



Date: October 17, 2018
To: Board of Retirement
From: Stan Conwell, Financial & Investment Officer
Subject: Monthly Financial Report

Preliminary Monthly Financial Reports, month ending August, 2018

1. Statement of Plan Net Position

This report presents the assets available for future payments to retirees and any liabilities owed at the end of the month. Cash held at the County increased modestly to \$1,868,890 during the month. Total investments, at market increased to \$528.7 million. Total net position also increased to \$530.5 million.

2. Statement of Changes in Plan Net Position

This report details the current fiscal year additions to and deductions from the fund for the most recent month and fiscal year-to-date. For the month net position increased by \$2.8 million and on a year-to-date basis there was an increase of \$10.1 million. Three pay periods fell in the month of August resulting in an increase in contributions for the month.

3. Cash Flow Analysis

This report reviews the sources and uses of cash during the month and year-to-date. MCERA monitors the cash allocation within the fund in accordance with the investment policy statement. There was a modest net cash increase of \$168,785 during the month. The increase was primarily the result of three pay periods falling in the month of August.

4. Office Building Rental Income – Net of Expenses

This report details the \$4,626 in net income for the monthly report period associated with the 625 Kings Court trust fund asset. The annual insurance premium for the building was recorded during the month resulting in a dip in net income as budgeted.

5. Vendor Ledgers

The Vendor Ledgers report includes vendor transactions and balances for the monthly report period. The report total ties to accounts payable on the Statement of Plan Net Position. Vendors with no activity this month and a zero balance were excluded.

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF PLAN NET POSITION
August 31, 2018
Preliminary

ASSETS

CASH AND EQUIVALENTS

Trust Cash - Held at County \$ 1,868,890

TOTAL CASH AND EQUIVALENTS 1,868,890

CURRENT ASSETS

Recoupments 67,354

TOTAL CURRENT ASSETS 67,354

EQUIPMENT

Pension Gold Software 476,299

TOTAL EQUIPMENT 476,299

INVESTMENTS, ADJUSTED TO MARKET

Unrealized Gain (Loss) 110,485,409
 Fixed Income 106,398,595
 International Equities 122,258,189
 Small Cap Equities 23,280,717
 Mid Cap Equities 23,548,651
 Large Cap Equities 100,467,168
 Real Estate 42,326,566

TOTAL INVESTMENTS, AT MARKET 528,765,295

TOTAL ASSETS \$ 531,177,838

LIABILITIES

CURRENT LIABILITIES

Accounts Payable \$ 9,793
 Federal Withholding (1)
 Accrued Wages - 1920 Account 103,505
 Accrued Courts POB Payments 14,610

TOTAL CURRENT LIABILITIES 127,907

OTHER LIABILITIES

Pension Gold Software 476,299

TOTAL OTHER LIABILITIES 476,299

TOTAL NET POSITION \$ 530,573,632

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF CHANGES IN PLAN NET POSITION
For the Two Months Ended August 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	\$ 2,595,591	\$ 3,776,835
Plan Members	706,219	1,034,814
	3,301,810	4,811,649
INVESTMENT INCOME		
Unrealized Gain (Loss)	2,468,798	10,644,626
Rental Income, Net of Expenses	4,626	13,993
Interest	0	0
Dividends	133,042	248,334
Capital Gains	569	513,169
Less Investment Expense	(9,502)	(9,502)
	2,597,533	11,410,620
Net Investment Income		
	5,899,343	16,222,269
DEDUCTIONS		
Benefit Payments & Refunds	(2,974,557)	(5,927,565)
Administrative Expenses	(90,028)	(151,037)
	3,064,585	6,078,602
TOTAL DEDUCTIONS		
	2,834,758	10,143,667
Increase (Decrease) in Net Position		
	527,738,878	520,429,965
NET POSITION		
Beginning of Period		
	527,738,878	520,429,965
End of Period	\$ 530,573,636	\$ 530,573,632
	530,573,636	530,573,632

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
CASH FLOW ANALYSIS
For the Two Months Ended August 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	2,595,591	3,776,835
Plan Member	706,219	1,034,814
	3,301,810	4,811,649
INVESTMENT INCOME		
Rental Income, Net of Expenses	4,626	13,993
Interest	0	0
Dividends	0	0
Capital Gains	0	0
Less Investment Expense	(9,502)	(9,502)
	(4,876)	4,491
TOTAL ADDITIONS	3,296,934	4,816,140
DEDUCTIONS		
Benefit Payments & Refunds	(2,974,558)	(5,927,562)
Administrative Expenses	(90,028)	(151,037)
	(3,064,586)	(6,078,599)
OTHER INCREASES/(DECREASES)		
Accounts Receivable	11,626	1,068,565
Accounts Payable	(84,690)	(936,937)
Sale/Purchase of Investments	9,501	1,009,501
	(63,563)	1,141,129
INCREASE (DECREASE) IN CASH	\$ 168,785	\$ (121,330)
SUMMARY		
Cash at End of Period	\$ 1,868,890	\$ 1,868,890
Cash at Beginning of Period	1,700,107	1,990,222
INCREASE (DECREASE) IN CASH	\$ 168,783	\$ (121,332)

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

Mendocino County Employees' Retirement Association

Rental Income - Net of Expenses

For the Two Months Ending August 31, 2018

	<u>Current Month</u>	<u>Total Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Difference</u>
Revenues					
Rental Income	\$ 10,984	132,000	\$ 21,968	21,968	0
Total Revenues	<u>10,984</u>	<u>132,000</u>	<u>21,968</u>	<u>21,968</u>	<u>0</u>
Building Expenses					
Landscape & Maintenance	1,697	26,400	1,908	4,400	2,492
Security	70	1,020	140	170	30
Insurance	2,775	2,950	2,775	2,950	175
Utilities	1,816	19,200	3,152	3,200	48
Total building operating expenses	<u>6,358</u>	<u>49,570</u>	<u>7,975</u>	<u>10,720</u>	<u>2,745</u>
Net Income	<u>\$ 4,626</u>	<u>82,430</u>	<u>\$ 13,993</u>	<u>11,248</u>	<u>(2,745)</u>

MCERA
Vendor Ledgers
For the Period From Aug 1, 2018 to Aug 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
aflac AFLAC, INC.	8/31/18	2004080	CDJ		3,659.56	3,659.56	0.00
amcre AMCRE	8/31/18	2004081	CDJ		953.76	953.76	0.00
arbmed Arbitration and Mediation Center	8/1/18	Balance Fwd					11,200.00
	8/9/18	4287455	CDJ		11,200.00		0.00
att AT&T	8/23/18	4288326	CDJ		139.94	139.94	0.00
BofA P-Card Bank of America P-Card	8/10/18	BofA2491 0810	CDJ		716.34	716.34	0.00
	8/10/18	BofA2102 0810	CDJ		201.40	201.40	0.00
Brwnarm Brown Armstrong	8/23/18	4288361	CDJ		1,557.70	1,557.70	0.00
	8/31/18	244550	PJ			1,404.69	1,404.69
caldis California State Disbursement Unit	8/29/18	Cal 082918	CDJ		200.00	200.00	0.00
capins Capital Insurance Group	8/9/18	4287492	CDJ		2,775.00	2,775.00	0.00
cituki City of Ukiah	8/23/18	4288380	CDJ		657.71	657.71	0.00
	8/30/18	4288746	CDJ		112.38	112.38	0.00
	8/30/18	4288747	CDJ		423.38	423.38	0.00
	8/30/18	4288748	CDJ		483.43	483.43	0.00
	8/30/18	4288745	CDJ		35.67	35.67	0.00
coumen County of Mendocino	8/1/18	Balance Fwd					688.88
	8/7/18	AJE 080718	CDJ		162.45	162.45	688.88
	8/9/18	AJE 080918 B	CDJ		58.69		630.19
	8/9/18	AJE 080918 C	CDJ		627.54		2.65
	8/9/18	AJE 080918 A	CDJ		2.65		0.00
depval Deep Valley Security	8/16/18	4287934	CDJ		24.95	24.95	0.00
	8/16/18	4287935	CDJ		44.95	44.95	0.00
edd EDD	8/29/18	EDD082918	CDJ		55,417.36	55,417.36	0.00
GDS Granite Data Solutions	8/16/18	652035	CDJ		1,889.86	1,889.86	0.00
hanbri Hanson Bridgett	8/1/18	Balance Fwd					8,382.50
	8/9/18	4287591	CDJ		8,382.50		0.00
	8/31/18	1220475	PJ			1,632.40	1,632.40
Invtec Investec Asset Management NA Inc.	8/1/18	Balance Fwd					30,818.42
	8/2/18	4287180	CDJ		30,818.42		0.00
irs IRS	8/29/18	IRS082918	CDJ		232,726.49	232,726.49	0.00
KaSmith Kathryn Smith	8/16/18	4288230	CDJ		789.73	789.73	0.00
moncle Moonlight Cleaning Service	8/9/18	4287671	CDJ		1,030.00	1,030.00	0.00
	8/9/18	4287670	CDJ		455.00	455.00	0.00
Monpart Mondrian Investment Partners Limite	8/1/18	Balance Fwd					43,716.51
	8/9/18	4287669	CDJ		43,716.51		0.00
Nossmn	8/31/18	485007	PJ			6,244.00	6,244.00

MCERA
Vendor Ledgers
For the Period From Aug 1, 2018 to Aug 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
Nossaman LLP							
pacgro Pacific Group Agencies, Inc.	8/31/18	2004082	CDJ		24,283.61	24,283.61	0.00
pge PG&E	8/16/18	4288135	CDJ		34.23	34.23	0.00
soncou Sonoma County Counsel	8/1/18	Balance Fwd					18,529.30
	8/23/18	4288622	CDJ		18,529.30		0.00
	8/23/18	4288621	CDJ		256.00	256.00	0.00
	8/31/18	11432	PJ			512.00	512.00
sonswe Sonoma Sweepers, Inc.	8/30/18	4289008	CDJ		54.50	54.50	0.00
	8/30/18	4289009	CDJ		157.00	157.00	0.00
StateStreet State Street Bank & Trust	8/1/18	Balance Fwd					4,484.75
	8/23/18	4288631	CDJ		4,484.75		0.00
tosfin Toshiba Financial Services	8/16/18	4288266	CDJ		225.21	225.21	0.00
TRowe T.Rowe Price	8/1/18	Balance Fwd					60,979.83
	8/2/18	4287377	CDJ		60,979.83		0.00
ukiwas Ukiah Waste Solutions, Inc.	8/16/18	652033	CDJ		68.87	68.87	0.00
verwir Verizon Wireless	8/23/18	4288659	CDJ		66.48	66.48	0.00
WageGarn Wage Garnishment (Other)	8/31/18	2004083	CDJ		700.00	700.00	0.00
Report Total					509,103.15	340,096.05	9,793.09