. Those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A".

	THE PROJECT	
1.	Describe your project and include secondary improvements such as wells, sepremoval, roads, etc.	
	Documentation of existing quest cenit (VSF)(438 SF)
	Documentation of existing quest cenit (Idententification of additionally	sting Unit_
		-
2.	If the project is <u>residential</u> , please complete the following:	
	TYPE OF UNIT NUMBER OF STRUCTURES	SQUARE FEET PER DWELLING UNIT
	Single Family Mobile Home Duplex Multifamily	
	If Multifamily, number of dwelling units per building:	
3.	If the project is commercial, industrial, or institutional, complete the following:	F
	Total square footage of structures: Estimated employees per shift: Estimated shifts per day: Type of loading facilities proposed: **B\$#\$\$\text{REG} + 3881** **Type of loading facilities proposed:	Comm
4.	Will the proposed project be phased? Yes No If Yes, explain your plans for phasing.	

5.	Are there existing structures on the property? Yes \sum No If yes, describe below and identify the use of each structure on the plot plan.
	Main inn with Grooms 34435F
	Existing Officer 438 SF
	Residence 676 SF
	Existing Ostlege 438 SF Residence 676 SF 1 car garage 208 SF
6.	Will any existing structures be demolished? Yes No Will any existing structures be removed? Yes
	If yes to either question, describe the type of development to be demolished or removed, including the relocation site, if applicable.
7.	Project Height. Maximum height of structure feet.
8.	Lot area (within property lines): square feet acres
9.	Lot Coverage: EXISTING Building coverage Paved area Landscaped area Unimproved area EXISTING Square feet
10.	GRAND TOTAL: 14157 ± square feet (Should equal gross area of parcel) Gross floor area: 4765 SF square feet (including covered parking and accessory buildings).
11.	Parking will be provided as follows: Number of Spaces Existing Proposed Total Total
1	Number of covered spaces Number of uncovered spaces Number of standard spaces Number of handicapped spaces Size Size Size Size

12.	Utilities will be supplied to the site as follows:
	A. Electricity
	Utility Company (service exists to the parcel).
	Utility Company (requires extension of services to site: feet miles
	On Site generation, Specify:
	None
	B. Gas
	Utility Company/Tank
	On Site generation, Specify:
ļ	None
	C. Telephone: Yes No
10	Will there by any exterior lighting? Yes No
13.	Will there by any exterior lighting? Yes No If yes, describe below and identify the location of all exterior lighting on the plot plan and building plans.
	if yes, describe below and identity the location of an exterior lighting on the plot plan and outlding plans.
	That had a mark 1111
	Front & Dack Jorch Lights
1.4	What will be the method of sewage disposal?
14.	
	Community sewage system, specify supplier
1	Septic Tank
	Other, specify
15.	What will be the domestic water source?
	Community water system, specify supplier
	Well
	☐ Spring
	Other, specify
16.	Is any grading or road construction planned? Yes No
	If yes, grading and drainage plans may be required. Also, describe the terrain to be traversed (e.g., steep, moderate
	slope, flat, etc.).
	For grading and road construction, complete the following:
	A. Amount of cut: cubic yards
	B. Amount of fill: cubic yards
	C. Maximum height of fill slope: feet
	D. Maximum height of cut slope: feet
	E. Amount of import or export: cubic yards
	F. Location of borrow or disposal site:

17.	Will vegetation be removed on areas other than the building sites and roads? Yes No If yes, explain:
18.	Does the project involve sand removal, mining or gravel extraction? Yes No
10.	If yes, detailed extraction, reclamation and monitoring may be required.
19.	Will the proposed development convert land currently or previously used for agriculture to another use? Yes No If yes, how many acres will be converted? acres (An agricultural economic feasibility
20.	will the development provide public or private recreational opportunities? Yes No If yes, explain:
21.	Is the proposed development visible from:
	A. State Highway 1 or other scenic route? Yes No B. Park, beach or recreation area? Yes No
22.	Will the project involve the use or disposal of potentially hazardous materials such as toxic substances, flammables, or explosives? Yes No If yes, explain:
23.	Does the development involve diking, filling, dredging or placing structures in open coastal waters, wetlands, estuaries or lakes?
	A. Diking Yes No B. Filling Yes No C. Dredging Yes No
	D. Placement of structures in open coastal waters, wetlands, estuaries or lakes Yes No
	Amount of material to be dredged or filled? cubic yards.
	Location of dredged material disposal site:
	Has a U.S. Army Corps of Engineers permit been applied for? Yes

If you need additional room to answer any question, attach additional sheets.

CDP_2018-0026 Application MENDOCINO CITY COMMUNITY SERVICES DISTRICT Post Office Box 1029

Mendocino, CA 95460

Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837

September 13, 2018

County of Mendocino Planning and Building Department 120 West Fir Street Fort Bragg, CA 95437

RE:

10453 Howard St., APN 119-250-43

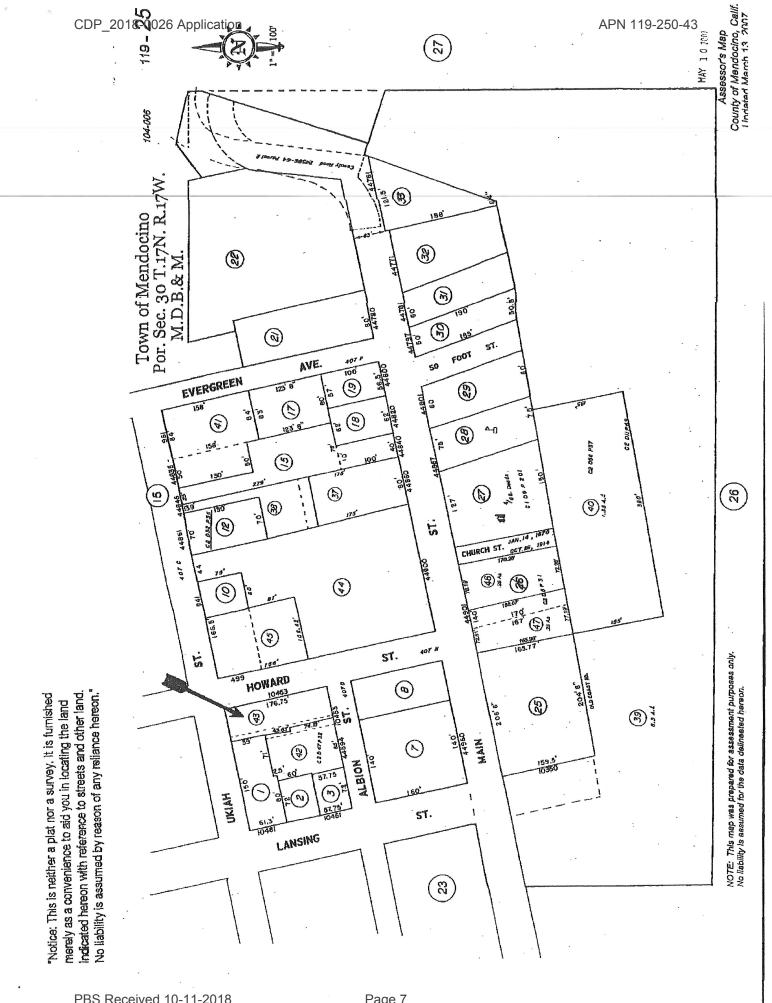
Dear Planning and Building Department:

The property located at the above-mentioned address has established sewer use and Groundwater Extraction for a Commercial Visitor Accommodation-Inn with seven sleeping units without kitchens and one manager's residence.

Sincerely,

Mike Kelley

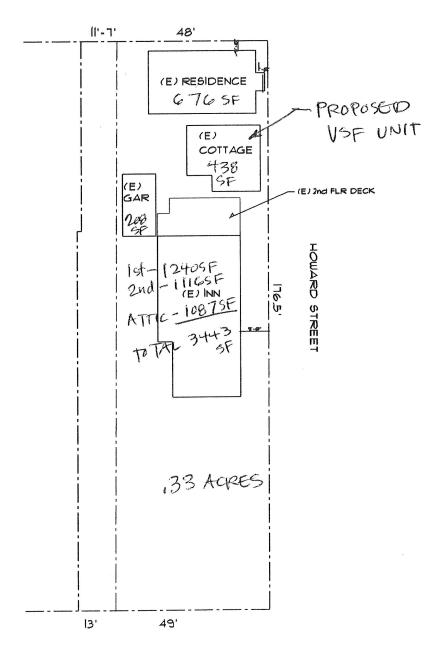
District Superintendent



HEADLANDS INN

for Denise McNicol 10453 HOWARD ST MENDOCINO CA

UKIAH STREET



ALBION STREET

PLOT PLAN

11=30-011







PROJECT DESCRIPTION

CONVERT EXISTING NON-CONFORMING GUEST COTTAGE INTO 1th VSF UNIT

ZONING:

MENDOCINO HISTORICAL DISTRICT

ZONING: MC

SITE & BLDG INFO:

WATER: WELL SEWER: MCCSD

BUILDING TYPE: CLASS Y

AREA ANALYSIS

EXISTING RESIDENTIAL:

RESIDENCE.....616 SF

.208 SF GARAGE....

TOTALRESIDENTIAL884 SF

EXISTING COMMERCIAL:

INN TOTAL.

PROPOSED COMMERCIAL:

EXISTING COTTAGE438 SF

TOTAL COMMERCIAL3881 SF

INDEX OF DRAWINGS

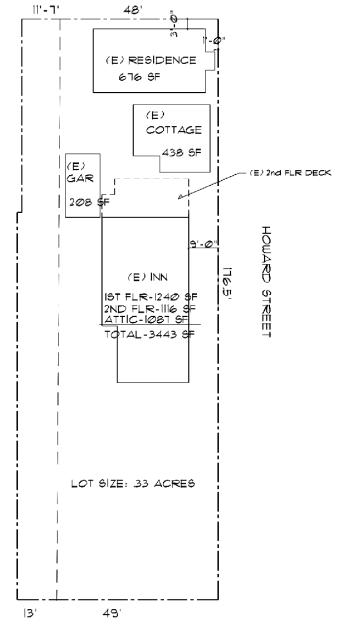
<u>ARCHITECTURAL</u>

AL PLOT PLAN & PROJECT INFORMATION

A2 EXISTING INN FLOOR PLANS

A3 EXISTING COTTAGE PLANS & ELEVATIONS

UKIAH STREET



ALBION STREET



EXISTING PLOT PLAN

SCALE: 1/16"= 1'-@"

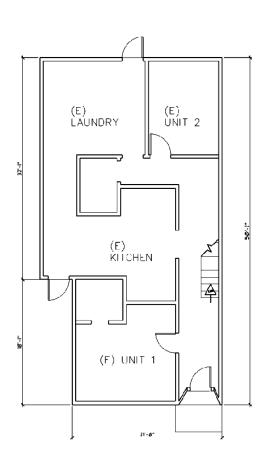
NOTE: SITE PLAN INFO PROVIDED BY OWNER

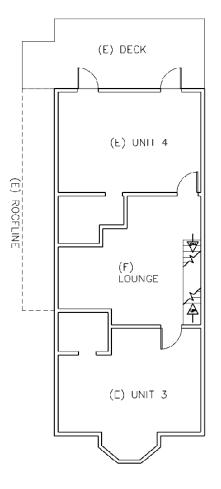
CASE: CDP 2018-0026 OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox

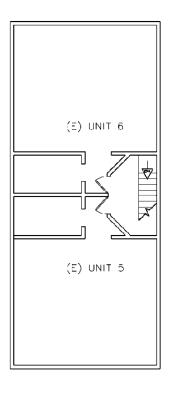
ADDRESS: 10453 Howard Street, Mendocino

NO SCALE

VSF PLOT PLAN







(E) INN FIRST FLOORPLAN 1240 SF (E) INN SECOND FLOORPLAN 1116 SF (E) INN THIRD FLOORPLAN 1087 SF



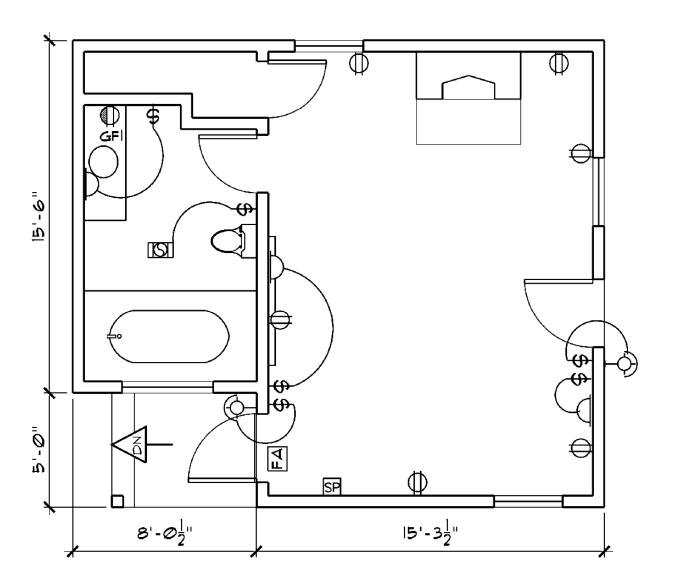
EXISTING INN UNITS FLOORPLANS

SCALE: 1/4" = 1'-@"

CASE: CDP 2018-0026
OWNER: McNICOL, Denise
APN: 119-250-43
APLCT: Denise J. McNicol
AGENT: Debra Lennox
ADDRESS: 10453 Howard Street, Mendocino

NO SCALE

FLOOR PLANS





(E) COTTAGE PLAN 438 SF

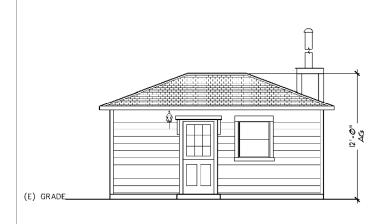
SCALE: 1/4" = 1'-0"

CASE: CDP 2018-0026 OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox

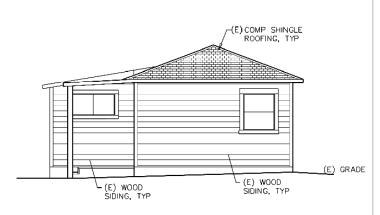
ADDRESS: 10453 Howard Street, Mendocino

NO SCALE

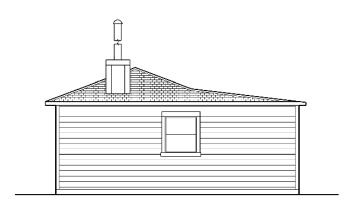
COTTAGE FLOOR PLAN



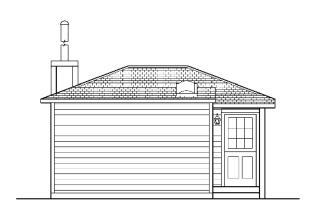
(E) EAST COTTAGE ELEVATION SCALE: 1/4" = 1'-0"



(E) SOUTH COTTAGE ELEVATION SCALE: 1/4" = 1'-0"



(E) NORTH COTTAGE ELEVATION SCALE: 1/4" = 1'-@"

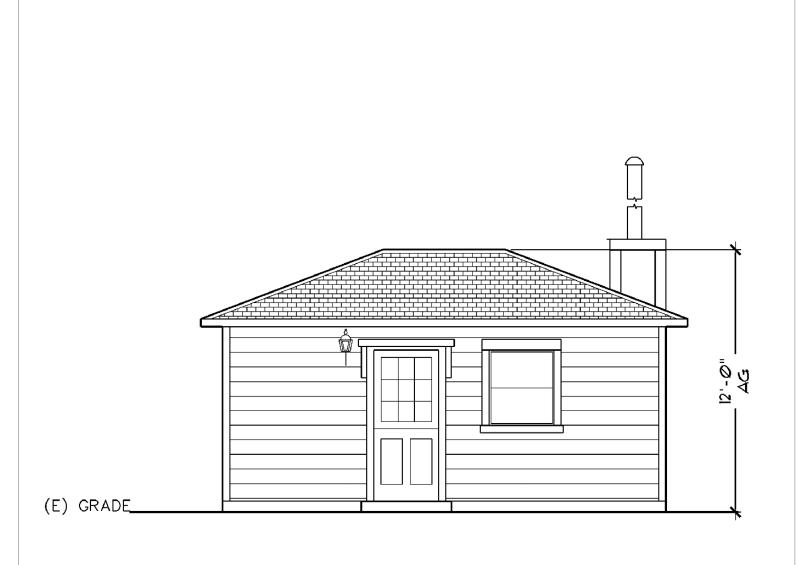


(E) WEST COTTAGE ELEVATION SCALE: 1/4" = 1'-0"

CASE: CDP 2018-0026 OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox

ADDRESS: 10453 Howard Street, Mendocino

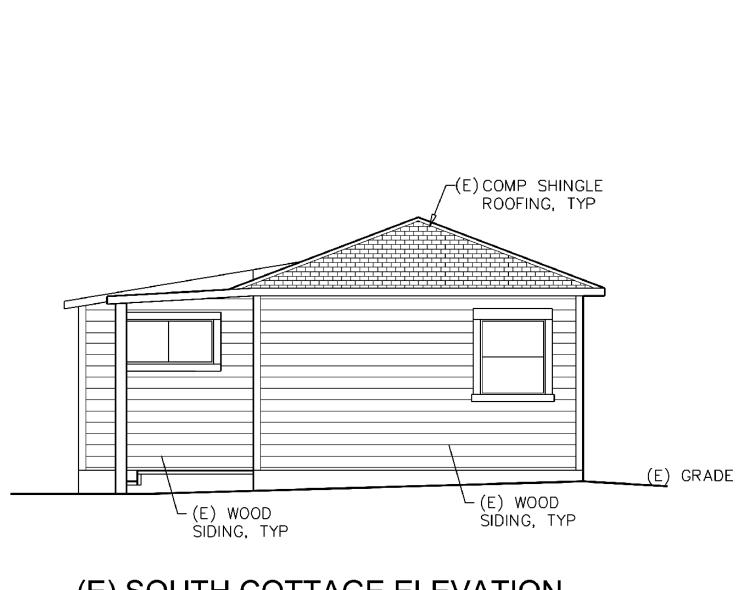
NO SCALE



(E) EAST COTTAGE ELEVATION SCALE: 1/4" = 1'-0"

CASE: CDP 2018-0026 OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox ADDRESS: 10453 Howard Street, Mendocino

NO SCALE



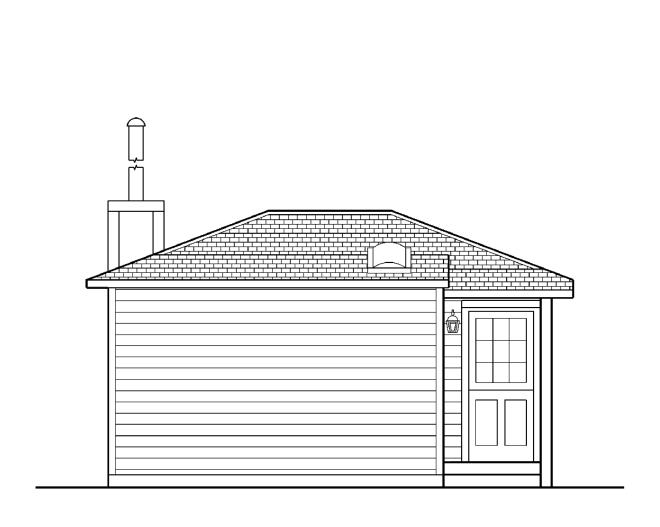
(E) SOUTH COTTAGE ELEVATION

SCALE: 1/4" = 1'-0"

OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox

CASE: CDP 2018-0026

AGENT: Debra Lennox ADDRESS: 10453 Howard Street, Mendocino NO SCALE

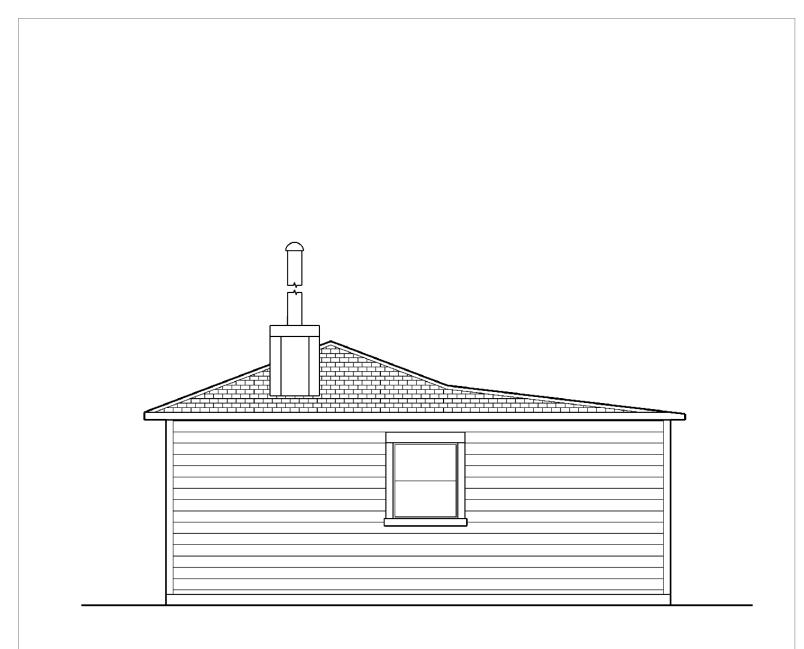


(E) WEST COTTAGE ELEVATION

SCALE: 1/4" = 1'-0"

CASE: CDP 2018-0026
OWNER: McNICOL, Denise
APN: 119-250-43
APLCT: Denise J. McNicol
AGENT: Debra Lennox
ADDRESS: 10453 Howard Street, Mendocino

McNICOL, Denise
NO SCALE



(E) NORTH COTTAGE ELEVATION

SCALE: 1/4" = 1'-@"

CASE: CDP 2018-0026 OWNER: McNICOL, Denise APN: 119-250-43 APLCT: Denise J. McNicol AGENT: Debra Lennox

ADDRESS: 10453 Howard Street, Mendocino

NO SCALE

