



COUNTY OF MENDOCINO

STATE OF CALIFORNIA

FY 2018-19 ADOPTED BUDGET

JUNE 19, 2018



Adopted By:

Dan Hamburg, Chair
District 5

Carre Brown
District 1

John McCowen
District 2

Georgeanne Croskey
District 3

Dan Gjerde
District 4

Prepared By:

Chief Executive Officer
Carmel J. Angelo

Auditor-Controller
Lloyd Weer



CARMEL J. ANGELO
Chief Executive Officer
Clerk of the Board



COUNTY OF MENDOCINO
BOARD OF SUPERVISORS

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To the Citizens of Mendocino County:

On June 19, 2018, the Mendocino County Board of Supervisors adopted the final budget for Fiscal Year (FY) 2018-2019. This budget was compiled in accordance with the County Budget Act (sections 29000 through 29144) of the Government Code and is a balanced budget as required by law. The final budget sets forth the appropriations and estimated financing sources for County services. Budget information for dependent special districts, such as lighting and sanitation, are also included. The FY 2018-19 Adopted Budget funds a wide variety of services for the citizens of Mendocino County including public safety, planning and building services, health and social services, and road maintenance among others. The adopted budget is a work plan for the County, but is contingent on many variables, including funds being received and contracts being awarded.

The FY 2018-19 budget was built based on the Board's identified goals and priorities including fiscal stability, financial sustainability, organizational development and maintaining or improving current levels of service to the public. The Board continues to pay down debt and build and maintain strong reserves while also investing in the organization's future through the Leadership Initiative, succession planning, and recruitment and retention practices.

Highlights of the FY 2018-19 Adopted Budget include investment in our employees through improved salary and benefits and an investment of over \$3.7 million for deferred maintenance and infrastructure improvements. The Board has identified funding for additional priorities including fire and emergency medical services, disaster recovery, business and economic development, and support for the County's community partners. Finally, in cooperation with our employees and each of our departments, the Board continuously strives to identify ways to deliver services more efficiently and cost effectively.

This budget is balanced, innovative, and indicates a continuing commitment to organizational and fiscal stability. The budget also continues salary and benefit increases which reflect positive steps forward in support of our dedicated and hard-working employees. The FY 2018-19 budget reflects Board priorities, but also represents months of hard work by Executive Office and departmental budget managers and staff, whose collective efforts have resulted in a balanced budget of which we can all be proud of.

Sincerely,



Dan Hamburg, Chair
Mendocino County Board of Supervisors

THE BOARD OF SUPERVISORS

CARRE BROWN
First District

JOHN MCCOWEN
Second District

GEORGEANNE CROSKEY
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District



COUNTY OF MENDOCINO Executive Office

CARMEL J. ANGELO
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

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To the Honorable Board of Supervisors and Citizens of Mendocino County:

I hereby submit to you the budget for Fiscal Year (FY) 2018-19, which was formally adopted by the Board on June 19, 2018. This budget is again balanced and sets the appropriation limits for another year. I would like to take this opportunity to thank all of our County departments for their assistance in providing information for the development of this budget. The Adopted Budget addresses the needs of the citizens of Mendocino County with a focus on disaster recovery and preparedness, maintaining and improving County services, investment in employees, prioritizing critically failing infrastructure, continued long-term debt reduction, and maintaining the General Reserve.

No one knew that 2017 would bring the biggest disaster that Mendocino County has ever experienced. While the wildfire of October 2017 impacted 36,000 acres of 3,510 square miles, the whole county continues to be impacted by the event. In the midst of disaster recovery, our community was once again hit with a wildfire at the start of FY 18-19 in July and August 2018. The Board of Supervisors is committed to assist every person that has been negatively impacted by these disasters and we believe this recovery will take years. As we move forward in the recovery process, we must plan recovery costs for the next few years and focus on emergency preparedness in California's "new normal".

Additionally, the implementation of a new legal cannabis program in FY 17-18 brought hope of a strong funding stream that hasn't materialized. The Board of Supervisors directed we develop a robust cannabis program and code enforcement unit, which we did. This program is costly to the General Fund with very little dollars recovered through the enforcement process. It is essential that we cultivate the cannabis program into an economic driver for our region and harness the potential of this long standing, but newly legalized industry in Mendocino County.

Moving forward this fiscal year, we are following the Board of Supervisors' fiscal management goals and directives, focusing on fiscal stability, financial sustainability and organizational development. The County continued the efforts initiated in 2016, regarding the approach to budget preparation and interaction between my office, County departments, and the Board of Supervisors. The Board held two budget workshops prior to budget hearings on June 6th and 7th, which allowed the Executive Office to prepare a Proposed Budget for the Board's consideration that was closely aligned with the Board's Budget Goals and Priorities.

The County continues to see signs of a stable economy, but was hit hard in the communities of Redwood Valley and Potter Valley with the devastation of the October 2017 wildfire. The projected slight increase in discretionary revenue is similar to the growth we experienced last year. In addition we believe the areas of the County affected by wildfires will take years to recover. We do not anticipate seeing significant overall revenue increases any time soon, in fact we are well past the average length of a post-recession recovery, and the County must be prepared for the next recession when it comes. Because the general cost of providing the County's core services continues to rise, including the cost of benefits and pensions, we must remain cautious in our approach to spending, and look for innovative

methods of providing core services that will benefit the citizens of Mendocino County, now and into the future. FY 2018-19 will be a year focused on disaster recovery, emergency preparedness, economic development and identifying innovative ways to invest in our greatest asset, our employees.

The progress in improving the County's fiscal health over the past several years is something to be proud of, however, much work remains to strengthen the County's position, performance and accountability, and prepare us for the future. This budget provides the foundation to work from as we strive to improve the Mendocino County we know and love.

Respectfully submitted,

A handwritten signature in blue ink that reads "Carmel J. Angelo". The signature is fluid and cursive, with the first name "Carmel" being more prominent.

Carmel J. Angelo
Chief Executive Officer





TABLE OF CONTENTS





TABLE OF CONTENTS

Letter from the Chair of the Board of Supervisors	5
Budget Message from the Chief Executive Officer	6
TABLE OF CONTENTS	
Table of Contents	11
MENDOCINO COUNTY PROFILE	
Demographics	21
Economic Trends	22
Principal Taxpayers - FY 2017-18	26
Employment	27
Infrastructure	28
Comparison Counties	29
COUNTY OVERVIEW	
County Government	33
County Organizational Chart	34
Board of Supervisors	35
List of Officials	37
Budget Goals and Priorities	38
Budget Process & Budget Calendar	39
Financial Policies	40
Property Tax Information	42
Resolution Adopting Budget - Fiscal Year 2018-19	50
BUDGET OVERVIEW	
Major Changes from FY 2017-18	55
Discretionary Revenue	59
FY 2018-19 Position Changes	61
Operating Transfers Between Funds	62
Major Trust Fund Balances & Activity	63
Budget Trends	64
Functional Area Budget Summary	68
General Government	70
Public Protection	72
Public Protection - Proposition 172	74
Public Ways & Facilities	76
Health & Sanitation	78
Public Assistance	80
Education, Recreation & Culture	82
BUDGET SUMMARY	
Index - Budget Summary	87
Understanding Budget Schedules	88
Schedule 1 - All Funds Summary	92
Schedule 2 - Governmental Funds Summary	93
Schedule 3 - Fund Balance - Governmental Funds	94
Schedule 4 - Details of Provisions for Reserves and/or Designations by Governmental Funds	95

TABLE OF CONTENTS

BUDGET SUMMARY (cont.)

Schedule 5 - Summary of Additional Financing Sources - Governmental Funds	97
Schedule 6 - Detail of Financing Sources by Fund and Account	98
Schedule 6D - Budget Summary by Line Item	124
Schedule 7 - Summary of County Financing Requirements by Function & Fund	132
Schedule 8 - Summary of County Financing Requirements	134
Schedule 12 - Summary of Special District Budgets	138
Schedule 13 - Analysis of Fund Balance Unreserved/Undesignated	139
Schedule 14 - Detail of Provisions for Reserves/Designations	140

DEPARTMENT OVERVIEW

DEPARTMENT	BUDGET UNIT	
AGRICULTURE DEPARTMENT		
Index - Agriculture Department		143
Department Summary - Agriculture Department		145
Agriculture	2710	146
Cannabis Management	2810	150
AIR QUALITY MANAGEMENT DISTRICT		
Index - Air Quality Management District		153
Department Summary - Air Quality Management District		155
Air Quality Management District	0327	156
ALTERNATE DEFENDER		
Index - Alternate Defender		161
Department Summary - Alternate Defender		163
Alternate Defender	2085	164
ASSESSOR-CLERK-RECORDER'S OFFICE		
Index - Assessor-Clerk-Recorder's Office		167
Department Summary - Assessor-Clerk-Recorder's Office		169
Assessor	1120	170
Assessor's Property Characteristics	1122	173
Elections	1410	175
Clerk-Recorder	1941	178
Recorder's Modernization	1942	181
Micrographics	1944	183
AUDITOR-CONTROLLER'S OFFICE		
Index - Auditor-Controller's Office		185
Department Summary - Auditor-Controller's Office		187
Auditor-Controller	1110	188
Non-Departmental Revenue	1000	191
Teeter Plan	1930	193
Miscellaneous	1940	195
General Debt Service - COP	8010	197
Debt Services - Pension Obligation Bonds	8011	199
Appropriations for Contingencies	9991	201
Unemployment Insurance	0712	202

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
AUDITOR-CONTROLLER'S OFFICE (cont.)		
Information Technology Replacement	0717	203
BOARD OF SUPERVISORS		
Index - Board of Supervisors		205
Department Summary - Board of Supervisors		207
Board of Supervisors	1015	208
CHILD SUPPORT SERVICES		
Index - Child Support Services		211
Department Summary - Child Support Services		213
Child Support Services	2090	214
COUNTY COUNSEL		
Index - County Counsel		217
Department Summary - County Counsel		219
County Counsel	1210	220
DISTRICT ATTORNEY'S OFFICE		
Index - District Attorney's Office		223
Department Summary - District Attorney's Office		225
District Attorney	2070	226
Underserved Victim Assistance	2070-Grant 0448	230
Victim/Witness Assistance	2070-Grant 0464	232
Anti-Drug Abuse Law Enforcement Program	2070-Grant 0465	234
EXECUTIVE OFFICE		
Index - Executive Office		237
Department Summary - Executive Office		239
Executive Office	1020	240
Clerk of the Board	1010	243
Central Services	1160	246
Facilities	1610	250
Fleet Management	1620	254
Capital Improvements	1710	257
Capital Projects	1712	260
Information Services	1960	261
Conflict Defender	2086	264
Emergency Services	2830	266
Disaster Recovery	2910	269
Golden State Finance Authority	2910-Grant	271
Hazard Mitigation Grant Program	2910-Grant	272
Sonoma Clean Power	2910-Grant	273
Mental Health Treatment Act (Measure B)	4052	274
Water Agency	0326	276
Vehicle Replacement Fund	0711	279
General Liability Insurance - Risk Management	0713	280
Workers' Compensation	0714	283

TABLE OF CONTENTS

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
FARM ADVISOR		
Index - Farn Advisor		287
Department Summary - Farm Advisor		289
Fram Advisor	6210	290
GRAND JURY		
Index - Grand Jury		293
Department Summary - Grand Jury		295
Grand Jury	2060	296
HEALTH AND HUMAN SERVICES AGENCY		
Index - Health and Human Services Agency		297
Department Summary - Health and Human Services Agency		299
Health and Human Services Administration	5020	301
Animal Care	2860	305
Mobile Spay-Neuter Program	2861	312
Public Health Administration	4010	316
Active Transportation Program	4010-Grant	317
Healthy Kids Mendocino Car Seat Program	4010/Program	318
Opioid Safe Use Coalition	4010-Grant	319
Strategic Prevention Framework Partnerships for Success	4010-Grant	320
Supplemental Nutrition Assistance Program Education (Snap-Ed)	4010-Grant	321
Community Transformation (CA4Health)	4010-Grant 0435	322
Tobacco Education Service	4010-Grant 0453	323
Environmental Health	4011	325
Ocean Water Quality Monitoring	4011-Grant	329
Food Handler Certification	4011-Program 0412	330
Local Enforcement Agency (LEA) Solid Waste	4011-Grant 0452	331
Substance Abuse Disorder Treatment	4012	332
Coalition Gang Awareness & Prevention/DFC	4012-Grant 0426	336
Substance Abuse/Crime Prevention	4012-Grant 0431	338
Substance Abuse & Mental Health Services Act (SAMHSA)	4012-Grant 0444	339
STOP Act	4012-Grant 0491	341
AT HOME	4012-Grant 0494	343
Public Health Nursing	4013	344
Women, Infants, and Children (WIC)	4013-Grant 0418	348
Maternal, Child & Adolescent Health Program	4013-Grant 0419	350
Health Resources Services Administration (HRSA)	4013-Grant 0442	351
Bioterrorism Act	4013-Grant 0478	353
HIV Services	4013-Grant 0488	355
Emergency Medical Services	4016	357
Mental Health Services	4050	361
Mental Health Services Act	4051	365
Hospital & Medical Services Program	4070	368
Wellness & Prevention Pilot Program	4070-Grant 0482	370

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
HEALTH AND HUMAN SERVICES AGENCY (cont.)		
Partnerships for Health (IGT)	4071	372
Whole Person Care Pilot Program (WPC)	4072	374
California Children's Services	4080	376
Child Health and Disability Prevention	4080-Grant	380
Health Care Program for Children in Foster Care	4080-Grant	381
Social Services	5010	382
Homeless Services Continuum of Care	5010-Grant 0433	390
Family Dependency Drug Court	5010-Grant 0436	391
Transitional Housing	5010-Grant 0475	392
CalWORKS/Foster Care-Adoptions	5130	393
In-Home Supportive Services	5170	396
General Assistance	5190	399
HUMAN RESOURCES DEPARTMENT		
Index - Human Resources Department		403
Department Summary - Human Resources Department		405
Human Resources	1320	406
Health Insurance	0715	409
Employee Wellness	4025	412
LIBRARY		
Index - Library		415
Department Summary - Library		417
Library	6110	418
MUSEUM		
Index - Museum		423
Department Summary - Museum		425
Museum	7110	426
PLANNING AND BUILDING SERVICES		
Index - Planning and Building Services		429
Department Summary - Planning and Building Services		431
Planning and Building Services	2851	432
Community Development Block Grant	2851-Grant 0402	436
Community Development Block Grant Program Income	2851-Grant 0404	438
Workforce Investment Act	2851-Grant 0413	440
Economic Development	1810	441
Fish and Game Commission	2840	443
Planning and Building Services - Special Fund	2852	446
PROBATION DEPARTMENT		
Index - Probation Department		449
Department Summary - Probation Department		451
Probation	2560	452
Juvenile Hall	2550	456
Juvenile Justice Crime Prevention Act (JJCPA) Grant	2561	460

TABLE OF CONTENTS

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
PUBLIC DEFENDER		
Index - Public Defender		461
Department Summary - Public Defender		463
Public Defender	2080	464
RETIREMENT ASSOCIATION		
Index - Retirement Association		467
Department Summary - Retirement Association		469
Retirement	1920	470
SHERIFF'S OFFICE		
Index - Sheriff's Office		473
Department Summary - Sheriff's Office		475
Sheriff-Coroner	2310	476
Recovery Act Tech & Comm	2310-Grant 0438	480
Justice Assistance	2310-Grant 0450	481
Homeland Security WMD6	2310-Grant 0462	482
DEA - COMMET	2310-Grant 0466	483
Sexual Assault Felony Enforcement (SAFE)	2310-Grant	485
Sheriff-Coroner - COPS	2313	486
Sheriff Special Projects	2315	488
Jail & Rehabilitation Center	2510	489
Correctional Officers Training	2510-Grant 0467	493
Jail & Rehabilitation Center - COPS	2511	494
TRANSPORTATION DEPARTMENT		
Index - Transportation Department		495
Department Summary - Transportation Department		497
Administration and Road Maintenance	3010	498
SB 1 Funds		502
Land Improvement	1910	504
Storm Damage	3030	507
Road and Bridge Projects	3041	510
Round Valley Airport	3050-3080	513
Little River Airport	3060-3090	517
Solid Waste/Landfill Closure	4510-4511	521
TREASURER-TAX COLLECTOR'S OFFICE		
Index - Treasurer-Tax Collector's Office		525
Department Summary - Treasurer-Tax Collector's Office		527
Treasurer-Tax Collector	1130	528
Court Collections - AB 233 Program	2012	532

DEPARTMENT OVERVIEW (cont.)

DEPARTMENT	BUDGET UNIT	
SPECIAL DISTRICTS		
Index - Special Districts		537
Alexander Estates - Lighting District	0302	539
Covelo - Lighting District	0303	540
Fairview Acres - Lighting District	0304	541
Hopand Streets - Lighting District	0305	542
Lakewood - Lighting District	0306	543
Laytonville - Lighting District	0307	544
Noyo - Lighting District	0311	545
Oak Knoll - Lighting District	0312	546
Riverwood - Lighting District	0313	547
Ukiah Village - Lighting District	0315	548
West Talmage - Lighting District	0317	549
Meadowbrook Manor - Sanitation District	0325	550

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

Index - Capital Improvement Plan & Fixed Assets	554
Capital Improvement Plan	554
Capital Projects	557
Roads & Bridges	559
County Vehicle Fleet	560
Information Technology-Maintenance & Upgrades	560
Funding Mechanisms	564
Summary/Costs	566
Capital Improvements - FY 2018-19 Project List	568
Fixed Assets	571

POSITION ALLOCATIONS

Position Allocations	573
----------------------	-----

INDEXES

Index - Alphabetically by Budget Name/Topic	613
Index - Numerically by Budget Unit	619

GLOSSARY

Glossary	625
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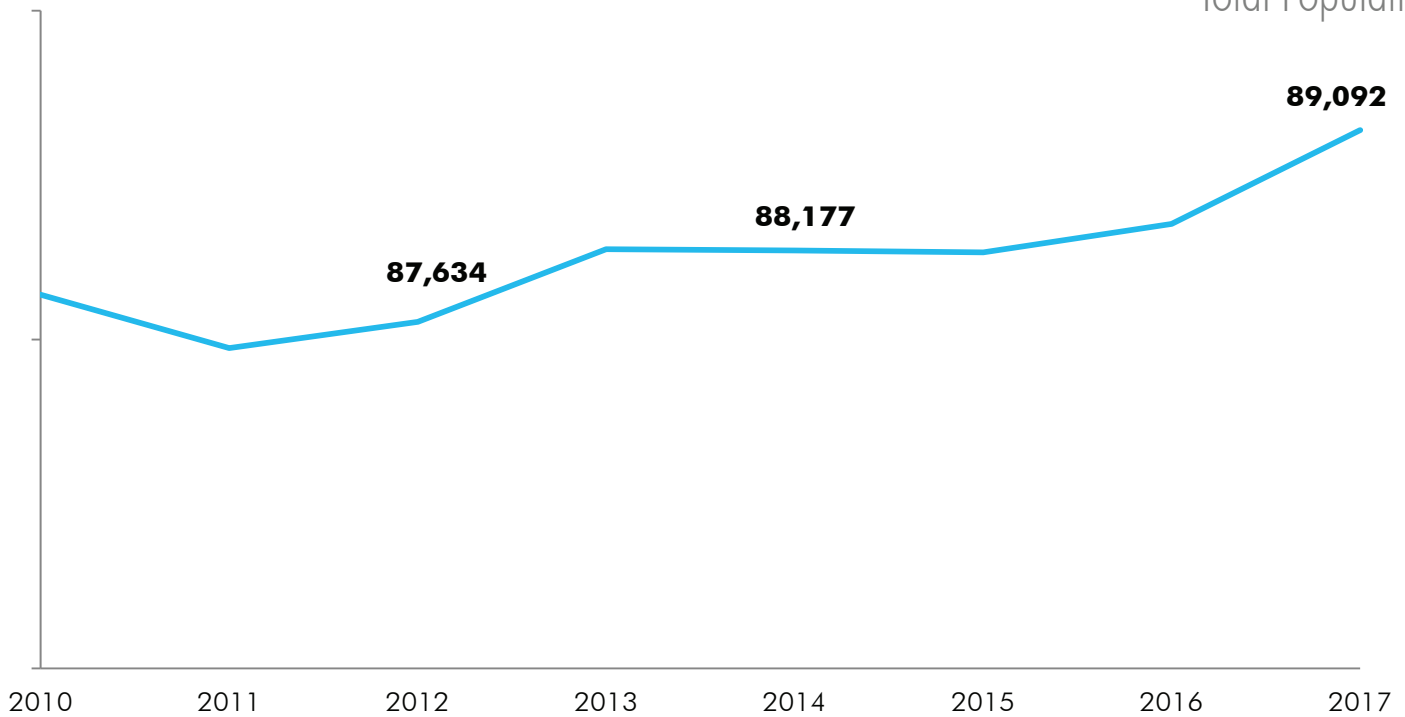
MENDOCINO COUNTY PROFILE

THE BEACH OF FORT BRAGG, CALIFORNIA
Courtesy of Pikappa

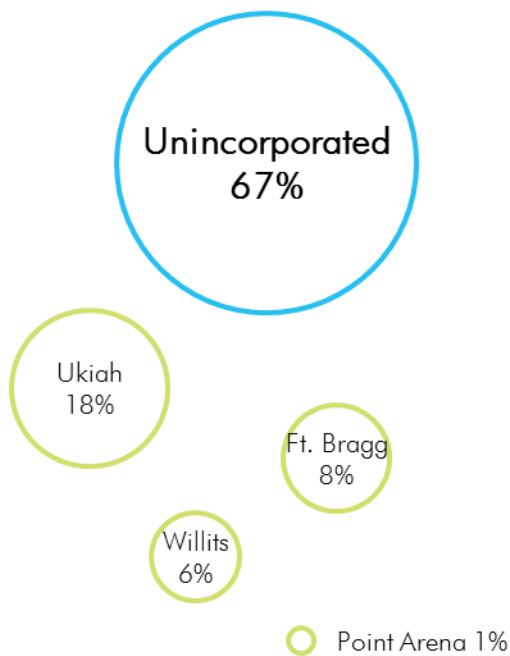


DEMOGRAPHICS

Total Population



Population by Jurisdiction



Percent of Population 65 yrs. and older

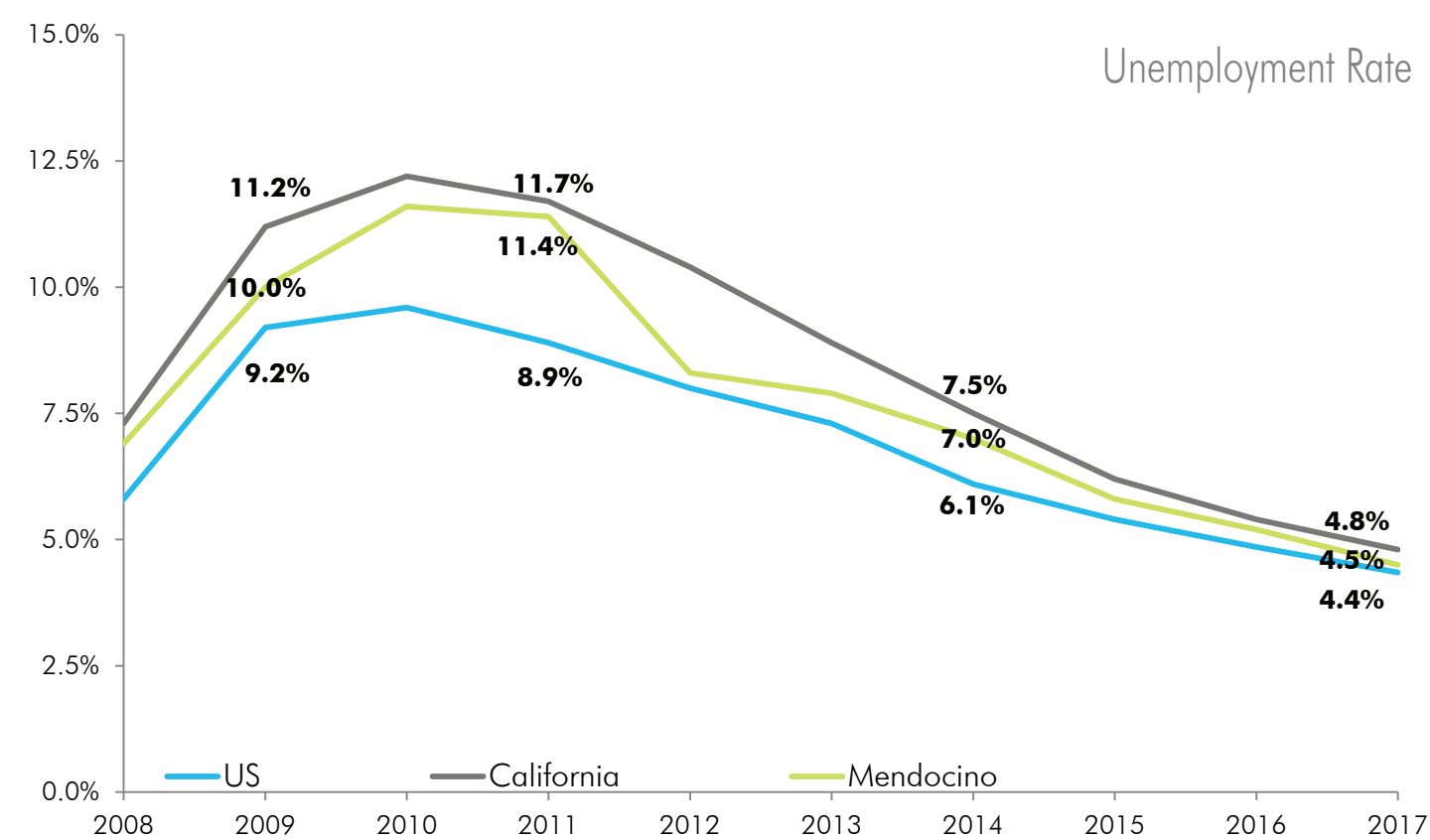
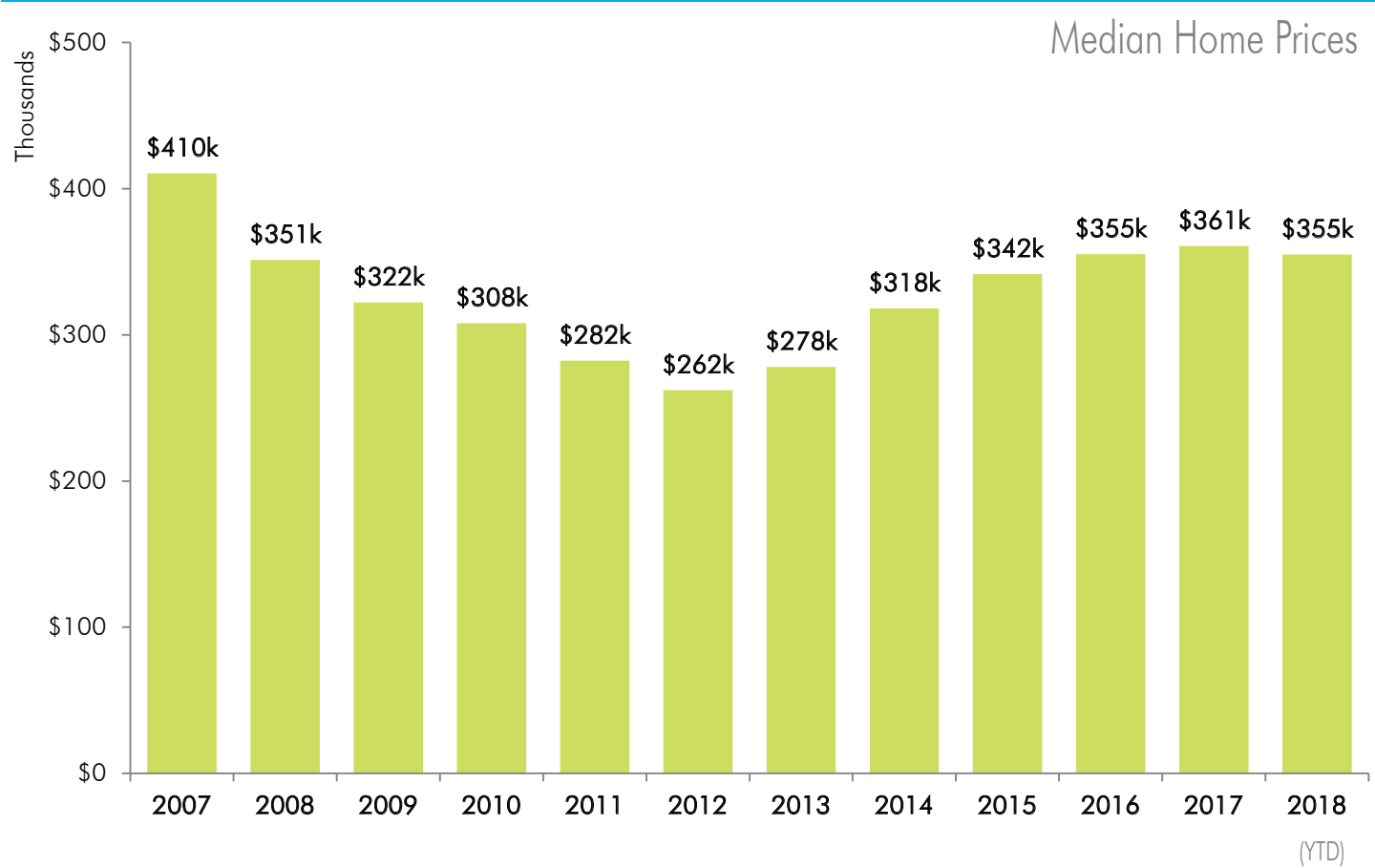


Note: Numbers may not add due to rounding.

Sources: Population - CA Department of Finance estimates January 1, 2018; Population 65 yrs. and older - US Census estimates January 1, 2018.

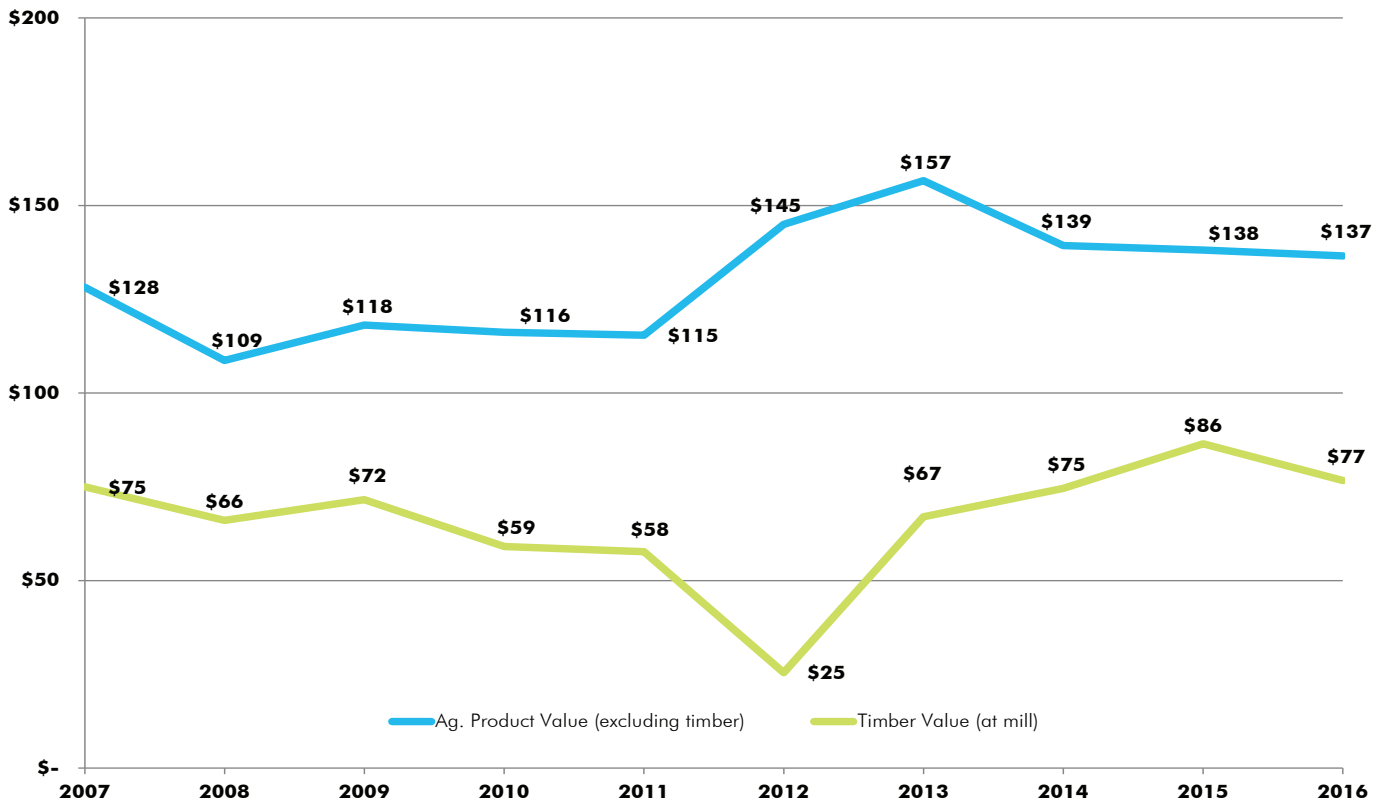
MENDOCINO COUNTY PROFILE

ECONOMIC TRENDS

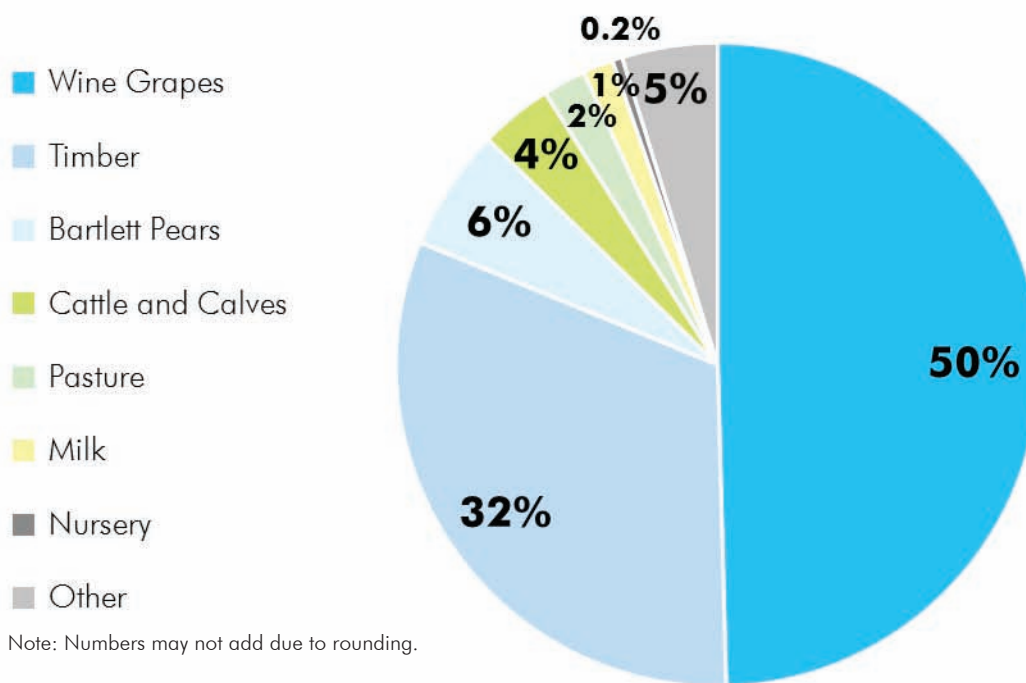


ECONOMIC TRENDS

Agricultural Value Trends



Agricultural Value by Product 2016 Data

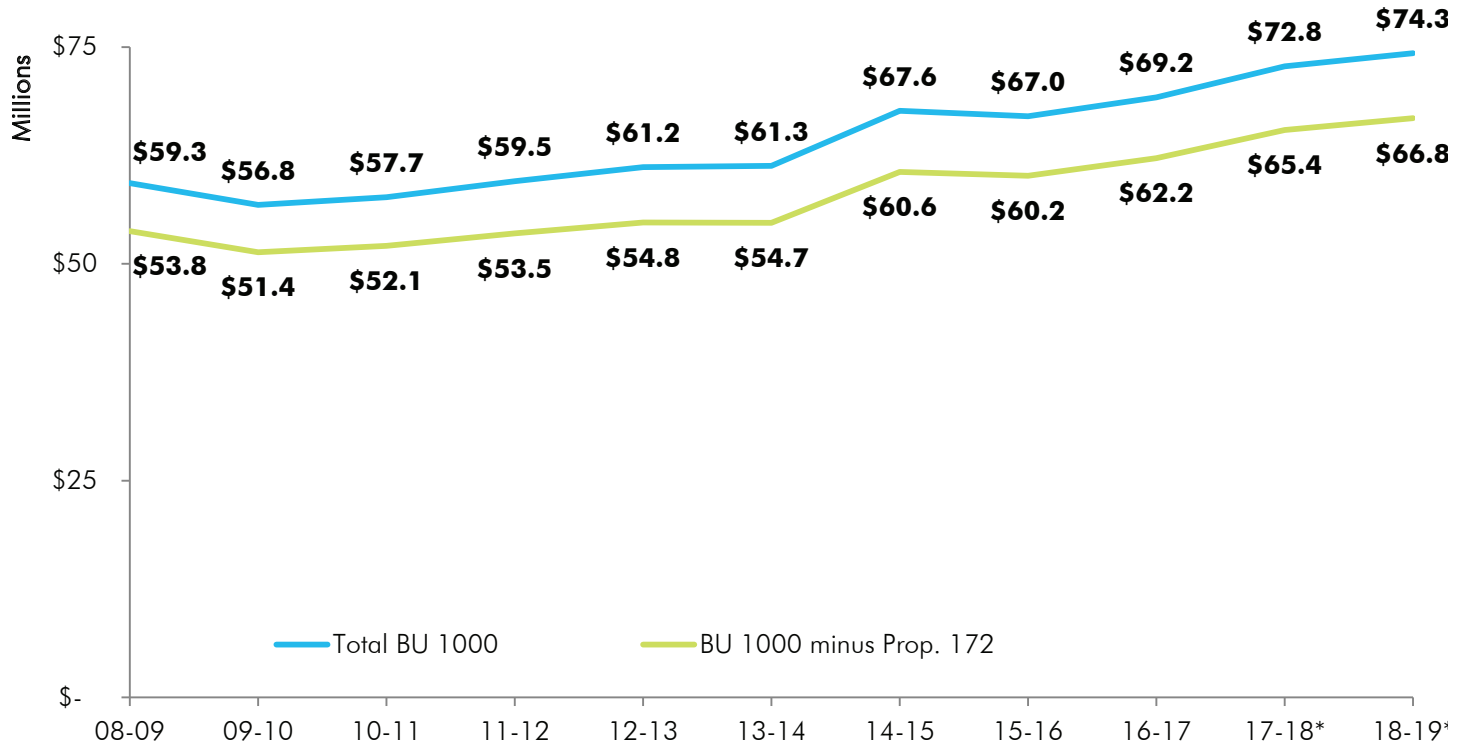


Sources: Median Home Prices - Zillow Home Index; Unemployment Rate - CA Economic Development Department; Agricultural Value - Mendocino County Agricultural Commissioner

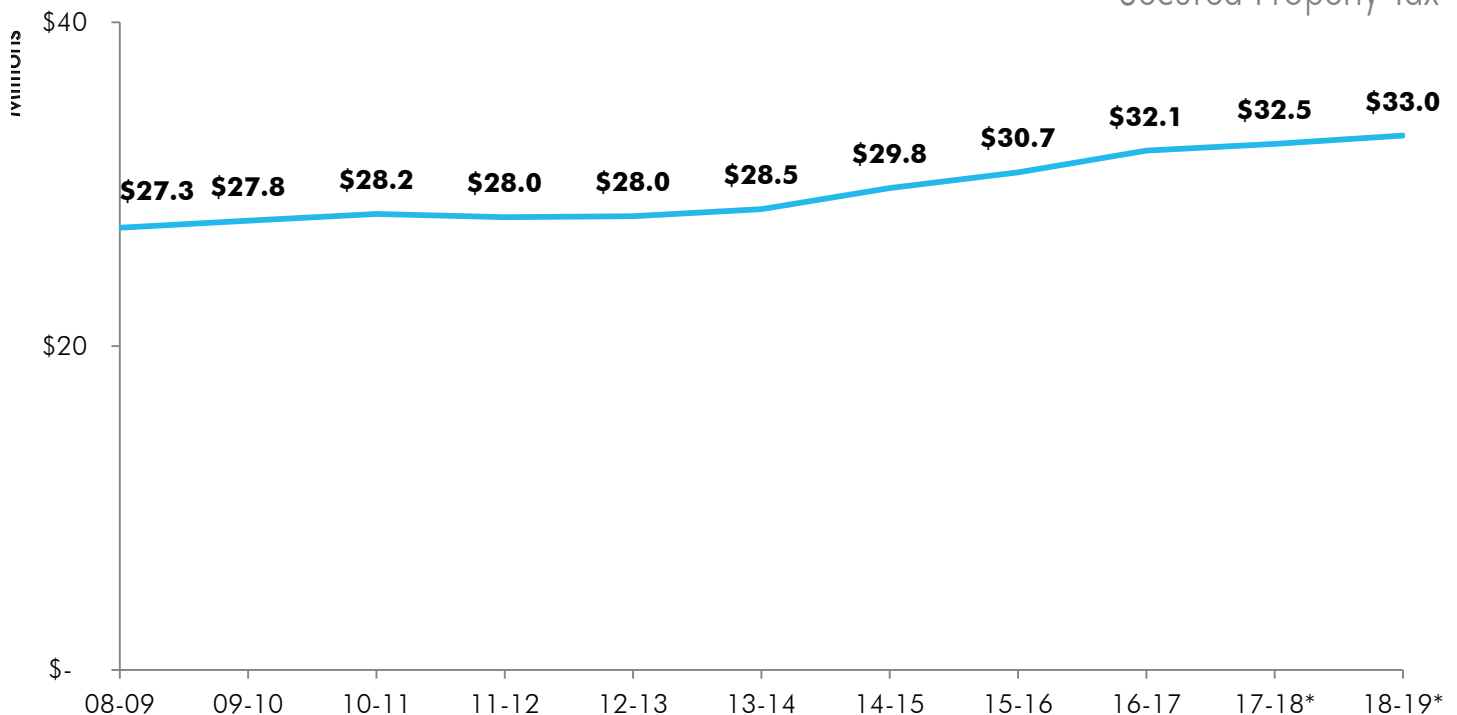
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ECONOMIC TRENDS

Discretionary Revenue - BU 1000



Secured Property Tax



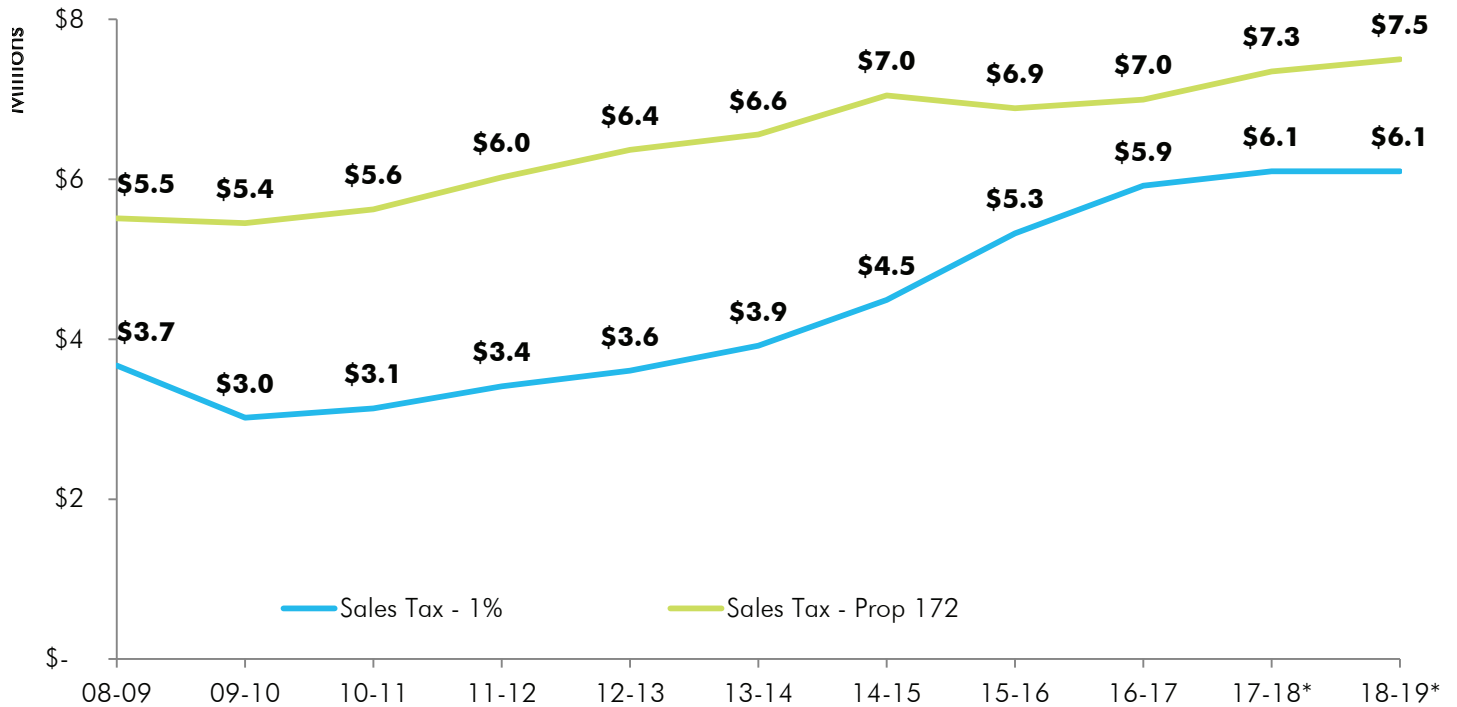
Source: Mendocino County Auditor-Controller

*Estimated

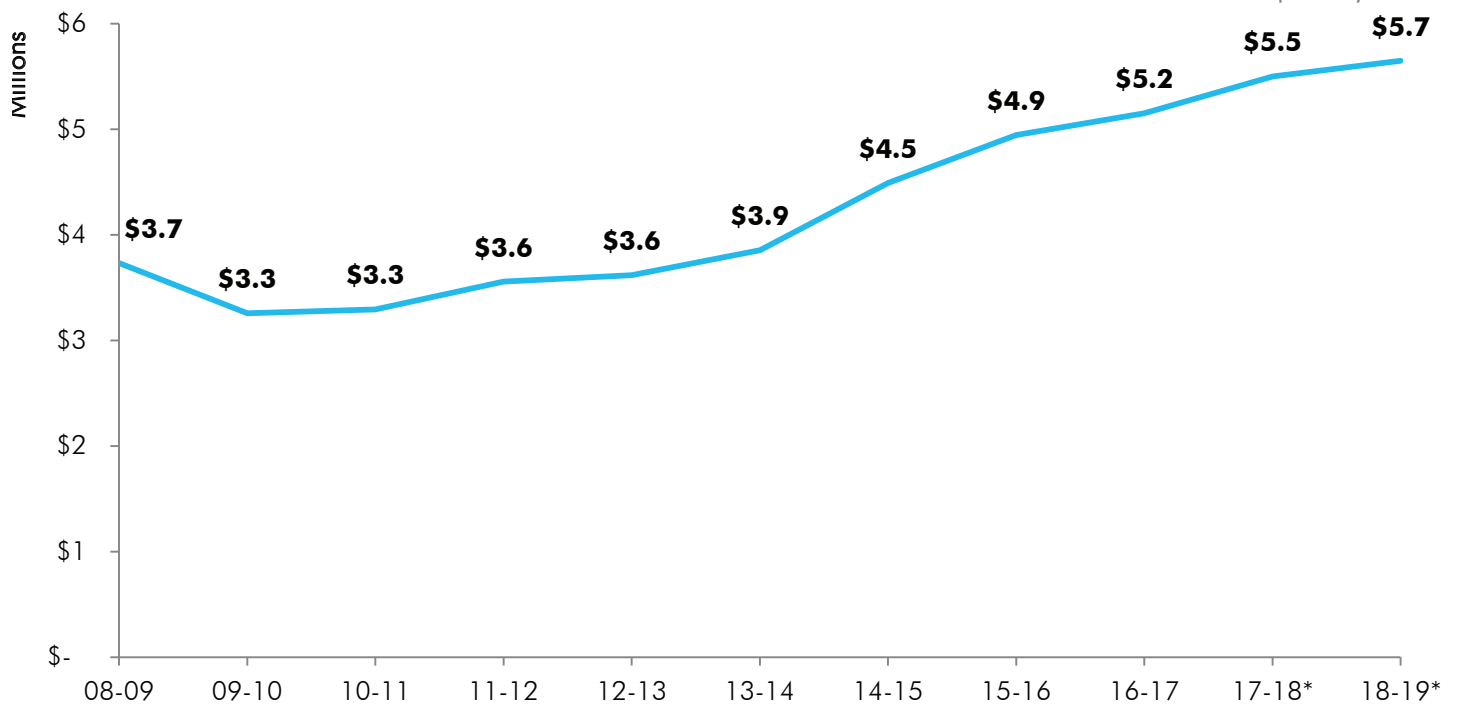
MENDOCINO COUNTY PROFILE

ECONOMIC TRENDS

Sales Tax



Transient Occupancy Tax



Source: Mendocino County Auditor-Controller

*Estimated

MENDOCINO COUNTY PROFILE

PRINCIPAL TAXPAYERS - FY 2017-18

	Owner	Business Description	FY 17-18	% of
			Total Tax Levy	Total Tax Levy
1	PACIFIC GAS & ELECTRIC CO.	UTILITY	\$3,265,715.00	2.41%
2	MENDOCINO FOREST PRODUCTS CO.	MANUFACTURING / SAWMILL	747,727.06	0.55%
3	V C T USA INC.	VINEYARD / WINERY	613,741.72	0.45%
4	MENDOCINO REDWOOD COMPANY LLC	MANUFACTURING / SAWMILL	472,109.08	0.35%
5	GEORGIA PACIFIC CORPORATION	INDUSTRIAL SITE	367,986.14	0.27%
6	WATERFOWL WINE COMPANY	VINEYARD / WINERY	331,762.34	0.24%
7	PACIFIC BELL TELEPHONE CO.	COMMUNICATION	320,610.42	0.24%
8	LYME REDWOOD TIMBERLANDS LLC	TIMBERLAND	224,034.14	0.17%
9	PEAR TREE RETAIL I LLC	SHOPPING CENTER	213,830.98	0.16%
10	AT&T COMMUNICATIONS INC.	COMMUNICATION	213,556.58	0.16%
11	EEL RIVER FUELS INC.**	RETAIL BULK FUEL DISTRIBUTOR	199,205.10	0.15%
12	VINTAGE WINE ESTATES INC.	VINEYARD / WINERY	192,319.08	0.14%
13	HERITAGE WINE LLC	VINEYARD / WINERY	190,005.40	0.14%
14	UKIAH LLC	SHOPPING CENTER	180,189.14	0.13%
15	SAFEWAY INC.	GROCERY	173,970.20	0.13%
16	WILLITS MOBILE HOME PARK LLC	SENIOR / FAMILY HOUSING	161,678.00	0.12%
17	PEAR ORCHARD ASSOCIATES	SHOPPING CENTER	159,787.14	0.12%
18	SENIOR HOUSING ASSOCIATES XVI	SENIOR HOUSING	157,628.12	0.12%
19	VAU CHARLES & KERRI TTEES	COMMERCIAL / AGR / HOUSING	146,752.40	0.11%
20	ANDERSON VINEYARDS INC.	VINEYARD / WINERY	143,965.98	0.11%
Top 20 Total Tax Levy			\$8,476,574.02	6.26%
Total Mendocino County Tax Levy			\$135,440,481.90	100%

Annual Sales Tax Allocation by Agency (1st Qtr. 2018)

■ Fort Bragg

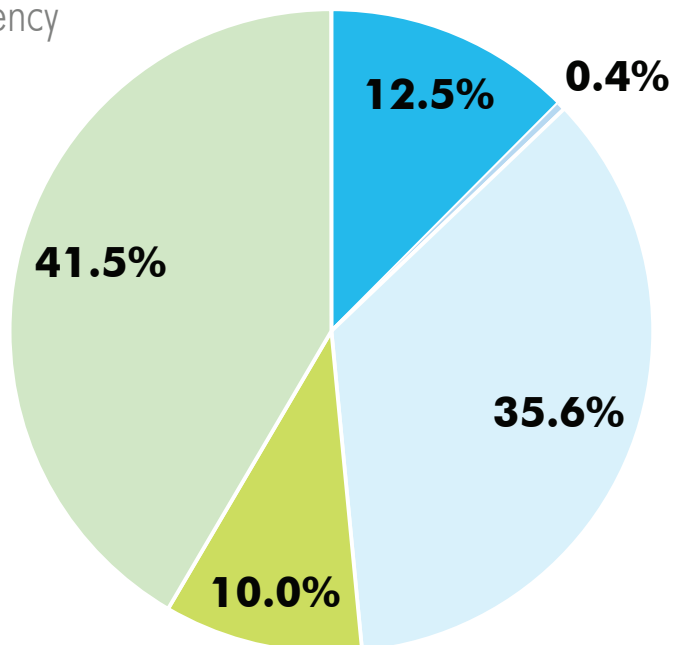
■ Point Arena

■ Ukiah

■ Willits

■ Mendocino County

Unincorporated



MENDOCINO COUNTY PROFILE

MAJOR MENDOCINO COUNTY EMPLOYERS

				Employer
	Employer	Industry	Location	Size Class
1	CA Forestry & Fire Protection	Government Offices - State	Willits	100-249
2	City of Ukiah	Government Offices - City	Ukiah	100-249
3	Coyote Valley Casino	Casinos	Redwood Valley	100-249
4	Dharma Realm Buddhist Assn.	Associations	Talmage	100-249
5	Fetzer Vineyards	Wineries	Hopland	250-499
6	Frank R. Howard Memorial Hospital	Hospitals	Willits	100-249
7	Ferrellgas	Gas Propane Refilling Stations	Ukiah & Fort Bragg	1000-4,999
8	Hopland Sho Ka Wah Casino	Casinos	Hopland	100-249
9	Metaflx	Sheet Metal Fabricators	Willits	100-249
10	Mendocino Coast District Hospital	Hospitals	Fort Bragg	250-499
11	Mendocino College	Schools-Universities & Colleges	Ukiah	100-249
12	Mendocino County	Government Offices - County	Ukiah/Various	1,000-4,999
13	Mendocino County Office of Education	Government Offices - County	Ukiah	100-249
14	Mendocino Community Health	Clinics	Ukiah	250-499
15	Mendocino Redwood Co., LLC.	Nonclassified Establishments	Calpella	500-999
16	Walmart	Grocers - Retail	Ukiah	100-249
17	Safeway	Grocers - Retail	Fort Bragg	100-249
18	Ukiah High School	Schools	Ukiah	100-249
19	Ukiah Valley Medical Center	Hospitals	Ukiah	500-999
20	Ukiah High School	Schools	Ukiah	100-249

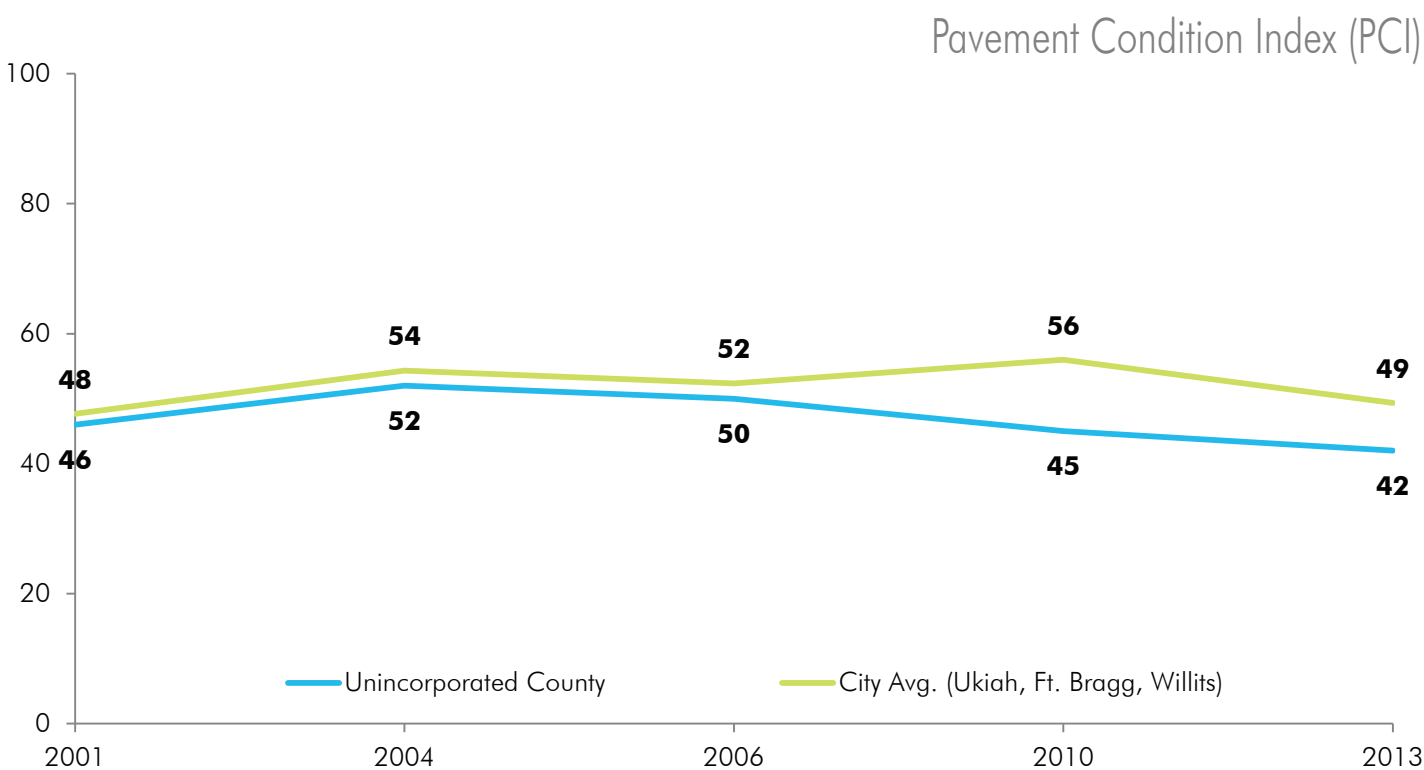
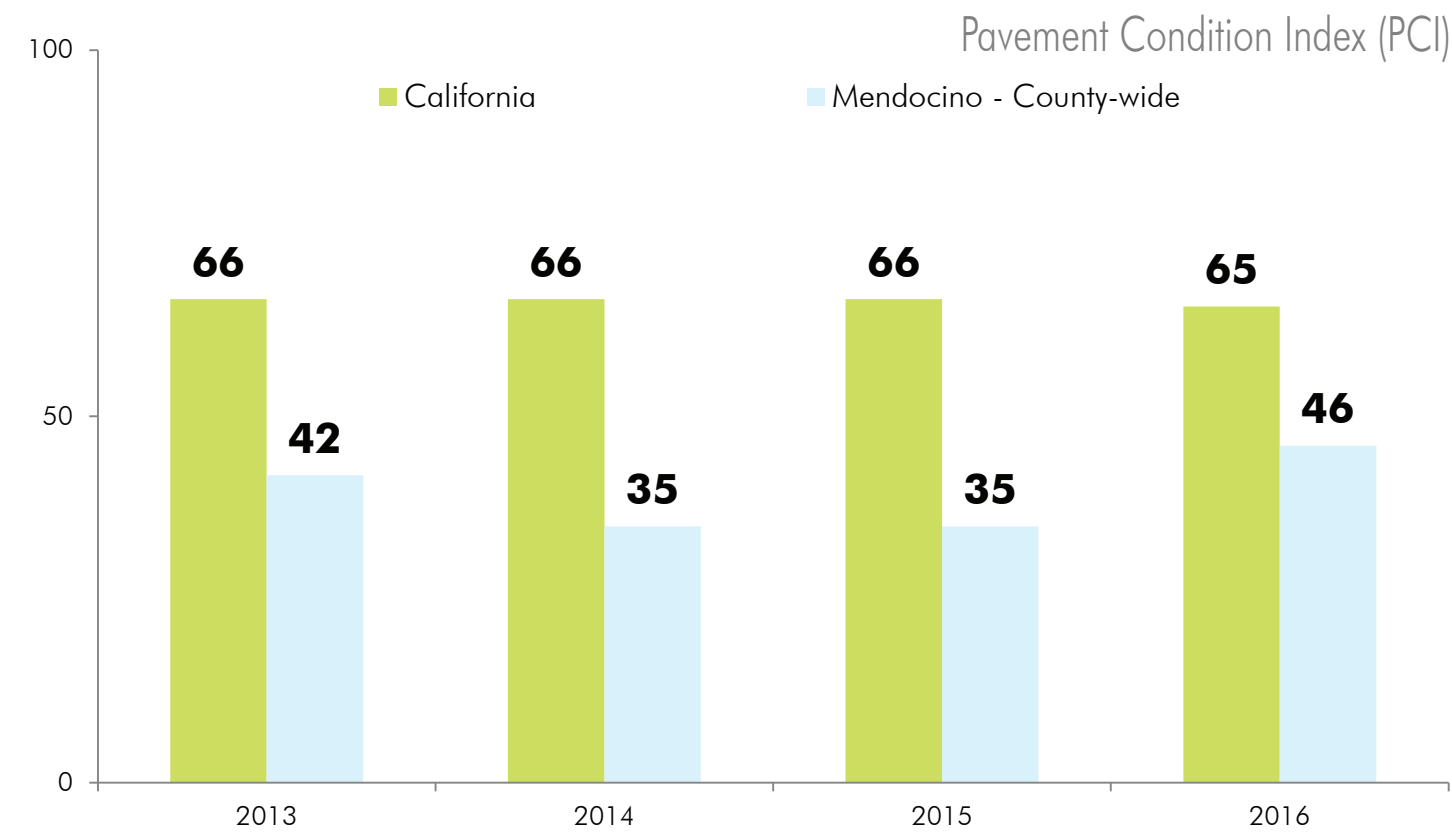
EMPLOYMENT BY INDUSTRY

Employer Category	Employment (May 2018)	% Of County Industry Employment
Government (Local, State, & Federal)	7,460	22.07%
Education & Health Services	5,900	17.46%
Retail Trade	4,770	14.11%
Leisure & Hospitality	4,610	13.64%
Manufacturing	2,530	7.49%
Professional & Business Services	1,740	5.15%
Total Farm	1,400	4.14%
Construction	1,310	3.88%
Financial Activities	1,080	3.20%
Other Services	810	2.40%
Transportation, Warehousing & Utilities	740	2.19%
Wholesale Trade	870	2.57%
Mining & Logging	370	1.09%
Information	210	0.62%
Total	33,800	100%

Sources: Principal Taxpayers - Mendocino County Treasurer-Tax Collector; Annual Sales Tax by Business Category - HdL June 2017 Summary Report; Major Employers - CA Economic Development Department 2016; Employment by Industry - CA Economic Development Department.

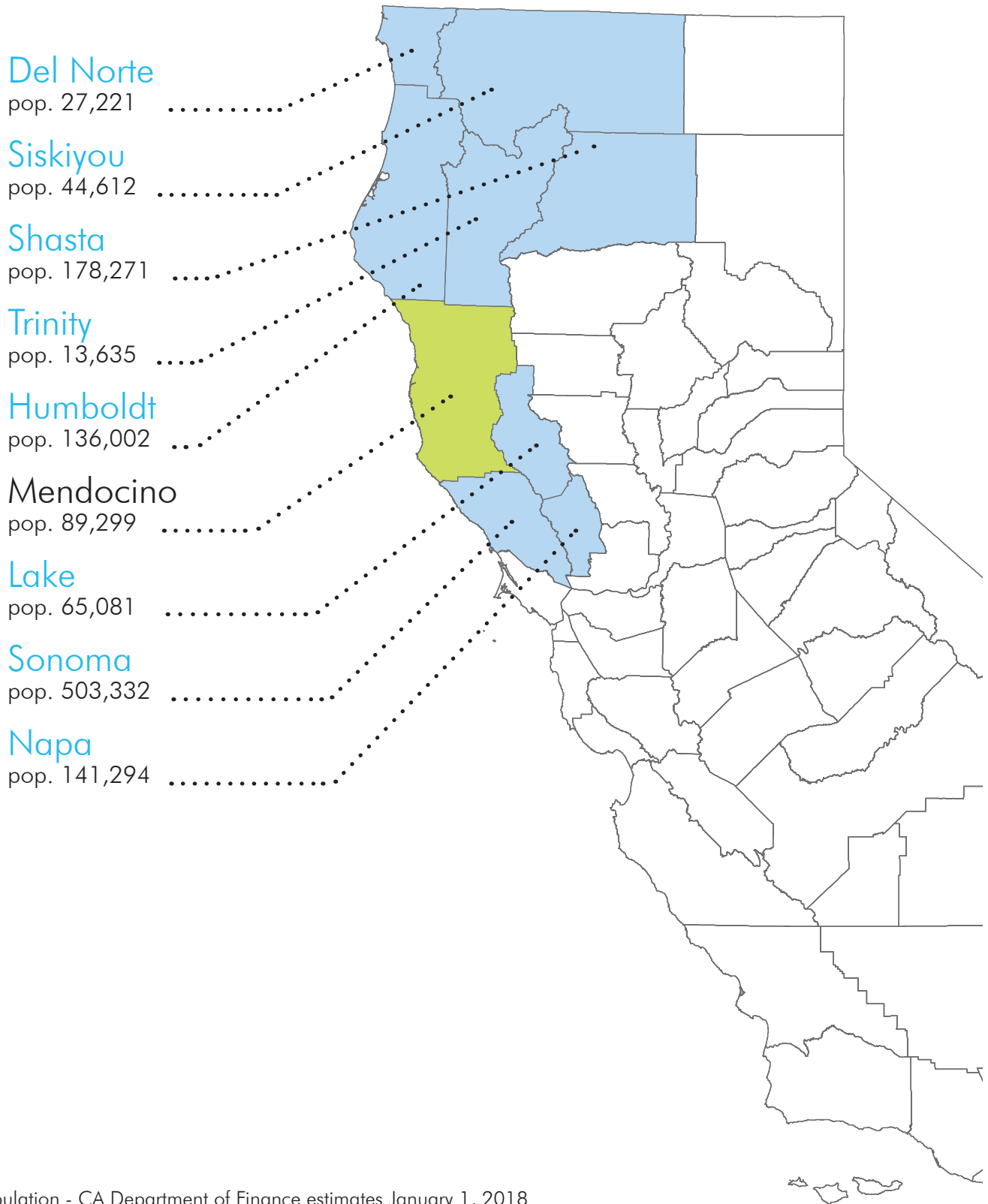
MENDOCINO COUNTY PROFILE

INFRASTRUCTURE



Sources: PCI - Department of Transportation, Mendocino Council of Governments

COMPARISON COUNTIES

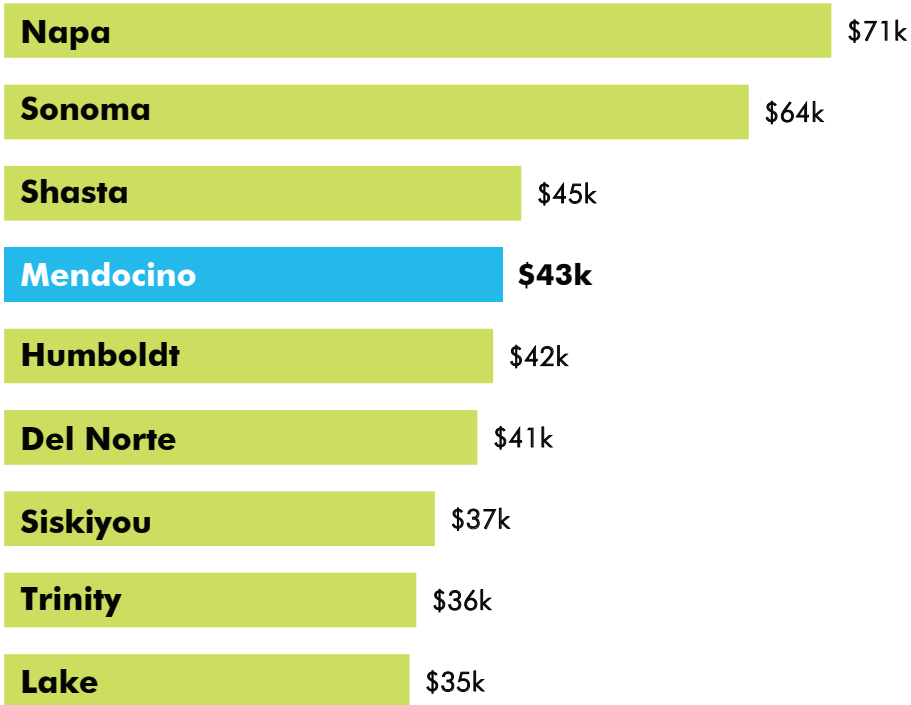


Source: Population - CA Department of Finance estimates January 1, 2018

MENDOCINO COUNTY PROFILE

COMPARISON COUNTIES

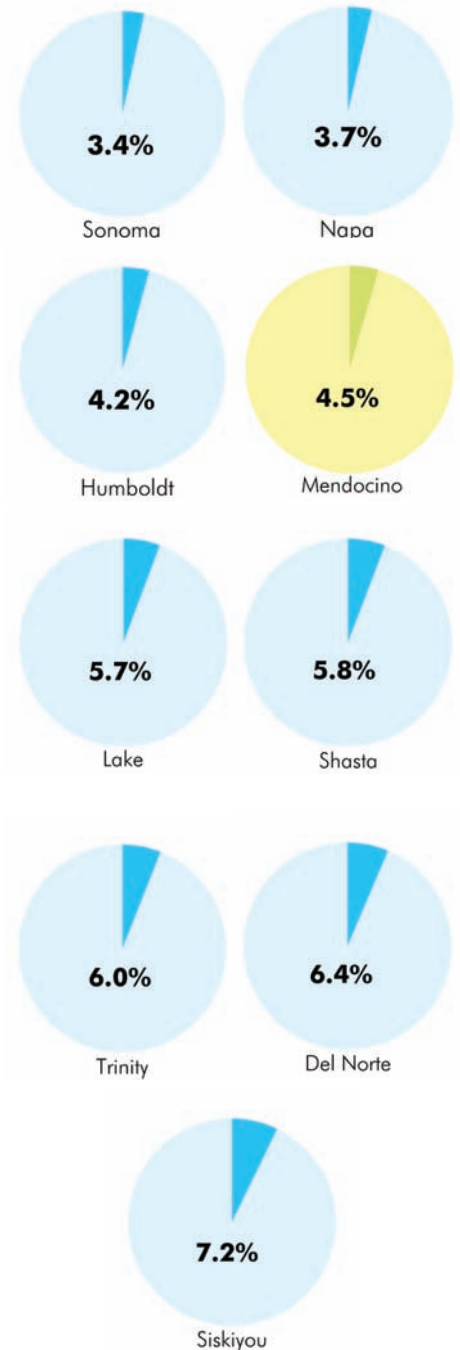
Household Income



Budgeted County Expenditures
(per resident)

\$2,077 Sonoma
 \$2,349 Shasta
 \$2,660 Lake
 \$2,734 Humboldt
 \$3,297 Mendocino
 \$3,524 Napa
 \$3,843 Siskiyou
 \$4,071 Del Norte
 \$6,134 Trinity

Unemployment Rate
(2017)



Sources: County Employees - Survey by Human Resources and DOF population estimates; County Expenditures - Most recent County Budgets and Department of Finance population estimates; Unemployment Rate - CA Economic Development Department 2016 annual average; Household Income - US Census 2016 estimates.



COUNTY OVERVIEW

LAKE MENDOCINO
Courtesy: Visit Mendocino



COUNTY GOVERNMENT

INTRODUCTION

The Adopted Budget Book serves as the County's primary policy and budget document. It communicates the Board of Supervisors' priorities and how departments align their program goals and objectives to achieve them.

The budget is structured to provide both high-level context and line item detail on Mendocino County's operations and how the County strives to serve the community.

GOVERNMENT STRUCTURE

Mendocino County is a general law county established in 1850 by the State legislature and is a political subdivision, or unit, of the State. The County is represented by five non-partisan, elected members comprising the Board of Supervisors. The Board of Supervisors is the governing body and sets policy and priorities for the County. The County is responsible for providing municipal programs and services in the unincorporated areas of the County, and its powers are limited to those granted by the State. The County budget includes many programs in the areas of health, welfare and law enforcement, which are mandated, regulated and mostly funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs.

The County budget also includes funding to provide local services not affected by state laws, such as libraries, land-use planning, county road construction and maintenance, police protection, and a museum.

There are four incorporated cities within Mendocino County that provide services to their residents, including the County seat of Ukiah. The majority of general government services are provided at the County Administration Center on Low Gap Road in Ukiah. The Sheriff's Office, County Jail, Probation Department, and Juvenile Hall are also located on the Low Gap campus.

	Population	% of Total
Unincorporated	59,985	67%
Ukiah	16,226	18%
Ft. Bragg	7,512	8%
Willits	5,128	6%
Point Arena	448	1%
Total	89,299	

CA Department of Finance, January 1, 2018

ORGANIZATIONAL STRUCTURE

The County organization is divided into seven functional areas that represent general categories of service to the Mendocino County community:

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture

These functional areas are composed of 19 separate departments. In addition, the Mendocino County Water Agency and the Mendocino County Air Quality Management District are independent special districts and are not given a functional classification, although they are County departments. The Water Agency is managed by the Executive Office, with the Chief Executive Officer appointed by the Board of Directors/Board of Supervisors as the Agency General Manager. The Air Quality Management District is also a dependent district of which the Board of Supervisors serves as the District Board of Directors. More information on the functional areas of the organization is provided in the Budget Overview section of this document.

Five departments are directed by officials elected by residents to serve a four year term: Assessor-Clerk-Recorder, Auditor-Controller, District Attorney, Sheriff-Coroner, and Treasurer-Tax Collector. Four officials are appointed by the Chief Executive Officer: Human Resources Director, Planning and Building Services Director, Transportation Director and Health and Human Services Agency Director. The remaining officials are appointed either by the Board of Supervisors or other agencies as outlined in state law.

The Board adopted the Chief Executive Officer (CEO) model in 2005, which establishes the CEO as the primary conduit between the Board of Supervisors and department heads and elected officials. Additionally, the Board has directed that the CEO shall coordinate the activities of all County departments, preparing recommendations to the Board and executing the Board directives as they relate to the departmental operations.

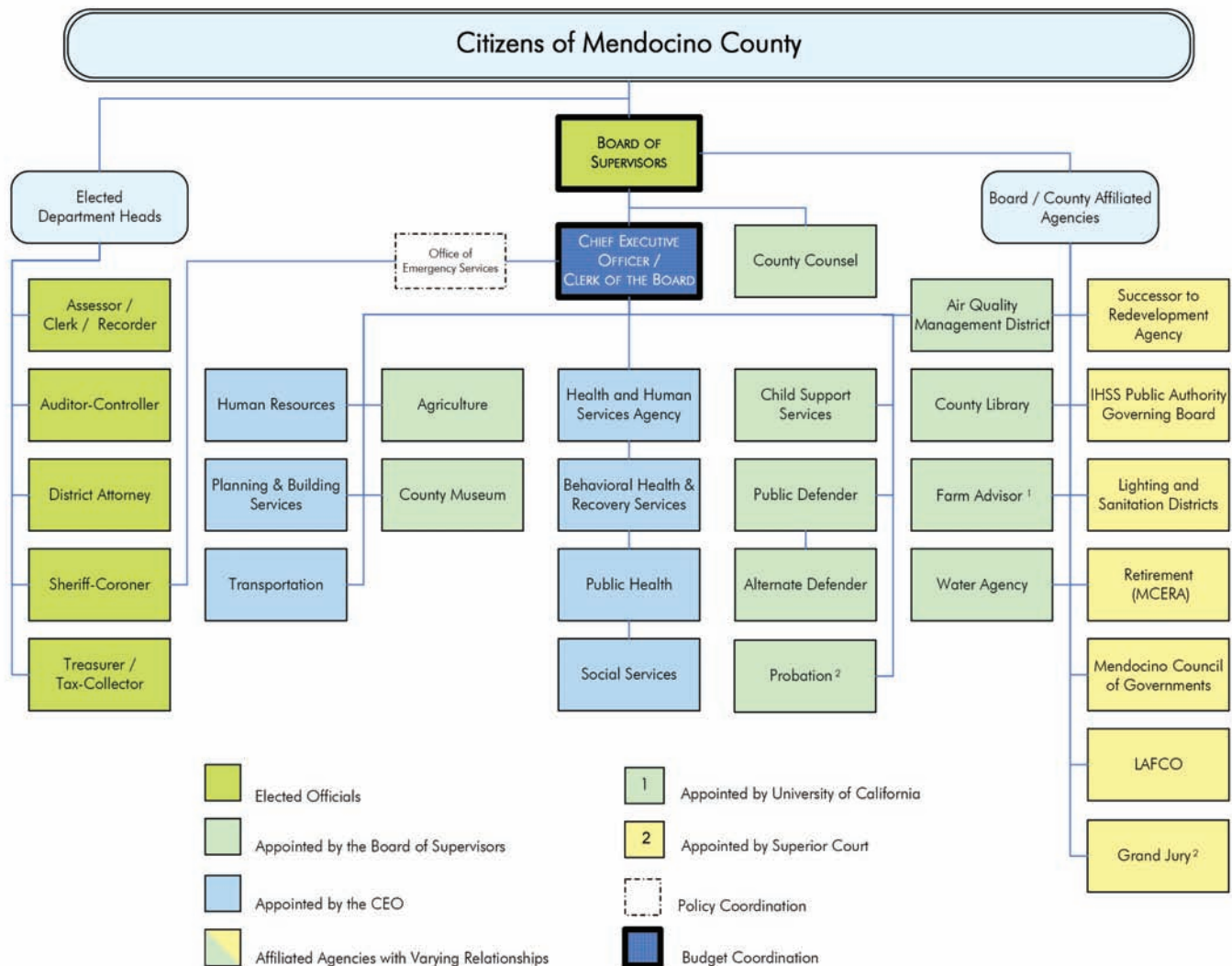
MEETINGS

The Board generally meets every other Tuesday in the Board Chambers at the Administration Center on Low Gap Road to discuss and vote on policy items. The Board's meeting schedule and agenda are posted on the Board of Supervisors' website, located at www.mendocinocounty.org/bos. Video broadcasts of Board meetings (both live and archival) are also available online at www.youtube.com/mendocinocountyvideo.

COUNTY OVERVIEW

COUNTY ORGANIZATION CHART

COUNTY ORGANIZATIONAL CHART



MISSION STATEMENT

The Mendocino County Board of Supervisors developed and adopted a mission statement on August 19, 1999, which is, "To create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities."

GOALS TO ACCOMPLISH THE MISSION

- To treat all people with dignity and respect. To create a County employee culture where each citizen is treated in a courteous, professional, and sensitive manner.
- To forge effective working relationships within the community in both the private and public sectors. Through such cooperation we can maximize services to our citizens. Having engaged people will achieve organizational goals.
- To develop a work environment and employee culture that strives for excellence. Training and development opportunities and career advancement will be highly valued by the organization.
- To streamline our governmental processes so that excellent service delivery is responsive, reliable, and cost effective. Productivity and efficiency are important organizational values which result in maximum benefits for all concerned.
- To manage our fiscal resources effectively and responsibly. To plan and budget in a way that recognizes the financial limitations of the County, and enhances the long-term economic viability of the County and its citizens.

BOARD OF SUPERVISORS

The Board of Supervisors is the legislative body of Mendocino County government. The Board adopts policies, establishes programs, appoints certain non-elected department heads, and adopts annual budgets for all County departments. The Board of Supervisors also serves as the governing board for two special districts; the Mendocino County Water Agency, and the Mendocino County Air Quality Management District. Supervisors also serve on regional agencies and as ex-officio members on the boards of county service districts. The Board of Supervisors is a five-member board elected by district on the basis of population, as required by state law. Supervisors are elected on a non-partisan basis and serve for a term of four years. Along with the Board's committee and agency appointments, Supervisors also elect a Chairperson and Vice Chairperson annually among themselves.



Carre Brown
District 1



John McCowen
District 2



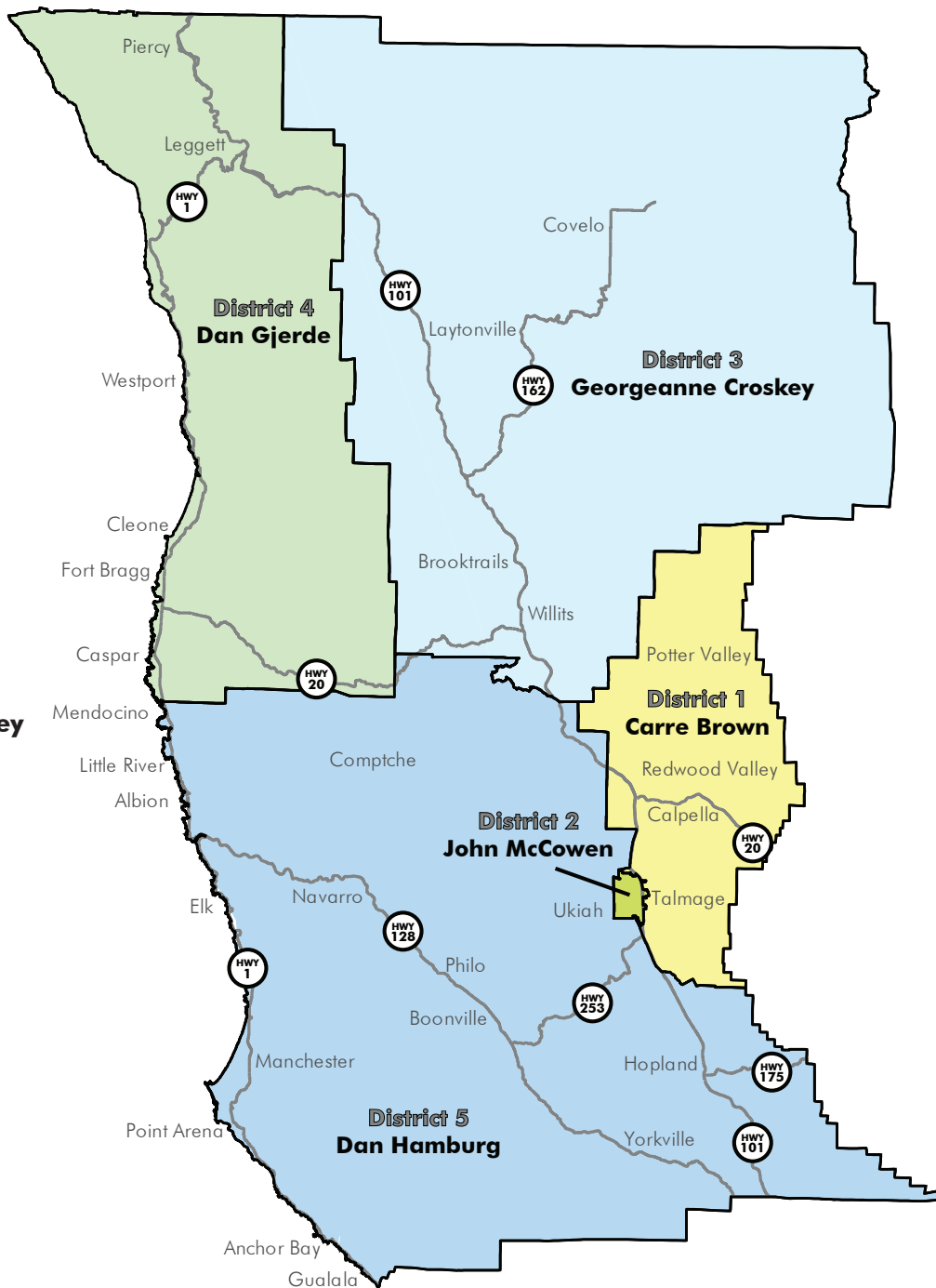
Georgeanne Croskey
District 3



Dan Gjerde
District 4



Dan Hamburg
District 5



COUNTY OVERVIEW

BOARD OF SUPERVISORS - BOARDS AND COMMISSIONS

BOARD OF SUPERVISORS

BOARDS AND COMMISSIONS

The Board of Supervisors has established advisory boards, committees and commissions to which it appoints residents to serve. The purpose of these appointed boards, committees and commissions is to provide opportunities for members of the community to participate in and act on matters of public concern. Some commissions are discretionary while others are mandated by state statute. Each commission represents the constituents of a specific issue, policy or program focus.

Board of Supervisors Committees/Boards	Appointed Members
Area Agency on Aging	Brown/Gjerde (Alternate)
Behavioral Health Advisory Board (BHAB)	Croskey/Hamburg (Alternate)
Broadband Alliance of Mendocino County	Hamburg/Croskey
California State Association of Counties (CSAC)	Brown/Gjerde (Alternate)
Caspar Transfer Station Coordinating Committee	Gjerde/Hamburg
CSAC Coastal Counties Regional Association	Gjerde/Brown
Domestic Violence Council	Hamburg
Economic Development & Finance Corp. (EDFC)	McCowen/Croskey
Eel-Russian River Commission	Brown/McCowan (Alternate)
First 5 Mendocino	Hamburg
Inland Water & Power Commission (IWPC)	Brown/McCowan (Alternate)
Juvenile Justice & Delinquency Prevention Commission	Hamburg
Local Agency Formation Commission (LAFCo)	Brown/McCowan/Hamburg (Alternate)
Mendocino Council of Government (MCOG)	Gjerde/Croskey/Hamburg (Alternate)
Mendocino County Fire Safe Council	Croskey
Mendocino County Employees' Retirement Association	Gjerde
Mendocino County Resource Advisory Commission (RAC)	Croskey
Mendocino Solid Waste Management Authority (MSWMA)	Hamburg/McCowan
Mendocino Transit Authority (MTA)	Gjerde
National Association of Counties (NACo)	Brown/Gjerde (Alternate)
North Coast Air Basin Control Council	Hamburg
North Coast Railroad Authority	McCowan
North Bay - North Coast Broadband Consortium Oversight Committee (NBNCBC)	Hamburg
North Coast Resource Conservation & Development Area Council	Staff/Croskey (Alternate)
Policy Council on Children & Youth	Hamburg
Public Policy Facilitating Committee	Brown
Remote Area Network (RAN-MCSO)	McCowan
Rural County Representatives of California (RCRC)	Brown/Gjerde (Alternate)
Russian River Watershed Association	Hamburg/Brown (Alternate)
Solid Waste Hearing Body	Croskey
Sonoma Clean Power Authority	Hamburg/Gjerde (Alternate)
Ukiah Valley Basin Groundwater Sustainability Agency (UVBGSA)	Brown/Hamburg (Alternate)

For Standing Committees and Ad Hoc Committees, please refer to <https://www.mendocinocounty.org/bos> or contact the Board of Supervisors' office at 463-4441.

LIST OF OFFICIALS



BACK ROW: Supervisor Gjerde, Chair Hamburg FRONT ROW: Supervisor Brown, Supervisor McCowen, Supervisor Croskey

Office	Elected Official	Address	Phone
1st District Supervisor	Carre Brown	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
2nd District Supervisor	John McCowen	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
3rd District Supervisor	Georgianne Croskey	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
4th District Supervisor	Dan Gjerde	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
5th District Supervisor	Dan Hamburg	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4221
Assessor-Clerk-Recorder	Susan Ranochak	501 Low Gap Rd, Rm 1020, Ukiah	(707) 234-6822
Auditor-Controller	Lloyd Weer	501 Low Gap Rd, Rm 1080, Ukiah	(707) 234-6860
District Attorney	C. David Eyster	100 N State St., Rm. G-10, Ukiah	(707) 463-4211
Sheriff-Coroner	Thomas D. Allman	951 Low Gap Road, Ukiah	(707) 463-4411
Treasurer-Tax Collector	Shari Schapmire	501 Low Gap Rd, Rm 1060, Ukiah	(707) 234-6875

Department	Appointed Official	Address	Telephone
Agriculture	Harinder Grewal	890 N Bush Street, Ukiah	(707) 234-6830
Air Quality Management District	Barbara Moed	306 E Gobbi Street, Ukiah	(707) 463-4354
Alternate Defender	Patricia Littlefield	880 N Bush Street, Ukiah	(707) 234-6990
Executive Office	Carmel J. Angelo	501 Low Gap Rd, Rm 1010, Ukiah	(707) 463-4441
Child Support Services	Randy Johnson, Interim	107 S State Street, Ukiah	(866) 901-3212
County Counsel	Katharine L. Elliott	501 Low Gap Rd, Rm 1030, Ukiah	(707) 234-6885
Farm Advisor (UCCE)	Glenn McGourty	890 N Bush Street, Ukiah	(707) 463-4495
Health and Human Services Agency	Tammy Moss Chandler	747 S State Street, Ukiah	(707) 472-2333
Human Resources Department	Heidi Dunham	501 Low Gap Rd, Rm 1326, Ukiah	(707) 234-6600
Library	Karen Horner	105 N Main Street, Ukiah	(707) 961-2625
Museum	Vacant	400 E Commercial Street, Willits	(707) 459-2736
Planning & Building Services	Nash Gonzalez, Interim	860 N Bush Street, Ukiah	(707) 234-6650
Probation Department	Izen Locatelli	589 Low Gap Road, Ukiah	(707) 234-6910
Public Defender	Vacant	175 S School Street, Ukiah	(707) 234-6950
Transportation Department	Howard Dashiell	340 Lake Mendocino Drive, Ukiah	(707) 463-4363

COUNTY OVERVIEW

BUDGET GOALS AND PRIORITIES

The Executive Office developed the FY 2017-18 Adopted Budget within the framework of the Board of Supervisors' current goals of Fiscal Stability, Financial Sustainability, and Organizational Development along with their current budget priorities which are included below.

BOARD'S BUDGET GUIDELINES

- Maintain current levels of service
- Invest in county infrastructure
- Focus on financial sustainability and identify cost savings whenever possible

GOALS

Goal One – Fiscal Stability:

- One time revenue will not be used for on-going expenses

Goal Two – Financial Sustainability:

- Debt mitigation and elimination is a priority
- Maintain County's Reserve Policy

Goal Three – Organizational Development:

- Invest in our future through the Leadership Development Initiative, succession planning, and recruitment and retention practices
- Identify and measure departmental performance metrics, including the balancing of location-based provision of County services

- Exploration of the use of solar energy at County facilities
- Greater evaluation of the proposed IT upgrades for a cost savings analysis
- Development of property acquisition options around the new courthouse
- Development of property liquidation options for the Willits Justice Center and Ukiah Courthouse
- Pursuit of grant funding to generate additional County revenue
- Auditor to reflect Proposition 172 funds in the BU 1000 series table
- Executive Office to provide additional information regarding the development of a Cultural Services Agency
- Departments must create efficiencies prior to pursuing full cost recovery (to be presented during the June 5, 2018, Budget Hearings)
- Executive Office to develop options for an updated EMS model
- Treasurer – Tax Collector to review County online payment fee structure

More information is provided on how the County's Adopted Budget meets the established Goals and Priorities in the Budget Overview section.

BUDGET DEVELOPMENT PRIORITIES FOR FY 2018-19

- Investment in County roads
- Economic/business development
 - Broadband expansion
 - Permit fee waiver program
 - Support new housing development
 - Develop a grant writer program
- Support for emergency services - Fire and EMS
- Homeless issues
- Support for community partners

Organizational Priorities for FY 18-19

- One-time revenue used for one-time expenses
- All expenditures of Measure B Funds must be approved by the Board of Supervisors
- Human Resources and County Counsel will explore the use of interns and volunteers
- Comprehensive evaluation of the County's vehicle fleet condition prior to purchasing additional vehicles
- Greater detail provided to the Board of Supervisors regarding facility modifications and improvements prior to approval

GENERAL BUDGET PROCESS & CALENDAR

Mendocino County operates on a fiscal year which begins on July 1st and ends on June 30th. For budgeting purposes, the fiscal year is divided into four quarters.

Following is a description of budget activities by quarter.

JULY-AUGUST-SEPTEMBER: This period of time marks the 1st Quarter of Mendocino County's fiscal year. The FY 2018-19 Budget, adopted by the Board of Supervisors in June, becomes the operational document for the County on July 1st.

The FY 2018-19 Budget Book is produced and distributed during this time. The prior fiscal year is "closed out," the County Auditor uses a 60-day accrual period, in the financial system and no further changes are allowed.

OCTOBER-NOVEMBER-DECEMBER: This period of time marks the 2nd Quarter of Mendocino County's fiscal year. The budget development calendar for the next fiscal year is drafted. In November, the Executive Office will release the 1st Quarter Report on the annual budget. As the amounts used to build the FY 2018-19 Budget were estimated at 3rd quarter, the 1st Quarter Report will include the year-end closeout adjustments and any State and Federal Allocation adjustments. In general, this period of time is used to refine the estimates, and to incorporate those changes into the FY 2018-19 Budget with the 1st Quarter Report.

BUDGET PROCESS

Budget staff begins preparation for various scenarios that are potentially implemented over the next two quarters in preparation for the next year's budget.

JANUARY-FEBRUARY-MARCH: This is the 3rd Quarter of Mendocino County's fiscal year. In January, a budget calendar is presented to the Board of Supervisors, outlining the timeline for the development and implementation for the next fiscal year. This period of time has also been used to hold community meetings and conduct priority setting workshops for the coming fiscal year. In February, the Mid-Year Budget Review (2nd Quarter) is presented to the Board. The mid-year review typically represents the last opportunity during the fiscal year to meaningfully correct any shortfalls on the road to producing a balanced budget.

APRIL-MAY-JUNE: This is the 4th and final quarter in the fiscal year. The Executive Office distributes guidelines and forms to departments for development of their proposed budgets for the upcoming fiscal year.

BUDGET CALENDAR

January 2, 2018

- » Resolution regarding budgetary authority

February 2018

- » Departments submit 2nd Qtr Mid-Year Projections

February 2018

- » Departments submit Facility Modification and Fixed Assets Requests to Executive Office-Facilities Division

March 13, 2018

- » FY 2017-18 Mid-Year (2nd Qtr) Budget Review &

February - March 2018

- » FY 2018-19 Budget Instructions
- » NCC Assignments Distributed

March - April 2018

- » Deadlines for departmental FY 2018-19 budget & grant narrative submissions;
- » Executive Office/Auditor-Controller Budget Conferences

April 24, 2018

- » FY 2018-19 Budget Planning Workshop

May 22, 2018

- » FY 2017-18 3rd Qtr Report
- » FY 2018-19 Budget Planning Workshop

May 25, 2018

- » CEO Recommendations for FY 2018-19 Proposed Budget Published

June 5-6, 2018

- » Final Budget Hearings for FY 2018-19 Proposed Budget

June 19, 2018

- » Formal adoption of the FY 2018-19 Budget

September 2017

- » FY 2018-19 Adopted Budget Book Submitted to State Controller and made available to the public

November 2018

- » FY 2018-19 1st Qtr Review & FY 2017-18 year end closeout

The CEO, Auditor, and individual Department Heads hold annual budget conferences to discuss the department submissions. In May, the 3rd Quarter Report is produced with refined projections for year-end. The CEO's office produces the Proposed Budget for the upcoming fiscal year in June. The Proposed Budget Hearings are typically held in the first or second week of June and formal adoption of the FY 2019-20 Budget occurs prior to June 30th.

BUDGET AMENDMENT PROCESS

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

FUND TYPES

The total County budget includes funding for many programs in the areas of health, welfare, and public safety. Many of these programs are mandated, regulated, and funded by the State. The Board of Supervisors has limited authority over the policy and administration of these programs. The County budget also includes funding to provide local services not affected by State laws, such as libraries, a museum, land-use planning, and county road construction and maintenance. The County's budget is comprised of the following types of County Operating Funds:

GENERAL FUND

General Fund includes all resources that are not required to be accounted for in a separate fund. The largest portion of General Fund revenue is derived from local property and sales tax. The General Fund is allocated to fund core services provided by the County such as general government, planning and building services, public safety, and public assistance.

FINANCIAL POLICIES

SPECIAL REVENUE FUNDS

Restricted revenue sources, many by statute, may only be allocated for specific purposes. Services that are funded with Special Revenue Funds include mental health services, Sheriff and Probation special projects, and roads.

CAPITAL PROJECTS FUNDS

Revenue used for the acquisition or construction of major capital projects.

DEBT SERVICE FUNDS

Includes the County retirement contribution related to Pension Obligation Bonds (POB) and Certificates of Participation (COP) annual payments.

INTERNAL SERVICE FUNDS

Funds used for the activities associated with various insurance programs used by the County including but not limited to Workers Compensation and General Liability.

SPECIAL DISTRICT FUNDS

There are two types of special districts: dependent and independent. Dependent Districts are those overseen by the Board of Supervisors as District Directors, which include the Mendocino County Air Quality Management District, the Mendocino County Water Agency, and various sanitation and lighting districts. Independent Special District Funds are not included in the County budget or this budget book, however, since the majority maintain accounts within the County Treasury, their cash balances are included in the County's audited financial statements. The following information provides an overview of the County's financial policies which guide the County's budget development and financial activities.

DEBT MANAGEMENT POLICY

The primary objective of the Debt Management Policy is to ensure prudent debt management practices which maintain financial stability, preserve the public trust, and minimize costs to taxpayers. This policy includes the following additional objectives:

- Long-term debt shall not be used to finance on-going costs.
- Whenever possible, the County will pursue alternative sources of funding, such as pay-as-you-go or grant funding, in order to minimize the level of direct debt.
- Whenever possible, the County shall use special assessments, revenue, or other self-supporting debt instead of General Fund obligated debt.
- Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds.
- The County shall establish an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service.

Pursuant to the adoption of this County Policy, a Debt Advisory Committee was established to oversee the issuance of debt, review and evaluate existing debt, and formulate appropriate recommendations to the Board of Supervisors, among other objectives. The members of the Debt Advisory Committee are the Chief Executive Officer (Chair), County Treasurer (Vice-Chair), County Auditor, Assistant County Auditor, Assistant Chief Executive Officer – Chief Budget Officer, and County Counsel (non-voting).

GENERAL FUND RESERVE & CONTINGENCIES

This policy was established to provide guidelines related to contingencies and the General Fund Reserve. It is the goal of the County to maintain a General Fund Reserve at an acceptable level in accordance with government standards and recommendations, with a target balance of \$10 million or 6.35% of the General Fund.

This policy addresses the following:

- The level of unrestricted fund balance in the General Fund.
- Spending priorities for unrestricted fund balance.
- Replenishing deficiencies when they fall below specifications.

Use of General Fund Reserve monies shall be considered a last resort measure only when balancing the County budget. There shall be a minimum balance of \$2 million in the County General Reserve at all times.

RESERVE FOR MAJOR REPAIR AND MAINTENANCE OF FACILITIES

This policy provides guidelines for the development of a reserve for major repair and maintenance of facilities in the amount of seventy cents (\$0.70) per square foot of County owned and maintained buildings and includes the following goals:

- Maintain facilities to promote proper delivery of services to the public.
- Maintain facilities that promote safe, comfortable and productive work environments for employees.
- Permit timely repairs to facilities to minimize deterioration of those facilities.
- Maintain facilities in a manner that results in predictable, reasonable and consistent cash flows from the General Fund, rather than unexpected, significant and periodic flows from the General Fund for repairs.

FINANCIAL POLICIES

PURCHASING, LEASING AND CONTRACTING

This policy guides all activities related to purchasing, leasing and contracting, and indicates who has authority [Department Heads, Purchasing Agent, Auditor-Controller, Chief Executive Officer (CEO), Board of Supervisors] to carry out each of the described tasks. When express authority is not delegated to the Department Heads, the Purchasing Agent, Auditor-Controller, or the CEO, the Board of Supervisors retain sole authority for that activity. All purchases subject to this policy are contingent upon the Board of Supervisors adopting the budget each fiscal year, and the availability of funds. The CEO acts as the Purchasing Agent.

COUNTY CASH HANDLING POLICY

The County's Cash Control and Accounting Standards Policy adopted by the Board of Supervisors in April 2012, provides basic guidance and standardized operating procedures for all phases of cash handling. This policy is a ready reference for operating personnel containing uniform accounting procedures for all County departments in accordance with generally accepted accounting principles, laws, and regulations.

MASTER FEE SCHEDULE POLICY

The purpose and intent of this policy is to establish a comprehensive consolidated Master Fee Schedule, with guidelines related to Mendocino County's fees for services. This policy establishes a tool to record and analyze extensive fee information and to monitor the costs of providing services while providing policymakers the ability to manage the fee process with accurate and timely information in coordination with the County Budget development process.

BALANCED BUDGET

A balanced budget is a budget in which the total amount of budgeted revenue balances with the total amount of budgeted expenditures as required by law (California Government Code Section 29009). Each budget adopted by the Board of Supervisors must be a balanced budget. Refer to the Budget Summary section of this document for more information.

BASIS OF ACCOUNTING

The Mendocino County annual budget and the countywide proprietary and fiduciary fund financial statements are prepared and reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied.

Revenues from sales taxes are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

DEBT LIMITS

According to California Government Code Section 29909, the bonded debt limit for general law counties is 5% of the "taxable property of the county as shown in the equalized assessment roll." The Mendocino County FY 2018-19 assessed valuation is \$11,830,067,725. The 5% limit of this total is \$591,503,386. As of June 30, 2018, Mendocino County's total debt amount is \$73,415,000 (or 0.62% of the assessed valuation), which is well below the 5% limit allowed. Total outstanding County debt includes Certificates of Participation in the amount of \$18,280,000 and Pension Obligation Bonds in the amount of \$55,135,000.

It should also be noted that the County carries an additional retirement liability which is estimated at \$204.3 million (Mendocino County Employees' Retirement Association Actuarial Valuation and Review as of June 30, 2017, The Segal Group, Inc.).

GANN LIMITS

Pursuant to Government Code Section 7910, the Gann Limit represents the maximum level of revenues that the County may legally receive in FY 2018-19 from what is defined to be "tax proceeds" types of revenue sources, without violation of the Proposition 4 provisions. These sources encompass non-departmental revenues that include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes. For FY 2018-19, the County of Mendocino is approximately \$13.2 million under its maximum allowable spending limit from tax revenue proceeds. More information on Gann Limits is provided later in the County Overview section.

BUDGET AMENDMENT PROCESS

Departments may request amendments to the Final Adopted Budget at any time during the fiscal year. Although the Executive Office limits amendments as much as feasible to coincide with quarterly reports. Budget amendments must be presented to the Board of Supervisors for approval. Budget amendments may include requests to add revenue and appropriations, to transfer appropriations or revenues between categories in a budget unit or between budget units, and requests to add capital projects or to purchase and add items to the County Fixed Asset list.

QUARTERLY BUDGET REPORTS

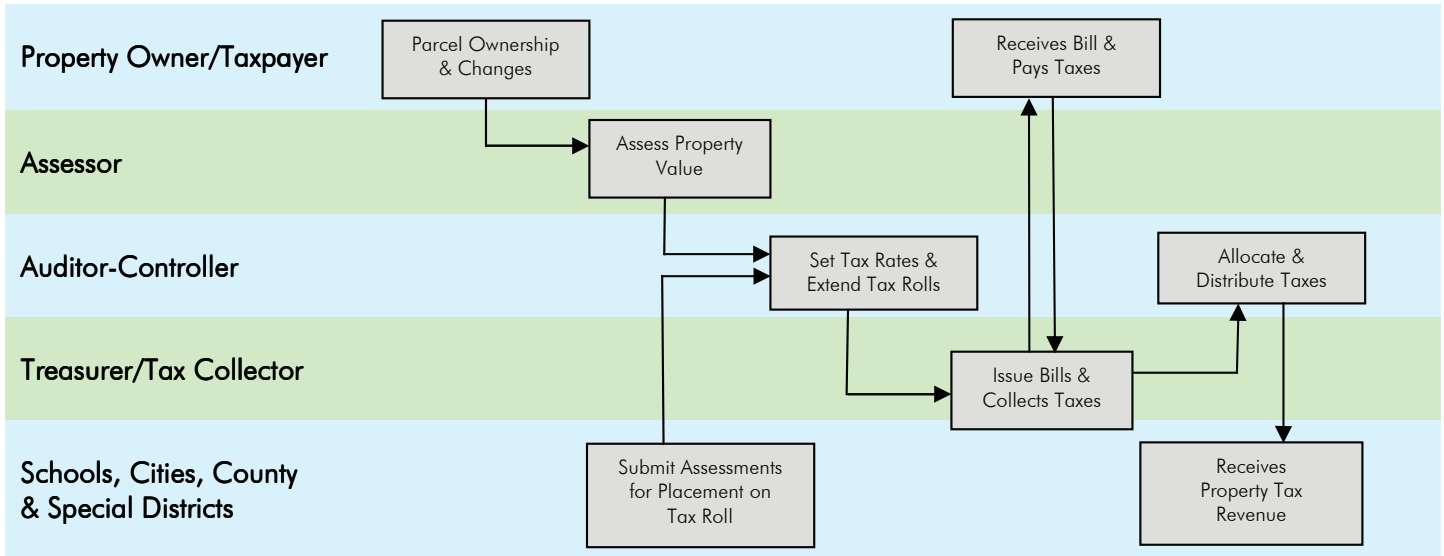
The Executive Office prepares and presents quarterly budget updates to the Board of Supervisors. These reports consist of year-to-date information including County department revenue, the County's discretionary revenues, expenditure levels, new and upcoming issues that may affect the budget, and other related information. Quarterly reporting is another opportunity for the Board of Supervisors to provide direction to staff relating to the budget.

COUNTY OVERVIEW

PROPERTY TAX INFORMATION

PROPERTY TAX PROCESS

This information is intended to provide an overview of the property tax process in Mendocino County. Included here is a broad description of the functions of various County departments from the generation of property taxes through the distribution to local government agencies. Below is a diagram that depicts the County's property tax process.



Proposition 13, approved by California voters in 1978, is the law that governs most property taxes. Proposition 13 limits the property tax rate to 1% of assessed value, plus any local tax rate to fund voter-approved bonds such as school bonds or other municipal type bonds. It limits property tax increases to 2% per year by limiting assessed value increases to a maximum of 2% each year, except for properties that had a change in ownership or new construction. Changes in ownership are assessed at the new market value (usually the purchase price) and the value of any new construction is added to the existing base value of the property.

Since the passage of Proposition 13, special districts in California have found revenue from taxes to be more and more limited bringing about the advent of benefit assessments and special taxes on parcels within their district boundaries for the benefit of property owners in the districts. Most of those services in Mendocino County include fire, water, sewer, hospital, ambulance, and several types of abatement charges for weeds or abandoned vehicles. These charges are set by each individual district and are not based on value or subject to the tax rate, but do become a lien on the property along with the property tax.

PARCEL OWNERSHIP AND CHANGES BY TAXPAYER

The recorded property owner as of the lien date (January 1) each year is liable for property tax based on the value of the property. Changes in ownership recorded with the County Recorder are automatically transmitted to the Assessor for the purpose of maintaining ownership records as well as values. New construction information is received by the Assessor from building permits.

ASSESSOR VALUES PROPERTY

The responsibility of the County Assessor is to determine the taxable value of all properties. The assessed value for most property is the prior year's assessed value adjusted for inflation to a maximum of 2%. For those properties that had a change in ownership, the purchase price information is the basis for the new assessed value. New construction is valued via information from the building permit and/or a field visit to the property.

The types of taxable property are real property and personal property. Real property includes land, and improvements such as buildings, structures, trees and vines. Real property is billed on the "Secured" tax roll. Personal property includes machinery, equipment, and office tools, and is usually billed on the "Unsecured" tax roll.

In 1983 California law was changed to require a reappraisal of property at the time of the change in ownership or new construction and a subsequent billing for that portion of the tax year affected rather than enrolling the new value as of the next lien date. These assessments are referred to as supplemental assessments.

However, not all events that trigger a reappraisal result in an increase in value. Any supplemental assessment or refund is in addition to the regular secured assessment made as of the lien date. For example, a purchase of property at a lower value will result in a refund for the portion of the fiscal year affected while the secured bill for the same time period remains at the higher value. The new value on the secured roll is reflected the following tax year. The same is true for an increase in value.

PROPERTY TAX INFORMATION

In addition, there are “restricted” types of real property that are assessed under special formulas quite different from most properties. These include those under Agricultural Preserve contracts, Timber Preserve zoning, and some government owned properties.

The Assessor also administers numerous exemptions and exclusions allowed by State law that affect the net assessed value of property relieving some taxpayers from paying higher taxes.

Homeowners, who occupy the home as the principal place of residence as of 12:01 a.m. on January 1, may apply for a “Homeowner’s Exemption” of up to \$7,000 off the assessment value.TM New property owners will automatically receive an exemption application in the mail. Homeowner’s Exemptions may also be claimed on a supplemental assessment if the property was not receiving a Homeowner’s Exemption on the prior regular assessment roll.

Properties used exclusively for a church, college, cemetery, museum, school, or library, or owned and used exclusively by a non-profit religious, charitable, scientific, or hospital corporation may also be eligible for exemption.

Veterans may also qualify for one of two Veteran’s Exemptions. In order to be eligible for a Veterans’ Exemption, a single veteran must not have assets valued over \$5,000. A married veteran (or a veteran’s widow who has not remarried) must not have assets valued over \$10,000. A veteran with a service-connected disability (or unmarried widow of such a veteran), may be eligible for an exemption of \$114,634, or higher, off assessed value of the home, depending upon the annual household income.

Applications for any of these exemptions must be filed with the Assessor’s Office. For more information contact the Exemption Department of the Assessor’s Office at (707) 234-6800.

EXTENSION OF TAX ROLL BY AUDITOR-CONTROLLER

The Auditor sets the annual tax rates applicable to properties in Mendocino County. An explanation of Mendocino County tax rates and a list of the current local bonds are listed below in the *Tax Rates & Descriptions* section.

Annual secured and unsecured assessment rolls are completed by the Assessor and delivered to the Auditor-Controller. The Auditor-Controller “extends” the tax roll by applying the tax rate applicable to each parcel or account. Taxes are computed by multiplying the tax rate by each \$100 of assessed value. (See *How to Calculate Your Taxes* section below for a demonstration of this computation.) Once the extended taxes are determined for all assessments, the tax roll is forwarded to the Tax Collector for billing.

In addition to determining the tax due, the Auditor-Controller adds any “direct” charges submitted by special districts such as fire, water, sewer, etc. In Mendocino County there are approximately 63,000 direct charges from 40 different districts

that are posted each year to the secured tax roll. These charges become part of the total tax due.

Supplemental assessment rolls are extended on a monthly basis with the exception of the months of December and April. Because the tax roll affected by the change triggering reappraisal may encompass more than one fiscal year, each separate assessment must have the appropriate year’s tax rate applied. In addition, supplemental taxes are calculated for a portion of the fiscal year for which the change in value applies. A factor based on the date of event is set by State law and this factor is applied to the tax rate calculation. The Auditor issues refunds when supplemental assessments result in a decreased value.

TAX COLLECTOR ISSUES TAX BILLS AND COLLECTS TAXES

The Tax Collector mails secured tax bills on or before October 31st each year. The bill may be paid in two installments. The first installment of taxes is due November 1st and is delinquent after December 10th. A 10% penalty attaches thereafter. The second installment is due February 1st of the following year and is delinquent after April 10th. An additional 10% penalty and \$20 cost charge attaches thereafter. Additional penalties accrue after June 30th of every year.

Supplemental tax bills are mailed whenever there is a change in ownership or when new construction is completed. Supplemental tax bills are billed regularly during the year and due at different times during the year depending on the month the bill is mailed. They are also payable in two installments.

Supplemental tax bills are due on the date mailed and shall become delinquent as follows:

- (a) If the bill is mailed within the months of July through October, the first installment shall become delinquent after December 10th the same year. The second installment shall become delinquent after April 10th of the following year.
- (b) If the bill is mailed within the months of November through June, the first installment shall become delinquent after the last day of the month following the month in which the bill is mailed. The second installment shall become delinquent after the last day of the fourth month following the date the first installment is delinquent.

NOTE: *The Supplemental Tax Bill (or Refund) is in addition to the regular Property Tax Bill and any other property taxes due on the property.*

Unsecured tax bills are mailed in July of each year, payable in one installment, and shall become delinquent if not paid by August 31st. If unpaid, interest will start to accrue on November 1st at a rate of 1½% per month on the original tax amount until paid in full.

PROPERTY TAX INFORMATION

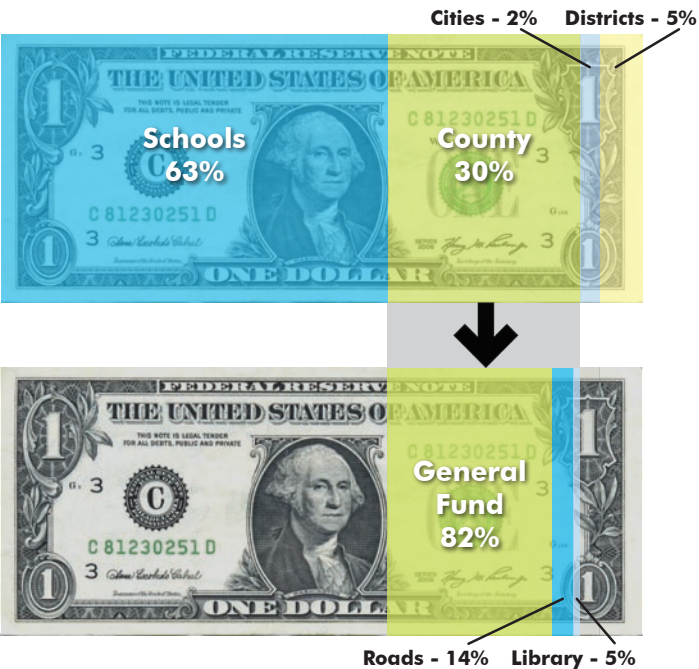
If secured or supplemental taxes remain unpaid as of July 1 of the following year, interest will accrue at a rate of 1.5% per month on the original tax amount until paid in full. In addition, a \$15 State fee is also assessed. If taxes remain unpaid after a period of five years from the first year of delinquency, the Tax Collector must record a “Notice of Power to Sell Tax-Defaulted Property”. Unless the property is redeemed, it will be offered on the next public auction.

AUDITOR-CONTROLLER DISTRIBUTES PROPERTY TAXES

Taxes are apportioned and distributed to all eligible County, cities, schools and special district jurisdictions according to specific formulas and procedures provided by law. Each eligible tax jurisdiction receives a base amount of property tax that is increased or decreased depending on the growth of that district.

Mendocino County apportions secured and supplemental taxes under the “Teeter Plan” of apportioning property taxes. Basically, this means that the County, schools and districts receive 100% of the amount charged on the original tax roll, less any corrections made during the year. Under the Teeter Plan, all special assessments and taxes placed on the secured tax roll are also apportioned in the same manner. At the end of the fiscal year, any unpaid taxes and assessments are owned by the County and are subject to the County’s collection efforts and remedies.

Schools receive the highest percentage of taxes collected in Mendocino County as seen by the following chart:



Note: Numbers may not add due to rounding.

MENDOCINO COUNTY TAX RATES AND DESCRIPTIONS

The basic countywide tax rate in Mendocino County is \$1.00 per \$100 of assessed value, or 1% of assessed value. This is the basic tax rate prescribed by Article XIII-A of the California Constitution, more commonly known as Proposition 13. In addition to the 1% tax applicable debt service of one or more of several governing bodies is added to the rate. Those debt service taxes include special districts, cities, school districts and school district bonds.

Mendocino County is divided into 264 tax rate areas, each with its own individual funding requirements. Tax rate area codes are designated by a specific numbering system. The primary part of the tax area code (the first 3 digits) designates the school district the parcel is located in.

HOW TO CALCULATE PROPERTY TAXES

The following example is a single-family home with a Homeowner’s Exemption:

Property Value	\$375,000
Homeowner’s Exemption	(7,000)
Net Assessed Value	368,000
Applicable Tax Rate *	1.159
Tax Due = (\$368,000 x .01159) =	4,265.12
Add special taxes or assessments	120.00
Net Tax Due	\$4,385.12

*Applicable Tax Rate (per \$100 assessed value)

The applicable tax rate will vary by the location of the property; primarily the school district in which the property is located. In addition to the basic tax rate of 1%, any voter-approved debt, which would be school and/or municipal bonds, is included in the rate.

For example, the basic tax rate in the Ukiah Valley for FY 2017-18 is \$1.159. This rate is broken down as follows:

\$1.000	Countywide 1%
.138	Ukiah Unified Bond
.021	Mendocino College Bond
\$1.159	Total Rate

PROPERTY TAX INFORMATION

Below is a listing of school district primary tax area code designations, as well as the college district:

Tax Area Code	School District	College District
001-	Fort Bragg Unified – within city limits	College of the Redwoods
002-	Arena Union – within city limits	Sonoma Junior College
003-	Ukiah Unified – within city limits	Mendocino College
004-	Willits Unified – within city limits	Mendocino College
052-	Arena Union Elementary	Sonoma Junior College
053-	Anderson Valley Unified	Mendocino College
076-	Fort Bragg Unified	College of the Redwoods
103-	Manchester Union Elementary	Sonoma Junior College
104-	Mendocino Unified	College of the Redwoods
105-	Leggett Valley Unified	College of the Redwoods
112-	Potter Valley Community Unified	Mendocino College
121-	Southern Humboldt (Piercy) Unified	College of the Redwoods
131-	Round Valley Unified Bond	Mendocino College
153-	Willits Unified	Mendocino College
154-	Ukiah Unified	Mendocino College
155-	Laytonville Unified	Mendocino College

The remaining part of the tax area code (the last 3 digits) designates the other debt service areas that make-up the rest of the tax rate. These debt service entities are specifically listed on the tax bill along with the rate.

Below are all the debt service entities, tax bill abbreviations, 2017-18 rates, and bond expiration dates (if available):

Entity	Tax Bill Abbreviation	2017-18 Rate	Bond Expiration Date
Arena Union Elementary School Bond	Arena Union Elem	\$0.018	2043
Anderson Valley Unified Bond	Anderson Valley Unif	\$0.060	2035
Fort Bragg Unified Bond	Ft Bragg Unified Bond	\$0.107	2047
Laytonville Unified Bond	Laytonville Unif Bond	\$0.127	2025
Mendocino Coast Hospital Bond	Mendocino Coast Hosp	\$0.015	2030
Mendocino College Bond	Mendocino College	\$0.022	2031
Mendocino Unified Bond	Mendocino Unif Bond	\$0.086	2031
Point Arena Joint Union High School Bond	Pt Arena Jt High Bond	\$0.019	2020
Potter Valley Unified Bond	Potter Valley Unif	\$0.056	2042
Redwoods Junior College Bond (Mendocino College)	Redwoods JC Bond (Mendocino College)	\$0.011	2028
Round Valley Unified	Round Valley	\$0.039	2044
Sonoma JC Bond 2002	Sonoma JC 2002	\$0.014	2027
Sonoma JC Bond 2014	Sonoma JC 2014	\$0.023	
Southern Humboldt Unified Bond	So Humboldt Unified	\$0.083	
Ukiah Unified Bond	Ukiah Unified Bond	\$0.138	2032
Westport Water Bond	Westport Water BIR	Paid Off	2016
Willits Unified Bond	Willits Unified Bond	\$0.044	2020

COUNTY OVERVIEW

PROPERTY TAX INFORMATION

SPECIAL AND DIRECT ASSESSMENTS AND LEVIES

In addition to the tax rate applied to the assessed value of property, a number of special districts add charges per agreement with the County Auditor. These assessments are of a specific dollar amount determined by the charging district and are not based on the assessed value of the property. These districts generally include fire, water, and sewer, as well as other districts or direct charge. Mendocino County is merely the collection agent for these charges. The district is responsible for the establishment and amount of the charge. Corrections or changes to these assessments must be requested by the particular district. Below is a listing of the special and direct assessments, with contact information, currently found on Mendocino County tax bills.

District	Address	City, State ZIP	Telephone
Albion-Little River Fire	P.O. Box 634	Albion, CA 95410	937-0888
Anchor Bay Capital Reserve	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Anderson Valley CSD	P.O. Box 398	Boonville, CA 95415	895-2075
Brooktrails Fire	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Sewer	24860 Birch St	Willits, CA 95490	459-2494
Brooktrails Water	24860 Birch St	Willits, CA 95490	459-2494
Caspar South Water	P. O. Box 744	Mendocino, CA 95460	964-9195
Coast Life Ambulance	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Coast Life Urgent Care	NBS, Local Gov't Solutions	Property Owner Services	800-676-7516
Comptche CSD	P.O. Box 270	Comptche, CA 95427	937-0760
Covelo CSD Delinquent Sewer	P.O. Box 65	Covelo, CA 95428	983-6888
Elk CSD	P.O. Box 1	Elk, CA 95432	877-1800
Fort Bragg City Fire	416 N. Franklin St.	Fort Bragg, CA 95437	961-2823
Fort Bragg Rural Fire	141 N. Main St.	Fort Bragg, CA 95437	961-2831
Gualala CSD Standby & Usage Fees	P.O. Box 124	Gualala, CA 95445	884-1715
Gualala Sewer (Per Improv. Bond of 1915)	Contact County Auditor		234-6874
Irish Beach Water	P.O. Box 67	Manchester, CA 95459	882-2892
Lakewood Lighting	340 Lake Mendocino Dr.	Ukiah, CA 95482	463-4076
Little Lake Fire	74 E. Commercial St.	Willits, CA 95490	459-6271
Long Valley Fire	P.O. Box 89	Laytonville, CA 95454	981-6055
Mendocino County Waterworks	35501 So. Hwy 1, Unit 4	Gualala, CA 95445	884-9641
Mendocino Fire Protection District	P.O. Box 944	Mendocino, CA 95460	937-0131
Mendocino Unified Maintenance	P.O. Box 1154	Mendocino, CA 95460	937-5868
Nuisance Abatement	860 North Bush St	Ukiah, CA 95482	234-6650
Pacific Reefs Water	P.O. Box 314	Albion, CA 95410	
Point Arena Sewer	P. O. Box 67	Point Arena, CA 95468	882-2122
Redwood Coast Fire	P.O. Box 245	Point Arena, CA 95468	882-1833
Redwood Valley-Calpella Fire	P.O. Box 385	Redwood Valley, CA 95470	485-8121
Sanel Valley Fire (Hopland Fire)	P.O. Box 463	Hopland, CA 95449	744-1222
South Coast Fire	P.O. Box 334	Gualala, CA 95445	884-4700
Southern Humboldt Hospital	733 Cedar St.	Garberville, CA 95440	923-3921
Ukiah Valley Fire	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Fire Measure B	1500 So State St.	Ukiah, CA 95482	462-7921
Ukiah Valley Sanitation District	387 N State St, Ste 101	Ukiah, CA 95482	462-4429
Williamson Act Replacement	Contact County Assessor		234-6800
Willits Meadowbrook Manor San	111 E. Commercial St.	Willits, CA 95490	459-4601
Willits Sewer	111 E. Commercial St.	Willits, CA 95490	459-4601

PROPERTY TAX INFORMATION

IMPROVEMENT BOND ACT OF 1915 AND MELLO-ROOS

Senate Bill 1122 took effect on January 1, 2002. The bill requires sellers of real property to disclose certain information pertaining to any known special assessment being paid as part of the property taxes that have been imposed pursuant to the Improvement Bond Act of 1915.

Mendocino County now has only one such district, which is Gualala Sewer as noted previously. If there are charges on the tax bill for this assessment, please note the specific legal requirements in Government Code Section 53754 or consult with a real estate agent.

This bill also requires the disclosure of special taxes pursuant to the Mello-Roos Community Facilities Act. There are no Mello-Roos bonds in Mendocino County.

Property Tax Relief

The State of California administers two property tax assistance programs for senior citizens, blind or disabled persons:

- Property Tax Assistance for Senior Citizens, Blind or Disabled Persons

The State budget does not include funding for the Gonsalves-Deukmejian-Petris Senior Citizens Property Tax Assistance Law. Therefore, the Franchise Tax Board (FTB) will not issue Homeowner and Renter Assistance (HRA) Program instruction booklets and will not accept HRA claims. For the most current information on the HRA Program, go to ftb.ca.gov and search for HRA.

- Property Tax Postponement (PTP) for Senior Citizens, Blind or Disabled Persons

On September 28, 2014, the Governor signed AB 2231 (Statutes of 2014, Chapter 703), which reinstates the State Controller's Property Tax Postponement Program with some revisions. This program will allow senior, blind, or disabled citizens with an annual household income of \$35,500 or less and 40% equity in their homes to apply to defer payment of property taxes on their principal residence.

Applications may be filed with the State Controller's Office beginning October 1, 2016. Applications will not be accepted prior to October 1, 2016. For further program information, please call toll free, 1-800-952-5661 or email postpone-ment@sco.ca.gov.

CONTACT INFORMATION

Mendocino County Assessor's Office

501 Low Gap Rd, Room 1020

Ukiah, CA 95482

(707) 234-6800

Website: <https://www.mendocinocounty.org/acr>

E-mail: acr@mendocinocounty.org

Mendocino County Clerk of the Board of Supervisors

501 Low Gap Rd, Room 1010

Ukiah, CA 95482

(707) 463-4221

Website: <https://www.mendocinocounty.org/bos>

E-mail: bos@mendocinocounty.org

Mendocino County Auditor's Office

501 Low Gap Rd, Room 1080

Ukiah, CA 95482

(707) 234-6860

Website: <https://www.mendocinocounty.org/acr>

E-mail: auditor@mendocinocounty.org

Mendocino County Tax Collector's Office

501 Low Gap Rd, Room 1060

Ukiah, CA 95482

(707) 234-6875

Website: <https://www.mendocinocounty.org/ttc>

E-mail: ttc@mendocinocounty.org

COUNTY OVERVIEW

PROPERTY TAX VALUATION 1980-2018

Year	Full Cash Valuation	Annual Percentage
	Secured And Unsecured	Increase
1980	1,615,210,372	11.94%
1981	1,801,809,336	11.55%
1982	1,973,790,833	9.54%
1983	2,148,563,993	8.85%
1984	2,399,536,508	11.68%
1985	2,536,014,661	5.69%
1986	2,680,470,090	5.70%
1987	2,823,885,454	5.35%
1988	2,980,899,995	5.56%
1989	3,001,181,052	0.68%
1990	3,304,402,147	10.10%
1991	3,579,600,012	8.33%
1992	3,812,838,593	6.52%
1993	4,015,563,880	5.32%
1994	4,238,104,523	5.54%
1995	4,439,932,473	4.76%
1996	4,649,791,807	4.72%
1997	4,871,533,782	4.77%
1998	5,107,261,513	4.84%
1999	5,356,153,852	4.87%
2000	5,647,595,923	5.44%
2001	5,990,573,803	6.07%
2002	6,323,294,655	5.55%
2003	6,734,853,638	6.51%
2004	7,172,262,058	6.49%
2005	7,778,299,153	8.45%
2006	8,456,763,254	8.72%
2007	9,201,768,045	8.81%
2008	9,790,938,989	6.40%
2009	10,127,781,874	3.44%
2010	10,005,288,219	-1.21%
2011	9,973,833,460	-0.31%
2012	9,909,829,138	-0.64%
2013	10,034,999,703	1.26%
2014	10,232,167,132	1.96%
2015	10,546,923,586	3.08%
2016	10,939,011,811	3.72%
2017	11,371,631,474	3.95%
2018	11,830,067,725	4.03%

GANN APPROPRIATIONS LIMIT

PROPOSITION 4 "GANN" APPROPRIATION LIMIT

The table below contains the FY 2018-19 Gann Spending Limits for the County as well as those lighting districts governed by the Board of Supervisors. Pursuant to Government Code Section 7910, the Gann Limit amounts represent the maximum level of revenues that the County may have legally received from what is defined to be "tax proceeds" types of revenue sources, without being in violation of the Proposition 4 provisions. These sources are non-departmental and include discretionary tax revenues such as property, sales, timber yield, motor vehicle in lieu, and transient occupancy taxes, etc. For FY 2018-19, the County of Mendocino is approximately \$13.2 million under its maximum allowable spending limit from tax revenue proceeds. The Auditor-Controller submits the Gann Limit Resolutions to the Board for adoption in the 1st Quarter of the Fiscal Year.

Gann Limit - 2018-19	(A)	\$81,266,103
2017-18 Estimated "Proceeds of Taxes" Per Adopted Budget (Nondepartmental Revenues/Teeter)		71,891,000
Less: Nondepartmental Revenues not considered to be "proceeds of taxes" subject to Prop 4 limit:		
State Other	130,000	
City Fines	-	
Federal Grazing Fees	-	
Federal Land in Lieu	640,000	
Refund Jury Fees	-	
Other Government Aid	-	
A-87 Cost Plan Charges	2,600,000	
Other	80,000	
Sales Tax - Public Safety	-	
Operating Transfer Ins	-	
Rents and Concessions	-	
Franchises	800,000	
Sub-Total		4,250,000
Adjusted Nondepartmental Revenues - "Proceeds"		67,641,000
Add: Property Taxes Allocated to Other Co. Departments:		
County Library	-	
Special Districts	-	
Emergency Medical Services	422,350	
Sub-Total		422,350
Adjusted 2018-19 Estimated Proceeds of Taxes	(B)	68,063,350
Estimated 2018-19 Amount "Under" Gann Limit	(A-B)	\$13,202,753
Percentage: County "Proceeds of taxes" vs. Gann Limit	(2)	83.75%
(1) Assumes no negative impact from AB233 transfer of fiscal responsibility to State		
(2) For comparison purposes:		
2005-06 Percentage		78%
2006-07 Percentage		80%
2007-08 Percentage		82%
2008-09 Percentage		81%
2009-10 Percentage		82%
2010-11 Percentage		83%
2011-12 Percentage		81%
2012-13 Percentage		78%
2013-14 Percentage		74%
2014-15 Percentage		71%
2015-16 Percentage		72%
2016-17 Percentage		63%
2017-18 Percentage		79%
2017-18 Percentage		84%

RESOLUTION ADOPTING THE FY 2018-19 BUDGET

RESOLUTION NO. 18-084

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2018-2019

WHEREAS, Mendocino County conducted budget hearings in compliance with Sections 29080 and 29081 of the Government Code; and

WHEREAS, said hearings have been completed, during which time all additions and deletions to the County of Mendocino Fiscal Year 2018-2019 Final Budget were made.

NOW, THEREFORE, BE IT RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget of the County of Mendocino for Fiscal Year 2018-2019 is hereby adopted as follows:

GENERAL COUNTY BUDGET

1. Salaries and Employee Benefits	\$124,600,946
2. Services and Supplies	72,621,500
3. Other Charges	65,602,065
4. Fixed Assets	
a. Land	0
b. Structure and Improvements	5,428,029
c. Equipment	1,503,650
5. Expenditure Reimbursement and Operating Transfer Out	402,346
6. Provisions for Contingencies – General Fund	0

Subtotal General County Operating Budget **\$270,158,536**

DEBT SERVICE

1. Salaries and Benefits	\$ 0
2. Services and Supplies	8,200
3. Other Charges	9,730,676
4. Fixed Assets	
d. Land	0
e. Structure and Improvements	0
f. Equipment	0
5. Expenditure Reimbursement and Operating Transfer Out	0
6. Provisions for Contingencies – General Fund	0

Subtotal Debt Service **\$ 9,738,876**

Total Final Budget **\$279,897,412**

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitutes the respective totals for each of the objects and sub-objects of the expenditures listed in the proposed budget and, as altered through additions or subtractions, are hereby adopted by reference.

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from revenue to accrue, Fund Balance Available, and ad valorem taxes.

RESOLUTION ADOPTING THE FY 2018-19 BUDGET

BE IT FURTHER RESOLVED that once the Auditor-Controller has closed the actual year end for FY 2017-2018, differences between the actual and estimated fund balance shall be placed into the Fund Balance Available account.

The foregoing Resolution introduced by Supervisor Brown, seconded by Supervisor Croskey, and carried this 19th day of June, 2018, by the following vote:

AYES: Supervisors Brown, McCowen, Croskey, Gjerde, and Hamburg
 NOES: None
 ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
 Clerk of the Board

Karla Van Hagen
 Deputy

APPROVED AS TO FORM:
 KATHARINE L. ELLIOTT
 County Counsel

Kelliott

Dan Hamburg

DAN HAMBURG, Chair
 Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

BY: CARMEL J. ANGELO
 Clerk of the Board

Karla Van Hagen
 Deputy





BUDGET OVERVIEW

CROSSING THE WOODEN TRESTLE
Courtesy: Visit Mendocino



MAJOR CHANGES FROM FY 2017-18

Government Code Section 29062 requires the Board of Supervisors to approve a Recommended Budget or Adopted Budget, on or before June 30th of each year. This process included two public workshops to allow the Board additional input into the budget development process for the Proposed Budget. The Board considered the Proposed Budget and directed changes, the budget was adopted by the Board on June 19, 2018, which provides the legal spending authority to the County for the new fiscal year. When the Auditor closes the books on FY 2017-18 and reports the final fund balance and reserve adjustments, the CEO will bring forward any additional adjustments that may be required as part of the FY 2018-19 1st Quarter review in October.

LABOR AGREEMENTS

In FY 2017-18 the Board approved several labor agreements with employee bargaining units which included cost of living adjustments, employee stipends, as well as longevity. These agreements reflect a dedication from the Board and the importance of investment in County employees, in a sustainable way to maintain the County's financial health. All of the County's labor agreements are current and negotiations are slated to begin in late 2018. All of the salary and benefit adjustments agreed upon in FY 2017-18 are included in the FY 2018-19 budget accounted, consistent with the Board's compensation philosophy. The majority of the departmental budget adjustments in the FY 2018-19 budget included adjustments for Departments that could not absorb the salary and benefit increases within their net county cost assignments.

BU 1000 DISCRETIONARY REVENUE

Discretionary revenue trends remain steady with small increases in the major revenue streams. The total revenue for BU 1000 (excluding Cannabis Tax and HHS A-87 charges) is projected by the Auditor to increase \$1,368,000 or a total of 2% over the projections for FY 2017-18.

The new Cannabis Business Tax projection was reduced by 38.5% for FY 2018-19 to reflect the under realized cannabis revenues projected for FY 2017-18 year-end close. During the Budget Workshop on May 15, 2017, the Board of Supervisors directed that projected cannabis tax revenue be focused on funding cannabis enforcement efforts and support for roads. The Adopted Budget includes the same level of funding for cannabis positions approved in FY 2017-18 (reflected in associated Departments NCC). The funding for roads from the cannabis tax has yet to be realized and was removed from the FY 2018-19 budget.

Budget Unit 1000 includes transfers of General Fund dollars to other funds. The Proposed Budget includes transfers to the Department of Transportation, the Library, the Debt Service Fund, the IT Reserve, and the Capital Improvement Fund. These transfers are further detailed on page 65 of this book.

DEBT MITIGATION & ELIMINATION

RESERVES & CONTINGENCIES

The County's General Fund Reserve remains \$11,626,325. This reserve is the County's primary protection against an

economic downturn or significant emergency. While the General Reserve is significantly healthier than several years ago, the reserve is still well below optimum levels and the 6.35% of prior year General Fund appropriations recommended by Policy #32.

The County is required to maintain a Teeter Fund reserve to provide funding to taxing entities, regardless of delinquencies. The Teeter Fund reserve protects the General Fund in the event of an additional property tax decline and recession that would require additional funding. The Teeter Fund reserve's current balance is \$737,285. The Adopted Budget does not include recommendations to adjust the Teeter Reserve.

The Adopted Budget does not include appropriation for contingencies. Contingencies are used for unexpected expenses that arise during the year. Contingencies would be the first source of additional funding tapped before in an emergency or economic disaster before use of the General Reserve. Although the past few years the County has complied with Policy #32 by including a minimum of \$250,000 in Contingencies, in order to meet the Board of Supervisors' budget priorities the budget does not include contingency funding at adoption. However, the Board of Supervisors may consider allocating potential additional carryforward identified following the close of FY 2017-18 for contingency at 1st quarter. In addition, carryforward above \$250,000 following the close of FY 2017-18 is recommended to be utilized for the Pension Gap Fund. The Pension Gap Fund can be used if the annual pension costs are higher than the available General Fund for salaries and benefits.

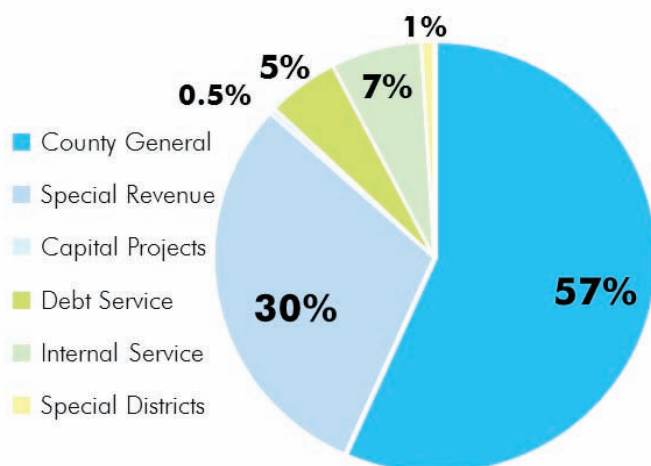
INVESTMENT IN COUNTY ROADS

It has been the Board of Supervisors' intent to include at least \$2 million specifically for corrective maintenance projects each year. The Board of Supervisors has made their intentions clear that all "new" funding be dedicated to corrective maintenance. There is no "new" unallocated general fund revenues in FY 2018-19 and the cannabis business tax revenues originally intended for roads has not materialized. The Board approved allowing \$3,525,266 of Road Maintenance and Rehabilitation Account (RMRA) funding (SB 1) be utilized in FY 2018-19 for operations and, if possible, corrective maintenance. This is necessary for two reasons. First, the impact of the winter storms has caused a significant number of repair projects requiring a local share match to receive the federal funding.

BUDGET OVERVIEW

ALL FUNDS EXPENDITURES

County Funds	FY 17-18 Adopted	FY 18-19 Adopted	FY 18-19 % Change
County General Fund	197,088,803	188,399,421	-4.4%
Road Fund	22,908,245	30,291,189	32.2%
Accum. Capital Outlay	7,344,899	4,289,029	-41.6%
Landfill Closure Fund	1,560,247	1,315,000	-15.7%
Library Fund	3,722,218	4,144,094	11.3%
Fish and Game Fund	59,953	59,930	-0.04%
Round Vly Airport	50,000	-	-100%
Little River Airport	20,000	-	-100%
Suppl. Law Enforcement	125,000	-	-100%
Probation COPS	438,494	440,313	0.4%
Mobile Spay & Neuter	94,326	170,911	81.2%
Museum Bookstore	-	-	0.0%
Museum Special Projects	-	-	0.0%
Sheriff Special Projects	-	-	0.0%
Recorder's Modernization	49,000	4,000	-91.8%
Micrographics	87,105	90,699	4.1%
Assessor Property Char.	50,824	60,946	19.9%
Mental Health	23,369,515	23,828,716	2.0%
General Plan Update	183,000	174,500	-4.6%
Mental Health Services Act	7,066,622	6,988,246	-1.1%
Disaster Recovery	-	1,099,842	100%
Inter. Gov. Transfers	-	3,040,000	100%
Whole Person Care	-	4,597,702	100%
Capital Projects	1,000,000	1,164,000	16.4%
Debt Service	9,747,147	9,738,876	-0.1%
All Gov'tl Funds	274,965,398	279,897,414	1.8%
Internal Service Funds	22,049,162	22,184,250	0.6%
Special Districts	1,318,371	1,335,519	1.3%
Total All Funds	298,332,931	303,417,183	1.7%



Note: Numbers may not add due to rounding.

While fuel tax receipts have recovered somewhat, and will recover more in FY 2018-19, the revenues will not be fully "recovered" until FY 2019-20. The second reason, which is related, is the potential need for cash flow in the Road Fund. Due to the magnitude of the winter storms and fire damage, it is anticipated the State share of federal funding may be over committed and cause a delay in federal reimbursement. Allowing the use of the RMRA funding for operations for this year will allow the Department more flexibility in responding to the fire and storm damage projects in a timely manner and should reduce the potential need for General Fund dollars to bridge any gaps. In addition, the RMRA funding is coming in slower than anticipated, with counties beginning to receive their share of SB 1 funds in late January 2018. It is recommended that the County utilize funding to address the storm damage for FY 2018-19 and if the projected RMRA funding is fully realized, move forward with prioritized corrective maintenance projects. CSAC does anticipate RMRA funding will grow over the 10 year life span of SB 1 and the County will see increased revenue for corrective maintenance in upcoming years. It is important to note an SB 1 repeal measure will be on the November 2018 ballot which could jeopardize future State transportation funding for corrective maintenance.

INVESTING IN THE ORGANIZATION & INFRASTRUCTURE

The FY 2018-19 Budget includes a variety of funding to invest in the organization. While an important part of investment in the organization is directly related to salaries and benefits for employees, there are many other aspects involved in providing a positive, efficient, and productive work environment for employees and the public. This includes the County's infrastructure such as facilities and vehicles required to conduct County business. The Human Resources Department is pursuing many initiatives to better promote the County organization to create a competitive edge in attracting new employees. Some of these investments include continuing funding for an expanded training program, software upgrades to shorten the recruitment process time, job fair, and other events to recruit employees.

FLEET

As with the previous fiscal year, the Fleet Division continues to focus maintaining the fleet, replacing older and higher mileage vehicles. In addition, standardizing the fleet with reliable and efficient vehicle types further reduce costs associated with the upkeep and maintenance of the County's vehicles. The FY 2018-19 Budget includes \$600,000 for law enforcement vehicles. Previously the Sheriff's Office has used asset forfeiture or other funds for purchase of vehicles and equipment. The Sheriff's Office believes with the changes in cannabis regulation, their asset forfeiture and 11470.2 restitution funds will be significantly less and will require General Fund dollars for these purchases.

CAPITAL IMPROVEMENTS

In Fiscal Year 2017-18, a significant project backlog was completed. This included paving the WISC parking lot, re-roofing the WISC buildings, painting the Fort Bragg Justice Center, completing Phase I of Public Health/Mental Health roof, completing the Little River airport terminal upgrade, and resurfacing five parking lots. The Capital Improvement budget unit includes a total of \$3,748,132 for projects in FY 2018-19. This includes General Fund carryforward dollars of \$2,688,812 and non-general fund in the amount of \$1,059,320. Additional detail on the projects included in the CIP, are provided in the CIP and Fixed Assets Section.

The Capital Projects budget unit (BU 1712) includes \$1,164,000 as local match for the SB 844 Jail Construction Project. The local match amount is earmarked for design work. The County was awarded \$25 million for the project by the Board of State and Community Corrections. This is the only project included in BU 1712. Information updates will be provided to the Board regarding the project as it progresses. This is a significant project and will require a large investment in time and resources to complete over the next several years.

ECONOMIC/BUSINESS DEVELOPMENT

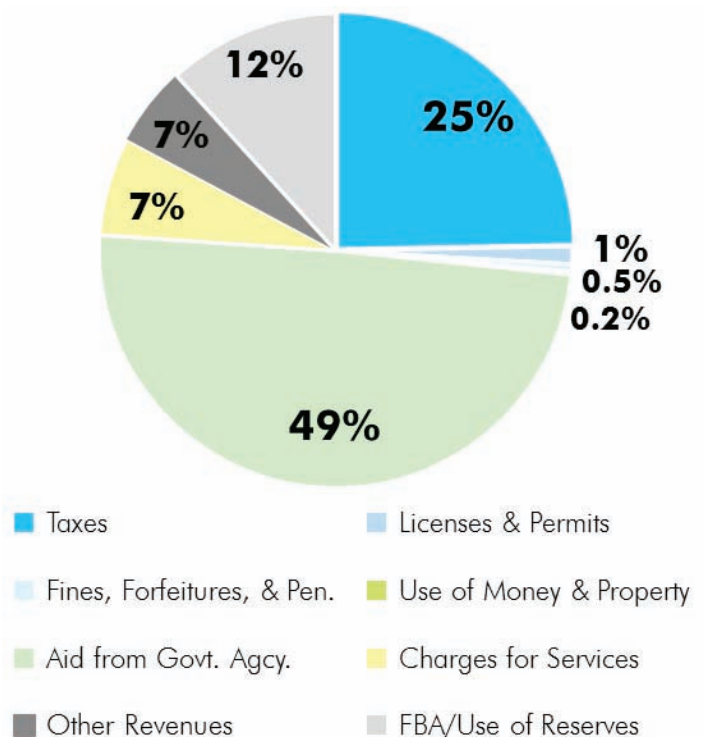
The Board directed additional focus be placed on support for business development and encouraging economic investment in the County. Many incentives to development and investment require a change in practices and/or regulations, and not necessarily a direct financial investment of dollars by the County. Some work has been completed towards these goals and include an existing commitment or partnership incorporated in previous budgets. These commitments remain in place [i.e., the Economic Development Financing Corporation (EDFC) and West Company], and are expanded with additional investments as outlined below. Additional incentives and changes in the regulatory frame work will be developed by staff as directed by the Board in the coming fiscal year.

- \$40,000 for services to expand broadband coverage in Mendocino County.
- \$32,000 to support the efforts of the Economic Development Financing Corporation (EDFC).
- \$32,000 to support the economic/business development efforts of West Company.
- 25,000 to support the Mendocino County Arts Council.
- \$25,000 to support the Mendocino County Resource Conservation District.
- 198,000 for grants to local ambulance providers (Anderson Valley, Covelo and Laytonville).
- \$24,500 to the support the Fire Safe Council.



GOVERNMENTAL FUNDS REVENUE

	FY 17-18 Adopted	FY 18-19 Adopted	FY 18-19 % Change
Taxes	73,558,698	75,848,301	3.1%
Licenses & Permits	3,750,161	3,657,629	-2.5%
Fines, Forfeitures, & Pen.	1,429,723	1,573,634	10.1%
Use of Money & Property	281,265	621,298	120.9%
Aid from Govt. Agcy.	141,141,837	151,795,809	7.5%
Charges for Services	23,608,260	20,640,763	-12.6%
Other Revenues	18,913,828	16,703,088	-11.7%
FBA/Use of Reserves	31,210,770	36,146,418	15.8%
All Financing Sources	293,894,543	306,986,940	4.5%



Note: Numbers may not add due to rounding.

BUDGET OVERVIEW

SUPPORTING FOR EMERGENCY SERVICES

The Budget continues to include funding of the County's dispatch contract (\$634,569) for emergency medical services and on behalf of local fire agencies. Per Board direction, the budget includes \$498,000 for support of local fire agencies. This is the same level of funding provided in FY 2017-18, although the location and budgeting methodology has changed. The funding has been moved from BU 4016 – Emergency Medical Services to BU 1940 – Miscellaneous. This clearly separates the funding from the dispatch contract and is now included in a budget unit that is managed by the County Auditor – Controller to simplify the payment process. Proposition 172 funds are budgeted in BU 1940 to cover the cost of the agreements. Per Board direction the payment is based on actual Proposition 172 receipts from the most recent year. All additional Proposition 172 funding is distributed to the four budget units that have historically received Proposition 172 dollars (BU 2310 – Sheriff, BU 2510 – Jail, BU 2070 – District Attorney, BU 2560 – Probation).

The Budget includes \$198,000 for grants to ambulance providers for Advanced Life Support (ALS) based on Board direction.

DISASTER RECOVERY

On March 13, 2018, the Board of Supervisors directed the creation of a Disaster Recovery (DR) Budget Unit with an allocation of \$376,080 in FY 2017-18 to support recovery efforts. FY 2018-19 funding includes \$702,120 of General Fund for disaster recovery in order to maintain salary and benefit increases, along with operational stability. The current Long Term Recovery Team is working with many federal, State and local agencies to leverage over \$72,000,000 in grants for rebuilding, hazard mitigation, housing and resiliency. There are numerous uncertainties in disaster recovery as to when the County will receive FEMA Public Assistance reimbursement and what grants the County will be awarded.

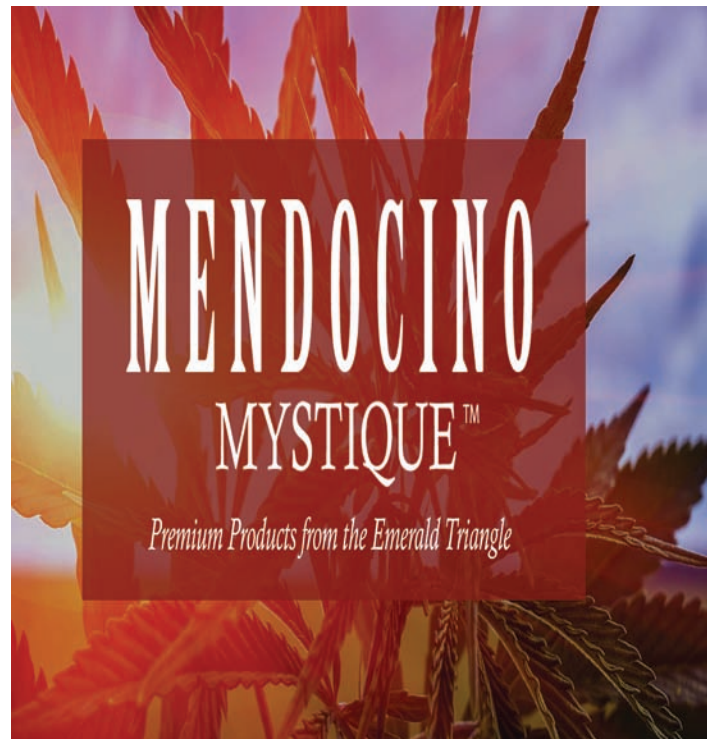
SUPPORTING COMMUNITY PARTNERS

The Budget includes funding to support of a number of community partners through the Health and Human Services Agency. The Health and Human Services Agency is enhancing services to community partners through increased and new contracts in excess of \$2,078,178 in support of community based services. This includes support to our seven local senior centers for outreach and client related services funded by CalFresh and Adult and Aging Services. The County's Family Resource Centers receive over \$400,000 for service enhancement; this funding is provided through Child Abuse Prevention, Intervention, and Treatment (CAPIT) funding and CalFresh Outreach funding.

Additionally, the Board of Supervisors directed that funding in the amount of \$24,500 be provided to support the Fire Safe Council.

CANNABIS REGULATION

The largest new program undertaken by the County in many years is the Cannabis Program. Proposition 64 and the Medical Cannabis and Regulatory Safety Act (MCRSA), provides a comprehensive regulatory framework, including license categories for cultivation, nursery, manufacturer, testing, retail/dispensary, distribution, and microbusiness. Except for limited exceptions for personal use, qualifying patients and primary caregivers, the above cannabis related activities are defined as "commercial cannabis activity" and as of January 1, 2018, require State licenses. State licensees operating in Mendocino County must first obtain a license or permit from the County. Mendocino County's regulatory program for cultivation went into effect on May 4, 2017. The Proposed Budget includes the newly create Cannabis (CN) Budget Unit for the Agricultural Department's cannabis cultivation program to clearly demonstrate the cost of this program. The CN budget unit also includes \$101,762 in revenue from the California Department of Food and Agriculture as reimbursement for State compliance inspections. In November 2018, the County launched the Cannabis Facilities Business License. The business license fee is collected by the Treasurer-Tax Collector and is reflected within Budget Unit 1130, line item 822204. The Proposed Budget continues to utilize Cannabis Business Tax revenues for Board of Supervisors approved ongoing cannabis expenses at the FY 2017-18 levels; the funding is included in the Departments NCC.



DISCRETIONARY REVENUE

Department	BU	NCC Dept. Submitted	CEO Adj.	Base NCC	Use of 1X\$	Reserve Adj.	Final NCC
Nondepartmental Rev.	1000	(66,791,000)	-	(66,791,000)	-	-	(66,791,000)
Vehicle Replacement	0711	-	-	-	-	-	-
IT Reserve	0717	550,000	(550,000)	-	-	-	-
Water Agency	0326			40,000	40,000		
Capital Improvements	1710	222,275	(222,275)	-		-	-
Transportation	3010	3,620,588	-	3,620,588	-	-	3,620,588
Roads & Bridges	3041	-	-	-		-	-
Library	6110	1,326,243	-	1,326,243	-	-	1,326,243
Disaster Recovery	2910	376,080	326,040	702,120			702,120
Debt Service - COPs	8010	1,516,582		1,516,582	-	-	1,516,582
Available Disc. Rev.	1000	(59,179,232)	(446,235)	(59,585,467)	40,000		(59,585,467)
Clerk of the Board	1010	487,155	67,756	554,911		-	533,581
Board of Supervisors	1015	613,167	190,425	803,592		-	773,592
Executive Office	1020	961,720	54,084	1,015,804		-	1,003,185
Auditor-Controller	1110	994,127	75,435	1,069,562	-	-	1,003,045
Assessor	1120	1,637,689	(13,909)	1,623,780	-	-	1,591,407
Treasurer-Tax Collector	1130	224,699	(25,849)	198,850	-	-	184,750
Central Services	1160	222,256	-	222,256	-	-	222,256
County Counsel	1210	578,803	84,326	663,129	-	-	628,985
Human Resources	1320	1,250,715	12,012	1,262,727		-	1,227,532
Elections	1410	413,359	-	413,359	-	-	413,359
Facilities	1610	3,890,571	(37,417)	3,853,154		-	3,853,154
Fleet Management	1620	(13,583)	(24,907)	(38,490)	-	-	(38,490)
Economic Development	1810	572,414	-	572,414		-	572,414
Land Improvement	1910	686,991	136,759	823,750	-	-	823,750
Retirement	1920		-	-			-
Teeter Plan	1930	(1,500,000)	-	(1,500,000)	-	-	(1,500,000)
Miscellaneous	1940	1,089,704	50,000	1,239,704	190,000	-	1,304,544
Clerk-Recorder	1941	(126,975)	(8,952)	(135,927)		-	(135,927)
Information Services	1960	2,981,424	169,095	3,150,519		-	3,150,519
Courts - AB 233	2012	(682,991)	(25,078)	(708,069)	-	-	(718,100)
Grand Jury	2060	92,210	-	92,210	-	-	87,600
District Attorney	2070	4,468,237	(20,971)	4,447,266		-	4,447,266
Public Defender	2080	2,664,947	(179,801)	2,485,146	-	-	2,408,089
Alternate Defender	2085	813,547	-	813,547	-	-	787,300
Conflict Defender	2086	130,400	-	130,400	-	-	130,400
Child Support Services	2090	(133,084)	-	(133,084)	-	-	(133,084)
Sheriff-Coroner	2310	14,286,542	(89,241)	14,197,301		-	14,197,301
Jail	2510	10,006,618	(67,492)	9,939,126	-	-	9,939,126
Juvenile Hall	2550	1,000,000		1,000,000	253,717	-	2,218,218
Probation	2560	1,711,244	122,851	1,834,095		-	1,364,143
Agriculture	2710	136,664	335,684	472,348	-	-	431,391
Emergency Services	2830	181,470	17,000	198,470	-	-	198,470
Planning & Building	2851	1,971,194	62,176	2,033,370	-	-	2,033,370
Animal Care	2860	561,917	84,466	646,383		-	605,849
Round Valley Airport	3050	34,029	-	34,029	-	-	34,029
Little River Airport	3060	58,424	-	58,424		-	58,424

BUDGET OVERVIEW

DISCRETIONARY REVENUE (CONT.)

Department	BU	NCC Dept. Submitted	CEO/BOS Adj.	Base NCC	Use of 1X\$	Reserve Adj.	Final NCC
Public Health Admin.	4010	125,381	(89,524)	35,857	-	-	35,857
Environmental Health	4011	315,229	(103,127)	55,226	-	(156,876)	55,226
SUDT	4012	88,371	(108,899)	(20,528)	-	-	(20,528)
Public Health Nursing	4013	1,748,984	(64,119)	160,830	-	(1,524,035)	160,830
EMS	4016	355,734	198,250	553,984	-	-	553,984
Employee Wellness	4025	-	(8,288)	(8,288)	-	-	(8,288)
Co. Medical Services	4070	(150,000)	150,000	-	-	-	-
CA Children's Svcs.	4080	90,234	(37,347)	52,887	-	-	52,887
Solid Waste	4510	(110,815)	-	(110,815)	-	-	(110,815)
Social Services	5010	1,002,461	-	1,002,461	-	-	1,002,461
HHSA Administration	5020	-	(131,934)	(131,934)	-	-	(131,934)
Cal Works/Foster Care	5130	1,741,287	-	1,741,287	-	-	1,741,287
IHSS	5170	1,618,083	-	1,618,083	-	-	1,618,083
General Relief	5190	527,370	-	527,370	-	-	527,370
Farm Advisor	6210	226,411	-	240,912	14,501	-	231,155
Cannabis Management	2810	166,000	(34,794)	131,206	-	-	117,288
County Museum	7110	651,244	(93,872)	557,372	-	-	557,372
Contingencies	9991	-	-	-	-	-	-
General Fund Reserve	-	-	-	-	-	-	-
Pension Gap Reserve	-	-	-	-	-	-	-
Totals		60,661,578	644,800	59,739,968	458,218	(1,680,911)	60,083,686

Discretionary Revenue Legend (refer to table on previous pages)

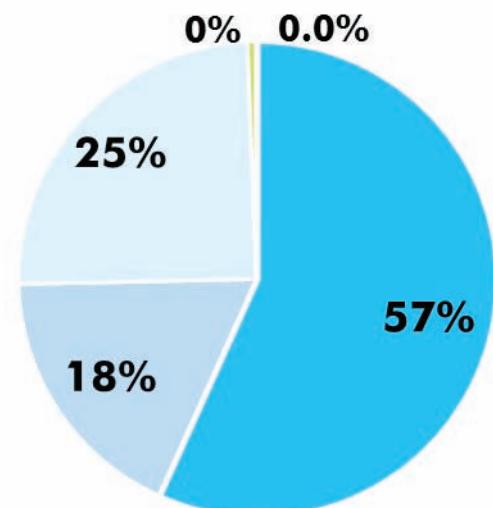
- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education
- Recreation & Culture
- Contingencies

NET COUNTY COST (NCC)

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. This revenue is allocated to budget units through BU 1000 - *Non-Departmental Revenue*. The difference between program expenditures and program revenues is known as the Net County Cost or NCC.

Some departmental programs are able to generate substantial revenues, such as state or federal reimbursements for social services programs. The County also uses discretionary revenues to provide a required match to receive this funding, often referred to as a maintenance of effort or MOE. The County's reliance on discretionary revenues increase if the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services.

General Fund Expenditures by Type



- Salaries & Benefits (1000 series)
- Services & Supplies (2000 series)
- Other Charges (3000 series)
- Fixed Assets (4000 series)
- Transfers & Reimb. (5000 series)

FY 2017-18 POSITION CHANGES

The table below includes the position changes adopted by the Board for FY 2018-19. The adopted changes include “add/delete” five (5) positions, one (1) Budget Unit transfer and to add three (3) new positions. The positions for deletion have been vacant for extended periods and are not anticipated to be filled in the future due to program changes. The new Corrections Deputy positions for the Sheriff’s Office are an update to the allocation table accurately reflecting the number of positions funded by the Community Corrections Partnership (CCP). The majority of the changes are “add/delete” to modify current positions to reflect the operational needs of the Department.

BU	Department	Position	Pos #	Funding Source	Adj.
2851	Planning and Building	Staff Services Administrator	2706	Former WOIA Grant	Delete
1020	EO/Disaster Recovery	Program Specialist II - Conf	TBD	BU1020/2910	Add
2710	Agriculture	Office Services Supervisor	0469	BU2710	Delete
2710	Agriculture	Administrative Services Manager I	TBD	BU2710	Add
2851	Planning and Building	Senior Program Specialist	3800	Former WOIA Grant	Delete
2810	Cannabis Program	Staff Assistant III	TBD	CN2810	Add
0715	Human Resources	Human Resources Manager	3838	BU1320/0715	Delete
1320	Human Resources	Assistant Human Resources Director	TBD	BU1320	Add
4025	Employee Wellness	Senior Program Specialist -Conf	3871	BU4025	Delete
4025	Employee Wellness	Human Resources Analyst II	TBD	BU4025	Add
2310	Sheriff's Office	Sheriff's Sergeant	0336	BU2310	Delete
2310	Sheriff's Office	Sheriff's Lieutenant	TBD	BU2310	Add
2510	Sheriff's Office	Corrections Deputy	TBD	CCP	Add New
2510	Sheriff's Office	Corrections Deputy	TBD	CCP	Add New
2510	Sheriff's Office	Corrections Deputy	TBD	CCP	Add New
1020	Executive Office	Cannabis Program Manager	4149	CN2810	Transfer Out
2810	Cannabis Program	Cannabis Program Manager	4149	CN2810	Transfer In

BUDGET OVERVIEW

OPERATING TRANSFERS BETWEEN FUNDS

From				To		
Fund	BU	Department	Amount	Fund	BU	Department
1100	1000	Non-Departmental	3,620,588	1200	3010	Road Maintenance
1100	1000	Non-Departmental	702,120	1225	2910	Disaster Recovery
1100	1000	Non-Departmental	1,326,243	1205	6110	Library
1100	1000	Non-Departmental	1,516,582	1400	8010	Debt Service
1100	1000	Non-Departmental	40,000	3260	0326	Water Agency
1100	2080	Child Support Services	193,500	1201	1710	Capital Improvements
1100	4010	Public Health - Admin.	123,500	1201	1710	Capital Improvements
1100	4012	Substance Use Disorder	90,000	1100	4012	Alc & Drug DD
1100	4012	Substance Use Disorder	20,000	1201	1710	Capital Improvements
1100	5010	Social Services	466,000	1201	1710	Capital Improvements
1100	5010	Social Services	254,268	1400	8010	Debt Service
1100	5010	Social Services	45,932	1227	4072	Whole Person Care
1200	3010	Road Maintenance	344,820	1201	1710	Capital Improvements
1220	1122	Assessor Prop Char.	60,946	1100	1120	Assessor
1221	4050	Mental Health	86,150	1400	8010	Debt Service
1222	2852	PBS - Special Project	16,000	1100	2851	Planning & Building Services
1223	4051	MHSA	135,000	1100	4012	Alc & Drug DD
1223	4051	MHSA	370,925	1227	4072	Whole Person Care
1223	4051	MHSA	3,458,203	1221	4050	Mental Health
1226	4071	Intergov Transfer (IGT)	250,000	1221	4050	Mental Health
1227	4072	Whole Person Care	104,600	1100	4012	Alc & Drug DD
1227	4072	Whole Person Care	800,000	1221	4050	Mental Health
1250	6110	Library	187,500	1201	1710	Capital Improvements
402	4020	CDBG Grant	154,000	1201	1710	Capital Improvements
7150	0715	Health Insurance	360,453	1100	4025	EA/PW
			14,727,330			

FY 2018-19 Operating Transfer Summary



MAJOR TRUST FUND BALANCES & ACTIVITY

			6/30/2016	6/30/2017	6/30/2018 (Estimated)		
Org	Object	Description	Fund Balance	Fund Balance	Revenues	Expenditures	Fund Balance
Asset Forfeiture Trusts							
2110	760201	Sheriff - State	217,392	227,580	44,188	189,222	82,545
2110	760202	Sheriff - Federal	114,589	162	1	-	163
2110	760203	Sheriff/COMMET - State	26,727	194,346	62,710	359	256,697
2110	760204	Sheriff/COMMET - Federal	20,910	46,544	88,832	-	135,376
2110	760220	District Attorney - State	1,046,855	1,270,776	92,795.78	118,759	1,244,812
8,2110	760276	District Attorney - Federal	8,579	8,635	75	50	8,659
2110	760292	District Attorney - Federal	25,475	25,641	222	-	25,863
Total Asset Forfeiture Trusts			1,460,526	1,773,683	288,824	308,390	1,754,116
Welfare Advance Trusts							
2310	760350	Welfare Administration Trust	(1,545,231)	750,479	17,447,356	13,581,775	4,616,060
2310	760351	Aid to Families with Dept. Children	146,484	296,838	13,236,064	11,914,894	1,954,972
2310	760353	MEDI-CAL Trust	266,240	1,503,784	6,121,165	3,380,026	4,244,923
2310	760354	Food Stamp Trust	(432,125)	(388,207)	4,569,462	3,212,832	968,423
2310	760355	Child Support Trust	35,257	73,362	2,549,230	2,552,745	69,847
Total Welfare Advance Trusts			(1,529,375)	2,236,257	43,923,277	34,642,272	11,854,225
1991 Realignment Trusts							
2810	760900	Public Health	3,699,293	2,693,124	443,803	443,803	2,873,771
2810	760901	Public Health Match	-	-	2,943,947	2,943,947	-
2810	760902	Welfare	-	1,367,930	16,538,394	15,990,572	547,822
2810	760904	Mental	-	276,736	3,403,935	3,403,935	-
2810	760905	Mental Health Match	-	-	-	-	-
2810	760906	California Children's Services	669,238	780,349	111,111	-	811,822
Total 1991 Realignment Trusts			4,368,531	5,118,138	23,441,189	22,782,256	4,233,415
2011 Realignment Trusts							
2810	760911	Juvenile Justice	304,955	482,128	339,755	45,490	786,504
2810	760912	Local Community Corrections	596,835	267,277	2,623,491	2,717,287	249,333
2810	760913	Local Law Enforcement Service	208,372	324,169	451,713	216,660	559,222
2810	760914	District Attorney/Public Health	22,339	55,307	101,825	32,438	127,094
2810	760915	Trial Court Security	-	-	1,496,656	1,378,896	117,759
2810	760916	Health/Human Services	171,546	-	11,845,687	10,653,091	1,192,595
2810	760917	Mental Health	339,179	1,337,088	11,537,696	8,470,668	3,067,028
2810	760918	Reserve Account	-	-	-	-	-
Total 2011 Realignment Trusts			1,643,226	2,465,969	28,396,822	23,514,531	6,099,536

* The numbers listed here are estimated prior to the close of the 2018-19 fiscal year. A negative balance indicates a delay in the claiming process, not an on-going revenue deficit. Numbers may not add up due to rounding.

BUDGET OVERVIEW

BUDGET TRENDS

GOALS FOR FY 2018-19 AND BEYOND

DISASTER RECOVERY AND PREPAREDNESS

No one knew that 2017 would bring the biggest disaster that Mendocino County has ever experienced. While the wildfire of October 2017 impacted 36,000 acres of 3,510 square miles, the whole county continues to be impacted by the event. In the midst of disaster recovery, our community was once again hit with a wildfire at the start of FY 18-19 in July and August 2018. The Board of Supervisors is committed to assist every person that has been negatively impacted by these disasters and we believe this recovery will take years. As we move forward in the recovery process, we must plan recovery costs for the next few years and focus on emergency preparedness in California's "new normal".

COUNTY INFRASTRUCTURE

While significant investment has occurred over the past year and a half into the County's facilities, a tremendous backlog of maintenance requires additional resources. While shifts of funding to Juvenile Hall and fire districts caused a reduction in resources available for staffing, information technology improvements and funding some facility projects, resources will be managed to make the most significant impact on critical infrastructure.

GENERAL RESERVE

In accordance with Board direction and County Policy No. 32, "General Reserve and Contingencies," we will strive to build our General Fund Reserve with one-time, unanticipated revenue to maintain a minimum balance of 6.35% of the General Fund.

LOCAL ECONOMY

The County will continue to look for opportunities for economic growth, continue to develop policies to support local businesses and community-based services, and identify potential public-private partnerships to better serve the needs of the citizens of Mendocino County.

CORE SERVICES

We will continue to support core services such as public safety and public health.

SUCCESSION PLANNING

We will continue to work with our Department Heads and the Expanded Leadership Team to develop departmental and County-wide succession plans.

SYSTEM SUSTAINABILITY

We will continue to focus on debt mitigation and elimination, and to look beyond a 12-month horizon.

LONG-TERM PLANNING

Long-term planning goals for the County of Mendocino include the following:

- A sustainable County organization.
- A solid financial foundation.
- Infrastructure that includes funding for buildings, tools, and capital maintenance.
- Lowering and eliminating debt wherever possible.
- A focus on succession planning, employee training, and leadership.

The Mendocino County Board of Supervisors has periodic goal-setting workshops to assist in the development of additional goals and objectives to shape a vision for the future of Mendocino County. The expected outcome of these workshops is to add to our long-term planning goals that are the basis for future budget development and County operations.

CONCLUSION

As in prior fiscal years, our largest revenue source, property tax revenue, remains relatively flat and operating costs continue to rise. With careful planning and oversight, the County will continue to provide necessary and mandated services to the citizens of Mendocino County. We will continue to prioritize core services such as public safety and health services, and look for new ways of doing business to lower costs. In addition, we will focus on disaster recovery and preparedness to rebuild our communities affected by wildfires in 2017 and 2018 and prepare for emergencies in the future. We will monitor state and federal economic and budgetary issues to identify areas that may affect Mendocino County. While our revenues continue to grow slightly, we must remember that the cost of doing business continues to rise at the same time. Working together with our dedicated Department Heads and staff, and with diligent oversight and planning, we can be assured the future of the County is looking brighter as long as we continue to live within our means.







FUNCTIONAL AREA BUDGET SUMMARY

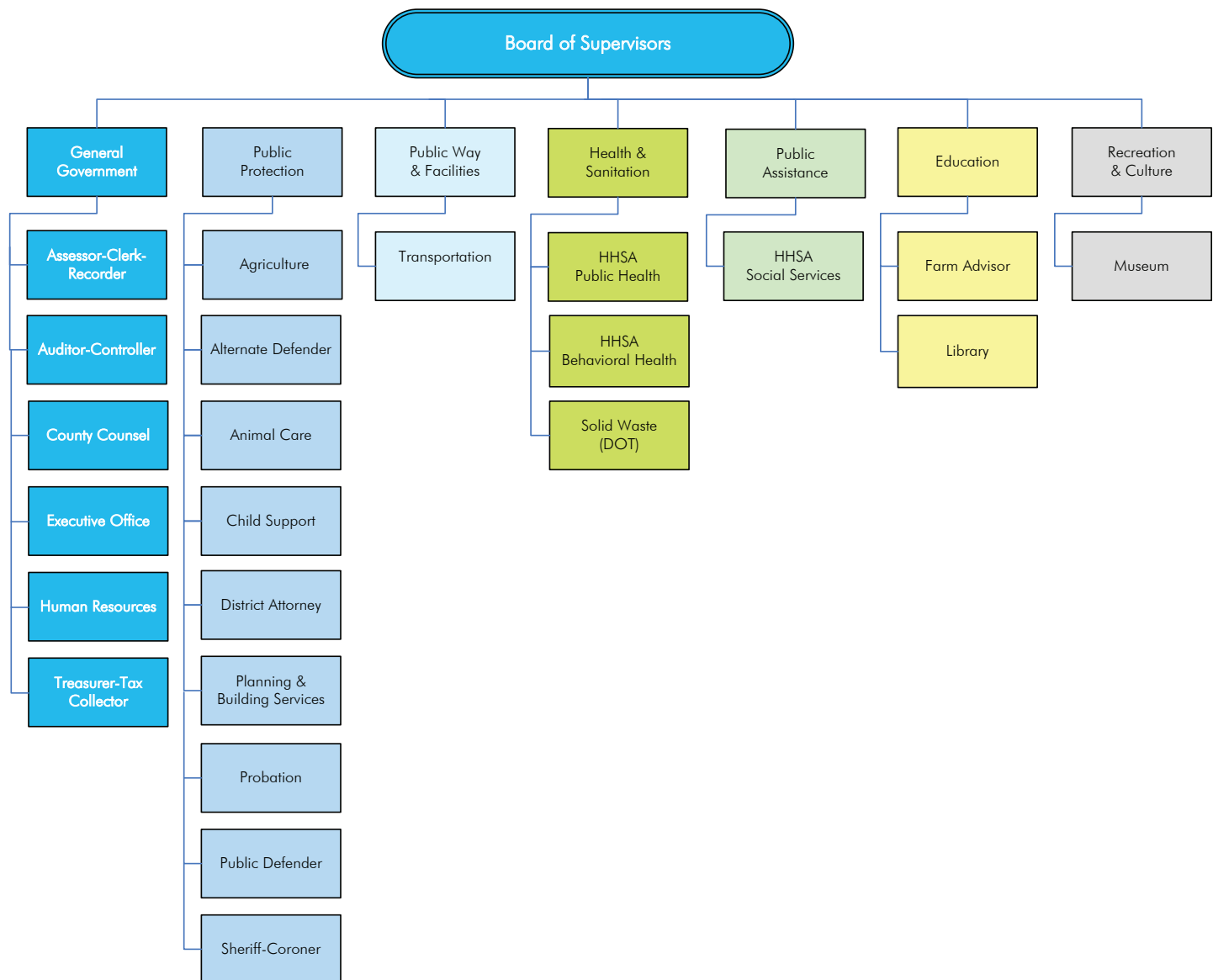
BRIDGE OVER RUSSIAN GULCH
Courtesy: Visit Mendocino

BUDGET OVERVIEW

Functional Area Budget Summary

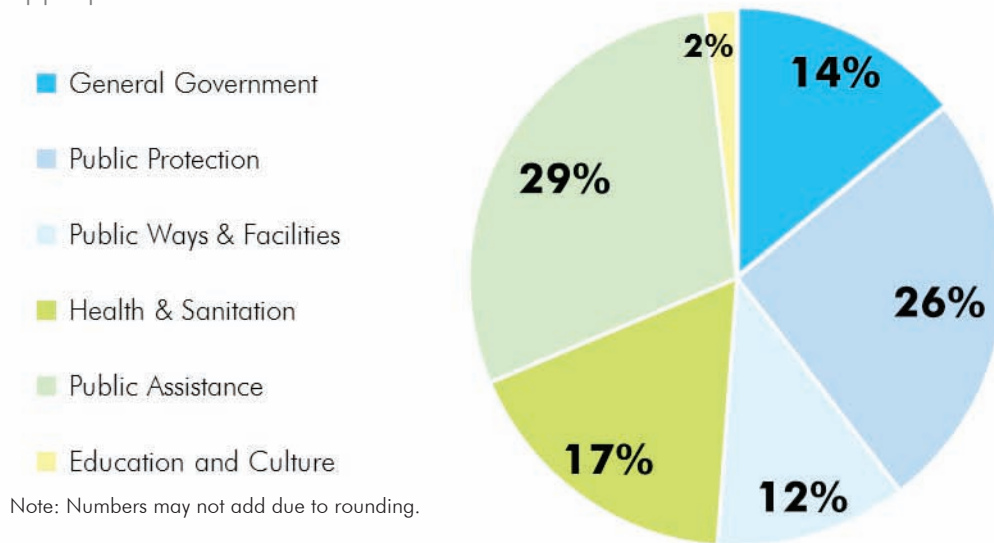
INTRODUCTION

The Mendocino County budget is organized into seven functional areas. Each governmental department and/or budget unit is organized under the appropriate function. The functions of Debt Service and Contingencies are also included, but both are administered through the Auditor-Controller's Office, and are not reflected here. The seven functional areas are: General Government, Public Protection, Public Ways & Facilities, Health & Sanitation, Public Assistance, Education, and Recreation and Culture are made up of various departments and/or budget units throughout the County organization. This section provides summary information for each functional area.

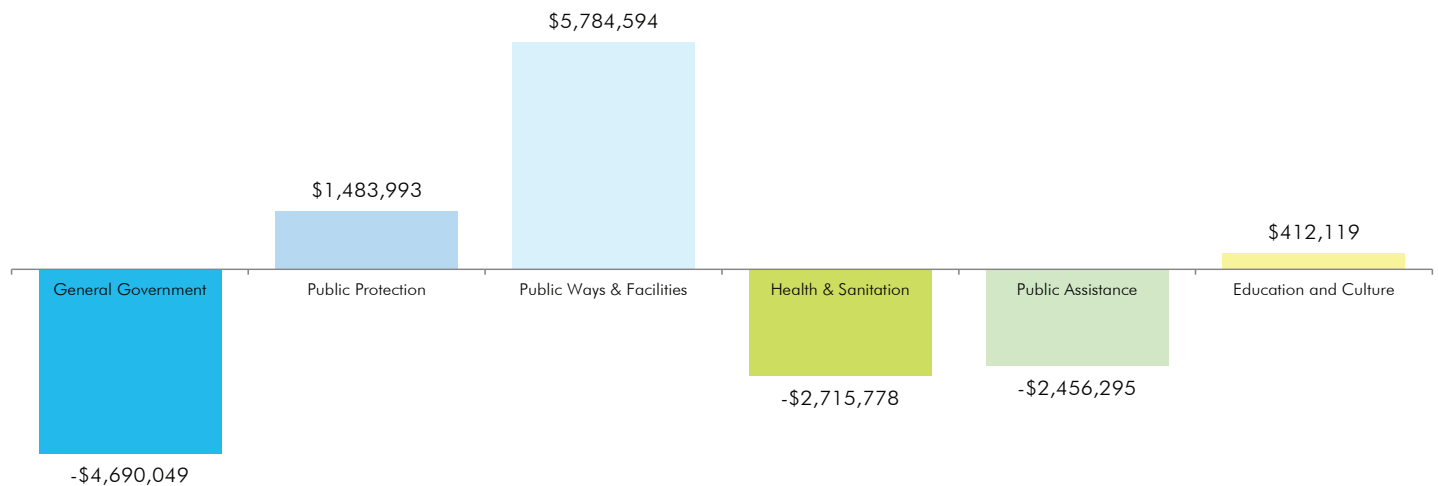


Functional Area Budget Summary

Total Appropriations



FY 2018-19 Functional Area Change Over Prior Year



Functional Area	FY 16-17 Actual	FY 17-18 Adopted	FY 18-19 Adopted	FY 18-19 Change	FY 18-19 % Change
General Government	39,151,195	41,726,292	37,036,243	(4,690,049)	-12.7%
Public Protection	58,226,105	65,777,022	67,261,015	1,483,993	2.3%
Public Ways & Facilities	15,172,501	24,704,469	30,489,063	5,784,594	23.4%
Health & Sanitation	38,382,133	48,762,710	46,046,932	(2,715,778)	-5.6%
Public Assistance	68,283,274	80,111,786	77,655,491	(2,456,295)	-3.1%
Education and Culture	3,350,041	3,963,130	4,375,249	412,119	10.4%
Sub-total	222,565,249	240,538,536	263,449,763	22,911,227	9.5%
Debt Service	9,768,066	9,747,147	9,738,876	(8,271)	-0.1%
Contingencies	-	250,000	-	(250,000)	-100.0%
Total	232,333,315	250,790,185	265,320,763	22,652,956	5.8%

Note: Data derived from net appropriations. Charts do not include all State and Federal grant funding.

BUDGET OVERVIEW

General Government



Mendocino County Supervisors Carre Brown and Georgeanne Croskey present Mendocino County Farm Bureau's 2nd Vice Chair Anna Cox with a resolution celebrating the Farm Bureau's Centennial.



Staff from the Assessor – Clerk – Recorder's Office working at the Local Assistance Center at Mendocino College following the Redwood Fire to assist survivors with replacement of their vital records.



Mendocino County Chief Executive Officer Carmel Angelo was honored on November 29, 2017, by her colleagues, who presented her with the California Association of County Executives Distinguished Service Award.

FUNCTIONAL AREA OVERVIEW

The General Government Service Area provides direction, administration, and oversight of all Mendocino County Departments.

DEPARTMENTS

Board of Supervisors

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino.

Executive Office

The Executive Office provides a supportive framework for Board policies and decisions. This Department oversees the Clerk of the Board, Central Services, Facilities, Fleet Management, Information Services, Capital Improvements, and Capital Projects within the General Government Function. The Executive Office also oversees the Conflict Defender (Public Protection Function), Water Agency (Special District) and Vehicle Replacement, Risk Management and Workers Comp (ISF).

Auditor-Controller

The Auditor-Controller exercises general supervision over the accounting of all organizations. This Department oversees the Non-Departmental, Teeter Plan and Miscellaneous budget units within the General Government Function, and also oversees the Contingency Fund (Contingency Function), General Debt Service, Pension Obligation Bond (Debt Function) and Unemployment Insurance and Information Technology funds.

Assessor-Clerk-Recorder

The Assessor-Clerk-Recorder provides assessment and recording of real property in the county. The Department oversees the Assessor, Elections, Clerk-Recorder, Property Characteristics, Recorder's Modernization and Micrographics in the General Government Function.

Treasurer-Tax Collector

The Treasurer-Tax Collector is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. The Department oversees Treasurer-Court Collections and also Court Collection-AB233 (Public Protection Function).

County Counsel

The County Counsel is required to provide legal advice to all County officers and departments, boards and commissions, municipal advisory commissions, Grand Jury and special districts governed by the Board of Supervisors.

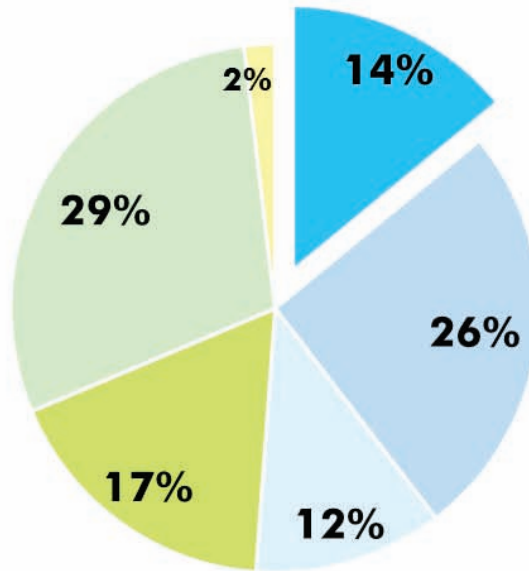
Human Resources

Human Resources provides guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and all County Departments related to Human Resources management, talent acquisition, employee development, and retention of its workforce. The Department oversees Human Resources, Employee Wellness (Health & Sanitation Function) and the Health Insurance fund.

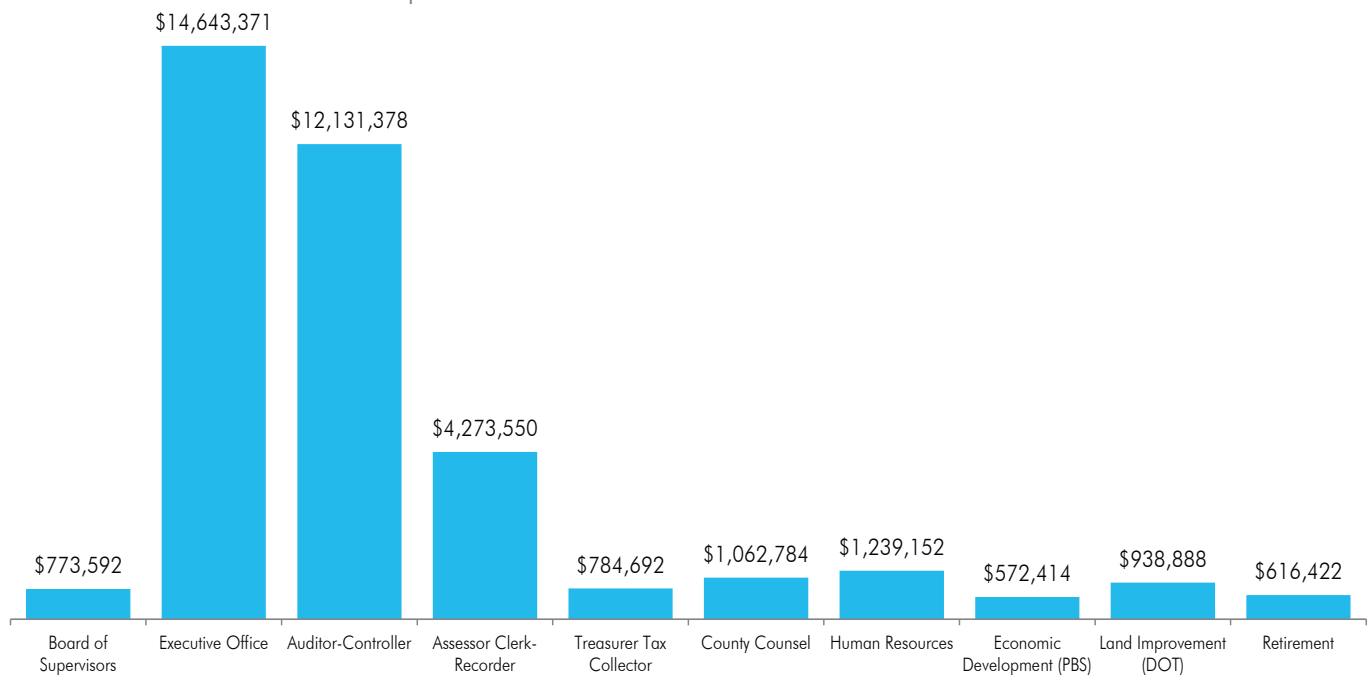
Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture

Note: Numbers may not add due to rounding.



FY 2018-19 Functional Area Expenditures



	FY 16-17	FY 17-18	FY 18-19	FY 18-19	FY 18-19
General Government Expenditures	Actual	Adopted	Adopted	Change	% Change
Board of Supervisors	580,684	637,667	773,592	135,925	17.6%
Executive Office	11,806,864	17,536,395	14,643,371	(2,893,024)	-19.8%
Auditor-Controller	18,759,768	14,384,436	12,131,378	(2,253,058)	-18.6%
Assessor Clerk-Recorder	3,251,702	4,236,344	4,273,550	37,206	0.9%
Treasurer-Tax Collector	743,706	734,849	784,692	49,843	6.4%
County Counsel	953,812	863,303	1,062,784	199,481	18.8%
Human Resources	1,211,355	1,322,741	1,239,152	(83,589)	-6.7%
Economic Development (PBS)	526,966	629,914	572,414	(57,500)	-10.0%
Land Improvement (DOT)	764,752	806,353	938,888	132,535	14.1%
Retirement (MCERA)	551,587	574,289	616,422	42,133	6.8%
Total	39,151,195	41,726,292	37,036,243	(4,690,049)	-12.7%

BUDGET OVERVIEW

Public Protection



Buzz was adopted in June 2017 from the Ukiah Animal Shelter. A great pooch and favorite of shelter volunteers and staff. The hard work of the shelter staff and volunteers make it possible for adoptable pets to find a forever home.



The County's Fire Recovery Team along with CALFIRE and state and federal partners preparing for their ash stabilization mission in Redwood Valley.



The Department of Agriculture and Planning and Building Services host an open session day for cannabis applicants to meet with staff.

FUNCTIONAL AREA OVERVIEW

The Public Protection Service Area ensures safe communities throughout Mendocino County by providing programs and services including law enforcement, crime prevention, wildfire prevention, emergency preparedness, and criminal justice.

DEPARTMENTS

District Attorney

The District Attorney is the public prosecutor of the County whose authority extends throughout the county, including the incorporated cities, and State and Federal lands.

Public Defender

The Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense within the jurisdiction of the Superior Court.

Alternate Defender

The Alternate Defender is appointed by the court in cases when the Public Defender declares a conflict of interest.

Child Support Services

The Child Support Services department provides services to locate parents, establish paternity, and establish and enforce child support orders for financial and medical support in co-operation with the Superior Court.

Sheriff-Coroner

The Sheriff is the Chief Law Enforcement Officer, whose authority extends throughout the County, including the incorporated cities, and State and Federal property.

Probation

The Probation Department's primary function is to promote public safety by reducing criminal behavior and its impact upon the community. The Department oversees Probation and Juvenile Hall.

Agriculture

The Agriculture Department promotes and protects Mendocino's agriculture as well as protects the environment and public health and safety.

Animal Care Services

Animal Care is administered as part of the Health and Human Services Agency, but managed by the Executive Office. Animal Care operates a shelter in Ukiah and is re-opening a coastal shelter in Fort Bragg that has been closed for several years.

Planning & Building Services

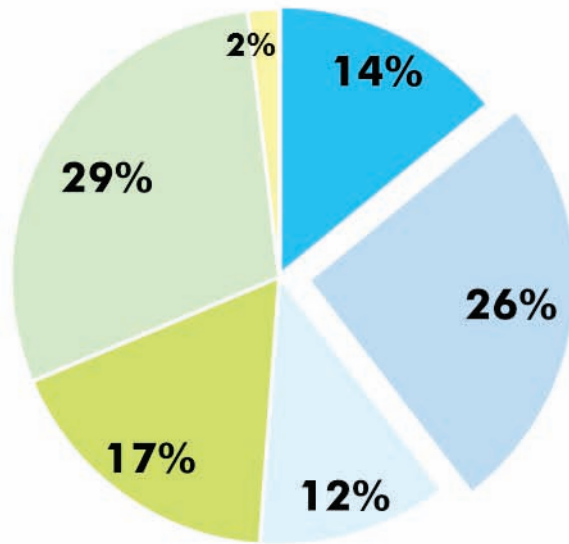
Planning and Building Services consists of: planning, building, code enforcement, administrative services and workforce development. The Department also oversees the Fish & Game Commission, Economic Development (General Government), and CDBG.

Disaster Recovery

Disaster Recovery works with state, federal, and local partners in the physical and financial recovery of the County from the October 2017 Wildfires.

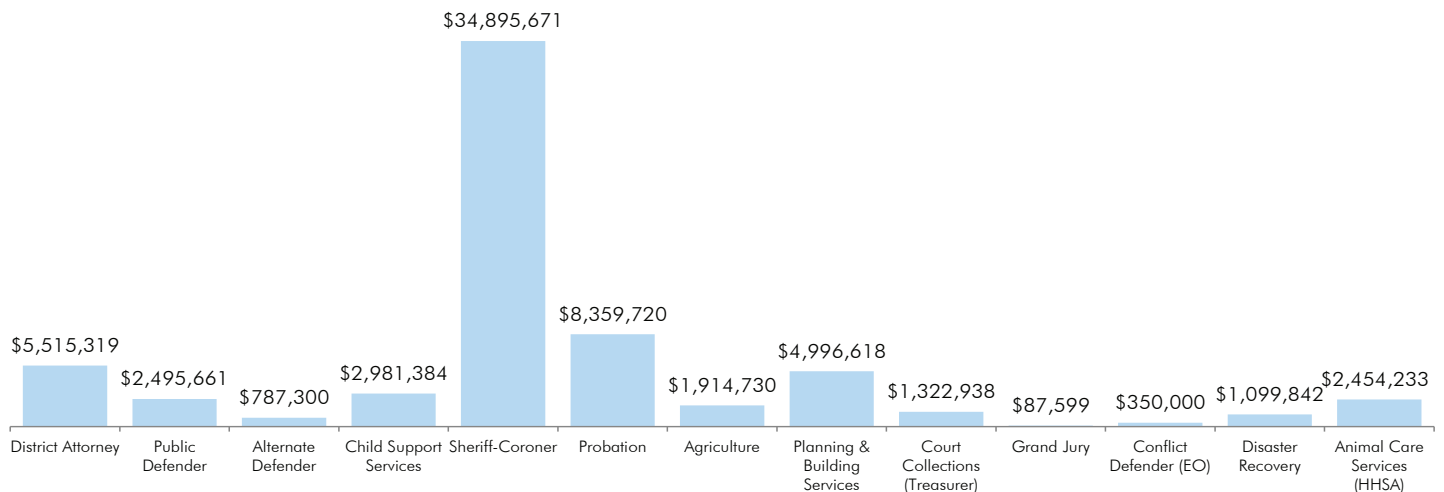
Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture



Note: Numbers may not add due to rounding.

FY 2018-19 Functional Area Expenditures



Public Protection Departments	FY 16-17 Actual	FY 17-18 Adopted	FY 18-19 Adopted	FY 18-19 Change	FY 18-19 % Change
District Attorney	4,961,019	5,519,319	5,515,319	(4,000)	-0.1%
Public Defender	2,420,240	2,752,641	2,495,661	(256,980)	-10.3%
Alternate Defender	743,847	813,547	787,300	(26,247)	-3.3%
Child Support Services	2,459,431	2,993,128	2,981,384	(11,744)	-0.4%
Sheriff-Coroner	31,235,134	33,464,273	34,895,671	1,431,398	4.1%
Probation	8,080,034	9,293,135	8,359,720	(933,415)	-11.2%
Agriculture	1,193,452	2,067,097	1,914,730	(152,367)	-8.0%
Planning and Building Services	4,164,316	5,102,926	4,996,618	(106,308)	-2.1%
Court Collections (Treasurer)	1,312,976	1,280,169	1,322,938	42,769	3.2%
Grand Jury	74,014	92,210	87,599	(4,611)	-5.3%
Conflict Defender (EO)	378,219	350,000	350,000	-	0.0%
Disaster Recovery (EO)	-	376,080	1,099,842	723,762	65.8%
Animal Care Services (HHSA)	1,203,424	1,672,497	2,454,233	781,736	31.9%
Total	58,226,105	65,777,022	67,261,015	1,483,993	2.3%

BUDGET OVERVIEW

Proposition 172



Mendocino County Sheriff's Deputies with their K-9 partners at the Sheriff's Willits Sub-station.

FUNDING OVERVIEW

HISTORY

Proposition 172, the Local Public Safety Protection and Improvement Act, was enacted by California's voters in 1993. The voter initiative was proposed by the legislature and Governor Wilson in response to the Educational Revenue Augmentation Funds (ERAF) shift from the prior year. The intention was to partially back-fill the loss of property tax revenue to ERAF with a statewide 1/2 cent sales tax. The initiative was approved by 58% of the voters statewide, although in Mendocino County it only garnered 45% voter approval. The Act allowed the local Board of Supervisors to enact the tax if it passed by a statewide majority, but failed locally. The Mendocino County Board enacted the "Proposition 172" tax after its statewide passage.

All Proposition 172 funding is directed to cities and counties, as they are the primary losers to ERAF. The Act restricted the use of the funds to local public safety, including but not limited to: police and sheriffs, fire protection, county district attorneys, ocean lifeguards, and county corrections. The County of Mendocino has never provided fire service, as all county fire districts are independent special districts that receive dedicated revenue from property tax and other sources.

CHANGES IN BUDGETING FOR FY 2018-19

In Mendocino County, the Board of Supervisors has decided annually, through their budget process, to utilize the Proposition 172 funds to support County mandated services by funding four public safety budget units: BU 2070 - *District Attorney*, BU 2310 - *Sheriff*, BU 2510 - *Jail*, and BU 2560 - *Probation*. However, in preparing the FY 2016-17 Budget, the Board directed that a percentage of the County's Proposition 172 funding be used to support local fire districts. The funding for direct support of fire agencies is continued in the FY 2018-19 Budget, but with a simplified formula from the previous year. The total direct funding provided in FY 2016-17 was \$398,000. The Board directed that this total be utilized to establish a percentage of total budgeted Proposition 172 funds from the current year, and then this percentage be utilized to establish the funding amount for fire districts in any subsequent years. To the right is a table that reflects allocations of Proposition 172 funds prior to fire agencies receiving a split, and allocations in the current year.

This year funding for support of fire districts is budgeted in separate locations. The direct fire agency support payments are budgeted in BU 1940 - *Miscellaneous*, while the Fire and Emergency Medical Services (EMS) dispatch contract is budgeted in BU 4016 - *Emergency Medical Services*. The costs of this contract are covered with EMS provider payments and General Fund dollars (including a specific allocation of property tax that comes from the former CSA #3). Both the previous budgeting practice and revised process due to the fire district support shift, is further described through the chart and tables on the following page.

PUBLIC SAFETY DEPARTMENTS

- District Attorney - BU 2070
- Sheriff-Coroner - BU 2310
- Jail - BU 2510
- Probation - BU 2560
- Fire Districts - BU's 1940 & 4016 (Fire districts are not County departments, but are eligible Proposition 172 recipients)

Note: This is not an exclusive list of "public safety" departments or responsibilities, only a list of departments or entities that currently receive Proposition 172 funding.

PROP. 172 "MOE" CALCULATIONS

Dept.	FY 16-17 MOE Calc.	FY 16-17 Actual*	FY 17-18 Adopted	FY 18-19 Adopted
DA	1,632,028	4,961,019	5,519,319	5,515,319
Sheriff	6,961,084	19,322,243	19,966,279	20,611,068
Jail	5,271,256	11,562,118	13,058,242	13,935,698
Probation	1,589,906	4,854,562	5,778,584	5,639,228
EMS	N/A	N/A	N/A	N/A
	15,454,274	40,699,941	44,322,424	45,701,313

The County Auditor-Controller performs an annual calculation from the "base year" of FY 1992-1993 (prior to passage of Prop. 172) in order to determine the County's minimum level of funding to the "public safety" departments based on that base year and the increase in Prop. 172 sales tax receipts. The calculation is based on actual receipts and expenditures so FY 2016-17 is the most recent calculation available. *AB 2788 requires certain adjustments to the calculation (i.e. asset forfeiture and grant funding is excluded from the calculation).



Hopland Fire District in Talmage responding to the River and Ranch Fire.

FIRE DISTRICT SUPPORT - BU'S 1940 & 4016

Revenue Sources for Fire District Support	Direct Fire Agency Support Payments (BU 1940)	Prop. 172 Allocation %	Prior to FY 16-17	FY 18-19 Adopted
Proposition 172	398,000	District Attorney	10.56%	10.00%
General Fund	90,000	Sheriff - Patrol	45.04%	42.65%
		Sheriff - Jail	34.11%	32.30%
		Probation	10.29%	9.74%
		Fire Agencies	0.00%	5.31%
Add'l Funds to Fire/Loss to GF	488,000	Total	100.00%	100.00%



Sheriff Tom Allman is pictured at a Peanut Butter & Jelly Party he held at the Willits Sheriff's Sub-Station to inspire local youth. Pictured are: Araceli Torres, Felisha Torres, Sheriff Allman, Johnathan Golden, Cameron Golden, Jamie Torres, Nancy Torres, Nevaeh Torres, Nina Goodson, Bear Goodson.

BUDGET OVERVIEW

Public Ways & Facilities



Department of Transportation Bridge Crew photographed at the completion of an emergency winter bridge construction.



Mendocino County Department of Transportation crew working on a culvert replacement project on Eel River Road.



The completion of the Baechtel Creek Bridge replacement on Muir Mill Road.

FUNCTIONAL AREA OVERVIEW

The Public Ways & Facilities function maintains all the County roads, bridges, airports and solid waste landfill, as well as responds to storm damage.

DEPARTMENTS

Department of Transportation

The Transportation Department provides improvements to the County Maintained Road System, oversees Administration & Road Maintenance, Round Valley & Little River Airports, Storm Damage, Federal & State Programs, and administers Land Improvement (General Government Function), and Solid Waste Division & Landfill Closure (Health & Sanitation Function).

Administration & Road Maintenance

Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System.

Storm Damage

Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters.

Federal & State Programs

Programs within Budget Unit 3041 provide funding for the improvements to the County Maintained Road System.

Round Valley Airport

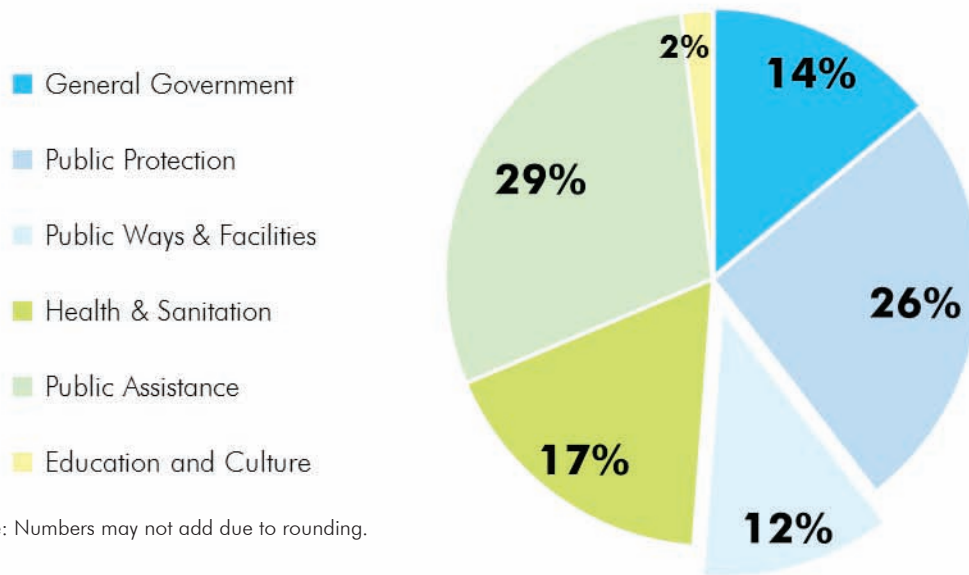
The responsibilities include day-to-day operations and supervision for programs such as hangar leases, aviation fuel sales, grant administration and airport safety. These programs are administered by the Mendocino County Department of Transportation (MCDOT) administration staff.

Little River Airport

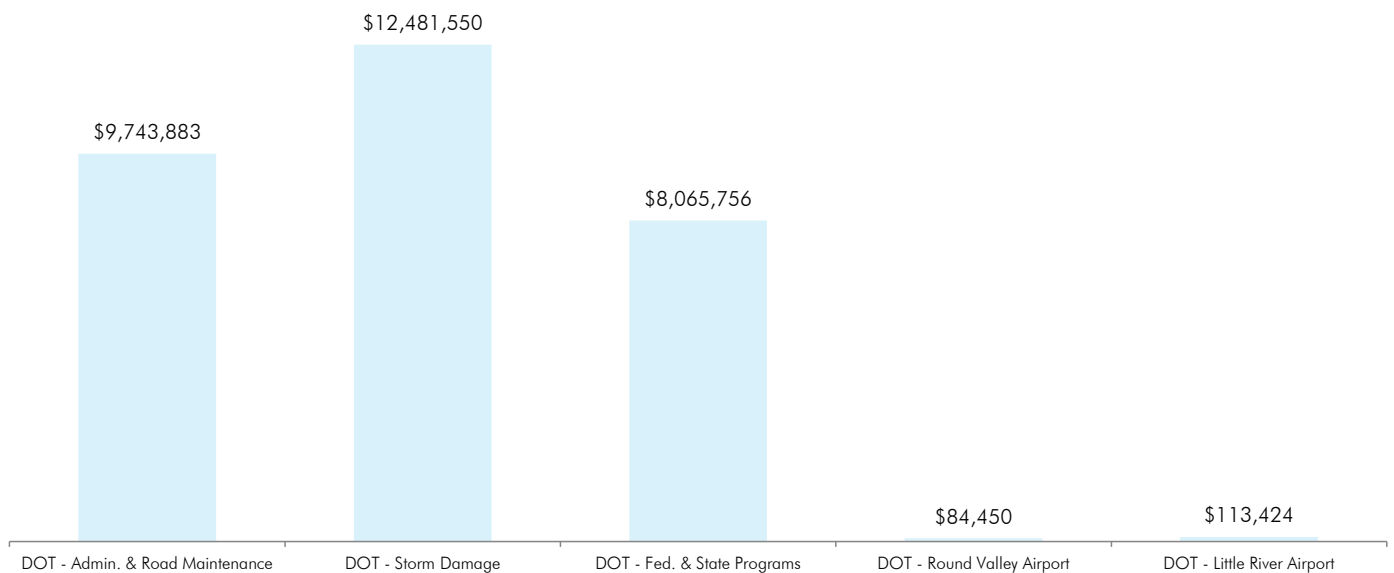
Responsibilities include the day-to-day operations and supervision of programs such as hangar leases, fixed-base operator concessions, aviation fuel sales, grant administration and airport safety.

Public Ways & Facilities

Total Appropriations



FY 2018-19 Functional Area Expenditures



	FY 16-17	FY 17-18	FY 18-19	FY 18-19	FY 18-17
Public Ways & Facilities Departments	Actual	Adopted	Adopted	Change	% Change
DOT - Admin. & Road Maintenance	7,980,074	9,437,518	9,743,883	306,365	3.1%
DOT - Storm Damage	754,470	4,782,445	12,481,550	7,699,105	61.7%
DOT - Fed. & State Programs	6,177,855	8,688,282	8,065,756	(622,526)	-7.7%
DOT - Round Valley Airport	36,688	89,450	84,450	(5,000)	-5.9%
DOT - Little River Airport	223,413	1,706,774	113,424	(1,593,350)	-1404.8%
Total	15,172,501	24,704,469	30,489,063	5,784,594	23.4%

BUDGET OVERVIEW

Health & Sanitation



HHSA Fire Extinguisher Training with the Ukiah Fire Department.



County Staff and CalFire evaluating properties affected by the Redwood Fire for ash and erosion stabilization needs.



Environmental Health Manager Kirk Ford with CalOES during the ash and erosion stabilization mission in Redwood Valley following the October 2017 Redwood Fire.

FUNCTIONAL AREA OVERVIEW

The Health & Sanitation Area ensures the health and well-being of the communities throughout Mendocino County by providing programs and services for Mental Health, Public Health and Substance Use Disorder Treatment, Employee Wellness and the County's Solid Waste department.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHSA) is an organization that serves the community through coordinated, multi-disciplinary services. The Department oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act. The Department also oversees Animal Care & Mobile Spay-Neuter (Public Protection), Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance (Public Assistance), as well as administration of various grants.

Public Health

The Division of Public Health Administration works closely with the public to promote and safeguard the health and wellness of the people of Mendocino County.

Behavioral Health

Behavioral Health and Recovery Services includes two primary programs, Substance Use Disorder Treatment (SUDT), which assists individuals who have substance use disorders to create and maintain a healthy and balanced lifestyle free of alcohol and other drug abuse and Mental Health Services which serves the people of Mendocino County whose lives are affected by serious and chronic mental illness.

Solid Waste

Operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. The management of the County's solid waste system is being administered by the Mendocino Solid Waste Management Authority (MSWMA) through a Memorandum of Understanding. Oversight is provided by the Department of Transportation.

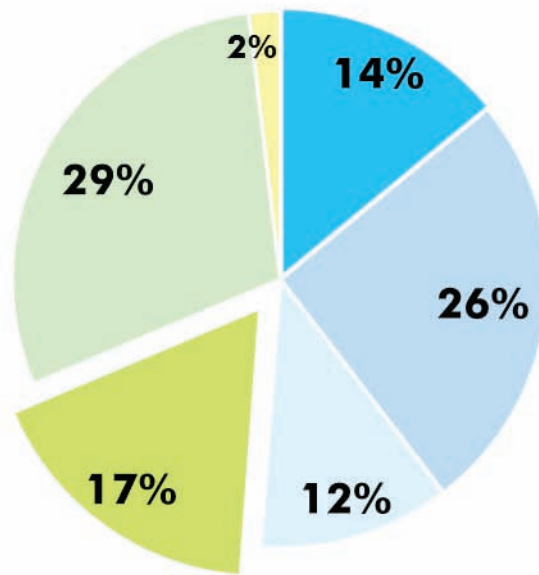
Employee Wellness

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members.

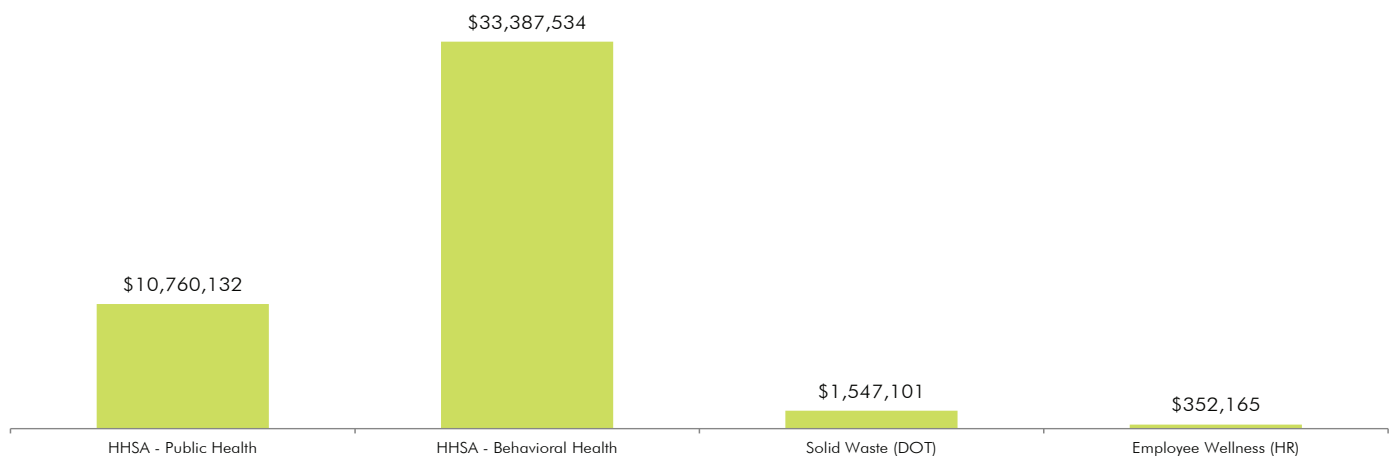
Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture

Note: Numbers may not add due to rounding.



FY 2018-19 Functional Area Expenditures



	FY 16-17	FY 17-18	FY 18-19	FY 18-19	FY 18-19
Health & Sanitation Departments	Actual	Adopted	Adopted	Change	% Change
HHSA - Public Health	9,554,249	13,795,956	10,760,132	(3,035,824)	-28.2%
HHSA - Behavioral Health	27,713,793	32,853,056	33,387,534	534,478	1.6%
Solid Waste (DOT)	755,582	1,751,831	1,547,101	(204,730)	-13.2%
Employee Wellness (HR)	358,509	361,867	352,165	(9,702)	-2.8%
Total	38,382,133	48,762,710	46,046,932	(2,715,778)	-5.6%

BUDGET OVERVIEW

Public Assistance



HHS staff following the Service Pin Ceremony. Each year this ceremony is held to recognize and appreciate all the hard work that the County employees do.



HHS staff the Women, Infants and Children (WIC) program booth at a local community fair. WIC is a nutrition program that helps mothers and young children eat well and stay healthy.



Staff from HHS Employment and Family Services Division at the 2018 Mendocino County Job Fair.

FUNCTIONAL AREA OVERVIEW

The Public Assistance Area ensures the welfare of the communities of Mendocino County through Employment and Family Assistance Services, Family and Children's Services and Adult and Aging Services.

DEPARTMENTS

Health & Human Services Agency

The Health and Human Services Agency (HHS) is an organization that serves the community through coordinated, multi-disciplinary services. This Department oversees Social Services, CalWORKS/Foster Care, In Home Support Services and General Assistance. The Department also oversees Public Health Admin., Environmental Health, Substance Abuse Disorder, Public Health Nursing, Emergency Medical Services, Hospital & Medical Services, CA Children Services, Mental Health Services and Mental Health Services Act (Health & Sanitation); and Animal Care & Mobile Spay-Neuter (Public Protection), as well as administration of various grants

HHS Administration

HHS Administration supports the Agency's vision of Healthy People in Healthy Communities through the leadership and adoption of cross-agency operational goals and objectives.

Social Services

Social Services is comprised of the key service areas of Employment and Family Assistance Services (EFAS); Family and Children's Services; and Adult and Aging Services. The majority of the services are mandated by State and Federal laws that differentiate client populations according to factors such as age, condition, types of services, and various risk factors.

CalWORKS/Foster Care-Adoptions

This budget unit contains expenditures for direct payments to foster care providers and adoptive parents which are mandated and primarily funded by the State and Federal governments.

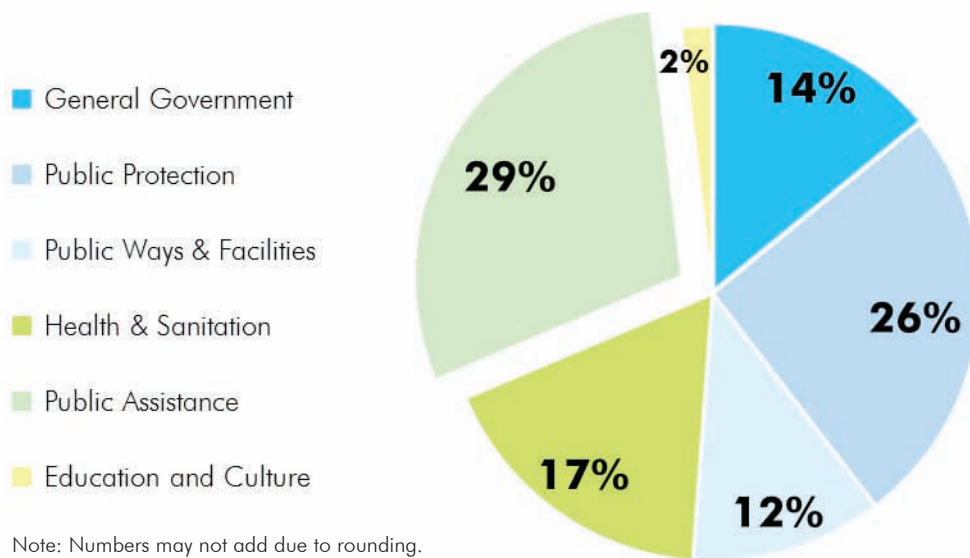
IHSS

In-Home Supportive Services (IHSS) administers public assistance programs to assist disabled individuals to remain in their homes. These programs include Public Authority and Quality Assurance.

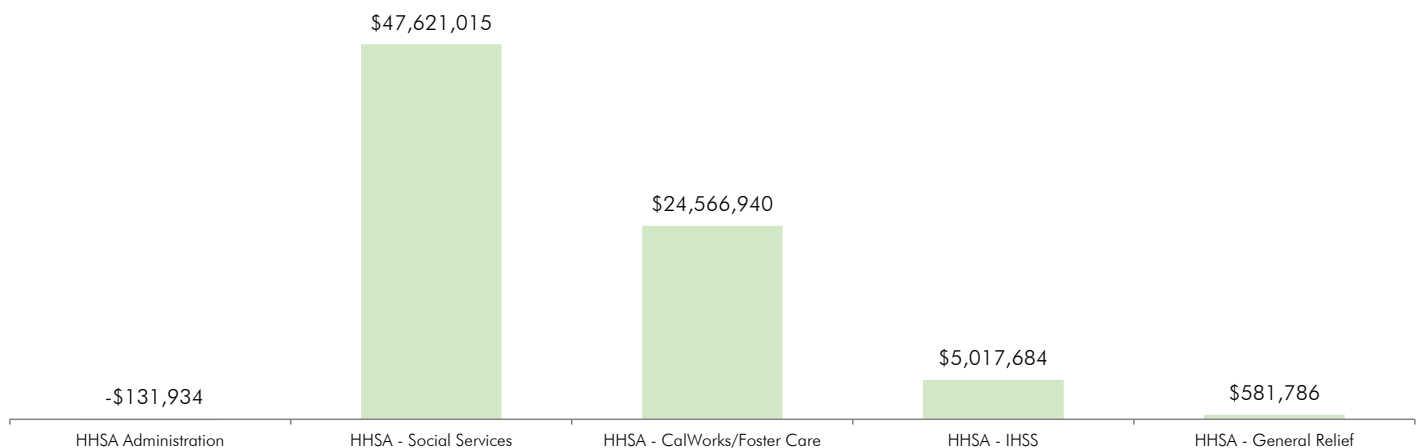
General Assistance

General Assistance/General Relief administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals.

Total Appropriations



FY 2018-19 Functional Area Expenditures



Public Assistance Departments	FY 16-17 Actual	FY 17-18 Adopted	FY 18-19 Adopted	FY 18-19 Change	FY 18-19 % Change
HHSA Administration	188,314	319,122	(131,934)	(451,056)	0.0%
HHSA - Social Services	39,817,248	47,547,905	47,621,015	73,110	0.2%
HHSA - CalWorks/Foster Care	23,354,688	27,245,772	24,566,940	(2,678,832)	-10.9%
HHSA - IHSS	4,348,862	4,415,693	5,017,684	601,991	12.0%
HHSA - General Relief	574,161	583,294	581,786	(1,508)	-0.3%
Total	68,283,274	80,111,786	77,655,491	(2,456,295)	-3.1%

BUDGET OVERVIEW

Education, Recreation & Culture



The Willits Library hosting a community briefing by CalFire and the Mendocino County Sheriff during the October 2017 Redwood Fire.



A Native American Exhibit on display at the Mendocino County Museum.



A sheep shearing class that was held through the Mendocino County Farm Advisor in Hopland.

FUNCTIONAL AREA OVERVIEW

The Education Area provides education to the communities throughout Mendocino County through the services provided to the community by the County Library system and the Farm Advisor (UCCE). The Culture Area Culture Area preserves the county history through the services provided by the County museum.

DEPARTMENTS

Library

The Mendocino County Library System provides library services for all residents and visitors to our beautiful county. The Mendocino County Library consists of five branches located in Ukiah, Fort Bragg, Willits, Covelo, and Point Arena along with a bookmobile that provides services to outlying areas.

Farm Advisor (UCCE)

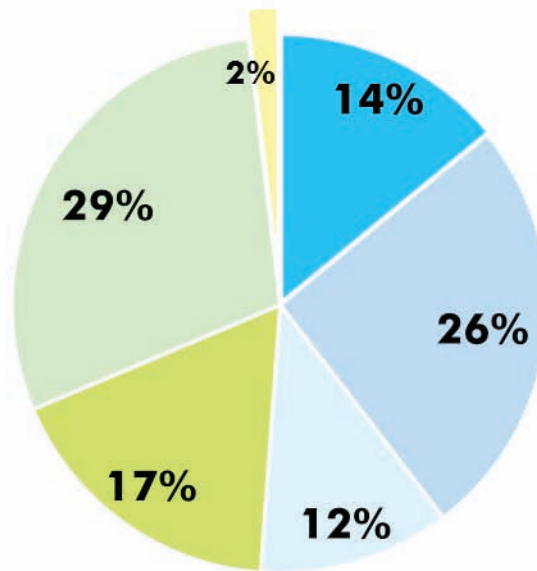
The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County since 1918.

Museum

Staff provides diverse services ranging from coordinating and crafting short-term and long-term exhibits, hosting educational and entertainment events, guiding school and tour groups, coordinating activities with other organizations such as Roots of Motive Power and Mendocino College, running the Museum Gift Shop, and managing the artifact and archive collections and space of the Mendocino County Museum. The Museum serves as the official archival repository for Mendocino County and for the State of California for Frolic shipwreck materials.

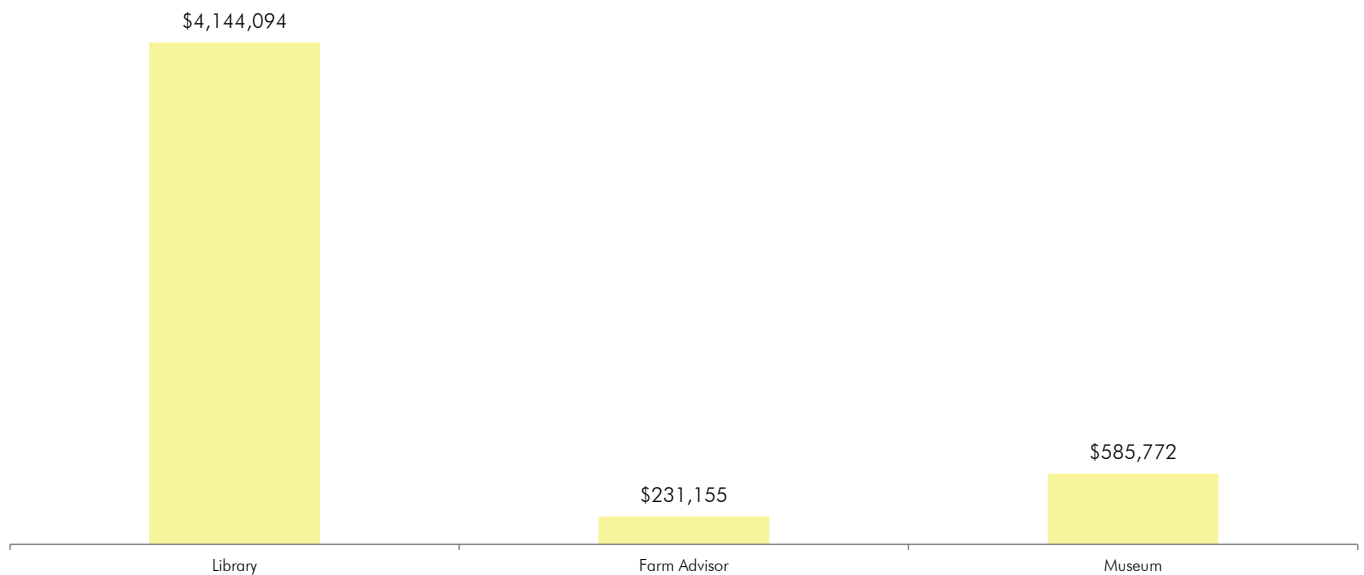
Total Appropriations

- General Government
- Public Protection
- Public Ways & Facilities
- Health & Sanitation
- Public Assistance
- Education and Culture



Note: Numbers may not add due to rounding.

FY 2018-19 Functional Area Expenditures



	FY 16-17	FY 17-18	FY 18-19	FY 18-19	FY 18-19
Education Departments	Actual	Adopted	Adopted	Change	% Change
Library	3,126,679	3,722,218	4,144,094	421,876	10.2%
Farm Advisor	223,362	240,912	231,155	(9,757)	-4.2%
Museum	478,974	660,676	585,772	(74,904)	-12.8%
Total	3,350,041	3,963,130	4,375,249	412,119	10.4%





BUDGET SUMMARY

BOONVILLE VINEYARD
Courtesy: Visit Mendocino



INDEX

Understanding Budget Schedules		88
Schedule 1	All Funds Summary	92
Schedule 2	Governmental Funds Summary	93
Schedule 3	Fund Balance - Governmental Funds	94
Schedule 4	Details of Provisions for Reserves and/or Designations by Governmental Funds	95
Schedule 5	Summary of Additional Financing Sources - Governmental Funds	97
Schedule 6	Detail of Financing Sources by Fund and Account	98
Schedule 6D	Budget Summary by Line Item	124
Schedule 7	Summary of County Financing Requirements by Function & Fund	132
Schedule 8	Summary of County Financing Requirements	134
Schedule 12	Summary of Special District Budgets	138
Schedule 13	Analysis of Fund Balance Unreserved/Undesignated	139
Schedule 14	Detail of Provisions for Reserves/Designations	140

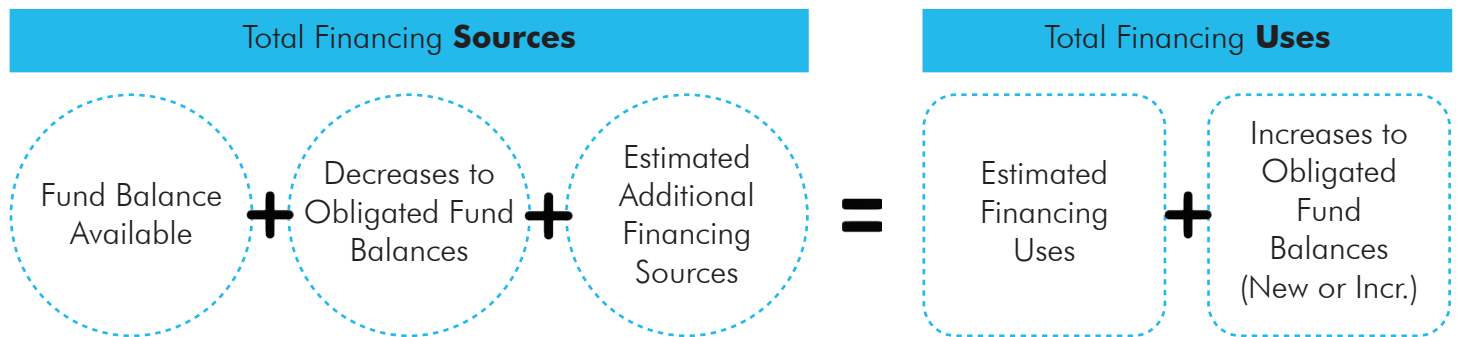
BUDGET SUMMARY

UNDERSTANDING BUDGET SCHEDULES

The budget schedules in the budget book contain numerical information included in the County Budget. Each schedule is presented in the format prescribed by the California State Controller, and are provided by the Mendocino County Auditor-Controller's Office. The schedules are obtained through the County's financial system, where budget information was entered by County departments under the direction of the Executive Office.

COUNTY BUDGET FORMULA

The basic budget formula is applicable to counties, dependent special districts and other agencies under the supervision and control of the board of supervisors. Government Code Section 29009 requires the adopted budget to be in balance; therefore, Total Financing Sources shall equal Total Financing Uses.



Source: California State Controller's Office County Budget Guide

THE HEADING

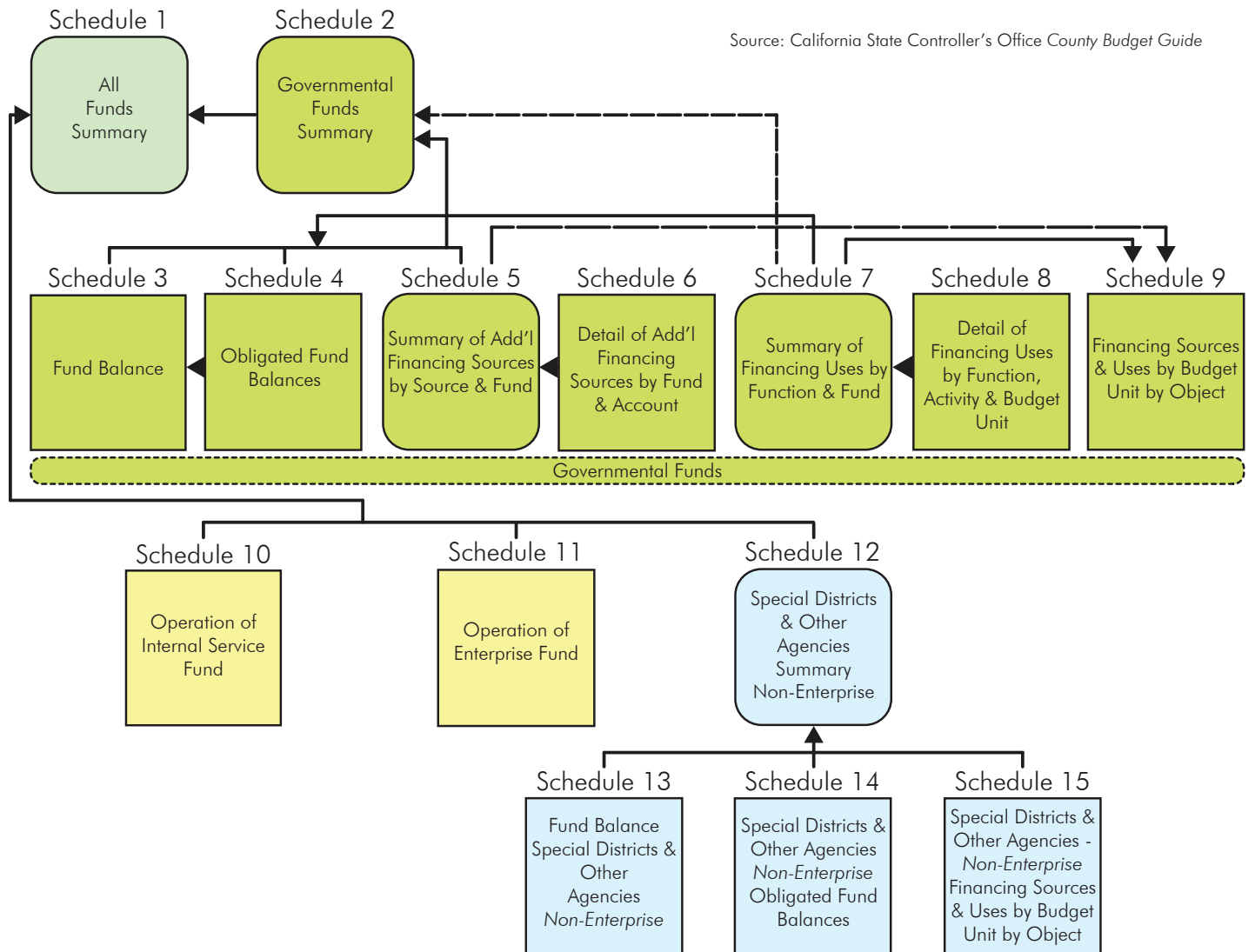
Each type of schedule is identified numerically and contains a heading to describe the information contained within. Schedule numbers are located in the upper right, and the schedule title is located at the top of each schedule. For example, Schedule 9 (each governmental budget unit has its own Schedule 9) is titled "Budget Unit Detail."

SCHEDULE LISTING

The State Controller requires that 15 different schedules be presented within the budget book. Schedules 1 through 8 and 12 through 14 can be found in this budget book under the section titled "Budget Summary". The remaining tabs are found throughout the book under the appropriate budget units (where applicable). Below is a list of each of the budget schedules required:

- 1 All Funds Summary
- 2 Governmental Funds Summary
- 3 Fund Balance – Governmental Funds
- 4 Reserves/Designations – By Governmental Funds
- 5 Summary of Additional Financing Sources by Source and Fund
- 6 Detail of Additional Financing Sources by Fund and Account
- 7 Summary of Financing Uses by Function and Fund
- 8 Detail of Financing Uses by Function, Activity and Budget Unit
- 9 Financing Sources and Uses by Budget Unit by Object (Most Common Schedule)
- 10 Operation of Internal Service Funds
- 11 Operation of Enterprise Funds (*The County of Mendocino does not utilize this schedule.*)
- 12 Special Districts and Other Agencies Summary
- 13 Fund Balance – Special Districts and Other Agencies
- 14 Special Districts and Other Agencies – Reserves/Designations
- 15 Special Districts and Other Agencies – Financing Sources and Uses by Budget Unit by Object

BUDGET SCHEDULE FLOWCHART



BUDGET SUMMARY

READING A SCHEDULE 9 (BUDGET UNIT DETAIL)

Each Budget Unit in a Governmental Fund has a Schedule 9, making it the most common schedule in the Budget book. The following instructions explain how to read a Schedule 9 form.

FINANCING USES CLASSIFICATION, COLUMN 1

Column 1 provides information on what specific category of revenue or expenditure is shown, along with the code used by staff to represent those figures. All expenditures start with the number 86, while revenues start with the number 82. The third number in each code is called the "Thousand Series Number," which delineates groupings of revenues and expenditures. For example, "861011 Regular Employees" covers the cost of employee salaries (but not benefits). "86" means it is an expenditure. If the next numbers fall between 1000 and 1999 it means they cover personnel compensation related costs. By looking at the number you can tell that 861011 is a personnel related expenditure. The Thousand Series for expenditures used throughout the Budget book are:

The 1000 Series – Salaries & Employee Benefits

The 2000 Series – Services & Supplies

The 3000 Series – Other Charges

The 4000 Series – Fixed Assets

The 5000 Series – Expenditure Transfers & Reimbursements

2015-16 ACTUALS, COLUMN 2

Column 2 represents actual amounts for spending and revenues *three years prior to the current budget year*. These represent some of the best comparisons to use when examining a budget. This is not required information for the State Controller's Office, but is included for additional historical context for the public.

2016-17 ACTUALS, COLUMN 3

Column 3 represents actual amounts for spending and revenues *two years prior to the budget year*. These actual prior year numbers represent some of the best comparisons to use when examining a budget.

2017-18 ESTIMATED, COLUMN 4

Column 4 represents estimated amounts for spending and revenues *one year prior to the budget year*. When reading the Budget book, it is important to note that column 4 has the notation *Estimated*, and may not accurately reflect what the *Actual* numbers will be when the fiscal year is closed. This is because the Budget was Adopted and the book is published before the year-end closeout has been completed, and thus not all expenditures have been paid or revenues received. Actual numbers for FY 2017-18 will not be reflected until the following year's budget book.

2018-19 ADOPTED, COLUMNS 5 & 6

Column 5 represents the final Adopted budget numbers for FY 2018-19. Column 6 reflects the Adopted Budget's change over FY 2017-18's budget. This is not a requirement of the State Controller's Office, but again provides a helpful comparison of changes over the prior year.

A photograph of a forest floor. A large, dark tree trunk stands in the center. The ground is covered in green moss and ferns. A stream flows in the foreground, reflecting the surrounding greenery. The background is filled with more trees and foliage.

BUDGET SUMMARY SCHEDULES

BUDGET SUMMARY

Schedule 1

ALL FUNDS SUMMARY

Total Financing Sources				Total Financing Uses			
Fund Name	Estimated Fund Balance Undesignated at June 30, 2018	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Provision for Reserves and/or Designations	Total Financing Uses
Governmental Funds:							
County General Fund	498,218	1,680,911	186,220,292	188,399,421	188,399,421	-	188,399,421
Special Revenue Funds	24,023,524	-	75,730,130	99,753,654	80,595,117	19,158,537	99,753,654
Capital Projects Funds	996,750	-	552,000	1,548,750	1,164,000	384,750	1,548,750
Debt Service Funds	9,177,987	-	8,338,100	17,516,087	9,738,876	7,777,211	17,516,087
Total Gvn'tl Funds	34,696,479	1,680,911	270,840,522	307,217,912	279,897,414	27,320,498	307,217,912
Other Funds:							
Internal Service Funds	-	3,757,705	18,426,545	22,184,250	22,184,250	-	22,184,250
Special Districts	1,974,182	0	1,393,595	3,367,777	1,335,519	2,032,258	3,367,777
Total Other Funds	1,974,182	3,757,705	19,820,140	25,552,027	23,519,769	2,032,258	25,552,027
Total All Funds	36,670,661	5,438,616	290,660,662	332,769,939	303,417,183	29,352,756	332,769,939

GOVERNMENTAL FUNDS SUMMARY

County Funds	Available Financing			Requirements			
	Estimated Fund Balance Undesignated at June 30, 2018	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Reserves and/or Designations	Total Financing Uses
County Operating Funds:							
1100 - County General Fund	498,218	1,680,911	186,220,292	188,399,421	188,399,421	-	188,399,421
Total General Fund	498,218	1,680,911	186,220,292	188,399,421	188,399,421	-	188,399,421
Special Revenue Funds							
1200 - Road Fund	7,745,193		30,331,704	38,076,897	30,291,189	7,785,708	38,076,897
1201 - Accumulated Capital Outlay Fund	3,173,968		1,489,320	4,663,288	4,289,029	374,259	4,663,288
1202 - Landfill Closure Fund	-		460,200	460,200	1,315,000	(854,800)	460,200
1205 - Library Fund	2,209,282		3,418,243	5,627,525	4,144,094	1,483,431	5,627,525
1206 - Fish and Game Fund	74,241		35,433	109,674	59,930	49,744	109,674
1207 - Special Aviation Fund - Round Valley	61,565		-	61,565	-	61,565	61,565
1208 - Special Aviation Fund - Little River	63,495		-	63,495	-	63,495	63,495
1210 - Supplemental Law Enforcement Fund	252,993		-	252,993	-	252,993	252,993
1211 - Probation COPS AB1913/CPA	117,421		248,697	366,118	440,313	(74,195)	366,118
1213 - Animal Care Mobile Spay-Neuter	3,325		76,950	80,275	170,911	(90,636)	80,275
1214 - Museum Bookstore	-		-	-	-	-	-
1215 - Museum Special Projects	-		-	-	-	-	-
1216 - Sheriff Special Projects	(956)		-	(956)	-	(956)	(956)
1217 - Recorder's Modernization	125,134		70,500	195,634	4,000	191,634	195,634
1218 - Micrographics	-		90,699	90,699	90,699	-	90,699
1220 - Assessor Property Characteristics	166,856		8,000	174,856	60,946	113,910	174,856
1221 - Mental Health	3,158,075		23,300,403	26,458,478	23,828,716	2,629,762	26,458,478
1222 - General Plan Update	593,621		160,050	753,671	174,500	579,171	753,671
1223 - Mental Health Services Act	6,279,311		4,682,387	10,961,698	6,988,246	3,973,452	10,961,698
1225 - Disaster Recovery	-		1,099,842	1,099,842	1,099,842	--	1,099,842
1226 - Intergovernmental Transfers	-		6,160,000	6,160,000	3,040,000	3,120,000	6,160,000
1227 - Whole Person Care	-		4,097,702	4,097,702	4,597,702	(500,000)	4,097,702
Total Special Revenue Funds	24,023,524	-	75,730,130	99,753,654	80,595,117	19,158,537	99,753,654
Capital Projects Fund:							
1300 - Capital Projects	996,750	-	552,000	1,548,750	1,164,000	384,750	1,548,750
Total Capital Projects Fund	996,750	-	552,000	1,548,750	1,164,000	384,750	1,548,750
Debt Service Funds:							
1400 - Debt Service Fund	1,990,058	-	1,871,000	3,861,058	1,871,000	1,990,058	3,861,058
1410 - Pension Obligation Bond Fund	7,187,929	-	6,467,100	13,655,029	7,867,876	5,787,153	13,655,029
Total Debt Service Funds	9,177,987	-	8,338,100	17,516,087	9,738,876	7,777,211	17,516,087
Total Governmental Funds	34,696,479	1,680,911	270,840,522	307,217,912	279,897,414	27,320,498	307,217,912
2017-18 Appropriations Limit	83,205,187						
Approp's Subject to Limitations	65,552,109						

BUDGET SUMMARY

Schedule 3

FUND BALANCE - GOVERNMENTAL FUNDS

		Less: Portion Reserved Designated at June 30			
County Funds	Estimated Fund Balance Per Auditor at June 30, 2018	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
General Fund					
1100 - County General Fund	24,731,332	290,250	17,105,703	6,837,161	498,218
Total General Fund	24,731,332	290,250	17,105,703	6,837,161	498,218
Special Revenue Funds					
1200 - Road Fund	8,825,371	554,663	525,515	–	7,745,193
1201 - Accumulated Capital Outlay Fund	3,570,007	396,039	–	–	3,173,968
1202 - Landfill Closure Fund	3,765,734	–	–	3,765,734	–
1205 - Library Fund	2,237,151	–	295	27,574	2,209,282
1206 - Fish and Game Fund	74,241	–	–	–	74,241
1207 - Spec Aviation Fund-Round Valley	61,565	–	–	–	61,565
1208 - Spec Aviation Fund-Little River	63,495	–	–	–	63,495
1210 - Supp Law Enforcement Fund	252,993	–	–	–	252,993
1211 - Probation COPS AB1913/CPA	117,421	–	–	–	117,421
1213 - Animal Care Mobile Spay Prog	3,325	–	–	–	3,325
1214 - Museum Bookstore	–	–	–	–	–
1215 - Museum Special Projects	–	–	–	–	–
1216 - Sheriff Special Projects	(956)	–	–	–	(956)
1217 - Recorder's Modernization	125,134	–	–	–	125,134
1218 - Micrographics Fund	–	–	–	–	–
1220 - Assessor Property Characteristics	166,856	–	–	–	166,856
1221 - Mental Health Fund	5,355,852	–	–	2,197,777	3,158,075
1222 - General Plan Update Fund	593,621	–	–	–	593,621
1223 - Mental Health Services Act	6,286,567	7,256	–	–	6,279,311
1226 - Intergovernmental Transfers	1,449,939	–	–	–	1,449,939
Total Special Revenue Funds	32,948,316	957,958	525,810	5,991,085	25,473,463
Capital Project Fund					
1300 - Capital Projects	996,750	–	–	–	996,750
Total Capital Projects Fund	996,750	–	–	–	996,750
Debt Service Funds					
1400 - Debt Service Fund	1,990,058	–	–	–	1,990,058
1410 - Pension Obligation Bonds Fund	7,187,929	–	–	–	7,187,929
Total Debt Service Funds	9,177,987	–	–	–	9,177,987
Total Governmental Funds	67,854,385	1,248,208	17,631,513	12,828,246	36,146,418

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2018	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
General Fund				
General Reserve	11,787,010	-	-	11,787,010
Reserve for Retirement Contribution	4,500,000	-	-	4,500,000
Reserve for Teeter	737,285	-	-	737,285
Reserve for Inventory	77,188	-	-	77,188
Reserve for Imprest Cash	4,220	-	-	4,220
Designated for Planning - General Plan Update	1,378,732	-	-	1,378,732
Designated for Animal Care - Spay & Neuter Program	133,332	-	-	133,332
Designated for Public Health - Child Car Seat Program	5,996	-	-	5,996
Designated for Sheriff Vehicle Replacement	131,247	-	-	131,247
Designated for Sheriff Off Highway License Fees	0	-	-	-
Designated for Sheriff Civil Automation	67,368	-	-	67,368
Designated for Sheriff Warrant System Update	112,469	-	-	112,469
Designated for Public Health Automation	77,417	-	-	77,417
Designated for SUDT - County Alcohol Fund	172,472	-	-	172,472
Designated for Public Health - CCS Travel	8,658	-	-	8,658
Designated for SUDT - Alcohol Abuse Education	113,086	-	-	113,086
Designated for SUDT - Drug Abuse Education	80,688	-	-	80,688
Designated for Environmental Health - REHIT Program	246,267	156,876	-	89,391
Designated for Social Services - MH Audit Adjustment	1,000,000	-	-	1,000,000
Designated for Social Svcs - CalWorks/AS/Fam Conn	995,633	-	-	995,633
Designated for Social Services - CSOC DSS	1,762,582	-	-	1,762,582
Designated for Sheriff SAR Forest Service Title III	-	-	-	-
Designated for Agriculture Technology Program	-	-	-	-
Designated for Animal Care - Animal Rescue	83,023	-	-	83,023
Designated for PH Nursing - Targeted Case Mgmt Audit	329,943	-	-	329,943
Designated for Probation - Juvenile Probation Svcs	138,248	-	-	138,248
Designated for Sheriff Medical Marijuana	-	-	-	-
Designated for Hospital & Medical Svcs - IGT Medi-Cal	2,973,974	1,524,035	-	1,449,939
Total General Fund	26,916,838	1,680,911	-	25,235,927
Special Revenue Funds				
Road Fund				
Reserve for Inventory	525,415	-	-	525,415
Reserve for Imprest Cash	50	-	-	50
Designated for Capital Outlay	-	-	-	-
Designated for Transportation Operations	-	-	-	-
Landfill Closure				
Designated for Solid Waste - Landfill Closure	1,853,284	-	-	1,853,284
Designated for Solid Waste - Landfill Closure - South Coast	1,912,450	-	-	1,912,450
Library Fund				
Designated for Library Operations	-	-	-	-
Designated for Library Operations - Ukiah Branch	12,428	-	-	12,428

BUDGET SUMMARY

Schedule 4

DETAILS OF PROVISIONS FOR RESERVES/DESIGNATIONS BY GOVERNMENTAL FUNDS

Description - Purpose	Estimated Reserve and/or Designated Balance as of June 30, 2018	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves and/or Designations for Budget Year
Designated for Library Operations - Fort Bragg Branch	2,885	-	-	2,885
Designated for Library Operations - Willits Branch	12,261	-	-	12,261
Reserve for Imprest Cash	295	-	-	295
Mental Health Fund				
Designated for Proposition 63 MH Services Act	-	-	-	-
Designated for MHSA Prudent Reserve	2,197,777	-	-	2,197,777
Designated for CONREP	-	-	-	-
Designated for MH Audit Adjustment	-	-	-	-
Reserve for Imprest Cash	-	-	-	-
Total Special Revenue Funds	6,516,845	-	-	6,516,845
Capital Project Fund	-	-	-	-
Capital Project Fund	-	-	-	-
Designated for Capital Projects	-	-	-	-
Total Capital Project Fund	-	-	-	-
Debt Service Funds	-	-	-	-
Debt Service Fund	-	-	-	-
Designated for Debt Service	-	-	-	-
Pension Obligation Bond Fund	-	-	-	-
Designated for Debt Service	-	-	-	-
Total Debt Service Funds	-	-	-	-
Total Governmental Funds	33,433,683	1,680,911	-	31,752,772

SUMMARY OF ADDITIONAL FINANCING SOURCES - GOVERNMENTAL FUNDS

Description	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Summary by Source				
Current Secured Property Tax	30,906,522	32,263,467	32,125,000	33,175,000
Current Unsecured Property Tax	1,011,614	1,035,471	1,005,900	1,005,900
Taxes (Other than Current Property)	38,062,162	38,419,321	40,427,798	41,667,401
Total Taxes	69,980,297	71,718,260	73,558,698	75,848,301
Licenses & Permits	2,512,014	3,031,874	3,750,161	3,657,629
Fines, Forfeitures, & Penalties	1,931,021	1,565,822	1,429,723	1,573,634
Use of Money & Property	378,370	606,731	281,265	621,298
Aid from Other Govtl Agencies	112,630,494	115,695,930	141,141,837	151,795,809
Charges for Current Services	22,058,534	24,032,340	23,608,260	20,640,763
Other Revenues	16,340,034	20,711,847	18,913,828	16,703,088
Total Summary by Source	225,830,764	237,362,805	262,683,773	270,840,522
Summary by Fund				
1100 - County General	167,222,749	173,224,240	194,723,514	186,220,292
1200 - Roads	16,833,583	17,586,330	21,661,142	30,331,704
1201 - Accumulated Capital Outlay	2,435,571	4,340,732	4,097,244	1,489,320
1202 - Landfill Closure	577,829	626,047	460,200	460,200
1205 - County Library	3,065,357	3,161,576	3,275,241	3,418,243
1206 - Fish & Game	25,937	17,857	35,320	35,433
1207 - Aviation - Round Valley	-	10,000	50,000	-
1208 - Aviation - Little River	10,000	-	20,000	-
1210 - Supp Law Enforcement Services	128,272	147,852	125,000	-
1211 - Probation COPS AB1913	270,960	244,443	248,697	248,697
1213 - Mobile Spay/Neuter Program	32,226	51,439	54,950	76,950
1214 - Museum Bookstore	-	-	-	-
1215 - Museum Special Projects	101,059	8,610	-	-
1216 - Sheriff Special Projects	10,292	10,418	-	-
1217 - Recorder Modernization	69,736	48,889	66,200	70,500
1218 - Micrographics	49,441	76,878	87,105	90,699
1220 - Assessor Property Characteristics	21,655	28,884	8,000	8,000
1221 - Mental Health Service	19,963,901	22,340,555	23,340,673	23,300,403
1222 - General Plan Update	52,195	93,040	98,550	160,050
1223 - Mental Health Services Act	4,724,676	4,538,807	4,584,794	4,682,387
1225 - Disaster Recovery	-	-	-	1,099,842
1226 - Intergovernmental Tran.	-	-	-	6,160,000
1227 - Whole Person Care	-	-	-	4,097,702
1300 - Capital Projects	417,132	636,159	-	552,000
1400 - Debt Service	1,834,306	1,903,134	1,872,233	1,871,000
1410 - Pension Obligation Bonds	7,983,887	8,266,915	7,874,910	6,467,100
Total Summary by Fund	225,830,764	237,362,805	262,683,773	270,840,522

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
General Fund				
Taxes				
Property Tax Current Secured				
Non-Departmental Revenue	30,730,136	32,080,502	31,950,000	33,000,000
Emergency Medical Services	176,386	182,965	175,000	175,000
Property Tax Current Unsecured				
Non-Departmental Revenue	1,005,803	1,029,521	1,000,000	1,000,000
Emergency Medical Services	5,810	5,951	5,900	5,900
Supplemental Roll Tax				
Non-Departmental Revenue	327,276	346,415	350,000	350,000
Emergency Medical Services	1,889	2,004	300	2,000
Property Tax Prior Secured				
Non-Departmental Revenue	(2,731)	(8,680)	-	-
Teeter Plan	3,265,750	3,162,293	3,300,000	3,500,000
Emergency Medical Services	(225)	(53)	(500)	(500)
Property Tax Prior Unsecured				
Non-Departmental Revenue	44,674	75,106	50,000	50,000
Emergency Medical Services	258	434	200	200
Penalty & Cost on Delinquencies				
Non-Departmental Revenue	696,543	656,868	650,000	650,000
Treasurer-Tax Collector	-	23,891	34,830	85,053
Teeter Plan	2,053,761	1,603,812	1,500,000	1,600,000
Sales & Use Tax				
Non-Departmental Revenue	5,325,470	5,920,131	5,875,000	6,100,000
Sales Tax - Public Safety				
Non-Departmental Revenue	6,888,143	-	-	-
Miscellaneous Budget	-	-	398,000	398,000
District Attorney	-	696,926	734,082	734,082
Sheriff-Coroner	-	2,972,689	3,131,042	3,109,500
Jail and Rehabilitation	-	2,251,386	2,371,277	2,355,000
Probation Officer	-	679,001	715,208	710,250
Emergency Medical Services	-	570,016	-	198,250
Timber Yield Tax				
Non-Departmental Revenue	381,912	344,086	375,000	500,000
Highway Property Rental				
Non-Departmental Revenue	-	-	-	-
Emergency Medical Services	-	-	10	10
Room Occupancy Tax				
Non-Departmental Revenue	4,944,101	5,152,109	5,200,000	5,650,000
Property Transfer Tax				
Non-Departmental Revenue	791,430	656,145	600,000	700,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Prop Tax In-Lieu of VLF				
Non-Departmental Revenue	10,516,886	10,812,410	10,950,000	11,300,000
In-Lieu of Sales Tax				
Non-Departmental Revenue	554,203	-	-	-
Williamson Act Replacement Tax				
Non-Departmental Revenue	487,555	522,064	525,000	550,000
Cannabis Business Tax				
Non-Departmental Revenue	-	79,868	1,708,349	1,050,000
Total Taxes	68,195,030	69,817,862	71,598,698	73,772,745
Licenses & Permits				
Animal License				
Animal Care	276,804	298,703	305,000	317,500
Business License				
Treasurer-Tax Collector	126,229	137,416	120,000	130,000
Cannabis Facility Business License				
Treasurer-Tax Collector	-	-	-	9,000
Planning & Building Services	-	-	-	15,000
Franchise				
Non-Departmental Revenue	777,701	793,287	800,000	800,000
Mobile Home Set Up Fee				
Planning & Building Services	10,539	9,557	10,745	10,725
Construction Permit				
Planning & Building Services	677,395	880,033	982,758	1,150,000
Zoning Permit				
Planning & Building Services	44,688	153,674	320,670	240,000
Other Permit				
Mendocino County Sheriff	1,090	1,123	778	500
Agriculture Department	2,505	2,630	2,300	2,500
Planning & Building Services	11,535	9,517	47,647	22,093
General Relief	1,952	1,766	-	-
Gun Permit				
Mendocino County Sheriff	36,716	39,615	50,000	50,000
Marriage License, GC 26840.3				
Clerk-Recorder	30,138	31,631	26,000	26,000
Lumber Mill Permit				
Treasurer-Tax Collector	1,015	630	385	385
Variance & Use Permit				
Planning & Building Services	82,538	128,311	435,802	100,000
Land Use Fee				
Environmental Health	285,945	331,767	466,926	556,926
Coastal Zone Permit				
Planning & Building Services	86,106	153,347	136,650	170,000
Total Licenses & Permits	2,452,896	2,973,005	3,705,661	3,600,629

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Courts - AB233 Program	295,288	303,380	274,181	312,620
25% Extra Fine				
Courts - AB233 Program	133,718	131,175	122,514	146,410
County 50% City VC Fine				
Courts - AB233 Program	-	-	-	-
County Parking Surcharge				
Courts - AB233 Program	-	-	-	-
Criminal Justice Construction Fund				
Information Services	10,600	14,200	14,000	14,200
Conflict Defender	167,000	159,750	219,600	219,600
Mendocino County Sheriff	152,100	142,000	175,000	150,000
Probation Officer	30,400	28,400	30,000	30,000
Warrant System Update				
Mendocino County Sheriff	2,641	1,531	5,000	1,000
Other Court Fine				
Courts - AB233 Program	49,690	34,097	36,127	30,710
Fine County Clerk for Superior Court				
Courts - AB233 Program	-	-	-	-
County Commission of City Fine				
Courts - AB233 Program	9,142	6,732	6,658	7,207
Miscellaneous Court Fine				
Courts - AB233 Program	-	-	-	-
District Attorney	13,858	14,305	10,000	10,000
Mendocino County Sheriff	226,386	142,762	150,000	125,000
Mendocino County Jail	9,568	23,807	13,378	10,000
Probation Officer	2,734	2,867	5,000	5,000
Agriculture Department	3,800	4,750	5,000	3,500
Public Health	1,364	979	1,000	1,000
Emergency Medical Services	111,256	-	152,987	112,394
Drug/Alcohol Fine				
Substance Use Disorder Treatment	16,578	11,483	16,500	107,781
County Alcohol Education				
Substance Use Disorder Treatment	12,473	8,899	-	87,630
Drug Abuse Education				
Substance Use Disorder Treatment	6,050	8,313	-	-
Fine Judicial District				
Courts - AB233 Program	10,065	6,560	6,274	15,582
Mendocino County Sheriff	67	53	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
County 50% City Criminal Fine				
Courts - AB233 Program	-	-	-	-
Forfeiture & Penalty				
Non-Departmental Revenue	-	-	-	-
Treasurer-Tax Collector	-	-	500	500
County Clerk - Election	620	430	-	-
Courts - AB233 Program	-	18,938	-	-
Mendocino County Sheriff	395	983	-	-
Planning & Building Services	64,209	68,861	100,004	90,000
Social Services	-	-	7,000	7,000
Asset Forfeiture				
District Attorney	125,802	39,144	-	-
Mendocino County Sheriff	310,137	300,000	-	-
Mendocino County Jail	31,124	-	-	-
Probation Officer	57,028	25,494	-	-
Total Fines, Forfeitures & Penalties	1,854,094	1,499,894	1,350,723	1,487,134
Use of Money & Property				
Interest				
Non-Departmental Revenue	218,285	403,145	200,000	500,000
Miscellaneous Budget	-	-	-	-
Child Support Services	2,450	4,385	-	4,000
Rents & Concessions				
Facilities	4,051	2,706	5,000	5,000
DOT - Round Valley Airport	2,765	4,885	4,920	4,920
DOT - Mendocino County Airport	44,790	40,176	38,592	45,000
Public Health Nursing	3,000	3,000	3,000	-
Social Services	2,750	23,567	-	-
Mendocino County Museum	9,432	8,646	9,432	9,400
Total Use of Money & Property	287,524	490,510	260,944	568,320
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Non-Departmental Revenue	29,876	33,047	35,000	40,000
District Attorney	105,822	106,895	100,000	100,000
Mendocino County Jail	100,000	-	75,000	70,000
Public Health	1,132,054	-	-	-
Environmental Health	290,878	-	-	-
Public Health Nursing	908,322	-	-	-
Hospital & Medical Services	-	-	-	-
Social Services	-	297,863	297,863	569,225
State Welfare Administration				
Probation Officer	-	-	-	-
Social Services	4,265,469	5,307,955	5,524,803	5,704,552

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
In Home Support Services	292,612	113,897	134,490	-
State AFDC				
CalWorks/Foster Care	5,238,113	5,383,656	4,587,534	53,000
State Aid California Children				
Public Health - CCS	736,231	442,695	795,390	5,699,216
Realignment Health Service				
Probation Officer	91,002	91,002	91,002	586,779
Public Health	-	878,570	719,117	-
Environmental Health	-	390,176	821,458	4,470,412
Substance Use Disorder Treatment	-	-	-	4,155,145
Public Health Nursing	-	1,069,444	1,541,596	3,034,601
Emergency Medical Services	-	40,497	-	
Hospital & Medical Services	1,332,464	1,321,688	2,775,695	-
Public Health - CCS	(134,758)	79,638	51,671	113,000
Social Services	7,713,787	6,880,336	6,428,000	67,572
Cal Works/Foster Care	-	-	6,098,516	1,606,526
Realignment Mental Health				
Substance Use Disorder Treatment	522,595	432,286	645,930	-
Realignment Public Assistance				
Social Services	3,842,063	4,909,659	4,501,548	49,174
CalWorks/Foster Care	8,525,735	8,915,770	4,736,419	
In Home Support Services	2,969,882	2,652,000	2,491,877	1,274,472
Realignment Public Safety				
Executive Office	-	-	-	-
District Attorney	116,593	110,846	113,000	-
Public Defender	143,762	113,586	67,572	-
Mendocino County Sheriff	1,551,314	1,552,694	2,349,866	-
Mendocino County Jail	1,251,634	1,034,500	1,165,060	-
Juvenile Hall	-	-	-	-
Probation Officer	1,268,978	1,215,222	1,353,020	-
Substance Use Disorder Treatment	57,337	53,565	49,174	-
State Aid - Drug & Alcohol				
Alcohol/Other Drug Program	941,800	1,340,701	1,122,406	1,122,406
Coastal Conservancy				
Planning & Building Services	-	-	-	-
SB90 Reimbursement				
Non-Departmental Revenue	-	-	-	-
District Attorney	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Probation Officer	-	4,501	-	-
State Aid for Agriculture				
Agriculture Department	-	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
State Aid Agriculture Gas Tax				
Agriculture Department	259,865	288,476	200,000	100,000
State Reimis - EC Poisons				
Agriculture Department	110,316	114,716	100,000	116,000
Pesticide Regulatory				
Agriculture Department	1,952	5,086	1,952	1,952
State Breakfast/Lunch Program				
Juvenile Hall	29,860	35,109	40,000	18,000
State Aid for Veterans Affairs				
Social Services	118,538	84,680	108,000	108,000
County Hospital				
Emergency Medical Services	-	43,773	40,000	40,000
Non-County Hospital				
Hospital & Medical Services	-	51,200	76,000	76,000
EMS - Physician Services				
Hospital & Medical Services	359,346	106,716	300,000	300,000
Homeowners Property Tax Relief				
Non-Departmental Revenue	295,028	286,242	300,000	320,000
Emergency Medical Services	1,704	1,654	1,500	1,500
State Youthful Offender				
Juvenile Hall	8,360	21,209	34,058	34,058
Probation Officer	153,009	116,272	155,880	503,149
State Other				
Non-Departmental Revenue	130,000	130,000	130,000	130,000
Executive Office	-	-	-	-
Facilities	24,911	25,305	42,000	24,549
Land Improvement	-	-	13,000	-
Information Services	-	-	-	-
Court Collection Program	-	-	-	-
Courts - AB233 Program	17,312	17,844	15,591	15,591
District Attorney	28,327	33,663	40,000	40,000
Mendocino County Sheriff	782,678	632,319	690,116	875,000
Mendocino County Jail	147,292	151,495	123,517	179,025
Probation Officer	1,084,242	1,031,206	1,050,616	1,262,577
Agriculture Department	221,647	183,537	211,431	212,312
Cannabis Management	-	-	-	101,762
Emergency Services	-	-	-	-
Planning & Building Services	2,800	-	-	-
DOT - Round Valley Airport	-	-	-	-
DOT - Mendocino County Airport	3,321	5,081	72,113	-
Public Health	-	-	-	-
Environmental Health	5,373	17,271	20,000	-
Alcohol/Other Drug Program	52	-	-	-

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Public Health Nursing	-	298,877	364,431	356,431
Emergency Medical Services	-	-	-	-
Hospital & Medical Services	-	-	-	-
Public Health - CCS	193,632	179,438	227,265	391,341
Social Services	87,616	40,988	-	-
Farm Advisor	-	-	-	-
Federal Welfare Administration				
Probation Officer	-	-	-	-
Social Services	11,029,160	11,433,183	17,717,544	16,713,301
CalWorks/AFDC	-	-	-	-
In Home Support Services	313,627	111,609	155,290	182,500
TANF Probation				
Probation Officer	-	-	-	-
Title IV-E				
Probation Officer	220,179	164,179	200,000	200,000
Health Related Funds				
Social Services	8,318,558	9,711,998	11,616,686	11,884,485
Federal AFDC				
CalWorks/AFDC	7,444,286	7,169,922	10,082,016	8,849,894
Federal Forest Reserve				
Miscellaneous	-	-	-	-
Federal Grazing Fee				
Non-Departmental Revenue	1,421	1,819	-	-
Federal Land In Lieu Tax				
Non-Departmental Revenue	606,453	630,421	630,000	640,000
Federal Other Revenue				
Non-Departmental Revenue	1,301	1,349	1,350	1,000
Land Improvement	-	-	-	-
Information Services	-	-	-	-
District Attorney	-	-	-	-
Mendocino County Sheriff	27,856	19,864	30,000	25,000
Mendocino County Jail	39,744	92,369	77,647	30,000
Probation Officer	-	-	-	-
Emergency Services	195,116	136,713	143,435	150,435
DOT - Round Valley Airport	-	-	-	45,000
DOT - Mendocino County Airport	39,650	112,906	1,442,250	-
Public Health	444,327	327,396	280,000	251,557
Environmental Health	-	45,118	30,000	30,000
Substance Use Disorder Treatment	1,708	-	-	-
Hospital & Medical Services	1,152,404	2,114,778	3,875,676	-
Federal Aid Child Support				
Child Support Services	1,677,773	1,690,685	2,092,416	2,084,010

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2018-17 Estimated Revenues	2018-19 Adopted Budget
Other Governmental Agency Aid				
Non-Departmental Revenue	30,000	-	-	-
Retirement	534,634	551,587	574,289	616,422
District Attorney	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Probation Officer	-	-	-	-
Planning & Building Services	-	-	216,000	-
Public Health	47,345	45,181	107,265	25,353
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	-	-	-	-
General Relief	-	-	-	-
Total Aid from Governmental Agencies	79,809,585	83,035,925	102,302,341	91,507,825
Charges for Current Services				
Tax Deeded Administration Fee				
Treasurer-Tax Collector	5,250	6,900	12,000	12,000
50% Redemption Fee				
Treasurer-Tax Collector	14,510	9,530	13,000	13,000
Release of Lien				
Treasurer-Tax Collector	9,917	6,940	6,000	3,000
Debt Service Fee				
Auditor-Controller	128,465	146,532	135,000	135,000
Prop Characteristics Fee				
Assessor	-	-	-	-
PTR Screening Fee				
Courts - AB233 Program	20,386	15,255	12,872	23,180
Cite Processing Fee				
Courts - AB233 Program	1,414	1,257	1,090	1,950
Probation Officer	147	278	300	250
Accounting Fee				
Auditor-Controller	108,457	99,489	100,000	100,000
Audit Fee				
Auditor-Controller	-	-	-	-
Election Services				
County Clerk - Election	183,745	67,979	88,972	90,071
Treasurer Cost Reimbursement				
Treasurer-Tax Collector	257,172	264,170	253,929	272,112
Legal Services				
County Counsel	79,787	78,298	15,000	15,000
State Aid Child Support				
Child Support Services	864,422	869,265	1,044,639	1,026,458
Legal Services Reimbursement				
County Counsel	4,819	5,830	3,000	3,000

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2018-19 Estimated Revenues	2018-19 Adopted Budget
Court Collection Program	-	-	-	-
Courts - AB233 Program	4,724	4,623	3,707	4,485
Public Defender	24,541	19,649	20,000	20,000
Recommended Map Filing Fee				
Land Improvement	-	-	-	2,650
Parcel Map MS Filing Fee				
Land Improvement	11,700	17,440	15,000	10,000
Parcel Map PS Filing Fee				
Land Improvement	-	-	2,250	2,250
Plan Check & Inspection Fee				
Land Improvement	-	-	2,000	2,500
Parcel Subdivision Inspection				
Land Improvement	-	-	550	550
Basic Improvement Inspection Fee				
Land Improvement	800	550	1,000	1,000
Subdivision Agreement Processing Fee				
Land Improvement	-	-	-	1,100
Planning & Engineering				
Planning & Building Services	54,468	135,084	105,358	155,000
Record-Survey Exam Fee				
Land Improvement	19,400	21,400	18,000	22,000
Tentative Map Subdivision				
Land Improvement	39,930	82,691	42,000	40,000
Environmental Impact Fee				
Planning & Building Services	2,840	(967)	-	140,000
General Plan Amendment				
Planning & Building Services	-	2,017	16,046	10,000
Other Permit Fee				
Planning & Building Services	85,898	120,272	48,848	60,000
Abandoned Vehicle Abatement Fee				
Planning & Building Services	22,713	34,064	36,272	45,000
General Plan Maintenance Fee				
Planning & Building Services	153,998	245,145	326,599	330,000
Purchasing Fee				
Central Services	-	-	-	-
Agricultural Services				
Agriculture Department	23,189	18,471	18,000	19,000
Agriculture Certification				
Agriculture Department	2,709	2,369	3,000	2,500
Inspect/Test Weights & Measures				
Agriculture Department	90,025	88,442	159,000	151,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Appeal Abatement Fee				
County Counsel	1,791	3,591	1,000	1,000
Cannabis Application/Inspect				
Agriculture Department	-	741,755	1,079,750	-
Cannabis Management	-	-	-	655,525
Fee Judicial District				
Courts - AB233 Program	-	-	-	-
Mendocino County Sheriff	-	-	-	-
Civil Fee Sheriff				
Mendocino County Sheriff	92,945	110,902	81,420	100,000
Adult Probation Supervision				
Probation Officer	185,883	207,549	165,000	200,000
Adult Probation Diversion				
Probation Officer	12,202	11,979	12,000	12,000
Adult Probation Pre-Sentence				
Probation Officer	49,453	60,645	45,000	55,000
Estate Fee - Public Administrator				
County Counsel	1,800	-	1,000	1,000
Social Services	46,808	19,649	60,000	60,000
Juvenile Drug Court Enrollment Fee				
Probation Officer	-	-	-	-
Humane Services				
Animal Care	141,753	133,929	170,000	160,000
Incinerator Services				
Animal Care	5,766	2,040	1,500	3,040
Domestic Animal Control Contract				
Mendocino County Sheriff	22,000	22,000	22,000	22,000
Animal Care	102,595	80,312	128,000	115,500
Law Enforcement Services				
Mendocino County Sheriff	185,496	118,246	150,000	160,000
Sheriff Point Arena Contract				
Mendocino County Sheriff	100,000	108,333	100,000	100,000
Recorder Modernization Fee				
Clerk-Recorder	-	(22)	-	-
Medical Marijuana Zip Tie				
Mendocino County Sheriff	625,330	1,267,514	25,000	-
Restitution 11470.2				
Mendocino County Sheriff	1,509,765	327,440	-	-
Recorder Service Fee				
Clerk-Recorder	810	930	800	800
Recording Fee				
Clerk-Recorder	230,459	240,084	219,742	233,705
Courts - AB233 Program	52,636	56,587	58,737	55,101

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Health - Vital Statistics				
Public Health	46,781	47,167	46,000	46,000
Drug Diversion Service				
Substance Use Disorder Treatment	9,984	13,789	20,000	20,000
Clerk Fee				
Clerk-Recorder	55,482	56,743	52,000	52,000
Work Furlough				
Probation Officer	4,030	2,067	3,000	1,000
Work Release				
Mendocino County Jail	21,790	20,985	23,971	20,000
Electronic Monitoring Fee				
Mendocino County Jail	1,149	-	-	-
Probation Officer	-	-	-	-
T/C Tax Sale Cost Reimbursement				
Treasurer-Tax Collector	1,092	-	-	-
Interfund Revenue - DOT				
Solid Waste	25,087	25,700	27,399	27,916
Interfund Revenue - Engineering				
Land Improvement	87,504	121,129	25,062	32,588
Interfund Revenue - Printing				
Central Services	7,698	7,142	5,580	5,580
Interfund Revenue - Xerox				
Central Services	21,703	21,503	8,884	8,528
Interfund Revenue - Garage				
Fleet Management	32,299	15,138	30,051	20,000
Interfund Revenue - Janitor				
Facilities	77,992	103,404	71,490	126,351
Interfund Revenue - Legal				
County Counsel	263,700	263,700	263,700	413,000
Consumer Protection Program				
Environmental Health	455,871	440,272	430,000	559,000
Nursing Fee				
Public Health Nursing	10,678	10,899	11,000	11,500
Caspar Refuse Disposal Site				
Solid Waste	150	30,251	-	30,000
Caspar/Fort Bragg Refuse				
Solid Waste	-	-	-	-
Solid Waste Fee				
Non-Departmental Revenue	-	-	-	-
Environmental Health	79,173	77,516	75,000	75,000
California Childrens Services				
Public Health - CCS	640	780	600	600

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Meals & Prisoner Care Sheriff				
Mendocino County Jail	4,800	-	-	-
Support in Juvenile Hall				
Juvenile Hall	24,745	30,837	30,000	10,000
Driving Under Influence				
Substance Use Disorder Treatment	19,139	18,482	17,890	17,890
Bailiff Services				
Mendocino County Jail	-	-	-	-
Educational Services (Testing)				
Emergency Medical Services	-	-	-	-
EMS Per Call Fee				
Emergency Medical Services	26,549	20,123	22,000	22,000
Parks & Recreation Fee				
Facilities	18,793	19,897	21,000	21,000
Collection Fee				
Treasurer-Tax Collector	47,620	55,898	41,006	37,437
Courts Collection Program	-	-	-	-
Courts - AB233 Program	529,074	576,846	606,838	622,307
Social Services	14,462	46,154	55,000	55,000
Drug Testing Program				
Probation Officer	22,328	14,579	17,700	12,000
Other Charges				
Clerk of the Board	5,687	9,731	7,000	7,000
Executive Office	149,914	15	0	-
Auditor-Controller	5,707	5,307	7,500	7,500
Assessor	13,704	22,431	0	-
Treasurer-Tax Collector	27,254	26,057	16,000	24,755
Central Services	9,385	6,793	10,000	10,000
County Counsel	-	9,912	500	500
Human Resources	-	3,773	12,526	11,520
Economic Development	7,128	6,875	-	-
Land Improvement	-	-	-	-
Information Services	-	294	-	-
Court Collection Program	104,496	-	-	-
Courts - AB233 Program	-	99,198	92,337	115,678
District Attorney	23,691	49,001	-	-
Mendocino County Sheriff	966	3,756	4,162	-
Mendocino County Jail	137,940	124,580	201,774	100,000
Juvenile Hall	477,103	696,334	700,000	-
Probation Officer	39,626	35,249	40,000	4,000
Emergency Services	-	-	-	-
Planning & Building Services	354,197	490,449	333,870	170,000

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Animal Care	63,258	117,260	101,500	146,500
Public Health	210,955	205,927	354,743	449,957
Environmental Health	495,588	520,396	614,364	753,921
Substance Use Disorder	-	33,360	196,742	27,774
Public Health Nursing	-	4,535	19,469	24,871
Emergency Medical Services	129,576	89,977	80,000	80,000
Employee Wellness	-	67,703	-	-
Hospital & Medical Services	-	-	-	-
Public Health - CCS	-	8,527	-	47,116
Solid Waste	362,799	371,062	275,000	285,000
Social Services	68,364	156,032	60,000	60,000
HHSA Administration	57,763	188,314	319,122	-
Conservator Service Fee				
Social Services	31,705	34,247	72,000	72,000
Data Processing Services				
Information Services	160,778	152,007	234,982	181,834
Collection Service				
Probation Officer	7,343	5,829	6,000	6,000
County Cost Plan Charges				
Non-Departmental Revenue	1,025,867	1,352,057	2,372,917	2,600,000
Returned Check Charge				
Treasurer-Tax Collector	650	811	500	700
Clerk-Recorder	803	150	0	-
Courts - AB233 Program	216	454	426	650
Probation Officer	-	-	-	-
Payment Plan Processing Fee				
Treasurer-Tax Collector	6,300	5,700	7,000	6,000
County 30% State PA				
Courts - AB233 Program	200,068	180,852	161,792	216,203
Traffic School Fee				
Courts - AB233 Program	440,421	484,107	496,603	410,184
Traffic School \$24				
Courts - AB233 Program	64,190	71,898	71,013	63,180
Total Charges for Current Services	12,176,669	13,558,391	13,599,394	12,778,267
Other Revenues				
Prior Year Revenue				
Non-Departmental Revenue	264,979	6,408	-	-
Auditor-Controller	49,331	-	50,000	50,000
Treasurer-Tax Collector	4,729	-	-	-
Central Services	437	-	-	-
Clerk-Recorder	183	-	-	-
Public Defender	9	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Sheriff-Coroner	127	-	-	-
Jail & Rehabilitation	6	-	-	-
Agriculture Department	53	-	-	-
Planning & Building Services	12	-	-	-
Public Health Administration	621	-	-	-
Environmental Health	610	-	-	-
Social Services Administration	70	-	-	-
Sale of Fixed Assets				
Non-Departmental Revenue	45,034	35,580	-	-
Central Services	1,150	650	-	-
Other Sales				
Non-Departmental Revenue	-	-	-	-
Clerk of the Board	-	-	-	-
Auditor-Controller	217	248	300	300
Assessor	12,423	11,959	12,000	12,000
Treasurer-Tax Collector	6,740	6,740	5,000	6,000
Central Services	26,715	25,846	17,783	18,095
County Counsel	562	106	300	300
Human Resources	80	153	-	100
Facilities	88	2,000	-	-
Fleet Management	2,175	1,515	15,026	-
Land Improvement	-	-	-	-
Clerk-Recorder	68,890	70,703	65,000	68,000
Information Services	-	-	-	-
District Attorney	15,985	17,259	16,000	16,000
Mendocino County Sheriff	15,157	7,697	1,000	-
Agriculture Department	1,805	-	-	-
Planning & Building Services	7,660	2,433	5,510	5,000
Animal Care	2,095	744	500	500
DOT - Round Valley Airport	960	684	501	501
DOT - Mendocino County Airport	13,953	8,973	7,258	10,000
Public Health	3,253	2,947	2,500	3,000
Public Health Nursing	-	-	-	-
Solid Waste	-	-	-	-
Farm Advisor	-	-	-	-
Sale of Map - Surveyor				
Land Improvement	398	446	500	500
Sale of Map - Assessor				
Assessor	1,319	1,986	2,500	2,500
Other				
Non-Departmental Revenue	58,322	87,521	75,000	80,000
Clerk of the Board	3,160	1,498	-	-

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Executive Office	-	-	-	-
Auditor-Controller	6	-	-	-
Treasurer-Tax Collector	40	285	-	-
Facilities	23,685	16,032	15,000	18,000
Fleet Management	659	2,079	-	-
Economic Development	-	-	-	-
Clerk-Recorder	1,122	1,117	500	500
Courts - AB233 Program	-	-	-	-
District Attorney	21	3,641	1,000	1,000
Child Support Services	-	-	-	-
Mendocino County Sheriff	15,614	996	1,000	-
Probation Officer	15	25	-	-
Emergency Services	6,336	-	-	-
Planning & Building Services	12	-	-	-
Animal Care	-	38	-	-
Public Health	-	1,125	1,000	1,125
Environmental Health	793	310	50	-
Substance Use Disorder Treatment	-	-	-	-
Public Health Nursing	8,409	7,965	-	-
Emergency Medical Services	551	85	509	500
Social Services	4,689	37,902	-	-
General Relief	-	-	-	-
Farm Advisor	-	-	-	-
Museum				
Non-Departmental Revenue	45	275	-	-
Transportation-Land	35	-	-	-
Canceled Outlawed Warrant				
Auditor-Controller	6,555	29,099	30,000	30,000
Treasurer-Tax Collector	-	-	-	-
General Relief Refund				
General Relief	68,626	49,994	55,924	54,416
Donation				
Non-Departmental Revenue	20	-	-	-
Agriculture Department	-	-	-	-
Mendocino County Sheriff	-	600	-	-
Animal Care	2,823	7,182	6,000	5,502
Public Health	-	90	-	-
Public Health Nursing	2,379	2,155	3,500	1,000
Museum	-	-	-	4,000
Civil Assessment PC 1214.1				
Probation Officer	-	-	-	-
Vending Machine				
Central Services	3,571	3,445	6,000	6,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Tobacco Settlement				
Non-Departmental Revenue	757,118	778,697	760,000	780,000
Other				
Substance Use Disorder Treatment	-	-	-	70,000
Grant Revenue				
Animal Care	-	-	-	-
District Attorney	43,545	37,344	33,000	33,000
Public Health	3,703	60,000	126,250	425,534
Substance Use Disorder Treatment	-	-	-	-
Social Services	-	-	-	-
Operating Transfer In				
Non-Departmental Revenue	138,190	-	-	-
Executive Office	-	-	-	-
Auditor-Controller	650	650	650	-
Assessor	-	0	50,824	60,946
Sheriff-Coroner	-	96,298	-	-
Agriculture Department	135,000	-	-	-
Planning & Building Services	(9,021)	10,000	16,000	16,000
Animal Care	-	10,945	-	-
DOT - Round Valley Airport	-	10,000	50,000	-
DOT - Mendocino County Airport	10,000	5,000	20,000	-
Substance Use Disorder Treatment	23,873	66,763	-	329,600
Employee Wellness	250,978	290,806	361,867	360,453
Social Services	315,174	-	-	-
Medi-Cal				
Substance Use Disorder Treatment	22,430	23,620	90,000	20,000
Total Other Revenues	2,446,952	1,848,654	1,905,752	2,505,372
Total General Fund	167,222,749	173,224,240	194,723,514	186,220,292
Special Revenue Funds				
Road Fund				
Taxes				
Transportation Funds				
Admin/Road Maint	46,271	78,487	60,000	75,556
Federal & State Programs	-	-	-	-
Total Taxes	46,271	78,487	60,000	75,556
Licenses & Permits				
Other Permit				
Admin/Road Maint	-	200	500	500
Transportation Permit Fee				
Admin/Road Maint	7,392	7,992	6,000	6,500
Co Highway Encroachment Permit				
Admin/Road Maint	51,726	50,677	38,000	40,000
Total Licenses & Permits	59,118	58,869	44,500	47,000

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Fines, Forfeitures & Penalties				
Vehicle Code Fine				
Admin/Road Maint	42,052	43,046	35,000	40,000
Total Fines, Forfeitures & Penalties	42,052	43,046	35,000	40,000
Use of Money & Property				
Interest				
Admin/Road Maint	10,424	39,316	14,000	50,000
Total Use of Money Property	10,424	39,316	14,000	50,000
Aid from Other Governmental Agencies				
State HUTA Section 2103				
Admin/Road Maint	1,076,367	567,663	1,102,578	993,624
State Highway Users Tax				
Admin/Road Maint	1,238,648	1,239,068	1,301,069	1,278,007
State Collier Unruh				
Admin/Road Maint	380,664	382,960	380,985	387,397
State Transportation STPd(1)				
Admin/Road Maint	117,231	99,226	100,000	117,729
State RMRA SB1				
Admin/Road Maint	-	-	2,500,000	3,525,266
State Aid for Disaster				
Storm Damage	-	299,572	627,281	1,694,965
Prop 111 State Gas Tax				
Admin/Road Maint	1,087,465	1,104,533	1,142,044	1,124,972
State Other				
Admin/Road Maint	-	-	-	-
Federal & State Programs	519,272	188,612	-	90,875
State Exchange Program				
Admin/Road Maint	602,390	602,390	602,390	602,390
Federal Forest Reserve				
Admin/Road Maint	135,516	4,884	40,000	5,000
Federal Other				
Storm Damage	1,036,666	640,748	3,782,098	9,414,919
Federal & State Programs	5,469,741	4,177,928	4,423,015	6,793,154
Flood Control Lands				
Admin/Road Maint	-	-	500	500
Other Governmental Agency Aid				
Federal & State Programs	18,913	48,976	153,886	342,357
Total Aid from Other Govtl Agencies	11,682,874	9,356,560	16,155,846	26,371,155
Charges for Current Services				
Interfund Revenue - DOT				
Admin/Road Maint	134,451	147,099	95,000	107,105
Federal & State Programs	-	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Other Charges				
Admin/Road Maint	11,641	13,937	20,000	10,000
Total Charges for Current Services	146,093	161,036	115,000	117,105
Other Revenues				
Sale of Fixed Assets				
Admin/Road Maint	-	19,661	1,500	5,000
Other Sales				
Admin/Road Maint	2,723	2,100	4,800	4,800
Other				
Admin/Road Maint	21,646	-	500	500
Federal & State Programs	-	-	-	-
Refund Jury & Witness Fee				
Admin/Road Maint	-	-	-	-
Operating Transfer In				
Admin/Road Maint	3,427,555	5,827,555	3,479,996	3,620,588
Federal & State Programs	1,394,827	1,999,700	1,750,000	-
Total Other Revenues	4,846,751	7,849,016	5,236,796	3,630,888
Total Road Fund	16,833,583	17,586,330	21,661,142	30,331,704
Capital Improvement Fund				
Fines, Forfeitures & Penalties				
Asset Forfeiture				
Capital Improvements	-	-	-	-
Total Fines, Forfeitures & Penalties	-	-	-	-
Use of Money & Property				
Interest				
Capital Improvements	7,785	21,027	-	-
Endowment Fund Interest				
Capital Improvements	-	-	-	-
Total Use of Money & Property	7,785	21,027	-	-
Aid from Other Governmental Agencies				
State Other				
Capital Improvements	69,567	83,503	-	154,000
Other Governmental Agency Aid				
Capital Improvements	-	439,668	-	-
Total Aid from Other Govtl Agencies	69,567	523,171	-	154,000
Charges for Current Services				
Other Charges				
Capital Improvements	24,700	623,737	-	-
Total Charges for Current Services	24,700	623,737	-	-
Other Revenues				
Other Sales				
Capital Improvements	60	-	-	-

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Other				
Capital Improvements	-	-	-	-
Operating Transfer In				
Capital Improvements	2,333,459	3,172,797	4,097,244	1,335,320
Total Other Revenues	2,333,519	3,172,797	4,097,244	1,335,320
Total Capital Improvement Fund	2,435,571	4,340,732	4,097,244	1,489,320
Landfill Closure Fund				
Use of Money & Property				
Interest				
Landfill Closure	11,710	23,288	10,000	10,000
Total Use of Money & Property	11,710	23,288	10,000	10,000
Charges for Current Services				
Caspar/Fort Bragg Refuse				
Landfill Closure	50,000	75,070	50,000	50,000
Other Charges				
Landfill Closure	516,119	527,689	400,200	400,200
Total Charges for Current Services	566,119	602,759	450,200	450,200
Other Revenues				
Sale of Fixed Assets				
Landfill Closure	-	-	-	-
Total Other Revenues	-	-	-	-
Total Landfill Closure Fund	577,829	626,047	460,200	460,200
Library Fund				
Taxes				
Sales & Use Tax				
Mendocino County Library	1,738,996	1,821,912	1,900,000	2,000,000
Total Taxes	1,738,996	1,821,912	1,900,000	2,000,000
Use of Money & Property				
Interest				
Mendocino County Library	7,268	15,731	12,000	30,000
Endowment Fund Interest				
Mendocino County Library	-	-	-	-
Total Use of Money & Property	7,268	15,731	12,000	30,000
Aid from Other Governmental Agencies				
State Other				
Mendocino County Library	-	-	-	-
State Library Grant				
Mendocino County Library	-	-	-	-
Total Aid from Other Govtl Agencies	-	-	-	-
Charges for Current Services				
Library Services				
Mendocino County Library	47,961	55,143	50,000	50,000
Total Charges for Current Services	47,961	55,143	50,000	50,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Other Revenues				
Prior Year Revenue				
Library	61	-	-	-
Other Sales				
Mendocino County Library	7,328	8,639	8,000	10,000
Other				
Mendocino County Library	5	101	-	-
Donation				
Mendocino County Library	8,139	3,453	5,000	2,000
Grant Revenue				
Mendocino County Library	-	1,000	-	-
Operating Transfer In				
Mendocino County Library	1,255,598	1,255,598	1,300,241	1,326,243
Total Other Revenues	1,271,132	1,268,791	1,313,241	1,338,243
Total Library Fund	3,065,357	3,161,576	3,275,241	3,418,243
Fish & Game Fund				
Fines, Forfeitures & Penalties				
Other Court Fine				
Fish & Game	24,975	12,232	35,000	35,000
Total Fines, Forfeitures & Penalties	24,975	12,232	35,000	35,000
Use of Money & Property				
Interest				
Fish & Game	462	625	320	320
Total Use of Money & Property	462	625	320	320
Other Revenues				
Other	500	-	-	-
Prior Year Revenues	-	5,000	-	113
Total Other Revenues	500	5,000	-	113
Total Fish & Game Fund	25,937	17,857	35,320	35,433
Special Aviation Fund				
Aid from Other Governmental Agencies				
State Aid for Aviation				
Round Valley Special Aviation	-	10,000	50,000	-
Little River Special Aviation	10,000	-	20,000	-
Federal Other Revenue				
Round Valley Special Aviation	-	-	-	-
Total Aid from Other Govtl Agencies	10,000	10,000	70,000	-
Total Special Aviation Fund	10,000	10,000	70,000	-
AB3229 COPS Program Fund				
Use of Money & Property				
Interest				
Sheriff COPS Program	376	1,120	-	-

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT				
SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
County Jail - COPS Program	92	273	-	-
Total Use of Money & Property	467	1,392	-	-
Aid from Other Governmental Agencies				
State Other				
Sheriff - COPS Program	101,978	110,297	100,000	-
County Jail - COPS Program	25,827	36,163	25,000	-
Total Aid from Other Govtl Agencies	127,805	146,460	125,000	-
Other Revenues				
Donation				
County Jail - COPS Program	-	-	-	-
Operating Transfer In				
Sheriff - COPS Program	-	-	-	-
Total Other Revenues	-	-	-	-
Total AB3229 COPS Program Fund	128,272	147,852	125,000	-
Juvenile Justice Crime Prevention Act Fund				
Use of Money & Property				
Interest				
Probation AB1913/CPA 2000	1,175	1,789	-	-
Total Use of Money & Property	1,175	1,789	-	-
Aid from Other Governmental Agencies				
State Other				
Probation AB1913/CPA	269,785	242,654	248,697	248,697
Total Aid from Other Govtl Agencies	269,785	242,654	248,697	248,697
Total JJCPA Fund	270,960	244,443	248,697	248,697
Mobile Spay & Neuter Fund				
Licenses & Permits				
Animal License				
Mobile Spay/Neuter	-	-	-	10,000
Total Use of Money & Property	-	-	-	10,000
Interest				
Mobile Spay/Neuter	162	205	200	200
Total Use of Money & Property	162	205	200	200
Charges for Current Services				
Other Charges				
Mobile Spay/Neuter	27,808	50,540	54,000	66,000
Total Charges for Current Services	27,808	50,540	54,000	66,000
Other Revenues				
Donation				
Mobile Spay/Neuter	4,256	694	750	750
Total Other Revenues	4,256	694	750	750
Total Mobile Spay & Neuter Fund	32,226	51,439	54,950	76,950

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Museum Special Projects Fund				
Use of Money & Property				
Interest				
Museum Special Projects	9	(30)	-	-
Endowment Fund	15,000	6,787	-	-
Total Use of Money & Property	15,009	6,757	-	-
Other Revenues				
Other Sales				
Museum Special Projects	86,050	1,854	-	-
Donation				
Museum Special Projects	-	-	-	-
Operating Transfer In				
Museum Special Projects	-	-	-	-
Total Other Revenues	86,050	1,854	-	-
Total Museum Spec Projects Fund	101,059	8,610	-	-
Sheriff Special Projects Fund				
Use of Money & Property				
Interest				
Sheriff Special Projects	17	58	-	-
Total Use of Money & Property	17	58	-	-
Charges for Current Services				
Restitution 11470.2				
Sheriff Special Projects	61,953	-	-	-
Total Charges for Current Services	61,953	-	-	-
Other Revenues				
Other				
Sheriff Special Projects	3,040	-	-	-
Donation				
Sheriff Special Projects	7,236	10,360	-	-
Total Other Revenues	10,275	10,360	-	-
Total Sheriff Spec Projects Fund	10,292	10,418	-	-
Recorder Modernization Fund				
Use of Money & Property				
Interest				
Modernization	336	815	200	500
Total Use of Money & Property	336	815	200	500

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT				
SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Charges for Current Services				
Recorder Modernization Fee				
Modernization	59,094	37,754	56,000	60,000
Other Charges				
Modernization	10,305	10,320	10,000	10,000
Total Charges for Current Services	69,399	48,074	66,000	70,000
Total Recorder Modernization Fund	69,736	48,889	66,000	70,500
Micrographics Fund				
Use of Money & Property				
Interest				
Micrographics	(35)	(115)	-	-
Total Use of Money & Property	(35)	(115)	-	-
Charges for Current Services				
Recorder Modernization Fee				
Micrographics	12,015	38,982	51,105	53,699
Micrographic Fee				
Micrographics	17,535	17,889	16,000	17,000
Total Charges for Current Services	29,550	56,871	67,105	70,699
Other Revenues				
Other Sales				
Micrographics	19,926	20,122	20,000	20,000
Total Other Revenues	19,926	20,122	20,000	20,000
Total Micrographics Fund	49,441	76,878	87,105	90,699
Assessor Property Characteristics Fund				
Use of Money & Property				
Interest				
Property Characteristics	435	975	-	-
Total Use of Money & Property	435	975	-	-
Other Revenues				
Other Sales				
Property Characteristics	21,220	27,910	8,000	8,000
Total Other Revenues	21,220	27,910	8,000	8,000
Total Prop Characteristics Fund	21,655	28,884	8,000	8,000
Mental Health Fund				
Use of Money & Property				
Interest				
Mental Health Service	(21,576)	(46,911)	(21,000)	(21,000)
Mental Health Services Act	22,469	50,851	26,401	20,858
Total Use of Money & Property	893	3,940	5,401	(142)
Aid from Other Governmental Agencies				
Motor Vehicle License Fee				
Mental Health Service	135,407	-	-	-

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
State Aid Mental Health				
Mental Health Service	6,091,544	6,234,904	5,972,366	5,998,965
Mental Health Services Act	4,702,207	4,487,956	4,558,393	4,661,529
Medi-Cal Mental Health				
Mental Health Service	5,648,526	7,326,131	7,375,708	8,125,307
Realignment Mental Health				
Mental Health Service	4,015,713	4,151,454	4,180,046	4,180,046
Mental Health Services Act	-	-	-	-
Realignment Public Safety				
Mental Health Service	-	-	-	-
Managed Care - State				
Mental Health Service	-	-	-	-
Other Governmental Agency Aid				
Mental Health Service	34,013	145,238	117,940	117,940
Total Aid from Other Govtl Agencies	20,627,410	22,345,682	22,204,453	23,083,787
Charges for Current Services				
Mental Health Service				
Mental Health Service	-	412	-	-
Mental Health Services Act	-	-	-	-
Other Charges				
Mental Health Service	924,755	498,590	1,214,301	378,442
Total Charges for Current Services	924,755	499,003	1,214,301	378,442
Other Revenues				
Other Sales				
Mental Health Service	171	143	-	500
Other				
Mental Health Service	2,480	35,509	12,000	12,000
Grant Revenue				
Mental Health Service	-	-	-	-
Operating Transfer In				
Mental Health Service	3,132,868	3,995,085	4,489,312	4,508,203
Mental Health Services Act	-	-	-	-
Total Other Revenues	3,135,519	4,030,737	4,501,312	4,520,703
Total Mental Health Fund	24,688,577	26,879,362	27,925,467	27,982,790
General Plan Update Fund				
Use of Money & Property				
Interest				
Planning & Building - Special	1,993	3,625	1,200	-
Total Use of Money & Property	1,993	3,625	1,200	-
Charges for Current Services				
Environ Impact Report				
Planning & Building - Special	-	185	50,000	50,000

BUDGET SUMMARY

Schedule 6

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Micrographic Fee				
Planning & Building - Special	22,719	55,307	22,050	70,050
AB717 Continuing Education & Training				
Planning & Building - Special	27,265	33,923	25,000	40,000
Other Charges				
Planning & Building - Special	218	-	300	-
Total Charges for Current Services	50,202	89,415	97,350	160,050
Total General Plan Update Fund	52,195	93,040	98,550	160,050
Disaster Recovery				
Grant Revenue				
Disaster Recovery	-	-	-	397,722
Operating Transfer In				
Disaster Recovery	-	-	-	702,120
Total Use of Money & Property	-	-	-	1,099,842
Total Disaster Recovery Fund	-	-	-	1,099,842
Intergovernmental Transfer Fund	-	-	-	6,160,000
Whole Person Care Fund				
Aid from Other Governmental Agencies				
Realignment Health Services				
Whole Person Care (WPC)	-	-	-	979,665
Federal Other Revenue				
Whole Person Care (WPC)	-	-	-	2,701,180
Total Aid from Other Govtl Agencies	-	-	-	3,680,845
Other Revenues				
Operating Transfer In				
Whole Person Care	-	-	-	416,857
Total Other Revenues	-	-	-	416,857
Total Whole Person Care Fund	-	-	-	4,097,702
Total Special Revenue Funds	48,372,690	53,332,357	58,213,116	75,730,130
Capitol Projects Funds				
Use of Money & Property				
Interest				
Capital Projects	1,132	5,419	-	-
Total Use of Money & Property	1,132	5,419	-	-
Aid from Other Governmental Agencies				
State Other				
Capital Projects	-	-	-	552,000
Federal Other Revenue				
Capital Projects	-	-	-	-
Total Aid from Other Govtl Agencies	-	-	-	552,000

DETAIL OF FINANCING SOURCES BY FUND AND ACCOUNT

SOURCE CLASSIFICATION	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Estimated Revenues	2018-19 Adopted Budget
Other Revenues				
Operating Transfer In				
Capital Projects	416,000	630,740	-	-
Total Other Revenues	416,000	630,740	-	-
Total Capital Projects Fund	417,132	636,159	-	552,000
Debt Service Fund				
Fines, Forfeitures & Penalties				
Criminal Justice Construction Fund				
Debt Service- COPs	9,900	10,650	9,000	11,500
Total Fines, Forfeitures & Penalties	9,900	10,650	9,000	11,500
Use of Money & Property				
Interest				
Debt Service	(1,997)	(3,167)	(3,000)	(5,000)
Rents & Concessions				
Debt Service	45,000	15,000	-	-
Total Use of Money & Property	43,003	11,833	(3,000)	(5,000)
Aid from Other Governmental Agencies				
Other Governmental Agency Aid				
Debt Service	33,468	35,478	35,500	37,500
Total Aid from Other Govtl Agencies	33,468	35,478	35,500	37,500
Other Revenues				
Other				
Debt Service	-	-	-	-
Operating Transfer In				
Debt Service	1,747,935	1,845,173	1,830,733	1,827,000
Loan/Bond Proceeds				
Debt Service	-	-	-	-
Total Other Revenues	1,747,935	1,845,173	1,830,733	1,827,000
Total Debt Service Fund	1,834,306	1,903,134	1,872,233	1,871,000
Pension Obligation Bond Fund				
Use of Money & Property				
Interest				
Pension Obligation Bonds	(11,391)	(20,457)	(20,000)	(32,900)
Total Use of Money & Property	(11,391)	(20,457)	(20,000)	(32,900)
Charges for Current Services				
County Share Retirement				
Pension Obligation Bonds	7,995,278	8,287,372	7,894,910	6,500,000
Total Charges for Current Services	7,995,278	8,287,372	7,894,910	6,500,000
Total Pension Obligation Bond Fund	7,983,887	8,266,915	7,874,910	6,467,100
Total Debt Service Funds	9,818,193	10,170,048	9,747,143	8,338,100
TOTAL ALL FUNDS	225,830,764	237,362,805	262,683,773	270,840,522

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
Salaries & Employee Benefits				
861011 - Regular Employees	54,666,539	56,480,871	62,950,819	71,151,483
861012 - Extra Help	1,226,526	1,429,453	1,481,221	931,627
861013 - Overtime Regular Employees	4,260,699	4,474,509	3,987,962	1,693,034
861021 - Co Contrib to Retirement	16,902,562	17,599,758	21,129,282	24,036,885
861022 - Co Contrib to OASDI	3,427,359	3,549,064	3,810,510	4,382,750
861023 - Co Contrib to OASDI-Medicare	827,416	859,536	999,832	1,039,106
861024 - Co Contrib to Retire Increment	7,948,115	7,805,238	8,007,887	8,412,667
861030 - Co Contrib to Emp Insurance	9,190,748	9,334,674	11,367,973	7,781,636
861031 - Co Contrib to Unemp Ins	243,819	243,342	193,057	195,842
861035 - Co Contrib to Workers Comp	4,219,008	4,408,738	4,768,176	4,975,917
Total Salaries & Employee Benefits	102,912,790	106,185,182	118,696,719	124,600,946
Services & Supplies				
862050 - Clothing & Personal Items	51,289	62,577	66,917	82,150
862060 - Communications	584,441	619,564	696,343	689,880
862061 - Communications Lease	229,214	252,122	257,340	262,283
862062 - Communications Microwave	2,613	2,205	2,000	2,000
862080 - Food	495,069	487,150	505,350	505,050
862090 - Household Expense	935,231	884,794	920,873	993,095
862101 - Insurance - General	1,397,376	1,422,915	1,507,690	1,743,355
862109 - Insurance - Other	-	59,978	60,298	54,100
862110 - Jury & Witness Expense	39,038	35,872	55,835	51,722
862120 - Maintenance - Equipment	988,332	1,078,027	1,206,863	1,332,470
862130 - Maint - Struct Impr & Grounds	871,755	871,780	865,202	932,197
862135 - Corrective Maintenance	1,369,406	1,980,778	4,000,000	0
862140 - Medical Dental & Lab Supplies	148,876	177,883	178,233	173,586
862150 - Memberships	171,695	184,638	228,151	228,515
862160 - Miscellaneous Expense	35,928	45,354	67,301	60,500
862170 - Office Expense	1,648,973	1,623,829	1,618,300	1,685,818
862171 - Paper Supplies	38,099	37,766	47,000	49,000
862172 - Office Expense - Fedex/UPS	13,817	13,438	18,000	18,000
862176 - Fuel Expense	409,426	435,738	539,431	555,664
862181 - Auditing & Fiscal Services	66,500	67,500	75,500	80,500
862182 - Data Processing Services	490,447	518,130	686,049	638,445
862183 - Legal Fees	410,561	409,312	400,600	385,000
862184 - Arch Eng & Plan Services	1,630,285	1,585,247	2,732,200	2,200,027
862185 - Medical & Dental Services	2,508,468	3,015,587	3,568,629	3,832,636
862186 - Indigent Burial	37,821	52,863	51,500	59,000
862187 - Education & Training	391,308	442,795	845,060	902,951
862188 - Printing	176,422	241,491	184,500	234,500
862189 - Professional & Spec Services	6,451,969	6,095,865	9,621,787	13,460,598
862190 - Publication & Legal Notices	318,164	163,598	254,050	190,325

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
862193 - Construction Contracts	6,518,521	3,335,123	9,468,274	18,623,332
862194 - A-87 Costs	698,474	981,587	2,073,402	1,226,115
862196 - Collection Expense Fines	5,355	25	5,940	-
862200 - Rents & Leases Equipment	75,305	81,357	93,227	56,240
862201 - Rents & Leases Copiers	393,819	417,507	210,000	130,000
862210 - Rents & Leases Bldg/Grds	273,638	296,682	366,375	402,883
862220 - Small Tools & Instruments	26,957	31,437	54,500	49,000
862230 - Info Technology Equipment	576,004	450,106	1,335,274	1,167,104
862231 - Election Supplies & Services	128,844	112,195	140,000	100,000
862232 - Law Enforce Supplies & Svcs	371,496	417,081	523,114	591,264
862233 - Vehicle Collision	-	-	-	310,000
862239 - Special Department Expense	8,689,665	8,636,819	14,267,411	14,252,812
862240 - Special Departmental Fund	1,916	-	2,500	2,500
862250 - Transportation & Travel	1,514,554	1,629,318	1,613,789	1,764,073
862253 - Trans & Travel Out of County	497,448	564,418	661,344	659,570
862260 - Utilities	1,502,795	1,587,329	1,773,435	1,891,439
Total Services & Supplies	43,187,313	41,409,778	63,849,587	72,629,699
Other Charges				
863111 - Public Assistance Payment	6,836,557	6,323,059	7,462,200	6,526,080
863112 - Pmts to Private Institution	329,700	369,717	2,322,923	2,362,612
863113 - Pmts Other Govtl Agency	2,527,636	3,347,081	3,702,670	18,005,413
863115 - Service Connected Expense	420,742	443,555	357,930	364,330
863116 - Child Care Services - MOE	315,147	371,690	405,327	405,327
863118 - Family Services	3,172,525	3,221,976	3,579,858	4,120,240
863119 - Supp & Care Persons - Other	85,647	118,186	125,680	121,000
863121 - Independent Living Skills	22,870	56,281	52,811	65,000
863122 - Aid to Adopted Children	5,020,008	5,508,238	4,814,640	5,053,200
863124 - GR/SSI/SSP Applicants	81,748	71,221	110,680	81,000
863125 - Severely Emotionally Disturbed	98,779	248,589	-	-
863126 - Cal-Learn Program Services	99	1,292	10,000	10,000
863127 - Foster Care Payments	10,841,636	11,129,688	14,968,932	12,987,660
863131 - Family Preservation	161,589	155,818	260,433	260,433
863132 - Family Track	427,820	608,418	647,746	1,007,800
863133 - Office of Education Contract	1,530,134	1,706,401	1,500,000	732,720
863135 - Job Alliance Program Services	323,626	496,036	795,000	795,000
863138 - Welfare to Work 15%	549,490	501,730	883,000	814,000
863139 - In Home Supportive Services	3,802,857	4,123,427	4,087,693	4,652,684
863140 - IHSS Public Authority	-	1,750	25,000	59,000
863152 - Non-County Contract Hospital	-	46,307	76,000	76,000
863154 - Physician Services - EMS	111,774	106,716	300,000	300,000
863160 - Acute Hospitalization	32,616	-	-	-
863161 - Non-Acute Hospitalization	43,188	28,272	50,000	-
863162 - Residential Care	(30,778)	2,162,739	1,800,000	2,247,900

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM				
FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
863163 - Individual Providers	-	-	-	-
863164 - Organizational Providers	-	-	-	-
863280 - Contrib to Other Agencies	15,998,305	15,176,524	15,742,681	743,666
863310 - Interest	4,601,567	4,375,870	4,054,527	3,795,676
863311 - Principal	8,726,494	8,672,603	8,985,000	9,535,000
863330 - Rights of Way	(124,499)	24,650	204,000	211,000
863340 - Taxes & Assessments	-	-	-	-
Total Other Charges	65,907,279	69,397,835	77,324,731	75,332,741
Fixed Assets				
864350 - Land	-	-	-	-
864360 - Structures & Improvements	900,536	3,631,419	8,199,399	4,264,029
864365 - Construction in Progress	-	46,740	1,000,000	1,164,000
864370 - Equipment	1,865,501	1,896,128	1,655,725	1,503,650
Total Fixed Assets	2,766,037	5,574,287	10,855,124	6,931,679
Expenditure Transfer & Reimbursement				
865380 - Intrafund Transfer	(9,298,838)	-9128254.29	(13,718,763)	(13,780,531)
865802 - Operating Transfer Out	15,459,536	19470343.88	17,708,000	14,182,877
Total Expend Transfer & Reimb	6,160,699	10,342,090	3,989,237	402,346
Contingency				
869991 - Appropriation for Contingency	-	-	250,000	-
Total Contingency	-	-	250,000	-
Total Net Appropriations	220,934,117	232,909,171	274,965,398	279,897,412
Less: Revenues				
821110 - Property Tax Current Secured	30,906,522	32,263,467	32,125,000	33,175,000
821120 - Property Tax Current Unsecured	1,011,614	1,035,471	1,005,900	1,005,900
821130 - Supplemental Roll Tax	329,164	348,419	350,300	352,000
821210 - Property Tax Prior Secured	3,262,794	3,153,561	3,299,500	3,499,500
821220 - Property Tax Prior Unsecured	44,932	75,540	50,200	50,200
821400 - Penalty & Cost on Delinquencies	2,750,304	2,284,570	2,184,830	2,335,053
821500 - Sales & Use Tax	7,064,466	7,742,043	7,775,000	8,100,000
821501 - Transportation Funds	46,271	78,487	60,000	75,556
821510 - Sales Tax - Public Safety	6,888,143	7,170,018	7,349,609	7,505,082
821600 - Timber Yield Tax	381,912	344,086	375,000	500,000
821700 - Highway Property Rental	-	-	10	10
821701 - Room Occupancy Tax	4,944,101	5,152,109	5,200,000	5,650,000
821702 - Property Transfer Tax	791,430	656,145	600,000	700,000
821704 - Prop Tax In-Lieu of VLF	10,516,886	10,812,410	10,950,000	11,300,000
821705 - In-Lieu of Sales Tax	554,203	-	-	-
821706 - Williamson Act Replacement Tax	487,555	522,064	525,000	550,000
821707 - Cannabis Business Tax	-	79,868	1,708,349	1,050,000
822100 - Animal License	276,804	298,703	305,000	327,500
822200 - Business License	126,229	137,416	120,000	130,000
822204 - Cannabis Facility Business License	-	-	-	24,000

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
822210 - Franchise	777,701	793,287	800,000	800,000
822250 - Mobile Home Setup Fee	10,539	9,557	10,745	10,725
822300 - Construction Permit	677,395	880,033	982,758	1,150,000
822500 - Zoning Permit	44,688	153,674	320,670	240,000
822600 - Other Permit	17,082	15,236	51,225	25,593
822601 - Gun Permit	36,716	39,615	50,000	50,000
822602 - Marriage License GC 26840.3	30,138	31,631	26,000	26,000
822603 - Lumber Mill Permit	1,015	630	385	385
822605 - Variance & Use Permit	82,538	128,311	435,802	100,000
822606 - Land Use Fee	285,945	331,767	466,926	556,926
822608 - Transportation Permit Fee	7,392	7,992	6,000	6,500
822609 - Coastal Zone Permit	86,106	153,347	136,650	170,000
822610 - Co Hwy Encroachment Permit	51,726	50,677	38,000	40,000
823100 - Vehicle Code Fine	337,340	346,426	309,181	352,620
823101 - 25% Extra Fine	133,718	131,175	122,514	146,410
823103 - County Parking Surcharge	-	2	-	-
823110 - Criminal Justice Constr Fund	370,000	355,000	447,600	425,300
823130 - Warrant System	2,641	1,531	5,000	1,000
823200 - Other Court Fine	74,665	46,329	71,127	65,710
823203 - Co Commission on City Fine	9,142	6,732	6,658	7,207
823204 - Miscellaneous Court Fine	368,966	189,470	337,365	266,894
823205 - Drug/Alcohol Fine	16,578	11,483	16,500	107,781
823206 - County Alcohol Education	12,473	8,899	-	87,630
823207 - Drug Abuse Education	6,050	8,313	-	-
823210 - Fine Judicial District	10,133	6,613	6,274	15,582
823300 - Forfeiture & Penalty	65,223	89,212	107,504	97,500
823310 - Asset Forfeiture	524,090	364,639	-	-
824100 - Interest	251,582	501,965	220,321	556,978
824110 - Endowment Fund Interest	15,000	6,787	-	-
824200 - Rents & Concessions	111,788	97,980	60,944	64,320
825120 - State Aid for Aviation	10,000	10,000	70,000	-
825125 - State HUTA Section 2103	1,076,367	567,663	1,102,578	993,624
825130 - State Highway Users Tax	1,238,648	1,239,068	1,301,069	1,278,007
825140 - State Collier Unruh	380,664	382,960	380,985	387,397
825150 - Motor Vehicle License Fee	2,702,359	437,806	507,863	779,225
825180 - Transportation STPd(1)	117,231	99,226	100,000	117,729
825190 - State RMRA SB1	-	-	2,500,000	3,525,266
825210 - State Welfare Administration	4,558,081	5,421,852	5,659,293	5,887,052

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
825241 - State AFDC	5,238,113	5,383,656	4,587,534	4,121,398
825250 - State Aid California Children	736,231	442,695	795,390	571,929
825330 - State Aid Mental Health	10,793,750	10,722,859	10,530,759	10,660,494
825331 - Medi-Cal Mental Health	5,648,526	7,326,131	7,375,708	8,125,307
825341 - Realignment Health Services	9,002,495	10,751,351	18,527,055	19,146,734
825342 - Realignment Mental Health	4,538,308	4,583,740	4,825,976	4,766,825
825343 - Realignment Public Assistance	15,337,681	16,477,429	11,729,844	11,660,158
825344 - 2011 Realignment Pub Safety	4,423,630	4,225,652	5,215,632	4,281,479
825393 - State Aid - Drug & Alcohol	941,800	1,340,701	1,122,406	1,274,472
825398 - SB90 Reimbursement	-	4,501	-	-
825411 - State Aid Agriculture Gas Tax	259,865	288,476	200,000	100,000
825412 - State Reimis - EC Poisons	110,316	114,716	100,000	116,000
825413 - Pesticide Regulatory	1,952	5,086	1,952	1,952
825460 - State Aid for Disaster	-	299,572	627,281	1,694,965
825464 - State Breakfast/Lunch Program	29,860	35,109	40,000	18,000
825470 - State Aid for Veterans Affairs	118,538	84,680	108,000	108,000
825472 - County Hospital	-	43,773	40,000	40,000
825473 - Non-County Hospital	-	51,200	76,000	76,000
825475 - EMS - Physician Services	359,346	106,716	300,000	300,000
825481 - Homeowners Prop Tax Relief	296,732	287,897	301,500	321,500
825487 - Prop 111 State Gas Tax	1,087,465	1,104,533	1,142,044	1,124,972
825489 - State Youthful Offender	161,369	137,481	189,938	537,207
825490 - State Other	4,038,928	3,408,252	3,373,777	4,634,160
825491 - State Exchange Program	602,390	602,390	602,390	602,390
825510 - Federal Welfare Administration	11,342,787	11,544,792	17,872,834	16,895,801
825518 - Title IV-E	220,179	164,179	200,000	200,000
825520 - Health Related Funds	8,318,558	9,711,998	11,616,686	11,884,485
825541 - Federal AFDC	7,444,286	7,169,922	10,082,016	8,849,894
825640 - Federal Forest Reserve	135,516	4,884	40,000	5,000
825650 - Federal Grazing Fee	1,421	1,819	-	-
825660 - Federal Land In Lieu Tax	606,453	630,421	630,000	640,000
825670 - Federal Other Revenue	8,408,513	7,669,168	14,085,471	22,962,245
825676 - Flood Control Lands	-	-	500	500
825686 - Federal Aid Child Support	1,677,773	1,690,685	2,092,416	2,084,010
825810 - Other Govt Agency Aid	664,360	1,120,891	1,086,940	1,021,632
826112 - Tax Deeded Admin Fee	5,250	6,900	12,000	12,000
826113 - 50% Redemption Fee	14,510	9,530	13,000	13,000

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
826114 - Release of Lien	9,917	6,940	6,000	3,000
826115 - Debt Service Fee	128,465	146,532	135,000	135,000
826117 - PTR Screening Fee	20,386	15,255	12,872	23,180
826118 - Cite Processing Fee	1,561	1,535	1,390	2,200
826120 - Accounting Fee	108,457	99,489	100,000	100,000
826140 - Election Services	183,745	67,979	88,972	90,071
826151 - Treasurer Cost Reimbursement	257,172	264,170	253,929	272,112
826161 - Legal Services	79,787	78,298	15,000	15,000
826162 - State Aid Child Support	864,422	869,265	1,044,639	1,026,458
826163 - Legal Services Reimbursement	34,083	30,102	26,707	27,485
826171 - Recommended Map Filing Fee	-	-	-	2,650
826172 - Parcel Map MS Filing Fee	11,700	17,440	15,000	10,000
826173 - Parcel Map PS Filing Fee	-	-	2,250	2,250
826175 - Plan Check & Inspection Fee	-	-	2,000	2,500
826176 - Parcel Subdivision Inspection	-	-	550	550
826177 - Basic Improvement Inspect Fee	800	550	1,000	1,000
826178 - Subd Agreement Processing Fee	-	-	-	1,100
826180 - Planning & Engineering	54,468	135,084	105,358	155,000
826181 - Record - Survey Exam Fee	19,400	21,400	18,000	22,000
826182 - Tentative Map Subdivision	39,930	82,691	42,000	40,000
826184 - Environmental Impact Report	2,840	(782)	50,000	190,000
826185 - General Plan Amendment	-	2,017	16,046	10,000
826186 - Other Permit Fee	85,898	120,272	48,848	60,000
826187 - Abandoned Vehicle Abate Fee	22,713	34,064	36,272	45,000
826188 - General Plan Maintenance Fee	153,998	245,145	326,599	330,000
826200 - Agricultural Services	23,189	18,471	18,000	19,000
826201 - Agriculture Certification	2,709	2,369	3,000	2,500
826202 - Insp/Test Weights & Measures	90,025	88,442	159,000	151,000
826204 - Appeal Abatement Fee	1,791	3,591	1,000	1,000
826205 - Cannabis Application/Inspect	-	741,755	1,079,750	655,525
826223 - Civil Fee Sheriff	92,945	110,902	81,420	100,000
826226 - Adult Probation Supervision	185,883	207,549	165,000	200,000
826227 - Adult Probation Diversion	12,202	11,979	12,000	12,000
826228 - Adult Probation Pre-Sentence	49,453	60,645	45,000	55,000
826230 - Estate Fee - Public Admin	48,608	19,649	61,000	61,000
826240 - Humane Services	141,753	133,929	170,000	160,000

BUDGET SUMMARY

Schedule 6D

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
826241 - Incinerator Services	5,766	2,040	1,500	3,040
826242 - Domestic Animal Care	124,595	102,312	150,000	137,500
826250 - Law Enforcement Services	185,496	118,246	150,000	160,000
826254 - Sheriff Point Arena Contract	100,000	108,333	100,000	100,000
826255 - Recorder Modernization Fee	71,109	76,714	107,105	113,699
826257 - Medical Marijuana Zip Tie	625,330	1,267,514	25,000	-
826258 - Restitution 11470.2	1,509,765	327,440	-	-
826259 - Recorder Service Fee	810	930	800	800
826260 - Micrographic Fee	40,254	73,196	38,050	87,050
826261 - Recording Fee	283,095	296,671	278,479	288,806
826263 - Health - Vital Statistics	46,781	47,167	46,000	46,000
826264 - AB717 Continuing Education	27,265	33,923	25,000	40,000
826265 - Drug Diversion Service	9,984	13,789	20,000	20,000
826266 - Clerk Fee	55,482	56,743	52,000	52,000
826268 - Work Furlough	4,030	2,067	3,000	1,000
826269 - Work Release	21,790	20,985	23,971	20,000
826270 - Electronic Monitoring Fee	1,149	-	-	-
826271 - T/C Tax Sale Cost Reimb	1,092	-	-	-
826272 - Interfund Revenue - DOT	159,538	172,799	122,399	135,021
826273 - Interfund Revenue - Engineering	87,504	121,129	25,062	32,588
826274 - Interfund Revenue - Printing	7,698	7,142	5,580	5,580
826275 - Interfund Revenue - Xerox	21,703	21,503	8,884	8,528
826276 - Interfund Revenue - Garage	32,299	15,138	30,051	20,000
826277 - Interfund Revenue - Janitor	77,992	103,404	71,490	126,351
826278 - Interfund Revenue - Legal	263,700	263,700	263,700	413,000
826283 - Consumer Protection Program	455,871	440,272	430,000	559,000
826290 - Mental Health Service	-	412	-	-
826300 - Nursing Fee	10,678	10,899	11,000	11,500
826309 - Caspar Refuse Disposal Site	150	-	-	-
826310 - Caspar/Fort Bragg Refuse	50,000	105,321	50,000	80,000
826315 - Solid Waste Fee	79,173	77,516	75,000	75,000
826330 - California Childrens Services	640	780	600	600
826344 - Meals & Prisoner Care Sheriff	4,800	-	-	-
826346 - Support in Juvenile Hall	24,745	30,837	30,000	10,000
826348 - Driving Under Influence	19,139	18,482	17,890	17,890
826361 - EMS Per Call Fee	26,549	20,123	22,000	22,000
826370 - Library Services	47,961	55,143	50,000	50,000
826375 - Parks & Recreation Fee	18,793	19,897	21,000	21,000
826380 - Collection Fee	591,156	678,898	702,844	714,744

BUDGET SUMMARY BY LINE ITEM

FINANCING USES CLASSIFICATION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
826385 - Drug Testing Program	22,328	14,579	17,700	12,000
826390 - Other Charges	4,260,647	5,077,660	5,145,410	3,190,734
826391 - Conservator Service Fee	31,705	34,247	72,000	72,000
826392 - Data Processing Services	160,778	152,007	234,982	181,834
826399 - Collection Service	7,343	5,829	6,000	6,000
826400 - County Share Retirement	7,995,278	8,287,372	7,894,910	6,500,000
826402 - County Cost Plan Charges	1,025,867	1,352,057	2,372,917	2,600,000
826404 - Returned Check Charge	1,669	1,414	926	1,350
826405 - Payment Plan Process Fee	6,300	5,700	7,000	6,000
826504 - County 30% State PA	200,068	180,852	161,792	216,203
826505 - Traffic School Fee	440,421	484,107	496,603	410,184
826506 - Traffic School \$24	64,190	71,898	71,013	63,180
827400 - Prior Year Revenue	321,228	11,408	50,000	50,113
827500 - Sale of Fixed Assets	46,184	55,891	1,500	5,000
827600 - Other Sales	316,236	220,771	189,478	183,096
827601 - Sale of Map - Surveyor	398	446	500	500
827602 - Sale of Map - Assessor	1,319	1,986	2,500	2,500
827700 - Other	151,104	196,227	106,559	129,375
827701 - Refund Jury & Witness Fee	80	275	-	-
827703 - Cancel Outlawed Warrant	6,555	29,099	30,000	30,000
827704 - General Relief Refund	68,626	49,994	55,924	54,416
827707 - Donation	24,852	24,534	15,250	12,502
827713 - Vending Machine	3,571	3,445	6,000	6,000
827715 - Tobacco Settlement	757,118	778,697	760,000	780,000
827800 - Other	-	-	-	70,000
827801 - Grant Revenue	47,247	98,344	159,250	856,256
827802 - Operating Transfer In	14,573,086	19,217,109	17,446,867	14,503,330
827805 - Medi-Cal	22,430	23,620	90,000	20,000
Total Revenues	225,830,764	237,362,805	262,683,773	270,840,522
Total Net County Cost	(4,896,647)	(4,453,634)	12,281,625	9,056,890

BUDGET SUMMARY

Schedule 7

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND				
Description	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
Summary by Function				
1 General Government	33,821,089	39,196,172	41,726,291	37,100,603
2 Public Protection	57,612,650	58,306,486	64,969,188	66,332,084
3 Public Ways and Facilities	17,451,538	15,187,501	24,774,469	30,489,063
4 Health and Sanitation	33,888,296	38,337,156	48,762,711	53,620,274
5 Public Assistance	64,866,571	68,283,274	80,111,786	77,655,491
6 Education	2,958,699	3,350,041	3,963,130	4,375,249
7 Recreation and Culture	572,738	480,476	660,676	585,772
8 Debt Service	9,762,535	9,768,066	9,747,147	9,738,876
Total Financing Uses by Function	220,934,117	232,909,171	274,715,398	279,897,412
Appropriations for Contingencies				
General Fund	-	-	250,000	-
Total Appropriations for Contingencies	-	-	250,000	-
Subtotal Financing Uses	220,934,117	232,909,171	274,965,398	279,897,412
Provisions for Reserves and Designations				
General Fund	-	-	-	-
Road Fund	-	-	-	-
County Library	-	-	-	-
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
Total Reserves and Designations	-	-	-	-
Total Financing Uses	220,934,117	232,909,171	274,965,398	279,897,412
Summary by Fund				
1100 - County General	165,634,674	174,499,008	197,088,803	188,399,419
1200 - Roads	17,231,356	14,912,400	22,908,245	30,291,189
1201 - Accumulated Capital Outlay	1,029,228	3,659,791	7,344,899	4,289,029
1202 - Landfill Closure	381,952	586,222	1,560,247	1,315,000
1205 - County Library	2,740,567	3,126,679	3,722,218	4,144,094
1206 - Fish & Game	46,554	47,159	59,953	59,930
1207 - Aviation - Round Valley	-	10,000	50,000	-
1208 - Aviation - Little River	10,000	5,000	20,000	-
1210 - Supp Law Enforcement Services	106,072	45,305	125,000	-
1211 - Probation COPS AB1913	292,459	300,145	438,494	440,313
1213 - Mobile Spay/Neuter Program	47,852	80,380	94,326	170,911
1215 - Museum Special Projects	116,190	1,502	-	-
1216 - Sheriff Special Projects	11,119	14,157	-	-
1217 - Recorder Modernization	42,485	44,609	49,000	4,000
1218 - Micrographics	49,441	76,878	87,105	90,699
1220 - Assessor Property Characteristics	-	-	50,824	60,946
1221 - Mental Health Service	20,196,032	22,208,441	23,369,515	23,828,716
1222 - General Plan Update	68,895	35,144	183,000	174,500
1223 - Mental Health Services Act	3,166,707	3,441,545	7,066,622	6,988,246

SUMMARY OF COUNTY FINANCING REQUIREMENTS BY FUNCTION & FUND

Description	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget
1225 - Disaster Recovery	-	-	-	1,099,842
1226 - Intergovernmental	-	-	-	3,040,000
1227 - Whole Person Care	-	-	-	4,597,702
1300 - Capital Projects	-	46,740	1,000,000	1,164,000
1400 - Debt Service	1,879,777	1,877,237	1,872,237	1,871,000
1410 - Pension Obligation Bonds	7,882,758	7,890,829	7,874,910	7,867,876
Total Financing Uses	220,934,117	232,909,171	274,965,398	279,897,412

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
1 General Government					
101 General - Legislative & Admin					
Clerk of the Board	411,383	416,719	523,955	540,581	1100
Board of Supervisors	875,226	580,684	637,667	773,592	1100
Executive Office	1,454,889	1,013,603	1,036,720	1,003,185	1100
101 General - Legislative & Admin	2,741,498	2,011,007	2,198,342	2,317,358	
102 General - Finance					
Nondepartmental Revenue	11,758,770	14,292,005	9,766,859	7,205,533	1100
Auditor-Controller	1,116,961	1,165,179	1,317,577	1,325,845	1100
Assessor	1,618,466	1,654,585	1,703,013	1,666,853	1100
Property Characteristics	-	-	50,824	60,946	1220
Treasurer-Tax Collector	700,439	743,706	734,849	784,692	1100
General Services	310,940	326,958	270,978	270,459	1100
102 General - Finance	15,505,575	18,182,432	13,844,100	11,314,328	
103 General - Counsel					
County Counsel	762,441	953,812	863,303	1,062,784	1100
103 General - Counsel	762,441	953,812	863,303	1,062,784	
104 General - Personnel					
Human Resources	1,224,686	1,211,355	1,322,741	1,239,152	1100
Employee Assistance (see 401)	-	-	-	-	1100
104 General - Personnel	1,224,686	1,211,355	1,322,741	1,239,152	
105 General - Elections					
General - County Clerk-Election	453,588	419,014	502,331	503,430	1100
105 General - Elections	453,588	419,014	502,331	503,430	
107 General - Property Management					
Facilities	3,130,691	3,720,631	4,084,360	4,048,054	1100
Capital Improvements	1,029,228	3,659,791	7,344,899	4,289,029	1201
Capital Projects	-	46,740	1,000,000	1,164,000	1300
107 General - Property Management	4,159,919	7,427,161	12,429,259	9,501,083	
109 General - Promotion					
Economic Development	570,503	526,966	629,914	572,414	1100
109 General - Promotion	570,503	526,966	629,914	572,414	
110 General - Other					
Fleet Management	(125,734)	(77,504)	45,077	(18,490)	1100
Land Improvement	761,401	764,752	806,353	938,888	1100
Retirement	534,634	551,587	574,289	616,422	1100
Teeter Plan Debt Service	3,571,285	3,302,584	3,300,000	3,600,000	1100
Miscellaneous Budget	937,947	830,636	1,592,504	1,702,544	1100
Clerk-Recorder	207,641	225,981	251,567	245,078	1100
Modernization	42,485	44,609	49,000	4,000	1217
Micrographics	49,441	76,878	87,105	90,699	1218

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
Information Services	2,423,777	2,699,926	3,230,406	3,346,553	1100
110 General - Other	8,402,878	8,419,449	9,936,301	10,525,694	
1 General Government - Total	33,821,089	39,151,195	41,726,291	37,036,243	
2 Public Protection					
201 Public Protection - Judicial					
Court Collections Program	-	-	-	-	1100
Courts - AB233 Program	1,324,528	1,312,976	1,280,169	1,322,938	1100
Grand Jury	67,868	74,014	92,210	87,599	1100
District Attorney	5,121,688	4,961,019	5,519,319	5,515,319	1100
Public Defender	2,578,926	2,420,240	2,752,641	2,495,661	1100
Alternate Defender	735,937	743,847	813,547	787,300	1100
Conflict Defender	390,670	378,219	350,000	350,000	1100
Child Support Services	2,463,221	2,459,431	2,993,128	2,981,384	1100
201 Public Protection - Judicial	12,682,838	12,349,746	13,801,014	13,540,201	
202 Public Protection - Police Protect					
Sheriff-Coroner	18,913,510	19,322,243	19,966,279	20,611,068	1100
Sheriff COPS Program	85,815	33,569	100,000	-	1210
Sheriff Special Projects	11,119	14,157	-	-	1216
202 Public Protection - Police Protect	19,010,445	19,369,969	20,066,279	20,611,068	
203 Public Protection - Detention					
Jail and Rehabilitation Center	11,192,461	11,562,118	13,058,242	13,935,698	1100
Jail COPS Program	20,257	11,736	25,000	-	1210
Juvenile Hall	2,770,957	2,925,326	3,076,057	2,280,179	1100
Probation Officer	5,145,074	4,854,562	5,778,584	5,639,228	1100
Probation AB1913/CPA 2000	292,459	300,145	438,494	440,313	1211
203 Public Protection - Detention	19,421,209	19,653,887	22,376,377	22,295,418	
206 Public Protection - Protection					
Agriculture	1,301,817	1,193,452	1,917,097	1,040,155	1100
206 Public Protection - Protection	1,301,817	1,193,452	1,917,097	1,040,155	
207 Public Protection - Other Protect					
Cannabis Management	-	-	-	874,575	1100
Emergency Services	330,067	291,311	314,752	348,905	1100
Fish & Game	46,554	47,159	59,953	59,930	1206
Planning & Building Services	3,724,032	4,082,013	4,859,973	4,762,188	1100
Planning & Building - Special	68,895	35,144	183,000	174,500	1222
Animal Care	978,942	1,203,424	1,296,417	1,354,391	1100
Mobile Spay/Neuter	47,852	80,380	94,326	170,911	1213
Disaster Recovery	-	-	-	1,099,842	1225
207 Public Protection - Other Protect	5,196,342	5,739,431	6,808,421	8,845,242	
2 Public Protection - Total	57,612,650	58,306,486	64,969,188	66,332,084	
3 Public Ways & Facilities					
301 Public Ways & Facilities - Pub Ways					
Administration/Road Maintenance	7,865,554	7,980,074	9,437,518	9,743,883	1200

BUDGET SUMMARY

Schedule 8

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
Storm Damage	1,110,694	754,470	4,782,445	12,481,550	1200
301 Public Ways & Facilities - Pub Ways	8,976,248	8,734,545	14,219,963	22,225,433	
302 Public Ways & Facilities - Trans					
Federal and State Programs	8,255,107	6,177,855	8,688,282	8,065,756	1200
DOT - Round Valley Airport	39,377	36,688	89,450	84,450	1100
DOT - Mendocino County Airport	170,806	223,413	1,706,774	113,424	1100
Round Valley Airport - Special Aviation	-	10,000	50,000	-	1207
Little River Airport - Special Aviation	10,000	5,000	20,000	-	1208
302 Public Ways & Facilities - Trans	8,475,290	6,452,956	10,554,506	8,263,630	
3 Public Ways & Facilities - Total	17,451,538	15,187,501	24,774,469	30,489,063	
4 Health & Sanitation					
401 Health & Sanitation - Health					
Public Health	1,899,774	1,589,972	1,763,257	2,515,531	1100
Environmental Health	1,825,243	1,990,090	2,616,151	2,680,073	1100
Public Health Nursing	1,482,296	1,620,815	2,167,945	3,078,667	1100
Emergency Medical Services	503,997	1,215,214	833,640	992,988	1100
Employee Wellness/Assistance	250,978	358,509	361,867	352,165	1100
401 Health & Sanitation - Health	5,962,287	6,774,600	7,742,860	9,619,424	
402 Health & Sanitation - Hospital					
Hospital & Medical Services	1,622,169	2,336,756	5,249,804	376,000	1100
Intergov Transfer	-	-	-	3,040,000	1226
Whole Person Care	-	-	-	4,597,702	1227
402 Health & Sanitation - Hospital	1,622,169	2,336,756	5,249,804	8,013,702	
403 Health & Sanitation - CA Child Svcs					
Public Health - CCS	886,069	801,402	1,165,160	1,116,873	1100
403 Health & Sanitation - CCS	886,069	801,402	1,165,160	1,116,873	
404 Health & Sanitation - Sanitation					
Solid Waste	159,160	169,359	191,584	232,101	1100
Landfill Closure	381,952	586,222	1,560,247	1,315,000	1202
404 Health & Sanitation - Sanitation	541,112	755,582	1,751,831	1,547,101	
405 Health & Sanitation - SUDT					
Public Health - SUDT	1,513,921	2,063,808	2,416,919	2,570,572	1100
405 Health & Sanitation - SUDT	1,513,921	2,063,808	2,416,919	2,570,572	
406 Health & Sanitation - Mental Hlth					
Mental Health	20,196,032	22,208,441	23,369,515	23,828,716	1221
Mental Health Services Act	3,166,707	3,441,545	7,066,622	6,988,246	1223
406 Health & Sanitation - Mental Hlth	23,362,738	25,649,986	30,436,137	30,816,962	
4 Health & Sanitation - Total	33,888,296	38,382,133	48,762,711	53,684,634	
5 Public Assistance					
501 Public Assistance - Administration					
Social Services	36,521,238	39,817,248	47,547,905	47,621,015	1100
Health & Human Services Admin	57,763	188,314	319,122	(131,934)	1100
501 Public Assistance - Administration	36,579,001	40,005,562	47,867,027	47,489,081	

SUMMARY OF COUNTY FINANCING REQUIREMENTS

DESCRIPTION	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Adopted Budget	Fund
502 Public Assistance - Aid Program					
CalWorks/Foster Care	22,916,453	23,354,688	27,245,772	24,566,940	1100
In Home Support Services	4,846,111	4,348,862	4,415,693	5,017,684	1100
502 Public Assistance - Aid Program	27,762,564	27,703,551	31,661,465	29,584,624	
503 Public Assistance - General Relief					
General Relief	525,006	574,161	583,294	581,786	1100
503 Public Assistance - General Relief	525,006	574,161	583,294	581,786	
5 Public Assistance - Total	64,866,571	68,283,274	80,111,786	77,655,491	
6 Education					
602 Education - Library Services					
Library	2,740,567	3,126,679	3,722,218	4,144,094	1205
602 Education - Library Services	2,740,567	3,126,679	3,722,218	4,144,094	
603 Education - Agricultural Education					
Farm Advisor	218,132	223,362	240,912	231,155	1100
603 Education - Agricultural Education	218,132	223,362	240,912	231,155	
6 Education - Total	2,958,699	3,350,041	3,963,130	4,375,249	
7 Recreation & Culture					
702 Recreation & Culture - Culture					
Museum	456,549	478,974	660,676	585,772	1100
Museum Bookstore	-	-	-	-	1214
Museum Special Projects	116,190	1,502	-	-	1215
702 Recreation & Culture - Culture	572,738	480,476	660,676	585,772	
7 Recreation & Culture - Total	572,738	480,476	660,676	585,772	
8 Debt Service					
801 Debt Svc - Retire Long Term Debt					
Debt Service	1,879,777	1,877,237	1,872,237	1,871,000	1400
Pension Obligation Bonds	7,882,758	7,890,829	7,874,910	7,867,876	1410
801 Debt Service - Retire LT Debt	9,762,535	9,768,066	9,747,147	9,738,876	
8 Debt Service - Total	9,762,535	9,768,066	9,747,147	9,738,876	
9 Contingencies					
999 Miscellaneous					
Provision for Contingencies	-	-	250,000	-	1100
999 Miscellaneous	-	-	250,000	-	
9 Contingencies - Total	-	-	250,000	-	
Grand Total Budget Requirements	220,934,117	232,909,171	274,965,398	278,974,636	

BUDGET SUMMARY

Schedule 12

SUMMARY OF SPECIAL DISTRICT BUDGETS

		Available Financing			Requirements			Appropriation Limits	
DISTRICT AND FUND	Estimated Fund Balance Undesignated at June 30, 2018	Cancellation of Prior Year Reserves and Designations	Additional Financing Sources	Total Available Financing	Financing Uses	Provision for Reserves and/or Designations	Total Financing Requirements	2017-18 Appropriation Limit	Appropriation Subject To Limitation
Lighting Districts: General									
3020 - Alexander Estates Lighting	(23,735)	-	9,770	(13,965)	12,000	(25,965)	(13,965)	44,101	9,770
3030 - Covelo Lighting	42,129	-	10,490	52,619	6,100	46,519	52,619	34,113	10,490
3040 - Fairview Acres Lighting	17,384	-	2,305	19,689	1,100	18,589	19,689	5,624	2,305
3050 - Hopland Lighting	168,667	-	16,795	185,462	6,400	179,062	185,462	24,956	16,795
3060 - Lakewood Lighting	1,535	-	3,000	4,535	2,950	1,585	4,535	Not applicable	
3070 - Laytonville Lighting	1,812	-	5,860	7,672	5,100	2,572	7,672	15,633	5,860
3110 - Noyo Lighting	(22,784)	-	2,540	(20,244)	4,000	(24,244)	(20,244)	27,167	2,540
3120 - Oak Knoll Lighting	96,871	-	10,465	107,336	4,400	102,936	107,336	21,096	10,465
3130 - Riverwood Terrace Lighting	26,381	-	2,200	28,581	800	27,781	28,581	4,403	2,200
3150 - Ukiah Village Lighting	65,286	-	9,860	75,146	4,800	70,346	75,146	25,689	9,860
3170 - West Talmage Lighting	42,574	-	4,950	47,524	2,080	45,444	47,524	11,367	4,950
Total Lighting Districts	416,120	-	78,235	494,355	49,730	444,625	494,355	214,149	75,235
Miscellaneous Districts: General									
3250 - Meadowbrook Manor Sanitation	31,194	-	2,510	33,704	500	33,204	33,704	Not applicable	
3260 - Mendocino County Water Agency	171,098	-	394,100	565,198	408,075	157,123	565,198	Not applicable	
3270 - Air Quality Management District	1,355,770	-	918,750	2,274,520	877,214	1,397,306	2,274,520	Not applicable	
Total Miscellaneous District	1,558,062	-	1,315,360	2,873,422	1,285,789	1,587,633	2,873,422	-	-
Total Special Districts Governed by									
Mendocino County Board of Supervisors	1,974,182	-	1,393,595	3,367,777	1,335,519	2,032,258	3,367,777	214,149	75,235

ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

DISTRICT AND FUND	Estimated Fund Balance Per Auditor at June 30, 2018	Encumbrance	General and Other Reserves	Designations	Fund Balance Available to Finance Current Year Budget
Lighting Districts: General					
3020 - Alexander Estates Lighting	(23,735)	-	-	-	(23,735)
3030 - Covelo Lighting	42,129	-	-	-	42,129
3040 - Fairview Acres Lighting	17,384	-	-	-	17,384
3050 - Hopland Lighting	168,667	-	-	-	168,667
3060 - Lakewood Lighting	1,535	-	-	-	1,535
3070 - Laytonville Lighting	1,812	-	-	-	1,812
3110 - Noyo Lighting	(22,784)	-	-	-	(22,784)
3120 - Oak Knoll Lighting	96,871	-	-	-	96,871
3130 - Riverwood Terrace Lighting	26,381	-	-	-	26,381
3150 - Ukiah Village Lighting	65,286	-	-	-	65,286
3170 - West Talmage Lighting	42,574	-	-	-	42,574
Total Lighting Districts	416,120	-	-	-	416,120
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	31,194	-	-	-	31,194
3260 - Mendocino County Water Agency	171,098	-	-	-	171,098
3270 - Air Quality Management District	1,355,770	-	-	-	1,355,770
Total Miscellaneous Districts	1,558,062	-	-	-	1,558,062
Total Special Districts Governed by Mendocino County Board of Supervisors	1,974,182	-	-	-	1,974,182

BUDGET SUMMARY

Schedule 14

DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS

DESCRIPTION - PURPOSE	Estimated Reserve and/or Designations Balance as of June 30, 2018	Amount Made Available For Financing by Cancellation	Increases or New Reserves and/or Designations To Be Provided in Budget Year	Total Reserves Designations for Budget Year	Fund
		Adopted BOS	Adopted		
Lighting Districts: General					
3020 - Alexander Estates Lighting	-	-	(25,965)	(25,965)	3020
3030 - Covelo Lighting	-	-	46,519	46,519	3030
3040 - Fairview Acres Lighting	-	-	18,589	18,589	3040
3050 - Hopland Lighting	-	-	179,062	179,062	3050
3060 - Lakewood Lighting	-	-	1,585	1,585	3060
3070 - Laytonville Lighting	-	-	2,572	2,572	3070
3110 - Noyo Lighting	-	-	(24,244)	(24,244)	3110
3120 - Oak Knoll Lighting	-	-	102,936	102,936	3120
3130 - Riverwood Terrace Lighting	-	-	27,781	27,781	3130
3150 - Ukiah Village Lighting	-	-	70,346	70,346	3150
3170 - West Talmage Lighting	-	-	45,444	45,444	3170
Total Lighting Districts	-	-	444,625	444,625	
Miscellaneous Districts: General					
3250 - Meadowbrook Manor Sanitation	-	-	33,204	33,204	3250
3260 - Mendocino County Water Agency	-	-	157,123	157,123	3260
3270 - Air Quality Management District	-	-	1,397,306	1,397,306	3270
Total Miscellaneous District	-	-	1,587,633	1,587,633	
Total Special Districts Governed by Mendocino County Board of Supervisors	-	-	2,032,258	2,032,258	



DEPARTMENT OVERVIEW

FOG IN THE MOUNTAINS
Courtesy: Visit Mendocino



AGRICULTURE DEPARTMENT

HARINDER GREWAL, Agricultural Commissioner/Sealer of Weights & Measures

INDEX

Department Summary		145
BU 2710	Agriculture	146
BU 2810	Cannabis Management	150



The mission of the Mendocino County Agriculture Department is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

AGRICULTURE DEPARTMENT

HARINDER GREWAL, Agricultural Commissioner/Sealer of Weights & Measures

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(717,867)	(1,450,231)	(1,780,433)	(1,366,051)	414,382
Total Operating Transfers In	(135,000)	-	-	-	-
Total Revenues	(852,867)	(1,450,231)	(1,780,433)	(1,366,051)	414,382
Appropriations - All Funds					
Total Salaries & Employee Benefits	882,280	1,015,112	1,341,757	1,486,943	145,186
Total Services & Supplies	95,647	168,678	475,340	326,787	(148,553)
Total Other Charges	275,305	9,663	100,000	100,000	-
Total Fixed Assets	21,558	-	-	1,000	1,000
Total Operating Expenditures	1,274,790	1,193,452	1,917,097	1,914,730	(2,367)
Total Operating Transfers Out	27,027	-	-	-	-
Total Transfers & Reimb.	27,027	-	-	-	-
Total Net Appropriations	1,301,817	1,193,452	1,917,097	1,914,730	-
NCC/Use of Fund Balance	448,951	(256,779)	136,664	548,679	412,015

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Agriculture Department	1,301,817	(608,764)	431,391
Cannabis Management	874,575	(757,287)	117,288
Total: General Fund	2,176,392	(1,366,051)	548,679
% of General Fund	1.2%	0.7%	0.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,176,392	(1,366,051)	548,679
% of Total Budget	0.8%	0.5%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Agriculture Department	8	16	15
Cannabis Management	-	-	2
Total: General Fund	8	16	17
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	8	16	17



BU 2710 - Agriculture

DEPARTMENT OVERVIEW

The Agricultural Commissioner/Sealer of Weights and Measures provides leadership and oversight of the Department of Agriculture. The primary goals of the Department of Agriculture are to promote and protect Mendocino County’s agriculture as well as protect the environment and public health and safety. This is accomplished through a number of core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE). Additional programs that help attain these goals are the Organic, Nursery and Seed, and Direct Marketing (Farmer’s Market) programs. The goal of the Weights and Measures programs within the department is to promote fairness and equity in the marketplace for both consumers and businesses by inspecting for accuracy all of the commercial weighing and measuring devices in the County. Additionally, consumer protection is provided through the Quantity Control and Price Verification programs, which verify the “net weight” statement of packaged goods and check that computerized systems used to compute the charges for goods at check-out are accurate.

PROGRAM OVERVIEW

- Agriculture
- Weights & Measures

ACCOMPLISHMENTS IN FY 2017-18

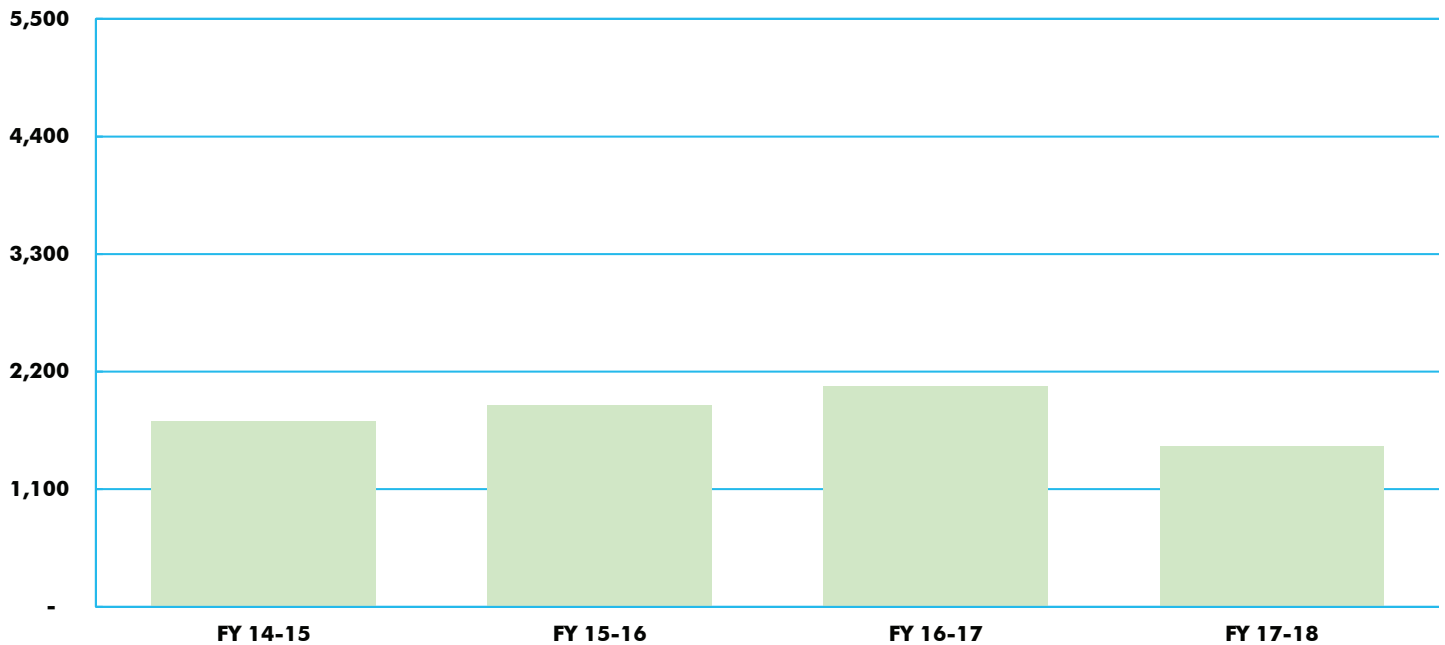
- Field worker trainings are now conducted by department staff, eliminating the need for contracted services.
- Implemented and administered the Cannabis program, the largest new county program since the Williamson Act.

GOALS FOR FY 2018-19

- Hire Assistant Agricultural Commissioner/Sealer of Weights & Measures.
- Revise Annual Crop Report.
- Increase gas tax revenues by implementing improved reporting methods.

PERFORMANCE INDICATORS

Inspections Conducted



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5411 State Aid: Agriculture Gas Tax Reimbursement (declines as Net County Cost allocation is reduced).
- Acct. 5412 State Aid: Pesticide Mill fee reimbursement (varies with amount of Pesticide Use Monitoring activities).
- Acct. 5490 Revenue from various State Agricultural and Weights and Measures contracts, including European Grapevine Moth. If the detection trapping for European Grapevine Moth ceases, funding will decrease substantially.

Services & Supplies

- Acct. 2189 Rental of heavy capacity weight truck and funding for Field Worker training expertise.
- Acct. 2239 Purchase and maintenance of specialized field equipment (ie.,-mobile LPG provers; high-capacity mass standards; safety modifications to existing equipment, etc.); seals; quarantine supplies; etc.

CHANGES IN BUDGET FROM PRIOR YEAR

The Cannabis program is now administered under a separate budget unit within the Department of Agriculture. Costs related to the Cannabis program can be found in Budget Unit 2810. Gas Tax Reimbursement has decreased due to department resources being allocated to cannabis in FY 2017-18. The department will be focusing on increasing traditional Agriculture activities for FY 2018-19 to restore gas tax revenues.

AGRICULTURE DEPARTMENT

HARINDER GREWAL, Agricultural Commissioner/Sealer of Weights & Measures

BU 2710 - Agriculture

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Protection

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822600 - Other Permit	2,505	2,630	2,300	2,500	200
823204 - Misc Court Fine	3,800	4,750	5,000	3,500	(1,500)
825410 - State Aid for Agric	-	-	-	-	-
825411 - State Aid Agri Gas Tax	259,865	288,476	200,000	100,000	(100,000)
825412 - State Reimis-EC Poison	110,316	114,716	100,000	116,000	16,000
825413 - Pesticide Regulatory	1,952	5,086	1,952	1,952	-
825490 - State Other	221,647	183,537	211,431	212,312	881
826200 - Agric Services	23,189	18,471	18,000	19,000	1,000
826201 - Agric Certification	2,709	2,369	3,000	2,500	(500)
826202 - Insp/Test Weights/Meas	90,025	88,442	159,000	151,000	(8,000)
826205 - Cannabis Applic.	-	741,755	1,079,750	-	(1,079,750)
827400 - Prior Year Revenue	53	-	-	-	-
827600 - Other Sales	1,805	-	-	-	-
827707 - Donations	-	-	-	-	-
827802 - Oper Transfer In	135,000	-	-	-	-
Total Revenues	852,867	1,450,231	1,780,433	608,764	(1,171,669)
Salaries & Employee Benefits					
861011 - Regular Employees	459,270	553,937	750,771	383,228	(367,543)
861012 - Extra Help	90,288	81,398	108,000	51,000	(57,000)
861013 - Overtime Reg Emp	2,156	10,103	6,000	2,600	(3,400)
861021 - Co Cont Retirement	133,537	150,073	204,078	149,264	(54,814)
861022 - Co Cont OASDI	26,411	32,485	42,894	30,169	(12,725)
861023 - Co Cont Medicare	7,511	8,821	10,032	7,055	(2,977)
861024 - Co Cont Retire Incr	55,580	58,386	66,615	40,138	(26,477)
861030 - Co Cont Health Ins	94,545	108,754	138,929	29,326	(109,603)
861031 - Co Cont Unemp Ins	6,914	10,010	11,902	6,410	(5,492)
861035 - Co Cont Workers Comp	6,067	1,145	2,536	2,991	455
Total Salaries & Employee Benefits	882,280	1,015,112	1,341,757	702,181	(639,576)
Services & Supplies					
862060 - Communications	3,454	9,240	11,500	5,000	(6,500)
862101 - Insurance - General	3,457	8,037	146,465	146,674	209
862120 - Maint Equip	-	37	250	-	(250)
862150 - Memberships	3,050	3,200	3,475	3,250	(225)
862160 - Misc Expense	-	-	-	-	-
862170 - Office Expense	7,791	28,687	13,000	6,500	(6,500)
862187 - Education & Training	529	199	10,000	700	(9,300)
862189 - Prof/Spec Svcs - Other	2,509	5,361	64,050	14,350	(49,700)
862190 - Publ/Legal Notice	873	2,152	2,000	1,000	(1,000)
862230 - Info Tech Equip	293	12,805	84,600	1,000	(83,600)
862239 - Spec Dept Expense	10,931	48,406	25,000	6,000	(19,000)
862250 - Trans/Travel	58,156	46,845	100,000	50,000	(50,000)
862253 - Travel Out of County	4,604	3,710	15,000	3,500	(11,500)
Total Services & Supplies	95,647	168,678	475,340	237,974	(237,366)

AGRICULTURE DEPARTMENT

HARINDER GREWAL, Agricultural Commissioner/Sealer of Weights & Measures
BU 2710 - Agriculture

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection		Activity: Protection	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Other Charges					
863280 - Contr Other Agency	275,305	9,663	100,000	100,000	-
Total Other Charges	275,305	9,663	100,000	100,000	-
Fixed Assets					
864370 - Equipment	21,558	-	-	-	-
Total Fixed Assets	21,558	-	-	-	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	27,027	-	-	-	-
Total Expend Transfer & Reimb	27,027	-	-	-	-
Total Net Appropriations	1,301,817	1,193,452	1,917,097	1,040,155	(876,942)
Total Net County Cost	448,951	(256,779)	136,664	431,391	294,727



BU 2810 - Cannabis Management

BUDGET UNIT OVERVIEW

On March 13, 2018, the Mendocino County Board of Supervisors created the Cannabis Program Budget Unit to clearly illustrate the cost related to the program. Mendocino County's regulatory program for cultivation went into effect on May 4, 2017, and was included in the County of Mendocino FY 2017-18 Budget under the Agriculture Department's Budget Unit 2710.

The purpose of this program is to regulate the cultivation of cannabis within the unincorporated areas of Mendocino County in a manner that is consistent with State law and which promotes the health, safety, and general welfare of the residents and businesses within those areas. Beginning January 1, 2018, the commercial sale, distribution and production of cannabis for adult use at state-licensed facilities became legal under the State Medical and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA). State licensees operating in Mendocino County must first obtain a local permit from the County to cultivate cannabis.

PROGRAM OVERVIEW

- Cannabis Cultivation Permitting Program
- Patient Primary Medical Caregiver Registration

ACCOMPLISHMENTS IN FY 2017-18

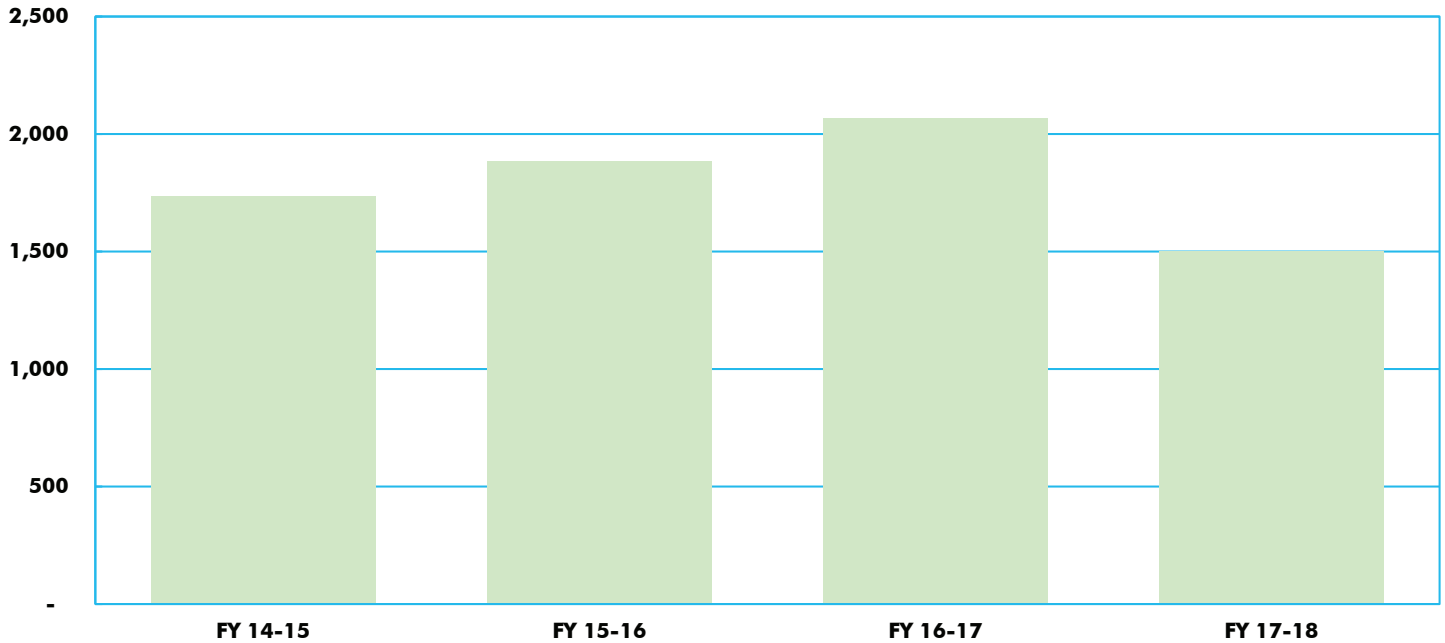
- Conducted local workshops for cannabis cultivators.
- Facilitated joint meeting between and the California State Water Resources Control Board, California Department of Fish and Wildlife, and third party inspectors.
- Issued a total of 177 cultivation permits.

GOALS FOR FY 2018-19

- Streamline application, forms and processes by collaborating with multiple departments.
- Develop a uniform renewal system for cultivation applications.
- Continue to provide outreach, education and compliance assistance to the cannabis cultivator community by holding local workshops and presentations.

PERFORMANCE INDICATORS

Device Inspections Conducted



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5490 State Aid: Revenue from various contracts from the California Department of Food and Agriculture.
- Acct. 6205 Revenue from cannabis applications and permit fees.

Services & Supplies

- Acct. 2189 Professional services related to the cannabis program.
- Acct. 2239 Purchase and maintenance of specialized field equipment.

CHANGES IN BUDGET FROM PRIOR YEAR

This is a new budget unit for FY 2018-19. Prior cannabis activity was included in Budget Unit 2710.

AGRICULTURE DEPARTMENT

HARINDER GREWAL, Agricultural Commissioner/Sealer of Weights & Measures
BU 2810 - Cannabis

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Protection

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	-	-	-	101,762	101,762
826205 - Cannabis Applic./Inspect	-	-	-	655,525	655,525
Total Revenues	-	-	-	757,287	757,287
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	-	464,148	464,148
861012 - Extra Help	-	-	-	10,402	10,402
861013 - Overtime Reg Emp	-	-	-	5,000	5,000
861021 - Co Cont Retirement	-	-	-	154,303	154,303
861022 - Co Cont OASDI	-	-	-	30,757	30,757
861023 - Co Cont Medicare	-	-	-	7,192	7,192
861024 - Co Cont Retire Incr	-	-	-	40,001	40,001
861030 - Co Cont Health Ins	-	-	-	65,980	65,980
861031 - Co Cont Unemp Ins	-	-	-	6,409	6,409
861035 - Co Cont Workers Comp	-	-	-	570	570
Total Salaries & Employee Benefits	-	-	-	784,762	784,762
Services & Supplies					
862060 - Communications	-	-	-	5,000	5,000
862101 - Insurance - General	-	-	-	3,400	3,400
862170 - Office Expense	-	-	-	7,000	7,000
862187 - Education & Training	-	-	-	700	700
862189 - Prof/Spec Svcs - Other	-	-	-	11,002	11,002
862239 - Spec Dept Expense	-	-	-	6,000	6,000
862250 - Trans/Travel	-	-	-	54,711	54,711
862253 - Travel Out of County	-	-	-	1,000	1,000
Total Services & Supplies	-	-	-	88,813	88,813
Fixed Assets					
864370 - Equipment	-	-	-	1,000	1,000
Total Fixed Assets	-	-	-	1,000	1,000
Total Net Appropriations				874,575	874,575
Total Net County Cost				117,288	117,288

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

INDEX

Department Summary		155
BU 0327	Air Quality Management District	156



The mission of the Mendocino County Air Quality Management District is to protect and manage air quality, an essential public resource upon which the health of the community depends.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(963,704)	(1,043,611)	(946,950)	(918,750)	28,200
Total Revenues	(963,704)	(1,043,611)	(946,950)	(918,750)	28,200
Appropriations - All Funds					
Total Salaries & Employee Benefits	689,583	665,348	689,999	729,946	39,947
Total Services & Supplies	306,398	226,651	195,968	142,268	(53,700)
Total Other Charges	4,391	4,391	5,000	5,000	-
Total Fixed Assets	-	1,872	-	-	-
Total Operating Expenditures	1,000,372	898,262	890,967	877,214	(13,753)
Total Net Appropriations	1,000,372	898,262	890,967	877,214	(13,753)
NCC/Use of Fund Balance	36,669	(145,349)	(55,983)	(41,536)	14,447

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
N/A	-	-	-
Total: General Fund	-	-	-
% of General Fund	0.0%	0.0%	0.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Air Quality Mgmt District	877,214	(918,750)	(41,536)
Total: Other Funds	877,214	(918,750)	(41,536)
TOTAL: ALL FUNDS	877,214	(918,750)	(41,536)
% of Total Budget	0.3%	0.3%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
N/A	-	-	-
Total: General Fund	-	-	-
OTHER FUNDS			
Dept. Programs			
Air Quality Mgmt Dist	9	9	9
Total: Other Funds	9	9	9
TOTAL: ALL FUNDS	9	9	9

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer



BU 0327 - Air Quality Management District

DEPARTMENT OVERVIEW

The Air Quality Management District (AQMD) was created by the state Legislature in 1971, and is one of 35 Special Air Districts in California. The District is located in the North Coast Air Basin which consists of Northern Sonoma Air Pollution Control District (APCD), Mendocino County AQMD, and North Coast AQMD. The District has the primary responsibility for the monitoring and control of air pollution from all stationary sources within the boundaries of Mendocino County, including the four incorporated cities. The quality of the air we breathe can and does influence health, quality of life, tourism, property, crops, and the economy. The District's mission is to protect and manage the air quality in Mendocino County. Mendocino County is currently in attainment for all Federal Ambient Air Quality Standards as well as the more stringent state standards, with the exception of particulate matter less than 10 microns (PM10). The District has adopted regulations and guidelines for the reduction of particulate emissions. The Mendocino County Board of Supervisors serves concurrently as the Air Quality Management District Board, which also appoints the Air Pollution Control Officer and the members to the Air Quality Management District Hearing Board, with the authority to hear and rule on variance applications, Orders for Abatement, and appeals of permit decisions. The District is funded by permit fees, motor vehicle fees, state subvention funds, and state and federal grants. The District's budget is designed to support the mission to protect air quality, improve levels of service to the public, the regulated community and other agencies, while at the same time striving to reduce and control costs.

PROGRAM OVERVIEW

- Stationary Source Permitting Program
- Stationary Source Inspection Program
- Enforcement Program
- Complaint/Investigation Program
- Air Toxics Hot Spots Program
- Asbestos Program
- Smoke Management/Open Burning Program
- Ambient Air Monitoring Program
- Grants Program to Reduce Diesel Emissions
- Administrative Services
- Planning Program

ACCOMPLISHMENTS IN FY 2017-18

- Provided grant funds for replacement of older diesel engines through the Carl Moyer Grant Program.
- Resolved appeals by members of the public regarding permits issued by the District.

GOALS FOR FY 2018-19

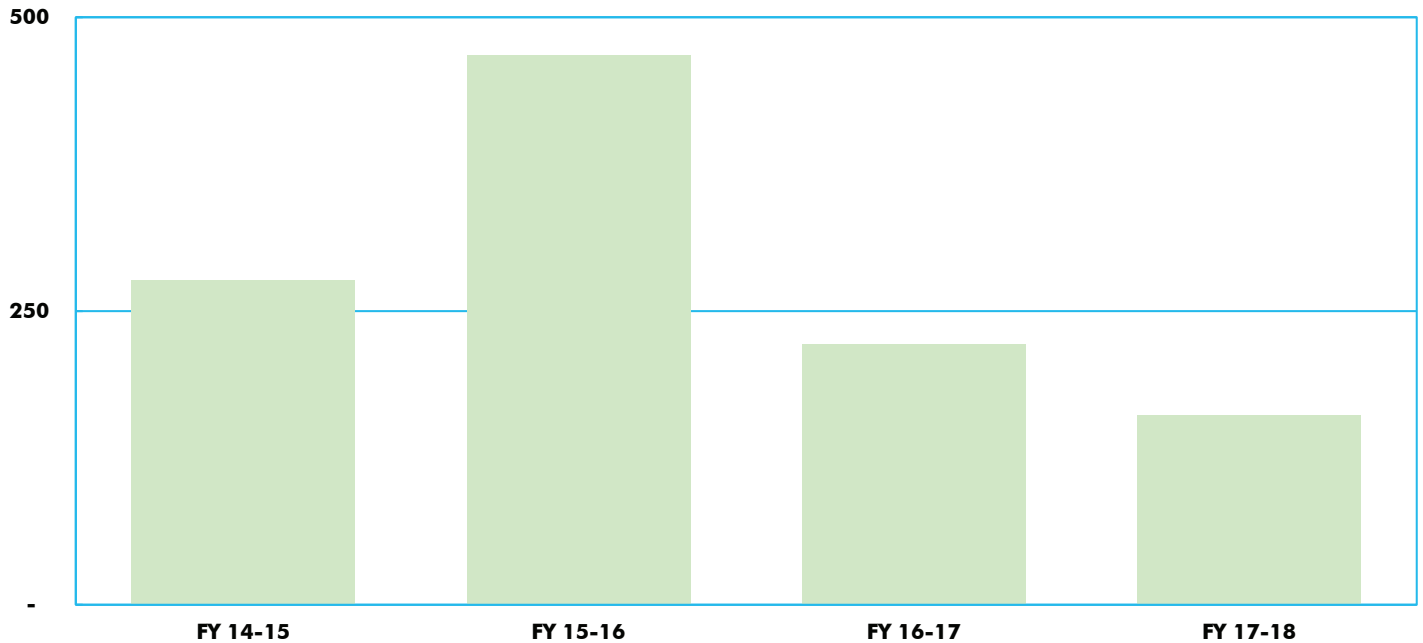
- Continue implementation of the succession plan for the District to ensure the continued level of service that the District currently provides.
- Complete the update of policies and procedures of the District to improve level of service.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

PERFORMANCE INDICATORS

Complaints Investigated



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 2260 Stationary Source Permit Renewal Fees – funds the Permitting Program, inspections, investigations, and enforcement of District, State and Federal regulations.
- Acct. 2600 Authority to Construct Permit Fees – funds application review, engineering evaluations, and inspections for installation and operation of new emissions sources.
- Acct. 5150 Motor Vehicle Registration Fees – funds the District’s Air Monitoring Program, emissions inventory, Air Quality Planning, and grants for emissions reduction projects.
- Acct. 5397 State Subvention Funds – funds the cost associated with non-funded State mandated programs.

Services & Supplies

- Acct. 2120 Repair and maintenance of the District’s monitoring equipment at four locations throughout Mendocino County.
- Acct. 2189 Costs associated with Hearing Board actions, technical support for the Air Quality Monitoring Program and technical support/updates for the District’s Permitting Database.
- Acct. 3136 Motor Vehicle Program Grant Funds for emissions reduction projects approved by the Board.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Air Quality Management District includes no additional positions or significant additional requests from the prior year.

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3270 Mendo Co AQMD	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822260 - Air Pollution Permit	254,982	291,087	250,000	245,000	(5,000)
822600 - Other Permit	19,218	23,160	12,000	6,000	(6,000)
822605 - Variance & Use Permit	550	-	-	-	-
822611 - Asbestos Rem Permit	3,080	7,795	4,000	2,500	(1,500)
822612 - Burn Permit	21,782	22,980	18,000	18,000	-
823200 - Other Court Fine	607	1,644	500	200	(300)
823300 - Forfeiture & Penalty	8,282	6,205	2,000	5,000	3,000
824100 - Interest	4,450	8,567	5,000	5,500	500
825150 - Motor Vehicle In Lieu	579,241	589,339	552,000	552,000	-
825397 - State Air Poll Subv	47,659	48,147	42,000	48,000	6,000
825490 - State Other	14,772	14,688	14,000	14,000	-
825670 - Federal Other	-	12,000	6,900	10,000	3,100
826245 - Emission Assmt Fee	-	-	2,000	-	(2,000)
826390 - Other Charges	8,053	14,350	35,000	10,000	(25,000)
827600 - Other Sales	578	-	50	50	-
827700 - Other	450	3,650	3,500	2,500	(1,000)
Total Revenues	963,704	1,043,611	946,950	918,750	(28,200)
Salaries & Employee Benefits					
861011 - Regular Employees	387,638	389,814	394,791	421,286	26,495
861012 - Extra Help	11,019	-	16,554	14,419	(2,135)
861013 - Overtime Reg Emp	17,404	22,844	10,384	10,385	1
861021 - Co Cont Retirement	112,100	107,445	118,987	120,505	1,518
861022 - Co Cont OASDI	23,224	23,730	23,506	25,779	2,273
861023 - Co Cont Medicare	5,662	5,568	5,667	6,206	539
861024 - Co Cont Retire Incr	47,998	43,753	42,128	42,458	330
861030 - Co Cont Health Ins	79,052	69,781	75,570	69,812	(5,758)
861031 - Co Cont Unemp Ins	1,382	1,619	1,619	517	(1,102)
861035 - Co Cont Workers Comp	4,104	793	793	18,579	17,786
Total Salaries & Employee Benefits	689,583	665,348	689,999	729,946	39,947
Services & Supplies					
862050 - Clothing/Pers Items	-	-	500	500	-
862060 - Communications	7,772	9,194	10,000	10,000	-
862090 - Household Expense	4,146	2,432	3,800	3,800	-
862101 - Insurance - General	2,470	4,168	4,168	4,168	-
862120 - Maint - Equip	13,280	7,019	11,000	8,000	(3,000)
862130 - Maint - Strc/Imprr/Grnd	-	19	500	500	-
862150 - Memberships	957	957	1,000	1,000	-
862170 - Office Expense	19,102	10,675	10,000	10,000	-
862183 - Legal Fees	99,347	108,359	40,000	15,000	(25,000)
862187 - Education & Training	767	150	1,500	1,000	(500)
862189 - Prof/Spec Svcs - Other	76,909	19,782	40,000	14,000	(26,000)
862190 - Publ/Legal Notice	1,499	339	500	500	-

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer
BU 0327 - Air Quality Management District

BUDGET UNIT DETAIL Schedule 15 (cont.)

Function: - Activity: -

Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862194 - A-87 Costs	20,246	26,163	27,000	30,000	3,000
862210 - Rent/Lease Bldg Grds	23,842	23,663	26,000	27,000	1,000
862220 - Small Tool/Instrument	2,408	328	1,000	1,000	-
862230 - Info Tech Equip	393	237	1,000	-	(1,000)
862239 - Spec Dept Expense	18,975	623	1,000	1,000	-
862250 - Trans/Travel	2,841	3,662	5,500	4,800	(700)
862253 - Travel Out of County	7,088	4,127	6,500	5,000	(1,500)
862260 - Utilities	4,357	4,755	5,000	5,000	-
Total Services & Supplies	306,398	226,651	195,968	142,268	(53,700)
Other Charges					
863113 - Pmt Other Gov Agency	4,391	4,391	5,000	5,000	-
Total Other Charges	4,391	4,391	5,000	5,000	-
Fixed Assets					
864370 - Equipment	-	1,872	-	-	-
Total Fixed Assets	-	1,872	-	-	-
Total Net Appropriations	1,000,372	898,262	890,967	877,214	(13,753)
Total Fund Balance Contribution	36,669	(145,349)	(55,983)	(41,536)	14,447

AIR QUALITY MANAGEMENT DISTRICT

BARBARA MOED, Air Pollution Control Officer



INDEX

Department Summary		163
BU 2085	Alternate Defender	164



The Alternate Defender's Mission Statement is "The Noblest Motive is the Public Good." Our duty is to remain committed to protecting the constitutional rights of every individual we represent through our zealous advocacy and presence in every court and at every court hearing. We are here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	679,299	696,340	755,965	750,840	(5,125)
Total Services & Supplies	56,637	47,507	57,582	36,460	(21,122)
Total Operating Expenditures	735,937	743,847	813,547	787,300	(26,247)
Total Net Appropriations	735,937	743,847	813,547	787,300	(26,247)
NCC/Use of Fund Balance	735,937	743,847	813,547	787,300	(26,247)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Alternate Defender	787,300	-	787,300
Total: General Fund	787,300	-	787,300
% of General Fund	0.4%	0.0%	1.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	787,300	-	787,300
% of Total Budget	0.3%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Alternate Defender	6.5	6.5	6.5
Total: General Fund	6.5	6.5	6.5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	6.5	6.5	6.5

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender



BU 2085 - Alternate Defender

DEPARTMENT OVERVIEW

The Alternate Defender acts as a second Public Defender's department pursuant to Government Code §27706, and is appointed by the court in cases when the Public Defender declares a conflict of interest. The Department handles every aspect of the representation of indigent persons accused of crime or those who are mentally ill and who are subject to conservatorship proceedings or petitions under Welfare and Institution Code §6500; and every aspect of the representation of juveniles accused of crime in delinquency proceedings under Welfare and Institutions Code §602 et. seq. The Alternate Defender is also appointed by the court in civil cases, such as family law or child support matters, where litigants are facing jail sentences for contempt of court for disobeying a court order or failing to make child support payments. The Alternate Defender also represents persons who petition for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs), or mentally disordered sex offenders (MDSOs). Attorneys also participate in Drug Court and Behavioral Health Court on a regular basis with clients. Alternate Defender also advises, represents, and counsels clients as their progress is monitored by staff in each of those treatment programs.

The Alternate Defender's staff provides constitutionally mandated legal representation to indigent clients by court appointment. Staff safeguards the confidences and constitutional and statutory rights of every client it represents.

The Alternate Defender staff is required to, and strives to, provide clients with the best possible legal representation. To that end, staff practices improving attorney productivity and efficiency through continuing education and training and staff conferencing.

PROGRAM OVERVIEW

- Adult Drug Courts and Behavioral Health Court
- Indigent Defense
- Investigations on Appointed Cases
- Legal and Clerical Services

ACCOMPLISHMENTS IN FY 2017-18

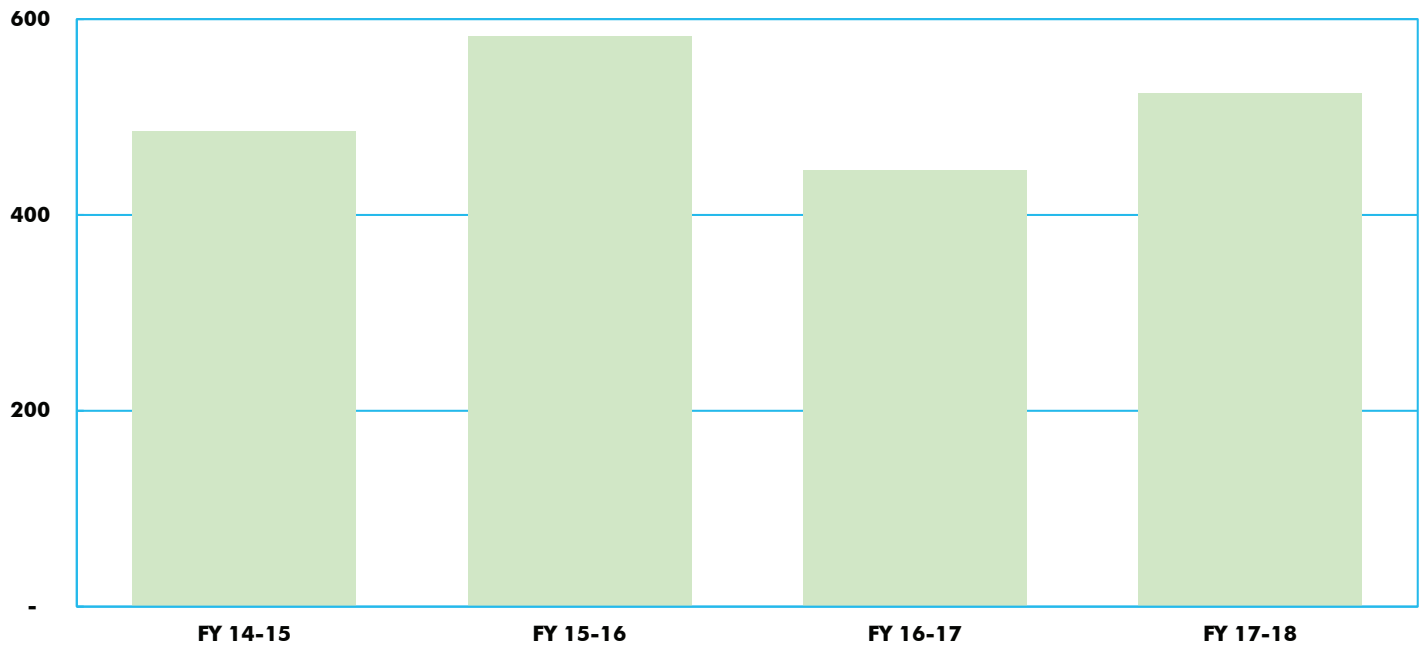
- Gained a full time Deputy IV in the last fiscal year. This enables the office to capably handle the numerous homicides, attempted homicides and other serious felonies where our clients face life in prison, in a cost effective manner to the County. It is cost effective to the County because with four experienced attorneys the department has never had to declare a case load conflict even though in the past year the Alternate Defender has handled more homicides and attempted homicides at one time than the office has in the past.
- The Alternate Defender's Office continues to attend the Behavioral Health Court with clients who have qualified for that mode of assistance; as mentioned above, the department has had several successful clients graduate in the past year from Behavioral Health Court.

GOALS FOR FY 2018-19

- To continue the practice of efficient, dedicated and thorough legal defense.
- To participate in the Mock Trial program in the coming year.

PERFORMANCE INDICATORS

Cases Handled



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2170 Supports law library with books and other periodicals, legal newspapers and programs for attorney research, as well as general office supplies.
- Acct. 2189 Fees for forensic experts where physical evidence is at issue; for instance, needs re-testing or re-evaluating. The account also pays for client evaluations by professionals when needed, which can be invaluable to the core of the defense and/or sentencing decisions made by the court. These services, along with the items listed in Account 862170-Office Expense, allow staff to provide high-caliber representation and obtain more favorable results for clients as constitutionally mandated.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased *Salary & Employee Benefits* due to negotiated wage increases.

ALTERNATE DEFENDER

PATRICIA LITTLEFIELD, Alternate Defender
BU 2085 - Alternate Defender

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Salaries & Employee Benefits					
861011 - Regular Employees	437,516	422,819	497,968	477,553	(20,415)
861012 - Extra Help	5,167	39,914	-	-	-
861013 - Overtime Reg Emp	806	226	-	-	-
861021 - Co Cont Retirement	114,007	115,377	134,014	152,353	18,339
861022 - Co Cont OASDI	23,730	24,333	27,898	30,585	2,687
861023 - Co Cont Medicare	6,171	6,477	6,524	7,408	884
861024 - Co Cont Retire Incr	47,127	45,570	44,277	46,336	2,059
861030 - Co Cont Health Ins	42,109	40,438	44,084	35,165	(8,919)
861031 - Co Cont Unemp Ins	353	353	277	371	94
861035 - Co Cont Workers Comp	2,315	834	923	1,069	146
Total Salaries & Employee Benefits	679,299	696,340	755,965	750,840	(5,125)
Services & Supplies					
862060 - Communications	764	462	1,300	1,300	-
862101 - Insurance - General	1,828	2,387	2,008	2,207	199
862110 - Jury/Witness Expense	2,569	288	650	650	-
862150 - Memberships	1,500	1,822	2,800	2,800	-
862170 - Office Expense	19,071	19,093	14,824	14,802	(22)
862187 - Education & Training	1,686	762	2,000	2,000	-
862189 - Prof/Spec Svcs - Other	26,927	22,313	31,000	9,701	(21,299)
862250 - Trans/Travel	424	380	1,500	1,500	-
862253 - Travel Out of County	1,868	-	1,500	1,500	-
Total Services & Supplies	56,637	47,507	57,582	36,460	(21,122)
Total Net Appropriations	735,937	743,847	813,547	787,300	(26,247)
Total Net County Cost	735,937	743,847	813,547	787,300	(26,247)

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

INDEX

Department Summary		169
BU 1120	Assessor	170
BU 1122	Assessor's Property Characteristics	173
BU 1410	Elections	175
BU 1941	Clerk-Recorder	178
BU 1942	Recorder's Modernization	181
BU 1944	Micrographics	183



The mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The mission of the Assessor's Division of the Office of the Assessor-Clerk-Recorder is to provide competent and efficient assessment services in a manner resulting in the equitable and fair treatment of all county taxpayers.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(740,529)	(660,771)	(628,819)	(654,775)	(25,956)
Total Operating Transfers In	-	-	(50,824)	(60,946)	(10,122)
Total Revenues	(740,529)	(660,771)	(679,643)	(715,721)	(36,078)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,960,265	2,004,799	2,096,024	2,100,101	4,077
Total Services & Supplies	411,718	372,055	482,492	395,459	(87,033)
Total Fixed Assets	-	44,229	14,500	14,500	-
Total Operating Expenditures	2,371,983	2,421,082	2,593,016	2,510,060	(82,956)
Total Intrafund Transfers	(362)	(16)	-	-	-
Total Operating Transfers Out	-	-	50,824	60,946	10,122
Total Transfers & Reimb.	(362)	(16)	50,824	60,946	10,122
Total Net Appropriations	2,371,621	2,421,066	2,643,840	2,571,006	(72,834)
NCC/Use of Fund Balance	1,631,092	1,760,296	1,964,197	1,855,285	(108,912)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Assessor	1,666,853	(75,446)	1,591,407
Elections	503,430	(90,071)	413,359
Clerk-Recorder	245,078	(381,005)	(135,927)
Total: General Fund	2,170,283	(165,517)	2,004,766
% of General Fund	1.2%	0.1%	3.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Property Characteristics	60,946	(8,000)	52,946
Recorder's Modernization	4,000	(70,500)	(66,500)
Micrographics	90,699	(90,699)	-
Total: Other Funds	2,170,283	(165,517)	2,004,766
TOTAL: ALL FUNDS	2,170,283	(165,517)	2,004,766
% of Total Budget	0.8%	0.1%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Assessor	19	19	20
Elections	3	3	3
Clerk Recorder	3	3	4
Total: General Fund	25	25	27
OTHER FUNDS			
Dept. Programs			
Micrographics	1	1	1
Total: Other Funds	1	1	1
TOTAL: ALL FUNDS	26	26	28

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



BU 1120 - Assessor

DEPARTMENT OVERVIEW

The Assessor's Division of the Office of the Assessor-Clerk-Recorder provides the following: Assessment Roll and Assessee Services - responds to all public inquiries regarding real property ownership and assessment; processing calamity claims; disabled person accessibility exclusions; seismic retrofitting exclusions; all real property roll corrections, including current mailing addresses and mailing addresses for properties; processes all parent/child and grandparent/grandchild exclusion applications: Business Personal Property Unit - appraises all taxable business property; audits business property accounts, as well as assisting with business property assessment appeals cases: Exemptions Unit - researches and processes all requests for homeowners' exemptions and veterans' exemptions, including institutional exemptions: Mapping Unit - maintains the mapping system that inventories all real property within Mendocino County: Real Property Unit - appraises single and multi-family residential, rural and commercial/industrial property in Mendocino County.

PROGRAM OVERVIEW

- Assessor - BU 1120
- Assessor's Property Characteristics - BU 1122
- Clerk-Recorder - BU 1941
- Elections - BU 1410
- Micrographics - BU 1944
- Recorder's Modernization - BU 1942

ACCOMPLISHMENTS IN FY 2017-18

- Partnered with vendor to utilize ParcelQuestOnline to compare property records with the latest free aerial photography to discover structures not currently on the assessment roll. This application provides the most current parcel layer and the most current free photography at no charge to the County.
- Made forms most commonly used by taxpayers available for downloading on Department's website, saving staff time, printing costs and postage charges.
- Participated in the California Assessors' Association's standard date record filing and e-filing of business property statements. Since the implementation of these filing options the Assessor's Division has been able to reduce printing and postage costs.

GOALS FOR FY 2018-19

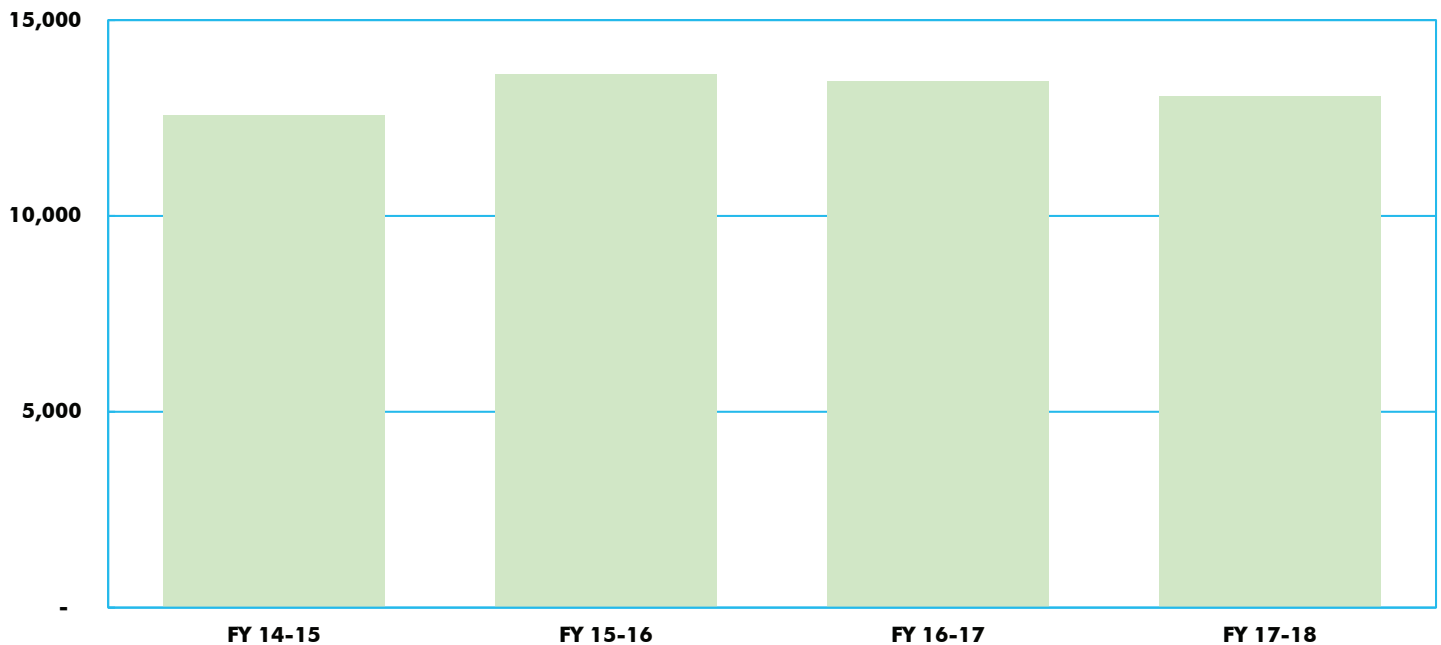
- Discover and locate all locally assessable property in the county.
- Annually prepare a local assessment roll that includes the reappraisal of personal property, decline in value assessments and any real property that has undergone a change in ownership or contains new construction.
- Deliver the annual roll to the County Auditor-Controller by July 1 of each year.
- Perform mandatory audits of business personal property and fixtures.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1120 - Assessor

PERFORMANCE INDICATORS

Appraisals Completed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6390 Fees collected for minor subdivisions and boundary line adjustments.
- Acct. 7600 Fees collected for sale of Assessor data, including property tax rolls, property characteristics information, and aerial maps.

Services & Supplies

- Acct. 2170 Postage to mail approximately 5,000 property statements, welfare exemptions, homeowners exemptions, requests for information in change of ownership, and parent-to-child or grandparent-to-child transfers of ownership.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in Salaries & Benefits for negotiated wage increase, partially offset by a decrease in General insurance.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1120 - Assessor

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
826116 - Prop Char Fee	-	-	-	-	-
826390 - Other Charges	13,704	22,431	-	-	-
827600 - Other Sales	12,423	11,959	12,000	12,000	-
827602 - Sale of Map - Assr	1,319	1,986	2,500	2,500	-
827802 - Oper Transfer In	-	-	50,824	60,946	10,122
Total Revenues	27,446	36,376	65,324	75,446	10,122
Salaries & Employee Benefits					
861011 - Regular Employees	947,052	963,096	995,182	981,261	(13,921)
861013 - Overtime Reg Emp	2,184	1,697	-	-	-
861021 - Co Cont Retirement	268,026	268,852	294,846	312,012	17,166
861022 - Co Cont OASDI	55,625	56,449	57,963	61,160	3,197
861023 - Co Cont Medicare	13,009	13,201	13,556	14,382	826
861024 - Co Cont Retire Incr	110,811	105,745	98,203	95,398	(2,805)
861030 - Co Cont Health Ins	139,465	142,665	146,070	108,132	(37,938)
861031 - Co Cont Unemp Ins	1,356	2,529	2,330	3,697	1,367
861035 - Co Cont Workers Comp	13,417	2,930	3,282	2,904	(378)
Total Salaries & Employee Benefits	1,550,944	1,557,163	1,611,432	1,578,946	(32,486)
Services & Supplies					
862060 - Communications	1,058	2,162	1,700	2,000	300
862101 - Insurance - General	7,946	14,806	9,981	5,007	(4,974)
862120 - Maint - Equip	5,755	-	4,000	5,000	1,000
862150 - Memberships	635	1,390	900	900	-
862170 - Office Expense	33,882	33,443	40,000	40,000	-
862187 - Education & Training	522	190	3,000	3,000	-
862239 - Spec Dept Expense	80	264	-	-	-
862250 - Trans/Travel	15,595	13,580	30,000	30,000	-
862253 - Travel Out of County	2,050	1,586	2,000	2,000	-
Total Services & Supplies	67,522	67,421	91,581	87,907	(3,674)
Fixed Assets					
864370 - Equipment	-	30,000	-	-	-
Total Fixed Assets	-	30,000	-	-	-
Total Net Appropriations	1,618,466	1,654,585	1,703,013	1,666,853	(36,160)
Total Net County Cost	1,591,020	1,618,209	1,637,689	1,591,407	(46,282)



BU 1122 - Assessor's Property Characteristics

BUDGET UNIT OVERVIEW

The Property Characteristics Budget of the Assessor's Division of the Office of Assessor-Clerk-Recorder is funded through fees collected for providing property characteristics upon request.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4100 Interest on fund balance.
Acct. 7600 Fees collected from sale of property characteristic information.

CHANGES IN BUDGET FROM PRIOR YEAR

No changes to *Revenue* for FY 2018-19.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1122 - Assessor's Property Characteristics

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	435	975	-	-	-
827600 - Other Sales	21,220	27,910	8,000	8,000	-
Total Revenues	21,655	28,884	8,000	8,000	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	50,824	60,946	10,122
Total Expend Transfer & Reimb	-	-	50,824	60,946	10,122
Total Net Appropriations	-	-	50,824	60,946	10,122
Total Fund Balance Contribution	(21,655)	(28,884)	42,824	52,946	10,122



BU 1410 - Elections

BUDGET UNIT OVERVIEW

The overall mission of the Elections Division of the Office of the Assessor-Clerk-Recorder is to maintain public records and promote public confidence in the administration of fair and impartial elections.

The Elections Division of the Office of the Assessor-Clerk-Recorder performs duties mandated by State, Federal and local laws, registers voters and maintains voter registration files for the County of Mendocino. Daily duties include uploading changes to the statewide database, working deficiency files received from the state, adequately stocking distribution centers throughout the County with registration forms, and supplying individuals and organizations with an adequate number of registration forms to conform to state regulations. Additionally, the division provides information on placing items on the ballot including measures, initiatives, referendums, and recall. The Elections Division also administers and conducts all Federal, State, County, school district and Special District elections, and administers and conducts municipal elections under agreement with each city.

A typical election includes publishing legal notices, issuing, accepting and certifying nomination papers for candidates, obtaining impartial analysis, collecting fiscal impact statements, arguments and rebuttal arguments for qualified measures. This function also includes ordering sufficient official, vote by mail and sample ballots, ordering election supplies, preparing program parameters for each election, testing equipment and ballot counting programs, certifying test results to the state, securing sufficient and adequate polling places, preparing and distributing equipment to polling places, securing sufficient election officers to staff each polling place, hiring sufficient staff to prepare and process vote by mail ballots, distribute and return supplies, ballots and equipment, staff the election night counting center, and instructing election officers, delivery and return personnel and election night personnel in their duties and finally, counting all voted ballots, canvassing the returns from each precinct, certifying the results to the proper entities and issuing Certificates of Election to elected candidates.

The Elections Division files, and maintains for public access, campaign statements of candidates for each election and for elected officials required to file them. This includes ordering forms to be printed, distributing forms and manuals to candidates and officers, auditing forms that are filed, assessing penalties for late filing and collecting penalties assessed.

PROGRAM OVERVIEW

- Administers and Conducts Elections
- Filings for Campaigns
- Voter Registration

ACCOMPLISHMENTS IN FY 2017-18

- Adhered to strict guidelines established by law, which meant completing many labor intensive tasks in a timely and efficient period of time.
- Conducted fair and impartial elections.

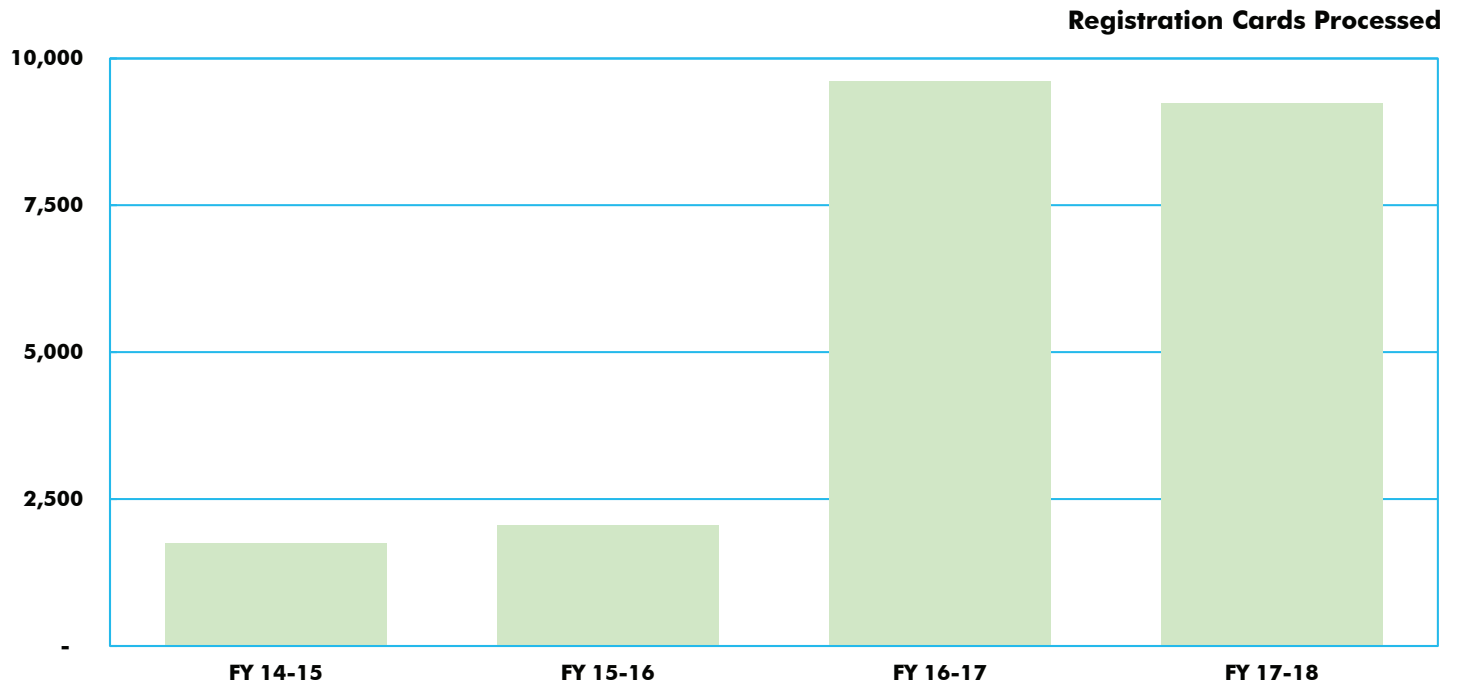
GOALS FOR FY 2018-19

- Make voter registration readily available to all who are eligible to register to vote.
- Conduct fair and impartial elections.
- Produce accurate election results.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1410 - Elections

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6140 Reimbursement for elections.

Services & Supplies

Acct. 2170 Provides for labels and postage for voter registration, voter information pamphlets, and related elections material.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase due to two elections in FY 2017-18; the November 2017 Consolidated District Election, and the June 2018 Gubernatorial Primary.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1410 - Elections

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823300 - Forfeiture & Penalty	210	620	190	-	(190)
826140 - Election Services	94,267	183,745	28,500	88,972	60,472
Total Revenues	94,477	184,365	28,690	88,972	60,282
Salaries & Employee Benefits					
861011 - Regular Employees	99,340	95,471	115,000	128,315	13,315
861012 - Extra Help	33,294	41,160	26,000	25,000	(1,000)
861013 - Overtime Reg Emp	845	1,862	2,264	-	(2,264)
861021 - Co Cont Retirement	24,792	26,471	32,000	30,373	(1,627)
861022 - Co Cont OASDI	5,619	5,467	6,600	7,545	945
861023 - Co Cont Medicare	1,809	1,895	1,610	1,764	154
861024 - Co Cont Retire Incr	9,150	10,743	12,781	12,038	(743)
861030 - Co Cont Health Ins	24,516	22,259	21,000	20,556	(444)
861031 - Co Cont Unemp Ins	423	212	143	278	135
861035 - Co Cont Workers Comp	793	861	826	188	(638)
Total Salaries & Employee Benefits	200,582	206,401	218,224	226,057	7,833
Services & Supplies					
862060 - Communications	492	202	250	250	-
862101 - Insurance - General	602	517	499	524	25
862120 - Maint - Equip	-	-	1,000	1,000	-
862170 - Office Expense	29,788	44,713	22,000	50,000	28,000
862187 - Education & Training	-	-	320	-	(320)
862190 - Publ/Legal Notice	1,014	2,648	1,800	3,000	1,200
862210 - Rent/Lease Bldg Grnds	1,140	1,905	1,240	2,500	1,260
862231 - Election Suppl & Svcs	68,795	128,844	105,000	140,000	35,000
862239 - Spec Dept Expense	60,633	68,215	68,000	79,000	11,000
862253 - Travel Out of County	1,010	142	1,000	-	(1,000)
Total Services & Supplies	163,474	247,186	201,109	276,274	75,165
Total Net Appropriations	364,055	453,587	419,333	502,331	82,998
Total Net County Cost	269,579	269,222	390,643	413,359	22,716

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder



BU 1941 - Clerk-Recorder

BUDGET UNIT OVERVIEW

The overall mission of the Clerk-Recorder's Division of the Assessor-Clerk-Recorder's Office is to preserve public records in a secure and easily accessible environment for retrieval by the public.

The Clerk's Division performs a variety of mandated duties. These include issuing marriage licenses, filing and indexing confidential marriage certificates and issuing certified copies of such marriage certificates to persons after proper identification is produced. The division accepts for filing: fictitious business name statements; abandonment; proofs of publication of such statements and withdrawal of partnership statements; notary bonds for filing; oaths of office; and maintains the roster of public officers for the County. The Clerk's Division files and maintains as public records: powers of attorney; appointments of humane officers; registrations of private professional photocopyers; process servers; unlawful detainer assistants and county inventories. The division collects fees for filing Notices of Determination under the State Environmental Quality Act. Non-mandated duties include: performing marriage ceremonies as a Commissioner of Civil Marriages and accepting passport applications as an Acceptance Agent on behalf of the Passport Agency.

The Recorder's Division performs the mandated duties of recording, indexing and maintaining for public access, all documents authorized by law to be recorded. Records in this office date back to the inception of the County. It is imperative that records be well preserved and easily accessible as current property transactions depend on the accuracy and availability of previously recorded documents. The division also records marriage certificates, files birth and death certificates, mails notices when required by law and microfilms its records for security purposes, maintaining a copy of the film off-site.

PROGRAM OVERVIEW

- Clerk
- Recorder

ACCOMPLISHMENTS IN FY 2017-18

- The Recorder's index is now available on-line for the public. This has saved staff time and provided a much needed service to the public.
- Continued to make scanned images regularly available for public viewing by the end of the day on which the document was recorded.
- Continued to meet deadlines for recording and indexing documents as prescribed by law.

GOALS FOR FY 2018-19

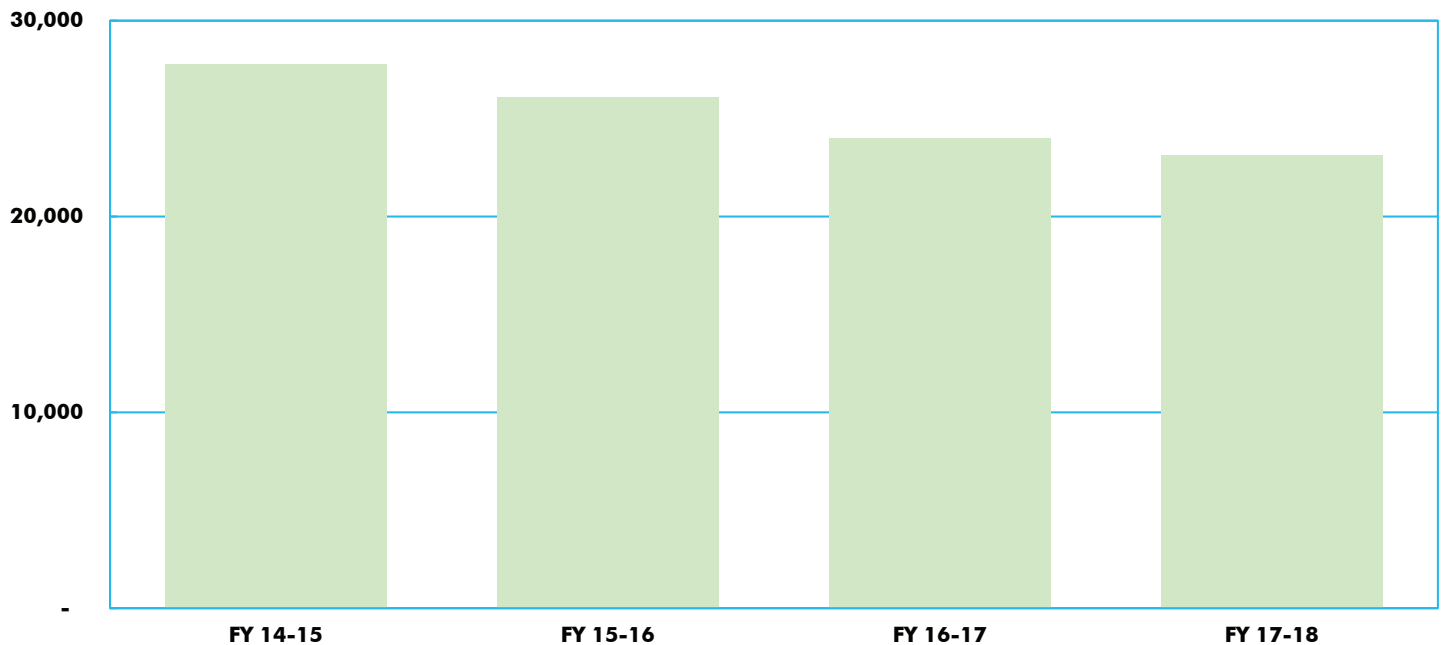
- Continue to maintain the public record in a secure and easily accessible environment.
- Continue to provide courteous and efficient service to members of the public who require information maintained by this office.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1941 - Clerk-Recorder

PERFORMANCE INDICATORS

Real Estate & Vital Records Processed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 2602 Marriage License Fees.
- Acct. 6259 Lien Notice Mailing Fees.
- Acct. 6266 Miscellaneous Clerk Filings.
- Acct. 7600 Copy Fees from formal document duplications.

Services & Supplies

- Acct. 2170 Postage to mail invoices and to mail copies of official records.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes. One time funding utilized for fixed asset cost.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1941 - Clerk-Recorder

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
822602 - Marriage Lic FCC GC 2684	30,138	31,631	26,000	26,000	-
826255 - Recorder Mod Fee	-	(22)	-	-	-
826259 - Recorder Svc Fee	810	930	800	800	-
826261 - Recording Fee	230,459	240,084	219,742	233,705	13,963
826266 - Clerk Fee	55,482	56,743	52,000	52,000	-
826404 - Returned Check Chg	803	150	-	-	-
827400 - Prior Year Revenue	183	-	-	-	-
827600 - Other Sales	68,890	70,703	65,000	68,000	3,000
827700 - Other	1,122	1,117	500	500	-
Total Revenues	387,886	401,335	364,042	381,005	16,963
Salaries & Employee Benefits					
861011 - Regular Employees	97,263	93,078	105,890	104,560	(1,330)
861012 - Extra Help	2,206	-	-	-	-
861013 - Overtime Reg Emp	467	850	-	-	-
861021 - Co Cont Retirement	25,195	27,008	31,226	34,292	3,066
861022 - Co Cont OASDI	5,610	5,189	5,946	6,765	819
861023 - Co Cont Medicare	1,344	1,214	1,391	1,582	191
861024 - Co Cont Retire Incr	10,314	10,850	10,324	9,535	(789)
861030 - Co Cont Health Ins	22,453	27,454	31,473	13,346	(18,127)
861031 - Co Cont Unemp Ins	388	419	194	187	(7)
861035 - Co Cont Workers Comp	152	2,165	2,255	2,154	(101)
Total Salaries & Employee Benefits	165,391	168,227	188,699	172,421	(16,278)
Services & Supplies					
862060 - Communications	991	1,662	1,600	2,000	400
862101 - Insurance - General	1,841	2,130	1,968	2,207	239
862120 - Maint - Equip	6,182	7,866	7,000	16,000	9,000
862150 - Memberships	650	600	800	950	150
862170 - Office Expense	32,307	37,540	36,000	36,000	-
862187 - Education & Training	-	570	500	500	-
862239 - Spec Dept Expense	7	115	-	-	-
862253 - Travel Out of County	634	-	500	500	-
Total Services & Supplies	42,612	50,483	48,368	58,157	9,789
Fixed Assets					
864370 - Equipment	-	7,288	14,500	14,500	-
Total Fixed Assets	-	7,288	14,500	14,500	-
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(362)	(16)	-	-	-
Total Expend Transfer & Reimb	(362)	(16)	-	-	-
Total Net Appropriations	207,641	225,981	251,567	245,078	(6,489)
Total Net County Cost	(180,245)	(175,354)	(112,475)	(135,927)	(23,452)



BU 1942 - Recorder's Modernization

BUDGET UNIT OVERVIEW

The overall mission of the Recorder's Modernization budget unit is to modernize creation, retention and retrieval of the Clerk-Recorder's records.

All documents recorded in the Recorder's Division and filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder are optically scanned and made available for public viewing daily. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing and is partially funded out of this budget unit. These records are being sent to a restoration site where the books are unbound: the pages are cleaned; de-acidified and filmed; then bound with non-acidic binding. This project is time consuming and very expensive. The Clerk-Recorder is continuing with the third phase of this project, which is the restoration of handwritten miscellaneous record books.

The second long-term project involves entering the County's old indices into its computer system. These indices date back to the beginning of the County and many are worn and unreadable. This project will preserve the information and, at the same time, free up office space. The indices are sent out to be data entered off-site. As this process is both time-consuming and expensive, it is expected to be ongoing for several years. Funding of this budget unit is provided through fee collection at the time of recording.

PROGRAM OVERVIEW

- Recorder Modernization & Restoration

ACCOMPLISHMENTS IN FY 2017-18

- Continued to make scanned images regularly available for public viewing by the end of the day on which the document is recorded.

GOALS FOR FY 2018-19

- Provide accurate high-quality scanned images of the Clerk-Recorder's records.
- Provide accurate high-quality microfilm of Clerk-Recorder's records for archival storage.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2239 Annual maintenance and upgrades for recording system.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1942 - Recorder's Modernization

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1217 Recorder Modernization	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenue					
824100 - Interest	336	815	200	500	300
826255 - Recorder Mod Fee	59,094	37,754	56,000	60,000	4,000
826390 - Other Charges	10,305	10,320	10,000	10,000	-
Total Revenues	69,736	48,889	66,200	70,500	4,300
Services & Supplies					
862120 - Maint - Equip	-	-	3,000	3,000	-
862170 - Office Expense	-	-	1,000	1,000	-
862239 - Spec Dept Expense	42,485	44,609	45,000	-	(45,000)
Total Services & Supplies	42,485	44,609	49,000	4,000	(45,000)
Total Net Appropriations	42,485	44,609	49,000	4,000	(45,000)
Total Fund Balance Contribution	(27,251)	(4,280)	(17,200)	(66,500)	(49,300)



BU 1944 - Clerk-Recorder - Micrographics

BUDGET UNIT OVERVIEW

Overall mission of the Micrographics Division of the Assessor-Clerk-Recorder's Office is to produce micrographic reproductions of County records, and retention and retrieval of Clerk-Recorder's records.

This Division daily films and scans all documents recorded in the Recorder's Division as well as records filed in the Clerk's Division of the Office of the Assessor-Clerk-Recorder. Microfilm continues to be made in-house and stored off-site for security purposes as required by law. CD's of daily images are made and sold upon request. The restoration of early handwritten records that are worn and are not able to be filmed in their current state is a long-term project that is continuing in this division. These records are being sent to a restoration site where the books are unbound; the pages are cleaned, de-acidified and filmed, then rebound with non-acidic binding. The Micrographics Division is continuing with the third phase of this project this year, which is the restoration of miscellaneous record books.

PROGRAM OVERVIEW

- Micrographics Reproduction
- Records Restoration

ACCOMPLISHMENTS IN FY 2017-18

- Made scanned images regularly available for public viewing by the morning after the day on which the documents are recorded.
- Provided off-site access to the Recorder indices, by subscription, to title companies and others who wish to subscribe.

GOALS FOR FY 2018-19

- Continue to provide accurate high-quality microfilm and scanned images of the Clerk-Recorder's records.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6255	Recorder Modification fees.
Acct. 6260	Micrographic fees.
Acct. 7600	Other Sales.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

ASSESSOR-CLERK-RECORDER'S OFFICE

SUSAN M. RANOCHAK, Assessor-Clerk-Recorder
BU 1944 - Clerk-Recorder - Micrographics

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1218 Micrographics	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(35)	(115)	-	-	-
826255 - Recorder Mod Fee	12,015	38,982	51,105	53,699	2,594
826260 - Micrographic Fee	17,535	17,889	16,000	17,000	1,000
827600 - Other Sales	19,926	20,122	20,000	20,000	-
Total Revenues	49,441	76,878	87,105	90,699	3,594
Salaries & Employee Benefits					
861011 - Regular Employees	21,068	38,995	38,189	42,912	4,723
861013 - Overtime Reg Emp	112	216	-	-	-
861021 - Co Cont Retirement	6,000	10,968	11,564	13,092	1,528
861022 - Co Cont OASDI	1,199	2,201	2,096	2,458	362
861023 - Co Cont Medicare	280	515	490	575	85
861024 - Co Cont Retire Incr	2,457	4,390	4,094	4,321	227
861030 - Co Cont Health Ins	5,844	11,835	13,263	9,909	(3,354)
861031 - Co Cont Unemp Ins	71	-	55	53	(2)
861035 - Co Cont Workers Comp	497	70	85	85	-
Total Salaries & Employee Benefits	37,528	69,190	69,836	73,405	3,569
Services & Supplies					
862060 - Communications	-	-	100.00	100	-
862101 - Insurance - General	166	161	169	194	25
862120 - Maint - Equip	-	-	1,000	1,000	-
862170 - Office Expense	7,081	3,110	12,000	12,000	-
862210 - Rent/Lease Bldg Grnds	4,553	4,417	4,000	4,000	-
86229 - Spec Dept Expense	114	-	-	-	-
Total Services & Supplies	11,913	7,688	17,269	17,294	25
Total Net Appropriations	49,441	76,878	87,105	90,699	3,594
Total Fund Balance Contribution	(48)	-	-	-	-

INDEX

Department Summary		187
BU 1110	Auditor-Controller	188
BU 1000	Non-Departmental Revenue	191
BU 1930	Teeter Plan	193
BU 1940	Miscellaneous	195
BU 8010	General Debt Service - COP	197
BU 8011	Debt Services - Pension Obligation Bonds	199
BU 9991	Appropriations for Contingencies	201
BU 0712	Unemployment Insurance	202
BU 0717	Information Technology Replacement	203



The Auditor-Controller's Office is committed to working with integrity and professionalism to provide the citizens of Mendocino County, other county departments, Special Districts and other agencies with accurate and timely financial reports and services.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(80,849,518)	(75,846,512)	(78,188,826)	(79,354,900)	(1,166,074)
Total Operating Transfers In	(2,963,204)	(2,120,823)	(2,256,383)	(1,827,000)	429,383
Total Revenues	(83,812,722)	(77,967,336)	(80,445,209)	(81,181,900)	(736,691)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,323,153	1,383,550	1,709,057	1,758,754	49,697
Total Services & Supplies	715,117	715,487	1,233,735	912,486	(321,249)
Total Other Charges	13,647,708	13,343,604	13,815,956	14,102,305	286,349
Total Fixed Assets	-	-	-	-	-
Total Operating Expenditures	15,685,978	15,442,641	16,758,748	16,773,545	14,797
Total Operating Transfers Out	11,758,770	14,292,005	9,766,859	7,205,533	(2,561,326)
Total Transfers & Reimb.	11,758,770	14,292,005	9,766,859	7,205,533	(2,561,326)
Total Appropriation for Contingency	-	-	250,000	-	(250,000)
Total Contingency	-	-	250,000	-	(250,000)
Total Net Appropriations	27,444,748	29,734,646	26,525,607	23,979,078	(2,546,529)
NCC/Use of Fund Balance	(56,367,974)	(48,232,690)	(53,919,602)	(57,202,822)	(3,283,220)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Non-Departmental	7,205,533	(66,791,000)	(59,585,467)
Auditor-Controller	1,325,845	(322,800)	1,003,045
Teeter Plan	3,600,000	(5,100,000)	(1,500,000)
Miscellaneous	1,702,544	(398,000)	1,304,544
Contingency	-	-	-
Total: General Fund	8,531,378	(67,113,800)	(58,582,422)
% of General Fund	4.5%	36.0%	-97.5%
OTHER FUNDS			
	Approps.	Revenues	Use of FBA
Gen Debt Svc-COPS	1,871,000	(1,871,000)	-
Pension Oblig. Bonds	7,867,876	(6,467,100)	1,400,776
Unemployment Insur	207,000	(207,000)	-
Information Technology	199,280	(25,000)	(174,280)
Total: Other Funds	10,145,156	(8,570,100)	1,226,496
TOTAL: ALL FUNDS	18,676,534	(75,683,900)	(57,355,926)
% of Total Budget	6.7%	27.9%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Auditor-Controller	11	12	12
Total: General Fund	11	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	11	12	12

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller



BU 1110 - Auditor-Controller

DEPARTMENT OVERVIEW

As the Chief Financial Officer of the County, the Auditor-Controller exercises general supervision over the accounting of all organizations under the control of the Board of Supervisors, as well as those Special Districts and school districts whose funds are maintained in the County Treasury. In addition to maintaining all basic financial information, the Auditor-Controller analyzes accounting reports, supplies fiscal information, and acts as financial counsel to the Executive Office and Board of Supervisors. The Auditor-Controller's responsibilities include: receipting and disbursing all County funds in the Treasury including payroll; claims against the County; property tax allocations; assists in compiling and publishing of the County's Final Budget; budgetary control and monitoring; maintenance of property tax rolls; property tax rate calculations under Proposition 13; spending limit calculations under Proposition 4 (Gann Limit); audits of hotels and motels in the unincorporated areas of the County for compliance with the Transient Occupancy Tax Ordinance; and preparation of the Countywide A-87 Cost Allocation Plan.

PROGRAM OVERVIEW

- Appropriations for Contingencies - BU 9991
- Auditor-Controller - BU 1110
- General Debt Service - COP - BU 8010
- Information Technology Replacement - BU 0717
- Miscellaneous - BU 1940
- Non Department Revenue - BU 1000
- Pension Obligation Bonds - BU 8011
- Teeter Plan - BU 1930
- Unemployment Insurance - BU 0712

GOALS FOR FY 2018-19

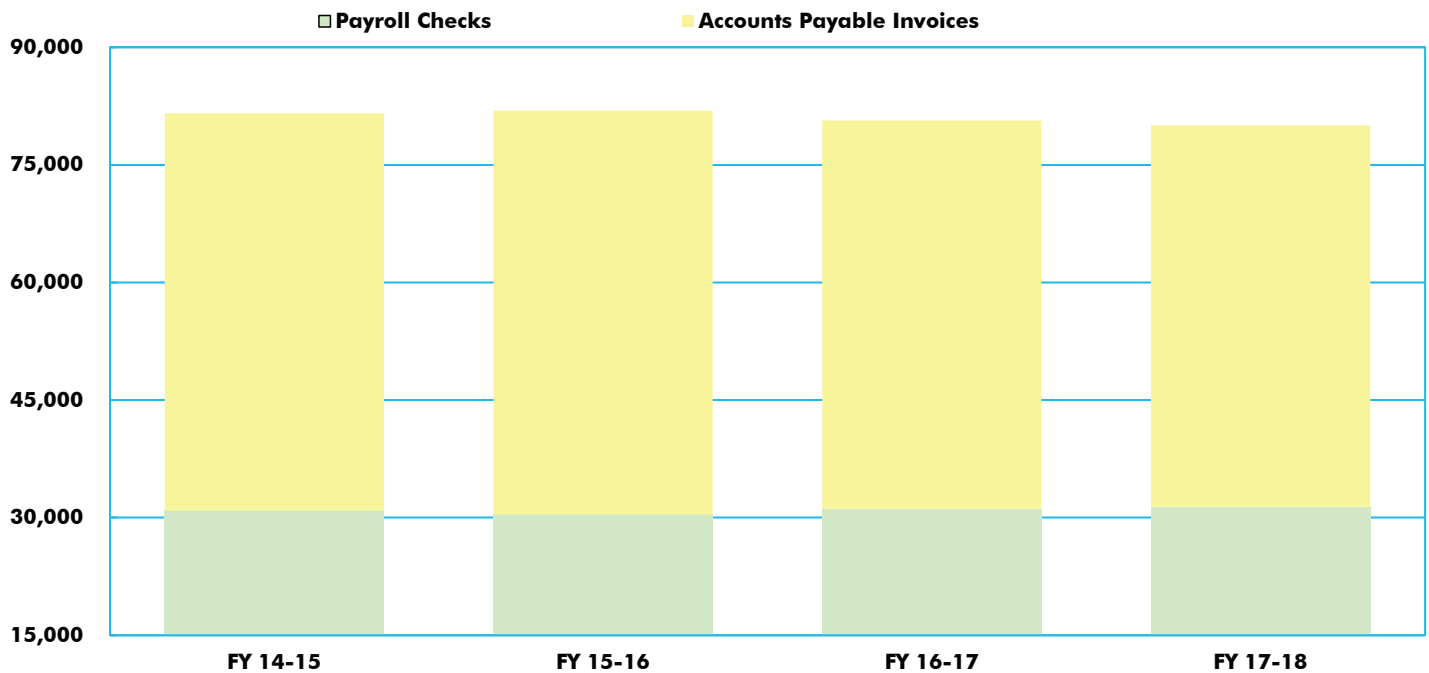
- Complete the selection process for a new software program that will assist in the preparation of the Comprehensive Annual Financial Report (CAFR) and the Annual State Controller's Report.
- Work closely with Executive Office - Information Services to complete the County's data conversion for the new Aumentum Property Tax System.

ACCOMPLISHMENTS IN FY 2017-18

- Selected an outside audit firm that will assist in the preparation of the County's first Comprehensive Annual Financial Report (CAFR)
- Issued the 2016/17 Independent Audit Report in December 2017.
- Posted over 66 thousand direct or special assessments charges submitted by 45 Special Districts totaling over \$8.3 million to the current year's Secured Tax Roll.
- Played a major role in compiling supporting documentation in order to claim fire recovery costs during the October 2017 Mendocino Complex Fires.
- Worked with the County Disaster Recovery Team/Executive Office and other North Bay Counties to request funding from the State to back-fill Property Tax Losses resulting from the October 2017 Mendocino Complex Fires.

PERFORMANCE INDICATORS

Payroll Checks and Accounts Payable Invoices Processed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6115 Charges to Special Districts for levying benefit assessments on the tax rolls.
- Acct. 6120 Accounting services for various Special Districts and grants, and recoupment of administrative charges for the supplemental tax roll processing.
- Acct. 7400 Prior year revenue from estate trust holding.
- Acct. 7703 Proceeds from stale dated or canceled warrants.

Services & Supplies

- Acct. 2170 Office supplies and printing costs for County Auditor.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1110 - Auditor-Controller

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826115 - Debt Service Fee	128,465	146,532	135,000	135,000	-
826120 - Accounting Fee	108,457	99,489	100,000	100,000	-
826390 - Other Charges	5,707	5,307	7,500	7,500	-
827400 - Prior Year Revenue	49,331	-	50,000	50,000	-
827600 - Other Sales	217	248	300	300	-
827700 - Other	6	-	-	-	-
827703 - Cancel Outlawed Warr	6,555	29,099	30,000	30,000	-
827802 - Oper Transfer In	650	650	650	-	(650)
Total Revenues	299,388	281,324	323,450	322,800	(650)
Salaries & Employee Benefits					
861011 - Regular Employees	650,468	683,041	801,476	817,470	15,994
861012 - Extra Help	8,143	12,367	2,000	2,000	-
861021 - Co Cont Retirement	189,534	197,273	234,624	244,708	10,084
861022 - Co Cont OASDI	37,830	39,593	45,820	47,836	2,016
861023 - Co Cont Medicare	8,966	9,502	10,717	11,404	687
861024 - Co Cont Retire Incr	78,578	77,080	78,394	74,768	(3,626)
861030 - Co Cont Health Ins	95,970	97,376	99,387	80,067	(19,320)
861031 - Co Cont Unemp Ins	822	912	697	833	136
861035 - Co Cont Workers Comp	4,766	1,456	1,342	1,628	286
Total Salaries & Employee Benefits	1,075,077	1,118,600	1,274,457	1,280,714	6,257
Services & Supplies					
862060 - Communications	486	598	1,000	1,500	500
862101 - Insurance - General	2,075	2,336	2,293	2,635	342
862120 - Maint - Equip	-	-	-	-	-
862150 - Memberships	448	330	500	500	-
862170 - Office Expense	31,467	30,283	30,000	30,000	-
862187 - Education & Training	544	820	1,500	2,000	500
862189 - Prof/Spec Svcs - Other	-	2,244	-	-	-
862190 - Publ/Legal Notice	1,279	150	500	500	-
862230 - Info Tech Equip	276	2,140	2,000	2,000	-
862239 - Spec Dept Expense	-	1,514	-	-	-
862250 - Trans/Travel	2,825	3,871	3,327	3,496	169
862253 - Travel Out of County	2,482	2,292	2,000	2,500	500
Total Services & Supplies	41,884	46,579	43,120	45,131	2,011
Fixed Assets					
864370 - Equipment	-	-	-	-	-
Total Fixed Assets	-	-	-	-	-
Total Net Appropriations	1,116,961	1,165,179	1,317,577	1,325,845	8,268
Total Net County Cost	817,572	883,855	994,127	1,003,045	8,918



BU 1000 - Non-Departmental Revenue

BUDGET UNIT OVERVIEW

This budget unit reflects the local revenues of the County of Mendocino that are discretionary in nature and can therefore be allocated for any general County purpose at the discretion of the Board of Supervisors. Historically, discretionary revenues have included all local general taxes (property, sales, room occupancy, property transfer, etc.) as well as major State subsidies including Motor Vehicle in Lieu, Sales Tax in Lieu, Timber Yield, Open Space, Stabilization, and Homeowner Property Tax Exemption reimbursements. Per Board of Supervisors direction, Public Safety Sales Tax, Measure A Library Sales Tax and Measure B Mental Health Treatment Sales Tax, have all been allocated directly into the recipient departments.

SUMMARY OF MAJOR ACCOUNTS

Expenditure Transfer and Reimbursements

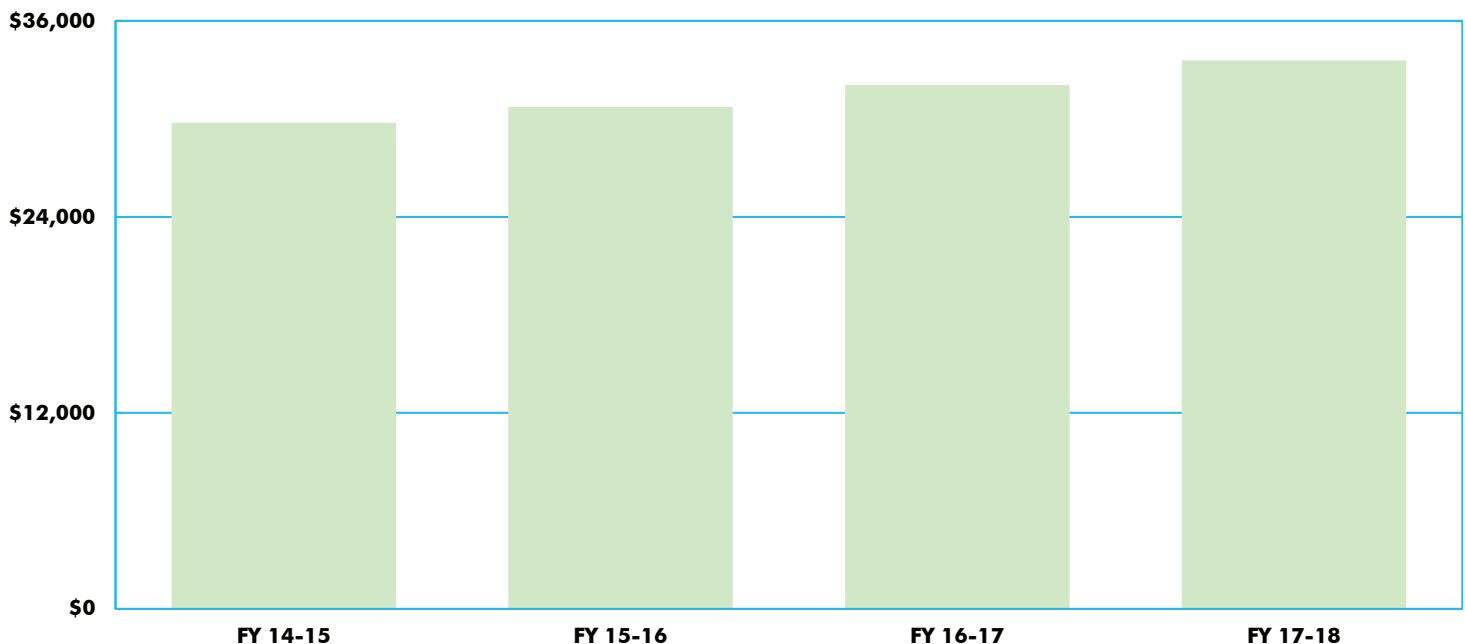
Acct. 5802	Detail of Operating Transfers Out:		
	1 - Debt Service Fund - COPs - BU 8010	\$	1,516,582
	2 - Road Fund- BU 3010		3,620,588
	3 - Library Fund - BU 6110		1,326,243
	4 - Disaster Recovery - BU 2910		702,120
	5 - Water Agency - BU 0326		40,000
	Total	\$	7,205,533

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PERFORMANCE INDICATORS

Property Tax Revenue (Current Secured)



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1000 - Non-Departmental Revenue

BUDGET UNIT DETAIL Schedule 9			Function: General Government		Activity: Finance
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	30,730,136	32,080,502	31,950,000	33,000,000	1,050,000
821120 - Curr Unsec Prop Tax	1,005,803	1,029,521	1,000,000	1,000,000	-
821130 - Supplemental Roll Tax	327,276	346,415	350,000	350,000	-
821210 - Prior Secured Prop Tax	(2,731)	(8,680)	-	-	-
821220 - Prior Unsec Prop Tax	44,674	75,106	50,000	50,000	-
821400 - Pen/Cost Delinq Tax	696,543	656,868	650,000	650,000	-
821500 - Sales & Use Tax	5,325,470	5,920,131	5,875,000	6,100,000	225,000
821510 - Sales Tax - Pub Safety	6,888,143	-	-	-	-
821600 - Timber Yield Tax	381,912	344,086	375,000	500,000	125,000
821701 - Room Occupancy Tax	4,944,101	5,152,109	5,200,000	5,650,000	450,000
821702 - Property Transfer Tax	791,430	656,145	600,000	700,000	100,000
821704 - Prop Tax In Lieu of VLF	10,516,886	10,812,410	10,950,000	11,300,000	350,000
821705 - In Lieu of Sales Tax	554,203	-	-	-	-
821706 - Williamson Act Replacement	487,555	522,064	525,000	550,000	25,000
821707 - Cannabis Business Tax	-	79,868	1,708,349	1,050,000	(658,349)
822210 - Franchise	777,701	793,287	800,000	800,000	-
824100 - Interest	218,285	403,145	200,000	500,000	300,000
825150 - Motor Vehicle In Lieu	29,876	33,047	35,000	40,000	5,000
825481 - Homeowner Exemption	295,028	286,242	300,000	320,000	20,000
825490 - State Other	130,000	130,000	130,000	130,000	-
825650 - Fed Grazing Fee	1,421	1,819	-	-	-
825660 - Fed Land in Lieu Tax	606,453	630,421	630,000	640,000	10,000
825670 - Federal Other	1,301	1,349	1,350	1,000	(350)
826402 - Cost Plan Charges	1,025,867	1,352,057	2,372,917	2,600,000	227,083
827400 - Prior Year Revenue	264,979	6,408	-	-	-
827500 - Sale of Fixed Assets	45,034	35,580	-	-	-
827700 - Other	58,322	87,521	75,000	80,000	5,000
827701 - Refund Jury/Witness Fee	45	275	-	-	-
827715 - Tobacco Settlement	757,118	778,697	760,000	780,000	20,000
827802 - Oper Transfer In	138,190	-	-	-	-
Total Revenues	67,041,020	62,206,394	64,537,616	66,791,000	2,253,384
Expend Transfer & Reimb					
865802 - Oper Transfer Out	11,758,770	14,292,005	9,766,859	7,205,533	(2,561,326)
Total Expend Transfer & Reimb	11,758,770	14,292,005	9,766,859	7,205,533	(2,561,326)
Total Net Appropriations	11,758,770	14,292,005	9,766,859	7,205,533	(2,561,326)
Total Net County Cost	(55,282,250)	(47,914,389)	(54,770,757)	(59,585,467)	(4,814,710)



BU 1930 - Teeter Plan

BUDGET UNIT OVERVIEW

Mendocino County resolved in July, 1993 to change to the "Teeter Plan" of property tax distribution. The Teeter Plan allows property taxes to be allocated to taxing jurisdictions at 100% of the billed amount rather than actual tax collections. All jurisdictions are distributed the total receivable of the taxes levied and not yet collected. The County then collects and retains all future delinquent tax payments, penalties and interest.

The balance of the County's Teeter Obligation as of June 30, 2015, was zero. At each subsequent year end, it is predicted that the revenues received from the delinquent collections that year will be sufficient to cover the delinquency recorded at the end of the year. Therefore, the obligation will remain at zero and any excess revenues collected will be available to the General Fund.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1210 Revenue from prior secured property tax redemptions.
- Acct. 1400 Penalties and interest on redemptions of property tax delinquencies.

Other Charges

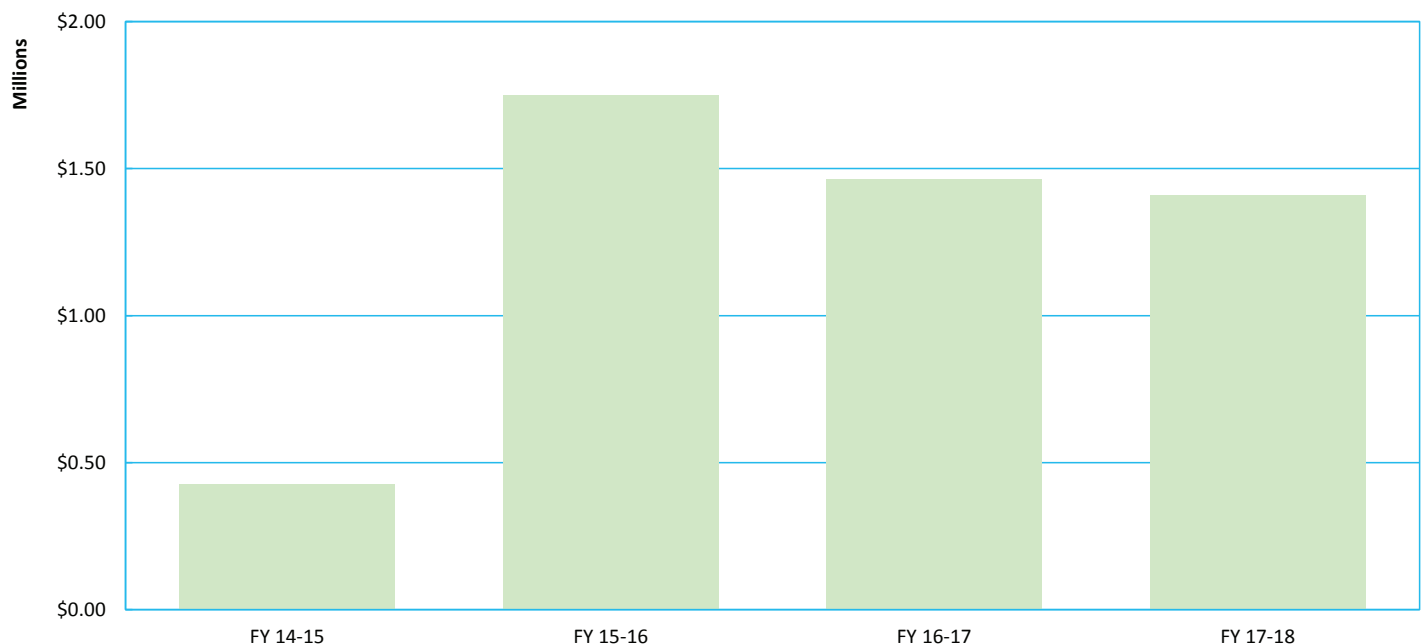
- Acct. 3310 Interest on total liability based on balance due.
- Acct. 3311 Anticipated delinquencies on current year's tax levy.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PERFORMANCE INDICATORS

Net Teeter Fund Receipts



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1930 - Teeter Plan

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821210 - Prior Secured Prop Tax	3,265,750	3,162,293	3,300,000	3,500,000	200,000
821400 - Pen/Cost on Delinq Tax	2,053,761	1,603,812	1,500,000	1,600,000	100,000
Total Revenues	5,319,510	4,766,105	4,800,000	5,100,000	300,000
Other Charges					
863310 - Interest	58,355	99,981	60,000	100,000	40,000
863311 - Principal	3,512,930	3,202,603	3,240,000	3,500,000	260,000
Total Other Charges	3,571,285	3,302,584	3,300,000	3,600,000	300,000
Total Net Appropriations	3,571,285	3,302,584	3,300,000	3,600,000	300,000
Total Net County Cost	(1,748,225)	(1,463,521)	(1,500,000)	(1,500,000)	-



BU 1940 - Miscellaneous

BUDGET UNIT OVERVIEW

The Miscellaneous budget unit accounts for all costs not associated with any one particular County department. The major cost elements of this budget unit include compensation in lieu of unused vacation pursuant to memoranda of understanding, additional UAAL retirement contribution amount, judgment and damage claims not payable from insurance reserves, employee education and training benefits pursuant to memoranda of understanding, and non-assignable medical costs as well as general liability insurance premium costs. Funding from this budget unit is also provided to outside agencies for Public Education Government (PEG), Local Agency Formation Commission (LAFCO), the Court Facilities Payments (CFP) for the Ukiah, Willits, and Fort Bragg, as well as the Fire Agency Support payments.

SUMMARY OF MAJOR ACCOUNTS

Revenue

Acct. 1510 Public Safety Sales Tax.

Services & Supplies

Acct. 2181 Audit and report of County financials.

Acct. 2183 Outside legal counsel.

Acct. 2187 Management training/wellness program costs pursuant to MOU.

Acct. 2189 Muni Services contract for sales tax review.

Acct. 2239 Downtown employee parking permit fees paid to the City of Ukiah.

Other Charges

Acct. 3113 Funding for Ukiah, Willits, and Fort Bragg Courts Facilities Payment (CFP)-\$193,629, and \$488,000 for Fire Agency Support.

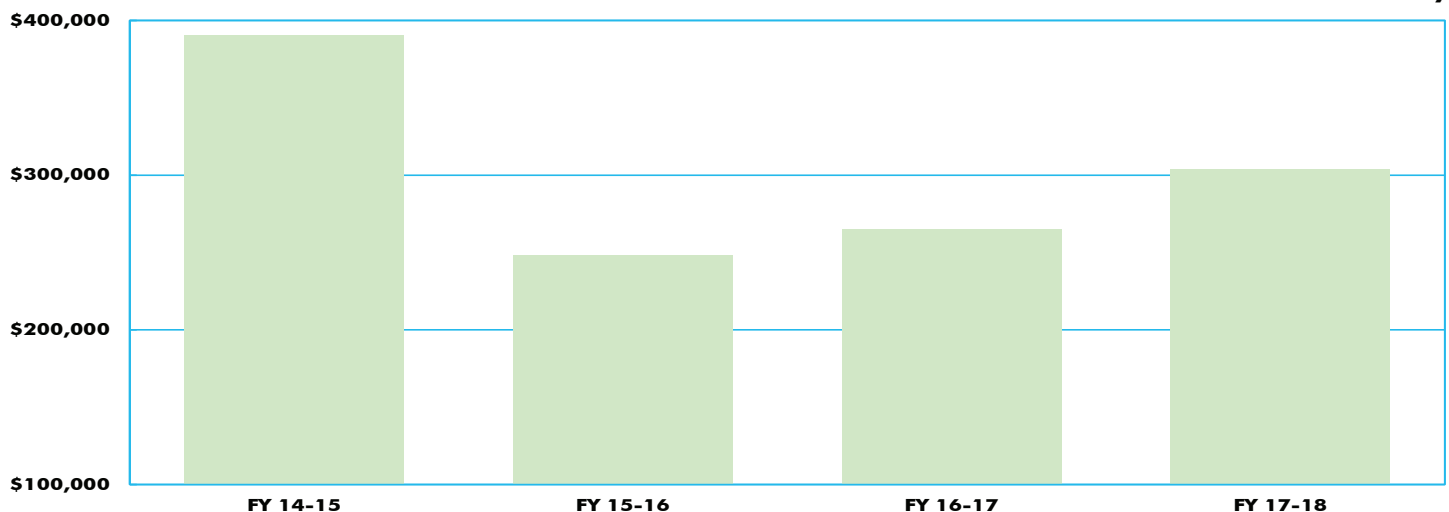
Acct. 3280 Funding to outside agencies: Public-Education-Government (PEG) television-\$50,000; and Local Agency Formation Commission (LAFCO)-\$40,000.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased Fire Agency Support payments; decreased for Mendocino Arts Council and Mendocino County Resource Conservation District payments.

PERFORMANCE INDICATORS

Vacation In-Lieu of Pay



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 1940 - Miscellaneous

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Change from Prior Year
Revenues					
821510 - Sales Tax-Public Safety	-	-	398,000	398,000	-
825640 - Fed Forest Reserve	-	-	-	-	-
Total Revenues	-	-	398,000	398,000	-
Salaries & Employee Benefits					
861011 - Regular Employees	165,535	178,248	175,000	199,840	24,840
861021 - Co Cont Retirement	48,860	51,728	205,000	217,000	12,000
861022 - Co Cont OASDI	10,263	11,051	11,000	14,000	3,000
861023 - Co Cont Medicare	2,400	2,585	2,600	3,300	700
861024 - Co Cont Retire Incr	21,018	21,337	41,000	43,900	2,900
Total Salaries & Employee Benefits	248,076	264,949	434,600	478,040	43,440
Services & Supplies					
862101 - Insurance - General	86,547	11,031	11,475	13,130	1,655
862181 - Auditing & Fiscal Svcs	50,255	51,240	55,000	60,000	5,000
862183 - Legal Fees	-	-	25,000	-	(25,000)
862187 - Education & Training	124,621	128,909	125,000	129,745	4,745
862189 - Prof/Spec Svcs - Other	88,391	62,196	150,000	250,000	100,000
862239 - Spec Dept Expense	20,410	17,178	15,000	-	(15,000)
Total Services & Supplies	370,224	270,555	381,475	452,875	71,400
Other Charges					
863113 - Pmt Other Gov Agency	193,629	193,629	591,629	681,629	90,000
863280 - Contr Other Agency	126,018	101,502	184,800	90,000	(94,800)
Total Other Charges	319,647	295,131	776,429	771,629	(4,800)
Total Net Appropriations	937,947	830,636	1,592,504	1,702,544	110,040
Total Net County Cost	937,947	830,636	1,194,504	1,304,544	110,040



BU 8010 - General Debt Service - COP

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's general long-term obligation bonds and Certificates of Participation (COPs). At this time the County has one outstanding COP for the Refunding Certificates of Participation, 2012 Series issued on May 8, 2012, in the amount of \$25,810,000. This issue replaced both the 2000 and 2001 issues, and reduced the County's debt payments over the remaining life of those issues. Payments to bondholders are made in June and December of each year, with final maturity in FY 2029-30. At June 30, 2018, the principal balance was \$18,280,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5810 Other Government Agency Aid - Includes payment of interest from Cities of Ukiah and Willits animal shelter payments.
- Acct. 7802 Operating Transfer In - Transfer from Social Services, Non-Departmental Revenue and Mental Health for their portion of the 2012 COP issues.

Services & Supplies

- Acct. 2239 Trustee fees and fees paid to Muni Financial for annual informational statements required for continuing disclosure.

Other Charges

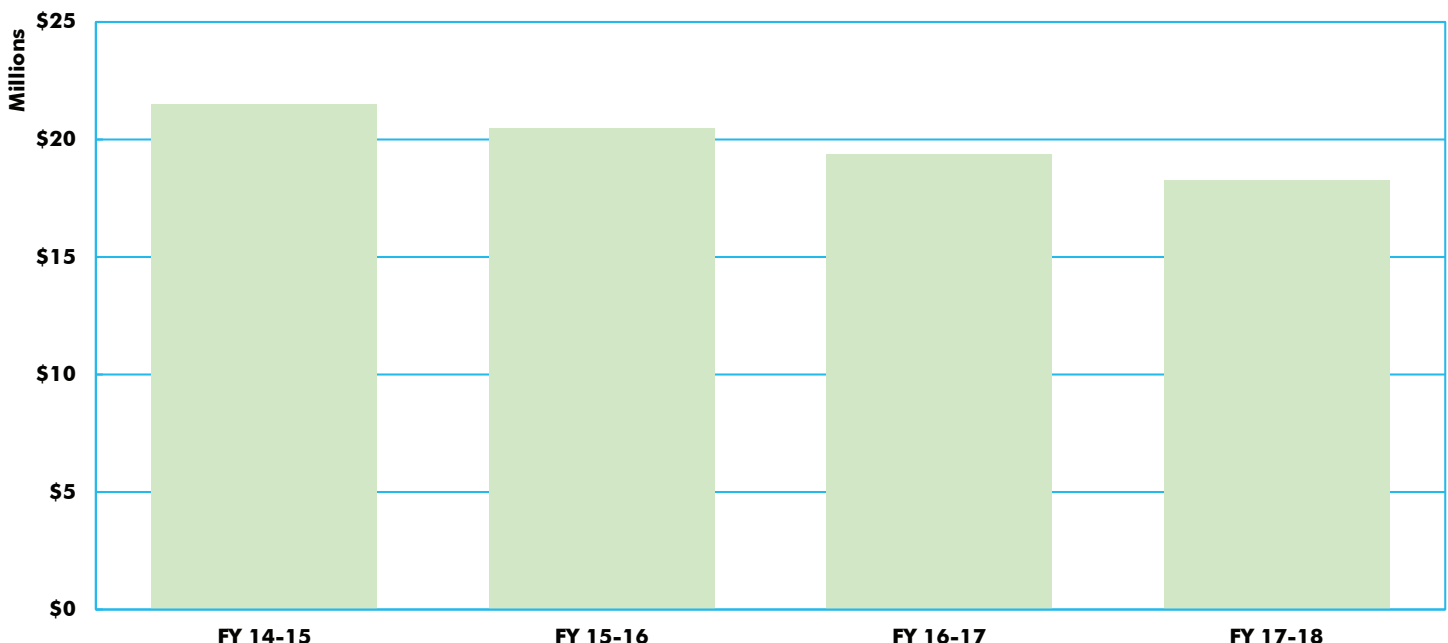
- Acct. 3310 & 3311 Interest and principal payments on the 2012 Certificates of Participation (COPs).

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by \$35,000 and interest costs will decrease by \$36,238 during the year due to the FY 2018-19 payment schedule.

PERFORMANCE INDICATORS

2012 Refunding - COPS - Principal Balance



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller
BU 8010 - General Debt Service - COP

BUDGET UNIT DETAIL Schedule 9

Function: Debt Service

Activity: Retirement of LT Debt

Fund: 1400 Debt Service	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823110 - Crim Just Const Fund	9,900	10,650	9,000	11,500	2,500
824100 - Interest	(1,997)	(3,167)	(3,000)	(5,000)	(2,000)
824200 - Rent/Concession	45,000	15,000	-	-	-
825810 - Other Govt Agency Aid	33,468	35,478	35,500	37,500	2,000
827802 - Oper Transfer In	1,747,935	1,845,173	1,830,733	1,827,000	(3,733)
827803 - Loan/Bond Proceeds	-	-	-	-	-
Total Revenues	1,834,306	1,903,134	1,872,233	1,871,000	(1,233)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	1,100	3,600	1,100	1,100	-
862239 - Spec Dept Expense	2,310	2,452	2,500	2,500	-
Total Services & Supplies	3,410	6,052	3,600	3,600	-
Other Charges					
863310 - Interest	817,804	786,185	753,637	717,400	(36,237)
863311 - Principal	1,058,564	1,085,000	1,115,000	1,150,000	35,000
Total Other Charges	1,876,367	1,871,185	1,868,637	1,867,400	(1,237)
Total Net Appropriations	1,879,777	1,877,237	1,872,237	1,871,000	(1,237)
Total Fund Balance Contribution	45,471	(25,897)	4	-	(4)



BU 8011 - Debt Services - Pension Obligation Bond

BUDGET UNIT OVERVIEW

This budget unit accounts for the payment of principal and interest as well as the related annual costs of the County's taxable Pension Obligation Bond (POB) issued on December 12, 2002, in the amount of \$91,945,000. Included in the December Series 2002 issuance is a partial defeasance (50%) of the previous December 1996 issue in the amount of \$30,720,000. The balance of the 1996 POB has since been paid in full since July 2009. The Series 2002 issue allowed the County to fund the residual portion of its unfunded accrued actuarial liability (UAAL) for retirement benefits of County employees. Payments to bondholders are made in January and July of each year, with final maturity in FY 2025-26. At June 30, 2018, the principal balance was \$55,135,000.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6400 Estimated portion of County retirement contribution related to Pension Obligation Bond issue. Funding originates from charges to departments on bi-weekly basis.

Services & Supplies

Acct. 2239 Trustee fees and other miscellaneous corporation debt service maintenance costs related to the issue.

Other Charges

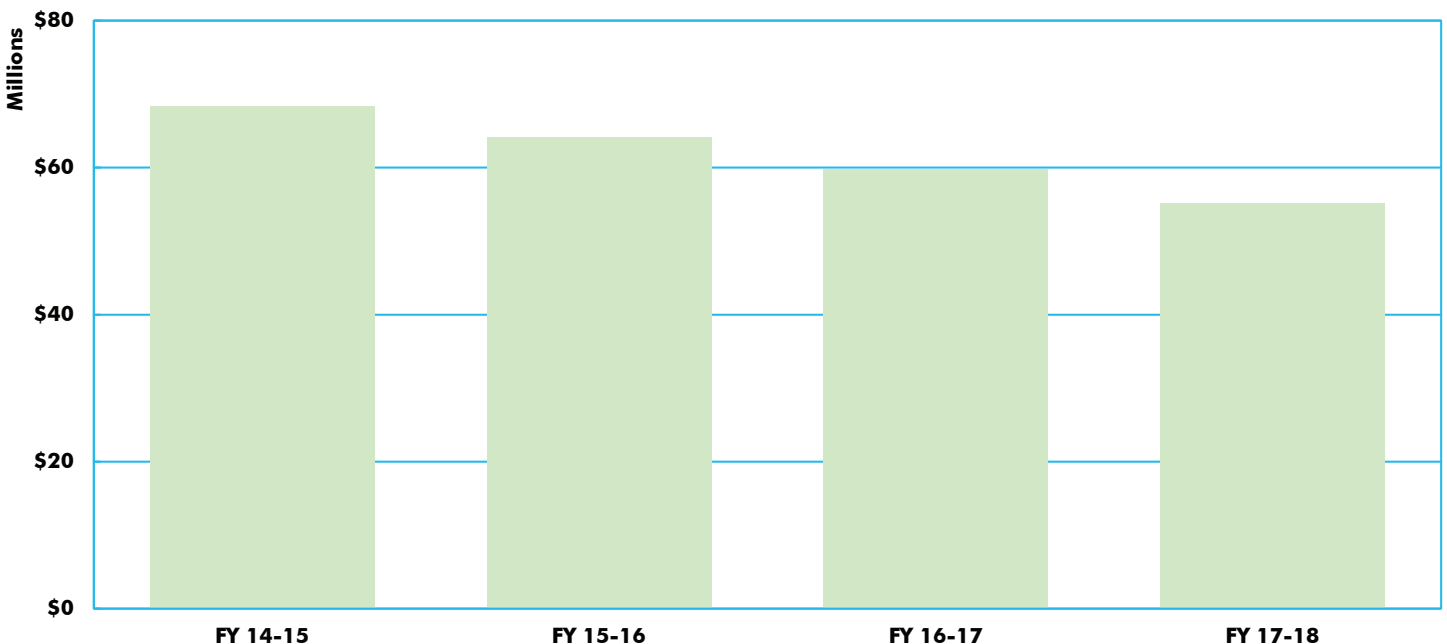
Acct. 3310 & 3311 Interest and principal payments on the taxable Pension Obligation Bond (POB) issue.

CHANGES IN BUDGET FROM PRIOR YEAR

Principal costs will increase by \$255,000 and interest costs will decrease by \$262,614 during the year due to the FY 2018-19 payment schedule.

PERFORMANCE INDICATORS

Debt Service - Pension Obligation Bonds Balance



AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller

BU 8011 - Debt Services - Pension Obligation Bond

BUDGET UNIT DETAIL Schedule 9		Function: Debt Service		Activity: Retirement of LT Debt	
Fund: 1410 Pension Oblig Bonds	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(11,391)	(20,457)	(20,000)	(32,900)	(12,900)
826400 - Co Share Retire	7,995,278	8,287,372	7,894,910	6,500,000	(1,394,910)
Total Revenues	7,983,887	8,266,915	7,874,910	6,467,100	(1,407,810)
Services & Supplies					
862189 - Prof/Spec Svcs - Other	1,600	13,705	1,600	2,100	500
862239 - Spec Dept Expense	750	2,420	2,420	2,500	80
Total Services & Supplies	2,350	16,125	4,020	4,600	580
Other Charges					
863310 - Interest	3,725,408	3,489,704	3,240,890	2,978,276	(262,614)
863311 - Principal	4,155,000	4,385,000	4,630,000	4,885,000	255,000
Total Other Charges	7,880,408	7,874,704	7,870,890	7,863,276	(7,614)
Total Net Appropriations	7,882,758	7,890,829	7,874,910	7,867,876	(7,034)
Total Fund Balance Contribution	(101,129)	(376,086)	-	1,400,776	1,400,776



BU 9991 - Appropriations for Contingencies

BUDGET UNIT OVERVIEW

General Fund contingencies include funding necessary to provide continued County operations despite economic uncertainties or other unforeseen events. Current County Policy calls for a reserve level of no less than \$250,000. This amount is seen as an absolute minimum. Preferable contingency levels should be in the \$1 to \$3 million range. This is a level that would allow for stability throughout the quarterly budget review process for the fiscal year, particularly during periods of fiscal stress. Prior to FY 2011-12, contingencies had been reduced down to zero.

SUMMARY OF MAJOR ACCOUNTS

Other Charges

Acct. 9991 Funding set aside for economic uncertainties.

CHANGES IN BUDGET FROM PRIOR YEAR

Decreased appropriation for unanticipated expenses to zero.

BUDGET UNIT DETAIL Schedule 9			Function: Contingencies		Activity: Miscellaneous
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Approp for Contingency					
869991 - Approp for Contingency	-	-	250,000	-	(250,000)
Total	-	-	250,000	-	(250,000)
Total Net Appropriations	-	-	250,000	-	(250,000)

AUDITOR-CONTROLLER'S OFFICE

LLOYD WEER, Auditor-Controller



BU 0712 - Unemployment Insurance

BUDGET UNIT OVERVIEW

This budget unit accounts for the funding of the County's unemployment insurance. The County is self-insured for unemployment insurance. The allocation to County departments is based 30% on current staffing levels, and 70% on the most recent five years of unemployment costs by department.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2103 Unemployment expense is anticipated to remain unchanged.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7120 Unemployment Insurance	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	1,757	3,792	4,000	7,000	3,000
826401 - I.S.F. Services	250,000	250,000	200,000	200,000	-
Total Operating Revenues	251,757	253,792	204,000	207,000	3,000
Operating Expenses					
Services & Supplies					
862103 - Insurance - Unemp	213,451	196,170	203,000	206,000	3,000
862189 - Prof/Spec Svcs - Other	861	861	1,000	1,000	-
Total Services & Supplies	214,312	197,031	204,000	207,000	3,000
Total Operating Expenses	214,312	197,031	204,000	207,000	3,000
Operating Income (Loss)	37,445	56,761	-	-	-
Change in Net Assets	37,445	56,761	-	-	-
Net Assets - Beginning Balance	435,939	473,384	530,144	530,144	-
Net Assets - Ending Balance	473,384	530,144	530,144	530,144	-



BU 0717 - Information Technology Replacement

BUDGET UNIT OVERVIEW

This budget unit, established in FY 2000-01, currently provides the funding for the replacement of multi-departmental computer hardware and software systems.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2189 Includes current amount for Property Tax System replacement.
- Acct. 2230 Miscellaneous IT equipment and computer replacement.

CHANGES IN BUDGET FROM PRIOR YEAR

In recent years the Board of Supervisors has accumulated a total of \$1,701,429 to fund the purchase of the new Aumentum Property Tax System. This amount funds the entire cost of the contract which is still in the data conversion phase. A total of \$89,280 is anticipated to be spent during the FY 2018-19 Budget Year.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7170 Software Acquisition	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	6,425	14,672	10,000	25,000	15,000
827802 - Oper Transfer In	1,076,429	275,000	425,000	-	(425,000)
Total Operating Revenues	1,082,854	289,672	435,000	25,000	(410,000)
Operating Expenses					
Services & Supplies					
862189 - Prof & Spec Scvs - Other	-	-	172,520	149,280	(23,240)
862230 - Info Tech Equip	58,311	161,730	425,000	50,000	(375,000)
862239 - Spec Dept Expense	24,627	17,416	-	-	-
Total Services & Supplies	82,937	179,145	597,520	199,280	(398,240)
Total Operating Expenses	82,937	179,145	597,520	199,280	(398,240)
Operating Income (Loss)	999,916	110,526	(162,520)	(174,280)	(162,520)
Change in Net Assets	999,916	110,526	(162,520)	(174,280)	(11,760)
Net Assets - Beginning Balance	1,085,555	2,085,471	2,195,997	2,033,477	(162,520)
Net Assets - Ending Balance	2,085,471	2,195,997	2,033,477	1,859,197	(174,280)



INDEX

Department Summary		207
BU 1015	Board of Supervisors	208



The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(30,000)	-	-	-	-
Total Revenues	(30,000)	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	536,572	483,171	530,216	689,823	159,607
Total Services & Supplies	338,655	97,513	107,451	83,769	(23,682)
Total Operating Expenditures	875,226	580,684	637,667	773,592	135,925
Total Net Appropriations	875,226	580,684	637,667	773,592	135,925
NCC/Use of Fund Balance	845,226	580,684	637,667	773,592	135,925

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Board of Supervisors	773,592	-	773,592
Total: General Fund	773,592	-	773,592
% of General Fund	0.4%	0.0%	1.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	773,592	-	773,592
% of Total Budget	0.3%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Board of Supervisors	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	5	5	5



BU 1015 - Board of Supervisors

DEPARTMENT OVERVIEW

Mendocino County is a General Law County that is governed by the Board of Supervisors. The Board is comprised of five full-time members elected by their respective districts, and serves as the legislative and executive body of County government and various special districts. Pursuant to the California Government Code, the Board of Supervisors enacts legislation governing Mendocino County and determines overall policies for County departments and special districts.

The Board is responsible for exercising its legislative and quasi-judicial authority, within budgetary constraints, to provide for the health, welfare, and safety of the residents of the County of Mendocino. This is accomplished through regular and special Board meetings, community outreach, interaction with constituents, and by Board Members serving on a number of local, state, and national boards and commissions representing the interests of the citizens of Mendocino County.

The Board conducts workshops throughout the year with the intent of setting goals and policies for the County. Board responsibilities also include adopting the County's annual budget and establishing salaries within the County organization.

In carrying out the mandates set by law, the Board is also charged with performing the following specific duties: to conduct appeal hearings related to decisions of the Planning Commission and to consider General Plan amendments, Coastal Development Permits, and minor/major subdivisions; to serve as the Air Quality Management District Board of Directors; to serve as the Mendocino County Water Agency Board of Directors; to serve as the In Home Support Services (IHSS) Public Authority Governing Board; and to serve as the appointing authority designating citizen representatives to Special Districts, County committees, and local, state, and national boards and commissions.

The members of the Board of Supervisors also serve as officers of the Public Facilities Corporation (PFC), a non-profit public benefit corporation that determines and controls the County of Mendocino's capital financing for acquisition, construction, improvement, and remodeling of public buildings and facilities.

In 2005 the Board adopted an Ordinance creating the position of Chief Executive Officer for the County of Mendocino (which was further amended in early 2007 and affirmed in 2010), transferring organizational administration and executive management functions to the Chief Executive Officer, as well as authority for appointment and evaluation of select County Department Heads.

GOALS FOR FY 2017-18

- Fiscal Stability: One-time revenue will not be used for on-going expenses.
- Financial Sustainability: Debt mitigation and elimination; and maintain reserve policy.
- Fiscal Organizational Development: Invest in the organization's future through the Leadership Initiative, succession planning and recruitment and retention practice; and identify and measure departmental performance metrics, including the balancing of location-based provision of County services.

BOARD MEMBERS

- Carre Brown, District 1
- John McCowen, District 2
- Georgeanne Croskey, District 3 (Vice-Chair)
- Dan Gjerde, District 4
- Dan Hamburg, District 5 (Chair)

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Board of Supervisors includes no additional positions or significant additional requests from the prior year.

BOARD OF SUPERVISORS

DAN HAMBURG, Chair
BU 1015 - Board of Supervisors

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
827700 - Other		-	30,000	-	-
Total Revenues		-	30,000	-	-
Salaries & Employee Benefits					
861011 - Regular Employees		351,107	324,417	357,187	476,500
861021 - Co Cont Retirement		70,699	66,184	76,955	111,340
861022 - Co Cont OASDI		20,959	19,504	21,509	30,410
861023 - Co Cont Medicare		4,902	4,562	5,030	7,112
861024 - Co Cont Retire Incr		28,891	25,042	24,338	32,224
861030 - Co Cont Health Ins		54,805	42,799	44,389	31,182
861035 - Co Cont Workers Comp		5,208	663	808	1,055
Total Salaries & Employee Benefits		536,572	483,171	530,216	689,823
Services & Supplies					
862060 - Communications		5,957	7,015	6,500	6,500
862101 - Insurance - General		1,193	1,381	1,451	1,769
862150 - Memberships		39,708	39,108	40,000	40,000
862170 - Office Expense		7,204	5,648	7,500	7,500
862187 - Education & Training		517	258	500	500
862189 - Prof/Spec Svcs - Other		275,800	-	24,500	-
862210 - Rents & Leases Equipment		-	1,884	500	-
862230 - Info Tech Equipment		-	-	-	1,000
862239 - Spec Dept Expense		751	29,495	16,000	16,000
862250 - Trans/Travel		230	395	500	500
862253 - Travel Out of County		7,295	12,330	10,000	10,000
Total - Services & Supplies		338,655	97,513	107,451	83,769
Total Net Appropriations		875,226	580,684	637,667	773,592
Total Net County Cost		845,226	580,684	637,667	773,592



INDEX

Department Summary		213
BU 2090	Child Support Services	214



The mission of the Child Support Services Department is to protect and promote the well-being of children and the self-sufficiency of families. This is accomplished through the provision of top-of-the-line child support services, and the collection activities that contribute to meeting the financial, medical and emotional needs of the children served.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues - All Funds					
Revenues	(2,544,645)	(2,564,335)	(3,137,055)	(3,114,468)	22,587
Total Revenues	(2,544,645)	(2,564,335)	(3,137,055)	(3,114,468)	22,587
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,241,236	2,225,260	2,450,816	2,475,359	24,543
Total Services & Supplies	221,984	208,604	462,312	312,525	(149,787)
Total Operating Expenditures	2,463,221	2,433,864	2,913,128	2,787,884	(125,244)
Total Operating Transfers Out	-	25,567	80,000	193,500	113,500
Total Transfers & Reimb.	-	25,567	80,000	193,500	113,500
Total Net Appropriations	2,463,221	2,459,431	2,993,128	2,981,384	(11,744)
NCC/Use of Fund Balance	(81,424)	(104,904)	(143,927)	(133,084)	10,843

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Child Support Services	2,981,384	(3,114,468)	(133,084)
Total: General Fund	2,981,384	(3,114,468)	(133,084)
% of General Fund	1.6%	1.7%	-0.2%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,981,384	(3,114,468)	(133,084)
% of Total Budget	1.1%	1.1%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Child Support Services	36	35	36
Total: General Fund	36	35	36
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	36	35	36



BU 2090 - Child Support Services

DEPARTMENT OVERVIEW

The Department of Child Support Services operates within a framework of federal and state codes to provide professional services for locating parents, establishing parentage, and establishing and enforcing financial and medical support orders. The California Child Support Directors' Association asserts "The child support program is based on the principal that the engagement and participation of both parents contributes to the success of every child." In support of this principal and in conjunction with Mendocino County Superior Court, our department works collaboratively with both parents to establish fair and sustainable support orders to encourage reliable collection and distribution of support. Recipients of public assistance are required to open a child case, with collections being used to recoup the government's cost of providing that assistance. Funding for the child support program is a combination of federal and state funds.

PROGRAM OVERVIEW

- Accounting
- Administration
- Case Management
- Legal
- Support Services

ACCOMPLISHMENTS IN FY 2017-18

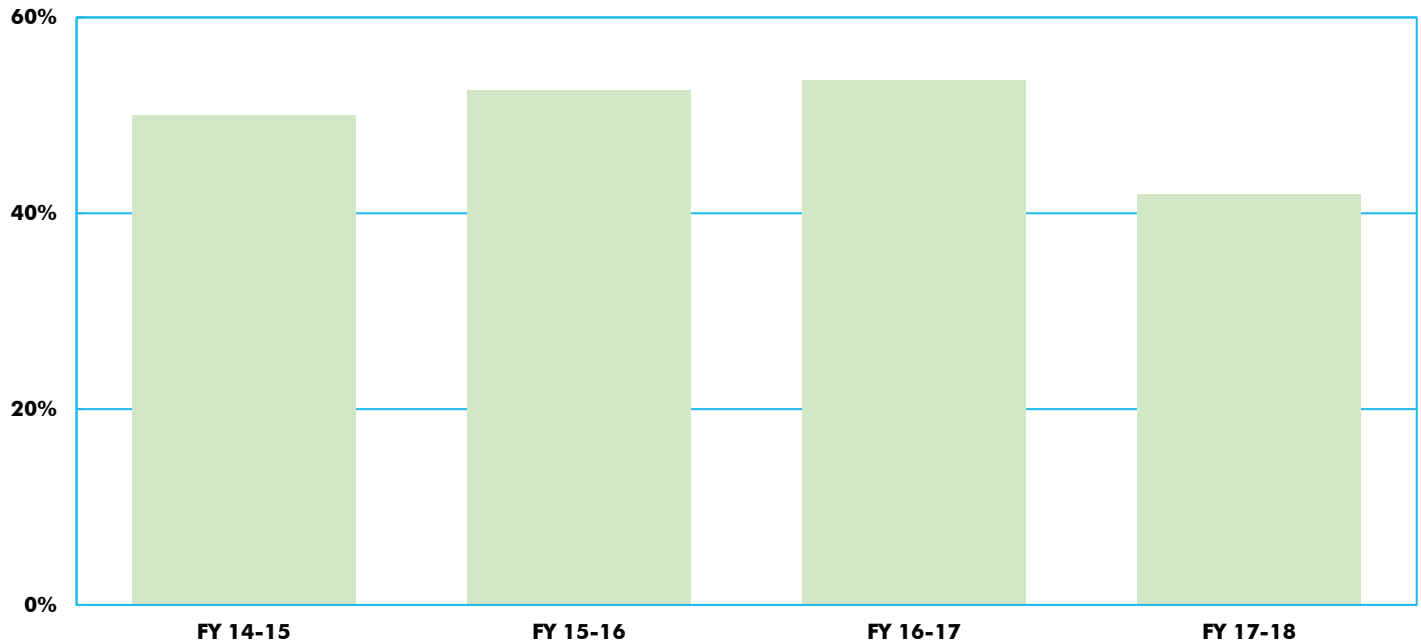
- Distributed a total of \$5,544,289 collections, \$4,962,261 to non-public assistance cases.
- Established 507 paternities, working in conjunction with Ukiah Valley Medical Center and Mendocino Coast District Hospital.
- Decreased the number of support orders established by Default by 11.6%, resulting in families receiving support in a timelier manner.
- Increased our distributed collections per Full Time Employee by 3.9%.
- Outperformed the state average in four federal performance measures: Paternity Establishment, Support Order Establishment, Collections on Current Support, and Cases with Collections on Arrears.

GOALS FOR FY 2018-19

- Implement a state-approved Performance Management Plan and review our collection and practice indicators monthly. Work with the State Department of Child Support Services to provide alternative means of payments at remote locations.
- Increase opportunities for customer engagement and education at Case Opening, post-Court, and online, to increase awareness of our services and resolve customer concerns.
- Establish alternative payment methods both Inland and on the Coast.
- Decrease time-frame between case opening and first payment.
- Increase percentage of obligors consistently meeting monthly support obligation.

PERFORMANCE INDICATORS

% of Cases with Support Order Established by Default



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5686 Federal Financial Participation reimbursement portion of the State Budget Allocation authorized for CSS.
- Acct. 6162 State Aid for Child Support.

Services & Supplies

- Acct. 2101 General Liability insurance.
- Acct. 2170 Office supplies, paper goods and postage.
- Acct. 2189 Costs associated with: Genetic Test to establish parentage and process service to obtain child support orders; outside postal vending for State mandated monthly statements to customers; regular and difficult process serving; lifestyle investigations; and new employee background checks.
- Acct. 2239 Provides for costs levied by IRS in association with the tax intercept program that diverts tax refunds to repay past-due child support owed by non-custodial parties.

CHANGES IN BUDGET FROM PRIOR YEAR

This is the fifteenth year the State of California has flat funded local child support agencies. The Department is decreasing Services and Supplies in order to complete needed Facility Modifications.

CHILD SUPPORT SERVICES

RANDY JOHNSON, Interim Director
BU 2090 - Child Support Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	2,450	4,385	-	4,000	4,000
825686 - Fed Aid Child Supp	1,677,773	1,690,685	2,092,416	2,084,010	(8,406)
826162 - State Aid Child Supp	864,422	869,265	1,044,639	1,026,458	(18,181)
Total Revenues	2,544,645	2,564,335	3,137,055	3,114,468	(22,587)
Salaries & Employee Benefits					
861011 - Regular Employees	1,328,034	1,343,333	1,483,257	1,491,327	8,070
861012 - Extra Help	-	-	-	36,667	36,667
861013 - Overtime Reg Emp	53,460	49,798	60,000	50,000	(10,000)
861021 - Co Cont Retirement	373,940	369,429	419,389	467,232	47,843
861022 - Co Cont OASDI	78,758	79,939	85,252	92,983	7,731
861023 - Co Cont Medicare	18,932	19,181	20,510	21,746	1,236
861024 - Co Cont Retire Incr	154,784	143,978	139,517	140,928	1,411
861030 - Co Cont Health Ins	233,327	219,601	242,891	174,476	(68,415)
Total Salaries & Employee Benefits	2,241,236	2,225,260	2,450,816	2,475,359	24,543
Services & Supplies					
862060 - Communications	8,308	7,226	20,000	7,500	(12,500)
862120 - Maint - Equip	-	-	7,000	2,500	(4,500)
862130 - Maint - Strc/Impr/Grnds	31,084	31,002	36,312	32,000	(4,312)
862150 - Memberships	3,619	3,419	4,000	4,500	500
862160 - Misc Expense	-	-	11,000	5,000	(6,000)
862170 - Office Expense	58,500	54,725	110,000	72,675	(37,325)
862182 - Data Processing Svcs	20,745	17,209	55,000	23,000	(32,000)
862187 - Education & Training	2,349	2,702	12,000	5,000	(7,000)
862189 - Prof/Spec Svcs - Other	71,190	66,910	145,000	104,400	(40,600)
862190 - Publ/Legal Notice	804	-	7,000	1,000	(6,000)
862239 - Spec Dept Expense	303	-	10,000	1,000	(9,000)
862250 - Trans/Travel	723	1,305	5,000	2,500	(2,500)
862253 - Travel Out of County	4,932	5,197	5,000	28,450	23,450
862260 - Utilities	19,428	18,908	35,000	23,000	(12,000)
Total Services & Supplies	221,984	208,604	462,312	312,525	(149,787)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	25,567	80,000	193,500	113,500
Total Expend Transfer & Reimb	-	25,567	80,000	193,500	113,500
Total Net Appropriations	2,463,221	2,459,431	2,993,128	2,981,384	(11,744)
Total Net County Cost	(81,424.00)	(104,904.00)	(143,927)	(133,084)	10,843

INDEX

Department Summary		219
BU 1210	County Counsel	220



The mission of County Counsel is to represent the County competently, thoughtfully, and justly in all legal matters, and encourage staff to be diligent in their role as legal counsel.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(352,459)	(361,438)	(284,500)	(433,800)	(149,300)
Total Revenues	(352,459)	(361,438)	(284,500)	(433,800)	(149,300)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,110,988	1,368,638	1,439,360	1,672,829	233,469
Total Services & Supplies	103,280	122,673	218,652	377,185	158,533
Total Fixed Assets	3,000	-	-	-	-
Total Operating Expenditures	1,217,268	1,491,311	1,658,012	2,050,014	392,002
Total Intrafund Transfers	(454,826)	(537,499)	(794,709)	(987,230)	(192,521)
Total Transfers & Reimb.	(454,826)	(537,499)	(794,709)	(987,230)	(192,521)
Total Net Appropriations	762,441	953,812	863,303	1,062,784	199,481
NCC/Use of Fund Balance	409,982	592,374	578,803	628,984	50,181

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
County Counsel	1,062,784	(433,800)	628,984
Total: General Fund	1,062,784	(433,800)	628,984
% of General Fund	0.6%	0.2%	1.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	1,062,784	(433,800)	628,984
% of Total Budget	0.4%	0.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
County Counsel	10	12	12
Total: General Fund	10	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	10	12	12



BU 1210 - County Counsel

DEPARTMENT OVERVIEW

The Office of County Counsel is the legal adviser to the Board of Supervisors, County officials and their departments, and responds to or opposes all claims and accounts against the County. County Counsel defends or prosecutes all civil actions and proceedings in which the County or any of its officers is concerned or is a party in his or her official capacity. The Office directly serves the Board of Supervisors and works to understand and further the needs and goals of the Board. The Office provides legal guidance, support, and strategies, gives training, drafts and reviews legal documents and opinions, analyzes legislation and resolutions and represents the County in litigation. The Office also acts as legal advisor for the various boards and commissions, and Special Districts governed by the Board of Supervisors, as well as the Grand Jury. And, on a fee for service basis, the Office represents various Special Districts including Mendocino Transit Authority, Mendocino Council of Governments, Mendocino Solid Waste Management Authority, Air Quality Management District, and other Joint Powers Agencies.

PROGRAM OVERVIEW

- Legal Advice/ Litigation / Training
- Preparation of County Ordinances and Resolutions
- Respond to Public Records Act Requests, Appeals and Writs
- Appear in Court for CPS and Public Guardian

GOALS FOR FY 2018-19

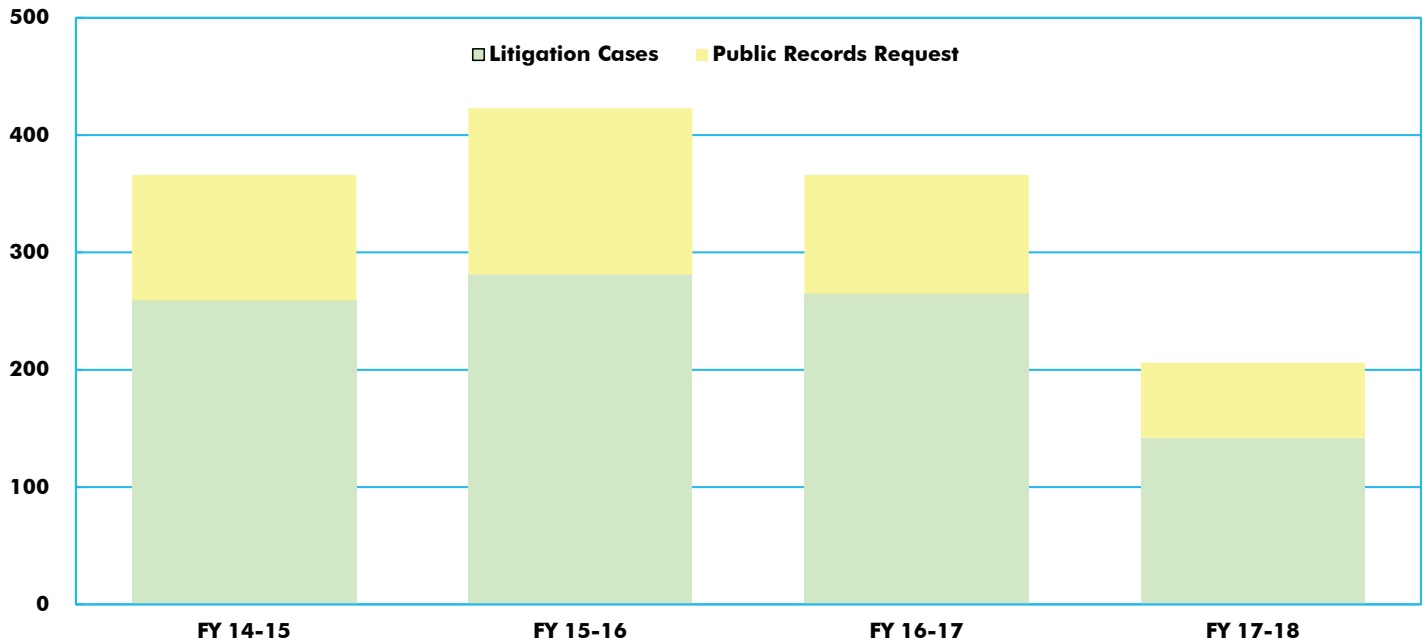
- Continue to provide high quality legal advice and representation to the County as a whole as well as to individual departments.
- Continue to take a proactive approach to risk management by assessing threats early on to ensure the safety of our employees and to be proactive regarding litigation.
- Continue to provide effective training and advocacy in dependency court to ensure children's safety, as well as consistency and compliance with the law.
- Continue to review the Mendocino County Code and draft necessary updates.
- Continue to update and implement internal processes and policies in order to have a more consistent approach in providing services and a way to measure our success.

ACCOMPLISHMENTS IN FY 2017-18

- County Counsel stepped up immediately in response to the Redwood Complex Fire by staff volunteering and by dedicating the Assistant County Counsel to the recovery effort.
- County Counsel participated in implementing a stronger and more responsive code enforcement process. the department has updated the County Code as well as policies and procedures to assist in the abatement process, which enabled our County to get 100% participation in the clean-up of debris after the Redwood Complex Fire.
- County Counsel worked diligently on cannabis issues, including providing guidance related to the County's new cannabis cultivation ordinance, preparing a new cannabis facilities ordinance, and preparing amendments to these ordinances.
- Due to the fires and to the cannabis program implementation, the department has responded to numerous large Public Records Act requests, including updating processes for handling large requests.
- The department continued to dedicate staff to Health & Human Services Agency to handle the numerous conservatorship and dependency cases. County Counsel has conducted courtroom and warrant trainings and have provided extensive support to CPS, including monthly meetings.
- County Counsel continued to represent the Sheriff's Office in litigation. Due to realignment, our caseload continues to increase, yet the department continues to respond in a timely manner.
- County Counsel opened 22 litigation cases and closed 3 cases, handled 40 PRA's and assisted departments with many more, reviewed 894 contracts, prevailed on over 95% of our appeals and writs and provided documentation support to move forward with the Willow Terrace Housing Project.

PERFORMANCE INDICATORS

Cases Opened



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6161 Legal services fees County Counsel earns from local Special Districts and the Mendocino County Department of Transportation.
- Acct. 6278 Operating transfers from General Liability Insurance Fund.

Services & Supplies

- Acct. 2150 Membership in attorney organizations and California State Bar fees and conferences on legal topics.
- Acct. 2187 Various trainings and conferences.
- Acct. 2239 Legal books and subscriptions, and the electronic legal research services.

Expenditure Transfer and Reimbursement

- Acct. 5380 Provides direct billing for legal services to HHSA-Social Services.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased *Salary & Employee Benefits* due to negotiated wage increases.

COUNTY COUNSEL

KATHARINE L. ELLIOTT, County Counsel
BU 1210 - County Counsel

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					
Prior Year					
Revenues					
826161 - Legal Services	79,787	78,298	15,000	15,000	-
826163 - Legal Svcs Reimb	4,819	5,830	3,000	3,000	-
826204 - Appeal Abatement Fee	1,791	3,591	1,000	1,000	-
826230 - Estate Fee - Pub Admin	1,800	-	1,000	1,000	-
826278 - Interfund - Legal	263,700	263,700	263,700	413,000	149,300
826390 - Other Charges	-	9,912	500	500	-
827600 - Other Sales	562	106	300	300	-
Total Revenues	306,400	352,459	346,618	284,500	(62,118)
Salaries & Employee Benefits					
861011 - Regular Employees	701,354	891,467	919,607	1,098,881	179,274
861012 - Extra Help	23,461	1,272	-	-	-
861013 - Overtime Reg Emp	1,199	1,192	-	-	-
861021 - Co Cont Retirement	191,829	229,906	269,850	307,943	38,093
861022 - Co Cont OASDI	41,977	52,658	54,432	61,265	6,833
861023 - Co Cont Medicare	10,277	12,555	11,731	14,755	3,024
861024 - Co Cont Retire Incr	76,009	85,892	81,519	90,398	8,879
861030 - Co Cont Health Ins	53,570	89,135	97,405	94,318	(3,087)
861031 - Co Cont Unemp Ins	2,276	3,403	3,421	3,468	47
861035 - Co Cont Workers Comp	9,036	1,159	1,395	1,801	406
Total Salaries & Employee Benefits	1,110,988	1,368,638	1,439,360	1,672,829	233,469
Services & Supplies					
862060 - Communications	(529)	3,045	3,130	3,260	130
862101 - Insurance - General	2,878	2,906	3,171	91,574	88,403
862120 - Maint - Equip	805	-	870	870	-
862150 - Memberships	9,075	9,030	9,331	9,331	-
862170 - Office Expense	19,148	16,649	16,000	16,000	-
862183 - Legal Fees	-	2,444	2,500	2,500	-
862187 - Education & Training	4,940	8,167	8,750	8,750	-
862189 - Prof/Spec Svcs - Other	22,827	35,290	130,000	200,000	70,000
862190 - Publ/Legal Notice	765	-	500	500	-
862230 - Info Tech Equip	2,055	1,999	2,000	2,000	-
862239 - Spec Dept Expense	37,341	34,526	32,500	32,500	-
862250 - Trans/Travel	3,333	2,818	3,300	3,300	-
862253 - Travel Out of County	643	5,799	6,600	6,600	-
Total Services & Supplies	103,280	122,673	218,652	377,185	158,533
Fixed Assets					
864360 - Structures & Improvements	3,000	-	-	-	-
Total Fixed Assets	3,000	-	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(454,826)	(537,499)	(794,709)	(987,230)	(192,521)
Total Expend Transfer & Reimb	(454,826)	(537,499)	(794,709)	(987,230)	(192,521)
Total Net Appropriations	762,441	953,812	863,303	1,062,784	199,481
Total Net County Cost	409,982	592,374	578,803	628,984	50,181

INDEX

Department Summary		225
BU 2070	District Attorney	226
BU 0448 - Grant	Underserved Victim Assistance	230
BU 0464 - Grant	Victim/Witness Assistance	232
BU 0465 - Grant	Anti-Drug Abuse Law Enforcement	234



The mission of the Mendocino County District Attorney's Office is to ensure the safety of the communities through the prevention and the vigorous prosecution of crime; at all times maintaining high ethical standards to ensure that justice is accomplished in all cases.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(909,246)	(1,564,883)	(1,863,002)	(1,821,194)	41,808
Total Operating Transfers In	-	-	-	-	-
Total Revenues	(909,246)	(1,564,883)	(1,863,002)	(1,821,194)	41,808
Appropriations - All Funds					
Total Salaries & Employee Benefits	4,468,637	4,603,673	5,090,575	5,082,084	(8,491)
Total Services & Supplies	982,967	734,412	1,009,968	916,809	(93,159)
Total Fixed Assets	109,766	32,874	-	-	-
Total Operating Expenditures	5,561,371	5,370,959	6,100,543	5,998,893	(101,650)
Total Intrafund Transfers	(5,394)	(8,134)	(8,000)	(8,000)	-
Total Transfers & Reimb.	(5,394)	(8,134)	(8,000)	(8,000)	-
Total Net Appropriations	5,555,977	5,429,450	6,265,239	6,077,245	(187,994)
NCC/Use of Fund Balance	4,646,731	3,864,567	4,402,237	4,256,051	(146,186)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
District Attorney	5,515,319	(1,138,053)	4,377,266
Total: General Fund	5,515,319	(1,138,053)	4,377,266
% of General Fund	2.9%	0.6%	7.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Underserved Victim Assist	175,207	(175,207)	-
Victim/Witness Assistance	279,573	(279,573)	-
Anti-Drug Abuse Law Enfr	107,146	(228,361)	(121,215)
Total: Other Funds	561,926	(683,141)	(121,215)
TOTAL: ALL FUNDS	6,077,245	(1,821,194)	4,256,051
% of Total Budget	2.2%	0.7%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
District Attorney	38.0	43.0	44.5
Total: General Fund	38.0	43.0	44.5
OTHER FUNDS			
Dept. Programs			
Underserved Victim Asst	-	1.0	1.0
Victim/Witness Assistance	4.0	4.0	5.0
Anti-Drug Abuse Law En	3.0	3.0	3.0
Total: Other Funds	7.0	8.0	9.0
TOTAL: ALL FUNDS	45.0	51.0	53.5

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 2070 - District Attorney

DEPARTMENT OVERVIEW

The District Attorney is the public prosecutor who represents the People of the State of California in all felony and misdemeanor criminal proceedings charged and filed in Mendocino County. The Office of the Mendocino County District Attorney was established by the Constitution of the State of California in 1850, when Mendocino County was born as one of the original 13 counties created at the time of statehood. The first Mendocino County District Attorney took office in 1859, and since 1859 there have been 29 separated individuals to serve in this elected, non-partisan position – 26 men and 3 women.

The District Attorney's reach and jurisdiction extends throughout Mendocino County, including the incorporated cities, tribal lands, and State and Federal lands. By law, the District Attorney is Mendocino County's chief law enforcement officer. The District Attorney is vested with the independent authority to prioritize and conduct prosecutions for public offenses, to detect crime, and to investigate criminal activity. When requested, the District Attorney also advises the Grand Jury regarding its varied investigations. By law, the District Attorney sponsors and participates in programs to improve the administration of justice.

PROGRAM OVERVIEW

- Anti-Drug Abuse Law Enforcement – BU 0465-Grant
- District Attorney – BU 2070
- Underserved Victim Assistance – BU 0448-Grant
- Victim/Witness Assistance – BU 0464-Grant

ACCOMPLISHMENTS IN FY 2017-18

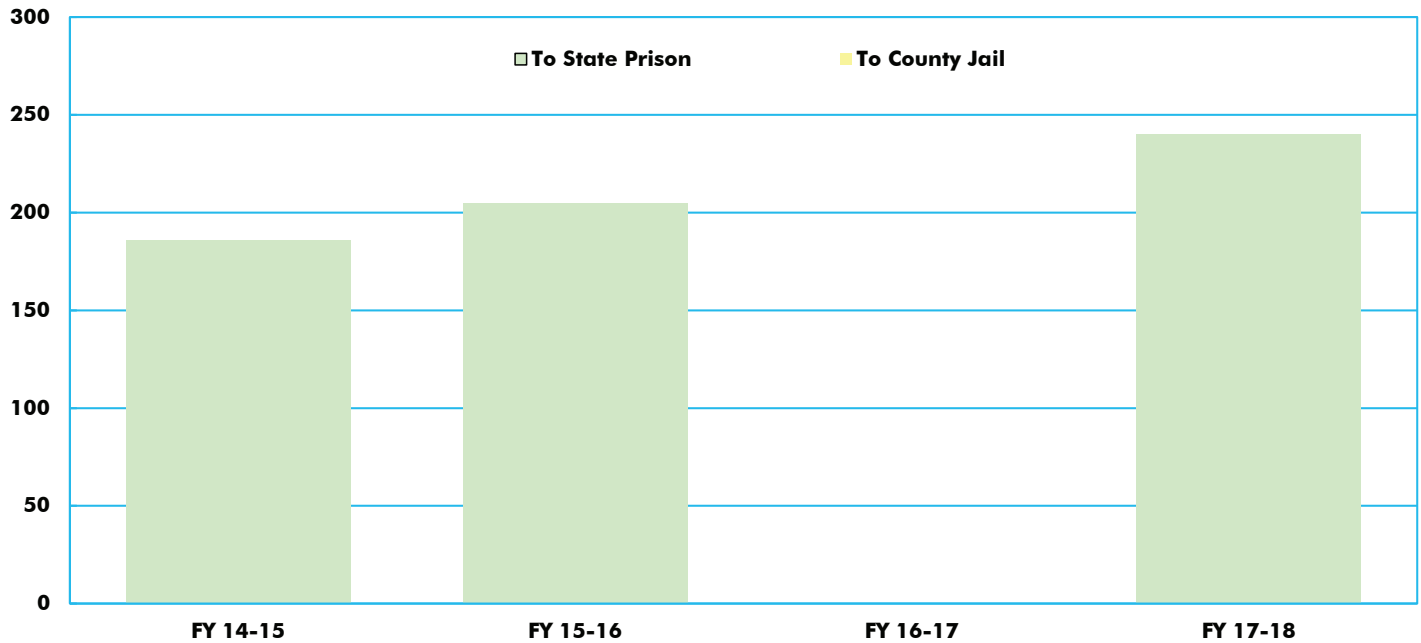
- The District Attorney was elected to the Board of Directors of the California District Attorneys Association, allowing Mendocino County greater access to and a louder voice in state-wide criminal justice issues.
- The Mendocino County District Attorney continued its collaboration with other counties in successful civil prosecutions of environmental crimes.
- Given a quickly changing legal landscape, training opportunities were emphasized and authorized to keep the professional and peace officer staff trained on the cutting edge of new laws.
- With the hiring of a new advocate, the Victim/Witness Unit continued to be cohesive and record-setting in its overall outreach and service to victims and witnesses of crime.

GOALS FOR FY 2018-19

- To continue the ongoing effort to recruit high quality candidates to fill attorney vacancies.
- To continue working on improving attorney retention through improving compensation parity.
- To continue the implementation of mandates of Proposition 57 - *Public Safety and Rehabilitation Act of 2016*, passed by the voters on November 8, 2016, and efficiently and effectively adjust to the many local impacts of Proposition 57 yet to be determined.
- To continue the implementation of mandates of Proposition 64 - *Adult Use of Marijuana Act* passed by the voters on November 8, 2016, and efficiently and effectively adjust to the many local impacts of Proposition 64 yet to be determined.
- To continue efforts to promote public safety and victim rights by successful prosecutions that carry out the law in a fair, evenhanded, and compassionate manner.

PERFORMANCE INDICATORS

Local Convicts Sentenced to State Prison or County Jail/Prison



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax.
- Acct. 3310 Use of Asset Forfeiture monies for fixed assets.
- Acct. 5463 Estimate of Homicide Trial reimbursement from the State.
- Acct. 5670 Federal Prosecution Support funding.
- Acct. 7700 Revenue from DMV and Fraud Prosecution funding.

Fixed Assets

- Acct. 4370 Purchase of fixed assets from Asset Forfeiture funds.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the District Attorney's Office includes no additional positions or significant additional requests from the prior year.

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 2070 - District Attorney

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax Public Safety	-	696,926	734,082	755,053	20,971
823204 - Misc Court Fine	13,858	14,305	10,000	10,000	-
823310 - Asset Forfeiture	125,802	39,144	-	-	-
825150 - Motor Vehicle in Lieu	105,822	106,895	100,000	100,000	-
825344 - 2011 Realign Pub Safety	116,593	110,846	113,000	113,000	-
825490 - State Other	28,327	33,663	40,000	40,000	-
827600 - Other Sales	15,985	17,259	16,000	16,000	-
827700 - Other	21	3,641	1,000	1,000	-
827801 - Grant Revenue	43,545	37,344	33,000	33,000	-
Total Revenues	449,952	1,060,023	1,047,082	1,068,053	20,971
Salaries & Employee Benefits					
861011 - Regular Employees	2,275,427	2,480,230	2,765,678	2,722,231	(43,447)
861012 - Extra Help	109,695	21,559	20,000	20,000	-
861013 - Overtime Reg Emp	24,794	19,314	25,000	25,000	-
861021 - Co Cont Retirement	686,435	761,373	872,756	969,811	97,055
861022 - Co Cont OASDI	134,326	145,036	159,881	180,374	20,493
861023 - Co Cont Medicare	33,095	34,606	37,682	42,528	4,846
861024 - Co Cont Retire Incr	335,132	347,985	342,240	351,992	9,752
861030 - Co Cont Health Ins	369,608	392,561	413,258	317,695	(95,563)
861031 - Co Cont Unemp Ins	6,643	7,600	7,034	5,685	(1,349)
861035 - Co Cont Workers Comp	95,957	62,393	63,659	71,871	8,212
Total Salaries & Employee Benefits	4,071,112	4,272,657	4,707,188	4,707,187	(1)
Services & Supplies					
862060 - Communications	13,821	22,239	30,000	30,000	-
862101 - Insurance - General	45,188	136,753	90,596	98,276	7,680
862110 - Jury & Witness Expense	13,245	10,256	14,000	14,000	-
862120 - Maint - Equip	540	430	1,000	1,000	-
862130 - Maint - Strc/Impr/Grnds	1,742	1,985	400	400	-
862150 - Memberships	9,693	10,400	16,000	20,000	4,000
862170 - Office Expense	176,913	158,840	140,000	140,000	-
862183 - Legal Fees	-	-	500	500	-
862185 - Medical/Dental Svcs	341	-	1,000	1,000	-
862187 - Education & Training	27,817	34,025	40,000	40,000	-
862189 - Prof/Spec Svcs - Other	98,277	53,533	50,000	50,485	485
862190 - Publ/Legal Notice	2,036	-	500	500	-
862230 - Info Tech Equip	4,978	5,935	25,000	25,000	-
862239 - Spec Dept Expense	477,949	161,895	356,135	339,971	(16,164)
862240 - Spec Dept Fund	815	-	2,500	2,500	-
862250 - Trans/Travel	52,484	57,490	40,000	40,000	-
862253 - Travel Out of County	18,931	8,404	12,000	12,000	-
862260 - Utilities	1,435	1,436	500	500	-
Total Services & Supplies	946,204	663,621	820,131	816,132	(3,999)

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 2070 - District Attorney

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Public Protection		Activity: Judicial	
Financing Sources and Uses		2015-16	2016-17	2017-18	2018-19	Change from	
		Actuals	Actuals	Estimated	Adopted	Prior Year	
Fixed Assets							
864370 - Equipment		109,766	32,874	-	-	-	
Total Fixed Assets		109,766	32,874	-	-	-	
Expend Transfer & Reimb							
865380 - Intrafund Transfer		(5,394)	(8,134)	(8,000)	(8,000)	-	
Total Expend Transfer & Reimb		(5,394)	(8,134)	(8,000)	(8,000)	-	
Total Net Appropriations		5,121,688	4,961,019	5,519,319	5,515,319	(4,000)	
Total Net County Cost		4,646,305	3,858,251	4,402,237	4,377,266	(24,971)	

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0448 - Underserved Victim Assistance Grant

GRANT OVERVIEW (Administered by BU 2070)

The Underserved Victim Advocacy Program is a new program where Project Sanctuary and the District Attorney's Office join forces to target rural, geographically underserved areas on the Mendocino coast and northern inland Mendocino County encompassing the outlying areas of Willits, Laytonville, Legget and Covelo.

Victim advocates provide comprehensive services to victims and witnesses including crisis intervention, emergency assistance resources, and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to services for populations in isolated areas, provide sensitive treatment for crime victims and, prevent further trauma.

Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same.

Orientation to the criminal justice system is offered, as well as court escorts. Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s) and witnesses are notified of any changes in the court calendar that affect their transportation.

At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

GRANT INFORMATION

- Grant Inception Date: April 1, 2016
- Current Grant Period: April 1, 2016 - March 31, 2018
- Source of Funds: California Office of Emergency Services (CalOES)
- Continuity of Grant: Ongoing, with annual RFA allocation.
- Grant Restrictions and Provisions: Indirect Expenses are limited to a 10% De Minimis.

GRANT BUDGET

Revenue

Other Government Aid	\$ 127
Grant Revenue	<u>350,000</u>
Total	\$ 350,127

Expenditures

Salaries & Employee Benefits	\$ 172,692
Services & Supplies	<u>177,431</u>
Total	\$ 350,127

County Match Required: Yes

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	1.00	100%	0%
Staff Assistant II	.50	100%	0%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0448 - Underserved Victim Assistance-Grant

BUDGET UNIT DETAIL

Fund: 4480 Underserved Victim Advocacy	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	-	-	127	207	80
827801 - Grant Revenue	-	131,325	350,000	175,000	(175,000)
Total Revenues	-	131,325	350,127	175,207	(174,920)
Salaries & Employee Benefits					
861011 - Regular Employees	-	34,080	105,560	52,781	(52,779)
861021 - Co Cont Retirement	-	10,517	30,212	15,106	(15,106)
861022 - Co Cont OASDI	-	1,790	6,032	3,016	(3,016)
861023 - Co Cont Medicare	-	419	1,404	702	(702)
861024 - Co Cont Retire Incr	-	4,007	10,712	5,357	(5,355)
861030 - Co Cont Health Ins	-	15,813	18,720	9,360	(9,360)
861031 - Co Cont Unemp Ins	-	-	56	30	(26)
Total Salaries & Employee Benefits	-	66,625	172,696	86,352	(86,344)
Services & Supplies					
862101 - Insurance - General	-	67	71	177	106
862170 - Office Expense	-	-	10,073	-	(10,073)
862187 - Education & Training	-	-	1,666	-	(1,666)
862189 - Prof/Spec Svcs - Other	-	58,380	136,225	88,678	(47,547)
862239 - Spec Dept Expense	-	-	23,832	-	(23,832)
862250 - Trans/Travel	-	-	5,564	-	(5,564)
Total Services & Supplies	-	58,447	177,431	88,855	(88,576)
Total Net Appropriations	-	125,072	350,127	175,207	(174,920)
Total Fund Balance Contribution	-	(6,253)	-	-	-

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0464 - Victim/Witness Assistance Grant

GRANT OVERVIEW

(Administered by BU 2070)

The Victim/Witness Program provides comprehensive services to victims and witnesses of all types of crime in Mendocino County, while providing victim services within the Criminal Justice System. Victim/Witness services include crisis intervention, emergency assistance resources, referral for counseling to agencies within the community and direct counseling of the victim pertaining to problems resulting from the crime. Staff assists, as needed, with funeral/burial arrangements and in obtaining temporary/criminal protective orders. The goal of the Program is to ensure access to prosecution and services, provide sensitive treatment for crime victims (and witnesses) in the Criminal Justice System and, prevent further trauma. Victim/Witness has provided these services from within the District Attorney's Office for 35 years.

Victim/Witness staff participates in witness protection, including arranging for law enforcement protection and/or relocating victims/witnesses in new residences. Additional support is provided by processing, filing, and verifying claims filed by victims of crime. Orientation to the criminal justice system is offered, as well as court escorts. Victims are assisted in obtaining the return of their property that has been held as evidence by law enforcement agencies. Staff also assists victims in ascertaining economic losses and obtaining restitution for same. Appropriate court cases are monitored in order to keep victims and witnesses apprised of the progress and outcome of their case(s) and witnesses are notified of any changes in the court calendar that affect their transportation. At the request of a victim, staff makes notifications to friends, relatives and employers about the occurrence of the crime and the victim's condition. Additionally, if the victim requests, staff works with employers to minimize any loss of pay or other benefits which may result because of the crime, or the employee's participation in the criminal justice system.

Victim/Witness provides the Probation Department, District Attorney's Office and courts with information relevant to victims losses, prior to the imposition of sentence.

GRANT INFORMATION

- Grant Inception Date: 1982
- Current Grant Period: October 1, 2017 - September 30, 2018
- Source of Funds: California Office of Emergency Services (CalOES)
- Continuity of Grant: Ongoing, with annual RFA allocation.
- Grant Restrictions and Provisions: Limited to 10% De Minimis for Indirect Expenses.

GRANT BUDGET

Revenue

Other Government Aid	\$ 130,543
Other Revenue	1,500
Grant Revenue	147,925
Total	\$ 279,968

Expenditures

Salaries & Employee Benefits	\$ 267,782
Services & Supplies	12,186
Total	\$ 279,968

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Victim/Witness Advocate	2	100%	0%
Victim/Witness Advocate	1	0%	100%
Staff Assistant II	1	0%	100%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0464 - Victim/Witness Assistance-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4640 Victim/Witness Assistance	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	140,797	-	130,543	22,141	(108,402)
827700 - Other Revenue	2,757	3,854	1,500	1,500	-
827801 - Grant Revenue	172,579	220,100	147,925	255,932	108,007
Total Revenues	316,133	223,954	279,968	279,573	(395)
Salaries & Employee Benefits					
861011 - Regular Employees	157,875	128,132	150,155	166,171	16,016
861013 - Overtime Reg Emp	245	31	-	-	-
861021 - Co Cont Retirement	44,742	35,972	45,017	50,142	5,125
861022 - Co Cont OASDI	8,862	7,224	8,357	9,794	1,437
861023 - Co Cont Medicare	2,072	1,690	1,954	2,290	336
861024 - Co Cont Retire Incr	17,852	13,558	14,522	13,639	(883)
861030 - Co Cont Health Ins	46,939	36,468	46,556	24,874	(21,682)
861031 - Co Cont Unemp Ins	1,020	1,231	1,155	1,021	(134)
861035 - Co Cont Workers Comp	381	73	66	66	-
Total Salaries & Employee Benefits	279,990	224,379	267,782	267,997	215
Services & Supplies					
862060 - Communications	1,594	1,833	1,630	1,400	(230)
862101 - Insurance - General	1,037	1,238	1,126	1,176	50
862150 - Memberships	210	-	210	-	(210)
862170 - Office Expense	14,029	6,586	6,000	6,000	-
862181 - Auditing & Fiscal Svcs	-	-	1,500	-	(1,500)
862187 - Education & Training	741	-	700	-	(700)
862190 - Pub/Legal Notice	-	-	-	-	-
862230 - Info Tech Equip	9,085	-	-	-	-
862239 - Spec Dept Expense	9,060	2,487	720	1,000	280
862250 - Trans/Travel	25	-	-	-	-
862253 - Travel Out of County	635	-	300	2,000	1,700
Total Services & Supplies	36,415	12,144	12,186	11,576	(610)
Total Net Appropriations	316,405	236,523	279,968	279,573	(395)
Total Fund Balance Contribution	272	12,569	-	-	-

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney



BU 0465 - Anti-Drug Abuse Enforcement Grant

GRANT OVERVIEW (Administered by BU 2070)

The Anti-Drug Abuse Program promotes a coordinated approach between law enforcement and prosecution to combat drug sales, manufacturing, and distribution of all commercial drugs (e.g. heroin, cocaine, methamphetamine, LSD). The District Attorney Investigator and Legal Secretary work collaboratively with members of the Mendocino Major Crimes Task Force (MMCTF), and the Anti-Drug Abuse (ADA) Steering Committee. MMCTF emphasis is on convicting violent and serious offenders and enforcing drug control laws.

GRANT INFORMATION

- Grant Inception Date: July 1, 1993
- Current Grant Period: July 1, 2017 - June 30, 2018
- Source of Funds: Grant
- Continuity of Grant: N/A
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 115,824
Total	\$ 115,824

Expenditures

Salaries & Benefits	\$ 115,604
Services & Supplies	220
Total	\$ 115,824

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Legal Secretary	1.00	100%	0%
DA Investigator	0.10	100%	0%

DISTRICT ATTORNEY'S OFFICE

C. DAVID EYSTER, District Attorney
BU 0465 - Anti-Drug Abuse Enforcement-Grant

BUDGET UNIT DETAIL Schedule 9				Funtion: - Activity: -	
Fund: 4650 Anti-Drug Abuse Enforcement	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	117,731	106,837	115,825	223,534	107,709
Total Revenues	117,731	106,837	115,825	223,534	107,709
Salaries & Employee Benefits					
861011 - Regular Employees	59,513	53,167	60,317	130,006	69,689
861013 - Overtime Reg Emp	818	712	-	-	-
861021 - Co Cont Retirement	20,078	19,166	21,449	41,916	20,467
861022 - Co Cont OASDI	3,356	2,977	3,342	7,575	4,233
861023 - Co Cont Medicare	785	696	782	1,772	990
861024 - Co Cont Retire Incr	10,639	9,955	9,820	15,846	6,026
861030 - Co Cont Health Ins	19,521	19,446	19,446	25,303	5,857
861031 - Co Cont Unemp Ins	394	141	111	159	48
861035 - Co Cont Workers Comp	2,433	376	338	411	73
Total Salaries & Employee Benefits	117,536	106,637	115,605	222,988	107,383
Services & Supplies					
862101 - Insurance - General	195	200	220	246	26
862170 - Office Expense	30	-	-	100	100
862253 - Travel Out of County	124	-	-	200	200
Total Services & Supplies	349	200	220	546	326
Total Net Appropriations	117,884	106,837	115,825	223,534	107,709
Total Fund Balance Contribution	154	-	-	-	-



INDEX

Department Summary		239
BU 1020	Executive Office	240
BU 1010	Clerk of the Board	243
BU 1160	Central Services	246
BU 1610	Facilities	250
BU 1620	Fleet Management	254
BU 1710	Capital Improvements	257
BU 1712	Capital Projects	260
BU 1960	Information Services	261
BU 2086	Conflict Defender	264
BU 2830	Emergency Services	266
BU 2910	Disaster Recovery	269
BU 2910-Grant	Golden State Finance Authority Grant	271
BU 2910-Grant	Hazard Mitigation Grant Program	272
BU 2910 -Grant	Sonoma Clean Power	273
BU 4052	Mental Health Treatment Act (Measure B)	274
BU 0326	Water Agency	276
BU 0711	Vehicle Replacement Fund	279
BU 0713	General Liability Insurance - Risk Management	280
BU 0714	Workers' Compensation	283



Our Leadership Philosophy...In order to achieve effective leadership at all levels, and excellence in public service, we believe: Trust and integrity are essential, in departments working together as one organization, in employees being involved in key program and policy decisions that impact the organization, and that investing in and supporting employee development results in the retention and promotion of quality employees.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(6,902,139)	(8,202,102)	(7,683,415)	(8,713,525)	(1,030,110)
Total Operating Transfers In	(3,260,632)	(3,923,537)	(4,479,244)	(1,375,320)	3,103,924
Total Revenues	(10,162,772)	(12,125,638)	(12,162,659)	(10,088,845)	2,073,814
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,215,244	6,306,814	7,160,651	7,314,225	153,574
Total Services & Supplies	10,268,378	10,088,564	11,264,707	11,656,758	392,051
Total Other Charges	140,854	756,613	652,500	677,200	24,700
Total Fixed Assets	1,502,978	4,176,800	8,867,224	5,553,029	(3,314,195)
Total Operating Expenditures	18,127,453	21,328,791	27,945,082	25,201,212	(2,743,870)
Total Intrafund Transfers	(2,505,403)	(2,572,127)	(2,546,355)	(2,633,608)	(87,253)
Total Operating Transfers Out	135,000	96,298	30,000	-	(30,000)
Total Transfers & Reimb.	(2,370,403)	(2,475,830)	(2,516,355)	(2,633,608)	(117,253)
Total Net Appropriations	15,757,050	18,852,962	25,428,727	22,567,604	(2,861,123)
NCC/Use of Fund Balance	5,594,279	6,727,323	13,266,068	12,478,759	(787,309)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Executive Office	1,003,185	-	1,003,185
Clerk of the Board	540,581	(7,000)	533,581
Central Services	270,459	(48,203)	222,256
Facilities	4,048,054	(194,900)	3,853,154
Fleet Management	(18,490)	(20,000)	(38,490)
Information Services	3,346,553	(196,034)	3,150,519
Conflict Defender	350,000	(219,600)	130,400
Emergency Services	348,905	(150,435)	198,470
Total: General Fund	9,889,247	(836,172)	9,053,075
% of General Fund	5.2%	0.4%	15.1%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Water Agency	408,075	(394,100)	13,975
Capital Improvements	4,289,029	(1,489,320)	2,799,709
Capital Projects	1,164,000	(552,000)	612,000
Vehicle Replacement (ISF)	-	-	-
Risk Management (ISF)	1,750,704	(1,750,704)	-
Workers Comp. (ISF)	5,066,549	(5,066,549)	-
Total: Other Funds	12,678,357	(9,252,673)	3,425,684
TOTAL: ALL FUNDS	14,955,796	(5,902,721)	12,478,759
% of Total Budget	5.3%	2.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Executive Office	10.0	10.0	12.0
Clerk of the Board	3.0	3.0	3.0
Central Services	10.0	5.0	5.0
Facilities	30.8	33.8	33.8
Fleet Management	3.0	3.0	3.0
Information Services	19.0	21.0	21.0
Emergency Services	2.0	2.0	2.0
Total: General Fund	77.8	77.8	79.8
OTHER FUNDS			
Dept. Programs			
Water Agency	2.0	-	-
Risk Management (ISF)	2.5	2.5	2.5
Workers Comp. (ISF)	2.0	-	-
Total: Other Funds	6.5	2.5	2.5
TOTAL: ALL FUNDS	84.3	80.3	83.3

*Some positions are funded from various Executive Office budget units, although are allocated as referenced above.



BU 1020 - Executive Office

DEPARTMENT OVERVIEW

The Chief Executive Officer (CEO) provides a supportive framework for the Board of Supervisors policies and decisions. The primary duties of the CEO are to plan, organize, control, and direct the overall operations of the County. The CEO provides various staff services in the form of leadership and guidance in the implementation of the policies of the Board of Supervisors. The CEO coordinates and oversees the County budget, makes recommendations, and analyzes issues regarding the administration and operation of County department programs, and the use of financial and human resources. The CEO also serves in the capacity as the Director of Emergency Services. The following program budgets are administered by the CEO: Clerk of the Board, capital improvements and maintenance projects for the County, county vehicle fleet, information services, risk management programs, special projects, administration of Water Agency programs, and County mandated grand jury and conflict defender funding coordination. In October 2017 the County experienced the largest wildfire disaster in its history. The disaster response and recovery resulted in large unexpected expenses. The County believes disaster recovery will take years. The Board directed on March 13, 2018, to create the Disaster Recovery budget unit managed by the Executive Office to manage disaster recovery and preparedness financing for long-term recovery.

PROGRAM OVERVIEW

- Capital Improvements - BU 1710
- Capital Projects - BU 1712
- Central Services - BU 1160
- Clerk of the Board - BU 1010
- Conflict Defender - BU 2086
- Executive Office - BU 1020
- Facilities - BU 1610
- Fleet Management - BU 1620
- General Liability Insurance - Risk Management - BU 0713
- Information Services - BU 1960
- Emergency Services - BU 2830
- Disaster Recovery - BU 2910
- Measure B - BU 4052
- Vehicle Replacement Fund - BU 0711
- Water Agency - BU 0326
- Workers' Compensation - BU 0714

GOALS FOR FY 2018-19

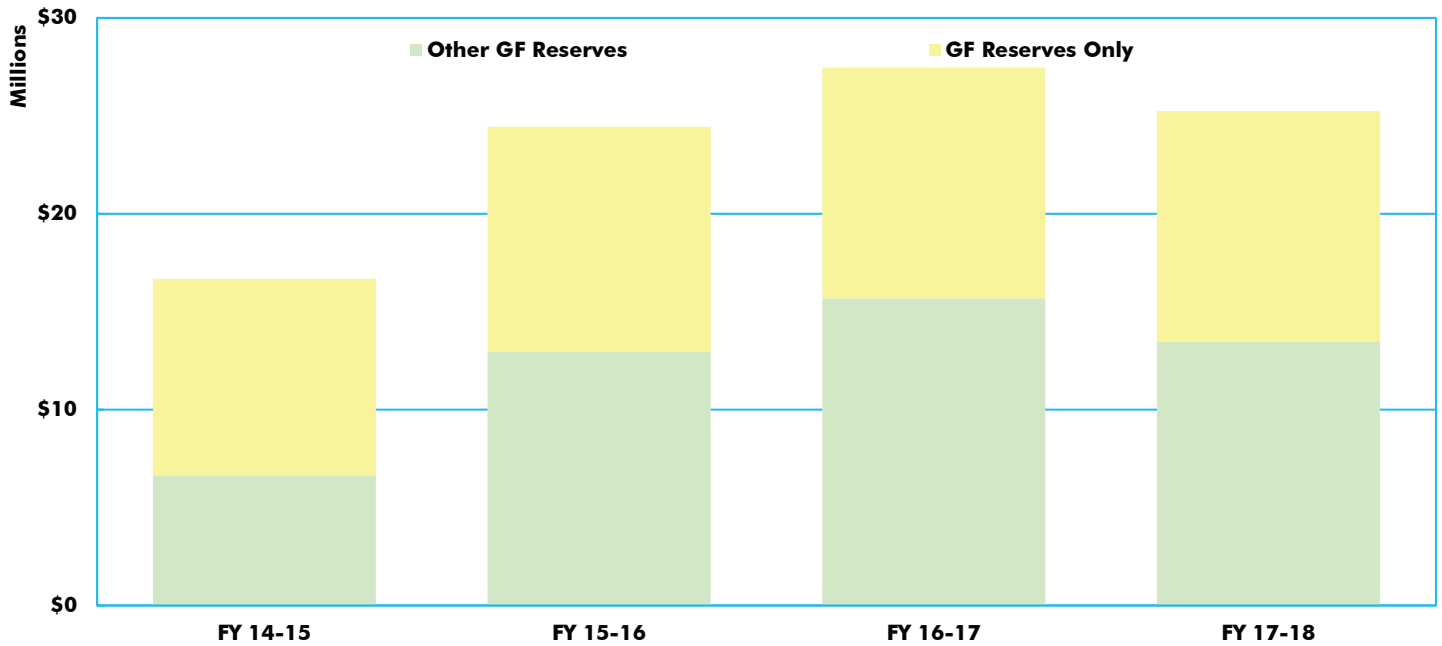
- Continue management of County budget with fiscal restraint and prudence, including enhanced budget reporting practices, training for County Budget Officers and teams, and more frequent budget updates to the Board and public
- Continue to identify methods of replacing and refurbishing deteriorating County facilities and infrastructure as identified in the Capital Improvement Plan.
- Continue to develop County coordination and collaboration processes for permitting cannabis operations and enforcement of County cannabis regulations.
- Continue to implement the Cobblestone Contract management software solution and enhance availability of public records.
- Continue the review of existing County programs and services to determine priorities, research of the availability of federal, state and private foundation grant programs, and initiate and complete the preparation of the required grant funding applications.

ACCOMPLISHMENTS IN FY 2017-18

- Revised budget process for FY 2017-18 with budget adoption in June.
- Streamlined the contract review and processing procedures by implementing Cobblestone Contract management software solution.
- Drafted staff training materials and a program for new hires.
- An RFP for Grant Writing was sent out and a vendor was selected to provide grant writing services to the County.

PERFORMANCE INDICATORS

All Reserve Designations in the General Fund



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2170 Publication of the County budget book and general office expenses.
- Acct. 2189 Federal and State advocacy contracts and professional services.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in *Salary and Employees Benefits* due to negotiated wage increases. Addition two new budget units including Disaster Recovery and Mental Health Treatment Act.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1020 - Executive Office

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from Prior Year					
Revenues					
826390 - Other Charges	149,914	15	-	-	-
Total Revenues	149,914	15	-	-	-
Salaries & Employee Benefits					
861011 - Regular Employees	844,138	558,919	564,721	526,117	(38,604)
861012 - Extra Help	-	12,147	-	-	-
861013 - Overtime Reg Emp	749	1,319	-	-	-
861021 - Co Cont Retirement	241,484	160,395	163,893	174,973	11,080
861022 - Co Cont OASDI	45,736	30,775	31,625	34,498	2,873
861023 - Co Cont Medicare	12,001	8,086	7,861	8,367	506
861024 - Co Cont Retire Incr	101,475	62,588	54,040	48,690	(5,350)
861030 - Co Cont Health Ins	69,862	43,746	44,766	36,857	(7,909)
861031 - Co Cont Unemp Ins	6,183	5,265	2,193	1,480	(713)
861035 - Co Cont Workers Comp	8,963	4,245	4,610	4,280	(330)
Total Salaries & Employee Benefits	1,330,589	887,484	873,709	835,262	(38,447)
Services & Supplies					
862060 - Communications	15,447	12,727	15,805	15,000	(805)
862101 - Insurance - General	3,566	6,250	4,723	4,823	100
862150 - Memberships	1,737	1,870	2,500	2,500	-
862170 - Office Expense	31,700	28,755	20,000	25,000	5,000
862187 - Education & Training	1,868	5,023	10,000	10,000	-
862189 - Prof/Spec Svcs - Other	134,373	39,674	85,000	85,000	-
862190 - Publ/Legal Notice	5,546	2,079	2,500	2,500	-
862200 - Rent/Lease Equip	3,081	3,081	783	1,100	317
862239 - Spec Dept Expense	10,479	3,454	2,500	3,000	500
862250 - Trans/Travel	3,727	4,910	4,200	4,000	(200)
862253 - Travel Out of County	14,736	18,295	15,000	15,000	-
Total Services & Supplies	226,261	126,119	163,011	167,923	4,912
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(101,960)	-	-	-	-
Total Expend Transfer & Reimb	(101,960)	-	-	-	-
Total Net Appropriations	1,454,889	1,013,603	1,036,720	1,003,185	(33,535)
Total Net County Cost	1,304,975	1,013,588	1,036,720	1,003,185	(33,535)



BU 1010 - Clerk of the Board

BUDGET UNIT OVERVIEW

The primary role of the Clerk of the Board is to maintain the permanent record of the Board of Supervisors, including both historical and current information. Pursuant to government statutes, most Clerk of the Board programs are mandated by the State of California, while others are established pursuant to local regulations or administrative policy. Staff performs a variety of roles in support of the Board of Supervisors and individual District Supervisors, including Board business services, constituency support services, regulatory and policy guidance, and technical support services.

The principle function of the Clerk of the Board is the facilitation of the Board of Supervisors meeting proceedings through production of agendas, distribution of meeting-related information, public noticing, clerking, completing minutes, and execution of formal records. Clerk of the Board staff is further tasked with administration of the assessment appeal process, facilitation of the Board Standing Committee meetings, as well as the management of appointments to County boards and commissions.

PROGRAM OVERVIEW

- Board Operations
- Program Administration
- Records Management

ACCOMPLISHMENTS IN FY 2017-18

- Transitioned four (4) County meeting bodies to paperless agenda processes.
- Implemented a paperless records execution procedure, which reduced processing time by nearly half.
- Improved and enhanced web based boards and commissions management system to enable greater public participation and provide real-time vacancy information.
- Implemented an electronic document management system that provided for simple search, fast retrieval and secure storage of Board Correspondence.

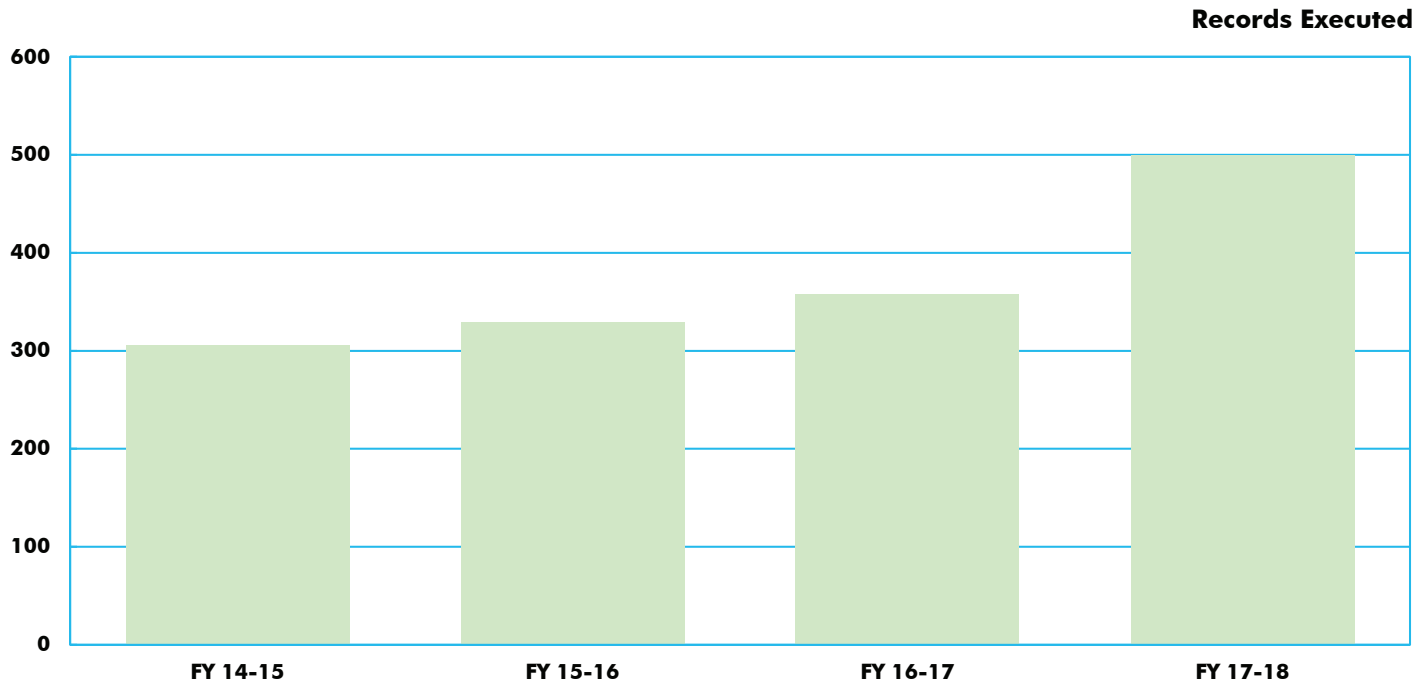
GOALS FOR FY 2018-19

- Continue to revise internal workflow procedures to reduce the need for paper duplication.
- Enhance the preservation of and access to the County's historically valuable records and files.
- Continue to improve the public's access to Board of Supervisors records through online resources, including continued enhancements to the Board's records management system.
- Study and develop alternative solutions to quickly implement Clerk of the Board operations in the case of disaster to avoid customer service disruption.
- Continue enhancements and promote public access to the Board's web-based Boards and Commission platform

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1010 - Clerk of the Board

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Processing fee for Assessment Appeal applications, Planning Appeals, and administrative records.

Services & Supplies

Acct. 2120 Agreements for maintenance of software and agenda management systems.

Acct. 2189 Agenda automation, maintenance support, ordinance codification, expenses, and other miscellaneous contracts.

Acct. 2239 Off-site Board of Supervisors meetings expense.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Clerk of the Board includes no additional positions or significant additional requests from the prior year.

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	5,687	9,731	7,000	7,000	-
827700 - Other	3,160	1,498	-	-	-
Total Revenues	8,847	11,229	7,000	7,000	-
Salaries & Employee Benefits					
861011 - Regular Employees	138,771	204,905	248,513	250,822	2,309
861013 - Overtime Reg Emp	8,530	5,671	7,000	13,000	6,000
861021 - Co Cont Retirement	40,046	59,386	72,691	76,389	3,698
861022 - Co Cont OASDI	8,430	11,044	13,294	15,376	2,082
861023 - Co Cont Medicare	1,972	2,920	3,350	5,004	1,654
861024 - Co Cont Retire Incr	16,304	23,134	23,481	22,097	(1,384)
861030 - Co Cont Health Ins	35,282	31,652	42,374	22,370	(20,004)
861031 - Co Cont Unemp Ins	141	212	166	159	(7)
861035 - Co Cont Workers Comp	1,570	277	338	45	(293)
Total Salaries & Employee Benefits	251,046	339,202	411,207	405,262	(5,945)
Services & Supplies					
862060 - Communications	2,131	3,375	3,300	3,300	-
862101 - Insurance - General	340	3,252	2,348	1,869	(479)
862120 - Maint - Equip	1,185	31,795	32,500	35,550	3,050
862150 - Memberships	250	1,200	1,000	1,000	-
862170 - Office Expense	14,077	11,785	10,000	10,000	-
862187 - Education & Training	160	697	3,000	3,000	-
862189 - Prof/Spec Svcs - Other	22,375	9,334	21,000	25,000	4,000
862190 - Publ/Legal Notice	3,928	6,610	7,000	8,500	1,500
862210 - Rents & Leases Equipment	-	1,884	500	-	(500)
862230 - Info Tech Equip	10,347	34	10,000	10,000	-
862239 - Spec Dept Expense	104,752	7,293	20,000	35,000	15,000
862250 - Trans/Travel	372	47	600	600	-
862253 - Travel Out of County	420	211	1,500	1,500	-
Total Services & Supplies	160,337	77,518	112,748	135,319	22,571
Total Net Appropriations	411,383	416,719	523,955	540,581	16,626
Total Net County Cost	402,535	405,490	516,955	533,581	16,626



BU 1160 - Central Services

BUDGET UNIT OVERVIEW

The Central Services Division's primary responsibility is the cost-effective acquisition of materials and equipment on behalf of County departments. Aside from purchasing, the services provided to County departments include processing formal bids and requests for proposal/qualifications, printing, mail courier, telecommunications, fixed asset tracking, real property acquisition and management, and surplus equipment disposal.

PROGRAM OVERVIEW

- Central Services/Purchasing
- Copy Center
- Mail Services
- Real Estate & Asset Management

ACCOMPLISHMENTS IN FY 2017-18

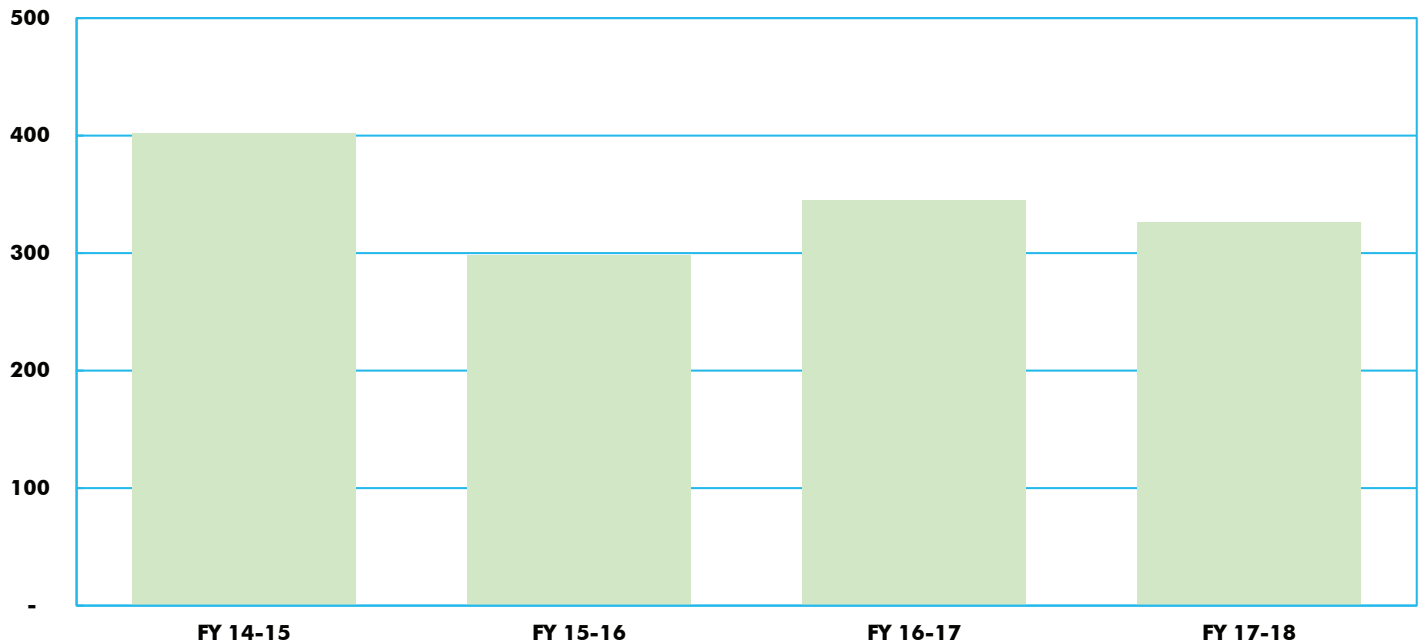
- Began the real estate management program implementation utilizing Cascade Software Systems Inc.(CAMS) software.
- Began the assessment regarding automated bid administration solution.
- Acquired & implemented an automated contract administration and management solution.
- Successfully administered the County's Veterans Memorial buildings and enhance customer service as necessary.

GOALS FOR FY 2018-19

- Conduct space assessment for the County's central receiving warehouse to provide better functionality.
- Automate the Central Services/Copy Center operations (i.e. forms, service requests, processing, billing).
- Assess the County's surplus process and storage area, and develop procedures regarding handling and retention of surplus goods.
- Continue with the implementation of automated bid administration solution.
- Continue collaboration with departments regarding county-wide document imaging, including finalizing countywide records retention schedules.

PERFORMANCE INDICATORS

Purchase Orders



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6274 Interfund revenue for copying/printing.
- Acct. 6275 Interfund revenue for master copier contract.
- Acct. 6390 Mail service from Non-General Fund accounts.

Services & Supplies

- Acct. 2201 Copier contract.
- Acct. 2239 Master confidential shredder contract, mail machine supplies, and miscellaneous supplies.

Expenditure Transfer & Reimbursement

- Acct. 5380 Transfers from departments for cost of: purchasing, copying, printing, and mail.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Executive Office, Central Services Division includes no additional positions or significant additional requests from the prior year. This year's Net County Cost for the Executive Office, Central Services Division is reduced primarily as a result of the conclusion of the lease payments for copiers associated with Master Copier Agreement this fiscal year. Minor salary adjustments are presented due to adjustments made in sharing of costs and positions across multiple budget units within the Executive Office and the various divisions.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1160 - Central Services

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
826274 - Interfund - Printing	7,698	7,142	5,580	5,580	-
826275 - Interfund - Xerox	21,703	21,503	8,884	8,528	(356)
826390 - Other Charges	9,385	6,793	10,000	10,000	-
827400 - Prior Year Revenue	437	-	-	-	-
827500 - Sale of Fixed Assets	1,150	650	-	-	-
827600 - Other Sales	26,715	25,846	17,783	18,095	312
827713 - Vending Machine	3,571	3,445	6,000	6,000	-
Total Revenues	70,660	65,379	48,247	48,203	(44)
Salaries & Employee Benefits					
861011 - Regular Employees	166,623	167,390	173,890	185,541	11,651
861013 - Overtime Reg Emp	82	-	-	-	-
861021 - Co Cont Retirement	45,091	48,638	51,482	56,346	4,864
861022 - Co Cont OASDI	9,469	9,672	9,864	11,249	1,385
861023 - Co Cont Medicare	2,214	2,262	2,307	2,631	324
861024 - Co Cont Retire Incr	19,089	19,544	17,635	17,221	(414)
861030 - Co Cont Health Ins	43,754	37,929	37,959	20,138	(17,821)
861031 - Co Cont Unemp Ins	2,892	2,225	1,597	1,229	(368)
861035 - Co Cont Workers Comp	7,663	1,298	1,053	765	(288)
Total Salaries & Employee Benefits	296,876	288,957	295,787	295,120	(667)
Services & Supplies					
862060 - Communications	1,832	2,255	3,000	3,000	-
862101 - Insurance - General	7,104	6,909	6,619	7,509	890
862120 - Maint - Equip	-	-	2,500	2,500	-
862150 - Memberships	280	630	500	460	(40)
862170 - Office Expense	10,110	10,401	10,000	10,000	-
862187 - Education & Training	1,733	258	5,000	5,000	-
862188 - Printing	65,382	93,817	77,000	77,000	-
862190 - Publ/Legal Notice	-	-	500	500	-
862200 - Rent/Lease Equip	37,795	38,151	18,944	11,540	(7,404)
862201 - Rent/Lease - Copiers	393,819	417,507	210,000	130,000	(80,000)
862230 - Info Tech Equip	448	26	2,000	2,000	-
862239 - Spec Dept Expense	983	2,532	2,000	8,000	6,000
862250 - Trans/Travel	4,166	4,323	5,089	5,089	-
862253 - Travel Out of County	298	242	1,000	1,000	-
Total Services & Supplies	523,948	577,051	344,152	263,598	(80,554)

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: General Government Activity: Legislative & Administrative					
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(509,885)	(539,051)	(368,961)	(288,259)	80,702
Total Expend Transfer & Reimb	(509,885)	(539,051)	(368,961)	(288,259)	80,702
Total Net Appropriations	310,940	326,958	270,978	270,459	(519)
Total Net County Cost	240,279	261,578	222,731	222,256	(475)



BU 1610 - Facilities

BUDGET UNIT OVERVIEW

The Facilities budget unit is charged with routine and emergency maintenance, utility payments, custodial services and grounds-keeping responsibilities for all County owned and several leased facilities. Other responsibilities include project management for larger scale deferred maintenance projects and the operation and maintenance of all County owned parks and recreational areas. The Facilities budget unit is located within the Facilities and Fleet Division and is charged with maintaining over 90 buildings, equaling approximately 726,000 square feet, and public recreational facilities throughout the County. To accomplish these responsibilities, divisional staff is comprised of project specialists, building maintenance mechanic crews, grounds maintenance technicians, and custodians. In addition, Facilities also utilizes contractor services for projects requiring certified trades people and licensed contractors.

PROGRAM OVERVIEW

- Custodial Service
- Facility Maintenance
- Groundskeeping
- Park and Recreation Maintenance
- Project Management

ACCOMPLISHMENTS IN FY 2017-18

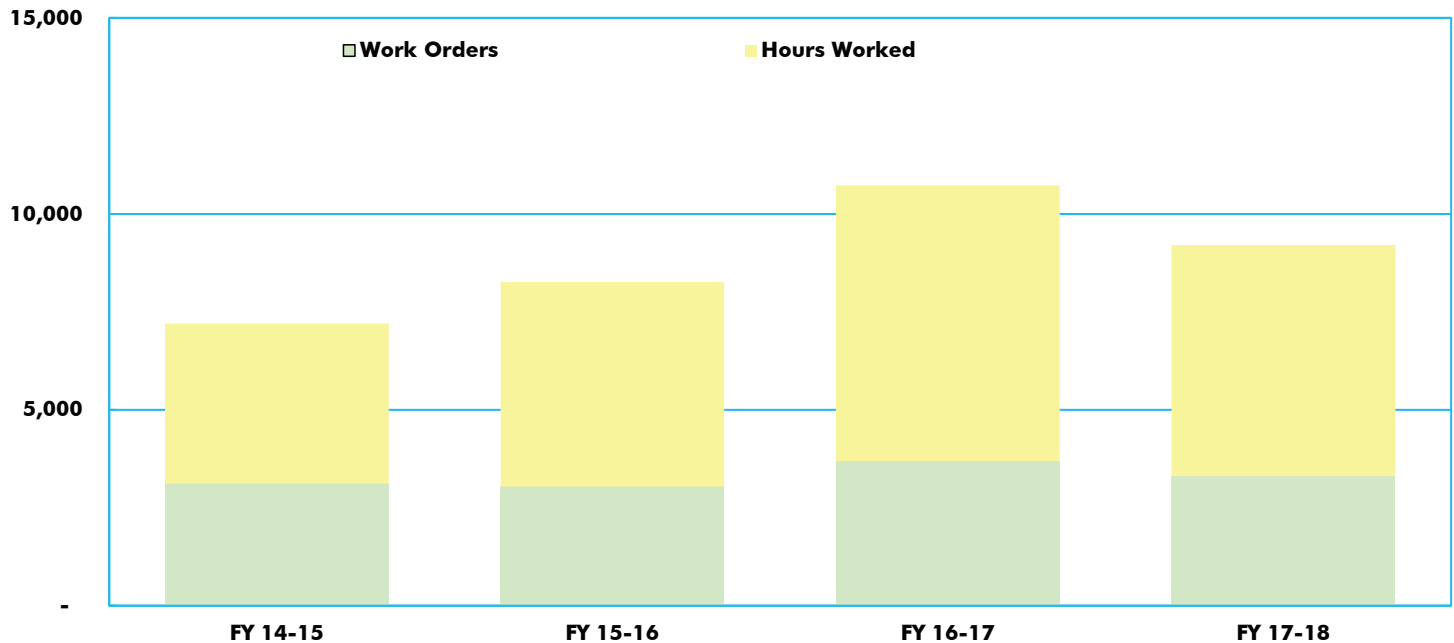
- Completed 30 minor repair projects including remodels, emergency repairs and maintenance projects.
- Continued effort for drought resistance landscaping and water conservation.

GOALS FOR FY 2018-19

- Continue with design, bid and contracting services to replace and repair aging roofs, such as Administration Center, Public Health and the main Jail Building, in order to prolong the life of County facilities.
- Continue with a concerted effort to address the backlog of deferred maintenance projects.
- Focus on renewable energy, such as solar, and expand water savings measures for County facilities.
- Continue improvements to Veterans Halls with funding from the Community Development Block Grant (CDBG) program

PERFORMANCE INDICATORS

Work Orders Completed and Total Hours Worked



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6277 Reimbursement from Non-General Fund departments for janitorial and maintenance services.

Services & Supplies

Acct. 2130 Unanticipated emergency maintenance.

Other Charges

Acct. 5380 Reimbursement from General Fund departments for janitorial and maintenance services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Facilities includes no new positions and no significant changes from the prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1610 - Facilities

BUDGET UNIT DETAIL		Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
824200 - Rent/Concession	4,051	2,706	5,000	5,000	-		
825490 - State Other	24,911	25,305	42,000	24,549	(17,451)		
826277 - Interfund - Janitor	77,992	103,404	71,490	126,351	54,861		
826375 - Parks & Rec Fee	18,793	19,897	21,000	21,000	-		
826390 - Other Charges	7,128	-	-	-	-		
827600 - Other Sales	88	2,000	-	-	-		
827700 - Other	23,685	16,032	15,000	18,000	3,000		
Total Revenues	156,648	169,344	154,490	194,900	40,410		
Salaries & Employee Benefits							
861011 - Regular Employees	984,435	1,064,181	1,364,037	1,348,632	(15,405)		
861012 - Extra Help	12,435	23,360	30,000	2,000	(28,000)		
861013 - Overtime Reg Emp	13,479	23,390	20,000	50,000	30,000		
861021 - Co Cont Retirement	274,760	297,153	397,460	410,470	13,010		
861022 - Co Cont OASDI	58,316	63,759	78,650	82,814	4,164		
861023 - Co Cont Medicare	13,818	15,250	18,394	19,368	974		
861024 - Co Cont Retire Incr	110,803	112,236	124,101	115,427	(8,674)		
861030 - Co Cont Health Ins	206,565	214,795	263,514	169,913	(93,601)		
861031 - Co Cont Unemp Ins	5,391	5,148	2,620	3,856	1,236		
861035 - Co Cont Workers Comp	146,700	130,659	124,796	123,088	(1,708)		
Total Salaries & Employee Benefits	1,826,704	1,949,930	2,423,572	2,325,568	(98,004)		
Services & Supplies							
862050 - Clothing/Pers Items	98	2,786	2,600	8,000	5,400		
862060 - Communications	11,353	16,194	17,750	19,000	1,250		
862090 - Household Expense	185,008	190,423	170,000	182,000	12,000		
862101 - Insurance - General	49,174	65,839	59,463	145,933	86,470		
862120 - Maint - Equip	1,356	5,220	5,000	5,000	-		
862130 - Maint - Strc/Impr/Grnds	452,212	475,259	400,000	357,593	(42,407)		
862150 - Memberships	510	356	2,255	600	(1,655)		
862170 - Office Expense	9,695	9,085	8,000	8,000	-		
862185 - Medical/Dental Svcs	3,617	2,029	3,080	2,000	(1,080)		
862187 - Education & Training	2,367	3,302	22,000	20,000	(2,000)		
862189 - Prof/Spec Svcs - Other	66,196	44,434	135,000	65,000	(70,000)		
862190 - Publ/Legal Notice	1,509	1,938	2,500	8,000	5,500		
862200 - Rent/Lease Equip	2,143	11,322	15,000	15,000	-		
862220 - Small Tool/Instrument	9,644	8,516	19,000	12,000	(7,000)		
862230 - Info Tech Equip	2,270	4,172	42,064	22,000	(20,064)		
862239 - Spec Dept Expense	12,602	54,087	23,700	22,360	(1,340)		
862250 - Trans/Travel	40,931	46,021	42,000	56,000	14,000		
862253 - Travel Out of County	5,065	1,074	12,500	11,000	(1,500)		
862260 - Utilities	1,041,756	1,101,410	1,200,000	1,296,000	96,000		
Total Services & Supplies	1,897,503	2,043,464	2,181,912	2,255,486	73,574		

BUDGET UNIT DETAIL Schedule 9 (cont) Function: General Government Activity: Legislative & Administrative					
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Other Charges					
863113 Pmt Other Gov Agency	-	329,952	275,000	300,000	25,000
Total Other Charges	-	329,952	275,000	300,000	25,000
Fixed Assets					
864370 - Equipment	3,638	-	36,625	-	(36,625)
Total Fixed Assets	3,638	-	36,625	-	(36,625)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(597,154)	(602,715)	(832,749)	(833,000)	(251)
Total Expend Transfer & Reimb	(597,154)	(602,715)	(832,749)	(833,000)	(251)
Total Net Appropriations	3,130,691	3,720,631	4,084,360	4,048,054	(36,306)
Total Net County Cost	2,974,043	3,551,287	3,929,870	3,853,154	(76,716)



BU 1620 - Fleet Management

BUDGET UNIT OVERVIEW

This Fleet Management budget unit is responsible for the maintenance, repair and in-town fueling of more than 230 vehicles in the County fleet. The fleet is comprised of Sheriff's patrol vehicles, four-wheel drive utility vehicles, light trucks, vans, and passenger sedans. Included among these are 19 "pool" vehicles that are available for use by all County departments. In the aggregate, the County Garage maintains vehicles that travel nearly 2.1 million miles per year. The Fleet Management budget unit is funded through a per-mile operating cost to user departments and is located within the Facilities and Fleet Division.

PROGRAM OVERVIEW

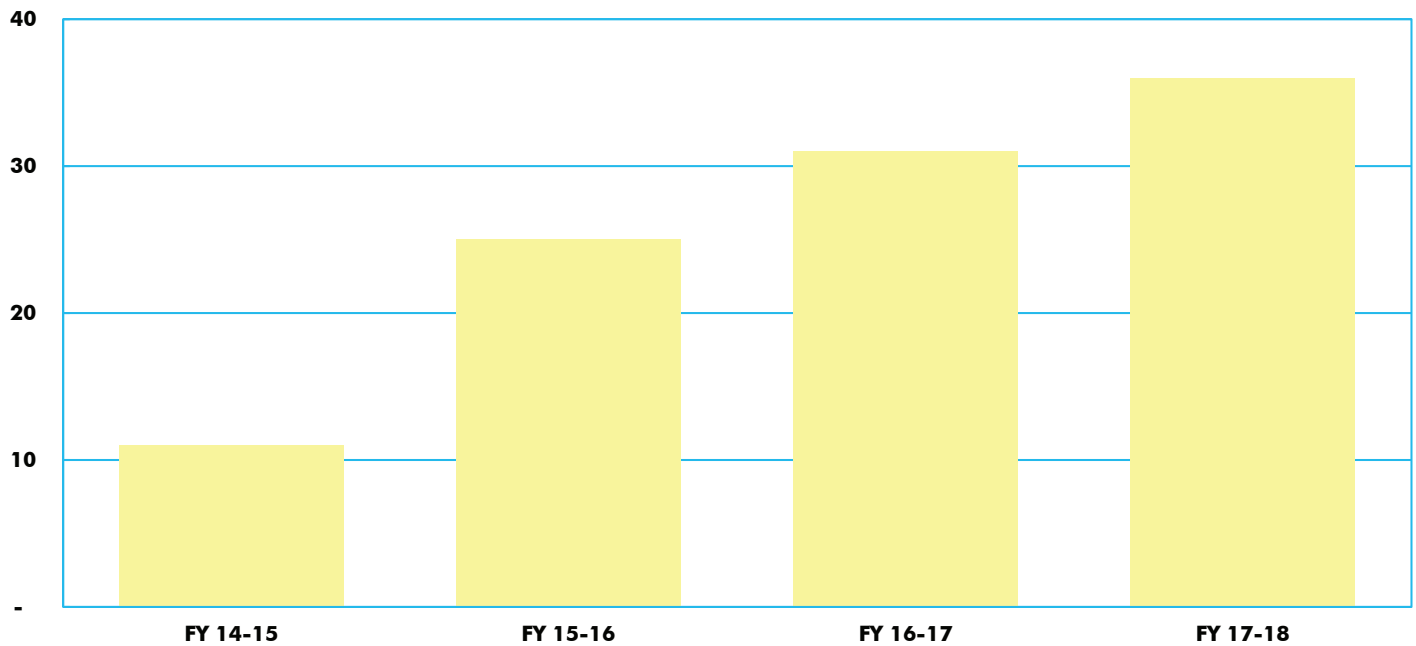
- Diagnostics
- Pool Vehicle Tracking and Renting
- Vehicle Maintenance
- Vehicle Safety

ACCOMPLISHMENTS IN FY 2017-18

- Continued environmental compliance of underground storage tank (UST) with installation of new monitoring alarm.
- Integration of new diagnostic tools to improve efficiencies and vehicle repair time.
- Achieved master mechanic status in ASE certification program for one garage mechanic.
- Installed a new GasBoy fuel management system for improved performance and additional vehicle data collection.
- Continued development of environmentally friendly garage practices including changes to the lube and parts washing systems.

GOALS FOR FY 2018-19

- Move toward a "greener" alternative fuel fleet through vehicle acquisition and installation of electric vehicle charging stations. Mendocino County General Plan August 2009 - Policy DE-134: Facilitate the increased use of electric vehicles by providing opportunities for vehicle charging at County facilities and investigate methods to develop them at other locations as well.
- Train mechanics on best preventative and operational maintenance practices for hybrid and alternative fuel vehicles.
- Continue training toward master mechanic status in ASE certification program for remaining garage mechanic.
- Complete transition to fully on-line surplus vehicle auctions
- Manage fleet assets and identify aging vehicles with high mileage and maintenance costs for surplus/replacement.

PERFORMANCE INDICATORS**Hybrid Vehicles in Non-Patrol Fleet****SUMMARY OF MAJOR ACCOUNTS****Revenues**

- Acct. 6276 Reimbursements from Non-General Fund departments.
- Acct. 7600 Grant Funds.

Services & Supplies

- Acct. 2239 Maintenance and repair parts, supplies (except fuel), and outsourced repairs.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursement for vehicle maintenance and operation per mile.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Fleet Management includes no additional positions or significant changes from the prior year.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1620 - Fleet Management

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
826276 - Interfund - Garage		32,299	15,138	30,051	20,000
827600 - Other Sales		2,175	1,515	15,026	-
827700 - Other		659	2,079	-	-
Total Revenues		35,133	18,731	45,077	20,000
Salaries & Employee Benefits					
861011 - Regular Employees		159,656	200,655	218,506	206,174
861013 - Overtime Reg Emp		181	85	-	-
861021 - Co Cont Retirement		44,817	55,677	57,654.00	69,185
861022 - Co Cont OASDI		9,370	11,862	11,520	13,968
861023 - Co Cont Medicare		2,191	2,774	2,694	3,267
861024 - Co Cont Retire Incr		17,355	20,258	17,314	19,411
861030 - Co Cont Health Ins		27,399	31,711	29,128	18,990
861031 - Co Cont Unemp Ins		1,412	1,805	898	789
861035 - Co Cont Workers Comp		15,649	16,201	8,325	3,883
Total Salaries & Employee Benefits		278,031	341,029	346,039	335,667
Services & Supplies					
862060 - Communications		142	-	625	375
862090 - Household Expense		4,451	4,505	4,635	4,600
862101 - Insurance - General		5,369	8,566	2,457	4,704
862120 - Maint - Equip		-	70	2,500	2,500
862150 - Memberships		357	1,071	2,500	4,500
862170 - Office Expense		5,512	6,114	4,500	2,500
862176 - Fuel Expense		409,426	435,738	539,431	555,664
862185 - Medical & Dental Svcs		175	-	-	-
862187 - Education & Training		-	-	3,000	900
862220 - Small Tool/Instrument		686	5,107	7,000	4,500
862230 - Info Tech Equip		-	-	1,600	1,600
862233 - Vehicle Collision Rep.		-	-	-	310,000
862239 - Spec Dept Expense		244,147	286,430	274,903	-
862250 - Trans/Travel		219	382	500	500
862253 - Travel Out of County		-	-	4,500	1,000
Total Services & Supplies		670,484	747,983	848,151	893,343
Fixed Assets					
864370 - Equipment		-	41,802	52,000	35,000
Total Fixed Assets		-	41,802	52,000	35,000
Expend Transfer & Reimb					
865380 - Intrafund Transfers		(1,074,248)	(1,208,319)	(1,201,113)	(1,282,500)
Total Expend Transfer & Reimb		(1,074,248)	(1,208,319)	(1,201,113)	(1,282,500)
Total Net Appropriations		(125,734)	(77,504)	45,077	(18,490)
Total Net County Cost		(160,867)	(96,235)	-	(38,490)



BU 1710 - Capital Improvements

BUDGET UNIT OVERVIEW

The Capital Improvement Fund provides monies for facility enhancements and large-scale maintenance projects. These projects include roof replacements, parking lot repairs, and heating and cooling upgrades, as well as any significant repairs or remodels. The Executive Office monitors and is responsible for this budget. The Facility Division of the Executive Office manages and monitors approved projects throughout the year to ensure projects are carried out in accordance with regulations, timeliness and allocated funding. During the Recommended Budget Conferences, the Executive Office develops a list of projects in conjunction with other County departments based on health and safety and operational needs, which are then reviewed for recommendation by the Chief Executive Officer and are presented to the Board of Supervisors during the Budget Hearings based on available funding. Projects may be continued from year-to-year with the funding carried forward and designated for these ongoing projects. This budget also provides funding for any miscellaneous projects identified as needs arise in the course of the year and funding for the continued compliance with the Americans with Disabilities Act (ADA) to plan and complete retrofits for the removal of barriers to disabled access in County facilities.

PROGRAM OVERVIEW

- Capital Improvement Plan (CIP)

ACCOMPLISHMENTS IN FY 2017-18

- Installed a new walk-in Freezer for the Jail Kitchen
- Remodeled and updated the Little River Airport Terminal/Office building
- Completed Roof replacement or recoating at the following facilities
 - County Warehouse/Garage/HHSA Training Center
 - Willits Integrated Services Center Buildings
 - Jail Kitchen & Laundry Building
- Replaced fourteen HVAC units at ten different facilities
- Resurfaced and re-stripped parking lot paving at five facilities.
- Completed Phase I for Public Health roof replacement project
- Implemented a more comprehensive facilities needs assessment tool to track the age and anticipated replacement dates for key building systems including roofs, HVAC systems, exterior and interior wearing finishes to inform the 5 year capital improvement plan.

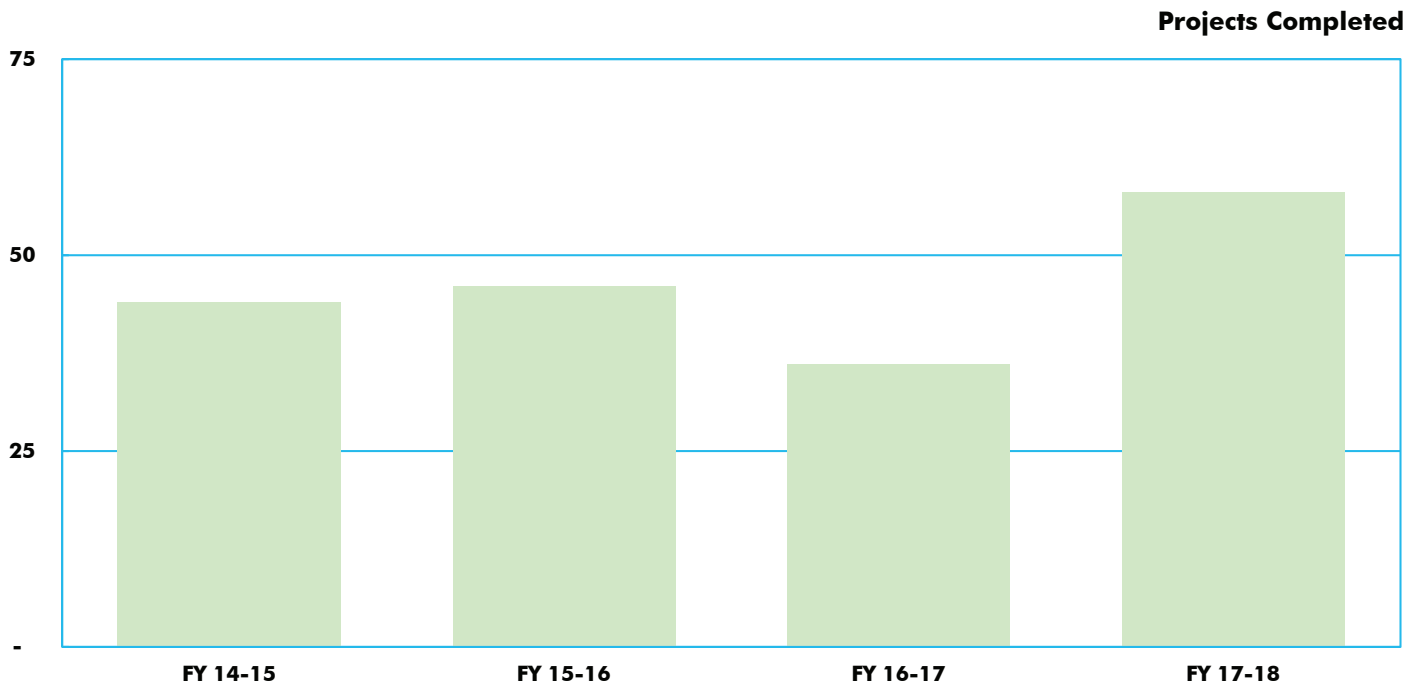
GOALS FOR FY 2018-19

- Remove and replace the damaged front canopy at the Yokayo Social Services Center
- Complete the new Mendocino Substation at the Ford House in collaboration with the California Department of Parks and Recreation
- Complete office and service counter upgrades at the Tax Collector's Office
- Replace flooring and Exterior paint and finishes at the Ukiah Library

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1710 - Capital Improvements

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7802 Oper Transfer In.

Services & Supplies

Acct. 2130 Maintenance - Structure-Improvements-Grounds.

Fixed Assets

Acct. 4360 Project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

The Capital Improvement budget includes no one time funding this year for general fund projects. Existing carry forward funding has been reallocated to reflect current priorities. More project detail is available in the Fixed Asset section of this document.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1201 Accum Capital Outlay	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	7,785	21,027	-	-	-
825490 - State Other	69,567	83,503	-	154,000	154,000
825810 - Other Govt Agency Aid	-	439,668	-	-	-
826390 - Other Charges	24,700	623,737	-	-	-
827600 - Other Sales	60	-	-	-	-
827802 - Oper Transfer In	2,333,459	3,172,797	4,097,244	1,335,320	(2,761,924)
Total Revenues	2,435,571	4,340,732	4,097,244	1,489,320	(2,607,924)
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	137,908	28,071	50,000	30,000	(20,000)
862170 - Office Expense	126	104	-	-	-
862189 - Prof/Spec Svcs - Other	-	198	-	-	-
862239 - Spec Dept Expense	658	-	-	-	-
Total Services & Supplies	138,692	28,372	50,000	30,000	(20,000)
Fixed Assets					
864360 - Structure/Improvement	890,536	3,631,419	7,294,899	4,259,029	(3,035,870)
Total Fixed Assets	890,536	3,631,419	7,294,899	4,259,029	(3,035,870)
Total Net Appropriations	1,029,228	3,659,791	7,344,899	4,289,029	(3,055,870)
Total Fund Balance Contribution	(1,406,343)	(680,942)	3,247,655	2,799,709	(447,946)

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer



BU 1712 - Capital Projects

BUDGET UNIT OVERVIEW

The Capital Project budget unit provides funding for the construction of major capital facilities projects. While the Board of Supervisors has prioritized many capital projects they are all currently budgeted in BU 1710 – *Capital Improvements*. BU 1712 is reserved exclusively for the upcoming expansion project at the Mendocino County Jail. Over the past several of years the Board has set aside \$1 million to be used for local cash match for the project. In 2017, the Bureau of State and Community Corrections (BSCC) announced that Mendocino County was conditionally awarded \$25 million in lease revenue bond funding to expand the local jail. This project will take several years to complete, and is currently projected to be ready for occupancy in 2021. The project will include two stand-alone buildings. The first is a visitor center that will accommodate both family and attorney visitation. The second building will be a Special Needs Housing Unit with 60-beds and associated program and recreational spaces, a central control system, as well as medical, dental and mental health services clinic spaces. No other capital projects will be administered through this budget unit until the jail project is completed.

SUMMARY OF MAJOR ACCOUNTS

Fixed Assets

Acct. 4365 Construction in progress project costs.

CHANGES IN BUDGET FROM PRIOR YEAR

Carryover from FY 2016-17 - Jail construction cash match.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1300 Capital Projects		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
824100 - Interest		1,132	5,419	-	-
825490 - State Other		-	-	-	552,000
827802 - Operating Transfer In		416,000	630,740	-	-
Total Revenues		417,132	636,159	-	552,000
Fixed Assets					
864365 - Constr in Progress		-	46,740	1,000,000	1,164,000
Total Fixed Assets		-	46,740	1,000,000	1,164,000
Total Net Appropriations		-	46,740	1,000,000	1,164,000
Total Fund Balance Contribution		(417,132)	(589,419)	1,000,000	612,000
					(388,000)



BU 1960 - Information Services

BUDGET UNIT OVERVIEW

The Information Services Division's responsibility is to define, understand, and meet the constantly evolving information technology needs of Mendocino County by implementing current technologies and exploring innovative ways to increase the efficiency and effectiveness of the County. Using progressive management techniques, the Information Services Division will evaluate the on-going improvements in the technological base used by the County to meet the demands of the public as well as in-house needs in a timely and cost-effective manner. Organizational and programmatic efforts will provide technical training and support personnel and end-user training to promote the most efficient use of computer technology on the widest possible scale. Information Services Division serves as the "umbrella organization" for information technologies (IT) for the County and is charged with delivery of on-going information technology services for all County departments.

PROGRAM OVERVIEW

- Application Support/Development
- Communications
- Computer Operations
- GIS
- Website Management

ACCOMPLISHMENTS IN FY 2017-18

- Emergency response provided at County EOC during Redwood Complex Fire and maintained County-wide network
- Replaced fire damaged microwave equipment at the County's Laughlin repeater site
- Updated the County's financial system to version 11 to provide needed additional functionality
- Replacement of outdated Gasboy system for the County fuel pumps
- Completed IT infrastructure installation at Career Point for HHSA staff
- Configuration of new County contract management system (Cobblestone)

GOALS FOR FY 2018-19

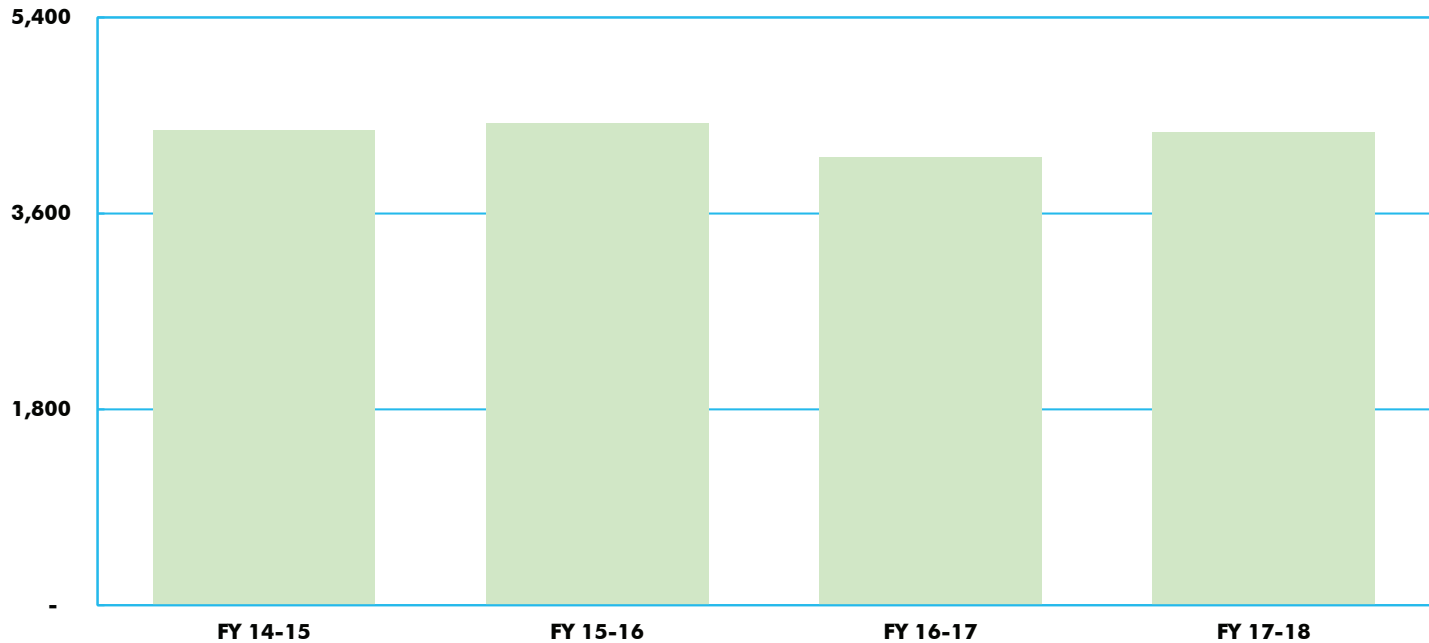
- Replacement of iSeries equipment which houses the existing County property system
- Enhancement of security for criminal justice data
- Completion of phase one for the new County property system
- Implementation of Tyler Content Manager invoice scanning
- Adoption of County IT Master Plan

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 1960 - Information Services

PERFORMANCE INDICATORS

Completed Work Orders



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6392 Title company system access, Willits Police Department for IT services, and LAFCO (*Local Agency Formation Commission*) for GIS (*Geographic Information System*) services.

Services & Supplies

- Acct. 2061 Communications and microwave property leases.
- Acct. 2120 Maintenance agreements and software support.
- Acct. 2339 Software licenses and software purchases.

Fixed Assets

Acct. 4370 Network security and hardware.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased *Salary & Employee Benefits* due to negotiated wage increases.

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823110 - Crim Just Const Fund	10,600	14,200	14,000	14,200	200
826392 - Data Processing Svc	-	294	-	-	-
827600 - Other Sales	160,778	152,007	234,982	181,834	(53,148)
Total Revenues	171,378	166,501	248,982	196,034	(52,948)
Salaries & Employee Benefits					
861011 - Regular Employees	1,113,833	1,226,427	1,384,016	1,478,575	94,559
861012 - Extra Help	7,258	5,088	5,000	-	(5,000)
861013 - Overtime Reg Emp	26,720	40,670	20,000	54,453	34,453
861021 - Co Cont Retirement	317,439	349,787	403,002	479,015	76,013
861022 - Co Cont OASDI	67,787	74,580	80,550	96,429	15,879
861023 - Co Cont Medicare	15,959	17,578	18,884	22,552	3,668
861024 - Co Cont Retire Incr	130,409	137,142	132,439	142,625	10,186
861030 - Co Cont Health Ins	140,203	177,460	207,991	166,594	(41,397)
861031 - Co Cont Unemp Ins	7,433	5,524	5,157	5,198	41
861035 - Co Cont Workers Comp	49,987	50,900	53,466	56,223	2,757
Total Salaries & Employee Benefits	1,877,028	2,085,156	2,310,505	2,501,664	191,159
Services & Supplies					
862060 - Communications	6,917	6,827	10,200	10,200	-
862061 - Comm Lease	229,214	252,122	257,340	262,283	4,943
862062 - Comm Microwave	2,613	2,205	2,000	2,000	-
862101 - Insurance - General	5,678	6,133	13,193	13,805	612
862120 - Maint - Equip	362,640	365,256	389,500	490,450	100,950
862170 - Office Expense	10,331	11,805	8,000	9,500	1,500
862187 - Education & Training	9,686	9,691	35,000	35,000	-
862189 - Prof/Spec Svcs - Other	31,786	52,925	169,000	59,000	(110,000)
862220 - Small Tool/Instrument	6,772	5,018	10,000	10,000	-
862230 - Info Tech Equip	21,888	27,541	25,000	25,000	-
862239 - Spec Dept Expense	29,470	24,716	30,000	50,000	20,000
862250 - Trans/Travel	12,961	11,032	10,000	10,000	-
862253 - Travel Out of County	7	410	2,500	2,500	-
Total Services & Supplies	729,962	775,679	961,733	979,738	18,005
Fixed Assets					
864370 - Equipment	38,943	61,133	101,700	95,000	(6,700)
Total Fixed Assets	38,943	61,133	101,700	95,000	(6,700)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(222,155)	(222,042)	(143,532)	(229,849)	(86,317)
Total Expend Transfer & Reimb	(222,155)	(222,042)	(143,532)	(229,849)	(86,317)
Total Net Appropriations	2,423,777	2,699,926	3,230,406	3,346,553	116,147
Total Net County Cost	2,252,400	2,533,425	2,981,424	3,150,519	169,095



BU 2086 - Conflict Defender

BUDGET UNIT OVERVIEW

This budget was created in FY 1998-99 to track the expenditures of the third level conflict defenders; prior these expenditures were found in Budget Unit 2080 - *Public Defender* but were not controllable by the Public Defender. This budget is now monitored to ensure that the conflict cases remain at a minimum, and Criminal Justice Improvement funding has been allocated to offset General Fund dollars in covering the costs for third level conflict cases. If the Public Defender and Alternate Defender declare a conflict, the judges of the Superior Court of Mendocino County appoint private attorneys and experts. These attorneys have a previously set rate determined by the courts to receive reimbursement for legal services. Attorneys assigned to conflict cases, as well as County contracted attorney on the coast, are paid from this budget. Prior to the creation of this budget, the County was paying much greater costs for conflict cases.

GOALS FOR FY 2018-19

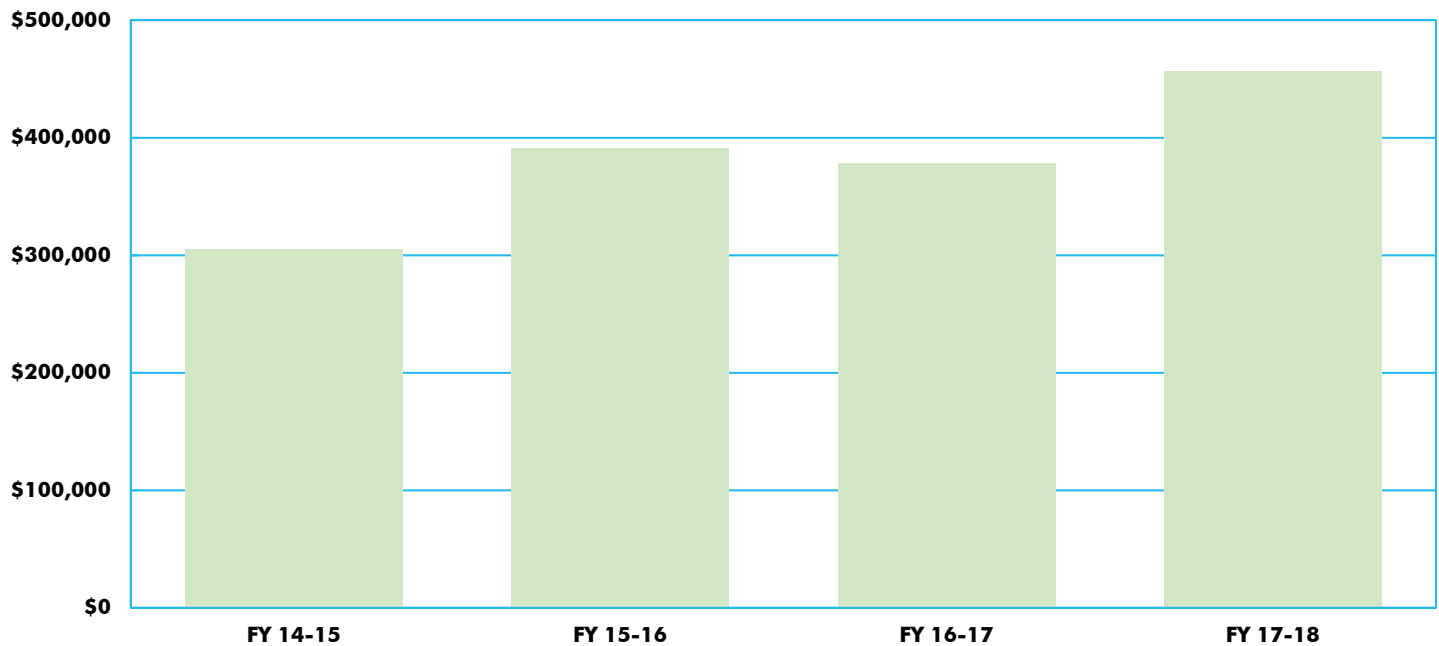
- On-going evaluation to ensure high quality services are being provided to the public, the Court and criminal justice agencies in Mendocino County.

ACCOMPLISHMENTS IN FY 2017-18

- Continued to provide support to the criminal justice system whenever conflicts arise for the Public Defender and Alternate Defender.
- Service provider reviewed to ensure effective and efficient services.

PERFORMANCE INDICATORS

Legal Fees Paid



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3110 Revenue from the Criminal Justice Improvement Fund.

Services & Supplies

Acct. 2183 Third level conflict attorney payments and other related costs such as investigator fees.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823110 - Crim Just Const Fund	167,000	159,750	219,600	219,600	-
Total Revenues	167,000	159,750	219,600	219,600	-
Services & Supplies					
862183 - Legal Fees	390,670	378,219	350,000	350,000	-
Total Services & Supplies	390,670	378,219	350,000	350,000	-
Total Net Appropriations	390,670	378,219	350,000	350,000	-
Total Net County Cost	223,670	218,469	130,400	130,400	-



BU 2830 - Emergency Services

BUDGET UNIT OVERVIEW

The Mendocino County Office of Emergency Services (OES), under the direction of the Director-Chief Executive Officer and Assistant Director-Sheriff, is responsible for the coordination of disaster preparedness, mitigation and response within the operational area, which is all areas within the geographical boundaries of Mendocino County.

PROGRAM OVERVIEW

- Citizen Emergency Response Training
- County-wide Alternate Emergency Communications System
- Disaster Preparedness

GOALS FOR FY 2018-19

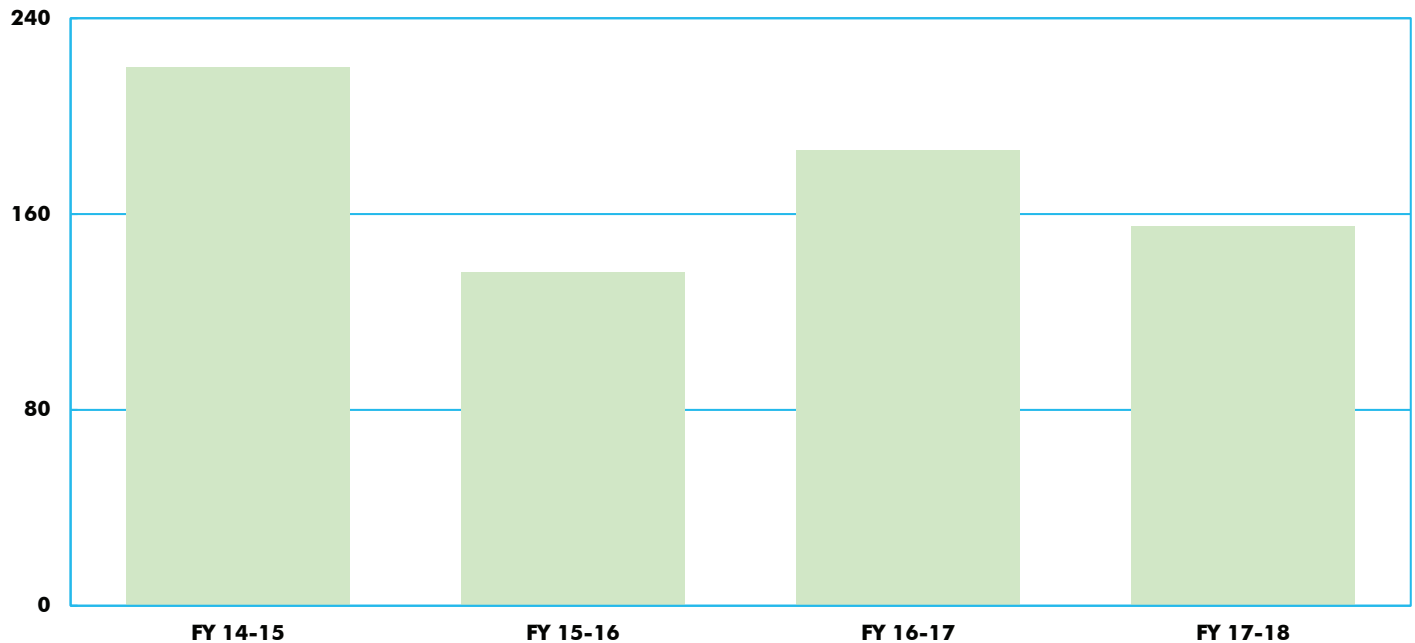
- Update County's Evacuation Plan and Standard Operating Procedures.
- Update County's Public Alert and Warning Plan.
- Increase number of registered contacts in Public Alert and Warning System.
- Conduct County-wide Public Alert and Warning communications exercise.
- Continue Emergency Operations Center staff training.
- Secure Hazard Mitigation Grant Program (HMGP) funding.

ACCOMPLISHMENTS IN FY 2017-18

- Implemented Incident Command System training program for all new county employees in partnership with Human Resources in order to better comply with state and federal training standards.
- Increased number of registered contacts in the Public Alert and Warning System to better communicate with the public during emergencies.
- Activated and assisted with coordination of the County's Emergency Operations Center (EOC) during the Redwood Complex Fire.
- Assisted with the coordination of emergency response to the Redwood Complex Fire, including public alert and warning, evacuation, and repopulation.

PERFORMANCE INDICATORS

Persons Trained in Incident Command System



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal Other: Emergency Management Performance Grant.

Services & Supplies

Acct. 2189 Prof/Spec Svcs-Other: Contracted services for Emergency Services training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 2830 - Emergency Services

BUDGET UNIT DETAIL

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other	195,116	136,713	143,435	150,435	7,000
827700 - Other	6,336	-	-	-	-
Total Revenues	201,452	136,713	143,435	150,435	7,000
Salaries & Employee Benefits					
861011 - Regular Employees	89,406	61,544	96,538	195,669	99,131
861012 - Extra Help	-	14,188	19,500	-	(19,500)
861013 - Overtime Reg Emp	1,040	718	-	-	-
861021 - Co Cont Retirement	23,563	16,977	28,004	58,117	30,113
861022 - Co Cont OASDI	5,555	3,747	5,694	11,859	6,165
861023 - Co Cont Medicare	1,299	1,082	1,331	2,773	1,442
861024 - Co Cont Retire Incr	8,376	5,656	7,707	14,321	6,614
861030 - Co Cont Health Ins	4,380	5,954	8,932	13,346	4,414
861031 - Co Cont Unemp Ins	708	141	55	53	(2)
861035 - Co Cont Workers Comp	1,733	527	566	532	(34)
Total Salaries & Employee Benefits	136,060	110,535	168,327	296,670	128,343
Services & Supplies					
862060 - Communications	4,903	3,984	4,000	11,000	7,000
862101 - Insurance - General	626	490	521	575	54
862120 - Maint - Equip	7,465	2,295	4,000	-	(4,000)
862150 - Memberships	525	-	1,000	-	(1,000)
862170 - Office Expense	3,334	11,320	10,000	10,000	-
862187 - Education & Training	1,933	1,580	5,000	-	(5,000)
862189 - Prof/Spec Svcs - Other	17,200	-	15,000	27,000	12,000
862200 - Rents & Leases - Equip	3,478	3,478	3,500	-	(3,500)
862230 - Info Tech Equip	-	9,276	10,000	-	(10,000)
862232 - Law Enf Supply & Svcs	10,862	25,838	10,000	-	(10,000)
862239 - Spec Dept Expense	77,640	35,867	73,404	-	(73,404)
862250 - Trans/Travel	2	132	5,000	3,660	(1,340)
862253 - Travel Out of County	9,565	3,939	5,000	-	(5,000)
Total Services & Supplies	137,533	98,198	146,425	52,235	(94,190)
Fixed Assets					
864370 - Equipment	56,473	82,577	-	-	-
Total Fixed Assets	56,473	82,577	-	-	-
Total Net Appropriations	330,067	291,311	314,752	348,905	34,153
Total Net County Cost	128,615	154,598	171,317	198,470	27,153



BU 2910 - Disaster Recovery

BUDGET UNIT OVERVIEW

The County Recovery Team was created to work directly with state, federal, and local partners in the physical and financial recovery of the County. The Recovery Team works across public and private sectors to ensure unmet needs are being addressed within the community. The County has identified eight recovery support functions that correspond with federal and state disaster recovery frameworks. They are community emergency preparedness, community planning and capacity building, infrastructure systems, economic resiliency & sustainability, health and human services, housing, natural systems, and cultural resources.

GOALS FOR FY 2018-19

- Increase fiscal leveraging strategies to rebuild a more resilient sustainable community
- Secure funding for recovery projects
- Board adoption of a recovery work plan that documents strategies, goals, and outcome measurements
- Work across departments to create an effective disaster hazard mitigation plan
- Create a “Whole Community” Planning Model for emergency preparedness and recovery

ACCOMPLISHMENTS IN FY 2017-18

- Filed \$8 million for FEMA Public Assistance
- First ever California Housing Task Force with FEMA as the lead agency
- Established the County Fire Recovery and Mendocino Strong webpages
- Collaborated with North Coast Opportunities and the Community Foundation of Mendocino County to form the Mendocino-Rebuilding Our Community long-term recovery committee
- Hosted 10 community meetings for fire survivors from November 2017 to May 2018

PROGRAM OVERVIEW

- Public Assistance
- Disaster Long-Term Recovery
- Disaster Recovery Team
- Disaster Grant Administration

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 2570 Federal other Revenue: FEMA public Assistance.

Acct. 7801 Grant Other Revenue: Any grant awarded that is non-State or non-Federal.

Services & Supplies

Acct. 2189 Professional and special services other; Contracts with professionals for Disaster Recovery support functions.

Acct. 3280 Contract with other agencies: Contracts with Agencies for the support provided during the fire and immediately thereafter.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 2910 - Disaster Recovery

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection			Activity: Other Protection	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues						
827801 - Grant Revenue		-	-	-	397,722	397,722
827802 - Oper Transfer In		-	-	-	702,120	702,120
Total Revenues		-	-	-	1,099,842	1,099,842
Salaries & Employee Benefits						
861011 - Regular Employees		-	-	-	418,805	418,805
861035 - Co Cont Workers Comp		-	-	-	360	360
Total Salaries & Employee Benefits		-	-	-	419,165	419,165
Services & Supplies						
862060 Communications		-	-	-	5,000	5,000
862101 Insurance - General		-	-	-	600	600
862170 Office Expense		-	-	-	6,500	6,500
862187 Education & Training		-	-	-	2,500	2,500
862189 Prof/Spec Svcs - Other		-	-	-	285,911	285,911
862250 Trans/Travel		-	-	-	1,000	1,000
862253 Travel Out of County		-	-	-	3,000	3,000
Total Services & Supplies		-	-	-	304,511	304,511
Other Charges						
863280 - Contr Other Agency		-	-	-	376,166	376,166
Total Other Charges		-	-	-	376,166	376,166
Total Net Appropriations		-	-	-	1,099,842	1,099,842
Total Fund Balance Contribution		-	-	-	-	-



BU 2910 -Golden State Finance Authority Grant

GRANT OVERVIEW

The Golden State Finance Authority provides \$254,854 to Mendocino County for direct financial assistance for temporary stable housing and/or shelter to individuals and families within the county whose ability to obtain, maintain, or restore housing has been impaired by the Redwood Complex Fire. Funds are used to further efforts to provide safe and stable housing to individuals and families displaced by the fire or have suffered loss of income or similar financial loss that impairs their ability to obtain or maintain housing because of the fire.

GRANT INFORMATION

- Grant Inception Date: April 10, 2018
- Current Grant Period: April 10, 2018 - June 30, 2020
- Source of Funds: Golden State Finance Authority
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant allows a maximum of 3% for administration costs.

GRANT BUDGET

Revenue

Grant	\$ 254,854
Total	\$ 254,854

Expenditures

Services & Supplies	\$ 254,854
Total	\$ 254,854

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2910's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2910 - Hazard Mitigation Grant Program
Grant

GRANT OVERVIEW

The Non-Competitive Hazard Mitigation Grant Program (HMGP) funding supports well-developed, construction-ready projects that implement a standalone, long-term risk reduction solution to flood or erosion hazards increased by fire in declared counties. The County has been obligated funding for two projects: stabilize burned slope through aerial seeding and replace culverts damaged by the fire to reduce debris flow. The non-federal match requirement is 25%.

GRANT INFORMATION

- Grant Inception Date: Fall 2018
- Current Grant Period: 3 years after inception.
- Source of Funds: FEMA through California Office of Emergency Services
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant does not allow overhead costs.

GRANT BUDGET

Revenue	
Grant	\$ 107,318
Total	\$ 107,318
Expenditures	
Services & Supplies	\$ 143,090
Total	\$ 143,090
County Match Required: Yes	
County Match Amount: \$35,772	
Independent Audit Required: No	
This grant is included in Budget Unit 2910's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 2910 - Sonoma Clean Power Grant

GRANT OVERVIEW

Sonoma Clean Power’s Ad Hoc Committee had approved a funding of \$100,000 to assist the Redwood Valley County Water District with technical assistance for grant writing and project development to replace and upgrade its critical infrastructure to accommodate new building code requirements. A funding of \$35,550 for County recovery projects and \$14,450 for technical assistance in project development and grant writing for hazard mitigation strategies was also approved.

GRANT INFORMATION

- Grant Inception Date: February 1, 2018
- Current Grant Period: FY 2017-18 thru FY 2018-19.
- Source of Funds: Sonoma Clean Power
- Continuity of Grant: One time allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue	
Grant	\$ 150,000
Total	\$ 150,000
Expenditures	
Services & Supplies	\$ 150,000
Total	\$ 150,000
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 2910’s Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 4052 - Mental Health Treatment Act (Measure B)

BUDGET UNIT OVERVIEW

The voters of Mendocino County passed Measure B on November 7, 2017, for the purpose of improving residents' lives and public's safety by strategically evaluating and enhancing resources for mental health treatment. An 11 member politically independent "Mental Health Treatment Act" Citizen's Oversight Committee has been created to review the independent annual audit of expenditures and performance management plan for compliance. The Committee shall also provide recommendations to the Board of Supervisors. The Committee is comprised of citizens and County leadership including the Carmel J. Angelo Chief Executive Officer (CEO), Sheriff Thomas Allman and Lloyd Weer, Auditor - Controller.

The creation of the Mental Health Treatment Fund is entirely dedicated to fund improved services, treatment and facilities for persons with mental health conditions into which 100% of the revenue shall be deposited. For a period of five (5) years, a maximum of 75% of the revenue deposited into the Fund may be used for facilities with no less than 25% dedicated to services and treatment; thereafter, 100% of all revenue deposited into the Fund shall be used for ongoing operations, services and treatment.

On April 24, 2018, the Board of Supervisors directed a budget unit be developed for Measure B and managed by the Executive Office. In addition, the Board directed all Measure B funds must be approved by the Board of Supervisors before allocation.

It is anticipated that Mendocino County will begin to see the sales tax revenue in the start of FY 2018-19. Sales tax allocations will be addressed by the Board of Supervisors during FY 2018-19 First Quarter Adjustments.

ACCOMPLISHMENTS IN FY 2017-18

- Established the *Mental Health Treatment Act Measure B Citizen's Oversight Committee*.
- Held monthly meetings since the establishment of the Oversight Committee.

GOALS FOR FY 2018-19

- Receive and review the consultant's report.
- Review options for continuum of care for both Mental Health and SU in the Mendocino County.
- Discuss key policy decisions that must be made by the Board of Supervisors to Budget Unit 4052.





BU 0326 - Water Agency

BUDGET UNIT OVERVIEW

The Mendocino County Water Agency (MCWA) is a Special District governed by the Board of Supervisors, sitting as the Board of Directors. The District was originally established in 1949 to provide a mechanism for local participation in the Construction of Coyote Dam on the East Fork of the Russian River. MCWA revenue is generated from a tax that was established in 1971, which does not exceed \$0.06 per \$100 of assessed valuation.

Until 1987, the County Department of Public Works administered the Mendocino County Water Agency. MCWA adopted an independent identity as a separate County department and operated as such until 2011, at which point it was again integrated into an existing department, administered through the Executive Office. The Water Agency provides project management for the following: The Sustainable Groundwater Management Act (SGMA) implementation, Ukiah Valley Basin Groundwater Sustainability Agency, California Statewide Groundwater Elevation Monitoring (CASGEM) Program, National Pollutant Discharge Elimination System (NPDES) MS4 Phase II Permit, Proposition 1 Grant Management and the Water Agency Action Plan.

PROGRAM OVERVIEW

- Storm Water Compliance
- CASGEM Program
- Proposition 1 Grant Management
- Ukiah Valley Basin Groundwater Sustainability Agency

ACCOMPLISHMENTS IN FY 2017-18

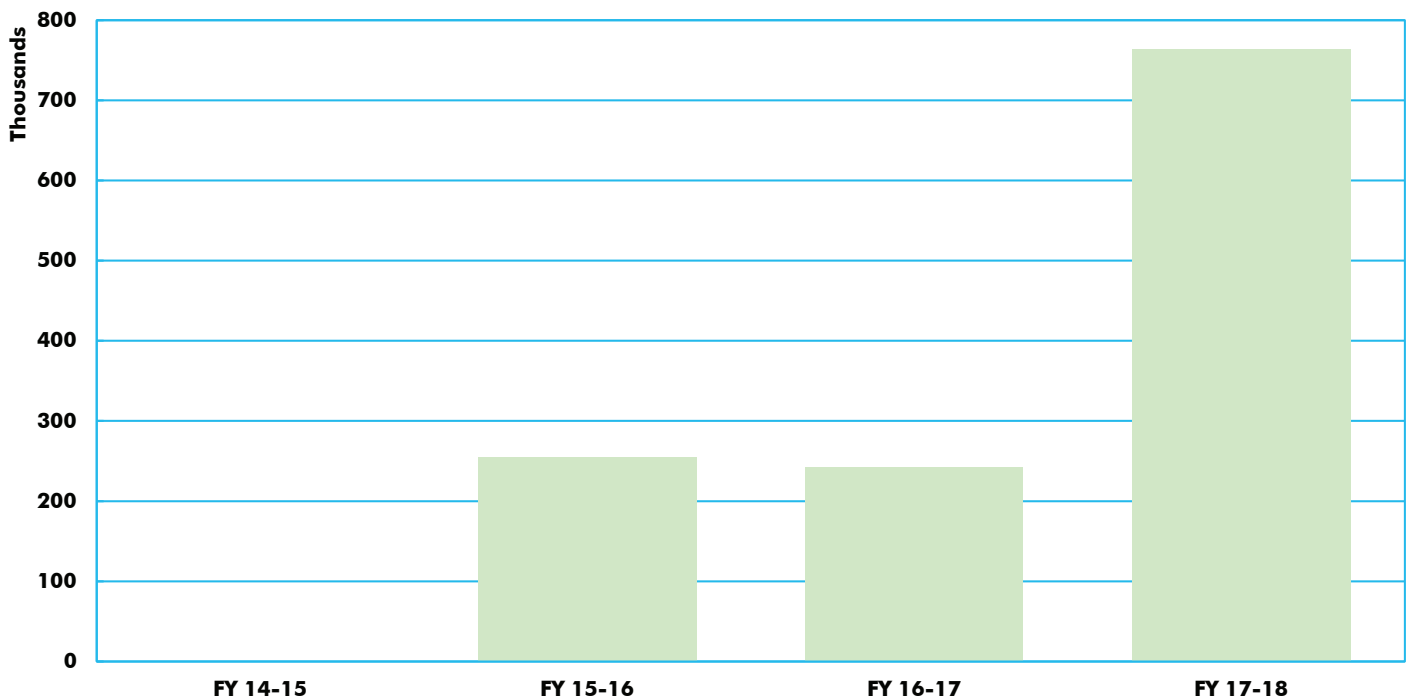
- Implementation of the Ukiah Valley Basin Groundwater Sustainability Agency.
- Grant award of \$764,255 for Phase II of the Ukiah Valley Groundwater Sustainability Plan.
- Continued compliance with the NPDES MS4 Phase II Permit.
- Developed the Coastal Mendocino Storm Water Resource Plan.

GOALS FOR FY 2018-19

- Remain in compliance with the NPDES MS4 permit.
- Remain in compliance with the CASGEM Program
- Administer the Proposition 1 Sustainable Groundwater Planning Grant Program for Phase II of the Ukiah Valley Groundwater Sustainability Plan.
- Participate in Russian River Pilot Program.
- Participate and administer the Ukiah Valley Basin Groundwater Sustainability Agency

PERFORMANCE INDICATORS

Grant Revenue



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7801 Property tax assessment.

Services & Supplies

Acct. 2150 Memberships to various associations for specific water obligations and advocacy.

Acct. 2189 Contract for CASGEM (*California Statewide Groundwater Elevation Monitoring*) Program participation and Water Agency Support Services.

CHANGES IN BUDGET FROM PRIOR YEAR

827801 – Year one of funding from the Department of Water Resources for the Proposition 1 grant for Phase II of the Ukiah Valley Groundwater Sustainability Plan.

863113 – Additional funding for year 3 of the U.S. Geological Study of the Russian River Watershed in coordination with the Sonoma County Water Agency.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0326 - Water Agency

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3260 Mendo Co Water Agency	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	131,590	137,299	134,000	140,000	6,000
821120 - Curr Unsec Prop Tax	4,345	4,445	5,000	5,000	-
821130 - Supplemental Roll Tax	1,413	1,498	1,000	1,200	200
821210 - Prior Secured Prop Tax	(168)	(39)	150	100	(50)
821220 - Prior Unsec Prop Tax	193	324	190	200	10
821600 - Timber Yield Tax	1,316	1,186	1,000	1,400	400
824100 - Interest	806	1,162	500	800	300
825481 - Homeowner Exemption	1,275	1,236	1,000	1,400	400
826390 - Other Charges	-	-	300	4,000	3,700
827801 - Grant Revenue	-	130,376	225,000	200,000	(25,000)
827802 - Oper Transfer In	150,000	-	-	40,000	40,000
Total Revenues	290,770	277,486	368,140	394,100	25,960
Salaries & Employee Benefits					
861011 - Regular Employees	-	40,087	36,589	54,205	17,616
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	-	11,330	10,758	16,146	5,388
861022 - Co Cont OASDI	-	1,868	1,813	2,880	1,067
861023 - Co Cont Medicare	-	572	521	775	254
861024 - Co Cont Retire Incr	-	4,674	3,809	5,329	1,520
861030 - Co Cont Health Ins	-	2,844	2,084	2,269	185
861035 - Co Cont Workers Comp	284	-	-	-	-
Total Salaries & Employee Benefits	284	61,375	55,573	81,604	26,031
Services & Supplies					
862060 - Communications	149	242	150	150	-
862101 - Insurance - General	130	134	134	12	(122)
862150 - Memberships	23,374	2,000	7,500	34,909	27,409
862170 - Office Expense	865	899	850	900	50
862187 - Education & Training	129	-	129	-	(129)
862189 - Prof/Spec Svcs - Other	149,209	242,698	282,000	260,000	(22,000)
862239 - Spec Dept Expense	1,985	4,722	3,000	3,000	-
862250 - Trans/Travel	-	-	-	150	150
862253 - Travel Out of County	-	-	300	150	(150)
Total Services & Supplies	175,841	250,696	294,063	299,271	5,208
Other Charges					
863113 - Pmt Other Gov Agency	-	25,000	27,500	27,200	(300)
Total Other Charges	-	25,000	27,500	27,200	(300)
Total Net Appropriations	176,125	337,071	377,136	408,075	30,939
Total Fund Balance Contribution	(114,645)	59,584	8,996	13,975	4,979



BU 0711 - Vehicle Replacement Fund

BUDGET UNIT OVERVIEW

Historically, the Vehicle Replacement Fund was replenished throughout the fiscal year from per-mile charges for the use of virtually all vehicles maintained by the Executive Office/Fleet Division. Mileage costs were based on vehicle category and were intended to generate sufficient funds to replace vehicles. Replacement costs were estimated on the basis of the current year State contract pricing, less the salvage value of the vehicle being replaced. In recent years, funding has been allocated through the budget process for replacement of specific vehicle types.

The Executive Office is currently piloting a program utilizing five rental vehicles kept at Fleet Management and made available for departments use for in and out of county travel. In addition, the Executive Office is working to standardize the fleet with a focus on hybrid and alternative fuel technologies in an effort to reduce both fuel costs and the County's carbon footprint. Decisions regarding prioritization of vehicles for replacement are made by the Facilities and Fleet Division Manager and approved by the Chief Executive Officer prior to vehicles being purchased.

SUMMARY OF MAJOR ACCOUNTS

As the vehicle fleet ages, maintenance costs increase. Re-establishment of the vehicle replacement fund program is recommended for certain vehicle categories.

CHANGES IN BUDGET FROM PRIOR YEAR

Vehicle replacement activity is expected to be minimal in FY 18-19.

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: 7110 Vehicle Replacement	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	1,400	749	-	-	-
826390 - Other Charges	-	57,478	-	-	-
827700 - Other	-	16,484	-	-	-
827802 - Operating Transfer In	361,173	120,000	382,000	-	(382,000)
Total Operating Revenues	362,573	194,711	382,000	-	(382,000)
Fixed Assets					
864370 - Equipment	513,388	313,129	382,000	-	(382,000)
Total Fixed Assets	513,388	313,129	382,000	-	(382,000)
Total Operating Expenses	513,388	313,129	382,000	-	(382,000)
Operating Income (Loss)	(150,815)	(118,418)	-	-	-
Change in Net Assets	(150,815)	(118,418)	-	-	-
Net Assets - Beginning Balance	226,746	75,931	(42,486)	(42,486)	-
Net Assets - Ending Balance	75,931	(42,486)	(42,486)	(42,486)	-



BU 0713 - General Liability Insurance- Risk Management

BUDGET UNIT OVERVIEW

The Risk Management Division identifies and measures all risks (uncertainty of loss) of the County of Mendocino by developing and implementing appropriate techniques for assessing and resolving these exposures via risk assumption, risk reduction, risk retention, risk transfer or the purchase of insurance. The County of Mendocino is self-insured for liability insurance. Included in this budget unit are insurance requirements for all liability, property (including fire, flood and select buildings for earthquake), medical malpractice, crime and bond. The County's Safety Officer is responsible for all inspections of County buildings, Cal OSHA required safety trainings, evaluation of departmental safety programs, investigation of accidents for cause and recommended remediation, evaluation of the County's level of compliance with Cal OSHA regulations, and recommending changes in the County's Safety Manual.

PROGRAM OVERVIEW

- Authorized Driver Program
- Claims Investigation & Processing
- Facility Safety Inspections
- Incident/Accident Investigation
- Insurance Programs
- Threat Assessments
- Tort Litigation Management & Administration
- Safety Education

ACCOMPLISHMENTS IN FY 2017-18

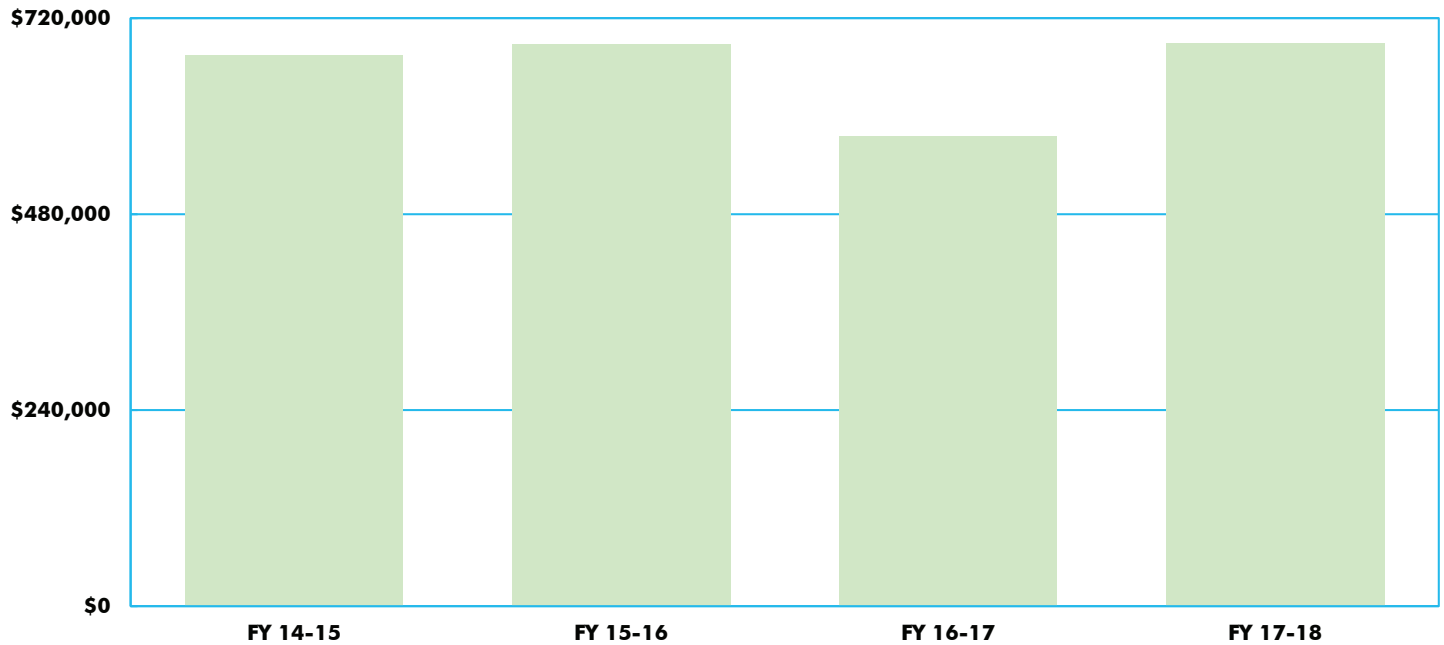
- Converted claims to paperless filing system.
- Completed County insurance renewals.
- Completed all facility inspections, including DOT yards.
- Completed semi-annual CSAC-EIA Liability Audit.
- Recovered \$545,374 in non-fire related property losses.

GOALS FOR FY 2018-19

- Update policies and procedures for losses.
- Address any safety or hazard concerns that arise.
- Complete evacuation and safety drills.
- Evaluate Countywide loss trends.
- Convert to paperless incident reporting.

PERFORMANCE INDICATORS

General Liability Premiums



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2183 Legal fees paid to County Counsel.

Other Charges

Acct. 3320 Payment of damages to claimants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0713 - General Liability Insurance - Risk Management

BUDGET UNIT DETAIL Schedule 10				Function: -	Activity: -
Fund: General Liability Insurance - Risk Mgmt.	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	6,104	11,939	4,500	4,500	-
825810 - Other Govt Aid	-	108	-	-	-
826401 - I.S.F. Services	1,404,541	1,430,030	1,541,074	1,746,204	205,130
Total Operating Revenues	1,410,645	1,442,077	1,545,574	1,750,704	205,130
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	112,358	96,205	101,566	94,338	(7,228)
861013 - Overtime Reg Emp	17	-	-	-	-
861021 - Co Cont Retirement	20,422	16,766	18,748	15,946	(2,802)
861022 - Co Cont OASDI	6,751	5,331	5,757	5,486	(271)
861023 - Co Cont Medicare	1,579	1,344	1,417	1,334	(83)
861024 - Co Cont Retire Incr	8,851	6,917	6,637	5,270	(1,367)
861030 - Co Cont Health Ins	17,475	14,125	14,548	9,645	(4,903)
861031 - Co Cont Unemp Ins	141	251	141	300	159
Total Salaries & Employee Benefits	167,595	140,940	148,814	132,319	(16,495)
Services & Supplies					
862060 - Communications	1,559	1,080	1,200	1,200	-
862101 - Insurance - General	687,539	575,175	701,190	803,900	102,710
862150 - Memberships	535	385	650	265	(385)
862170 - Office Expense	8,685	2,194	3,520	3,520	-
862183 - Legal Fees	263,700	263,700	263,700	413,000	149,300
862187 - Education & Training	2,625	2,500	2,500	2,500	-
862189 - Prof/Spec Svcs - Other	7,911	15,566	10,000	10,000	-
862233 - Veh Collision Repair	26,021	10,159	30,000	30,000	-
862250 - Trans/Travel	2,321	2,839	2,000	2,000	-
862253 - Travel Out of County	3,676	2,146	2,000	2,000	-
Total Services & Supplies	1,004,572	875,743	1,016,760	1,268,385	251,625
Other Charges					
863320 - Judgement/Damages	140,854	401,661	350,000	350,000	-
Total Other Charges	140,854	401,661	350,000	350,000	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	135,000	96,298	30,000	-	(30,000)
Total Expend Transfer & Reimb	135,000	96,298	30,000	-	(30,000)
Total Operating Expenses	1,448,021	1,514,642	1,545,574	1,750,704	205,130
Operating Income (Loss)	(37,376)	(72,565)	-	-	-
Change in Net Assets	(37,376)	(72,565)	-	-	-
Net Assets - Beginning Balance	1,664,517	1,627,141	1,554,576	1,554,576	-
Net Assets - Ending Balance	1,627,141	1,554,576	1,554,576	1,554,576	-



BU 0714 - Workers' Compensation

BUDGET UNIT OVERVIEW

This budget unit is responsible for the County's Return to Work and Workers' Compensation programs, assisting injured employees in their expeditious return to work, accommodating, when reasonable, permanent medical restrictions; minimizing the County's exposure to Workers' Compensation claims; providing accountability for funds expended in returning injured employees to either their usual and customary duties or modified/ alternative work; and providing referrals to other resources if reasonable accommodation cannot be provided.

PROGRAM OVERVIEW

- Ergonomics
- Return to Work Program

ACCOMPLISHMENTS IN FY 2017-18

- Provided temporary modified duty accommodation for employees.
- Met with Workers' Compensation Third Party Administrator (TPA) to review claims.
- Purchased loss prevention equipment for Health and Human Services Agency and the Sheriff's Office.
- Continued process towards paperless claim processing.
- Reduced overall claims filed.

GOALS FOR FY 2018-19

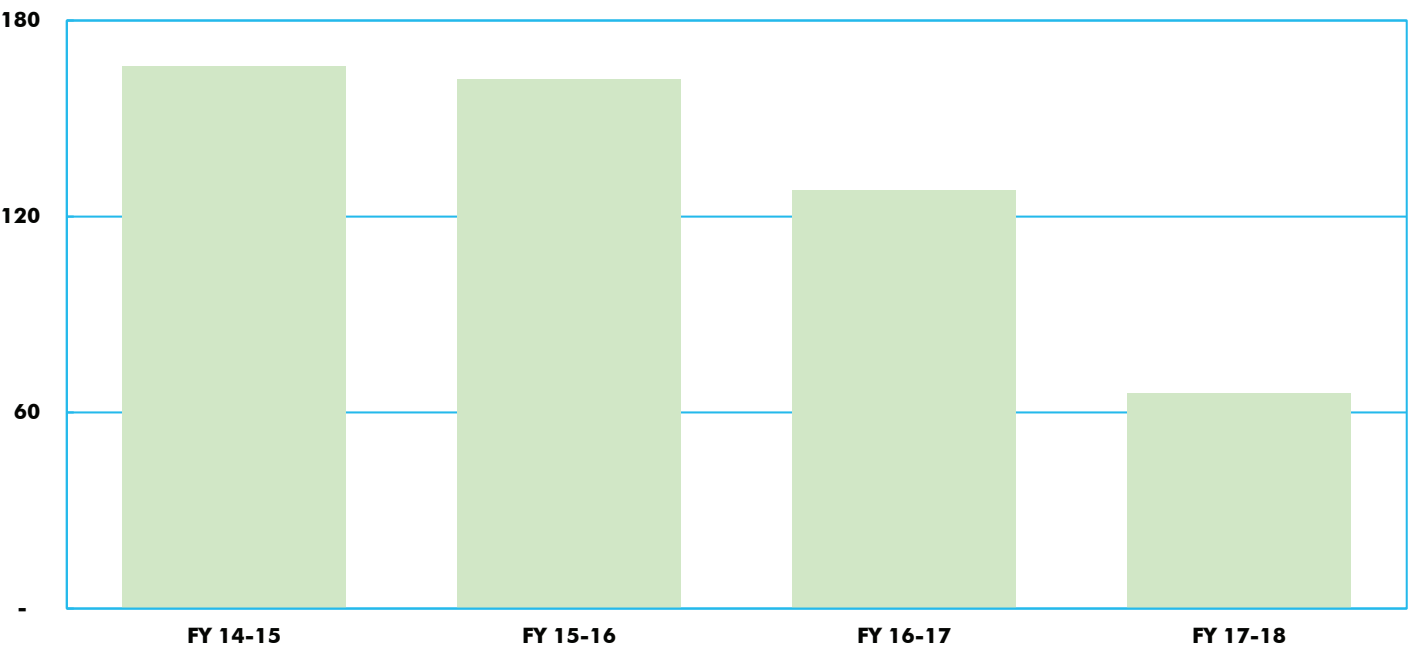
- Meet quarterly with Workers' Compensation TPA (*Third Party Administrator*) to review claims.
- Review claims trends to determine department needs and possible trainings.
- Research available programs to streamline the County's Workers' Compensation program and reduce overhead costs.
- Encourage proactive ergonomic practices County-wide.
- Update policies and procedures manuals.

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer
BU 0714 - Workers' Compensation

PERFORMANCE INDICATORS

Claims



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2102 Insurance premiums.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 7140 Workers' Compensation	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	(2,493)	(339)	3,000	3,000	-
826401 - I.S.F. Services	4,287,541	4,507,149	4,899,870	5,063,549	163,679
Total Operating Revenues	4,285,048	4,506,810	4,902,870	5,066,549	163,679
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	34,647	68,262	71,394	72,531	1,137
861012 - Extra Help	-	-	20,000	-	(20,000)
861021 - Co Cont Retirement	4,331	14,331	15,656	15,727	71
861022 - Co Cont OASDI	1,980	4,014	4,201	4,204	3
861023 - Co Cont Medicare	463	969	1,005	1,033	28
861024 - Co Cont Retire Incr	1,964	5,827	5,445	5,071	(374)
861030 - Co Cont Health Ins	7,505	8,802	9,276	6,273	(3,003)
861031 - Co Cont Unemp Ins	141	-	141	250	109
Total Salaries & Employee Benefits	51,031	102,205	127,118	105,089	(22,029)
Services & Supplies					
862060 - Communications	-	601	940	940	-
862102 - Workers Comp	4,204,023	4,084,338	4,773,292	4,939,000	165,708
862170 - Office Expense	985	5,011	3,520	3,520	-
862187 - Education & Training	0	2,500	1,000	1,000	-
862189 - Prof/Spec Svcs - Other	7,000	16,461	15,000	15,000	-
862239 - Spec Dept Expense	471	419	-	-	-
862250 - Trans/Travel	95	192	1,000	1,000	-
862253 - Travel Out of County	-	-	1,000	1,000	-
Total Services & Supplies	4,212,574	4,109,522	4,795,752	4,961,460	165,708
Expend Transfer & Reimb					
865802 - Oper Transfer Out	50,000	-	-	-	-
Total Expend Transfer & Reimb	50,000	-	-	-	-
Total Operating Expenses	4,263,605	4,211,727	4,922,870	5,066,549	143,679
Operating Income (Loss)	21,444	295,084	(20,000)	-	20,000
Change in Net Assets	21,444	295,084	(20,000)	-	20,000
Net Assets - Beginning Balance	241,897	263,341	558,424	558,424	-
Net Assets - Ending Balance	263,341	558,424	538,424	558,424	20,000

EXECUTIVE OFFICE

CARMEL J. ANGELO, Chief Executive Officer



INDEX

Department Summary		289
BU 6210	Farm Advisor	290



The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	-	-	-	-	-
Total Operating Transfers In	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	179,420	183,174	191,501	187,727	(3,774)
Total Services & Supplies	38,713	40,188	49,411	43,428	(5,983)
Total Operating Expenditures	218,132	223,362	240,912	231,155	(9,757)
Total Intrafund Transfers	-	-	-	-	-
Total Operating Transfers Out	-	-	-	-	-
Total Transfers & Reimb.	-	-	-	-	-
Total Net Appropriations	218,132	223,362	240,912	231,155	(9,757)
NCC/Use of Fund Balance	218,132	223,362	240,912	231,155	(9,757)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Farm Advisor	231,155	-	231,155
Total: General Fund	231,155	-	231,155
% of General Fund	0.1%	0.0%	0.4%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	231,155	-	231,155
% of Total Budget	0.1%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Farm Advisor	3	3	3
Total: General Fund	3	3	3
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	3	3	3



BU 6210 - Farm Advisor

DEPARTMENT OVERVIEW

The University of California Cooperative Extension (UCCE) in Mendocino County is part of a statewide system that serves as the primary public outreach and off-campus delivery vehicle for the University of California (UC). This system is designed to provide University of California research-based information to landowners, public agencies, private industries, various organizations and the general public. UCCE has been actively involved in serving the people of Mendocino County for 100 years.

The mission of The University of California Cooperative Extension (UCCE) is to serve California through the creation, development and application of knowledge in agriculture, natural and human resources to improve the quality of life for all Californians. In Mendocino County the mission is achieved by providing University of California academics that extend research-based information in plant and animal agriculture, natural resource management, nutrition and consumer sciences, community, youth and human development.

PROGRAM OVERVIEW

- Dairy Cattle and Goats
- Food Systems
- Forests and Wildland Ecology
- Natural Resources
- Master Gardener Program
- Pomology
- Viticulture and Plant Science
- Youth Development

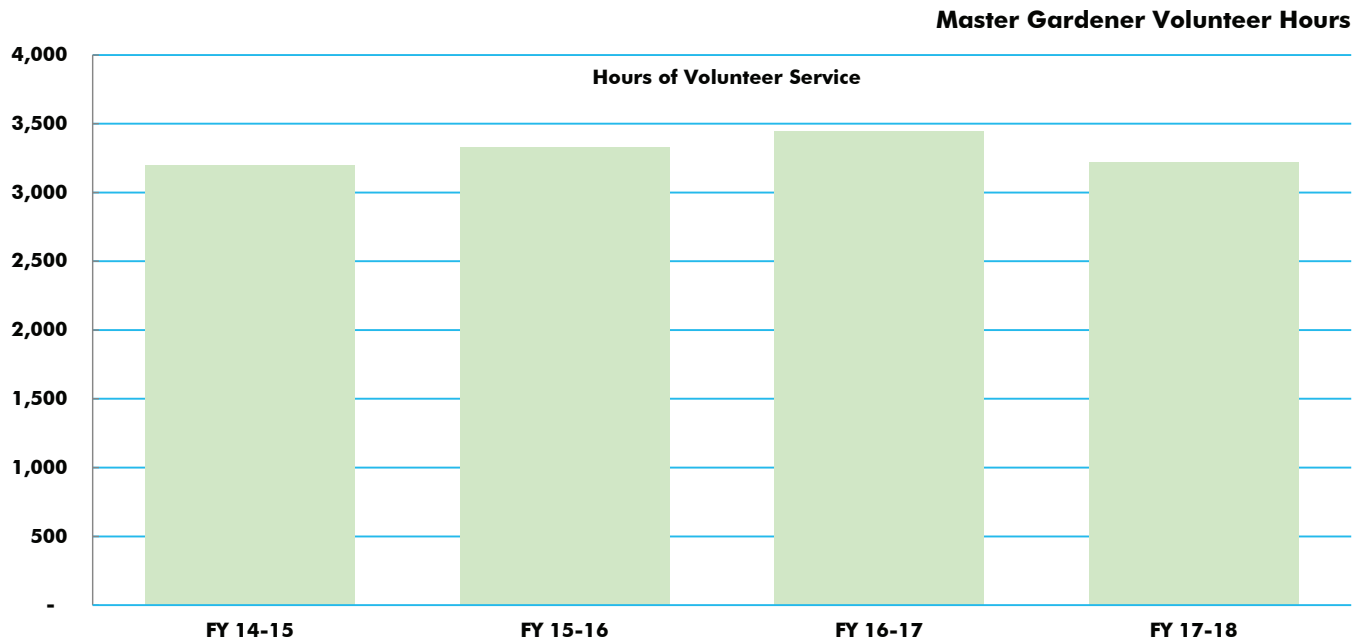
ACCOMPLISHMENTS IN FY 2017-18

- Successfully worked with University of California Agriculture and Natural Resources (UCANR) to have a Dairy Advisor assigned who supports Mendocino County.
- Had another very well attended Sheep Shearing School in conjunction with the Hopland Research and Extension Center
- Graduated 28 new Master Gardeners from a class that was given at the Coast Botanical Garden over 16 weeks.
- 4-H Youth Development Program (YDP), attended 1st and 2nd grade classes working with teachers and students teaching the Embryology of chicken eggs and hatching eggs in the classroom.
- Successfully launched the Wild Pig Application used on cell phones for tracking the location of wild pig damage.

GOALS FOR FY 2018-19

- Work with the community members on the South Coast to start a 4-H club.
- Continue with the very successful Sheep Shearing and Wool Classing Schools for 2019.
- Introduce the new Dairy Advisor to dairies in Mendocino County with the plan to have a seminar on Dairy Goat farming.
- Continue with the Ice Nucleating Bacteria study to prevent frost in vineyards.
- Promote the Chicken Egg Study to determine if there is evidence of contaminants in the soil after the fires of 2017.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2170 Printer supplies, mail services, photo copies, office supplies, office equipment and other miscellaneous office expenses.

Transportation and Travel

Acct. 2150 Mileage expenses for Advisors and the Agriculture Technician, who cover the county visiting clients, projects and travel to Davis for training as needed.

Communication

Acct. 2060 Communications expenses for office and Advisors cell phones.

CHANGES IN BUDGET FROM PRIOR YEAR

The 2018-19 UC Cooperative Extension/Farm Advisor budget is seeing significant reductions in the area of Services and Supplies (2000 series line items). This is needed because of the increases in the Salaries and Benefits (1000 Series). The increase was primarily caused by the onetime premium charge for our county employees and that coupled with holding to "0" growth in the Net County Cost, we've had to make cuts.

We made cuts in the following areas; Maintenance Equipment, Memberships, Postage, Office Supplies, Printer Toner, Photocopies and Travel. The total amount of cuts in Services and Supplies net amount was \$6,014.

FARM ADVISOR

GLENN MCGOURTY, Director
BU 6210 - Farm Advisor

BUDGET UNIT DETAIL Schedule 9		Function: Education		Activity: Agricultural Education	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Salaries & Employee Benefits					
861011 - Regular Employees	105,247	123,187	130,505	128,787	(1,718)
861012 - Extra Help	10,475	-	-	-	-
861013 - Overtime Reg Emp	441	94	-	-	-
861021 - Co Cont Retirement	20,323	21,046	22,700	25,205	2,505
861022 - Co Cont OASDI	6,108	7,210	7,340	8,283	943
861023 - Co Cont Medicare	1,586	1,686	1,716	1,937	221
861024 - Co Cont Retire Incr	7,220	7,012	6,247	6,211	(36)
861030 - Co Cont Health Ins	20,112	20,035	20,035	14,968	(5,067)
861031 - Co Cont Unemp Ins	2,777	2,300	2,342	1,741	(601)
861035 - Co Cont Workers Comp	5,131	604	616	595	(21)
Total Salaries & Employee Benefits	179,420	183,174	191,501	187,727	(3,774)
Services & Supplies					
862060 - Communications	6,075	7,344	6,990	7,100	110
862101 - Insurance - General	1,482	1,428	1,520	1,808	288
862120 - Maint - Equip	46	111	1,500	500	(1,000)
862150 - Memberships	704	1,550	1,217	885	(332)
862170 - Office Expense	6,937	4,445	10,053	6,984	(3,069)
862189 - Prof/Spec Svcs - Other	15,226	14,501	14,501	14,501	-
862239 - Spec Dept Expense	375	493	600	800	200
862250 - Trans/Travel	7,867	10,316	12,430	10,650	(1,780)
862253 - Travel Out of County	-	-	600	200	(400)
Total Services & Supplies	38,713	40,188	49,411	43,428	(5,983)
Total Net Appropriations	218,132	223,362	240,912	231,155	(9,757)
Total Net County Cost	218,132	223,362	240,912	231,155	(9,757)

INDEX

Department Summary		295
BU 2060	Grand Jury	296



The mission of the Grand Jury is to examine and comment on the quality of life within the county as it is affected by local government agencies and actions.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues - All Funds					
Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Appropriations - All Funds					
Total Services & Supplies	67,868	74,014	92,210	87,599	(4,611)
Total Operating Expenditures	67,868	74,014	92,210	87,599	(4,611)
Total Net Appropriations	67,868	74,014	92,210	87,599	(4,611)
NCC/Use of Fund Balance	67,868	74,014	92,210	87,599	(4,611)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Grand Jury	87,599	-	87,599
Total: General Fund	87,599	-	87,599
% of General Fund	0.0%	0.0%	0.2%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	87,599	-	87,599
% of Total Budget	0.0%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Grand Jury	-	-	-
Total: General Fund	-	-	-
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	-	-	-



BU 2060 - Grand Jury

DEPARTMENT OVERVIEW

In order to inform the citizens of Mendocino County about public entities, the Grand Jury conducts periodic reviews and investigations, responds to citizen complaints, publishes written reports of its findings and recommendations, and receives responses.

The 19 members serve for one year and are empowered to investigate the operations of county, city, and district governments, to provide civil oversight of local government, and to respond to citizen complaints. To qualify as Grand Jurors, applicants must be United States citizens, 18 years or older, and have been residing in Mendocino County for more than one year.

While the Board of Supervisors has no direct oversight of the Grand Jury, the County is required to provide funds for Grand Jury operations. The County also provides office space for the jurors in the County Administration Center.

SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2110 Jurors' per-diem compensation for mileage and meals. Jurors receive \$25 per day for one full panel meeting each month. Jurors also receive \$10 per regular committee meeting. There are currently eight committees that meet approximately once per week, eleven months out of the year.
- Acct. 2170 Internet access.
- Acct. 2187 Training to provide the knowledge and skills required to perform basic civil oversight functions as grand jurors.
- Acct. 2189 Expert witnesses.
- Acct. 2190 Distribution of reports to the public for increased government transparency.
- Acct. 2250 In County travel for jurors' attendance at full panel and committee meetings.
- Acct. 2253 Out of County travel for jurors' training.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Services & Supplies					
862060 - Communications	760	576	800	900	100
862101 - Insurance - General	2,167	2,215	2,336	2,576	240
862110 - Jury & Witness Expense	20,170	22,990	38,050	32,534	(5,516)
862170 - Office Expense	3,354	2,575	3,357	3,500	143
862187 - Education & Training	2,300	2,100	3,000	2,700	(300)
862189 - Prof/Spec Svcs - Other	-	-	1,000	1,000	-
862239 - Spec Dept Exp	-	45	-	-	-
862250 - Trans/Travel	55	-	-	3,000	3,000
862253 - Travel Out of County	38,916	43,152	42,167	40,389	(1,778)
Total Services & Supplies	67,868	74,014	92,210	87,599	(4,611)
Total Net Appropriations	67,868	74,014	92,210	87,599	(4,611)
Total Net County Cost	67,868	74,014	92,210	87,599	(4,611)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

INDEX

Department Summary		299
BU 5020	Health and Human Services Administration (Office of the Director)	301
BU 2860	Animal Care	305
BU 2861	Mobile Spay-Neuter Program	309
BU 4010	Public Health Administration	312
BU 4010-Grant	Active Transportation Program	316
BU 4010-Grant	Healthy Kids Mendocino Car Seat Program	317
BU 4010-Grant	Opioid Safe Use Coalition	318
BU 4010-Grant	Oral Health Program	319
BU 4010-Grant	Strategic Prevention Framework Partnerships for Success	320
BU 4010-Grant	Supplemental Nutrition Assistance Program Education (Snap-Ed)	321
BU 4010-Grant 0435	Community Transformation (CA4Health)	322
BU 4010-Grant 0453	Tobacco Education Service	323
BU 4011	Environmental Health	325
BU 4011-Grant	Ocean Water Quality Monitoring	329
BU 4011-Program 0412	Food Handler Certification	330
BU 4011-Grant 0452	Local Enforcement Agency (LEA) Solid Waste	331
BU 4012	Substance Use Disorder Treatment	332
BU 4012-Grant 0426	Coalition Gang Awareness & Prevention/DFC	336
BU 4012-Grant 0431	Substance Abuse/Crime Prevention	338
BU 4012-Grant 0444	Substance Abuse & Mental Health Services Act (SAMHSA)	339
BU 4012-Grant 0491	STOP Act	341
BU 4012-Grant 0494	AT HOME	343
BU 4013	Public Health Nursing	344
BU 4013-Grant 0418	Women, Infants, and Children (WIC)	348
BU 4013-Grant	Maternal, Child & Adolescent Health Program	350
BU 4013-Grant 0442	Health Resources Services Administration (HRSA)	351
BU 4013-Grant 0478	Bioterrorism Act	353
BU 4013-Grant 0488	HIV Services	355
BU 4016	Emergency Medical Services	357
BU 4050	Mental Health Services	361
BU 4051	Mental Health Services Act	365
BU 4070	Hospital & Medical Services Program	368
BU 4070-Grant 0482	Wellness & Prevention Pilot Program	370
BU 4071	Partnerships for Health (IGT)	372
BU 4072	Whole Person Care Pilot Program	374
BU 4080	California Children's Services	376
BU 4080-Grant	Child Health and Disability Prevention	380
BU 4080-Grant	Health Care Program for Children in Foster Care	381
BU 5010	Social Services	382
BU 5010-Grant 0433	Homeless Services Continuum of Care	390
BU 5010-Grant 0436	Family Dependency Drug Court	391
BU 5010-Grant 0475	Transitional Housing	392
BU 5130	CalWORKS/Foster Care-Adoptions	393
BU 5170	In-Home Supportive Services	396
BU 5190	General Assistance	399



The vision of the Health and Human Services Agency is: Healthy People, Healthy Communities.

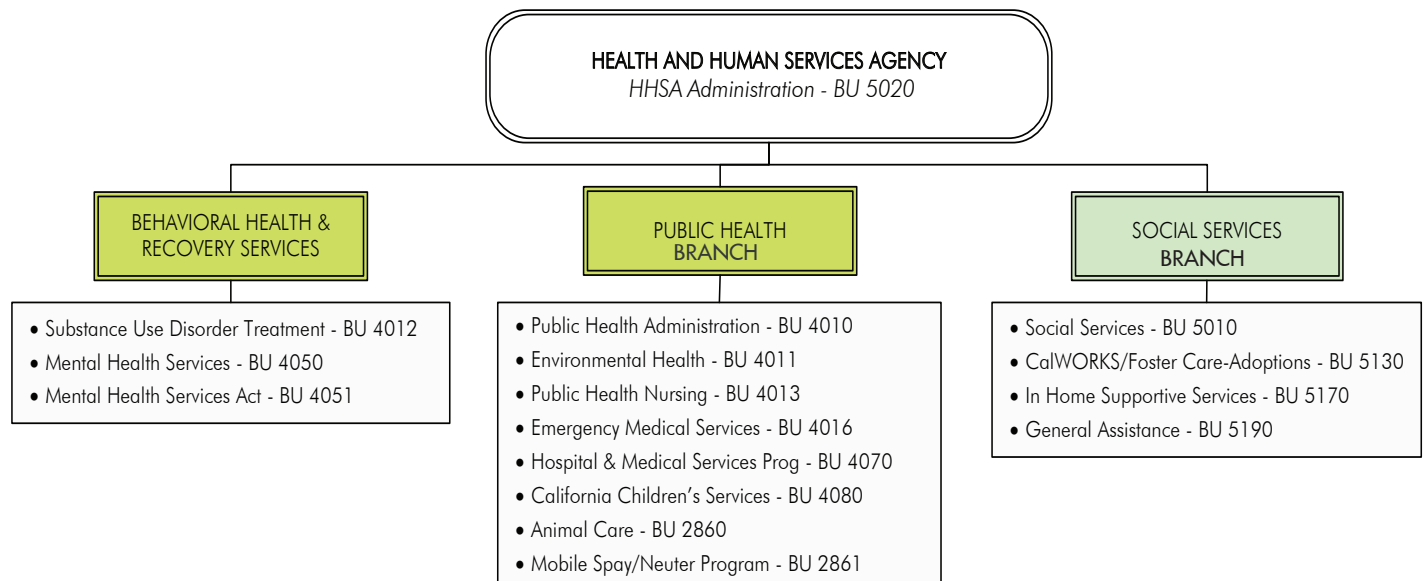
The Agency's mission is: In partnership with the community, the Health and Human Services Agency will support and empower families and individuals to live healthy, safe, and sustainable lives in healthy environments, through advocacy, services, and policy development.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(95,235,682)	(101,195,412)	(118,299,965)	(120,387,164)	(2,087,199)
Total Operating Transfers In	(3,471,915)	(4,318,131)	(4,534,971)	(5,254,660)	(719,689)
Total Revenues	(98,707,597)	(105,513,543)	(122,834,936)	(125,641,824)	(2,806,888)
Appropriations - All Funds					
Total Salaries & Employee Benefits	38,333,976	39,556,002	44,602,300	50,108,058	5,505,758
Total Services & Supplies	13,356,268	13,758,419	23,719,072	26,459,474	2,740,402
Total Other Charges	50,898,401	54,470,171	61,783,612	59,323,254	(2,460,358)
Total Fixed Assets	335,337	663,365	1,415,500	373,650	(1,041,850)
Total Operating Expenditures	102,923,983	108,447,957	131,520,484	136,264,436	4,743,952
Total Intrafund Transfers	(5,521,202)	(4,947,906)	(8,388,959)	(8,466,831)	(77,872)
Total Operating Transfers Out	3,554,899	5,089,793	7,436,766	6,174,578	(1,262,188)
Total Transfers & Reimb.	(1,966,303)	141,887	(952,193)	(2,292,253)	(1,340,060)
Total Net Appropriations	100,957,679	108,589,844	130,568,291	133,972,183	3,403,892
NCC/Use of Fund Balance	2,250,083	3,076,301	7,733,355	8,330,359	597,004



HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

SUMMARY BY PROGRAM			
GENERAL FUND	Approps.	Revenues	NCC
Animal Care	1,354,391	(748,542)	605,849
Public Health Admin.	2,515,531	(2,479,674)	35,857
Environmental Health	2,680,073	(2,467,971)	212,102
SUDT	2,570,572	(2,591,100)	(20,528)
Public Health Nursing	3,078,667	(1,393,802)	1,684,865
Emergency Medical Svcs.	992,988	(439,004)	553,984
Hospital & Medical Svcs.	376,000	(376,000)	-
CA Children's Services	1,116,873	(1,063,986)	52,887
Social Services	47,621,015	(46,618,554)	1,002,461
HHS Admin	(131,934)	-	(131,934)
CalWORKS/FosterCare	24,566,940	(22,825,653)	1,741,287
In-Home Support Svcs.	5,017,684	(3,399,601)	1,618,083
General Assistance	581,786	(54,416)	527,370
Total: General Fund	92,340,586	(84,458,303)	7,882,283
% of General Fund	49.0%	45.4%	13.1%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Mobile Spay-Neuter	170,911	(76,950)	93,961
Comm. Transformation	-	-	-
Tobacco Education Svc.	347,396	(347,396)	-
Food Handler Cert.	39,970	(34,200)	5,770
Local Enf.-Solid Waste	104,151	(19,481)	5,770
Gang Awareness & Prev.	162,632	(162,632)	-
Sub Abuse-Crime Prev.	-	-	-
STOP Act	47,155	(47,155)	-
AT HOME	-	-	-
WIC	1,178,348	(1,208,869)	(30,521)
Hlth Res. Svcs. Admin.	209,193	(207,487)	1,706
Bioterrorism Act	270,026	(223,542)	46,484
HIV Services	29,439	(29,439)	-
Mental Health Services	23,828,716	(23,300,403)	528,313
Mental Health Svcs. Act	6,988,246	(4,682,387)	2,305,859
Continuum of Care	138,598	(110,878)	27,720
Fmly. Depend. Drug Crt.	-	-	-
Area Agency on Aging	79,114	(75,000)	4,114
Transitional Housing	-	-	-
Intergov Transfer (IGT)	3,040,000	(6,160,000)	(3,120,000)
Whole Person Care (WPC)	4,597,702	(4,097,702)	500,000
SAMHSA	400,000	400,000	-
Total: Other Funds	41,631,597	(40,383,521)	369,176
TOTAL: ALL FUNDS	133,972,183	(124,841,824)	8,251,459
% of Total Budget	47.9%	46.1%	

ALLOCATED FTE BY PROGRAM			
GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Animal Care	9.0	10.0	13.0
Public Health Admin	16.0	17.0	17.0
Environmental Health	20.6	22.6	23.6
SUDT	32.0	32.0	37.0
Public Health Nursing	19.0	22.0	24.0
Emergency Medical Svcs.	1.0	1.0	1.0
CA Children's Services	9.0	9.0	9.0
Social Services	409.0	407.0	404.0
HHS Administration	11.0	18.0	22.0
Total: General Fund	526.6	538.6	550.6
OTHER FUNDS			
Dept. Programs			
WIC	12.2	12.2	12.2
Gang Awareness & Prev.	1.0	1.0	1.0
Tobacco Education Svc.	1.0	1.0	1.0
Bioterrorism Act	2.0	2.0	2.0
HIV Services	1.0	1.0	-
STOP Act	-	-	-
Mental Health Services	67.0	64.0	65.0
Mental Health Svcs. Act	-	-	-
Total: Other Funds	84.2	81.2	81.2
TOTAL: ALL FUNDS	610.8	619.8	631.8



BU 5020 - Health and Human Services Administration - Office of the Director

DEPARTMENT OVERVIEW

The Health and Human Services Agency (HHSA) serves the community through coordinated, multi-disciplinary services. HHSA works through many program areas to further its vision: Healthy People, Healthy Communities.

Budget Unit 5020 includes HHSA's strategic leadership initiatives, cross-agency operational initiatives, and centralized administrative supports such as: fiscal operations; contract coordination; facilities and safety coordination; core communication supports; and, streamlined interface with external County departments such as Human Resources and Information Services.

PROGRAM OVERVIEW

The Health and Human Services Agency includes four service branches:

- Administration - HHSA
- Behavioral Health & Recovery Services
- Public Health
- Social Services

GOALS FOR FY 2018-19

- Implement Whole Person Care, a collaborative effort to streamline the health care delivery system for complex patients, improve their health outcomes, and decrease costs.
- Develop a comprehensive, countywide strategy to address the needs of people experiencing homelessness. Synchronize efforts with cities, law enforcement, service providers and the public to better engage people experiencing homelessness into treatment and job training.
- Upgrade public and internal communication materials to improve residents' ability to access services and employees' opportunity to integrate services, in effort to maximize community health.
- Ensure that HHSA goals serve as a coordinated extension of the Mendocino County Strategic Plan to support the wellbeing of our community.

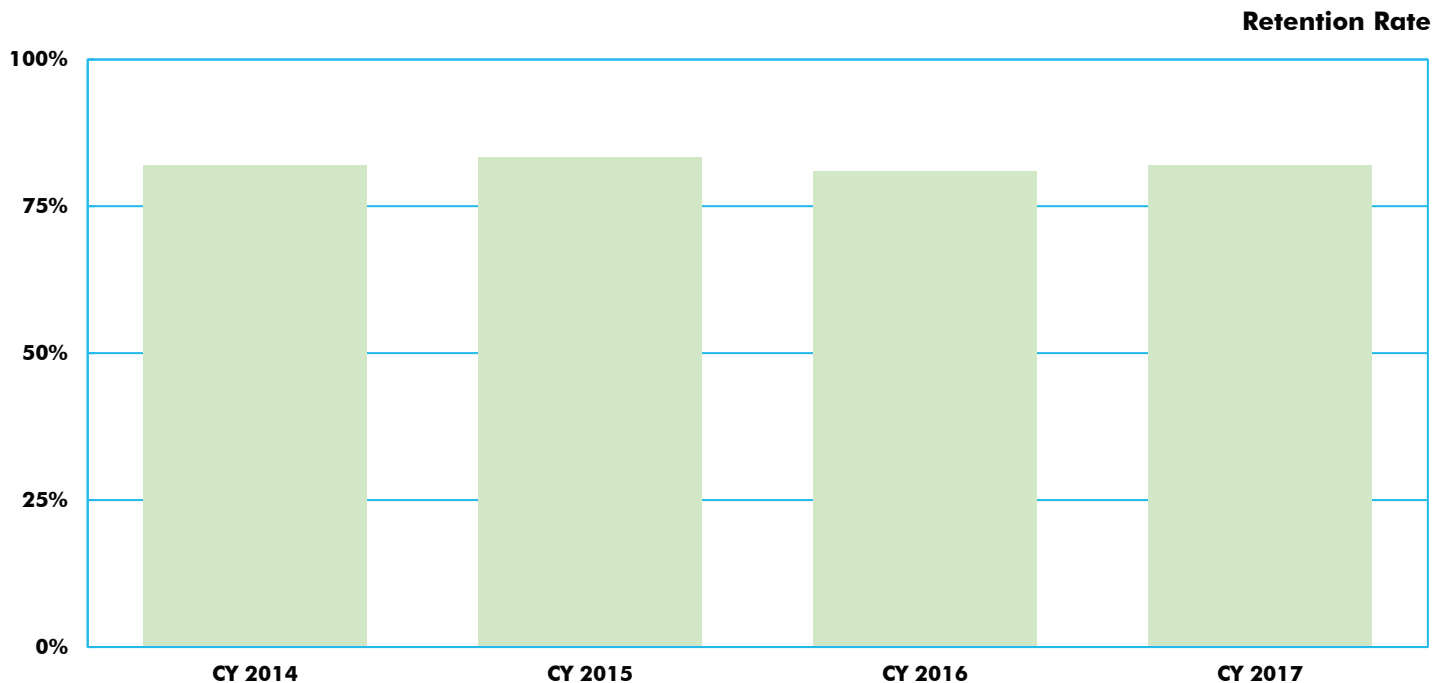
ACCOMPLISHMENTS IN FY 2017-18

- Leveraged funds in successful effort to obtain the Whole Person Care grant; which will improve health service delivery in collaboration with community partners.
- Increased employee engagement with training opportunities provided through Mendocino Community College and U.C. Davis to further enhance staff skills at work.
- Obtained necessary ergonomic equipment to provide staff with essential tools to be safe and successful in their jobs.
- Successfully recruited a Communications Officer, to improve both internal and external communications.
- Disaster Response: Set up emergency shelters for fire victims within 4 hours of notice; provided food and shelter in coordination with American Red Cross; opened the Local Assistance Center; staffed the Survivor Resource Room with case managers; made key administrative staff available to newly formed Disaster Recovery.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5020 - Health and Human Services Administration

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2189 Contracts for expertise in developing policy and practices. Affordable Care Act (ACA) related projects, 2011 Realignment related non-local revenue maximization techniques, improved administrative oversight and accountability; effective regulatory compliance procedures; strengthening internal and external communications and the application of proven best practices.
- Acct. 2239 Agency-wide security guards contract.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfers of administrative funding from HHSA divisions.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget unit 5020 for Health and Human Services Agency increased due to the need to add staff that will be 100% leveraged and offset through additional funding.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance Activity: Administration

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825541 - Federal AFDC	57,763	-	319,122	-	(319,122)
826390 - Other Charges	-	188,314	-	-	-
Total Revenues	57,763	188,314	319,122	-	(319,122)
Salaries & Employee Benefits					
861011 - Regular Employees	936,141	1,171,254	1,100,467	713,172	(387,295)
861012 - Extra Help	2,887	1,731	15,000	15,000	-
861013 - Overtime Reg Emp	4,934	7,122	5,000	5,000	-
861021 - Co Cont Retirement	243,667	322,872	308,654	252,301	(56,353)
861022 - Co Cont OASDI	55,872	69,236	63,257	48,652	(14,605)
861023 - Co Cont Medicare	13,100	16,218	14,985	11,888	(3,097)
861024 - Co Cont to Ret Increment	96,209	118,937	93,486	63,873	(29,613)
861030 - Co Cont Health Ins	137,103	201,874	221,413	100,483	(120,930)
861031 - Co Cont Unemp Ins	706	1,341	1,109	796	(313)
861035 - Co Cont Workers Comp	7,514	1,525	1,891	19,313	17,422
Total Salaries & Employee Benefits	1,498,133	1,912,109	1,825,262	1,230,478	(594,784)
Services & Supplies					
862060 - Communications	6,620	7,278	12,500	12,500	-
862090 - Household Expense	182	996	500	500	-
862101 - Insurance - General	1,416	1,684	2,719	2,402	(317)
862120 - Maintenance - Equip	-	611	-	-	-
862130 - Maint Strc/Impr/Grnds	1,648	355	-	-	-
862150 - Memberships	-	350	3,000	3,000	-
862170 - Office Expense	13,738	11,471	20,000	20,000	-
862171 - Paper Supplies	104	609	2,000	2,000	-
862172 - Office Expense-FedEx/U	-	45	-	-	-
862181 - Auditing/Fiscal Svc	-	-	500	500	-
862182 - Data Processing Svcs	-	291	3,000	3,000	-
862183 - Legal Fees	-	-	1,000	1,000	-
862187 - Education & Training	8,491	16,335	15,000	35,000	20,000
862188 - Printing	-	-	2,500	2,500	-
862189 - Prof/Spec Svcs - Other	35,402	22,382	50,000	65,000	15,000
862190 - Publ/Legal Notice	193,856	896	2,000	2,000	-
862200 - Rent/Lease - Equip	-	-	-	-	-
862210 - Rent/Lease - Bldg Grnds	1,275	5,785	4,000	4,000	-
862230 - Info Tech Equip	148	2,117	15,000	15,000	-
862239 - Spec Dept Expense	680,321	395,010	1,017,517	997,280	(20,237)
862250 - Trans/Travel	1,986	1,647	2,500	2,500	-
862253 - Travel Out of County	4,965	9,232	20,000	20,000	-
862260 - Utilities	482	626	6,000	6,000	-
Total Services & Supplies	950,634	477,721	1,179,736	1,194,182	14,446

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
 BU 5020 - Health and Human Services Administration

BUDGET UNIT DETAIL Schedule 9 (cont.)			Function: Public Assistance		Activity: Administration	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year	
Fixed Assets						
864360 - Structure/Improvement	-	-	5,000	5,000	-	
864370 - Equipment	-	-	5,000	5,000	-	
Total Fixed Assets	-	-	10,000	10,000	-	
Expend Transfer & Reimb						
865380 - Intrafund Transfer	(2,391,003)	(2,201,516)	(2,695,876)	(2,566,594)	129,282	
865802 - Oper Transfer Out	-	-	-	-	-	
Total Expend Transfer & Reimb	(2,391,003)	(2,201,516)	(2,695,876)	(2,566,594)	129,282	
Total Net Appropriations	57,763	188,314	319,122	(131,934)	(451,056)	
Total Net County Cost	-	-	-	(131,934)	(131,934)	



BU 2860 - Animal Care

BUDGET UNIT OVERVIEW

The Animal Care Services (ACS) program areas include Shelter Services and Clinic Services. Shelter Services provide: education outreach, adoptions; volunteer opportunities; fostering; lost and found services; feral cat trap-neuter-release programs; and licensing. Clinic Services provide; veterinary care and surgery for shelter animals, rabies vaccination clinics, micro chipping, and low cost spay/neuter options for local rescue groups and low-income individuals. ACS also offers animal health education for community clients.

PROGRAM OVERVIEW

- Clinic Services
- Shelter Services

GOALS FOR FY 2018-19

- Construct several on-site livestock & horse short term boarding areas.
- Increase the Pet License compliance rate by 10%.
- Reduce the length of stay for adoptable & return to owner animals.
- Research where an isolation ward for diseased dogs could be constructed on site.
- Implement a 3rd spay & neuter surgery date each week focusing on low-income animal owners.
- Open a shelter in Fort Bragg to decrease time spent in animal transportation and therefore increase the number of animals returned to owners.

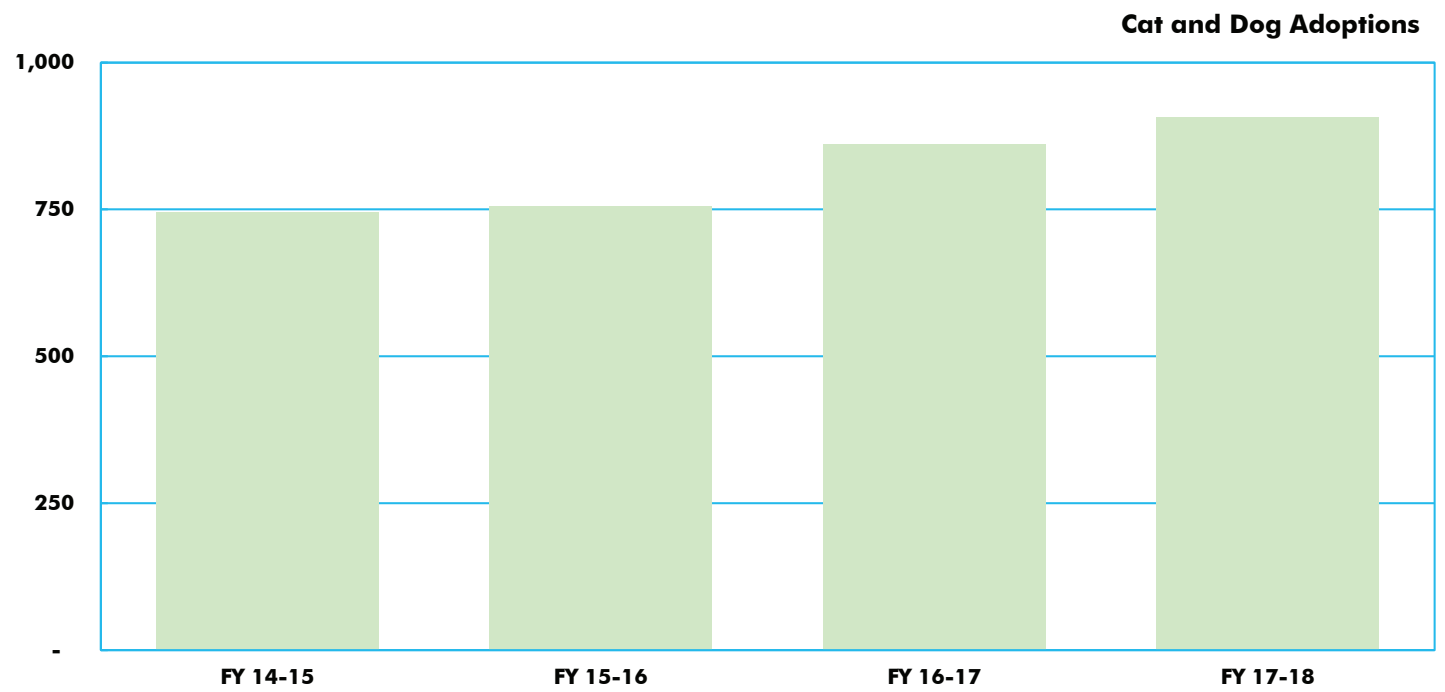
ACCOMPLISHMENTS IN FY 2017-18

- Experienced positive outcomes for 2,116 animals through adoptions, return to owners and transfers to rescue organizations resulting in a live release rate of 83.5%.
- Conducted 112 surgery dates; performed 901 spay & neuter surgeries on shelter animals, 497 spay & neuter surgeries on client animals and administered a total of 1,773 vaccinations.
- The Mobile Caravan conducted 61 surgery dates; performed 1,298 spay and neuter surgeries and administered 1,464 rabies vaccinations on client animals.
- The Animal Shelter held Feral Cat Spay & Neuter Days resulting in over 150 cats being spayed or neutered.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 2860 - Animal Care

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 6240 Animal adoptions, impounds, board and care, and associated fees.
- Acct. 6242 Domestic animal control services with the cities of Ukiah, Willits, and Fort Bragg.
- Acct. 6390 Spay and neuter services.

Services & Supplies

- Acct. 2120 Air pollution annual permit fee; maintenance of necessary shelter equipment.
- Acct. 2189 Provides mandatory veterinary services in the Spay & Neuter Clinic and boarding contracts for larger animals.
- Acct. 2239 Feed, bedding and shelter supplies for the care of animals.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 2860 - Animal Care

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection Activity: Other Protection

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822100 - Animal License	276,804	298,703	305,000	317,500	12,500
825398 - SB90 Reimb	-	-	-	-	-
826240 - Humane Services	141,753	133,929	170,000	160,000	(10,000)
826241 - Incinerator Service	5,766	2,040	1,500	3,040	1,540
826242 - Dom Animal Care	102,595	80,312	128,000	115,500	(12,500)
826390 - Other Charges	63,258	117,260	101,500	146,500	45,000
827600 - Other Sales	2,095	744	500	500	-
827700 - Other	-	38	-	-	-
827707 - Donation	2,823	7,182	6,000	5,502	(498)
827801 - Grant Revenue	-	-	-	-	-
827802 - Oper Transfer In	-	10,945	-	-	-
Total Revenues	595,093	651,152	712,500	748,542	36,042
Salaries & Employee Benefits					
861011 - Regular Employees	289,933	320,396	407,872	533,806	125,934
861012 - Extra Help	81,432	147,364	144,128	59,074	(85,054)
861013 - Overtime Reg Emp	4,099	10,790	-	-	-
861021 - Co Cont Retirement	81,605	94,343	119,330	138,610	19,280
861022 - Co Cont OASDI	17,258	19,305	23,749	29,846	6,097
861023 - Co Cont Medicare	5,225	6,720	6,734	7,836	1,102
861024 - Co Cont Retire Incr	32,850	34,964	36,737	39,501	2,764
861030 - Co Cont Health Ins	54,229	56,487	62,900	43,516	(19,384)
861031 - Co Cont Unemp Ins	5,160	4,540	3,784	3,175	(609)
861035 - Co Cont Workers Comp	75,467	62,711	60,771	77,260	16,489
Total Salaries & Employee Benefits	647,257	757,620	866,005	932,624	66,619
Services & Supplies					
862050 - Clothing/Pers Items	-	-	-	-	-
862060 - Communications	2,321	2,398	5,175	4,462	(713)
862101 - Insurance - General	8,600	8,249	8,597	10,105	1,508
862120 - Maintenance Equip	925	2,888	4,500	4,000	(500)
862130 - Maint - Strc/Impr/Grnds	-	-	-	-	-
862140 - Med Dntl & Lab Supplies	91,085	104,999	84,000	92,350	8,350
862150 - Memberships	140	434	2,500	1,500	(1,000)
862170 - Office Expense	19,118	21,472	20,200	19,350	(850)
862185 - Medical/Dental Svcs	589	875	3,000	2,750	(250)
862187 - Education & Training	590	2,745	4,500	4,250	(250)
862189 - Prof/Spec Svcs - Other	48,272	79,495	122,750	131,250	8,500
862190 - Publ/Legal Notice	-	807	2,000	1,500	(500)
862230 - Info Tech Equip	-	-	-	-	-
862239 - Spec Dept Expense	144,482	219,442	170,690	147,000	(23,690)
862250 - Trans/Travel	2,148	2,343	5,000	3,750	(1,250)
862253 - Travel Out of County	1,433	-	1,500	1,500	-
862260 - Utilities	-	-	6,000	3,000	(3,000)
Total Services & Supplies	319,702	446,147	440,412	426,767	(13,645)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
 BU 2860 - Animal Care

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Public Protection		Activity: Other Protection	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year		
Fixed Assets							
864360 - Structure/Improvement	-	-	-	-	-	-	
864370 - Equipment	7,106	-	-	-	-	-	
Total Fixed Assets	7,106	-	-	-	-	-	
Expend Transfer & Reimb							
865380 - Intrafund Transfers	-	-	(10,000)	(5,000)	5,000		
865802 - Operating Transfer Out	4,876	(344)	-	-	-	-	
Total Expend Transfer & Reimb	4,876	(344)	(10,000)	(5,000)	5,000	5,000	
Total Net Appropriations	978,942	1,203,424	1,296,417	1,354,391	57,974	57,974	
Total Net County Cost	383,849	552,272	583,917	605,849	21,932	21,932	



BU 2861 - Mobile Spay and Neuter Program

BUDGET UNIT OVERVIEW

The Animal Care Services (ACS) Mobile Spay and Neuter Program (Care-A-Van) is designed to have a positive impact on the lives of dogs and cats in Mendocino County by providing quality, low-cost spay/neuter services, vaccinations, and education outreach in the outlying areas of Mendocino County.

PROGRAM OVERVIEW

- Disaster Response for Shelter
- Health & Humane Education
- Spay/Neuter Services
- Vaccinate & Micro-Chip Service

ACCOMPLISHMENTS IN FY 2017-18

- The Mobile Care-a-Van traveled out to the Mendocino communities (61) times.
- The Mobile Care-a-Van spayed & neutered 533 dogs and 765 cats.
- A total of 1464 vaccinations were given to animals via the Mobile Care-a-Van.
- The Mobile Care-a-Van conducted (6) "at cost" rabies vaccination clinic in Ukiah, Manchester, Fort Bragg and Boonville resulting in 177 dogs and 123 cats getting rabies vaccinations.
- The Mobile Care-a-Van assisted Animal Care Services by participating in the Feral Cat Spay and Neuter Days held in March and December 2017, resulting in over 150 cats being spayed or neutered.

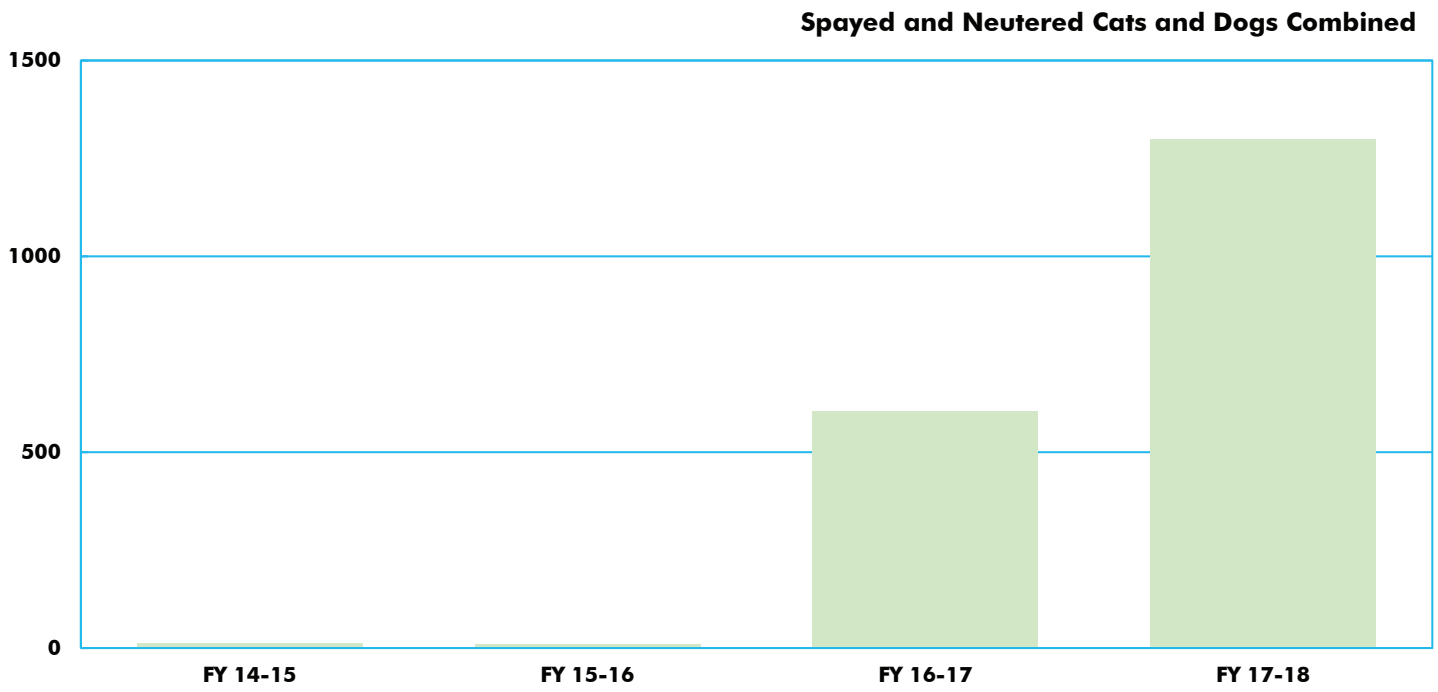
GOALS FOR FY 2018-19

- Increase the sales of the required Mendocino County Pet License for animal owners on surgery and vaccination dates.
- Participate in several preemptive spay and neuter birthing events with the Animal Care Services Clinic.
- Meet or exceed the previous year's (61) Mobile Care-a-Van dates focusing on Hopland, Point Arena, Willits, Laytonville, Redwood Valley and Indian Reservations within Mendocino County.
- Reduce the amount of hand written entries and receipts by utilizing Wi-Fi and computer services while in the field.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 2861 - Mobile Spay and Neuter Program

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Revenue received from spay and neuter services.

Expenditure Transfer & Reimbursement

Acct. 2189 Contracts for veterinary services while providing mobile spay and neuter services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 2861 - Mobile Spay and Neuter Program

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection

Activity: Other Protection

Fund: 1213 Mobile Spay/Neuter Program	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822100 - Animal License	-	-	-	10,000	10,000
824100 - Interest	162	205	200	200	-
826390 - Other Charges	27,808	50,540	54,000	66,000	12,000
827707 - Donation	4,256	694	750	750	-
Total Revenues	32,226	51,439	54,950	76,950	22,000
Services & Supplies					
861011 - Regular Employees	-	-	-	-	-
861012 - Extra Help	-	-	-	18,855	18,855
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	-	-	-	-	-
861022 - Co Cont OASDI	-	-	-	274	274
861023 - Co Cont Medicare	-	-	-	-	-
861024 - Co Cont Retire Incr	-	-	-	-	-
861030 - Co Cont Health Ins	-	-	-	-	-
861031 - Co Cont Unemp Ins	-	-	-	-	-
861035 - Co Cont Workers Comp	-	-	-	-	-
Total Salaries & Employee Benefits	-	-	-	19,129	19,129
Services & Supplies					
862060 - Communications	-	-	-	500	500
862101 - Insurance - General	50	-	76	82	6
862120 - Maintenance - Equip	624	108	3,000	3,000	-
862140 - Med Dntl & Lab Supls	21,013	29,699	42,000	46,200	4,200
862170 - Office Expense	189	28	-	-	-
862189 - Prof/Spec Svcs - Other	6,025	14,700	24,250	23,000	(1,250)
862239 - Spec Dept Expense	19,396	24,799	23,000	77,000	54,000
862250 - Trans/Travel	548	803	2,000	2,000	-
862253 - Travel Out of County	7	-	-	-	-
Total Services & Supplies	47,852	70,137	94,326	151,782	57,456
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	10,243	-	-	-
Total Expend Transfer & Reimb	-	10,243	-	-	-
Total Net Appropriations	47,852	80,380	94,326	170,911	76,585
Total Fund Balance Contribution	15,626	28,941	39,376	93,961	54,585



BU 4010 - Public Health Administration

BUDGET UNIT OVERVIEW

Public Health Administration works closely with the public to promote and safeguard the health and wellness of the people of Mendocino County. This organization is responsible for the oversight of all Public Health programs through policy development, leadership, fiscal management and technical assistance. In addition to oversight, Public Health Administration includes: vital statistics; medical marijuana identification cards; disaster preparedness; and the Prevention and Planning Unit (PAPU) which uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County.

PROGRAM OVERVIEW

- Administration, Fiscal and Staff Resources
- Active Transportation Program - Grant
- Healthy Kids Mendocino Car Seat Program - Grant
- Opioid Safe Use Coalition - Grant
- Public Health Accreditation
- SNAP-Ed - Grant
- Strategic Prevention Framework Partnerships for Success - Grant
- Tobacco Education Services - Grant 0453

ACCOMPLISHMENTS IN FY 2017-18

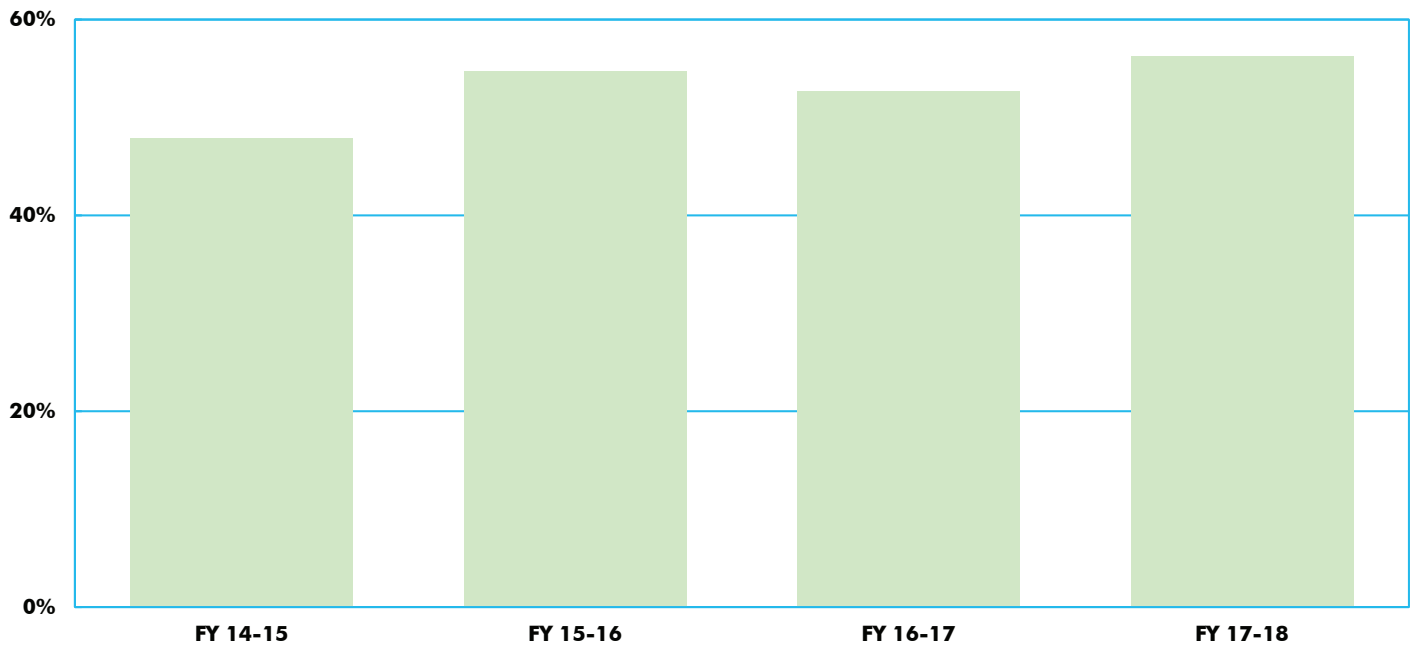
- PH Staff actively participated in Healthy Mendocino's Action Teams that comprise the five priority areas in the Mendocino County Community Health Improvement Plan (CHIP). The CHIP report is drafted and will be final by the end of this fiscal year.
- The Public Health Director position has been successfully filled with a professional that has over 30 years of public health experience.
- Implemented routine gathering and evaluation of local data to determine where improvement opportunities exist in order to better address community needs.
- Public Health has drafted a Workforce Development Plan that addresses training needs of the public health staff.

GOALS FOR FY 2018-19

- Implement the PH Strategic Plan and develop a performance management system that assures objectives are met.
- Increase internal capacity to respond to a public health emergency.
- Increase staff cross-training to improve vital public health services/functions.
- Submit a Letter of Intent to the Public Health Accreditation Board (PHAB) that allows Mendocino County Public Health to obtain a site visit date and move forward in PHAB preparation activities.

PERFORMANCE INDICATORS

% of County 5th Graders with Healthy Body Composition



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5341 State Sales Tax revenue distributed for State-mandated programs.
- Acct. 5670 Federal grant for prevention services provided by the Prevention and Planning Unit (PAPU).
- Acct. 7801 State grants for prevention services provided by PAPU.

Services & Supplies

- Acct. 2189 Contract for Public Health Officer and/or Deputy Public Health Officer.
- Acct. 2239 HHSA administration costs.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfer of administration costs for over 50 programs and grants.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4010 - Public Health Administration

BUDGET UNIT DETAIL Schedule 9			Function: Health & Sanitation		Activity: Health
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823204 - Misc Court Fine	1,364	979	1,000	1,000	-
825150 - Motor Vehicle in Lieu	1,132,054	-	-	-	-
825341 - Realignment Hlth Svcs	-	878,570	719,117	1,276,148	557,031
825670 - Federal Other	444,327	327,396	280,000	251,557	(28,443)
825810 - Other Govt Aid	47,345	45,181	107,265	25,353	(81,912)
826263 - Health - Vital Stats	46,781	47,167	46,000	46,000	-
826390 - Other Charges	210,955	205,927	354,743	449,957	95,214
827400 - Prior Year Revenue	621	-	-	-	-
827600 - Other Sales	3,253	2,947	2,500	3,000	500
827700 - Other	-	1,215	1,000	1,125	125
827801 - Grant Revenue	3,703	60,000	126,250	425,534	299,284
Total Revenues	1,890,403	1,569,382	1,637,875	2,479,674	841,799
Salaries & Employee Benefits					
861011 - Regular Employees	808,446	895,059	1,152,848	1,452,053	299,205
861012 - Extra Help	10,721	-	-	-	-
861013 - Overtime Reg Emp	8,411	2,202	7,500	7,500	-
861021 - Co Cont Retirement	239,576	253,371	345,590	464,176	118,586
861022 - Co Cont OASDI	47,610	52,829	69,103	93,723	24,620
861023 - Co Cont Medicare	11,298	12,373	16,161	21,920	5,759
861024 - Co Cont Retire Incr	99,539	99,313	111,369	142,543	31,174
861030 - Co Cont Health Ins	139,021	128,509	163,378	157,977	(5,401)
861031 - Co Cont Unemp Ins	1,807	1,393	1,621	1,113	(508)
861035 - Co Cont Workers Comp	29,191	42,570	51,140	49,268	(1,872)
Total Salaries & Employee Benefits	1,395,620	1,487,618	1,918,710	2,390,273	471,563
Services & Supplies					
862060 - Communications	12,479	11,377	10,495	11,975	1,480
862101 - Insurance - General	84,017	17,348	114,922	114,072	(850)
862109 - Insurance - Other	-	9,315	9,500	9,500	-
862120 - Maint - Equip	93	-	750	750	-
862130 - Maint - Strc Impr & Grnds	-	-	1,200	1,200	-
862150 - Memberships	6,564	9,800	7,300	7,300	-
862170 - Office Expense	18,164	25,459	21,264	29,624	8,360
862187 - Education & Training	4,277	2,128	5,000	8,700	3,700
862189 - Prof/Spec Svcs - Other	353,156	284,843	409,027	509,342	100,315
862190 - Publ/Legal Notice	34	1,105	1,000	1,000	-
862210 - Rent/Lease - Bldg Grnds	1,142	350	-	3,440	3,440
862230 - Info Tech Equip	2,692	913	6,000	6,000	-
862239 - Spec Dept Expense	628,899	598,004	712,084	932,634	220,550

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4010 - Public Health Administration

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862250 - Trans/Travel	8,225	7,346	15,182	15,705	523
862253 - Travel Out of County	11,753	8,533	18,495	30,014	11,519
862260 - Utilities	(3,233)	11,529	9,700	11,500	1,800
Total Services & Supplies	1,128,262	988,051	1,341,919	1,692,756	350,837
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(624,108)	(885,698)	(1,529,735)	(1,690,998)	(161,263)
865802 - Oper Transfer Out	-	-	32,362	123,500	91,138
Total Expend Transfer & Reimb	(624,108)	(885,698)	(1,497,373)	(1,567,498)	(70,125)
Total Net Appropriations	1,899,774	1,589,972	1,763,256	2,515,531	752,275
Total Net County Cost	9,371	20,590	125,381	35,857	(89,524)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4010 - Active Transportation Program Grant

GRANT OVERVIEW (Included in BU 4010)

The Active Transportation Program (ATP) grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/events, advocacy for the development of SRTS language in school district wellness policies and infrastructure improvement to sustain the program.

GRANT INFORMATION

- Grant Inception Date: July 1, 2016
- Current Grant Period: July 1, 2018- December 31, 2018
- Source of Funds: California Department of Transportation
- Continuity of Grant: Grant will end on December 31, 2018
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 23,153
Total	\$ 23,153

Expenditures

Salaries & Benefits	\$ 18,122
Services & Supplies	5,031
Total	\$ 23,153

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.15	100%	0%
Program Administrator	.025	100%	0%



BU 4010 - Healthy Kids Mendocino Car Seat Program - Grant

GRANT OVERVIEW (Included in BU 4010)

The Community Outreach Unit manages a variety of programs including Covered Mendocino, Healthy Kids Mendocino, and the Car Seat Program. The mission of Covered Mendocino is to work collaboratively with community partners to support services under the Affordable Care Act in the community. The Community Outreach Unit manages the Car Seat Program, thereby providing technical assistance and low-cost car seats to families in need. They work with families to ensure access to approved car seats, and provide instruction on installation and utilization based on the age of the child.

GRANT INFORMATION

- Grant Inception Date: May 2016
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Public Health Realignment Funds
- Continuity of Grant: One time allocation.
- Grant Restrictions and Provisions: This grant allows for 15% of direct costs, excluding costs for subcontracts.

GRANT BUDGET

Revenue

Grant	\$ 7,500
Total	\$ 7,500

Expenditures

Services & Supplies	\$ 29,010
Total	\$ 29,010

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			



BU 4010 - Opioid Safe Use Coalition Grant

GRANT OVERVIEW (Included in BU 4010)

The purpose of this grant is to help reduce the complications related to opioid misuse in Mendocino County. Activities focus on developing and improving health information exchange and distribution, examining local treatment resources, developing additional access to medically assisted treatment (MAT), treatment for chronic pain and distribution of naloxone/Narcan.

This works bring together a multitude of partners to work on reducing opioid use and medical prescribing of opioids. Law enforcement, medical providers, treatment providers and other interested professionals meet monthly in Ukiah and Fort Bragg and two more will begin in Willits and Point Arena. Outside of the coalitions, Public Health works to bring more Medical Assisted Treatment (MAT) to individuals for opioid addiction, including helping a tele-health company provide services to our rural residents. A new collaborative of partners will look at the possibility of providing MAT to the county jail inmates.

GRANT INFORMATION

- Grant Inception Date:
- Current Grant Period:
- Source of Funds: Partnership HealthPlan of California
- Continuity of Grant: One time allocation.
- Grant Restrictions and Provisions: This grant allows for 15% of direct costs, excluding costs for subcontracts.

GRANT BUDGET

Revenue	
Grant	\$ 90,010
Total	\$ 90,010
Expenditures	
Salaries & Benefits	\$ 53,816
Services & Supplies	36,194
Total	\$ 90,010
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 4010's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Manager	.3	100%	0%
Staff Assistant III	.2	100%	0%



BU 4010 - Oral Health Program Grant

GRANT OVERVIEW

(Included in BU 4010)

The goal of the grant is to educate, prevent, and provide resources for treatment of oral and dental health issues, including those who are affected adversely by the use of cigarettes and other tobacco products. In the first year, the grant will be used to analyze needs and outline specific goals based on community location in order to provide improved oral health for the residents of Mendocino County.

GRANT INFORMATION

- Grant Inception Date: January 1 2018
- Current Grant Period: July 1, 2018-June 30, 2019
- Source of Funds: California Department of Public Health
- Continuity of Grant: Grant will end on June 30, 2022.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs

GRANT BUDGET

Revenue

Grant	\$ 247,510
Total	\$ 247,510

Expenditures

Salaries & Benefits	\$ 105,332
Services & Supplies	142,178
Total	\$ 247,510

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	1.0	100%	0%



BU 4010 - Strategic Prevention Framework
Partnerships for Success-Grant

GRANT OVERVIEW (Included in BU 4010)

The Strategic Prevention Framework Partnerships for Success (SPF-PFS) focuses on decreasing and preventing prescription drug use among youth aged 12-26. The project is implementing prevention strategies to reduce social access to pharmaceutical drugs and increase public understanding of the risks associated with their use.

Our partner in this work, Mendocino County Youth Project (MCYP), teaches an evidence-based curriculum with advanced technology systems that speak to today’s youth. MCYP youth have interacted with 1,000 youth this year to carry the prevention message around healthy choices and substance misuse. Another highlight is our “Drug Take Back” events that are organized with community partners to have positive messages for youth, a physical activity to share, and to bring un-needed prescription drugs for proper disposal, and out of others’ illicit use. Supplies provided to the community include 200 packs of naloxone (reverses an opioid overdose) and 625 lock-bags.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: California Department of Public Health
- Continuity of Grant: Possible on-going allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. There is a maximum of 25% of personnel costs which is included in the budget.

GRANT BUDGET

Revenue	
Grant	\$ 105,639
Total	\$ 105,639
Expenditures	
Salaries & Benefits	\$ 68,844
Services & Supplies	62,015
Intrafund Transfers	(25,220)
Total	\$ 105,369

County Match Required: No
Independent Audit Required: No
This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist	.5	100%	0%



BU 4010 - Supplemental Nutrition Assistance Program Education-Grant

GRANT OVERVIEW (Included in BU 4010)

The Supplemental Nutrition Assistance Program Education (SNAP-Ed)/Nutrition Education and Obesity Prevention Branch (NEOPB) program improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program also creates a County Nutrition Action Plan to coordinate among federal nutrition programs to increase enrollment, quality, and coordination. The program also provides nutrition education and physical activity promotion with contracted services provided by family resource centers, schools throughout Mendocino County and with North Coast Opportunities. Nutrition education is offered at the above sites, in addition to Women, Infants, and Children (WIC), food banks, homeless shelters and to clients in Substance Use Disorder Treatment (SUDT).

GRANT INFORMATION

- Grant Inception Date: November 1, 2011
- Current Grant Period: October 1, 2018 - September 30, 2019
- Source of Funds: United States Department of Agriculture through California Department of Public Health
- Continuity of Grant: Possible on-going allocation.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs. The budget includes the negotiated maximum rate of 25% of salary and benefits.

GRANT BUDGET

Revenue

Grant	\$ 251,557
Total	\$ 251,557

Expenditures

Salaries & Benefits	\$ 151,405
Services & Supplies	100,152
Total	\$ 251,557

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	.28	100%	0%
Sr. Program Specialist	.70	100%	0%
Sr. Community Health Worker	.75	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0435 - Community Transformation (CA4Health) Grant

GRANT OVERVIEW (Administered by BU 4010)

Public Health Services was awarded the Community Transformation (CA4Health) Grant to implement programs under the Community Transformation Initiative, (CA4Health in California), to reduce chronic diseases by promoting healthier community environments and healthy lifestyles, especially among population groups experiencing the greatest burden of chronic disease. This grant ended in FY 2014-15.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4350 Community Transformation	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Services & Supplies					
862060 - Communications	-	-	-	-	-
862170 - Office Expense	-	-	-	-	-
862189 - Prof/Spec Svcs - Other	-	-	-	-	-
862210 - Rent/Lease Bldg Grds	-	-	-	-	-
862239 - Spec Dept Expense	-	-	-	-	-
862250 - Trans/Travel	-	-	-	-	-
862260 - Utilities	32	-	-	-	-
Total Services & Supplies	32	-	-	-	-
Total Net Appropriations	32	-	-	-	-
Total Fund Balance Contribution	32	-	-	-	-



BU 0453 - Tobacco Education Services Grant

GRANT OVERVIEW (Administered by BU 4010)

The Tobacco Control Program grant is used to support smoke-free public policy to ensure compliance with State and local tobacco laws and ordinances, and to provide educational services regarding tobacco and secondhand smoke.

The Tobacco Control Program works with volunteers, ages 13-17, to develop leadership and speaking skills, and become knowledgeable about tobacco control issues, as well as adult volunteers to educate the community about tobacco control issues. Also works with the City of Ukiah to address policy related to smoking and use of electronic nicotine delivery devices in public areas.

We now have Proposition 56 funds. These funds focus on evaluation of tobacco and nicotine reduction activities, as well as assist existing health care programs and activities to prevent and treat tobacco and nicotine addiction

GRANT INFORMATION

- Grant Inception Date: January 1, 1990
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: California Department of Public Health, California Tobacco Control Program
- Continuity of Grant: Ongoing, new 4 year grant cycle began in FY 17/18.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs. Budget includes the maximum 15% of personnel costs.

GRANT BUDGET

Revenue

Grant	\$ 347,397
Total	\$ 347,397

Expenditures

Salaries & Benefits	\$ 179,018
Services & Supplies	168,379
Total	\$ 347,397

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist 2	1.0	100%	0%
Sr. Program Specialist	.5	100%	0%
Program Administrator	.25	100%	0%
Program Specialist 2	.2	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0453 - Tobacco Education Services-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4530 Tobacco Education	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	-	-	13,425	13,425
827801 - Grant Revenue	150,000	187,500	300,000	333,971	33,971
827820 - Grant Interest	(12)	(54)	-	-	-
Total Revenues	149,988	187,446	300,000	347,396	47,396
Salaries & Employee Benefits					
861011 - Regular Employees	67,869	65,183	59,058	108,549	49,491
861012 - Extra	-	-	-	-	-
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	18,905	18,992	17,446	32,565	15,119
861022 - Co Cont OASDI	3,820	3,589	3,390	6,730	3,340
861023 - Co Cont Medicare	893	839	793	1,574	781
861024 - Co Cont Retire Incr	6,979	6,473	4,801	9,769	4,968
861030 - Co Cont Health Ins	16,569	15,656	13,263	19,818	6,555
861031 - Co Cont Unemp Ins	142	71	55	-	(55)
861035 - Co Cont Workers Comp	1,036	24	22	12	(10)
Total Salaries & Employee Benefits	116,213	110,826	98,828	179,017	80,189
Services & Supplies					
862060 - Communications	143	67	120	120	-
862101 - Insurance - General	262	272	311	361	50
862150 - Memberships	534	612	500	500	-
862170 - Office Expense	658	1,233	650	650	-
862185 - Medical/Dental Svcs	-	-	-	-	-
862187 - Education & Training	200	575	426	436	10
862189 - Prof/Spec Svcs - Other	807	7,517	15,000	53,460	38,460
862190 - Publ/Legal Notice	55	55	-	-	-
862210 - Rent/Lease Bldg Grds	-	-	-	-	-
862230 - Info Tech Equip	-	1,778	-	-	-
862239 - Spec Dept Expense	25,512	45,233	182,541	88,793	(93,748)
862250 - Trans/Travel	241	444	881	16,459	15,578
862253 - Travel Out of County	1,965	1,924	742	7,250	6,508
862260 - Utilities	260	-	-	350	350
Total Services & Supplies	30,637	59,710	201,171	168,379	(32,792)
Total Net Appropriations	146,850	170,536	299,999	347,396	47,397
Total Fund Balance Contribution	(3,137)	(16,911)	(1)	-	1



BU 4011 - Environmental Health

BUDGET UNIT OVERVIEW

Mendocino County Environmental Health (EH) provides an array of environmental health services in multiple program areas in order to safeguard the environment and our citizens from disease and health hazards related to water, food, sewage, hazardous materials, solid waste, body art, and other environmental exposures. EH conducts numerous inspections, issues permits for various activities, responds to citizen complaints, and works closely with other organizations to provide a wide variety of services to the citizens of Mendocino County.

PROGRAM OVERVIEW

- Food Handler Certification - BU 0412
- LEA Solid Waste - BU 0452
- Ocean Water Monitoring - Grant

ACCOMPLISHMENTS IN FY 2017-18

- EH staff participated in Redwood Complex Fire response and recovery efforts in a variety of ways, including attending community meetings, staffing the Local Assistance Center, conducting a spoiled food drop-off event, evaluating documenting burn debris sites for cleanup and ash stabilization, and overseeing the private debris cleanup program.
- EH participated in the County's Cannabis Program via the work groups and coordinated closely with Planning & Building Services and the Agriculture Department. Over 300 out of the 326 received cannabis applications have been approved.
- EH outreach activities included sponsoring a post-fire 40-Hour Hazardous Waste Operations training, participating in Earth Day and Career Day events, and providing a presentation and informational table at the March 2018 Rebuilding Expo.

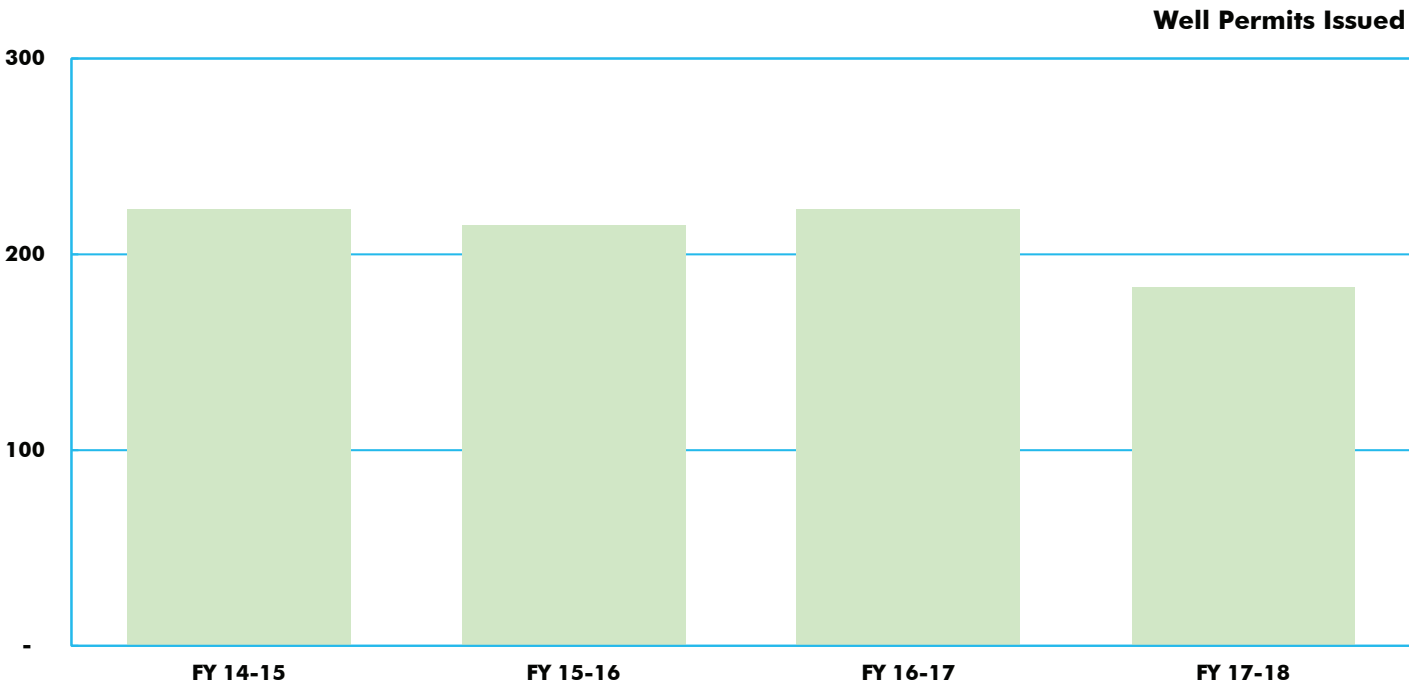
GOALS FOR FY 2018-19

- Inspect all systems in the Land Use Non-Standard Septic System Program.
- Continue participation in the development of Mendocino County's Cannabis Program.
- Work with the Mendocino County Board of Supervisors and North Coast Regional Water Quality Control Board in the approval and implementation of the Mendocino County Local Agency Management Plan for onsite wastewater treatment systems.
- Identify and participate in additional outreach activities to inform our community members of the services we can provide

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Include inspection and permit revenue.

Services & Supplies

Acct. 2189 Contracts that includes the Local Emergency Medical Services Agency.

Acct. 2239 Laboratory costs and various program testing supplies.

CHANGES IN BUDGET FROM PRIOR YEAR

Waste Tire Enforcement Grant Program implementation has been returned to CalRecycle.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues						
822606 - Land Use Fee	285,945	331,767	466,926	556,926	90,000	
825150 - Motor Vehicle in Lieu	290,878	-	-	-	-	
825341 - Realignment Hlth Svcs	-	390,176	821,458	493,124	(328,334)	
825490 - State Other	5,373	17,271	20,000	-	(20,000)	
825670 - Federal Other	-	45,118	30,000	30,000	-	
826283 - Consumer Protect Prog	455,871	440,272	430,000	559,000	129,000	
826315 - Solid Waste Fee	79,173	77,516	75,000	75,000	-	
826390 - Other Charges	495,588	520,396	614,364	753,921	139,557	
827400 - Prior Year Revenue	610	-	-	-	-	
827700 - Other	793	310	50	-	(50)	
827802 - Oper Transfer In	-	-	-	-	-	
Total Revenues	1,614,231	1,822,826	2,457,798	2,467,971	10,173	
Salaries & Employee Benefits						
861011 - Regular Employees	920,734	875,146	1,225,924	1,252,306	26,382	
861012 - Extra Help	29,184	20,227	68,129	49,312	(18,817)	
861013 - Overtime Reg Emp	33,086	34,366	16,246	17,436	1,190	
861021 - Co Cont Retirement	264,293	243,568	365,267	401,193	35,926	
861022 - Co Cont OASDI	54,417	51,786	73,853	80,536	6,683	
861023 - Co Cont Medicare	13,654	12,915	18,764	20,120	1,356	
861024 - Co Cont Retire Incr	110,284	96,483	119,413	119,025	(388)	
861030 - Co Cont Health Ins	144,057	137,639	181,711	123,343	(58,368)	
861031 - Co Cont Unemp Ins	4,920	3,286	832	1,846	1,014	
861035 - Co Cont Workers Comp	32,465	10,877	6,332	28,645	22,313	
Total Salaries & Employee Benefits	1,607,096	1,486,292	2,076,471	2,093,762	17,291	
Services & Supplies						
862050 - Clothing/Pers Items	-	-	-	-	-	
862060 - Communications	4,741	4,503	6,600	6,600	-	
862101 - Insurance - General	7,838	7,253	7,128	15,043	7,915	
862120 - Maint - Equip	-	158	3,000	3,000	-	
862130 - Maint Strc/Impr/Grnds	-	325	-	-	-	
862150 - Memberships	712	1,554	1,950	2,950	1,000	
862170 - Office Expense	48,907	32,443	22,850	35,750	12,900	
862185 - Medical/Dental Svcs	378	171	950	950	-	
862187 - Education & Training	5,367	9,211	24,700	25,000	300	
862189 - Prof/Spec Svcs - Other	16,848	14,709	85,000	139,169	54,169	
862190 - Publ/Legal Notice	828	1,905	1,100	1,000	(100)	
862210 - Rent/Lease - Bldg & Grnds	-	-	500	500	-	
862220 - Small Tools & Instrmnt	-	-	500	5,500	5,000	
862230 - Info Tech Equip	845	7,032	6,400	48,204	41,804	
862239 - Spec Dept Expense	103,730	193,113	203,252	175,245	(28,007)	
862250 - Trans/Travel	37,989	37,212	46,750	46,750	-	
862253 - Travel Out of County	7,889	14,814	29,000	29,000	-	
Total Services & Supplies	236,071	324,403	439,680	534,661	94,981	

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4011 - Environmental Health

BUDGET UNIT DETAIL Schedule 9 (cont.)			Function: Health & Sanitation		Activity: Health
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	-	187,863	90,000	51,650	(38,350)
Total Fixed Assets	-	187,863	90,000	51,650	(38,350)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(17,924)	(9,169)	-	-	-
865802 - Oper Transfer Out	-	701	10,000	-	(10,000)
Total Expend Transfer & Reimb	(17,924)	(8,467)	10,000	-	(10,000)
Total Net Appropriations	1,825,243	1,990,090	2,616,151	2,680,073	63,922
Total Net County Cost	211,012	167,264	158,353	212,102	53,749



BU 4011 - Ocean Water Quality Monitoring Grant

GRANT OVERVIEW (Included in BU 4011)

The Ocean Water Quality Monitoring grant supports the weekly sampling of water at select county beaches. The California State Water Resources Control Board provides funding for water quality monitoring and public notification programs at California beaches. The funds are used for sample collection, lab analysis, and report preparation. The Division of Environmental Health conducts weekly sampling from April through October at five popular beaches: Pudding Creek, Hare Creek, Caspar Cove, Big River and Van Damme. Additional sampling is done in partnership with the Surf Riders Association at Virgin Creek.

GRANT INFORMATION

- Grant Inception Date: November 1, 2002
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: California State Water Resources Control Board
- Continuity of Grant: Possible on-going annual allocation.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 30,000
Total	\$ 30,000

Expenditures

Services & Supplies	\$ 30,000
Total	\$ 30,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0412 - Food Handler Certification Program

PROGRAM OVERVIEW (Administered by BU 4011)

This program provides food safety training to certify food facility operators who manage commercial permitted food facilities in Mendocino County. Class curriculum provides required training to food facility operators, administers the National Registry of Food Safety Professionals test to class pupils, and provides certification to those who pass the examination.

GRANT INFORMATION

- Grant Inception Date: January 1, 1999
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Fees and realignment.
- Continuity of Grant: Possible on-going annual.
- Grant Restrictions and Provisions: This grant does not allow indirect or overhead cost.

GRANT BUDGET

Financing Sources

Other Charges	\$ 34,200
Total	\$ 34,200

Expenditures

Services & Supplies	\$ 39,970
Total	\$ 39,970

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4120 Food Handler Certification	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	27,638	21,540	32,560	34,200	1,640
827801 - Grant Revenue	-	-	-	-	-
Total Revenues	27,638	21,540	32,560	34,200	1,640
Services & Supplies					
862170 - Office Expense	9,921	9,681	7,000	7,000	-
862187 - Education & Training	3,212	300	600	600	-
862239 - Spec Dept Expense	25,333	49,100	24,960	32,370	7,410
862250 - Trans/Travel	-	-	-	-	-
Total Services & Supplies	38,466	59,081	32,560	39,970	7,410
Total Net Appropriations	38,466	59,081	32,560	39,970	7,410
Total Fund Balance Contribution	10,828	37,541	-	5,770	5,770



BU 0452 - Local Enforcement Agency (LEA) Solid Waste - Grant

GRANT OVERVIEW (Administered by BU 4011)

The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Local Enforcement Agency (LEA) grant program to assist LEAs with their solid waste facilities permit and inspection program. The grant funds are used to offset the cost of conducting 202 inspections annually at facilities such as transfer stations, closed/inactive landfills, compost facilities, and legacy burn dumps.

GRANT INFORMATION

- Grant Inception Date: July 1, 1996
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: CalRecycle and Fund Balance
- Continuity of Grant: Possible on-going annual allocation
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs.

GRANT BUDGET

Revenue

Grant	\$ 19,481
Total	\$ 19,481

Expenditures

Special Department Expense	
- Other Costs (Services & Supplies)	\$ 104,151
Total	\$ 104,151

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4011's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4520 LEA Solid Waste	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	48,355	18,373	19,423	19,481	58
827820 - Grant Interest	1,270	2,608	-	-	-
Total Revenues	49,624	20,981	19,423	19,481	58
Services & Supplies					
862239 - Spec Dept Expense	3,694	642	114,903	104,151	(10,752)
Total Services & Supplies	3,694	642	114,903	104,151	(10,752)
Total Net Appropriations	3,694	642	114,903	104,151	(10,752)
Total Fund Balance Contribution	(45,930)	(20,339)	95,480	84,670	(10,810)



BU 4012 - Substance Use Disorders Treatment

GRANT OVERVIEW

Behavioral Health and Recovery Services, Substance Use Disorders Treatment (SUDT), assist individuals who have substance use disorders to create and maintain a healthy and balanced lifestyle, free of alcohol and other drug abuse. The treatment approach is client centered, trauma informed, and strength based, which empowers individuals to determine unique solutions that fit their specific circumstances. SUDT services are provided in individual and group settings. Individual counseling may include sessions focused on assessment, treatment planning, crisis, collateral sessions with family members, and discharge planning.

PROGRAM OVERVIEW

- Adolescent Prevention and Treatment
- Adult Drug Court
- Coalition Gang Awareness & Prevention - BU 0431-Grant
- Drug Diversion
- Drug Diagnosis
- Family Dependency Drug Court
- Jail Based Treatment
- Outpatient Treatment
- Perinatal Treatment
- STOP Act - BU 0491-Grant
- Substance Use Education and Outreach

ACCOMPLISHMENTS IN FY 2017-18

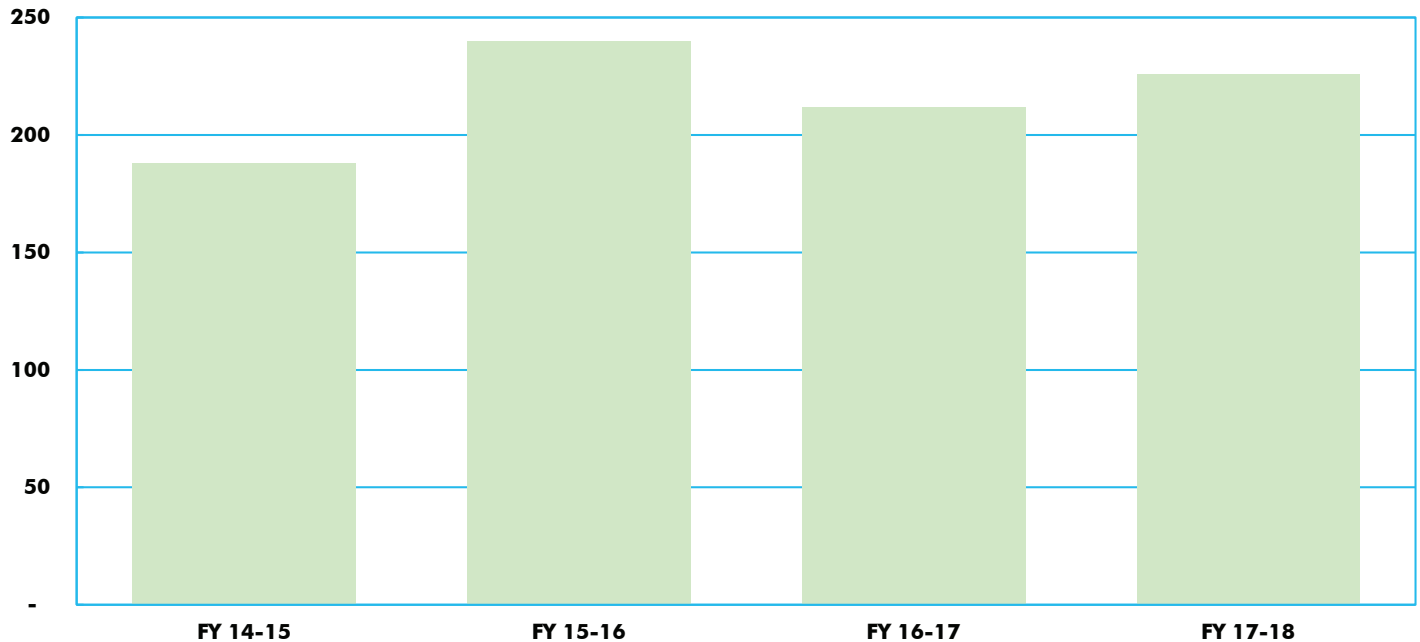
- Served 311 adolescents and 389 adult clients.
- Implementation of Substance Use Disorders Treatment for individuals in the Mendocino County Jail.
- Increased services to Transitional Age Youth through contracting with a local community provider.
- Focused on community education related to prevention, intervention, and treatment services on substance use.

GOALS FOR FY 2018-19

- Obtain Drug Medi-Cal Waiver for Substance Use Disorders Treatment Services.
- Implementation of a Substance Use Disorder Treatment Crisis/Urgent Response Counselor.
- Increase community outreach and education about substance use disorders prevention, intervention, and treatment options.
- Increase services in Fort Bragg and Willits.

PERFORMANCE INDICATORS

Adult Clients Whom Completed Treatment



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 3206 Court fines.
- Acct. 5393 Substance Abuse Prevention and Treatment (SAPT).
- Acct. 7805 Drug Medi-Cal revenue generated by services provided.

Expenditure Transfer & Reimbursement

- Acct. 5380 Intrafund transfers from Social Services and Probation for staff providing substance use disorder services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4012 - Substance Use Disorders Treatment

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823205 - Drug/Alcohol Fine	16,578	11,483	16,500	107,781	91,281
823206 - Co Alcohol Educ	12,473	8,899	-	87,630	87,630
823207 - Drug Abuse Educ	6,050	8,313	-	-	-
825341 - Realignment Hlth Svcs	-	-	-	-	-
825342 - Realignment Mental Health	522,595	432,286	645,930	586,779	(59,151)
825344 - 2011 Realign Pub Safety	57,337	53,565	49,174	49,174	-
825393 - State Aid - Drug & Alc	941,800	1,340,701	1,122,406	1,274,472	152,066
825490 - State Other	52	-	-	-	-
825670 - Federal Other	1,708	-	-	-	-
826265 - Drug Diversion Svc	9,984	13,789	20,000	20,000	-
826348 - Driving Under Infl	19,139	18,482	17,890	17,890	-
827770 - Other	-	33,360	196,742	27,774	(168,968)
827800 - Other	-	-	-	70,000	70,000
827801 - Grant Revenue	-	-	-	-	-
827802 - Operating Transfers	23,873	66,763	-	329,600	329,600
827805 - Medi-Cal	22,430	23,620	90,000	20,000	(70,000)
Total Revenues	1,634,019	2,011,260	2,158,642	2,591,100	432,458
Salaries & Employee Benefits					
861011 - Regular Employees	858,910	1,061,624	1,273,735	1,374,452	100,717
861012 - Extra Help	14,043	11,675	-	-	-
861013 - Overtime Reg Emp	5,004	3,645	-	-	-
861021 - Co Cont Retirement	256,830	299,612	371,164	456,670	85,506
861022 - Co Cont OASDI	50,781	62,265	75,143	91,193	16,050
861023 - Co Cont Medicare	12,084	14,731	17,575	21,328	3,753
861024 - Co Cont Retire Incr	106,276	114,108	119,317	130,468	11,151
861030 - Co Cont Health Ins	152,548	194,839	218,263	203,896	(14,367)
861031 - Co Cont Unemp Ins	5,719	7,493	7,164	7,941	777
861035 - Co Cont Workers Comp	116,933	173,041	278,623	261,961	(16,662)
Total Salaries & Employee Benefits	1,579,126	1,943,033	2,360,984	2,547,909	186,925
Services & Supplies					
862060 - Communications	6,681	8,191	4,972	5,072	100
862090 - Household Expense	4,529	3,709	2,800	2,500	(300)
862101 - Insurance - General	6,085	5,855	6,180	8,055	1,875
862109 - Insurance Other	-	25,510	25,509	-	(25,509)
862120 - Maintenance-Equipment	82	-	-	-	-
862130 - Maint Strc/Impr/Grnds	2,511	2,481	1,700	1,700	-
862140 - Med Dntl & Lab Supls	11,936	16,173	1,500	1,500	-
862150 - Memberships	14,574	6,978	11,500	11,500	-
862170 - Office Expense	16,989	18,205	13,500	13,420	(80)
862185 - Medical/Dental Svcs	346	876	2,200	2,200	-
862187 - Education & Training	270	1,370	300	1,250	950
862189 - Prof/Spec Svcs - Other	94,332	53,998	322,498	224,907	(97,591)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4012 - Substance Use Disorders Treatment

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862190 - Publ/Legal Notice	2,886	203	3,000	3,000	-
862230 - Info Tech Equip	3,617	-	2,500	2,000	(500)
862239 - Spec Dept Expense	196,325	481,130	354,530	246,172	(108,358)
862250 - Trans/Travel	8,088	9,639	10,900	10,850	(50)
862253 - Travel Out of County	5,748	5,164	8,500	7,950	(550)
862260 - Utilities	17,746	18,460	15,750	15,444	(306)
Total Services & Supplies	392,744	657,942	787,839	557,520	(230,319)
Other Changes					
863280 - Contr Other Agency	-	-	-	70,000	70,000
Total Other Charges	-	-	-	70,000	70,000
Fixed Assets					
864370 - Equipment	-	31,952	-	-	-
Total Fixed Assets	-	31,952	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(439,508)	(569,119)	(731,904)	(717,824)	14,080
865802 - Oper Transfer Out	(18,441)	-	-	112,967	112,967
Total Expend Transfer & Reimb	(457,949)	(569,119)	(731,904)	(604,857)	127,047
Total Net Appropriations	1,513,921	2,063,808	2,416,919	2,570,572	153,653
Total Net County Cost	(120,098)	52,548	258,277	(20,528)	(278,805)



BU 0426 - Coalition for Gang Awareness and Prevention/DFC - Grant

GRANT OVERVIEW (Administered by BU 4012)

The Coalition for Gang Awareness and Prevention (CGAP)/DFC (Drug Free Communities) grant funds are utilized to reduce substance abuse among Fort Bragg area youth and strengthen the community coalition that advises grant activities. Grant funds provide substance abuse prevention services to Fort Bragg and the Fort Bragg Unified School District. Services include prevention education curricula, community and school trainings and other events. The grant also funds community-based organization support through subcontracts to implement youth-led environmental prevention activities. The program is geared toward the development and implementation of policies that will positively affect the environment that shapes behavior.

GRANT INFORMATION

- Grant Inception Date: October 1, 2011
- Current Grant Period: September 30, 2018 - September 29, 2019
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 8 of 10 years of funding. Funding will end in 2021. Maximum of 10 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs with the maximum negotiated for the indirect cost rate agreement. Per HHS Fiscal we were allowed to bill for 11% indirect.

GRANT BUDGET

Revenue	
Grant	\$ 162,632
Total	\$ 162,632
Expenditures	
Salaries & Benefits	\$ 102,629
Services & Supplies	60,003
Total	\$ 162,632
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 4010's Schedule 9	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist	.765	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

BU 0426 - Coalition for Gang Awareness and Prevention/DFC-Grant

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 4260 CGAP - DFC	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other	66,230	250,000	-	-	-
826390 - Other Charges	-	10,047	29,982	37,632	7,650
827801 - Grant Revenue	125,000	19,467	125,000	125,000	-
Total Revenues	191,230	279,514	154,982	162,632	7,650
Salaries & Employee Benefits					
861011 - Regular Employees	37,600	41,575	56,780	67,115	10,335
861012 - Extra Help	-	-	-	-	-
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	10,380	11,460	16,773	20,155	3,382
861022 - Co Cont OASDI	2,246	2,498	3,399	4,070	671
861023 - Co Cont Medicare	525	584	795	952	157
861024 - Co Cont Retire Incr	3,709	3,818	4,616	4,967	351
861030 - Co Cont Health Ins	4,492	4,563	5,954	4,449	(1,505)
861031 - Co Cont Unemp Ins	(17)	-	-	108	108
861035 - Co Cont Workers Comp	160	-	-	813	813
Total Salaries & Employee Benefits	59,095	64,497	88,317	102,629	14,312
Services & Supplies					
862150 - Memberships	300	300	300	300	-
862170 - Office Expense	972	292	961	1,799	838
862187 - Education & Training	-	-	400	400	-
862188 - Printing	-	-	300	-	(300)
862189 - Prof/Spec Svcs - Other	35,581	34,901	38,864	38,864	-
862239 - Spec Dept Expense	8,225	6,307	15,582	13,898	(1,684)
862250 - Trans/Travel	261	61	411	642	231
862253 - Travel Out of County	311	4,640	9,847	4,100	(5,747)
Total Services & Supplies	45,650	46,501	66,665	60,003	(6,662)
Total Net Appropriations	104,745	110,999	154,982	162,632	7,650
Total Fund Balance Contribution	(86,485)	(168,516)	-	-	-

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director

BU 0431 - Substance Abuse/Crime Prevention-Grant

GRANT OVERVIEW (Previously administered by BU 4012)

The purpose of this Act, which was approved by voters in November 2000 as Proposition 36, was to divert non-violent probationers and parolees charged with simple drug possession or drug related offenses from incarceration to community-based Alcohol and Other Drug treatment services. This act ended in FY 2005-06.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4310 Sub Abuse/Crime Prevention	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827820 - Grant Interest	54	100	-	-	-
Total Revenues	54	100	-	-	-
Salaries & Employee Benefits					
861031 - Co Cont Unemp Ins	-	186	-	-	-
Total Salaries & Employee Benefits	-	186	-	-	-
Total Net Appropriations	-	186	-	-	-
Total Fund Balance Contribution	(54)	86	-	-	-



BU 0444 - Substance Abuse & Mental Health Services Act (SAMSHA) Grant

GRANT OVERVIEW

The purpose of the Substance Abuse & Mental Health Services Act (SAMHSA) Grants to Benefit Homeless Individuals (GBHI), "Finding Home" project grant is to support development/expansion of local implementation of a community infrastructure that integrates behavioral health treatment and services for substance use disorders (SUD) and co-occurring mental and substance use disorders (COD), permanent housing, and other critical services for individuals (including youth) experiencing homelessness. For the purposes of this funding, "Homelessness" is defined by:

- People without a fixed residence, including those who are exiting an institution after >90 days and resided in a shelter before.
- At risk of losing residence.
- Unaccompanied youth and families with children who are homeless but don't meet this definition.
- People who are fleeing domestic violence or other life-threatening situation.

GRANT INFORMATION

- Grant Inception Date: September 30, 2017
- Current Grant Period: September 30, 2018 - September 29, 2019
- Source of Funds: Department of Health and Human Services; Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Five calendar years ending in 2022
- Grant Restrictions and Provisions: This grant does allow for indirect costs.

GRANT BUDGET

Revenue

Grant	\$ 400,000
Total	\$ 400,000

Expenditures

Services & Supplies	\$ 141,467
Education & Training	4,000
Professional & Specialty Services	198,830
Information, Technology, Equipment	7,500
Indirect Costs	35,367
Supplies, Other	12,836
Total	\$ 400,000

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4012's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Project Coordinator	.46	100%	0%
SUD Counselors	1.42	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director

BU 0444 - Substance Abuse & Mental Health Services Act - Grant

BUDGET UNIT DETAIL					
Fund: 4440 SAMHSA Finding Home Project	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other	-	-	-	400,000	400,000
Total Revenues	-	-	-	400,000	400,000
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	-	88,417	88,417
861021 - Co Cont Retirement	-	-	-	26,525	26,525
861022 - Co Cont OASDI	-	-	-	5,305	5,305
861023 - Co Cont Medicare	-	-	-	884	884
861024 - Co Cont Retire Incr	-	-	-	7,073	7,073
861030 - Co Cont Health Ins	-	-	-	13,263	13,263
Total Salaries & Employee Benefits	-	-	-	141,467	141,467
Services & Supplies					
862187 - Education & Training	-	-	-	4,000	4,000
862189 - Prof/Spec Svcs - Other	-	-	-	198,830	198,830
862230 - Info Tech Equip	-	-	-	7,500	7,500
862239 - Spec Dept Expense	-	-	-	48,203	48,203
Total Services & Supplies	-	-	-	258,533	258,533
Total Net Appropriations	-	-	-	400,000	400,000
Total Fund Balance Contribution	-	-	-	-	-



BU 0491 - STOP Act Grant

GRANT OVERVIEW (Administered by BU 4012)

The Sober Truth on Preventing Underage Drinking (STOP) Act prevents and reduces alcohol use among Fort Bragg youth, and strengthens the Fort Bragg Coalition for Gang Awareness and Prevention (CGAP). Additionally, funds are provided to a community-based organization to implement youth-led environmental prevention activities, reduce underage alcohol use by addressing root causes of underage drinking, and to achieve cost-effective, long-term improvements to the lives of youth.

GRANT INFORMATION

- Grant Inception Date: October 1, 2012
- Current Grant Period: September 30, 2018 - September 29, 2019
- Source of Funds: Substance Abuse and Mental Health Services Administration
- Continuity of Grant: Year 3 of 4 (total 7 of 8) years of funding. Funding will end in 2020. Maximum of 2 grants, total of 8 years funding allowed per coalition (zip code).
- Grant Restrictions and Provisions: This grant allows for indirect or overhead. Grant administrators reduced the allowable indirect rate to \$155.

GRANT BUDGET

Revenue

Grant	\$ 47,155
Total	\$ 47,155

Expenditures

Special Department Expense	\$ 47,155
- Salaries & Benefits	
- Services & Supplies	
Total	\$ 47,155

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4010's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sr. Program Specialist*	.235	100%	0%
* This position is allocated in BU 4012 - Grant 0426 - Coalition Gang Awareness and Prevention/DFC			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0491 - STOP Act-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4910 STOP Act	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	33,012	96,516	50,000	47,155	(2,845)
Total Revenues	33,012	96,516	50,000	47,155	(2,845)
Salaries & Employee Benefits					
861011 - Regular Employees	10,704	9,828	-	-	-
861021 - Co Cont Retirement	2,972	2,688	-	-	-
861022 - Co Cont OASDI	640	590	-	-	-
861023 - Co Cont Medicare	150	138	-	-	-
861024 - Co Cont Retire Incr	1,056	896	-	-	-
861030 - Co Cont Health Ins	1,259	1,081	-	-	-
861031 - Co Cont Unemp Ins	25	-	-	-	-
861035 - Co Cont Workers Comp	185	-	-	-	-
Total Salaries & Employee Benefits	16,990	15,221	-	-	-
Services & Supplies					
862170 - Office Expense	322	136	845	760	(85)
862189 - Prof/Spec Svcs - Other	19,363	20,961	22,505	19,250	(3,255)
862239 - Spec Dept Expense	4,567	8,919	25,950	26,877	927
862250 - Trans/Travel	-	307	700	268	(432)
Total Services & Supplies	24,252	30,323	50,000	47,155	(2,845)
Total Net Appropriations	41,242	45,544	50,000	47,155	(2,845)
Total Fund Balance Contribution	8,230	(50,972)	-	-	-



GRANT OVERVIEW (Previously administered by BU 4012)

The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4940 At Home	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	-	-	-	-	-
Total Revenues	-	-	-	-	-
Services & Supplies					
862170 - Office Expense	-	44	-	-	-
Total Services & Supplies	-	44	-	-	-
Total Net Appropriations	-	44	-	-	-
Total Fund Balance Contribution	-	44	-	-	-



BU 4013 - Public Health Nursing

BUDGET UNIT OVERVIEW

Public Health Nursing works in partnership with the community to safeguard and promote the health and wellness of the people in Mendocino County. Public Health Nursing oversees health promotion and nursing activities; some state mandated, some grant funded and some discretionary. Public Health Nursing staff provides community and individual health assessments; health education for behavior change, interagency collaboration, emergency preparedness and activities regarding medical and health concerns. Public Health (PH) is mandated to investigate communicable disease reports and perform activities to protect the health of the public according to California Department of Public Health (CDPH) guidelines, including the treatment of individuals with active tuberculosis and other communicable diseases.

PROGRAM OVERVIEW

- Bioterrorism Act - BU 0478
- Health Resources Services Administration - BU 0442
- HIV Services - BU 0488
- Maternal Child & Adolescent Health Program - BU 0419
- Women, Infants, and Children (WIC) - BU 0418

ACCOMPLISHMENTS IN FY 2017-18

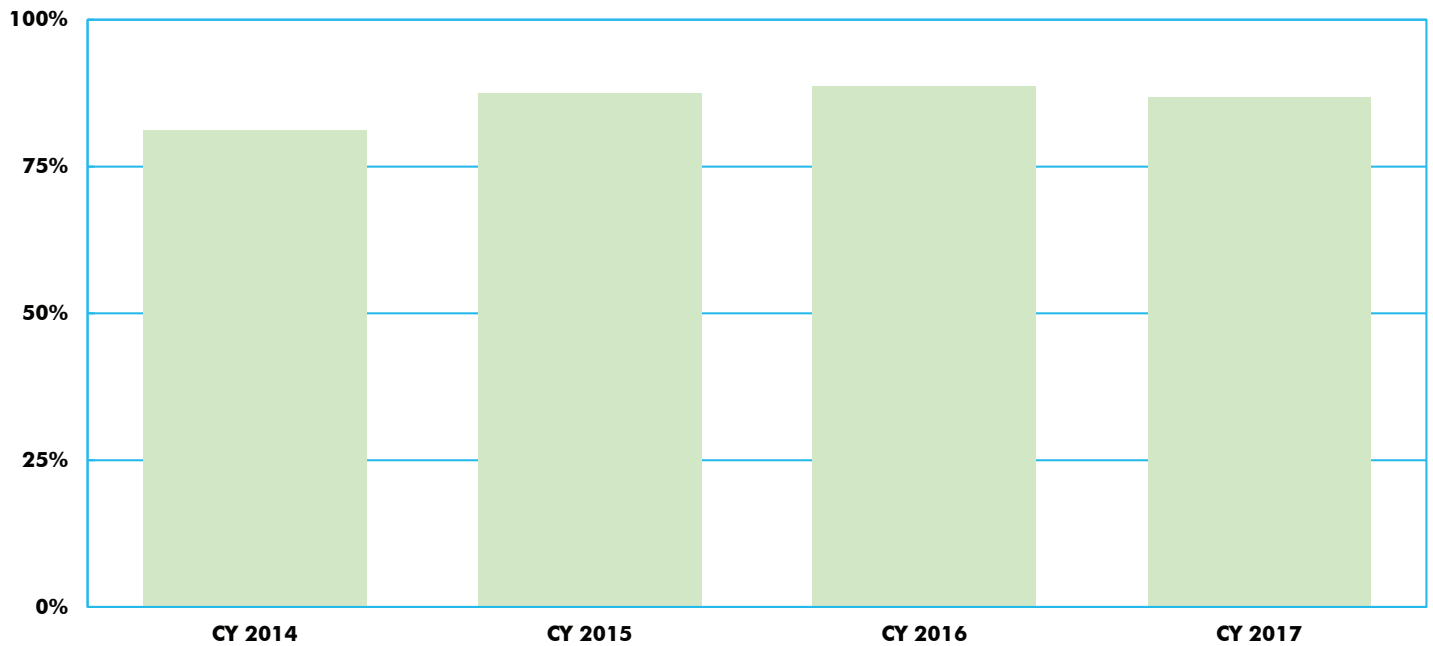
- Healthy Families Mendocino County (HFMC) staff completed orientation and numerous trainings in preparation for offering services to the community
- Convened stakeholder meetings regarding implementation of HFMC program
- Launched the HFMC voluntary program on October 30, 2017 to serve our community
- Doubled the number of providers using the California Reportable Disease Information Exchange (Cal-REDIE) system for communicable disease reporting
- Monitored the upward trend of school required childhood immunizations

GOALS FOR FY 2018-19

- Expand Healthy Families Mendocino County (HFMC) marketing campaign county-wide to increase program enrollment
- Track number of families receiving services in the HFMC Program
- Enroll County Jail Medical Provider and two clinics into the California Reportable Disease Information Exchange (Cal-REDIE) system for communicable disease reporting
- Track number of Communicable Diseases cases reported to the State and number of confirmed cases by CDPH guidelines
- Track vaccines and population served by Public Health Immunization Program

PERFORMANCE INDICATORS

Percent of Kindergartner Students with all Required DTP Immunizations



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5341 State Sales Tax revenue distributed for state mandated programs.
- Acct. 5490 Revenues from other state agencies, including grants.

Services & Supplies

- Acct. 2239 TB related Services & Supplies expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4013 - Public Health Nursing

BUDGET UNIT DETAIL Schedule 9					
Function: Health & Sanitation Activity: Health					
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824200 - Rent/Concession	3,000	3,000	3,000	-	(3,000)
825150 - Motor Vehicle in Lieu	908,322	-	-	-	-
825341 - Realignment Hlth Svcs	-	1,069,444	1,541,596	1,000,000	(541,596)
825490 - State Other	323,296	298,877	364,431	356,431	(8,000)
825810 - Other Govt Aid	-	-	-	-	-
826300 - Nursing Fee	10,678	10,899	11,000	11,500	500
826390 - Other Charges	-	4,535	-	-	-
827600 - Other Sales	-	-	-	-	-
827700 - Other	8,409	7,965	19,469	24,871	5,402
827707 - Donation	2,379	2,155	3,500	1,000	(2,500)
827801 - Grant Revenue	-	-	-	-	-
827802 - Oper Transfer In	-	-	-	-	-
Total Revenues	1,256,085	1,396,875	1,942,996	1,393,802	(549,194)
Salaries & Employee Benefits					
861011 - Regular Employees	570,354	614,360	915,408	1,144,257	228,849
861012 - Extra Help	10,789	2,436	-	61,872	61,872
861013 - Overtime Reg Emp	17,547	24,524	22,016	23,456	1,440
861021 - Co Cont Retirement	166,783	180,815	279,710	373,788	94,078
861022 - Co Cont OASDI	34,449	37,832	56,473	75,128	18,655
861023 - Co Cont Medicare	8,217	8,821	13,207	18,466	5,259
861024 - Co Cont Retire Incr	68,123	70,988	88,394	105,745	17,351
861030 - Co Cont Health Ins	93,387	90,976	122,897	114,542	(8,355)
861031 - Co Cont Unemp Ins	4,047	3,069	1,179	1,183	4
861035 - Co Cont Workers Comp	102,158	133,054	90,064	133,113	43,049
Total Salaries & Employee Benefits	1,075,854	1,166,875	1,589,348	2,051,550	462,202
Services & Supplies					
862060 - Communications	5,634	9,628	9,125	15,255	6,130
862090 - Household Expense	7,861	7,390	8,700	13,500	4,800
862101 - Insurance - General	18,144	3,305	3,608	3,615	7
862109 - Insurance Other	-	22,358	22,357	22,388	31
862120 - Maint - Equip	42	-	-	-	-
862130 - Maint Strc/Impr/Grnds	1,109	1,997	2,000	2,000	-
862140 - Med Dntl & Lab Supls	15,253	6,712	21,500	21,500	-
862150 - Memberships	2,050	1,550	1,600	1,600	-
862170 - Office Expense	8,403	8,059	7,400	10,400	3,000
862185 - Medical/Dental Svcs	248	480	750	1,750	1,000
862187 - Education & Training	3,654	2,395	8,100	18,100	10,000
862189 - Prof/Spec Svcs - Other	20,400	45,324	23,000	53,400	30,400
862190 - Publ/Legal Notice	3,219	1,429	2,000	2,000	-
862230 - Info Tech Equip	-	227	-	25,000	25,000

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4013 - Public Health Nursing

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation			Activity: Health
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862239 - Spec Dept Expense	129,771	163,113	214,980	671,510	456,530
862250 - Trans/Travel	4,575	8,029	10,500	12,000	1,500
862253 - Travel Out of County	5,652	4,574	13,100	29,100	16,000
862260 - Utilities	11,126	11,725	13,000	14,040	1,040
Total Services & Supplies	237,142	298,295	361,720	917,158	555,438
Other Charges					
863113 - Pmt Other Gov Agency	152,193	113,850	117,834	121,959	4,125
Total Other Charges	152,193	113,850	117,834	121,959	4,125
Fixed Assets					
864370 - Equipment	-	93,714	100,000	18,000	(82,000)
Total Fixed Assets	-	93,714	100,000	18,000	(82,000)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	(51,920)	(73,604)	(30,000)	43,604
865802 - Oper Transfer Out	17,107	-	72,647	-	(72,647)
Total Expend Transfer & Reimb	17,107	(51,920)	(957)	(30,000)	(29,043)
Total Net Appropriations	1,482,296	1,620,815	2,167,945	3,078,667	910,722
Total Net County Cost	226,211	223,940	224,949	1,684,865	1,459,916

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0418 - Women, Infants, and Children (WIC) - Grant

GRANT OVERVIEW (Administered by BU 4013)

The purpose of the program is to improve and maintain the health of income eligible (185% or less of the Federal Poverty Level, or receiving Medi-Cal), pregnant, postpartum, and breastfeeding women, and infants and children less than five years of age who have a nutritional risk. The program provides nutrition assessment and education and referrals to health care and community resources. Breastfeeding education and support is provided by nutritionists and peer counselors. Vouchers are provided to ensure the purchase of specific nutritious foods, from WIC-authorized vendors including seasonal Farmers Markets.

GRANT INFORMATION

- Grant Inception Date: June 1975
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: U.S. Department of Agriculture through the California State Department of Health Services
- Continuity of Grant: Ongoing annual allocation.
- Grant Restrictions and Provisions: The grant does allow for indirect or overhead costs and the maximum is 13.8% of salaries & benefits. The budget does include the maximum amount

GRANT BUDGET

Revenue

Grant	\$ 1,128,442
Other	80,427
Total	\$ 1,208,869

Expenditures

Salaries & Benefits	\$ 928,137
Services & Supplies	250,213
Total	\$ 1,178,349

County Match Required: No

Independent Audit Required: No

This grant is included in the Budget Unit 4013's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Community Health Worker II	1.6	100%	0%
Health Program Eligibility Worker	5.0	100%	0%
Nutritionist	2.05	100%	0%
Sr. Health Program Eligibility Worker	3.0	100%	0%
Sr. Program Manager	1.0	100%	0%
Program Specialist II	0.5	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0418 - Women, Infants, and Children-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4180 Women, Infants, Children (WIC)	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	220	-	80,427	80,427
827801 - Grant Revenue	897,214	843,040	1,117,045	1,128,442	11,397
Total Revenues	897,214	843,260	1,117,045	1,208,869	91,824
Salaries & Employee Benefits					
861011 - Regular Employees	461,258	436,519	588,024	644,153	56,129
861012 - Extra Help	4,492	16,380	-	-	-
861013 - Overtime Reg Emp	3,256	7,538	-	-	-
861021 - Co Cont Retirement	109,060	99,261	144,811	145,751	940
861022 - Co Cont OASDI	21,192	19,775	28,745	29,116	371
861023 - Co Cont Medicare	6,486	6,433	8,225	9,209	984
861024 - Co Cont Retire Incr	45,191	37,526	45,359	44,600	(759)
861030 - Co Cont Health Ins	73,015	62,868	76,315	53,425	(22,890)
861031 - Co Cont Unemp Ins	1,500	1,579	1,549	1,882	333
861035 - Co Cont Workers Comp	33,322	42,045	51,943	-	(51,943)
Total Salaries & Employee Benefits	758,772	729,924	944,971	928,136	(16,835)
Services & Supplies					
862060 - Communications	26,551	21,933	20,480	21,400	920
862090 - Household Expense	1,272	1,075	1,759	1,250	(509)
862101 - Insurance - General	1,647	1,565	1,599	1,866	267
862130 - Maint - Strc/Impr/Grnds	229	412	280	780	500
862140 - Med Dntl & Lab Suppl	-	-	1,200	-	(1,200)
862150 - Memberships	400	510	600	600	-
862170 - Office Expense	6,986	11,080	20,222	12,250	(7,972)
862185 - Medical/Dental Svcs	86	257	-	250	250
862187 - Education & Training	1,325	2,799	2,950	2,250	(700)
862189 - Prof/Spec Svcs - Other	525	1,170	2,500	-	(2,500)
862190 - Publ/Legal Notice	-	225	500	500	-
862230 - Info Tech Equip	334	1,473	500	-	(500)
862239 - Spec Dept Expense	116,695	118,791	130,489	187,916	57,427
862250 - Trans/Travel	10,034	8,573	11,800	11,150	(650)
862253 - Travel Out of County	4,341	5,052	4,466	4,500	34
862260 - Utilities	6,338	7,030	5,000	5,500	500
Total Services & Supplies	176,764	181,944	204,345	250,212	45,867
Total Net Appropriations	935,536	911,868	1,149,316	1,178,348	29,032
Total Fund Balance Contribution	38,322	68,608	32,271	(30,521)	(62,792)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4013 - Maternal Child & Adolescent: Health Program Grant

GRANT OVERVIEW (Included in BU 4013)

This grant is used to assess the health needs of women of childbearing age, children and adolescents, and to assure (especially those with low income) access to quality maternal, child and adolescent health services. Maternal, Child, Adolescent Health (MCAH) develops systems with the goal to help protect and improve the health of California's reproductive age women, infants, children, adolescents, and their families. To accomplish this mission, MCAH maintains partnerships, contracts, and agreements with State, Federal, and local agencies in both public and private sectors. Healthy Families Mendocino County home visiting program has been added to support pregnant women and parents with newborns to strengthen life coping skills, family relationships, parent-child attachment, and childhood growth and development.

GRANT INFORMATION

- Grant Inception Date: Unknown (prior to 2000)
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: California Department of Public Health (Federal funds)
- Continuity of Grant: On-going Allocation of Title V and Federal reimbursement of Title XIX funds
- Grant Restrictions and Provisions: The grant does allow for overhead costs and the maximum amount of up to 25% of personnel. The budget does include the maximum allowable amount.

GRANT BUDGET

Revenue

Grant	\$ 277,109
Total	\$ 277,109

Expenditures

Salaries & Benefits	\$ 1,245,937
Services & Supplies	522,291
Total	\$ 1,768,228

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4013's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Community Health Serv Specialist II	6.0	100%	0%
Supervising Public Health Nurse	2.25	100%	0%
Sr. Program Specialist	2.0	100%	0%
Sr. Program Manager	1.25	100%	0%
LVN	1.0	100%	0%
RN	1.0	100%	0%



BU 0442 - Health Resources Services Administration - Grant

GRANT OVERVIEW (Administered by BU 4013)

The Health Resources Services Administration (HRSA) grant supports the County's collaborative efforts with hospitals, clinics and Skilled Nursing Facilities (SNFs) to enhance preparedness for disasters (regardless of cause or type). Primary activities include: ensuring that partners understand their roles and the role of Public Health (PH) during emergency health events and declared disasters; mobilizing assistance and support from local health partners; as well as completing disaster preparedness drills and exercising disaster plans.

GRANT INFORMATION

- Grant Inception Date: September 2003
- Current Grant Period: July 1, 2017 - June 30, 2019
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 134,685
Other Charges	72,802
Total	\$ 207,487

Expenditures

Salaries & Benefits	\$ 148,496
Other Costs (Services & Supplies)	60,696
Total	\$ 209,192

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4013's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0442 - Health Resources Services Administration-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4420 Health Resources Svcs Admin	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	15,726	-	72,802	72,802
827801 - Grant Revenue	139,397	130,774	136,390	134,685	(1,705)
827820 - Grant Interest	172	348	-	-	-
827802 - Operating Transfer In	-	-	45,659	-	(45,659)
Total Revenues	139,569	146,847	182,049	207,487	25,438
Salaries & Employee Benefits					
861011 - Regular Employees	48,186	39,957	68,639	72,763	4,124
861012 - Extra Help	-	23,127	-	-	-
861021 - Co Cont Retirement	13,799	15,791	20,178	21,589	1,411
861022 - Co Cont OASDI	2,771	3,185	3,984	4,309	325
861023 - Co Cont Medicare	648	854	932	1,008	76
861024 - Co Cont Retire Incr	5,929	6,515	7,144	7,126	(18)
861030 - Co Cont Health Ins	9,220	10,801	13,263	9,909	(3,354)
861031 - Co Cont Unemp Ins	111	-	-	-	-
861035 - Co Cont Workers Comp	12,509	24,422	33,649	31,793	(1,856)
Total Salaries & Employee Benefits	93,172	124,653	147,789	148,497	708
Services & Supplies					
862060 - Communications	-	76	-	-	-
862101 - Insurance - General	1	-	-	-	-
862170 - Office Expense	90	141	1,000	1,000	-
862187 - Education & Training	-	-	-	-	-
862189 - Prof/Spec Svcs - Other	21,068	35,972	33,235	33,510	275
862239 - Spec Dept Expense	12,051	16,919	22,122	23,186	1,064
862250 - Trans/Travel	-	-	1,000	1,000	-
862253 - Travel Out of County	52	455	2,000	2,000	-
862260 - Utilities	365	569	-	-	-
Total Services & Supplies	33,628	54,131	59,357	60,696	1,339
Total Net Appropriations	126,799	178,783	207,146	209,193	2,047
Total Fund Balance Contribution	(12,770)	31,936	25,097	1,706	(23,391)



BU 0478 - Bioterrorism Act Grant

GRANT OVERVIEW (Administered by BU 4013)

The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHS), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

GRANT INFORMATION

- Grant Inception Date: October 2002
- Current Grant Period: July 1, 2017 - June 30, 2018
- Source of Funds: California Department of Public Health
- Continuity of Grant: On-going annual allocation.
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs; the maximum is 25% of total personnel costs, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 209,080
Other Charges	14,462
Total	\$ 223,542

Expenditures

Salaries & Benefits	\$ 127,944
Services & Supplies	142,077
Total	\$ 270,026

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0478 - Bioterrorism Act-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4780 Bioterrorism Act	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	-	20,000	14,462	(5,538)
827801 - Grant Revenue	238,112	198,037	210,379	209,080	(1,299)
827820 - Grant Interest	(728)	1,170	-	-	-
Total Revenues	237,384	199,207	230,379	223,542	(6,837)
Salaries & Employee Benefits					
861011 - Regular Employees	67,578	52,243	51,730	54,275	2,545
861013 - Overtime Reg Emp	-	-	-	-	-
861021 - Co Cont Retirement	21,260	11,119	15,209	16,282	1,073
861022 - Co Cont OASDI	3,898	2,139	3,207	3,365	158
861023 - Co Cont Medicare	912	727	750	787	37
861024 - Co Cont Retire Incr	9,118	4,296	5,385	4,885	(500)
861030 - Co Cont Health Ins	10,280	5,510	5,931	9,909	3,978
861031 - Co Cont Unemp Ins	206	141	111	53	(58)
861035 - Co Cont Workers Comp	13,651	28,045	41,950	38,393	(3,557)
Total Salaries & Employee Benefits	126,903	104,220	124,273	127,949	3,676
Services & Supplies					
862060 - Communications	1,558	1,481	-	1,200	1,200
862101 - Insurance - General	196	200	214	164	(50)
862130 - Maint - Strc/Impr/Grnds	-	-	-	-	-
862140 - Med Dntl & Lab Suppl	-	-	-	-	-
862170 - Office Expense	967	1,167	2,000	1,000	(1,000)
862185 - Medical/Dental Svcs	-	-	-	-	-
862187 - Education & Training	-	-	-	-	-
862189 - Prof/Spec Svcs - Other	44,683	36,730	13,466	20,808	7,342
862210 - Rent/Lease Bldg Grds	2,633	-	-	-	-
862230 - Info Tech Equip	-	-	-	-	-
862239 - Spec Dept Expense	78,482	44,097	47,305	117,955	70,650
862250 - Trans/Travel	144	78	250	250	-
862253 - Travel Out of County	432	527	2,000	200	(1,800)
862260 - Utilities	439	350	-	500	500
Total Services & Supplies	129,534	84,630	65,235	142,077	76,842
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	45,659	-	(45,659)
Total Expend Transfer & Reimb	-	-	45,659	-	(45,659)
Total Net Appropriations	256,437	188,851	235,167	270,026	34,859
Total Fund Balance Contribution	19,053	(10,356)	4,788	46,484	41,696



BU 0488 - HIV Services Grant

GRANT OVERVIEW (Administered by BU 4013)

The Purpose of the Surveillance and Epidemiology allocation is to track HIV/AIDS locally and report cases to the California Department of Public Health, Office of AIDS. The HIV Coordinator attends a bi-weekly collaborative meeting with community HIV/AIDS care teams including Mendocino Community Health Center, Mendocino County HIV/AIDS & Viral Hepatitis Network, and Community Care. The HIV Coordinator also meets on an ongoing basis with the Mendocino Coast Clinic's HIV Nurse Case Manager.

The AIDS Drug Assistance Program (ADAP) ensures that people living with HIV/AIDS who are uninsured or under-insured have access to medications, which also includes Hepatitis C treatment. ADAP enrollees are eligible for the Office of AIDS Health Insurance Premium Program (OA-HIPP) or the Medicare Part D payment program.

GRANT INFORMATION

- Grant Inception Date: April 1, 1987
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: State Department of Public Health
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs; the maximum is 15% of the grant for Surveillance, but not ADAP, which is included in the budget.

GRANT BUDGET

Revenue

Grant	\$ 29,439
Total	\$ 29,439

Expenditures

Services & Supplies	\$ 29,439
Total	\$ 29,439

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Public Health Lab Technician	0.2	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0488 - HIV Services-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4880 Family Planning	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	-	-	-	-	-
827800 - Other	307	-	-	-	-
827801 - Grant Revenue	14,005	19,580	29,435	29,439	4
827805 - Medi-Cal	-	-	-	-	-
827806 - Patient Revenue	-	-	-	-	-
Total Revenues	14,312	19,580	29,435	29,439	4
Salaries & Employee Benefits					
861011 - Regular Employees	5,401	3,200	7,050	-	(7,050)
861021 - Co Cont Retirement	1,585	929	2,135	-	(2,135)
861022 - Co Cont OASDI	317	186	413	-	(413)
861023 - Co Cont Medicare	74	44	97	-	(97)
861024 - Co Cont Retire Incr	679	383	756	-	(756)
861030 - Co Cont Health Ins	914	530	1,191	-	(1,191)
861031 - Co Cont Unemp Ins	33	111	13	-	(13)
861035 - Co Cont Workers Comp	467	-	-	-	-
Total Salaries & Employee Benefits	9,471	5,381	11,655	-	(11,655)
Services & Supplies					
862060 Communications	-	-	75	-	(75)
862101 - Insurance - General	1,133	1,050	1,094	-	(1,094)
862140 - Med Dntl & Lab Suppl	(244)	(205)	-	-	-
862170 - Office Expense	-	-	250	1,717	1,467
862189 - Prof/Spec Svcs - Other	-	-	-	-	-
862239 - Spec Dept Expense	6,257	4,088	4,708	27,222	22,514
862250 - Trans/Travel	6	-	250	250	-
862253 - Travel Out of County	-	-	-	250	250
Total Services & Supplies	7,152	4,933	6,377	29,439	23,062
Total Net Appropriations	16,623	10,314	18,032	29,439	11,407
Total Fund Balance Contribution	2,311	(9,266)	(11,403)	-	11,403



BU 4016 - Emergency Medical Services

BUDGET UNIT OVERVIEW

Mendocino County's Emergency Medical Services (EMS) serves in collaboration with Coastal Valleys Emergency Medical Services Agency (CVEMSA), providing oversight and support to emergency service care providers, such as ambulance services and air-ambulance companies.

Together the counties of Mendocino and Sonoma are the Coastal Valley EMS Region, Coastal Valleys EMS Agency as Mendocino County's Local EMS Agency (LEMSA) is responsible for planning, implementing and evaluating the local EMS system; which includes but is not limited to education levels for certifications, monitoring response times by providers, and ambulance inspections.

PROGRAM OVERVIEW

- Coastal Valley EMS Region
- Dispatch
- EMS System

ACCOMPLISHMENTS IN FY 2017-18

- Assisted with the development of partnership opportunities to provide Advanced Life Support care to rural communities in Mendocino County.
- Implemented CPR instruction throughout the county.
- Distributed Automated External Defibrillator (AED) to every school in Mendocino County.
- Continued working with The Abaris Group to create a Request for Proposal (RFP) to secure an exclusive operating area for ambulance services within the inland portion of Mendocino County.
- Approved and implemented Law Enforcement Naloxone Training.

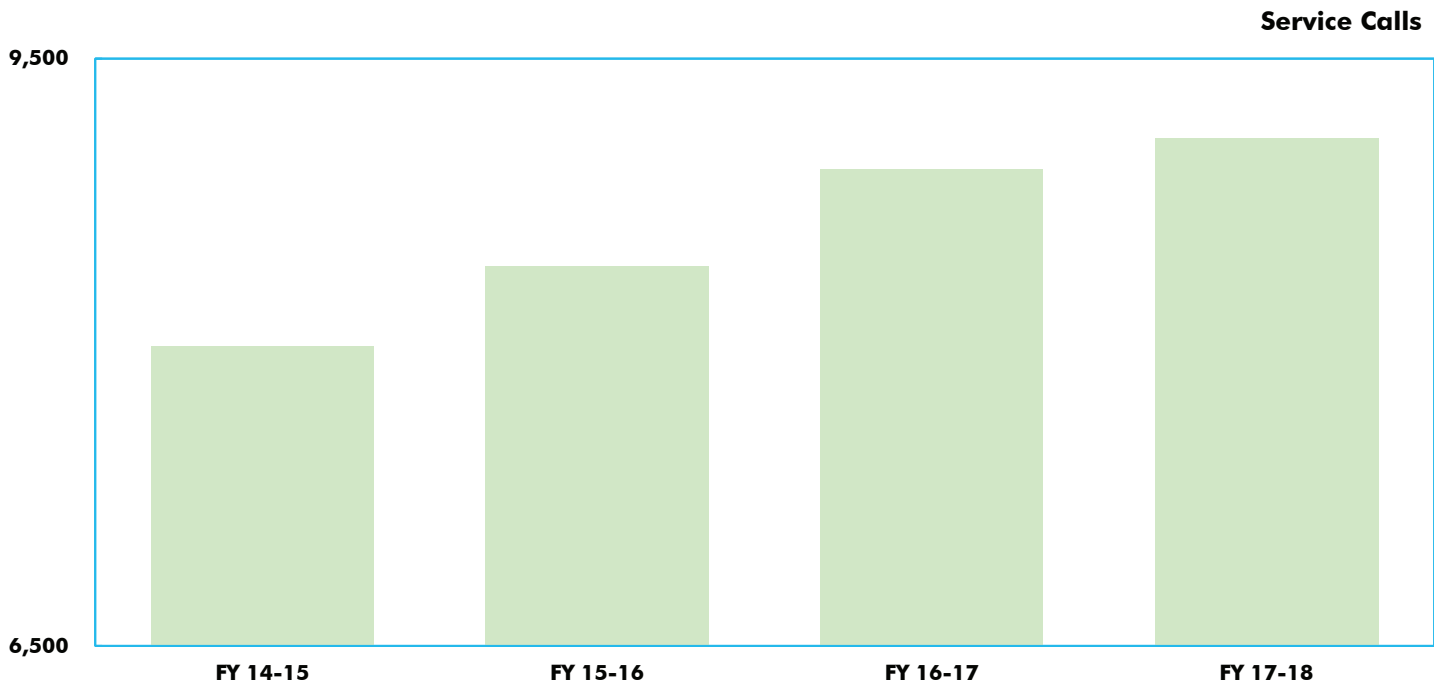
GOALS FOR FY 2018-19

- Release a Request for Proposal for an inland Exclusive Operating Area.
- Continue efforts to train and approve all of our law enforcement agencies on Naloxone administration.
- Community outreach for AED locations and implementation of PulsePoint.
- Train 100 percent of our Emergency Medical Technicians (EMTs) to comply with new state scope of practice standards.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4016 - Emergency Medical Services

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3204 EMS share of revenue received from a \$3 assessment levied on certain Vehicle Code fines and forfeitures.

Other Charges

- Acct. 3113 Payment to CalFire Dispatch.
- Acct. 3280 Payment to Sonoma County for EMS services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4016 - Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Health

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	176,386	182,965	175,000	175,000	-
821120 - Curr Unsec Prop Tax	5,810	5,951	5,900	5,900	-
821130 - Supplemental Roll Tax	1,889	2,004	300	2,000	1,700
821210 - Prior Sec Prop Tax	(225)	(53)	(500)	(500)	-
821220 - Prior Unsec Prop Tax	258	434	200	200	-
821510 - Sales Tax-Public Safety	-	570,016	-	-	-
821700 - Hwy Prop Rental	-	-	10	10	-
823204 - Misc Court Fine	111,256	-	152,987	112,394	(40,593)
825341 - Realignment Hlth Svcs	-	40,497	-	-	-
825472 - County Hospital	-	43,773	40,000	40,000	-
825481 - Homeowner Exemption	1,704	1,654	1,500	1,500	-
825490 - State Other	-	-	-	-	-
826360 - Educational Services	-	-	-	-	-
826361 - EMS Per Call Fee	26,549	20,123	22,000	22,000	-
826390 - Other Charges	129,576	89,977	80,000	80,000	-
827700 - Other	551	85	509	500	(9)
827801 - Grant Revenue	-	-	-	-	-
Total Revenues	453,755	957,427	477,906	439,004	(38,902)
Salaries & Employee Benefits					
861031 - Co Cont Unemp Ins	-	71	-	-	-
861035 - Co Cont Workers Comp	-	25	-	-	-
Total Salaries & Employee Benefits	-	96	-	-	-
Services & Supplies					
862060 - Communications	1,205	1,451	1,650	1,650	-
862101 - Insurance - General	353	335	351	394	43
862120 - Maint Equip	127	103	2,000	2,000	-
862140 - Med Dntl & Lab Supls	4,020	6,846	6,023	6,025	2
862170 - Office Expense	28	5	20	50	30
862185 - Medical & Dental Svcs	-	-	-	-	-
862187 - Education & Training	-	-	-	-	-
862189 - Prof/Spec Svcs - Other	48,300	40	24,500	-	(24,500)
862230 - Info Tech Equip	-	-	-	-	-
862239 - Spec Dept Expense	13,258	3,975	2,766	2,100	(666)
862250 - Trans/Travel	-	-	100	100	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4016 - Emergency Medical Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation		Activity: Health	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-2019 Adopted	Change from Prior Year
862253 - Travel Out of County	-	-	100	100	-
862260 - Utilities	550	450	500	500	-
Total Services & Supplies	67,840	13,207	38,010	12,919	(25,091)
Other Charges					
863113 - Pmt Other Gov Agency	336,657	1,053,773	798,130	832,569	34,439
863119 - Supp/Care - Other	-	40,639	40,000	40,000	-
863280 - Contr Other Agency	99,500	107,500	107,500	107,500	-
Total Other Charges	436,157	1,201,911	945,630	980,069	34,439
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	(150,000)	-	150,000
Total Expend Transfer & Reimb	-	-	(150,000)	-	150,000
Total Net Appropriations	503,997	1,215,214	833,640	992,988	159,348
Total Net County Cost	50,242	257,787	355,734	553,984	198,250



BU 4050 - Mental Health Services

BUDGET UNIT OVERVIEW

Mental Health Services serves the people of Mendocino County whose lives are affected by serious and chronic mental illness. Mental Health strives to support our community through a dual focused approach. The first is to deliver services in a respectful, responsive, and efficient manner with sensitivity to cultural diversity. Our clients are supported in the effort to maximize independent living and to improve their quality of life through community-based treatment. The second focus for Mental Health is to educate individuals, families, and the community about mental illness and the opportunity borne of treatment and recovery.

County staff and the Administrative Service Organization (ASO), strive to manage fiscal resources effectively; while ensuring that productivity and efficiency result in maximum benefits and support for all concerned.

PROGRAM OVERVIEW

- Access Line
- Lanterman-Petris-Short Conservatorship Case Management and Placement
- Medication Support Services
- Mental Health CalWORKS
- Mental Health Outpatient Services
- Mental Health Services Probation
- Mobile Outreach Prevention Services
- Psychiatric Emergency Services & Inpatient Treatment
- Quality Assurance & Quality Improvement

ACCOMPLISHMENTS IN FY 2017-18

- Expanded Mobile Outreach and Prevention Services.
- Transitioned Medication Support Services from County to Administrative Services Organization.
- Participation in the Whole Person Care project.
- Applied and awarded the Immediate Services Programs grant for Crisis Counselor Assistance and Training Program to provide crisis counseling services and education for the Redwood Fire victims.
- Provided outreach and education to the community about Specialty Mental Health Services through community events, forums, and educational materials.

GOALS FOR FY 2018-19

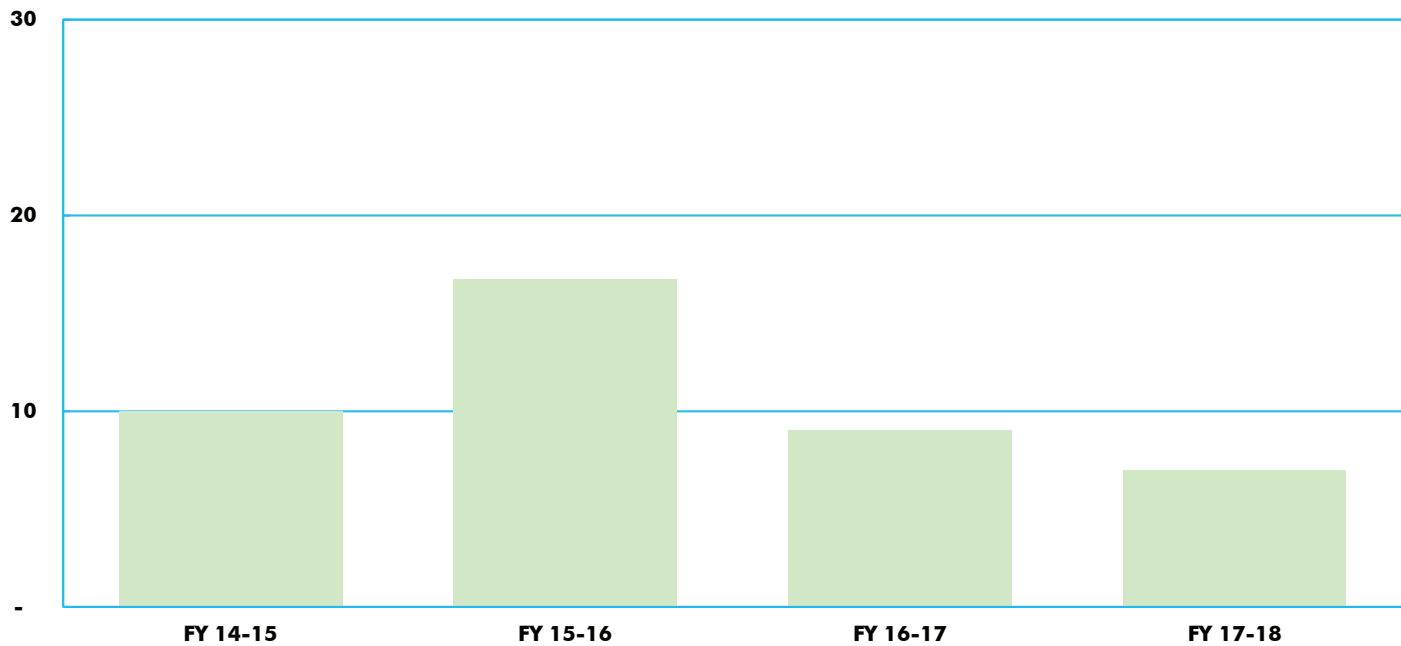
- Develop children's mobile triage program, if awarded SB 82 grant.
- Expand Medication Support Services.
- Continue working with Administrative Service Organization to enhance Specialty Mental Health Services.
- Increase outreach and education about Specialty Mental Health Services through community events, health fairs, trainings, and educational materials.
- Apply for grants to enhance and expand mental health services and housing opportunities.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

PERFORMANCE INDICATORS

Average Days from Request for Services to Assessment



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5330 State Sales Tax revenue distribution - Realignment 2011 for community specialty mental health services.
- Acct. 5331 Medi-Cal revenue generated by the ASO's subcontractor network, and County administration.
- Acct. 5342 Realignment 1991 revenue for Mental Health Services, and Mental Health administration.

Services & Supplies

- Acct. 2189 Provides contract psychiatrists, compliance monitor contract, and administrative contract services provided to the Mental Health Program.

Other Charges

- Acct. 3162 Provides payment to group homes and adult board and care facilities.
- Acct. 3164 ASO contracts.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursements from other County departments (Social Services and Probation) for services provided.
- Acct. 5802 Primarily payment of A-87 overhead costs to County General Fund.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation

Activity: Mental Health

Fund: 1221 Mental Health Service	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	(21,576)	(46,911)	(21,000)	(21,000)	-
825150 - Motor Vehicle in Lieu	135,407	-	-	-	-
825330 - State Aid Mental Hlth	6,091,544	6,234,904	5,972,366	5,998,965	26,599
825331 - Medi-Cal Mental Hlth	5,648,526	7,326,131	7,375,708	8,125,307	749,599
825342 - Realignment Mental Hlth	4,015,713	4,151,454	4,180,046	4,180,046	-
825344 - 2011 Realign Pub Safety	34,013	145,238	117,940	117,940	-
825370 - Managed Care - State	-	-	-	-	-
825490 - State Other	-	-	-	-	-
825810 - Other Govt Aid	-	-	-	-	-
826290 - Mental Health Svc	-	412	-	-	-
826390 - Other Charges	924,755	498,590	1,214,301	378,442	(835,859)
827600 - Other Sales	171	143	-	500	500
827700 - Other	2,480	35,509	12,000	12,000	-
827802 - Oper Transfer In	3,132,868	3,995,085	4,489,312	4,508,203	18,891
Total Revenues	19,963,901	22,340,555	23,340,673	23,300,403	(40,270)
Salaries & Employee Benefits					
861011 - Regular Employees	1,616,338	1,600,567	2,195,390	2,448,018	252,628
861012 - Extra Help	13,717	39,994	86,376	29,962	(56,414)
861013 - Overtime Reg Emp	13,636	17,392	-	-	-
861021 - Co Cont Retirement	471,386	453,217	656,721	824,371	167,650
861022 - Co Cont OASDI	94,898	95,602	131,532	164,544	33,012
861023 - Co Cont Medicare	22,391	22,867	32,015	39,156	7,141
861024 - Co Cont Retire Incr	194,751	176,112	203,690	235,309	31,619
861030 - Co Cont Health Ins	300,723	276,609	369,220	343,172	(26,048)
861031 - Co Cont Unemp Ins	20,041	19,674	9,340	8,793	(547)
861035 - Co Cont Workers Comp	128,904	124,594	138,928	128,041	(10,887)
Total Salaries & Employee Benefits	2,876,786	2,826,627	3,823,212	4,221,366	398,154
Services & Supplies					
862060 - Communications	24,540	29,146	27,900	34,900	7,000
862080 - Food	791	1,559	3,100	2,800	(300)
862090 - Household Expense	539	959	1,300	1,100	(200)
862101 - Insurance - General	26,466	34,591	25,363	23,789	(1,574)
862109 - Insurance Other	-	1,863	2,000	21,072	19,072
862120 - Maint - Equip	147	-	-	-	-
862130 - Maint Strc Impr & Grnds	61,928	62,680	65,000	65,000	-
862140 - Med Dntl & Lab Supls	16	4,697	15,000	-	(15,000)
862150 - Memberships	5,806	5,841	5,535	6,150	615
862170 - Office Expense	48,926	46,833	58,800	45,550	(13,250)
862182 - Data Processing Svcs	41,425	19,362	25,300	25,300	-
862185 - Medical/Dental Svcs	45,742	407,465	553,600	59,000	(494,600)
862187 - Education & Training	8,691	3,978	7,500	7,500	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4050 - Mental Health Services

BUDGET UNIT DETAIL		Schedule 9 (cont.)		Function: Health & Sanitation		Activity: Mental Health	
		2015-16	2016-17	2017-18	2018-19	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
862189 - Prof/Spec Svcs - Other		272,995	323,322	271,901	1,144,972	873,071	
862190 - Publ/Legal Notice		6,018	14,960	29,500	13,250	(16,250)	
862194 - A-87 Costs		-	246,789	299,814	364,246	64,432	
862200 - Rent/Lease - Equip		-	-	-	-	-	
862210 - Rent/Lease - Bldg Grnds		80	30	30	30	-	
862230 - Info Tech Equip		63,117	69,727	70,000	130,000	60,000	
862239 - Spec Dept Expense		263,426	447,405	397,186	375,757	(21,429)	
862250 - Trans/Travel		28,178	29,893	33,870	21,900	(11,970)	
862253 - Travel Out of County		23,304	16,414	23,800	17,870	(5,930)	
862260 - Utilities		47,136	35,681	41,000	44,240	3,240	
Total Services & Supplies		969,273	1,803,195	1,957,499	2,404,426	446,927	
Other Charges							
863113 - Pmt Other Gov Agency		621,369	355,428	250,000	14,898,874	14,648,874	
863115 - Svc Connected Exp		-	-	-	-	-	
863119 - Supp/Care - Other		-	-	-	-	-	
863160 - Acute Hospitalization		32,616	28,272	-	-	-	
863161 - Non-Acute Hospitalization		43,188	-	50,000	-	(50,000)	
863162 - Residential Care		(30,778)	2,162,739	1,800,000	2,247,900	447,900	
863163 - Individual Providers		-	-	-	-	-	
863164 - Organization Providers		-	-	-	-	-	
863280 - Contr to Other Agncs		15,497,481	14,957,859	15,350,381	-	(15,350,381)	
863310 - Interest		-	-	-	-	-	
Total Other Charges		16,163,876	17,504,298	17,450,381	17,146,774	(303,607)	
Fixed Assets							
864370 - Equipment		-	-	40,000	-	(40,000)	
Total Fixed Assets		-	-	40,000	-	(40,000)	
Expend Transfer & Reimb							
865380 - Intrafund Transfer		-	-	-	-	-	
865802 - Oper Transfer Out		186,097	74,320	98,423	56,150	(42,273)	
Total Expend Transfer & Reimb		186,097	74,320	98,423	56,150	(42,273)	
Total Net Appropriations		20,196,032	22,208,441	23,369,515	23,828,716	459,201	
Total Fund Balance Contribution		232,131	(132,115)	28,842	528,313	499,471	



BU 4051 - Mental Health Services Act

BUDGET UNIT OVERVIEW

Mental Health Services Act (MHSA) funds five components to support the continuum of public mental health services. The five components are Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Workforce Education and Training (WET), Innovation (INN), and Capital Facilities and Technology Needs (CFTN).

Each component has targeted funding and requirements for expenditures. Community Services and Supports focus on the continuity of care to specialty mental health services. Prevention and Early Intervention supports early recognition and intervention of severe and persistent mental health issues to reduce the severity and impact of the negative outcomes of severe mental illness. Workforce Education and Training ensures the ability to continue to improve and develop the strengths of the workforce with an emphasis on client focused recovery and improving the access for under served groups. Innovation programs contribute to the development of new practices in mental health programs for the State of California. Capital Facilities and Technology Needs helps develop the infrastructure of the mental health system. The Behavioral Health and Recovery Services MHSA team oversees the facilitation of all community planning processes and the monitoring of data within these services.

PROGRAM OVERVIEW

- Capital Facilities and Technology Needs
- Community Services and Supports (CSS)
- Full Service Partnership (CSS)
- MHSA Housing Component (CSS)
- Innovation
- Prevention and Early Intervention
- Workforce Education and Training

ACCOMPLISHMENTS IN FY 2017-18

- Innovation Project with Round Valley Indian Health Center, Yuki Trails was presented and approved by the State Oversight and Accountability Commission.
- Broke ground on the MHSA housing development project-Willow Terrace.
- Expanded Prevention and Early Intervention Programs.
- Expanded Community Services and Support programs.

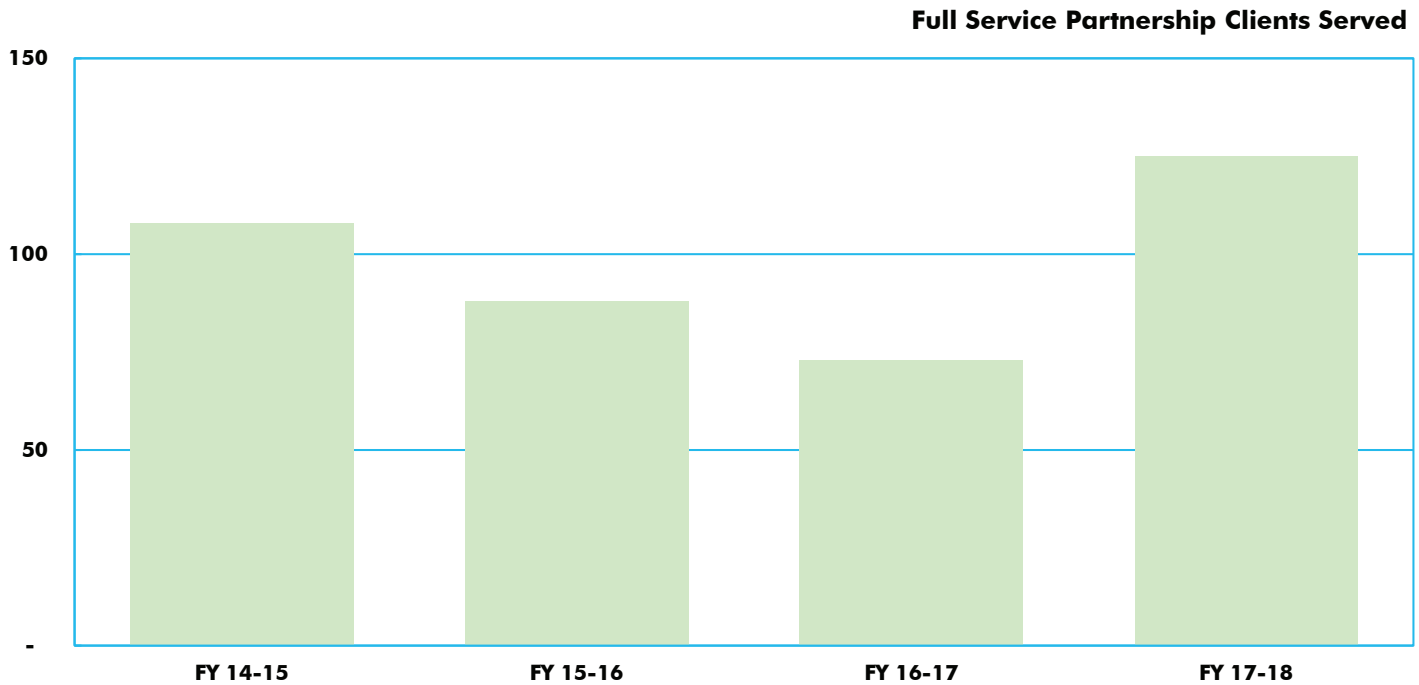
GOALS FOR FY 2018-19

- Opening of MHSA housing development project-Willow Terrace.
- Develop and present Innovation Project #2 to Oversight and Accountability Commission.
- Implement expanded suicide prevention campaign.
- Continue expansion of Prevention and Early Intervention mental health programs.
- Enhance collaboration with community cultural liaisons.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4051 - Mental Health Services Act

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

Acct. 2187 Training of staff, peer support members, parent partners, clients and community members.

Expenditure Transfer & Reimbursement

Acct. 5802 Transfer of Mental Health Services Act funds to Budget Unit 4050-Mental Health Services for distribution to Administrative Services Organization (ASO).

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4051 - Mental Health Services Act

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Mental Health	
Fund: 1223 Mental Health Service	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	22,469	50,851	26,401	20,858	(5,543)
825330 - State Aid Mental Hlth	4,702,207	4,487,956	4,558,393	4,661,529	103,136
Total Revenues	4,724,676	4,538,807	4,584,794	4,682,387	97,593
Salaries & Employee Benefits					
861011 - Regular Employees	90,323	61,434	-	-	-
861013 - Overtime Reg Emp	409	10	-	-	-
861021 - Co Cont Retirement	21,564	15,759	-	-	-
861022 - Co Cont OASDI	5,199	3,252	-	-	-
861023 - Co Cont Medicare	1,216	833	-	-	-
861024 - Co Cont Retire Incr	9,272	6,453	-	-	-
861030 - Co Cont Health Ins	19,490	11,981	-	-	-
861031 - Co Cont Unemp Ins	4,424	2,707	-	-	-
861035 - Co Cont Workers Comp	4,461	-	1,916	-	(1,916)
Total Salaries & Employee Benefits	156,358	102,429	1,916	-	(1,916)
Services & Supplies					
862060 - Communications	-	-	250	250	-
862080 - Food	393	373	2,250	2,250	-
862090 - Household Expense	-	114	-	-	-
862101 - Insurance - General	984	1,141	529	267	(262)
862150 - Memberships	1,497	1,497	1,497	1,500	3
862170 - Office Expense	639	5,978	7,500	2,000	(5,500)
862182 - Data Processing Svcs	-	3,957	125,000	-	(125,000)
862187 - Education & Training	7,530	71,690	207,967	52,145	(155,822)
862189 - Prof/Spec Svcs - Other	123,346	93,865	1,839,500	1,942,990	103,490
862194 - A-87 Costs	-	12,943	(6,117)	7,000	13,117
862230 - Info Tech Equip	25,771	77,095	100,000	-	(100,000)
862239 - Spec Dept Expense	32,242	140,021	1,073,691	1,003,683	(70,008)
862250 - Trans/Travel	1,253	870	2,000	5,000	3,000
862253 - Travel Out of County	431	5,726	4,500	10,000	5,500
Total Services & Supplies	194,087	415,271	3,358,567	3,027,085	(331,482)
Other Charges					
863124 - GR-SSI-SSP Applicants	-	70	25,000	-	(25,000)
Total Other Charges	-	70	25,000	-	(25,000)
Fixed Assets					
864370 - Equipment	-	-	32,000	-	(32,000)
Total Fixed Assets	-	-	32,000	-	(32,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	2,816,262	2,923,775	3,649,139	3,961,161	312,022
Total Expend Transfer & Reimb	2,816,262	2,923,775	3,649,139	3,961,161	312,022
Total Net Appropriations	3,166,707	3,441,545	7,066,622	6,988,246	(78,376)
Total Fund Balance Contribution	(1,557,969)	(1,097,262)	2,481,828	2,305,859	(175,969)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4070 - Hospital & Medical Services Program

BUDGET UNIT OVERVIEW

The Hospital and Medical Services Program provides funding for participation in the County Medical Services Program (CMSP) serving the County's medically indigent population. CMSP provides limited-term health coverage for uninsured low-income adults that are not otherwise eligible for other publicly funded health programs. Mendocino County is one of 35 primarily rural counties that participate in CMSP to help meet indigent health care obligations under state law.

GOALS FOR FY 2018-19

- Continue to conduct outreach and education to increase CMSP enrollment and enrollee participation in the primary care benefit.
- Leverage new CMSP Grant funding opportunities to support and enhance the health care safety net.
- Continue to monitor impacts of health care reform and section 17000 obligations under California Welfare and Institutions code.

ACCOMPLISHMENTS IN FY 2017-18

- CMSP's County Wellness & Prevention Pilot was successfully implemented as planned. This Grant now has its own budget unit, BU 0482 – Wellness and Prevention Pilot Program.
- The CMSP Governing Board approved a waiver of the required County Participation Fee, allowing \$247,572 of County General Fund to be used for other purposes.

SUMMARY OF MAJOR ACCOUNTS

Other Charges

Acct. 3152, 3154 Provides payments to hospitals and physicians for uncompensated care from the EMS Trust generated from ambulance franchise holders, vehicle code violations and Tobacco Tax Funds (Proposition 99).

CHANGES IN BUDGET FROM PRIOR YEAR

The significant changes in budget from the previous fiscal year are due to moving the Partnership HealthPlan of California Rate Range Intergovernmental Transfer program to its own budget unit 4071.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4070 - Hospital & Medical Services Program

BUDGET UNIT DETAIL Schedule 9		Function: Health & Sanitation		Activity: Mental Health	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825341 - Realignment Hlth Svcs	1,332,464	1,321,688	2,775,695	-	(2,775,695)
825473 - Non-County Hosp	-	51,200	76,000	76,000	-
825475 - EMS - Physician Svcs	359,346	106,716	300,000	300,000	-
825670 - Federal Other	1,152,404	2,114,778	3,875,676	-	(3,875,676)
Total Revenues	2,844,214	3,594,382	7,027,371	376,000	(6,651,371)
Services & Supplies					
862170 - Office Expense	2	-	-	-	-
862189 - Prof/Spec Svcs - Other	52,928	424,079	-	-	-
862239 - Spec Dept Expense	1,332,464	1,326,581	4,204,059	-	(4,204,059)
Total Services & Supplies	1,385,394	1,750,660	4,204,059	-	(4,204,059)
Other Charges					
863113 - Pmt Other Gov Agency	-	-	247,572	-	(247,572)
863152 - Non-Co Contract Hosp	-	46,307	76,000	76,000	-
863154 - Physician Svcs - EMS	111,774	106,716	300,000	300,000	-
Total Other Charges	111,774	153,023	623,572	376,000	(247,572)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	125,000	433,073	422,173	-	(422,173)
Total Expend Transfer & Reimb	125,000	433,073	422,173	-	(422,173)
Total Net Appropriations	1,622,169	2,336,756	5,249,804	376,000	(4,873,804)
Total Net County Cost	(1,222,045)	(1,257,626)	(1,777,567)	-	1,777,567



BU 0482 - Wellness and Prevention Pilot Program Grant

GRANT OVERVIEW

Mendocino County HHSA has been granted \$224,641 over three years to implement the Mendocino County Wellness and Prevention Project (MCWAP). The goal of the project is to implement local level wellness and prevention activities and expand County Services Medical Program (CMSP) and other public program enrollment for vulnerable residents of Mendocino County. The project outcomes are to: increase CMSP and other public enrollment; increase CMSP enrollee participation in the primary care benefit; effect a 5% decrease in mental health crises addressed in the Ukiah Valley Medical Center emergency department; and effect a 5% decrease in 5150 arrests in the Ukiah Valley over the three-year project period. The project will achieve these goals through two primary strategies; 1) Community Resiliency Model Training, through a partnership with First5 Mendocino and the Alliance for Rural Community Health, and 2) in-reach to residents likely to be eligible for CMSP, but not enrolled, through additional training and support for HHSA staff, as well as training and technical assistance to community-based health insurance advocates.

GRANT INFORMATION

- Grant Inception Date: April 1, 2017
- Current Grant Period: January 1, 2018 - December 31, 2018
- Source of Funds: County Medical Services Program Governing Board
- Continuity of Grant: Three Year Grant
- Grant Restrictions and Provisions: See Grant Overview above.

GRANT BUDGET

Revenue	
Grant	\$ 75,000
Total	\$ 75,000
Expenditures	
Services & Supplies	\$ 41,521
Other Charges	37,593
Total	\$ 79,114
County Match Required: No	
Independent Audit Required: No	
This grant is included in Budget Unit 4070's Schedule 9.	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0482 - Wellness and Prevention Pilot Program - Grant

BUDGET UNIT DETAIL

Fund: 4820 Wellness & Prevention Pilot Prg	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	-	-	75,000	75,000	-
Total Revenues	-	-	75,000	75,000	-
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	7,794	-	(7,794)
861021 - Co Cont Retirement	-	-	1,168	-	(1,168)
861022 - Co Cont OASDI	-	-	468	-	(468)
861023 - Co Cont Medicare	-	-	109	-	(109)
861024 - Co Cont Retire Incr	-	-	92	-	(92)
Total Salaries & Employee Benefits	-	-	9,631	-	(9,631)
Services & Supplies					
862170 - Office Expense	-	-	-	1,000	1,000
862189 - Prof/Spec Svcs - Other	-	-	-	20,819	20,819
862239 - Spec Dept Expense	-	-	1,445	19,702	18,257
Total Services & Supplies	-	-	1,445	41,521	40,076
Other Charges					
863280 - Contr Other Agency	-	-	63,569	37,593	(25,976)
Total Other Charges	-	-	63,569	37,593	(25,976)
Total Net Appropriations	-	-	74,645	79,114	4,469
Total Fund Balance Contribution	-	-	(355)	4,114	4,469

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4071 - Partnerships for Health (IGT)



BU 4071 - Partnerships for Health (IGT)

BUDGET UNIT OVERVIEW

The Health and Human Services Agency maximizes realignment funds by participating in the Inter-Governmental Transfer (IGT) opportunity with Partnership HealthPlan of California (PHC) to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries, enhancing the safety net and strengthening the infrastructure to ensure access and continuity of care for our most vulnerable residents. The leveraging will improve the health and wellbeing of Medi-Cal beneficiaries throughout Mendocino County.

GOALS FOR FY 2018-19

- Leverage any additional Inter-Governmental Transfer (IGT) opportunities through Partnership HealthPlan of California (PHC).
- Enhance and strengthen core Public Health Services
- Comply with use of funds provisions of Medi-Cal administrative processes described in the agreements with DHCS and Partnership HealthPlan of California.

ACCOMPLISHMENTS IN FY 2017-18

- Expanded the Mobile Outreach Program in partnership with the Mendocino County Sheriff's Office.
- Supported the launch of Health Families America Home Visiting program and other Public Health endeavors

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4071 - Partnerships for Health(IGT)

BUDGET UNIT DETAIL

Fund: 1226 Inter-Governmental Transfer	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825341 - Realignment Health Services	-	-	-	2,640,000	2,640,000
825670 - Federal Other	-	-	-	3,520,000	3,520,000
Total Revenues	-	-	-	6,160,000	6,160,000
Salaries & Employee Benefits					
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	-	150,000	150,000
862239 - Spec Dept Expense	-	-	-	2,640,000	2,640,000
Total Services & Supplies	-	-	-	2,790,000	2,790,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	-	250,000	250,000
Total Expend Transfer & Reimb	-	-	-	250,000	250,000
Total Net Appropriations	-	-	-	3,040,000	3,040,000
Total Fund Balance Contribution	-	-	-	(3,120,000)	(3,120,000)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4072 - Whole Person Care (WPC)



Whole Person Care Pilot Program (WPC) Grant

GRANT OVERVIEW

The Whole Person Care Pilot is a competitive grant program under California's Section 1115(a) Medicaid Waiver, entitled Medi-Cal 2020. Medi-Cal 2020 provides for innovative ways to leverage Medicaid funding to improve access, quality of care and efficiency of health care services

The purpose of Whole Person Care is to improve the wellbeing of Mendocino County residents experiencing mental illness, social isolation and/or poor health through enhanced interagency collaboration, peer support, and care coordination. Project partners include Mendocino Coast Clinics, Mendocino Community Health Clinics, Adventist Health Ukiah Valley, and Redwood Quality Management Corporation.

GRANT INFORMATION

- Grant Inception Date: July 1, 2017
- Current Grant Period: July 1, 2017 to June 30, 2018
- Source of Funds: Department of Health Care Services
- Continuity of Grant: Five calendar years ending in 2020
- Grant Restrictions and Provisions: Services must be provided to Medi-Cal beneficiaries with specific health criteria per WPC requirements.

GRANT BUDGET

Revenue

Grant	\$ 2,701,180
Total	\$ 2,701,180

Expenditures

Salaries & Benefits	\$ 319,546
Services & Supplies	3,368,556
Fixed Assets	5,000
Other Charges	904,600
Total	\$ 4,597,702

County Match Required: Yes

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administration	1.0	100%	0%
Department Analyst I/II	1.0	100%	0%
Senior Program Manager	0.64	100%	0%
Administrative Services Manager I	0.28	100%	0%

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 4072 - Whole Person Care (WPC)

BUDGET UNIT DETAIL

Fund: 1227 WPC	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825341 - Realignment Health Services	-	-	-	979,665	979,665
825670 - Federal Other	-	-	-	2,701,180	2,701,180
827802 - Oper Transfer In	-	-	-	416,857	416,857
Total Revenues	-	-	-	4,097,702	4,097,702
Salaries & Employee Benefits					
861011 - Regular Employees	-	-	-	209,338	209,338
861021 - Co Cont Retirement	-	-	-	62,836	62,836
861022 - Co Cont OASDI	-	-	-	12,888	12,888
861023 - Co Cont Medicare	-	-	-	3,014	3,014
861024 - Co Cont Retire Incr	-	-	-	19,094	19,094
861030 - Co Cont Health Ins	-	-	-	12,376	12,376
Total Salaries & Employee Benefits	-	-	-	319,546	319,546
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	-	1,977,641	1,977,641
862239 - Spec Dept Expense	-	-	-	1,390,915	1,390,915
Total Services & Supplies	-	-	-	3,368,556	3,368,556
Fixed Assets					
864370 - Equipment	-	-	-	5,000	5,000
Total Fixed Assets	-	-	-	5,000	5,000
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	-	904,600	904,600
Total Expend Transfer & Reimb	-	-	-	904,600	904,600
Total Net Appropriations	-	-	-	4,597,702	4,597,702
Total Fund Balance Contribution	-	-	-	500,000	500,000



BU 4080 - California Children's Services

BUDGET UNIT OVERVIEW

California Children's Services (CCS) strives to assure the health of Mendocino County's children through access to specialty services for all children. In partnership with health care providers, staff works to ensure that quality services are available to children in the community. Eligible clients are those residents of California under 21 years of age, who have a health problem which is covered by CCS and who meet financial criteria.

PROGRAM OVERVIEW

- California Children's Services - BU 4080
- Child Health and Disability Prevention - Grant
- Healthcare Program for Children in Foster Care - Grant

ACCOMPLISHMENTS IN FY 2016-17

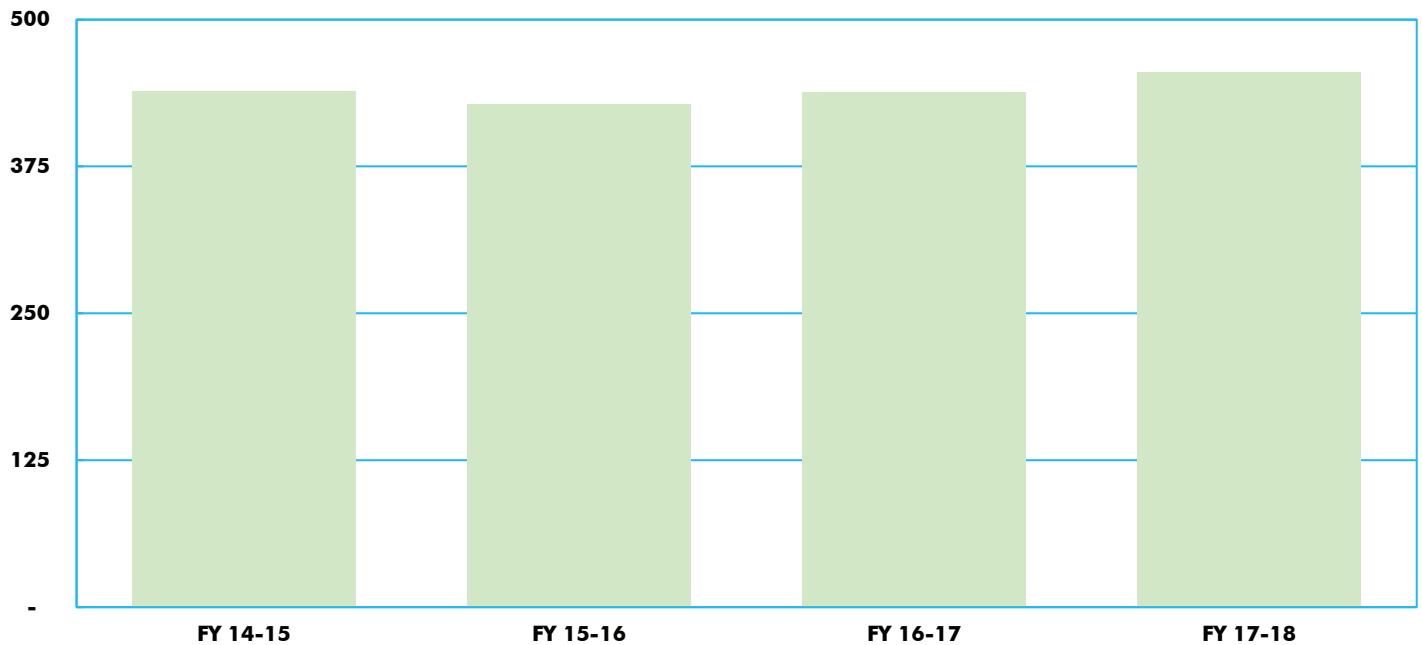
- Maintained the budgeted staffing level for CCS care coordination to be able to serve an average daily census of 435 clients/families.
- Continued to participate in planning sessions to implement the transition of case management to Managed Care Medi-Cal.
- Increased the Child Health and Disability Prevention list of available healthcare services through the addition of three new providers.
- The Health Care Program for Children in Foster Care provided case management and consultation for 241 infants, children and youth. These services included oversight of psychotropic medications for foster children.

GOALS FOR FY 2017-18

- Continue to plan for the transition of case management to Managed Care Medi-Cal in collaboration with Partnership HealthPlan of California (PHC). The implementation date for Mendocino County is tentatively set for January of 2019.
- Continue to recruit additional healthcare providers to provide services to all eligible children and youth regardless of citizenship status.

PERFORMANCE INDICATORS

Combined Active and Pending Claims



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5341 Realignment revenues received directly from the Social Services 1991 Realignment Trust Fund.

Services & Supplies

Acct. 2239 Medical oversight of cases by contracted physician.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4080 - California Children's Services

BUDGET UNIT DETAIL Schedule 9			Function: Health & Sanitation		Activity: CCS
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825250 - State Aid CCS	736,231	442,695	795,390	571,929	(223,461)
825341 - Realignment Hlth Svcs	(134,758)	79,638	51,671	53,000	1,329
825490 - State Other	193,632	179,438	227,265	391,341	164,076
826330 - CA Children's Svcs	640	780	600	600	-
826390 - Other Charges	-	8,527	-	47,116	47,116
Total Revenues	795,745	711,078	1,074,926	1,063,986	(10,940)
Salaries & Employee Benefits					
861011 - Regular Employees	374,727	326,270	410,797	372,503	(38,294)
861012 - Extra Help	5,296	11,335	-	-	-
861021 - Co Cont Retirement	91,361	80,596	112,039	117,197	5,158
861022 - Co Cont OASDI	20,326	18,787	22,146	23,116	970
861023 - Co Cont Medicare	5,136	4,617	5,685	5,406	(279)
861024 - Co Cont Retire Incr	38,762	32,511	36,349	34,910	(1,439)
861030 - Co Cont Health Ins	65,424	58,552	71,246	45,560	(25,686)
861031 - Co Cont Unemp Ins	462	564	1,031	1,031	-
861035 - Co Cont Workers Comp	112,760	74,394	55,099	23,000	(32,099)
Total Salaries & Employee Benefits	714,254	607,626	714,392	622,723	(91,669)
Services & Supplies					
862060 - Communications	2,066	2,112	3,600	3,350	(250)
862101 - Insurance - General	5,730	3,130	3,309	3,464	155
862109 - Insurance Other	-	932	932	1,140	208
862120 - Maintenance-Equipment	15	-	-	150	150
862150 - Memberships	500	-	500	500	-
862170 - Office Expense	6,161	6,168	7,100	9,180	2,080
862185 - Medical/Dental Svcs	2,249	-	9,000	5,000	(4,000)
862187 - Education & Training	50	874	2,500	3,000	500
862189 - Prof/Spec Svcs - Other	723	1,201	1,500	65,743	64,243
862190 - Publ/Legal Notice	109	153	-	500	500
862230 - Info Tech Equip	1,519	558	1,000	500	(500)
862239 - Spec Dept Expense	120,584	78,885	148,244	176,216	27,972
862250 - Trans/Travel	1,353	542	2,000	2,223	223
862253 - Travel Out of County	14,413	19,867	42,750	32,750	(10,000)
862260 - Utilities	2,916	2,913	3,000	3,250	250
Total Services & Supplies	158,388	117,336	225,435	306,966	81,531

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 4080 - California Children's Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Health & Sanitation		Activity: CCS	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Other Charges					
863113 - Pmt Other Gov Agency	13,427	80,654	212,773	212,773	-
Total Other Charges	13,427	80,654	212,773	212,773	-
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	(4,215)	12,560	(25,589)	(38,149)
Total Expend Transfer & Reimb	-	(4,215)	12,560	(25,589)	(38,149)
Total Net Appropriations	886,069	801,402	1,165,160	1,116,873	(48,287)
Total Net County Cost	90,324	90,324	90,234	52,887	(37,347)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 4080 - Child Health and Disability Prevention - Grant

GRANT OVERVIEW (Included in BU 4080)

Child Health and Disability Prevention (CHDP) Program works to ensure that children have access to preventive health exams, immunizations and follow-up of medical and dental conditions identified during the health exam. The Child Health and Disability Prevention Gateway program helps maximize enrollment of uninsured children into comprehensive health care programs, such as Medi-Cal. This program now includes children and youth who were previously served by the Healthy Families program. The Child Health and Disability Prevention Program provides information and linking activities such as application assistance to assist families with enrollment into health insurance, care coordination to provide medical case management of children referred for follow-up and treatment, and provider orientation and training to provide technical assistance to the Child Health and Disability Prevention medical providers.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2017 - June 30, 2018
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue

Grant	\$ 158,523
Total	\$ 158,523

Expenditures

Salaries & Benefits	\$ 130,980
Services & Supplies	42,156
Intrafund Transfers	(25,589)
Total	\$ 147,547

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	.75	100%	0%
Sr. Program Manager	.22	100%	0%
Staff Assistant II	1.00	100%	0%



BU 4080 - Health Care Program for Children in Foster Care - Grant

GRANT OVERVIEW (Included in BU 4080)

The Health Care Program for Children in Foster Care (HCPCFC) in collaboration with Child Welfare System (CWS) nurses provide medical case management to children in foster care by helping obtain Child Health and Disability Prevention health exams, dental exams and immunizations. These nurses also provide medical case management of medical and dental conditions that require follow-up and treatment.

GRANT INFORMATION

- Grant Inception Date: June 1, 1975
- Current Grant Period: July 1, 2017 - June 30, 2018
- Source of Funds: California Department of Health Services with Federal match
- Continuity of Grant: On-going annual allocation
- Grant Restrictions and Provisions: This grant does allow for indirect or overhead costs, of which the maximum is up to 10% of the personnel costs for the Health Care Program for Children in Foster Care program. The budget does include the maximum amount.

GRANT BUDGET

Revenue

Grant	\$ 191,293
Total	\$ 191,293

Expenditures

Salaries & Benefits	\$ 154,934
Services & Supplies	39,381
Total	\$ 194,315

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 4080's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Administrator	.25	100%	0%
Sr. Program Manager	.03	100%	0%
Sr. Nurse Case Manager	1.0	100%	0%

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 5010 - Social Services: Employment and Family Services

BUDGET UNIT OVERVIEW

Social Services Budget Unit 5010 is comprised of the key service areas of Employment and Family Assistance Services (EFAS); Family and Children's Services; and, Adult and Aging Services. The majority of the services are mandated by state and federal laws that differentiate client populations according to factors such as age, condition, types of services, and various risk factors.

BU 5010 - Employment and Family Assistance Services (EFAS) administers public assistance programs, including the California Work Opportunity and Responsibility to Kids (CalWORKs) employment and training program, CalFresh, and Medi-Cal. EFAS plans, delivers, coordinates and administers a range of state, federal and local programs that address the county's health and welfare needs for community members and their families.

EFAS includes the Community Outreach Unit that manages a variety of programs, including Covered Mendocino and Healthy Kids Mendocino, which work collaboratively with community partners to ensure that Mendocino County residents are able to access health insurance coverage through Medi-Cal or Covered California in a manner that is seamless, efficient and local. The Community Outreach Unit also facilitates other local coalitions, such as Food for All Mendocino, which works with dozens of community partners, including FIRST5 Mendocino, school districts, hospitals, Federally Qualified Health Centers (FQHC), and Family Resource Centers (FRC).

PROGRAM OVERVIEW

- CalFresh
- CalWORKs
- CalWORKs Job Services:
 - CalWORKs Housing Support
 - Expanded Subsidized Employment
 - Family Stabilization
- Community Outreach
- County Medical Services Program (CMSP)
- Medi-Cal

GOALS FOR FY 2018-19

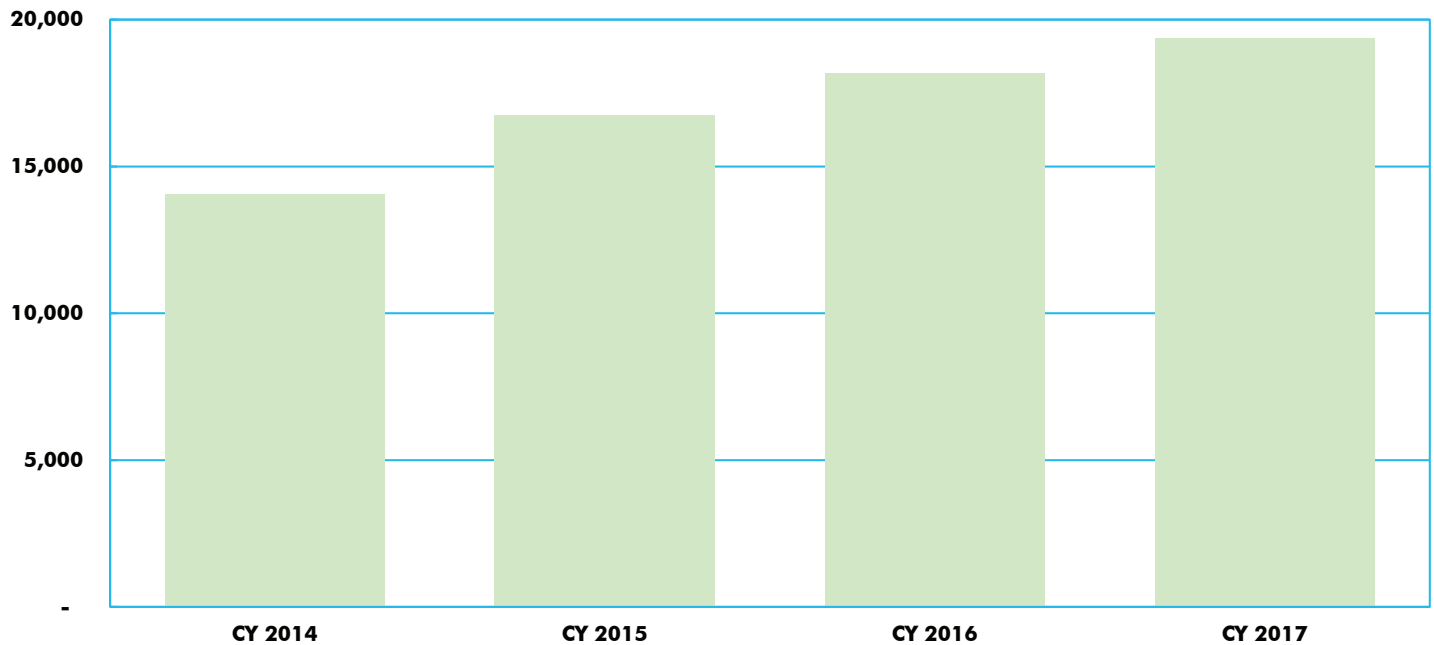
- Increase staff in effort to meet continued growth in case services to the community.
- Incorporate the CalWORKs Housing Support into Family Stabilization to provide a faster path to stability for vulnerable families.
- Streamline referral process for those that meet the requirements for multiple programs.
- Provide updated trainings to increase staff knowledge and improve efficiency.

ACCOMPLISHMENTS IN FY 2017-18

- Successfully implemented and executed Disaster CalFresh in the aftermath of the Redwood Fires, issuing Disaster CalFresh benefits to 369 fire-affected households in Mendocino County in partnership with the Local Assistance Center and other Community partners
- Through community collaboration, 75% of Expanded Subsidized Employment participants achieved permanent placement with their employers.
- Assessed all staff for ergo needs and provided the essential equipment to meet those needs.
- Administered Medi-Cal benefits for 37,109 Mendocino County residents.

PERFORMANCE INDICATORS

Active Med-Cal Cases



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, lawsuit settlements, and Language Line services.

Other Charges

- Acct. 3132 Contracted services for CalFresh Outreach and Nutritional Education for EFAS.
- Acct. 3135 Transportation and supportive services for CalWORKs clients.
- Acct. 3138 Contracted services to assist CalWORKs clients in returning to the workforce.

CHANGES IN BUDGET FROM PRIOR YEAR

There is increased funding due to increase in staff activities generating federal financial participation allocation. These supports will continue to provide increased services to the community in adherence with mandated services.



BU 5010 - Social Services: Family and Children's Services

BUDGET UNIT OVERVIEW

Family and Children's Services provides protective services to ensure the safety of children from abuse and neglect. These services include investigation of child abuse and neglect allegations as well as assistance to families to remain together or to reunify. In addition, the program includes services to children in foster care, group home care and guardianship care.

PROGRAM OVERVIEW

- Child Abuse Hotline
- Emergency Response
- Family Dependency Drug Court
- Family Maintenance
- Family Reunification
- Foster Care Eligibility Administration
- Independent Living Skills
- Interstate Compact on the Placement of Children Administration
- Permanency Placement
- Probate Guardianships for Non-relatives
- Quality Assurance / Case Reviews
- Resource Family Approval
- Step-Parent Adoptions
- Supportive Transition
- Ukiah and Willits Family Resource Centers
- Wraparound Services

GOALS FOR FY 2018-19

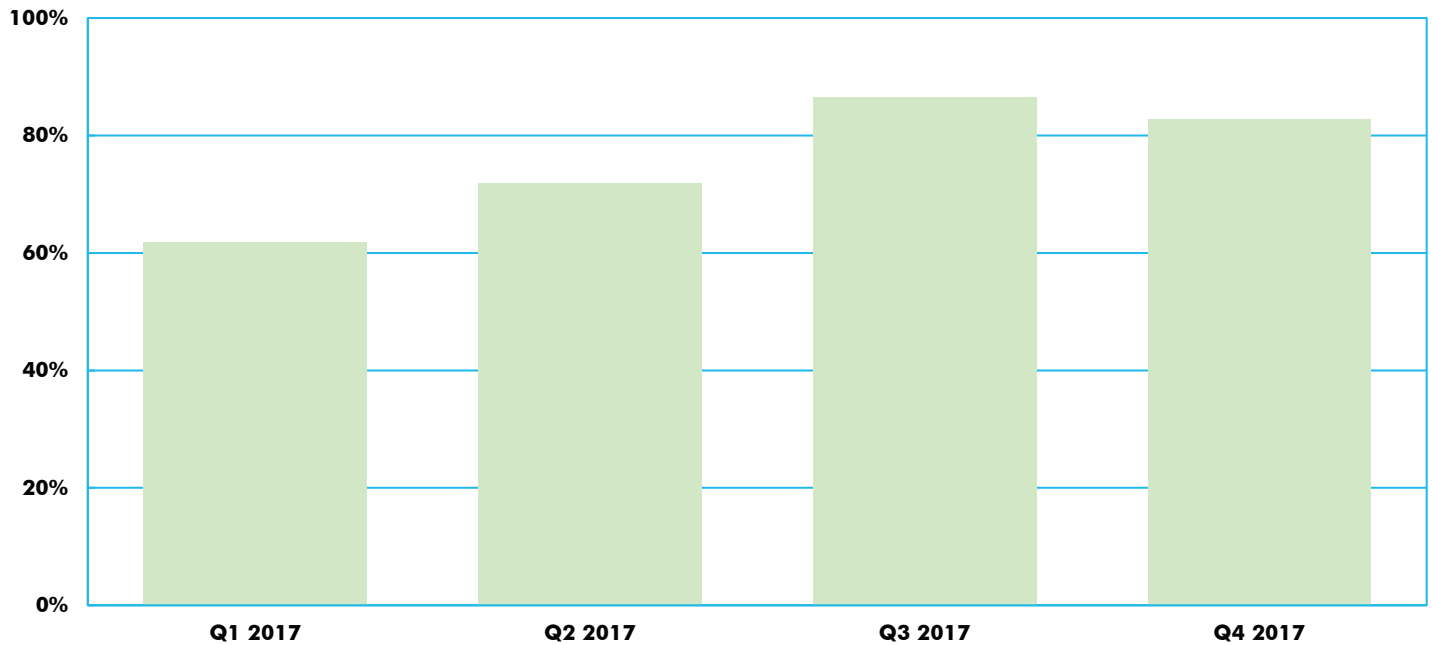
- Fill vacant positions with qualified staff to support the provision of essential and mandated services.
- Continue to work with U.C. Davis to implement the Organizational Assessment recommendations to enhance the functioning of Family & Children's Services and the effective provision of services to the community.
- Fully develop the new Differential Response program to enhance early intervention supports in our community.
- Implement effective recruitment and marketing strategies to increase available foster homes in Mendocino County to care for children and youth locally who need out-of-home placement.

ACCOMPLISHMENTS IN FY 2017-18

- Created and staffed a new unit to implement the Resource Family Approval program, a newly mandated process, effective on January 1, 2017. The Resource Family Approval process assesses and approves foster caregivers for child welfare and juvenile probation youth placed in out-of-home care.
- Issued smartphones and tablets to social workers to allow them to document in real time, expediting processing and time frames.
- Continued efforts to recruit and retain quality staff to provide essential and mandated services.
- Designed a new prevention and intervention strategy to reduce the recurrence of maltreatment and re-entry to foster care through the implementation of Differential Response. Issued Request for Proposal, received bids, selected qualifying service providers throughout the County, and drafted contracts.

PERFORMANCE INDICATORS

Timely Response to 10-Day Referral Investigations (State Standard: 90%)



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, lawsuit settlements, and Language Line services.

Other Charges

- Acct. 3112 Services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- Acct. 3126 Services provided to teen parents to help them finish school.
- Acct. 3133 Emergency shelter for high needs children.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Family and Children's Services includes additional staff to assist in the implementation and oversight of new programs and services. These costs are funded with Non-General Fund dollars.



BU 5010 - Social Services: Adult and Aging Services

BUDGET UNIT OVERVIEW

Adult and Aging Services plans, delivers, coordinates and administers a range of state, federal and local programs that address the County's health and welfare needs for adults and their families. Adult and Aging Services provides a vital service for older adults and disabled persons through Adult Protective Services, and administers other critical programs such as Public Guardian, Public Conservator, and Veterans Services in coordination with other budgeted adult service programs, such as In-Home Supportive Services and General Assistance.

PROGRAM OVERVIEW

- Adult Protective Services
- General Assistance / General Relief / Long Term Med-Cal Care
- Home-Housing Options for Mendocino/Continuum of Care
- In Home Supportive Services
- Public Administrator / Public Guardian / Public Conservator.
- Quality Assurance/Public Authority
- Veterans Services

ACCOMPLISHMENTS IN FY 2017-18

- Established the HOME (Housing Options for Mendocino) Unit to proactively address and resolve issues of chronic homelessness, countywide.
- Increased collaboration with local law enforcement to ensure supportive responses by Adult Protective Services staff when receiving reports of abuse or neglect.
- Hire a full-time Veteran Services Officer to assist our local veterans receive all benefits they have earned.
- Received an HDAP (Housing and Disability Advocacy Program) allocation from the California Department of Social Services. HDAP is a program targeting GA consumers who are in the application process for SSI/DI and are at risk of/ or homeless, to secure permanent housing.

GOALS FOR FY 2018-19

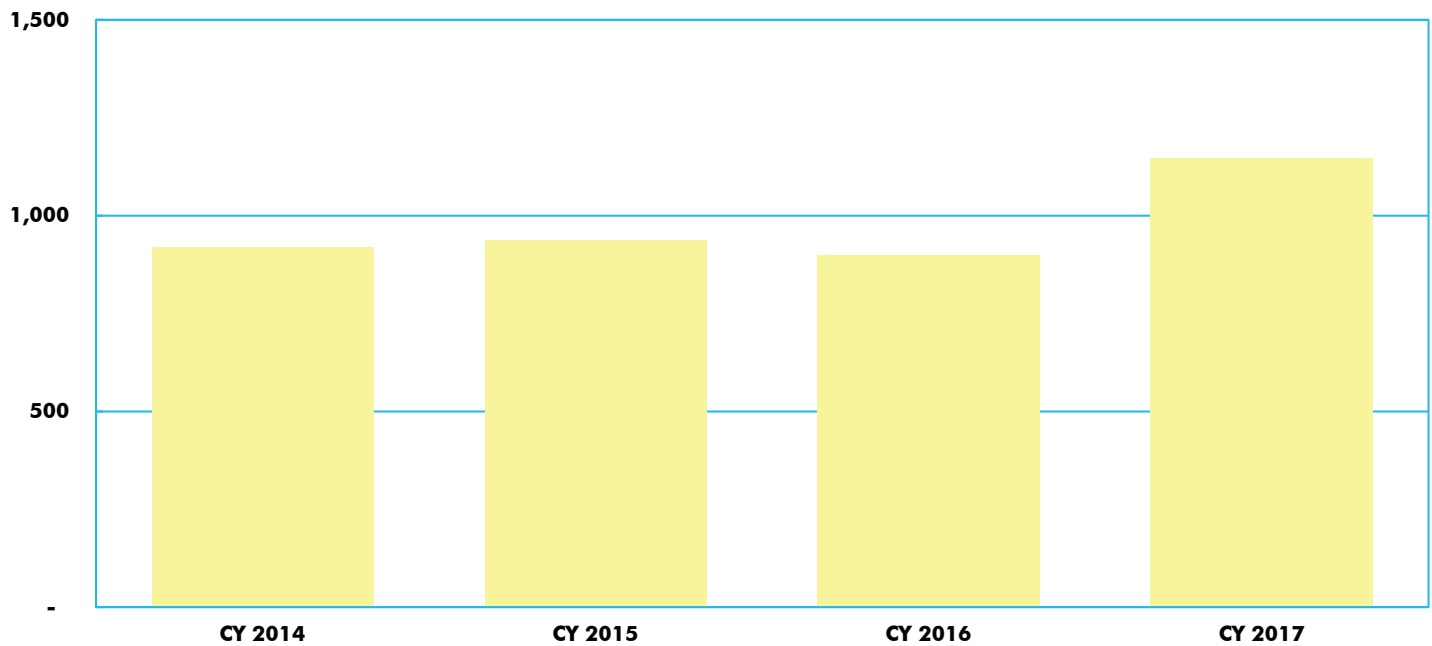
- Implement new case management methods to improve renewal rates and ensure recipients have access to Long Term Care Medi-Cal.
- Increase outreach to veterans in our community through expansion of programs including hosting a Mendocino County Veterans Stand Down.
- Collaborate with local partners and community members to continue to address issues of chronic homelessness.
- Provide quarterly mandated reporter trainings to community partners.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services: Adult and Aging Services

PERFORMANCE INDICATORS

Reported Cases of Elder Abuse



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2182 Live Scan (fingerprinting), statistical, and program and software licensing.
- Acct. 2189 Investigations, ergonomic evaluations and fit-for-duty exams.
- Acct. 2239 Agency administration, lawsuit settlements, and Language Line services.

Other Charges

- Acct. 3115 Senior Center contracted services for outreach, transportation and services provided to keep senior citizens safely in their homes.
- Acct. 3140 Services provided to assist In-Home Supportive Services clients.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Adult and Aging Services includes remodeling work areas to efficiently address current workforce needs. These costs are funded with Non-General Fund dollars.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Assistance		Activity: Administration
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823300 - Forfeiture & Penalty	-	-	7,000	7,000	-
824200 - Rent/Concession	2,750	23,567	-	-	-
825150 - Motor Vehicle in Lieu	-	297,863	297,863	569,225	271,362
825210 - State Welfare Admin	4,265,469	5,307,955	5,524,803	5,704,552	179,749
825341 - Realignment Hlth Svcs	7,713,787	6,880,336	6,428,000	6,914,579	486,579
825343 - Realignment Pub Assist	3,842,063	4,909,659	4,501,548	4,470,412	(31,136)
825470 - State Aid Veterans	118,538	84,680	108,000	108,000	-
825490 - State Other	87,616	40,988	-	-	-
825510 - Federal Welfare Admin	11,029,160	11,433,183	17,717,544	16,713,301	(1,004,243)
825520 - Health Related Funds	8,318,558	9,711,998	11,616,686	11,884,485	267,799
826230 - Estate Fee - Pub Admin	46,808	19,649	60,000	60,000	-
826380 - Collection Fee	14,462	46,154	55,000	55,000	-
826390 - Other Charges	68,364	156,032	60,000	60,000	-
826391 - Conservator Svc Fee	31,705	34,247	72,000	72,000	-
827400 - Prior Year Revenue	70	-	-	-	-
827700 - Other	4,689	37,902	-	-	-
827802 - Oper Transfer In	315,174	-	-	-	-
Total Revenues	35,859,213	38,984,211	46,448,444	46,618,554	170,110
Salaries & Employee Benefits					
861011 - Regular Employees	14,350,170	14,531,700	14,169,607	18,931,486	4,761,879
861012 - Extra Help	53,805	154,030	160,000	160,000	-
861013 - Overtime Reg Emp	779,516	880,990	850,000	850,000	-
861021 - Co Cont Retirement	4,112,932	4,135,399	5,085,989	5,694,017	608,028
861022 - Co Cont OASDI	887,337	904,073	988,723	1,126,118	137,395
861023 - Co Cont Medicare	208,306	213,716	231,233	263,453	32,220
861024 - Co Cont Retire Incr	1,728,693	1,634,689	1,669,312	1,727,309	57,997
861030 - Co Cont Health Ins	2,536,474	2,548,117	3,722,289	2,122,916	(1,599,373)
861031 - Co Cont Unemp Ins	50,352	59,618	54,344	53,018	(1,326)
861035 - Co Cont Workers Comp	895,292	1,048,436	1,069,039	1,122,686	53,647
Total Salaries & Employee Benefits	25,602,877	26,110,767	28,000,536	32,051,003	4,050,467
Services & Supplies					
862060 - Communications	170,852	177,264	212,300	214,800	2,500
862090 - Household Expense	460,482	418,743	518,000	518,000	-
862101 - Insurance - General	268,049	313,427	242,079	263,268	21,189
862110 - Jury/Witness Expense	(470)	(45)	1,000	1,000	-
862120 - Maint - Equip	74,225	69,586	125,000	125,000	-
862130 - Maint Strc/Impr/Grnds	95,547	93,704	197,400	197,400	-
862150 - Memberships	30,283	35,766	52,000	52,000	-
862170 - Office Expense	352,585	373,333	335,000	400,800	65,800
862171 - Paper Supplies	37,995	37,157	45,000	47,000	2,000
862172 - Office Exp - FedEx/UPS	13,817	13,393	18,000	18,000	-
862181 - Auditing/Fiscal Svc	16,245	16,260	20,000	20,000	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5010 - Social Services

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Assistance Activity: Administration

Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862182 - Data Processing Svcs	424,454	454,008	461,100	548,600	87,500
862183 - Legal Fees	-	6	5,000	5,000	-
862185 - Medical/Dental Svcs	10,281	11,233	10,300	15,500	5,200
862187 - Education & Training	18,800	22,300	77,125	84,625	7,500
862188 - Printing	111,040	147,674	105,000	155,000	50,000
862189 - Prof/Spec Svcs - Other	112,140	167,795	270,693	170,693	(100,000)
862190 - Publ/Legal Notice	47,910	22,691	41,000	41,000	-
862194 A-87 Costs	-	-	1,000,000	-	(1,000,000)
862200 - Rent/Lease - Equip	4,180	4,802	6,000	6,000	-
862210 - Rent/Lease - Bldg Grnds	210,301	229,624	331,320	331,320	-
862230 - Info Tech Equip	275,075	124,753	425,000	463,800	38,800
862239 - Spec Dept Expense	2,005,634	2,032,947	2,784,995	2,843,656	58,661
862250 - Trans/Travel	218,330	238,574	230,000	240,000	10,000
862253 - Travel Out of County	224,636	278,069	230,000	240,000	10,000
862260 - Utilities	216,310	231,565	285,000	307,500	22,500
Total Services & Supplies	5,398,702	5,514,629	8,028,312	7,309,962	(718,350)
Other Charges					
863112 - Pmt to Private Inst	11,520	430	1,962,489	2,001,826	39,337
863115 - Svc Connected Exp	301,269	298,441	357,930	364,330	6,400
863116 - Child Care Svcs - MOE	315,147	371,690	405,327	405,327	-
863118 - Family Svcs	3,172,525	3,221,976	3,579,858	4,120,240	540,382
863121 - Independent Living	22,870	56,281	52,811	65,000	12,189
863126 - Cal-Learn Prog Svcs	99	1,292	10,000	10,000	-
863131 - Family Preservation	161,589	155,818	260,433	260,433	-
863132 - Family Track	427,820	608,418	647,746	1,007,800	360,054
863133 - Office of Educ Contract	1,530,134	1,706,401	1,500,000	732,720	(767,280)
863135 - Job Alliance Prog Svc	323,626	496,036	795,000	795,000	-
863138 - Welfare to Work 15%	549,490	501,730	883,000	814,000	(69,000)
863140 - IHSS - PA	-	1,750	25,000	59,000	34,000
Total Other Charges	6,816,090	7,420,263	10,479,594	10,635,676	156,082
Fixed Assets					
864360 - Structure/Improvement	-	-	899,500	-	(899,500)
864370 - Equipment	328,230	349,837	244,000	289,000	45,000
Total Fixed Assets	328,230	349,837	1,143,500	289,000	(854,500)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(2,048,659)	(1,226,270)	(3,210,400)	(3,430,826)	(220,426)
865802 - Oper Transfer Out	423,998	1,648,024	3,106,363	766,200	(2,340,163)
Total Expend Transfer & Reimb	(1,624,661)	421,753	(104,037)	(2,664,626)	(2,560,589)
Total Net Appropriations	36,521,238	39,817,248	47,547,905	47,621,015	73,110
Total Net County Cost	662,025	833,038	1,099,461	1,002,461	(97,000)

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0433 - Homeless Services Continuum of Care Grant

GRANT OVERVIEW (Administered by BU 5010)

The purpose of this funding is to support the collaborative activities of the Mendocino County Homeless Services Continuum of Care. Activities include the annual Point in Time Count, outreach, and working with individuals experiencing homelessness to understand how best to assist in finding and maintaining permanent housing.

GRANT INFORMATION

- Grant Inception Date: September 1, 1995
- Current Grant Period: September 1, 2018 - August 31, 2019
- Source of Funds: U.S. Department of Housing and Urban Development
- Continuity of Grant: Grants review annually.
- Grant Restrictions and Provisions: The grant allows for indirect or overhead costs, and a maximum of negotiated indirect cost. The budget does include the maximum amount.

GRANT BUDGET

Revenue

Grant	\$ 110,878
Total	\$ 110,878

Expenditures

Services & Supplies	\$ 138,589
Total	\$ 138,589

County Match Required: Yes

County Match Amount: \$ 27,720

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Program Specialist II	.25	100%	0%
Program Administrator*	.15	100%	0%
* These positions are allocated in Budget Unit 5010 - Social Services			

BUDGET UNIT DETAIL Schedule 9				Function: - Activity: -	
Fund: 4330 Supportive Housing	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	238,008	110,393	64,000	110,878	46,878
827802 - Operating Transfer In	-	97,538	-	-	-
Total Revenues	238,008	207,931	64,000	110,878	46,878
Services & Supplies					
862189 - Prof/Spec Svcs - Other	177,254	51,303	80,000	138,598	58,598
Total Services & Supplies	177,254	51,303	80,000	138,598	58,598
Total Net Appropriations	177,254	51,303	80,000	138,598	58,598
Total Fund Balance Contribution	(60,754)	(156,628)	16,000	27,720	11,720

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 0436 - Family Dependency Drug Court - Grant

GRANT OVERVIEW (Previously administered by BU 5010)

This grant was used to fund the Family Dependency Drug Court (FDDC). FDDC is a collaborative effort of the Health and Human Services Agency – Child Welfare Services (CWS) and Substance Use Disorder Treatment Program(formerly AODP), the Superior Court of Mendocino County, County Counsel, the Administrative Office of the Courts (AOC) and the local defense bar. While the grant ended in FY 2014-15, the program continues through the collaborative funding of the organizations detailed above.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4360 Dependency Drug Court	2014-15	2015-16	2016-17	2017-18	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	-	63,652	-	-	-
Total Revenues	-	63,652	-	-	-
Total Fund Balance Contribution	-	(63,652)	-	-	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



BU 0475 - Transitional Housing Grant

GRANT OVERVIEW (Previously Administrated by BU 5010)

Transitional Housing Support provided transitional housing units for homeless families with children and homeless, disabled individuals participating in Supportive Housing program (SHP) and Seamless Transitional Empowerment Program (STEP). The Mendocino Coast Hospitality Center and Ford Street provided housing and program operations including property management.

This grant ended in Mendocino County on August 31, 2016, and was not renewed for FY 2016-17 by the United States Department of Housing and Urban Development (HUD) in alignment with their funding priorities.

The State Controller's office requires a Schedule 9 be included in the budget book for three consecutive years of inactivity.

BUDGET UNIT DETAIL Schedule 9				Function: - Activity: -	
Fund: 4750 Transitional Housing	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	153,405	62,845	-	-	-
827802 - Operating Transfer In	-	147,800	-	-	-
Total Revenues	153,405	210,645	-	-	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	120,428	26,573	-	-	-
Total Services & Supplies	120,428	26,573	-	-	-
Total Net Appropriations	120,428	26,573	-	-	-
Total Fund Balance Contribution	(32,977)	(184,072)	-	-	-



BU 5130 - CalWORKs/Foster Care-Adoptions

BUDGET UNIT OVERVIEW

CalWORKs, foster care for children and adoptions services are mandated and primarily funded by the Federal and State Governments to provide financial support to children and their families who are unable to support themselves. CalWORKs is a public assistance program that provides cash aid and services to eligible families that have a child(ren) in the home. Specific eligibility requirements include an applicant's citizenship, age, income, resources, assets and other factors. Families that apply and qualify for ongoing assistance receive money each month to help pay for housing, food and other necessary expenses.

Foster care and adoption payment programs provide direct payments to foster care providers and adoptive parents, to assist with the care of children placed in their homes. Foster care payments are made to licensed foster families, relative caregivers, non-relative extended family members or residential facilities where a child has been placed by Family and Children's Services or by Juvenile Probation under a Juvenile Court order. Aid to adoptive parents are payments made to families who have adopted children through the foster care system.

PROGRAM OVERVIEW

- Adoptions
- Approve Relative Caregivers
- CalWORKs
- Foster Care
- KinGAP

ACCOMPLISHMENTS IN FY 2017-18

- Continued to issue foster care and adoption assistance payments for both Social Services and Probation, while converting all cases to the new Continuum of Care Reform Phase I rate structure.
- Continued to ensure current and former foster youth received Medi-Cal benefits.
- Collaborate with community partners to provide outreach information on the CalWORKs program and its benefits.
- Provide CalWORKs training through UC Davis for journey-level staff to ensure greater accuracy in payment rates and reduce the number of over issuances.

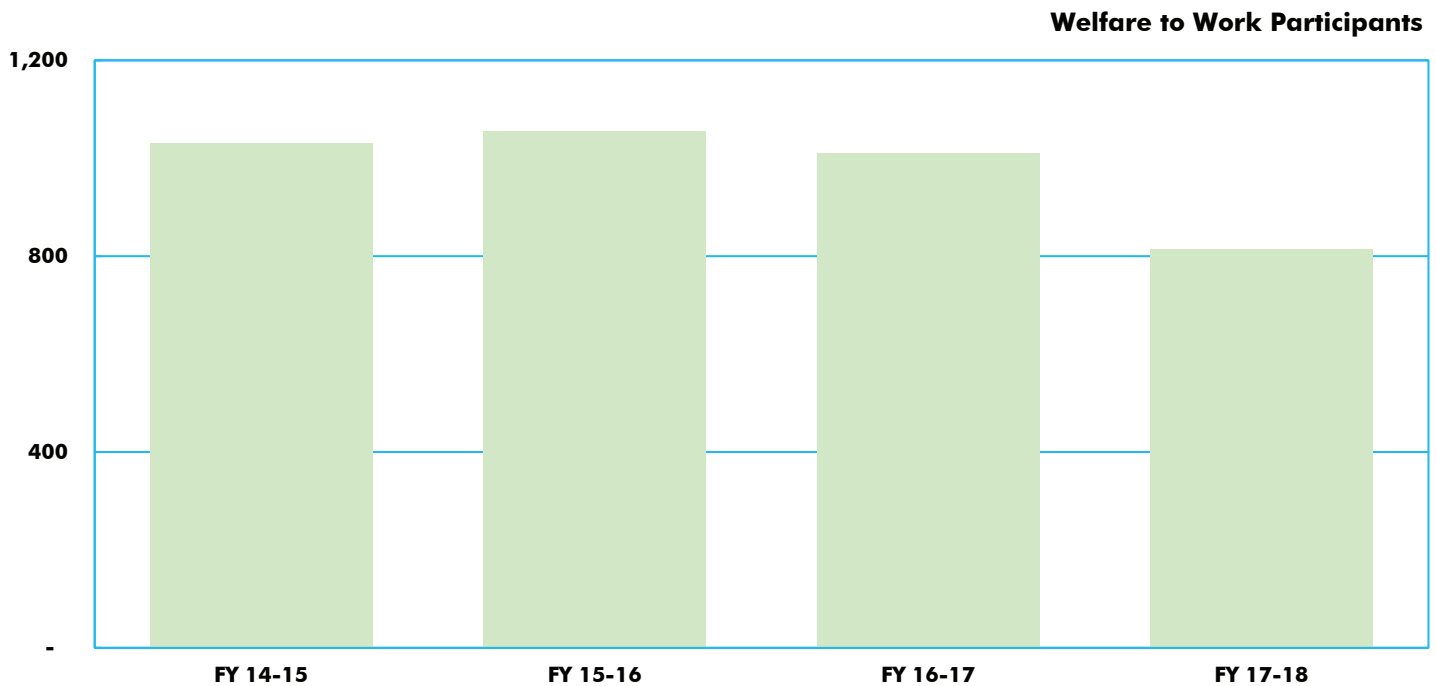
GOALS FOR FY 2018-19

- Fill all vacant positions with quality staff to support the provision of timely and accurate payments.
- Ensure all Adoption Assistance Program payments are in compliance with State and Federal regulations.
- Ensure the timely and accurate conversion of all foster and group care rate payments under the Continuum of Care Reform Phase 2 rate structure.
- Reduced the percentage of non-compliance Welfare to work cases by 2.5%, increasing family grants.
- Successfully transitioned children to assistance units after the repeal of the Maximum Family Grant Rule, increasing the assistance payments for those families.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5130 - CalWORKs/Foster Care-Adoptions

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5343 Sales Tax distribution of 1991 and 2011 Realignment revenues for state mandated programs.
- Acct. 5541 Federal revenue provided to respond to federally mandated entitlement programs.

Other Charges

- Acct. 3111 Public Assistance entitlement payments to CalWORKs clients.
- Acct. 3115 Reimburses Budget Unit 5010-Social Services for services provided to foster children and potential foster children to prevent or mitigate time spent in out-of-home placement.
- Acct. 3122 Entitlement payments to adoptive parents.
- Acct. 3127 Entitlement payments to foster care parents, foster family homes, foster family agencies and group homes.

CHANGES IN BUDGET FROM PRIOR YEAR

The increase in payments for foster care based on the Continuum of Care Reform rate structures resulted in significant increases in the entitlements, however, these payments are primarily Federal and State funding with minimal impact to the General Fund.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5130 - CalWORKs/Foster Care-Adoptions

BUDGET UNIT DETAIL Schedule 9

Function: Public Assistance Activity: Administration

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825241 - State AFDC	5,238,113	5,383,656	4,587,534	4,121,398	(466,136)
825341 - State Realignment Hlth Svcs	-	-	6,098,516	5,699,216	(399,300)
825343 - Realignment Pub Assist	8,525,735	8,915,770	4,736,419	4,155,145	(581,274)
825541 - Federal AFDC	7,444,286	7,169,922	10,082,016	8,849,894	(1,232,122)
Total Revenues	21,208,134	21,469,349	25,504,485	22,825,653	(2,678,832)
Other Charges					
863111 - Pub Assistance Pmt	6,836,557	6,323,059	7,462,200	6,526,080	(936,120)
863115 - Svc Connected Exp	119,473	145,114	-	-	-
863122 - Aid Adopted Children	5,020,008	5,508,238	4,814,640	5,053,200	238,560
863125 - Sev Emotionally Disturbed	98,779	248,589	-	-	-
863127 - Foster Care Payment	10,841,636	11,129,688	14,968,932	12,987,660	(1,981,272)
Total Other Charges	22,916,453	23,354,688	27,245,772	24,566,940	(2,678,832)
Total Net Appropriations	22,916,453	23,354,688	27,245,772	24,566,940	(2,678,832)
Total Net County Cost	1,708,320	1,885,340	1,741,287	1,741,287	-



BU 5170 - In-Home Supportive Services

BUDGET UNIT OVERVIEW

In-Home Supportive Services (IHSS) administers public assistance programs to assist aged or disabled individuals to remain in their homes. These programs include Public Authority and Quality Assurance. The Public Authority works to provide orientations and caregiver referrals as well as ensuring all required background clearances and processes are followed. Quality Assurance coordinates random case reviews to ensure accuracy and prevent fraud within the program. The In-Home Supportive Services programs are administered in compliance with state, federal and local programs that address the County’s health and welfare needs for disabled adults and children.

PROGRAM OVERVIEW

- In-Home Supportive Services - BU 5170
- Program Integrity
- Public Authority
- Quality Assurance

ACCOMPLISHMENTS IN FY 2017-18

- Maintained renewal rates in excess of the State minimum of 80% to ensure ongoing supports to eligible clients.
- Collaborated and recruited with local partners and community members to increase available care providers.
- Increased communication and enhancement efforts to clients and providers through a bi-annual newsletter focusing on IHSS best care practices for providers and clients.
- Provide orientation/training to 276 IHSS providers

GOALS FOR FY 2018-19

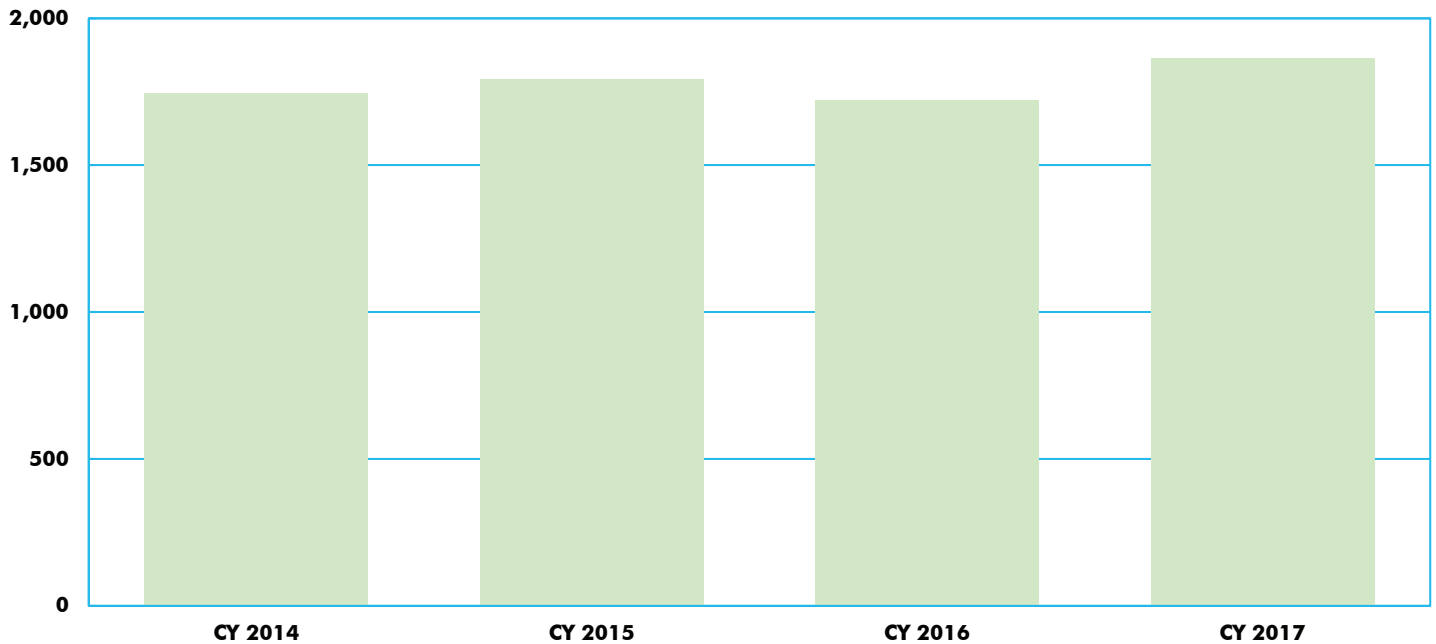
- Evaluate and redesign provider orientation training to increase skill sets and educate providers regarding upcoming changes in IHSS regulations.
- Increase outreach to community partners to recruit and educate the community on how to become a provider for IHSS.
- Maintained renewal rates in excess of the State minimum of 80% to ensure ongoing supports to eligible clients.
- Evaluate and streamline process for disaster preparedness and contacting our most vulnerable clients during a county-wide emergency.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5170 - In-Home Supportive Services

PERFORMANCE INDICATORS

Clients Supported by IHSS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5210 State revenue provided for state mandated program.
- Acct. 5343 State Sales Tax revenue distributed for state mandated programs.
- Acct. 5510 Federal revenue provided for federally mandated entitlement program.

Services & Supplies

- Acct. 2189 Health benefits for eligible IHSS providers.

Other Charges

- Acct. 3139 State mandated Maintenance of Effort (MOE).

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for In-Home Supportive Services includes remodeling work areas to efficiently address current workforce needs. These costs are funded with Non-General Fund dollars.

HEALTH AND HUMAN SERVICE AGENCY

TAMMY MOSS CHANDLER, Director
BU 5170 - In-Home Supportive Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Assistance		Activity: Aid Programs
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825210 - State Welfare Admin	292,612	113,897	134,490	182,500	48,010
825343 - Realignment Pub Assist	2,969,882	2,652,000	2,491,877	3,034,601	542,724
825510 - Federal Welfare Admin	313,627	111,609	155,290	182,500	27,210
Total Revenues	3,576,122	2,877,507	2,781,657	3,399,601	617,944
Services & Supplies					
862189 - Prof/Spec Svcs - Other	782,637	225,435	328,000	365,000	37,000
862239 - Spec Dept Exp	260,617	-	-	-	-
Total Services & Supplies	1,043,254	225,435	328,000	365,000	37,000
Other Charges					
863139 - In-Home Supp Svcs	3,802,857	4,123,427	4,087,693	4,652,684	564,991
Total Other Charges	3,802,857	4,123,427	4,087,693	4,652,684	564,991
Total Net Appropriations	4,846,111	4,348,862	4,415,693	5,017,684	601,991
Total Net County Cost	1,269,989	1,471,356	1,634,036	1,618,083	(15,953)



BU 5190 - General Assistance

BUDGET UNIT OVERVIEW

General Assistance/General Relief administers public assistance programs to assist individuals meeting criteria to engage in employment opportunities or obtain long-term disability support. This program works in collaboration with the CalFresh and Medi-Cal programs to meet the needs of the qualified individuals. The General Assistance/General Relief program is administered in compliance with Welfare and Institutions Code 17000, as well as local guidelines in an effort to address the county's health and welfare needs for qualified individuals.

PROGRAM OVERVIEW

- General Assistance - BU 5190

ACCOMPLISHMENTS IN FY 2017-18

- Expanded skills of staff to further assist clients in successful applications for Social Security benefits.
- Implemented scanning all case documents to enable an electronic case management record system. This process will expedite access of client records.
- Assisted 43 clients in obtaining substantial employment.
- Received a HDAP (Housing and Disability Advocacy Program) allocation from the California Department of Social Services. HDAP is a program that targets at risk or currently homeless General Assistance customers in the SSI/DI application process and assists them in securing permanent housing.

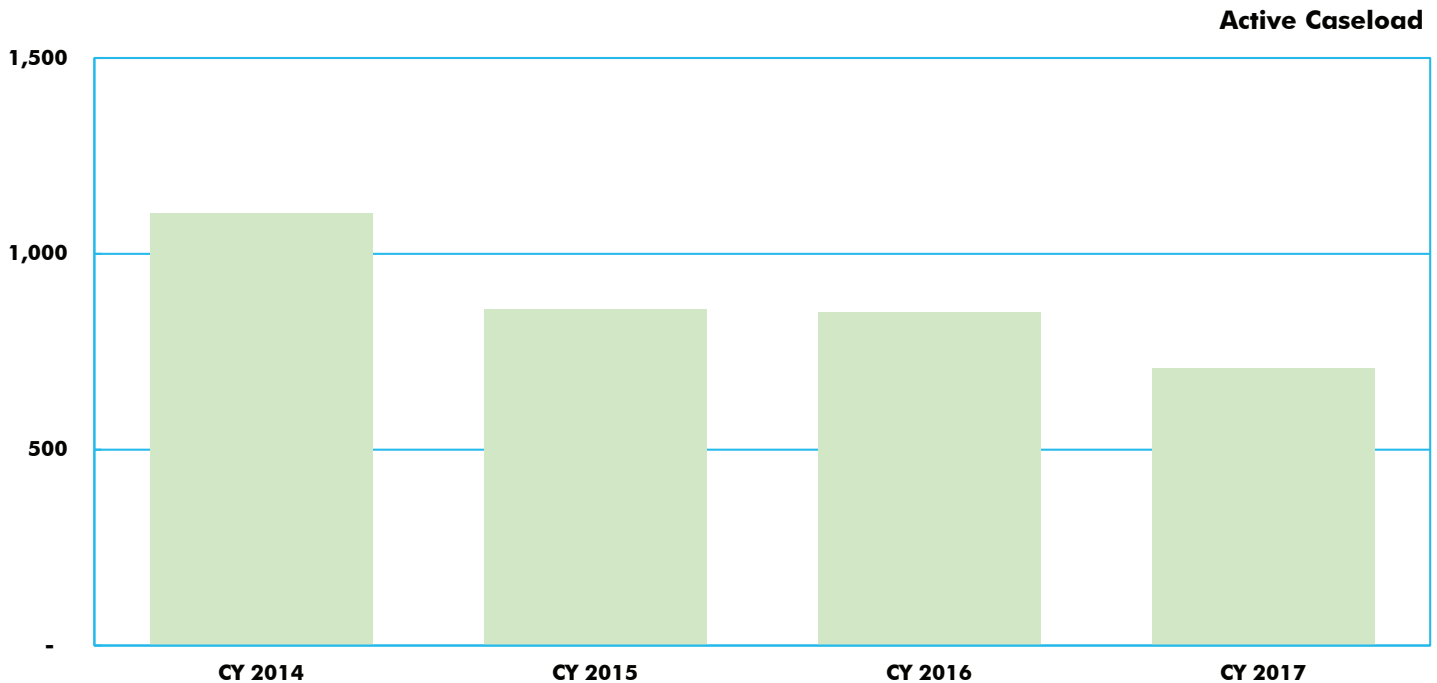
GOALS FOR FY 2018-19

- Implement new case management methods to improve renewal rates and ensure recipients have access to Long Term Care Medi-Cal.
- To provide advocacy and support to obtain permanent housing for maximum number of clients possible with funds received through Housing and Disability Advocacy Program allocation dollars

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5190 - General Assistance

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7704 Provides retroactive recoupment from Social Security for General Assistance applicants when determined eligible for SSI/SSP [Supplemental Security Income(Federal share)/State Supplementary Payment (State share)] benefits.

Other Charges

Acct. 3112 Provides funding for shelter contracts with Ford Street Project, Hospitality House and Willits Community Service. Also provides for food and nutrition contracts with Plowshares, Mendo Food and Nutrition and Willits Daily Bread.

Acct. 3119 Support and care of General Relief clients.

Acct. 3124 SSI/SSP pending support and care.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the General Assistance program is reduced as a result of increasing Medi-Cal billing related services and supports to offset costs previously paid through the County General Fund.

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director
BU 5190 - General Assistance

BUDGET UNIT DETAIL Schedule 9		Function: Public Assistance		Activity: General Assistance	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822600 - Other Permit	1,952	1,766	-	-	-
827704 - General Relief Refund	68,626	49,994	55,924	54,416	(1,508)
Total Revenues	70,578	51,760	55,924	54,416	(1,508)
Services & Supplies					
862186 - Indigent Burial	37,821	52,863	51,500	59,000	7,500
862189 - Prof/Spec Svcs - Other	1,610	1,826	-	-	-
862239 - Spec Dept Expense	-	1,485	-	-	-
Total Services & Supplies	39,431	56,174	51,500	59,000	7,500
Other Charges					
863112 - Pmt to Private Inst	318,180	369,287	360,434	360,786	352
863119 - Supp/Care - Other	85,647	77,548	85,680	81,000	(4,680)
863124 - GR-SSI-SSP Applicants	81,748	71,151	85,680	81,000	(4,680)
Total Other Charges	485,575	517,986	531,794	522,786	(9,008)
Total Net Appropriations	525,006	574,161	583,294	581,786	(1,508)
Total Net County Cost	454,428	522,401	527,370	527,370	-

HEALTH AND HUMAN SERVICES AGENCY

TAMMY MOSS CHANDLER, Director



INDEX

Department Summary		405
BU 1320	Human Resources	406
BU 1320 - 0715	Health Insurance	409
BU 4025	Employee Wellness	412



The mission of the Human Resources Department is to provide a full-range of human resource services, focused on quality, customer service and efficiency. The Human Resources Department strives for consistent application of Human Resources rules and regulations, continuous program improvement, and the promotion of communication and collaboration in the workplace.

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director

DEPARTMENT SUMMARY

	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Revenues - All Funds					
Revenues	(13,680,293)	(13,686,425)	(13,787,526)	(11,388,912)	2,398,614
Total Operating Transfers In	(250,978)	(290,806)	(361,867)	(360,453)	1,414
Total Revenues	(13,931,271)	(13,977,230)	(14,149,393)	(11,749,365)	2,400,028
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,397,566	1,663,132	2,484,483	2,407,680	(76,803)
Total Services & Supplies	11,754,848	12,890,383	14,179,709	14,705,009	525,300
Total Operating Expenditures	13,152,414	14,553,516	16,664,192	17,112,689	448,497
Total Intrafund Transfers	(100,401)	(225,911)	(944,253)	(921,108)	23,145
Total Operating Transfers Out	250,978	290,806	361,867	360,453	(1,414)
Total Transfers & Reimb.	150,577	64,895	(582,386)	(560,655)	21,731
Total Net Appropriations	13,302,991	14,618,411	16,081,806	16,552,034	470,228
NCC/Use of Fund Balance	(628,280)	641,180	1,932,413	4,802,669	2,870,256

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Human Resources	1,239,152	(11,620)	1,227,532
Employee Wellness	352,165	(360,453)	(8,288)
Total: General Fund	1,591,317	(372,073)	1,219,244
% of General Fund	0.8%	0.2%	2.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Health Insurance	14,960,717	(11,377,292)	3,583,425
Retirement Insurance	-	-	-
Total: Other Funds	14,960,717	(11,377,292)	3,583,425
TOTAL: ALL FUNDS	16,552,034	(11,749,365)	4,802,669
% of Total Budget	5.9%	4.3%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Human Resources	9	20	21
Employee Wellness	1	1	1
Total: General Fund	10	21	22
OTHER FUNDS			
Dept. Programs			
Health Insurance	3	4	3
Retirement Insurance	-	-	-
Total: Other Funds	3	4	3
TOTAL: ALL FUNDS	13	25	25

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director



BU 1320 - Human Resources

DEPARTMENT OVERVIEW

Human Resources (HR) is the County's centralized personnel department providing guidance and assistance to the public, the Chief Executive Officer, the Board of Supervisors, County employees, and twenty-two County departments in Human Resource matters. HR oversees talent management, talent acquisition and employee development, training, administration of the County's Civil Service System, the classification and compensation plan, and a county-wide employee training program. HR maintains official employment records including personnel files, electronic employment and payroll status records, and manages employee leave under the Family Medical Leave Act (FMLA), and the California Family Rights Act (CFRA). HR is responsible for oversight and compliance with Americans with Disabilities Act (ADA), the California Fair Employment and Housing Act (FEHA), and the Equal Opportunity Employment Commission (EEOC).

The Human Resource Director serves as Secretary to the Civil Service Commission, Equal Opportunity (EEO) Officer, ADA/FEHA Compliance Officer, and is authorized by the Board of Supervisors as their representative in Labor Relations.

PROGRAM OVERVIEW

- Employee Wellness - BU 4025
- Health Insurance - BU 0715
- Human Resources - BU 1320

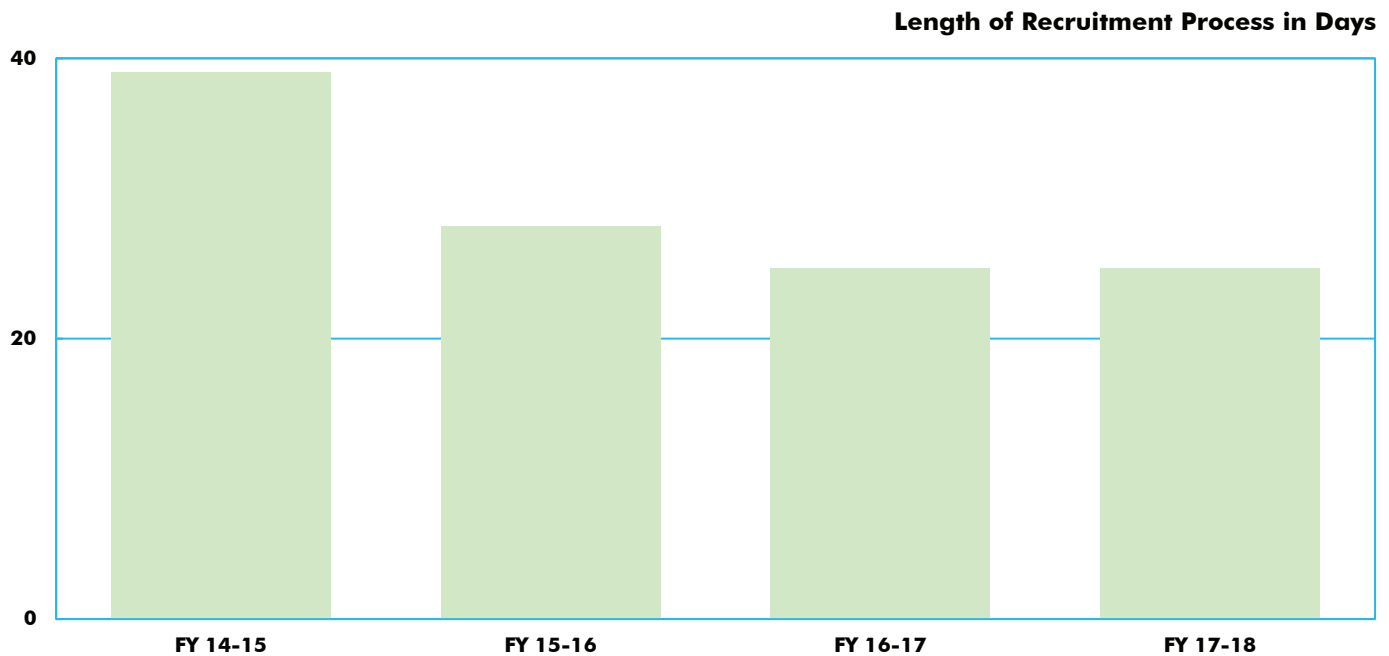
GOALS FOR FY 2018-19

- Successfully negotiate labor agreements with our bargaining units.
- Research and implement online testing for written exams.
- Develop and implement a multi-session training academy for new and existing employees who supervise staff.
- Continue to provide meaningful and productive Leadership Initiative activities, and increase employee participation.
- Maintain the 25 day performance measure goal for recruitment.

ACCOMPLISHMENTS IN FY 2017-18

- Implementation of electronic certifications of eligible applicants in NEOGov.
- Continued development and expansion of Leadership Initiative activities.
- Successful completion of large class studies- Nurses, Social Workers, Department of Transportation.
- In Calendar year 2017, HR processed 681 staffing requests; conducted 351 recruitments; screened 4671 employment applications; conducted 289 employment exams; prepared 322 certifications; processed 220 new hires, 184 promotions, 17 demotions, 32 transfers, and 213 terminations; processed 132 Special Request forms, and completed 10 classification studies.
- Held successful Mendocino County Job Fair

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2150 Membership to County Personnel Administrators' Association. Western Regional Interbank for testing materials, Liebert Cassidy and Whitmore: employment law education, training, and personnel management support.
- Acct. 2189 Labor negotiations, Civil Service Commission, Volunteer program through North Coast Opportunities (NCO), County staff development trainings, leadership and succession planning.
- Acct. 2190 Purchase of publications and recruitment advertising.
- Acct. 2239 Countywide training workshops/expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCE DEPARTMENT

HEIDI DUNHAM, Director
BU 1320 - Human Resources

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	3,773	12,526	11,520	(1,006)
827600 - Other Sales	80	153	-	100	100
Total Revenues	80	3,926	12,526	11,620	(906)
Salaries & Employee Benefits					
861011 - Regular Employees	460,938	562,415	972,079	995,381	23,302
861012 - Extra Help	15,164	14,800	15,000	-	(15,000)
861013 - Overtime Reg Emp	14	1,358	-	-	-
861021 - Co Cont Retirement	131,536	156,831	312,275	335,122	22,847
861022 - Co Cont OASDI	25,712	32,660	61,975	67,008	5,033
861023 - Co Cont Medicare	6,432	7,861	14,495	15,742	1,247
861024 - Co Cont Retire Incr	55,123	60,358	101,907	98,810	(3,097)
861030 - Co Cont Health Ins	96,984	108,985	162,926	124,509	(38,417)
861031 - Co Cont Unemp Ins	1,690	883	610	955	345
861035 - Co Cont Workers Comp	5,293	4,093	6,092	9,348	3,256
Total Salaries & Employee Benefits	798,885	950,245	1,647,359	1,646,875	(484)
Services & Supplies					
862060 - Communications	1,721	1,518	1,800	1,800	-
862101 - Insurance - General	1,887	1,997	2,267	3,295	1,028
862120 - Maint - Equip	4,492	-	-	-	-
862150 - Memberships	10,180	12,535	10,087	5,800	(4,287)
862170 - Office Expense	26,150	29,913	25,000	37,000	12,000
862185 - Medical & Dental Svcs	(70)	-	-	-	-
862187 - Education & Training	9,968	16,003	16,000	7,690	(8,310)
862189 - Prof/Spec Svcs - Other	451,155	299,586	440,181	277,300	(162,881)
862190 - Publ/Legal Notice	6,076	71,815	100,000	50,000	(50,000)
862239 - Spec Dept Expense	7,374	45,940	16,100	120,700	104,600
862250 - Trans/Travel	875	1,683	1,700	2,800	1,100
862253 - Travel Out of County	6,394	6,031	6,500	7,000	500
Total Services & Supplies	526,202	487,021	619,635	513,385	(106,250)
Expend Transfer & Reimb					
865380 - Intrafund Transfers	(100,401)	(225,911)	(944,253)	(921,108)	23,145
Total Expend Transfer & Reimb	(100,401)	(225,911)	(944,253)	(921,108)	23,145
Total Net Appropriations	1,224,686	1,211,355	1,322,741	1,239,152	(83,589)
Total Net County Cost	1,224,607	1,207,429	1,310,215	1,227,532	(82,683)



BU 0715 - Health Insurance

BUDGET UNIT OVERVIEW

The Human Resources Department manages the Mendocino County Employee Self-Insured Health Plan. The Plan includes medical and the prescription drug plan. Dental and Vision coverage are fully insured through Delta Dental and Vision Service Plan.

The Employee Health Insurance budget also includes the Employee Assistance Program (EAP), a Wellness program, life, death and dismemberment coverage, and a Section 125 Plan (tax-deferred, flexible spending cafeteria plan), and membership in the AirMed-Care air ambulance service.

PROGRAM OVERVIEW

- Health Insurance - BU 0715

ACCOMPLISHMENTS IN FY 2017-18

- Increased the number of employees attending the health benefit training sessions.
- Held three short notice Open Enrollment fairs after the Valley Fires in October 2017, after cancellation of the original scheduled fairs.
- Continued the Medical Expense Reimbursement Plan (MERP) allowing eligible employees to save money on their health care.
- Successfully prepared and delivered Affordable Care Act forms 1094 and 1095 to County employees and the IRS in compliance with Federal regulations.

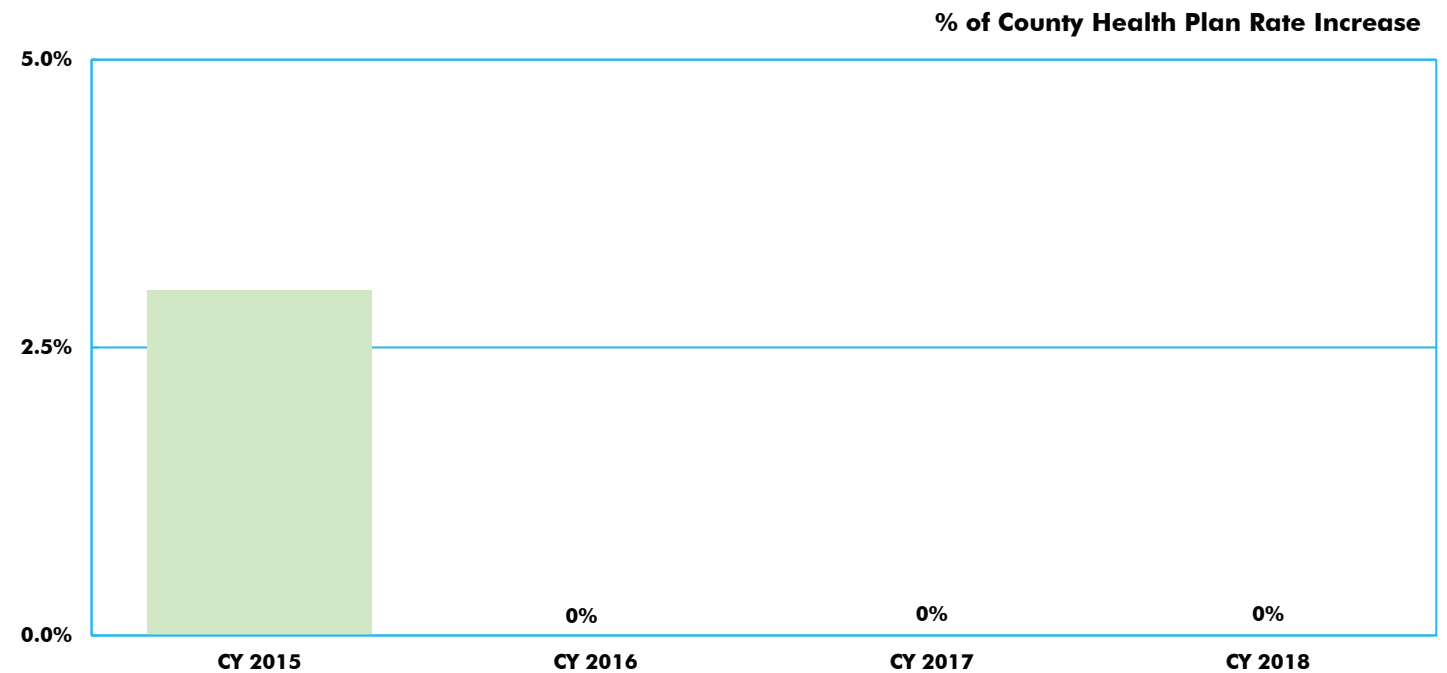
GOALS FOR FY 2018-19

- Continuously monitor and comply with changes in Federal Health Care legislation.
- Continue to research potential cost saving measures for the County that do not negatively impact existing employee benefits.
- Continue to effectively monitor and manage medical claim costs.
- Implement a new employee leave tracking program.
- Plan and implement four Open Enrollment Fairs over three cities/locations within the County.

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director
BU 0715 - Health Insurance

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6401 Revenue from all departments for insurance services.

Services & Supplies

Acct. 2101 Insurance premiums.

Acct. 2189 Professional services provided by third party administrators and broker services.

Acct. 2239 Claims costs.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director
BU 0715 - Health Insurance

BUDGET UNIT DETAIL Schedule 9

Function: - Activity: -

Fund: 7150 Health Insurance	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Operating Revenues					
824100 - Interest	30,883	66,437	-	52,292	52,292
826401 - I.S.F. Services	13,649,330	13,548,358	13,775,000	11,325,000	(2,450,000)
Total Operating Revenues	13,680,213	13,614,795	13,775,000	11,377,292	(2,397,708)
Operating Expenses					
Salaries & Employee Benefits					
861011 - Regular Employees	292,619	318,540	417,228	388,484	(28,744)
861021 - Co Cont Retirement	84,969	92,501	123,046	114,692	(8,354)
861022 - Co Cont OASDI	16,970	18,414	23,711	21,995	(1,716)
861023 - Co Cont Medicare	3,969	4,311	5,787	5,318	(469)
861024 - Co Cont Retire Incr	36,483	37,929	43,231	37,503	(5,728)
861030 - Co Cont Health Ins	48,323	49,318	54,620	38,632	(15,988)
861031 - Co Cont Unemp Ins	1,103	1,328	222	212	(10)
Total Salaries & Employee Benefits	484,436	522,340	667,845	606,836	(61,009)
Services & Supplies					
862060 - Communications	400	1,654	1,550	1,500	(50)
862101 - Insurance - General	846,314	847,605	952,100	1,089,403	137,303
862120 - Maint - Equip	5,332	59	500	-	(500)
862150 - Memberships	-	79	250	-	(250)
862170 - Office Expense	9,756	7,130	16,000	22,070	6,070
862187 - Education & Training	4,687	1,470	5,000	3,000	(2,000)
862189 - Prof/Spec Svcs - Other	572,610	548,998	651,442	673,229	21,787
862239 - Spec Dept Expense	9,651,507	10,823,688	11,734,644	12,200,226	465,582
862250 - Trans/Travel	174	488	1,500	1,000	(500)
862253 - Travel Out of County	1,132	4,229	4,500	3,000	(1,500)
Total Services & Supplies	11,091,914	12,235,401	13,367,486	13,993,428	625,942
Expend Transfer & Reimb					
865802 - Oper Transfer Out	250,978	290,806	361,867	360,453	(1,414)
Total Expend Transfer & Reimb	250,978	290,806	361,867	360,453	(1,414)
Total Operating Expenses	11,827,327	13,048,547	14,397,198	14,960,717	563,519
Operating Income (Loss)	1,852,886	566,248	(622,198)	(3,583,425)	(2,961,227)
Change in Net Assets	1,852,886	566,248	(622,198)	(3,583,425)	(2,961,227)
Net Assets - Beginning Balance	8,553,305	10,406,191	10,972,439	10,350,241	(622,198)
Net Assets - Ending Balance	10,406,191	10,972,439	10,350,241	6,766,816	(3,583,425)

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director



BU 4025 - Employee Wellness

BUDGET UNIT OVERVIEW

The Human Resources Department is charged with administering the Mendocino County Working on Wellness (MCWOW) program and the Employee Assistance Program (EAP). The MCWOW program provides opportunities for wellness for all employees and their insured family members through access to health promotion, education, assessments, activities and support, with a goal to help participants take responsibility for healthy lifestyle behaviors and choices leading toward high level wellness and reduced health care costs. EAP services are provided by a vendor who offers counseling and referral services with the goal to provide assistance to employees for work related or personal issues that may impact job performance.

PROGRAM OVERVIEW

- Employee Assistance Program
- Wellness Program

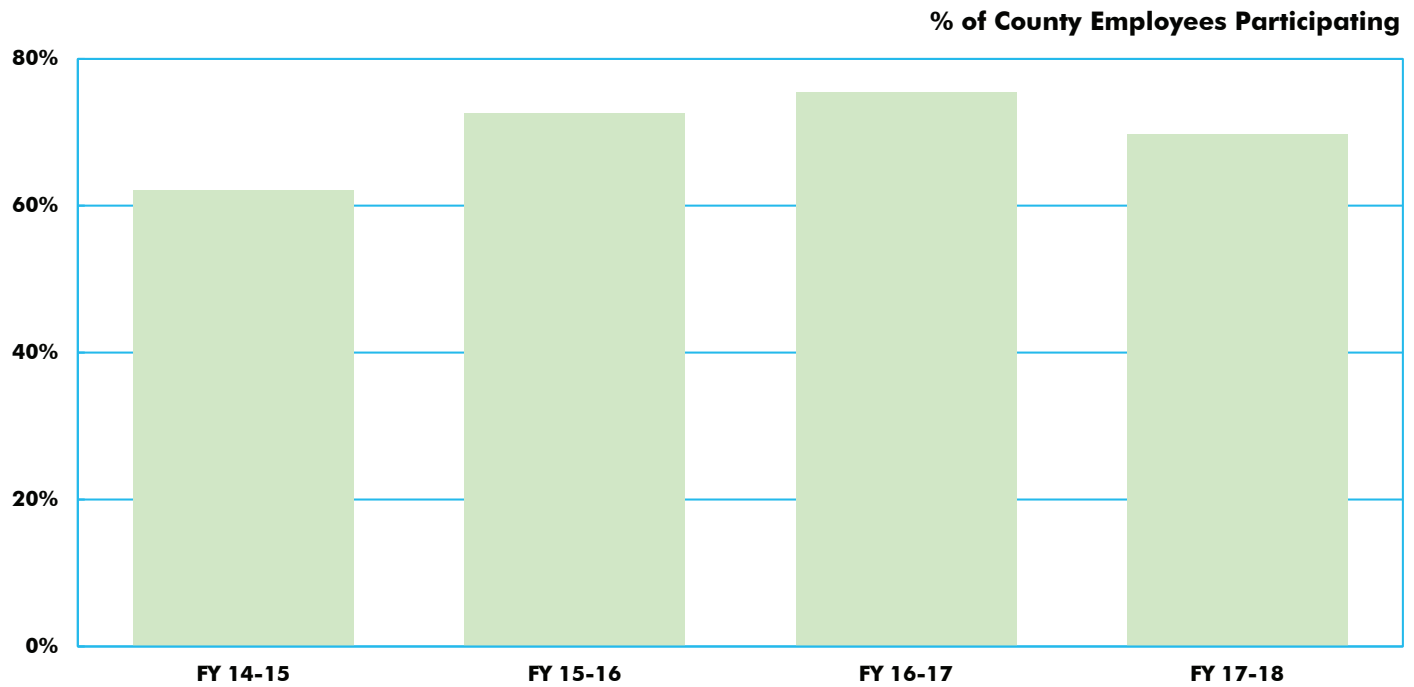
ACCOMPLISHMENTS IN FY 2018-19

- Transitioned program to a simplified “calendar year” based program
- Increased Health Risk Assessment participation to from 52.5% to 70.1%
- Increased Biometric Screening participation from 65.6% to 72.4%
- Increased Flu Shot participation from 20.9% to 23

GOALS FOR FY 2017-18

- Increased the number of employees attending the health benefit training sessions.
- Held three short notice Open Enrollment fairs after the Valley Fires in October 2017, after cancellation of the original scheduled fairs.
- Continued the Medical Expense Reimbursement Plan (MERP) allowing eligible employees to save money on their health care.
- Successfully prepared and delivered Affordable Care Act forms 1094 and 1095 to County employees and the IRS in compliance with Federal regulations.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2140 Health screening equipment.
- Acct. 2187 Staff training and educational materials.
- Acct. 2189 Education programming; wellness vendors, biometric screenings, health reports, and booklets.

Expenditure Transfer & Reimbursement

- Acct. 7802 Transfer from the Health Insurance Trust Fund and Workers' compensation funded.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in 2017 in countywide challenge participation may be due to the Redwood Valley Complex Fires. All other participation numbers have increased.

HUMAN RESOURCES DEPARTMENT

HEIDI DUNHAM, Director
BU 4025 - Employee Wellness

BUDGET UNIT DETAIL Schedule 9			Function: Health & Sanitation		Activity: Health
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826390 - Other Charges	-	67,703	-	-	-
827802 - Oper Transfer In	250,978	290,806	361,867	360,453	(1,414)
Total Revenues	250,978	358,509	361,867	360,453	(1,414)
Salaries & Employee Benefits					
861011 - Regular Employees	65,986	119,321	103,031	95,663	(7,368)
861021 - Co Cont Retirement	19,735	34,953	31,053	30,964	(89)
861022 - Co Cont OASDI	3,880	5,638	6,041	6,220	179
861023 - Co Cont Medicare	907	1,657	1,413	1,461	48
861024 - Co Cont Retire Incr	8,472	14,242	10,743	10,113	(630)
861030 - Co Cont Health Ins	9,797	14,110	16,921	9,474	(7,447)
861031 - Co Cont Unemp Ins	1,380	603	55	53	(2)
861035 - Co Cont Workers Comp	4,088	24	22	21	(1)
Total Salaries & Employee Benefits	114,245	190,548	169,279	153,969	(15,310)
Services & Supplies					
862060 - Communications	166	213	300	300	-
862101 - Insurance - General	1,039	113	139	156	17
862120 - Maint - Equip	329	-	200	200	-
862140 - Med Dntl & Lab Supls	-	-	710	711	1
862150 - Membership	-	365	365	365	-
862170 - Office Expense	11,579	12,648	16,932	17,200	268
862187 - Education & Training	652	78	1,500	2,500	1,000
862189 - Prof/Spec Svcs - Other	119,468	138,209	165,142	169,464	4,322
862239 - Spec Dept Expense	2,448	16,176	5,500	5,500	-
862250 - Trans/Travel	189	100	800	800	-
862253 - Travel Out of County	863	60	1,000	1,000	-
Total Services & Supplies	136,733	167,961	192,588	198,196	5,608
Total Net Appropriations	250,978	358,509	361,867	352,165	(9,702)
Total Net County Cost	-	-	-	(8,288)	(8,288)

INDEX

Department Summary		417
BU 6110	Library	418



The mission of the Mendocino County Library is to enrich lives through free and equitable access to materials and programs centered on education, culture, and entertainment.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(1,809,759)	(1,905,978)	(1,975,000)	(2,092,000)	(117,000)
Total Operating Transfers In	(1,255,598)	(1,255,598)	(1,300,241)	(1,326,243)	(26,002)
Total Revenues	(3,065,357)	(3,161,576)	(3,275,241)	(3,418,243)	(143,002)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,844,180	1,821,657	2,221,693	2,496,169	274,476
Total Services & Supplies	888,753	1,221,754	1,360,525	1,460,425	99,900
Total Fixed Assets	7,633	46,283	-	-	-
Total Operating Expenditures	2,740,567	3,089,693	3,582,218	3,956,594	374,376
Total Operating Transfers Out	-	36,985	140,000	187,500	47,500
Total Transfers & Reimb.	-	36,985	140,000	187,500	47,500
Total Net Appropriations	2,740,567	3,126,679	3,722,218	4,144,094	421,876
NCC/Use of Fund Balance	(324,790)	(34,897)	446,977	725,851	278,874

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
N/A	-	-	-
Total: General Fund	-	-	-
% of General Fund	0.0%	0.0%	0.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Library	4,144,094	(3,418,243)	725,851
Total: Other Funds	4,144,094	(3,418,243)	725,851
TOTAL: ALL FUNDS	4,144,094	(3,418,243)	725,851
% of Total Budget	1.5%	1.3%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
N/A	-	-	-
Total: General Fund	-	-	-
OTHER FUNDS			
Dept. Programs			
Library	29.05	33.05	33.05
Total: Other Funds	29.05	33.05	33.05
TOTAL: ALL FUNDS	29.05	33.05	33.05



BU 6110 - Library

DEPARTMENT OVERVIEW

The Mendocino County Library System provides library services for all residents and visitors to this beautiful County. The Mendocino County Library consists of five branches located in Ukiah, Fort Bragg, Willits, Covelo, and Point Arena along with the Bookmobile that provides services to outlying areas. Libraries are community centers and the branches greatly reflect the dynamic and unique communities that support and utilize its many services.

PROGRAM OVERVIEW

- Administration Services
- Bookmobile & Outreach Services
- Branch Services

ACCOMPLISHMENTS IN FY 2017-18

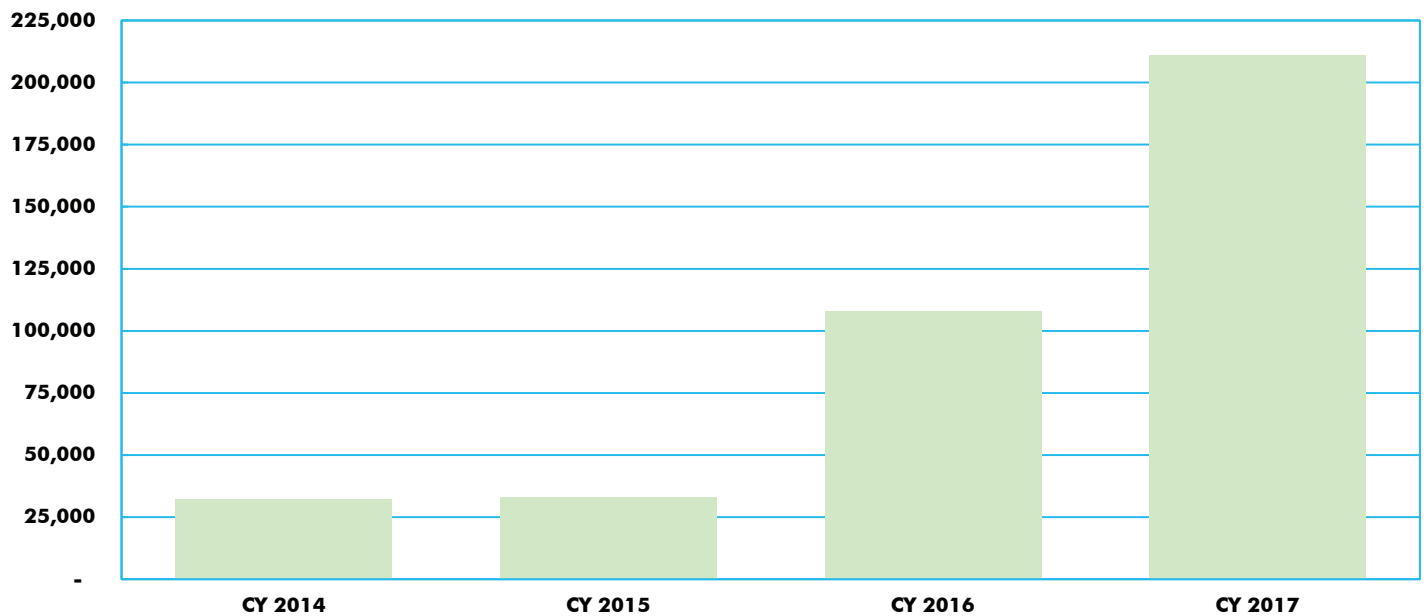
- Continued the popular New Book Festivals in Fort Bragg, Coast Community and Ukiah
- Completed the new user-friendly Library Website
- Added Lynda for Libraries Educational Database, and Odi-lo Spanish eBooks.
- Added DIY Toolkits for patron checkouts
- Focused on staff education and training during 2 All Staff Days

GOALS FOR FY 2018-19

- Add the requested digital resource: Kanopy for libraries - streaming classic cinema, indie films, and top documentaries.
- Continue working on improving the physical and digital collections by hiring a Librarian II, and a Library Acquisition Manager.
- Fill additional library staff positions.
- Held prestigious programming series of book talks and events through the month of October.
- Identified options for a more suitable library administration office space.

PERFORMANCE INDICATORS

Digital Statistics



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1500 Measure A sales tax revenue.
- Acct. 4100 Library Fund interest.
- Acct. 6370 Fines and fees, bookmobile reimbursement.
- Acct. 7600 Other sales including copy and print fees.
- Acct. 7802 Property Tax.

Services & Supplies

- Acct. 2189 Material delivery, circulation and catalog system, Information Services reimbursement, and security guard.
- Acct. 2194 A-87 Costs.
- Acct. 2210 Rent for Round Valley Branch Library.
- Acct. 2239 Library materials, books, periodicals, downloadable materials, digital databases, and program expenses.
- Acct. 2253 Transportation out of county for training, conferences and meetings.

Expenditure Transfer & Reimbursement

- Acct. 5802 Facility modifications at Ukiah, Willits and Fort Bragg branches.

CHANGES IN BUDGET FROM PRIOR YEAR

The changes in the budget this year include projecting increased revenue from property tax as well as from the Measure A sales tax. Additionally there are three areas of increased spending. One increase includes Capital Improvements to the Ukiah Library to replace the carpet, and to clean and paint the exterior. Additionally, the library continues to grow and plans on hiring several new staff including Library Technicians, Library Assistants, and a Librarian II. And lastly, there is also an increase in A-87 costs.

During fiscal year 2018-19 Budget Hearings the Board of Supervisors directed the creation of a Cultural Services Agency consisting of the library, County parks and the museum.

BUDGET UNIT DETAIL Schedule 9			Function: Education	Activity: Library Services	
Fund: 1205 County Library	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821500 - Sales & Use Tax	1,738,996	1,821,912	1,900,000	2,000,000	100,000
824100 - Interest	7,268	15,731	12,000	30,000	18,000
826370 - Library Services	47,961	55,143	50,000	50,000	-
827400 - Prior Year Revenue	61	-	-	-	-
827600 - Other Sales	7,328	8,639	8,000	10,000	2,000
827700 - Other	5	101	-	-	-
827707 - Donation	8,139	3,453	5,000	2,000	(3,000)
827801 - Grant Revenue	-	1,000	-	-	-
827802 - Oper Transfer In	1,255,598	1,255,598	1,300,241	1,326,243	26,002
Total Revenues	3,065,357	3,161,576	3,275,241	3,418,243	143,002
Salaries & Employee Benefits					
861011 - Regular Employees	1,111,283	1,065,543	1,332,924	1,579,244	246,320
861012 - Extra Help	44,691	86,580	80,000	65,000	(15,000)
861013 - Overtime Reg Emp	13,417	30,415	20,000	25,000	5,000
861021 - Co Cont Retirement	259,518	250,373	326,369	404,834	78,465
861022 - Co Cont OASDI	57,390	54,619	67,283	83,136	15,853
861023 - Co Cont Medicare	16,296	16,582	18,663	22,242	3,579
861024 - Co Cont Retire Incr	102,167	92,394	101,247	108,640	7,393
861030 - Co Cont Health Ins	171,560	168,731	216,388	151,764	(64,624)
861031 - Co Cont Unemp Ins	13,090	10,972	7,656	7,445	(211)
861035 - Co Cont Workers Comp	54,769	45,447	51,164	48,864	(2,300)
Total Salaries & Employee Benefits	1,844,180	1,821,657	2,221,693	2,496,169	274,476
Services & Supplies					
862060 - Communications	18,535	14,198	20,000	20,000	-
862090 - Household Expense	45,129	70,228	59,520	63,204	3,684
862101 - Insurance - General	19,424	20,521	20,779	23,876	3,097
862120 - Maint - Equip	7,609	8,551	10,000	10,000	-
862130 - Maint - Strc/Impr/Grnds	44,446	50,514	44,000	50,000	6,000
862150 - Memberships	2,781	1,250	3,000	1,200	(1,800)
862170 - Office Expense	35,490	39,043	40,000	40,000	-
862185 - Medical/Dental Svcs	1,795	1,710	1,500	3,000	1,500
862187 - Education & Training	721	1,541	10,000	10,000	-
862189 - Prof/Spec Svcs - Other	160,476	170,510	215,000	201,000	(14,000)
862190 - Publ/Legal Notice	714	157	2,000	75	(1,925)
862194 - A-87 Costs	151,533	230,869	243,126	394,470	151,344
862210 - Rents & Leases - Bldg Grnds	21,600	21,600	21,600	21,600	-
862230 - Info Tech Equip	29,382	23,276	15,000	17,000	2,000
862239 - Spec Dept Expense	261,835	480,182	550,000	500,000	(50,000)
862250 - Trans/Travel	14,934	17,434	25,000	25,000	-
862253 - Travel Out of County	10,256	2,729	10,000	10,000	-
862260 - Utilities	62,092	67,439	70,000	70,000	-
Total Services & Supplies	888,753	1,221,754	1,360,525	1,460,425	99,900

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Education		Activity: Library Services	
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Fixed Assets					
864370 - Equipment	7,633	46,283	-	-	-
Total Fixed Assets	7,633	46,283	-	-	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	36,985	140,000	187,500	47,500
Total Expend Transfer & Reimb	-	36,985	140,000	187,500	47,500
Total Net Appropriations	2,740,567	3,126,679	3,722,218	4,144,094	421,876
Total Fund Balance Contribution	(324,790)	(34,897)	446,977	725,851	278,874



INDEX

Department Summary		425
BU 7110	Museum	426



The mission of the Mendocino County Museum is to "Tell the Story" of the people and places in Mendocino County by preserving the heritage and history of local communities and the region, and presenting that heritage through a public museum, archives, educational programs and events, and grassroots publications.

DEPARTMENT SUMMARY

	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Estimated	FY 18-19 Adopted	Change from Prior Year
Revenues - All Funds					
Revenues	(110,491)	(17,256)	(9,432)	(28,400)	(18,968)
Total Operating Transfers In	-	-	-	-	-
Total Revenues	(110,491)	(17,256)	(9,432)	(28,400)	(18,968)
Appropriations - All Funds					
Total Salaries & Employee Benefits	344,557	341,918	449,936	399,688	(50,248)
Total Services & Supplies	228,181	138,558	210,740	186,084	(24,656)
Total Operating Expenditures	572,738	480,476	660,676	585,772	(74,904)
Total Net Appropriations	572,738	480,476	660,676	585,772	(74,904)
NCC/Use of Fund Balance	462,248	463,220	651,244	557,372	(93,872)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Museum	585,772	(28,400)	557,372
Total: General Fund	585,772	(28,400)	557,372
% of General Fund	0.3%	0.0%	0.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Museum Special Projects	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	585,772	(28,400)	557,372
% of Total Budget	0.2%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Museum	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	5	5	5



BU 7110 - Museum

DEPARTMENT OVERVIEW

The Mendocino County Museum, located in Willits, provides the public a place to learn about the history of Mendocino County. Through exhibits, visitors can access the information that will allow them to learn and interpret the history, the culture and the people that contribute to our diverse County.

PROGRAM OVERVIEW

- Museum
- Museum Exhibits
- Archives
- Special Events
- Community Programs

ACCOMPLISHMENTS IN FY 2017-18

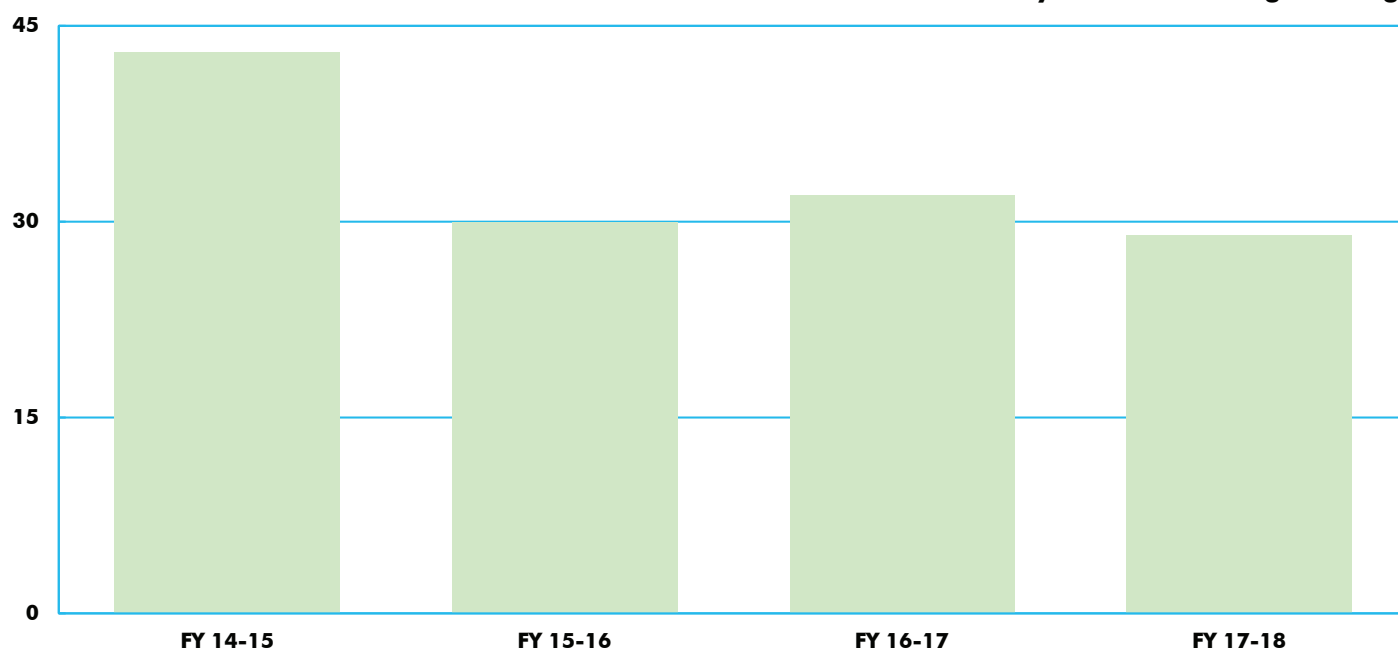
- Hired a Full Time Curator to manage the vast Mendocino Museum Collection and begin the work of bringing new exhibits to the Museum.
- Inventoried and Accepted over 1600 artifacts relevant to the history of Mendocino County from the Whitney Family Collection.
- Began the enormous task of cleaning, reorganizing the storage area so all artifacts are housed properly and made more accessible for them to be displayed for the public.
- Set up proper humidity and pest management controls to monitor the areas that house the collection.
- School programs that is available to all County Schools for free that provide first person account of Mendocino County History through lively performances.

GOALS FOR FY 2018-19

- Update the Mendocino County Museum Collection Policy and Mission to reflect the purpose of the Mendocino County Museum.
- Strengthen the Mendocino County Museum social media presence so Mendocino County history can be made more accessible to the public.
- Create dynamic and rotating exhibits throughout the Museum that represents our entire wonderful and diverse County.
- Work with other organizations and departments in conducting outreach and programs throughout the County to highlight the Museum.

PERFORMANCE INDICATORS

Days of Museum Programming



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 4200 Revenue from Mendocino College for classroom rentals.

Services & Supplies

Acct. 2239 Core collections care and museum work through contracts with conservators, interns, archivists, program coordinators, etc.

Acct. 2260 Funding for utilities.

CHANGES IN BUDGET FROM PRIOR YEAR

During fiscal year 2018-19 Budget Hearings the Board of Supervisors directed the creation of a Cultural Services Agency consisting of the library, County parks and the museum.

BUDGET UNIT DETAIL Schedule 9			Function: Recreation & Culture		Activity: Culture
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824200 - Rent/Concession	9,432	8,646	9,432	9,400	(32)
827700 - Other	-	-	-	15,000	15,000
827707 - Donation	-	-	-	4,000	4,000
Total Revenues	9,432	8,646	9,432	28,400	18,968
Salaries & Employee Benefits					
861011 - Regular Employees	180,119	173,973	232,628	195,967	(36,661)
861012 - Extra Help	37,572	51,929	73,282	25,000	(48,282)
861013 - Overtime Reg Emp	3,017	1,102	-	-	-
861021 - Co Cont Retirement	51,960	50,011	68,689	87,038	18,349
861022 - Co Cont OASDI	10,683	10,204	13,404	17,302	3,898
861023 - Co Cont Medicare	3,043	3,140	3,135	4,046	911
861024 - Co Cont Retire Incr	20,183	18,610	20,984	21,448	464
861030 - Co Cont Health Ins	31,915	30,134	36,088	47,237	11,149
861031 - Co Cont Unemp Ins	3,714	2,560	1,330	1,270	(60)
861035 - Co Cont Workers Comp	2,352	255	396	380	(16)
Total Salaries & Employee Benefits	344,557	341,918	449,936	399,688	(50,248)
Services & Supplies					
862060 - Communications	3,689	3,035	3,500	2,200	(1,300)
862090 - Household Expense	11,506	6,797	8,000	20,000	12,000
862101 - Insurance - General	18,009	16,718	19,289	21,799	2,510
862150 - Memberships	-	-	-	500	500
862170 - Office Expense	4,820	12,446	7,000	7,000	-
862187 - Education & Training	-	-	-	2,500	2,500
862189 - Prof/Spec Svcs - Other	40,976	55,328	136,000	5,000	(131,000)
862200 - Rent/Lease - Equip	432	-	-	-	-
862239 - Spec Dept Expense	168	4,119	-	88,085	88,085
862250 - Trans/Travel	1,544	1,894	1,951	2,000	49
862253 - Travel Out of County	356	2,731	-	2,000	2,000
862260 - Utilities	30,492	33,988	35,000	35,000	-
Total Services & Supplies	111,991	137,056	210,740	186,084	(24,656)
Total Net Appropriations	456,549	478,974	660,676	585,772	(74,904)
Total Net County Cost	447,117	470,328	651,244	557,372	(93,872)

INDEX

Department Summary		431
BU 2851	Planning and Building Services	432
BU 2851-Grant 0402	Community Development Block Grant	436
BU 2851-Grant 0404	Community Development Block Grant Program Income	438
BU 2851-Grant 0413	Workforce Investment Act	440
BU 1810	Economic Development	441
BU 2840	Fish and Game Commission	443
BU 2852	Planning and Building Services - Special Fund	446



The mission of the Mendocino County Planning and Building Services department is to strive to effectively manage existing and future development by facilitating the availability of adequate services and facilities, advocating the wise use of natural resources, promoting an awareness and consideration of cultural resources, and facilitating the protection and enhancement of the quality of life in Mendocino County.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(3,636,859)	(3,979,778)	(5,216,849)	(4,038,301)	1,178,548
Total Operating Transfers In	9,021	(10,000)	(16,000)	(16,000)	-
Total Revenues	(3,627,838)	(3,989,778)	(5,232,849)	(4,054,301)	1,178,548
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,973,431	3,026,816	3,933,381	3,601,745	(331,636)
Total Services & Supplies	3,180,406	3,234,631	3,693,909	3,031,537	(662,372)
Total Fixed Assets	10,923	-	-	-	-
Total Operating Expenditures	6,164,760	6,261,448	7,627,290	6,633,282	(994,008)
Total Intrafund Transfers	-	(18,303)	-	-	-
Total Operating Transfers Out	306,153	10,000	65,750	65,750	-
Total Transfers & Reimb.	306,153	(8,303)	65,750	65,750	-
Total Net Appropriations	6,470,914	6,253,145	7,693,040	6,699,032	(994,008)
NCC/Use of Fund Balance	2,843,075	2,263,366	2,460,191	2,644,731	184,540

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Economic Development	572,414	-	572,414
Planning & Bldg Services	4,762,188	(2,728,818)	2,033,370
Total: General Fund	5,334,602	(2,728,818)	2,605,784
% of General Fund	2.8%	1.5%	4.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Fish & Game Commission	59,930	(35,433)	24,497
CDBG	1,000,000	(1,000,000)	-
CDBG-Program Income	130,000	(130,000)	-
Workforce Investment Act	-	-	-
Plan & Bldg-Special Fund	174,500	(160,050)	14,450
Total: Other Funds	1,364,430	(1,325,483)	38,947
TOTAL: ALL FUNDS	6,699,032	(4,054,301)	2,644,731
% of Total Budget	2.4%	1.5%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Planning & Bldg Services	40	43	41
Total: General Fund	40	43	41
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	-	43	41



BU 2851 - Planning and Building Services

DEPARTMENT OVERVIEW

The Department of Planning and Building Services (Department) consists of four primary functional service areas: planning, building, code enforcement, and administrative services.

The Department prepares, updates, and implements plans and regulations which guide and shape local development. These include the County General Plan, Comprehensive Airport land Use Plans, zoning, building and subdivision ordinances. The Department is also responsible for the regulation of surface mines.

The Department administers, implements, and enforces state and local building construction regulations in the unincorporated area of the county and the cities of Fort Bragg and Point Arena.

Applications processed by the Department include business licenses, coastal development permits, use permits, variances, General Plan amendments, rezoning, agricultural preserves, subdivisions, boundary line adjustments, certificates of compliance, and film permits. Additional services include the assignment of parcel addresses, preparation of mapping products, and population census information.

PROGRAM OVERVIEW

- Community Development Block Grant - Grant 0402
- Comm Development Blk Grant-Prgm Income - Grant 0404
- Economic Development - BU 1810
- Fish and Game Commission - BU 2840
- Planning and Building Services - BU 2851
- Planning and Building Services-Special Fund - BU 2852

GOALS FOR FY 2018-19

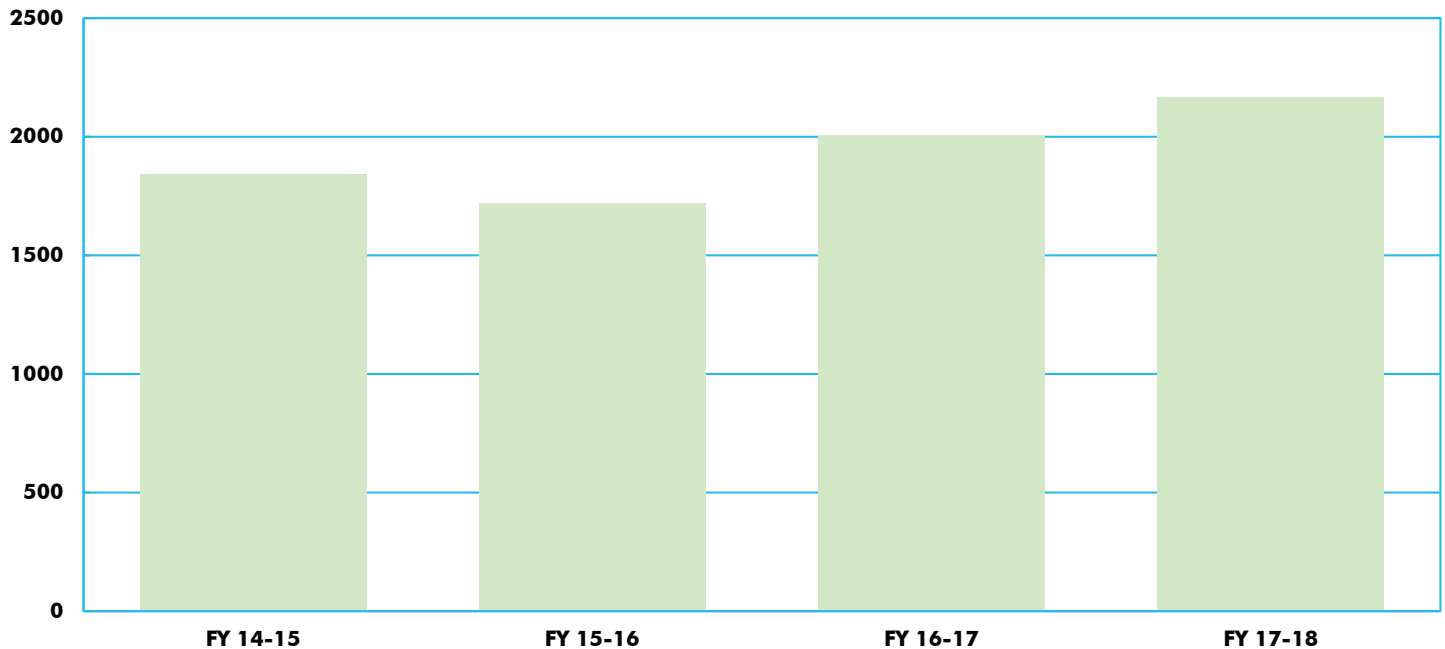
- Development and implementation of Accessory Dwelling Units both inland and within the Coastal Zone to comply with newly adopted State Regulations.
- Development and implementation of both Cannabis Cultivation and facility regulations within the Coastal Zone.
- Continue to work with Fire Victims in the Rebuild of Redwood Valley and Potter Valley.
- The implementation of itrakit in the field to reduce time of inspection and minimize paperwork associated with inspections, correction notices or stop work orders.
- Continue focused efforts to close backlogged code enforcement cases while addressing new issues, including cannabis complaints.

ACCOMPLISHMENTS IN FY 2017-18

- Mendocino Town Plan certification by the Coastal Commission and adoption by the Board of Supervisors.
- Urgency Ordinance/Implementation of Administrative Permit program for Temporary Use and Occupancy of Trailer Coaches for use as Shelter following the Redwood Complex Fire.
- The Department took the lead in all debris removal efforts for those areas affected by the Redwood Complex Fire.
- The Department continues to streamline the permit process and has increased permits eligible for Quick Check.
- Adopted Cannabis Facilities Regulations adding County Code Chapter 20.243, including the implementation and development of applications and internal procedures for cannabis cultivation and facilities.

PERFORMANCE INDICATORS

Building Permits Issued



Revenues

- Acct. 2600 Fees collected from Mendocino Historical Review Board applications.
- Acct. 3300 Investigative fees, reinstatement fees, double fees, and funds transfers from the Nuisance Abatement Trust Account for nuisance abatement activities, training, & equipment.
- Acct. 5490 Revenue from California DMV for operation of Abandoned Vehicle Abatement (AVA) Program.
- Acct. 6390 Fees collected from business licenses, Local Coastal Program (LCP) permit review, and witness fees.
- Acct. 7600 Fees collected for maps, copies, and other reference materials.
- Acct. 7802 Funds transfers for State mandated education and training costs.

Services & Supplies

- Acct. 2189 Includes Planning Commissioner per diem costs and contracts for: CEQA review, mine/quarry inspections, professional services for automated permitting, plancheck services, Broadband representation, Housing Element implementation, Ukiah Valley Area Plan Implementation, General Plan Implementation, Update and Implementation of the Affordable Housing Plan, and update to the Zoning Code.
- Acct. 2239 Includes abatement of nuisance properties, permit/project refunds, field staff kits, recruitment advertising, and furniture replacement.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase Salary & Employee Benefits due to negotiated wage increases.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2851 - Planning and Building Services

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Other Protection
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
822204 - Cannabis Facility Bus. Lic.	-	-	-	15,000	15,000
822250 - Mobile Hm Setup Fee	10,539	9,557	10,745	10,725	(20)
822300 - Constr Permit	677,395	880,033	982,758	1,150,000	167,242
822500 - Zoning Permit	44,688	153,674	320,670	240,000	(80,670)
822600 - Other Permit	11,535	9,517	47,647	22,093	(25,554)
822605 - Variance/Use Permit	82,538	128,311	435,802	100,000	(335,802)
822609 - Coastal Zone Permit	86,106	153,347	136,650	170,000	33,350
823300 - Forfeiture & Penalty	64,209	68,861	100,004	90,000	(10,004)
825395 - Coastal Conserv	-	-	-	-	-
825490 - State Other	2,800	-	-	-	-
825810 - Other Govt Aid	-	-	216,000	-	(216,000)
826180 - Planning/Engineering	54,468	135,084	105,358	155,000	49,642
826184 - Environ Impact Report	2,840	(967)	-	140,000	140,000
826185 - General Plan Amend	-	2,017	16,046	10,000	(6,046)
826186 - Other Permit Fee	85,898	120,272	48,848	60,000	11,152
826187 - Abandoned Veh Abate	22,713	34,064	36,272	45,000	8,728
826188 - Gen Plan Maint	153,998	245,145	326,599	330,000	3,401
826390 - Other Charges	354,197	490,449	333,870	170,000	(163,870)
827400 - Prior Year Revenue	12	-	-	-	-
827600 - Other Sales	7,660	2,433	5,510	5,000	(510)
827700 - Other	12	-	-	-	-
827802 - Operating Transfer In	(9,021)	10,000	16,000	16,000	-
Total Revenues	1,652,587	2,441,795	3,138,779	2,728,818	(409,961)
Salaries & Employee Benefits					
861011 - Regular Employees	1,800,911	1,821,787	2,287,365	2,264,969	(22,396)
861012 - Extra Help	23,571	36,252	50,586	-	(50,586)
861013 - Overtime Reg Emp	2,848	13,478	-	36,000	36,000
861021 - Co Cont Retirement	483,747	494,445	645,242	666,541	21,299
861022 - Co Cont OASDI	106,816	108,417	128,706	132,314	3,608
861023 - Co Cont Medicare	25,323	25,882	129,146	30,944	(98,202)
861024 - Co Cont Retire Incr	191,892	181,368	221,950	181,563	(40,387)
861030 - Co Cont Health Ins	236,380	268,427	399,366	230,415	(168,951)
861031 - Co Cont Unemp Ins	4,886	6,604	5,123	9,696	4,573
861035 - Co Cont Workers Comp	97,057	70,156	65,897	49,303	(16,594)
Total Salaries & Employee Benefits	2,973,431	3,026,816	3,933,381	3,601,745	(331,636)
Services & Supplies					
862060 - Communications	25,018	10,221	7,800	8,500	700
862101 - Insurance - General	59,095	26,995	69,018	73,994	4,976
862120 - Maint - Equip	27,160	40,589	38,500	51,000	12,500
862150 - Memberships	1,725	910	3,000	3,000	-
862170 - Office Expense	80,387	62,784	53,045	52,000	(1,045)
862187 - Education & Training	8,578	17,059	41,500	41,500	-
862189 - Prof/Spec Svcs - Other	455,930	793,254	517,000	812,449	295,449

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2851 - Planning and Building Services

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection			Activity: Other Protection
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862190 - Pub/Legal Notice	17,102	17,481	15,750	17,000	1,250
862210 - Rent/Lease - Bldg Grnds	-	900	1,200	1,000	(200)
862230 - Info Tech Equip	-	2,748	8,400	4,500	(3,900)
862239 - Spec Dept Expense	18,215	40,094	100,129	30,000	(70,129)
862250 - Trans/Travel	51,148	51,678	55,500	55,500	-
862253 - Travel Out of County	6,243	8,787	15,750	10,000	(5,750)
Total Services & Supplies	750,601	1,073,500	926,592	1,160,443	233,851
Expend Transfer & Reimb					
865380 - Intrafund Transfers	-	(18,303)	-	-	-
Total Expend Transfer & Reimb	-	(18,303)	-	-	-
Total Net Appropriations	3,724,032	4,082,013	4,859,973	4,762,188	(97,785)
Total Net County Cost	2,071,445	1,640,218	1,721,194	2,033,370	312,176

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director



BU 0402 - Community Development Block Grant

GRANT OVERVIEW

(Administered in BU 2851)

The Community Development Block Grant (CDBG) Program is funded by the Federal Department of Housing & Urban Development (HUD). The County accesses CDBG grants on a competitive basis through the State Department of Housing & Community Development (HCD).

Recent activities the County has successfully funded through CDBG include: 1) Business loan program, which provides gap financing (loans) in conjunction with other financial sources, to retain or expand businesses and subsequently create or retain jobs; 2) Microenterprise (small business) training to individuals or businesses; 3) Special studies related to economic development and housing; 4) Housing rehabilitation; and 5) Home-buyer assistance.

The County's CDBG Program is administered by Planning and Building Services through multiple sub-recipients such as the Community Development Commission of Mendocino County (CDC).

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: January 23, 2013 - December 31, 2018
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Application accepted by the State on a yearly basis.
- Grant Restrictions and Provisions: Grant does allow for indirect or overhead costs, with an approved plan. The budget includes the maximum amount, which is limited to 7.5% of the grant.

GRANT BUDGET

Revenue

Grant	\$ 1,000,000
Total	\$ 1,000,000

Expenditures

Services & Supplies	\$ 960,000
Oper Transfer Out	40,000
Total	\$ 1,000,000

County Match Required: Yes

County Match Amount: Various amounts as adopted by Resolution of the Board of Supervisors per application's activities; the source of matching funds is from the collection of loan repayments from CDBG programs, in-kind services, funding from private sources, and/or interagency agreements with service providers.

Independent Audit Required: Yes

This grant is included in Budget Unit 2851's schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 0402 - Community Development Block-Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4020 Comm Dev Block Grant-CDBG	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	404,551	335,197	1,830,200	1,000,000	(830,200)
Total Revenues	404,551	335,197	1,830,200	1,000,000	(830,200)
Services & Supplies					
862170 - Office Expense	-	87	-	-	-
862189 - Prof/Spec Svcs - Other	404,552	293,800	1,790,200	960,000	(830,200)
862239 - Spec Dept Expense	-	41,310	-	-	-
Total Services & Supplies	404,552	335,197	1,790,200	960,000	(830,200)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	40,000	40,000	-
Total Expend Transfer & Reimb	-	-	40,000	40,000	-
Total Net Appropriations	404,552	335,197	1,830,200	1,000,000	(830,200)
Total Fund Balance Contribution	1	-	-	-	-



BU 0404 - Community Development Block
Grant Program Income

GRANT OVERVIEW (Administered in BU 2851)

The Community Development Block Grant (CDBG) Program Income account is used to record income generated by Federal Department of Housing & Urban Development (HUD) funding received from grants awarded on a competitive basis through the State Department of Housing & Community Development (HCD).

Over the years the County has successfully implemented programs funded with Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Disaster Recovery Initiative (DRI), and American Recovery and Reinvestment Act (ARRA) funding. Income generated from these programs may be expensed from this account based on parameters approved by the Board in the County’s CDBG Program Income Reuse Agreement or by subsequent specific action. Program income can only be used for program eligible purposes. This income can be expended in the period received or accumulated over multiple years, but can only be used for projects selected by the Board of Supervisors and approved by HCD.

GRANT INFORMATION

- Grant Inception Date: Multiple
- Current Grant Period: Multiple
- Source of Funds: State of California, Department of Housing and Community Development (HUD)
- Continuity of Grant: Ongoing based on availability of program income.
- Grant Restrictions and Provisions: The grant allows for indirect or overhead costs, with which there is a maximum of up to 7.5% of the total program income. The budget does not include the maximum amount as the funds are received on a reimbursement basis from amortized loan payments or loan payoffs over multiple years.

GRANT BUDGET

Revenue	
Grant	\$ 130,000
Total	\$ 130,000
Expenditures	
Services & Supplies	\$ 120,250
Oper Transfer Out	9,750
Total	\$ 130,000
County Match Required: No	
Independent Audit Required: Yes	

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director

BU 0404 - Community Development Block-Grant Program Income

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4040 CDBG Program Income	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	554,041	166,697	130,000	130,000	-
827820 - Grant Interest	3,847	5,714	-	-	-
Total Revenues	557,888	172,410	130,000	130,000	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	120,250	120,250	-
862239 - Spec Dept Expense	404,551	335,197	-	-	-
Total Services & Supplies	404,551	335,197	120,250	120,250	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	-	9,750	9,750	-
Total Expend Transfer & Reimb	-	-	9,750	9,750	-
Total Net Appropriations	404,551	335,197	130,000	130,000	-
Total Fund Balance Contribution	(153,337)	162,787	-	-	-

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director



BU 0413 - Workforce Investment Act Grant

GRANT OVERVIEW (Previously Administered in BU 2851)

On November 2016, the Board of Supervisors approved the inclusion of Mendocino County into the Joint Powers Agency (JPA) of the Workforce Alliance of the North Bay (WANB). This consolidation transitions the local Workforce Development Board into participation in a regional group that reports directly to the WANB. Grant activities and direct oversight from Planning and Building Services will no longer be necessary. This consolidation will also allow for economies of scale and other strategic advantages that are more prevalent in the North Bay; however the County will be represented in the alliance by two members from the Board of Supervisors.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4130 WIOA	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	50,000	65,600	-	-	-
827801 - Grant Revenue	884,680	857,004	-	-	-
Total Revenues	934,680	922,604	-	-	-
Services & Supplies					
862101 - Insurance General	28	84	-	-	-
862150 - Memberships	1,250	1,390	-	-	-
862170 - Office Expense	3,133	1,692	-	-	-
862182 - Data Processing Services	44	-	-	-	-
862187 - Education & Training	1,991	613	-	-	-
862189 - Prof/Spec Svcs - Other	696,745	764,477	-	-	-
862190 - Publ/Legal Notice	-	117	-	-	-
862210 - Rents and Leases	-	2,600	-	-	-
862239 - Spec Dept Expense	226,946	117,310	-	-	-
862250 - Trans/Travel	305	55	-	-	-
862253 - Travel Out of County	6,210	3,130	-	-	-
Total Services & Supplies	936,653	891,469	-	-	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	315,174	-	-	-	-
Total Expend Transfer & Reimb	315,174	-	-	-	-
Total Net Appropriations	1,251,827	891,469	-	-	-
Total Fund Balance Contribution	317,147	(31,135)	-	-	-



BU 1810 - Economic Development

BUDGET UNIT OVERVIEW

The County supports workforce and economic development through many different programs, departments, and budget units. This budget unit complements other activities by funding a “match” to assessment funds raised by the Mendocino County Lodging Business Improvement District (BID) to encourage travel and tourism; funding a contract with the Economic Development & Finance Corporation (EDFC) for economic development services; funding creation of an Economic & Demographic Profile for the County to provide the private and public sectors with current information on the status of the County’s economy; funding the County’s participation in a regional broadband alliance to expand broadband capacity; and participation in the Sonoma Mendocino Economic Development District (SMEDD).

PROGRAM OVERVIEW

- Economic and Demographic Profile
- Economic Development & Finance Corporation (EDFC)
- Film Permits
- Mendocino Broadband Alliance
- Mendocino County Business Improvement District (BID) Advisory Board
- Sonoma Mendocino Economic Development District (SMEDD)

ACCOMPLISHMENTS IN FY 2017-18

- Completed joint Comprehensive Economic Development Strategy (CEDS) with the SMEDD
- Continued to maintain support for budgeted economic development activities
- Continued supporting the Broadband Alliance of Mendocino County (BAMC) and the North Bay North Coast Broadband Consortium (NBNCBC) efforts for expanded county and regional broadband capacity
- Continued the development of a County Broadband Plan
- Continued to promote tourism through Mendocino County Lodging Business Improvement District (BID)

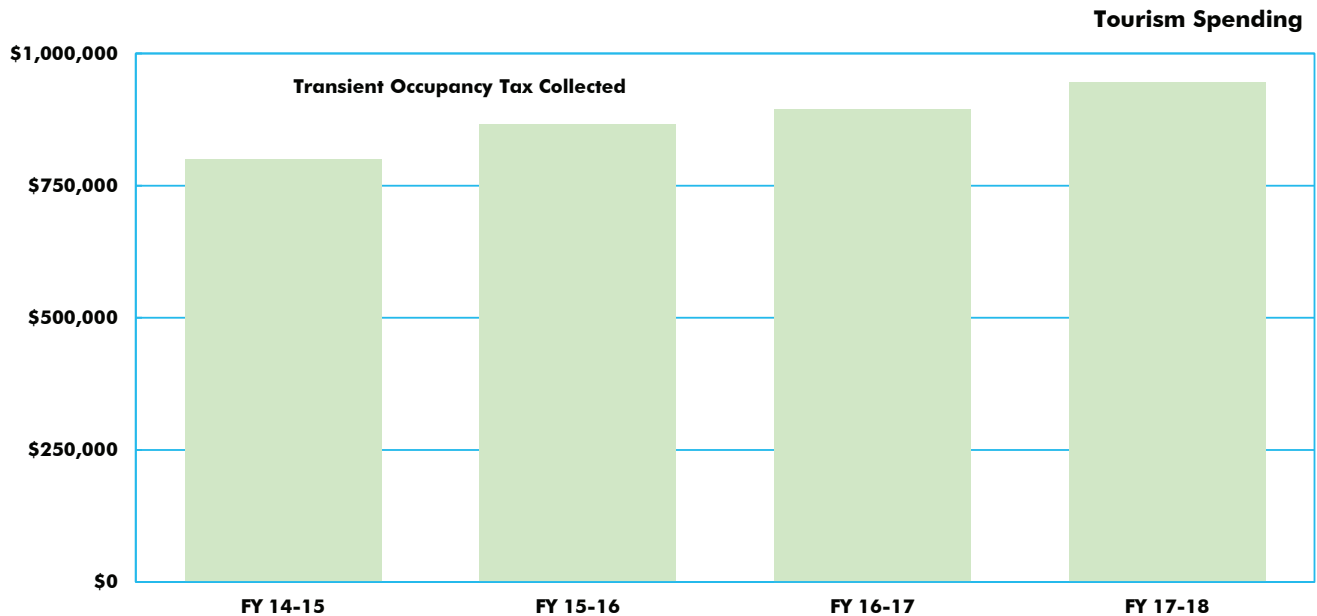
GOALS FOR FY 2018-19

- Work with local partners, EDFC and West Company to increase Economic Development in Mendocino County
- Continue to support tourism in the County through BID involvement
- Update the Economic & Demographic Profile for the County
- Continue to support Broadband development throughout the County

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 1810 - Economic Development

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2150 Dues to organizations related to economic development.
- Acct. 2189 Mendocino County Lodging Business Improvement District (BID) matching funds, estimated at \$402,600. Also includes Economic Development & Finance Corporation (EDFC) contract (\$35,000), annual update of the Economic & Demographic Profile (\$5,000), and Comprehensive Economic Development Study (\$20,000).
- Acct. 2253 Out of County travel budgeted for Sonoma Mendocino Economic Development District meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Economic Development includes a slightly increased funding for the County's BID match and the broadband service contract, as well as various expenditures to support the Board's priority for increased economic/business development activities. It also includes a contract with outside consultants to guide our operations of the Community Development Block Grant (CDBG) activities.

BUDGET UNIT DETAIL Schedule 9		Function: General Government		Activity: Legislative & Administrative	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenue					
862390 - Other Charges	-	6,875	-	-	-
Total Revenue					
Services & Supplies					
862150 - Memberships	80	670	670	620	(50)
862189 - Prof/Spec Svcs - Other	560,623	507,908	626,914	571,794	(55,120)
862239 - Spec Dept Expense	9,800	18,388	-	-	-
862250 - Trans/Travel	-	-	2,330	-	(2,330)
Total Services & Supplies		570,503	526,966	629,914	572,414
Total Net Appropriations		570,503	526,966	629,914	572,414
Total Net County Cost		570,503	520,091	629,914	572,414
					(57,500)



BU 2840 - Fish and Game Commission

BUDGET UNIT OVERVIEW

The primary responsibility of the Fish and Game Commission is to advise the Board on fish, game, and wildlife matters when those matters are referred to them. The Commission is further charged with keeping informed and, from time to time, reporting to the Board on the status of fish, game, and wildlife in the County and to identify threats to their continued health and well-being.

The County of Mendocino has a Fish and Wildlife Propagation Fund, which represents a portion of fines imposed by the Superior Court of Mendocino County for Fish And Game violations (CA Fish and Game Code §12009 – 13003).

County Code Chapter 2.50 specifies that the Commission shall recommend to the Board expenditures from this fund, consistent with requirements of CA Fish and Game Code §13100 – 13104.

The Commission promotes full understanding and trust through effective communication and transparency, provides technical analyses and funding recommendations to the Board of Supervisors, and encourages the public to participate in activities of the Fish and Game Commission.

PROGRAM OVERVIEW

- Grant Solicitation & Review
- Advisory Services
- Support Services

ACCOMPLISHMENTS IN FY 2017-18

- Supported public education and research through the Commission website and public lecture series.
- Supported community-based activities to improve fish and wildlife habitat and propagation.
- Continued efforts to increase public participation in Commission meetings and initiatives.
- Represented the County, within and outside the County, at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Allocated collected fines and forfeitures in the form of grants to local community based organizations to benefit fish and/or game.

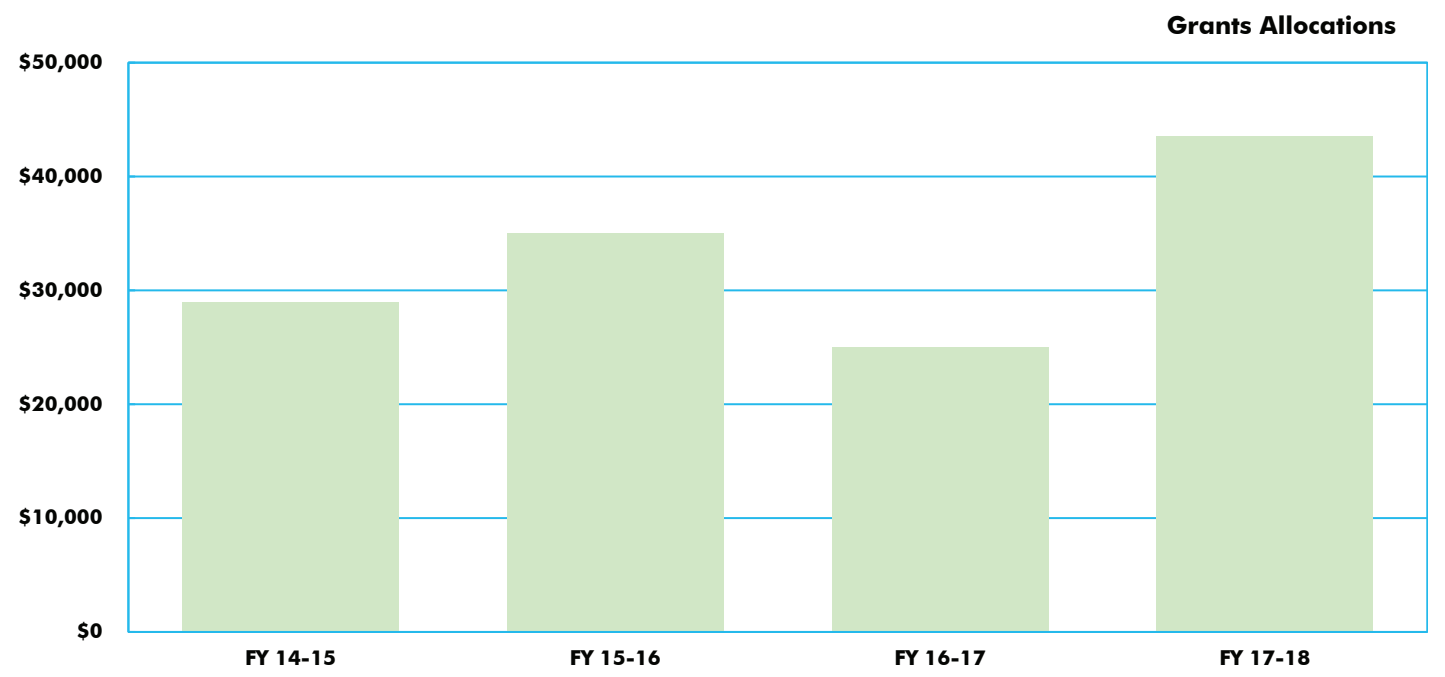
GOALS FOR FY 2018-19

- Continue to support public education and research through the Commission website and public lecture service
- Continue to support community-based activities to improve fish and wildlife habitat and propagation.
- Continue efforts to increase public participation in Commission meetings and initiatives.
- Continue to represent the County within and outside the county at meetings, conferences and public hearings, and with regulatory agencies, relating to fish and wildlife.
- Continue to allocation of collected fines and forfeitures in the form of grants to local community based organizations to benefit and/or game.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2840 - Fish and Game Commission

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 3200 Fines imposed by the Superior Court of Mendocino County for fish and game violations.
(CA Fish and Game Code Sections 12009 – 13003)

Services & Supplies

Acct. 2189 Contract services for Commission Secretary.
Acct. 2239 Special community projects recommended by the Commission and approved by the Board of Supervisors.
Acct. 2250 Commissioners travel to meetings.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant changes.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2840 - Fish and Game Commission

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection			Activity: Other Protection
Fund: 1206 Fish & Game	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823200 - Other Court Fine	24,975	12,232	35,000	35,000	-
824100 - Interest	462	625	320	320	-
827400 - Prior Year Revenue	-	-	-	113	113
827700 - Other	500	5,000	-	-	-
Total Revenues	25,937	17,857	35,320	35,433	113
Services & Supplies					
862101 - Insurance - General	556	178	353	330	(23)
862170 - Office Expense	260	44	500	500	-
862189 - Prof/Spec Svcs - Other	5,500	6,052	6,000	6,000	-
862239 - Spec Dept Expense	40,000	40,000	50,000	50,000	-
862250 - Trans/Travel	237	885	3,100	3,100	-
Total Services & Supplies	46,554	47,159	59,953	59,930	(23)
Total Net Appropriations	46,554	47,159	59,953	59,930	(23)
Total Fund Balance Contribution	20,617	29,302	24,633	24,497	(136)

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director



BU 2852 - Planning and Building Services - Special Fund

BUDGET UNIT OVERVIEW

The Planning and Building Services Special Fund (Special Fund) was established for multi-year projects and programs. These include:

- (1) Micrographic/Document Imaging Fund. A fee has been established to cover the cost of storing of development related files and records, and is used to convert the paper documents to an electronic format for ease of access and storage.
- (2) Continuing Education and Training Fund (AB 717). Planning and Building Services collects a special fee on all building permits to cover the cost of continuing education and training which has been mandated by the State under Assembly Bill 717 (1996) and Health & Safety Code §18949.29.
- (3) Environmental Impact Report (EIR) Fund. The California Environmental Quality Act (CEQA) requires completion of an EIR to analyze the potential impacts of certain projects. Planning and Building Services contracts with outside consultants for the preparation of required EIRs; costs are paid by the project proponent and held in this fund.

PROGRAM OVERVIEW

- Continuing Education and Training Fund (AB717)
- Environmental Impact Report (EIR) Fund
- Micrographic/Document Imaging Fund

ACCOMPLISHMENTS IN FY 2017-18

- Complete digital archiving of older paper records with the established electronic interface to access digitized files.
- Continued building inspection staff education and training in all aspects of the building codes, as well as FEMA Flood Plain administration.

GOALS FOR FY 2018-19

- Continue digital archiving of paper files and establish policy for future acceptance of electronic records.
- Continue building inspection staff education and training.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6264 Fee collected for continuing education and training mandated by the CA H&S Code Section 18949.29.

Services & Supplies

Acct. 2189 Contracted document imaging services.

Acct. 2239 Environmental Impact Report preparation/review (CEQA compliance).

Fixed Assets

Acct. 4370 Imaging hardware costs.

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for the Planning and Building Services - Special Fund is a status quo budget that proposes a net funding draw of \$84,450 to fund unit programs in FY 2017-18 compared to \$109,757 in the FY 2016-17 approved budget.

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director
BU 2852 - Planning and Building Services - Special Fund

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection

Activity: Other Protection

Fund: 1222 General Plan Update	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	1,993	3,625	1,200	-	(1,200)
826184 - Environ Impact Report	-	185	50,000	50,000	-
826260 - Micrographic Fee	22,719	55,307	22,050	70,050	48,000
826264 - AB717 Educ/Training	27,265	33,923	25,000	40,000	15,000
826390 - Other Charges	218	-	300	-	(300)
Total Revenues	52,195	93,040	98,550	160,050	61,500
Services & Supplies					
862187 - Education & Training	2,997	8,057	8,500	-	(8,500)
862189 - Prof/Spec Svcs - Other	63,737	15,942	100,000	100,000	-
862239 - Spec Dept Expense	-	-	50,000	50,000	-
862253 - Travel Out of County	259	1,146	8,500	8,500	-
Total Services & Supplies	66,993	25,144	167,000	158,500	(8,500)
Fixed Assets					
864370 - Equipment	10,923	-	-	-	-
Total Fixed Assets	10,923	-	-	-	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out	(9,021)	10,000	16,000	16,000	-
Total Expend Transfer & Reimb	(9,021)	10,000	16,000	16,000	-
Total Net Appropriations	68,895	35,144	183,000	174,500	(8,500)
Total Fund Balance Contribution	16,700	(57,895)	84,450	14,450	-

PLANNING AND BUILDING SERVICES

NASH GONZALEZ, Interim Director



INDEX

Department Summary		451
BU 2560	Probation	452
BU 2550	Juvenile Hall	456
BU 2561	Juvenile Justice Crime Prevention Act (JJCPA) Grant	460



The mission of the Mendocino County Probation Department, as an integral part of the criminal justice system, is to promote public safety by reducing criminal behavior and its impact upon the community.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer

DEPARTMENT SUMMARY

	2015-16	2016-17	2017-18	2018-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(4,039,625)	(4,724,250)	(4,942,481)	(4,585,741)	356,740
Total Revenues	(4,039,625)	(4,724,250)	(4,942,481)	(4,585,741)	356,740
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,503,328	6,512,687	7,033,225	6,237,922	(795,303)
Total Services & Supplies	1,515,863	1,436,428	2,110,643	2,030,712	(79,931)
Total Other Charges	292,459	300,145	258,494	260,313	1,819
Total Fixed Assets	31,534	-	60,000	-	(60,000)
Total Operating Expenditures	8,343,185	8,249,261	9,462,362	8,528,947	(933,415)
Total Intrafund Transfers	(134,695)	(169,227)	(169,227)	(169,227)	-
Total Transfers & Reimb.	(134,695)	(169,227)	(169,227)	(169,227)	-
Total Net Appropriations	8,208,490	8,080,034	9,293,135	8,359,720	(933,415)
NCC/Use of Fund Balance	4,168,865	3,355,784	4,350,654	3,773,979	(576,675)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Juvenile Hall	2,280,179	(62,058)	2,218,121
Probation	5,639,228	(4,274,986)	1,364,242
Total: General Fund	7,919,407	(4,337,044)	3,582,363
% of General Fund	4.2%	2.3%	6.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Juvenile Justice Crime Prev	440,313	(248,697)	191,616
Total: Other Funds	440,313	(248,697)	191,616
TOTAL: ALL FUNDS	8,359,720	(4,585,741)	3,773,979
% of Total Budget	3.0%	1.7%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Juvenile Hall	28.8	28.8	28.8
Probation	47.0	49.0	49.0
Total: General Fund	75.8	77.8	77.8
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	75.8	77.8	77.8

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer



BU 2560 - Probation

DEPARTMENT OVERVIEW

The Probation Department is an integral part of the criminal justice system and its primary function is to promote public safety by reducing criminal behavior and its impact upon the community. Probation officers supervise both adult and juvenile offenders granted probation by the courts. In 2011, the Probation Department also assumed responsibility for supervising specified parolees from the California Department of Corrections and Rehabilitation as a result of the Public Safety Realignment Act (Assembly Bill 109); specifically, offenders released on to Post-Release Community Supervision and Mandatory Supervision. The Department's services to the community include identifying criminogenic needs and recommending sanctions to the court, enforcing court orders, assisting with victim restoration, and providing corrective and rehabilitative assistance to individuals in conflict with the law. The Department works together with law enforcement agencies, schools, community based organizations, and the citizens of Mendocino County to form productive partnerships to ensure public safety, offender rehabilitation, and the protections of victim's rights.

PROGRAM OVERVIEW

- Juvenile Hall - BU 2550
- Juvenile Justice Crime Prevention Act (JJCPA) - BU 2561
- Probation - BU 2560

GOALS FOR FY 2018-19

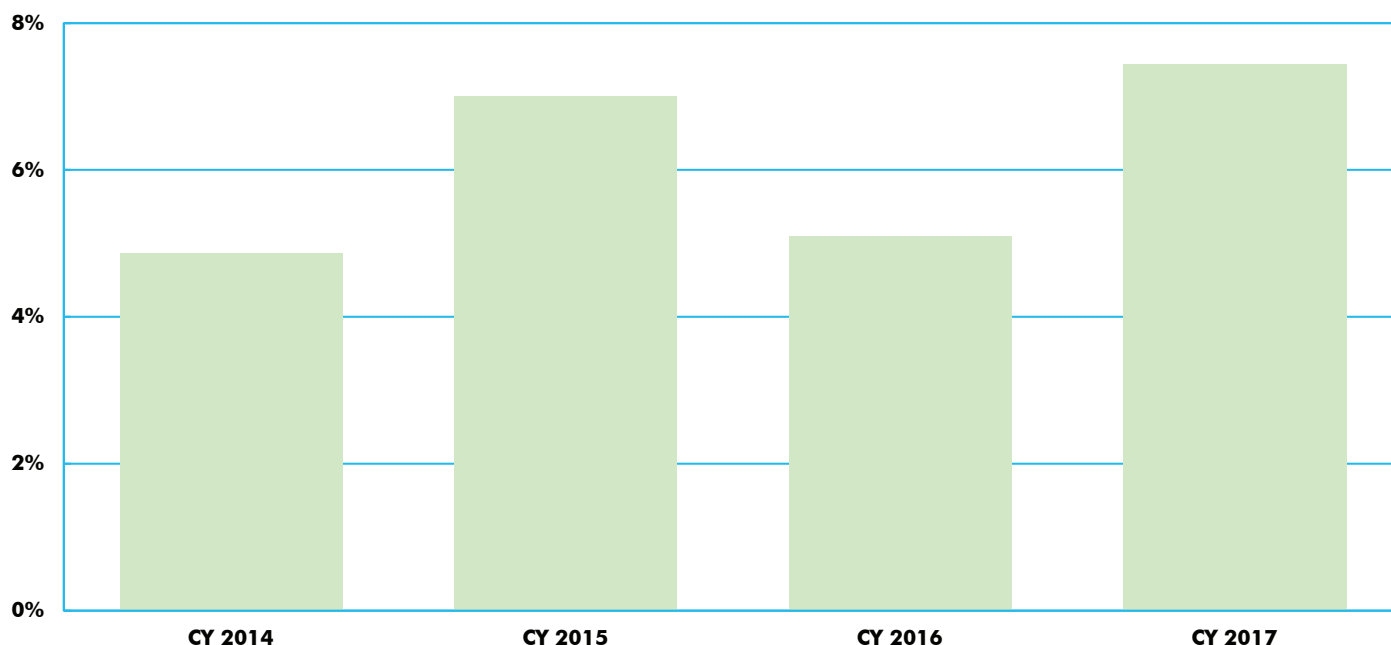
- Implement Case Management System and new Risk Assessment Tool (replacing current tool which is being discontinued).
- Expand current Department web pages to enhance information made available to the public; accessible forms, additional contacts, services provided, etc.
- Implement the Impact Motivation Passion Attitude Choices Teamwork (IMPACT) Program. This is a physical training, goal setting and motivational program for high-risk juvenile offenders, which also includes Behavioral Cognitive Therapy.
- Continue to work on the System Improvement Plan (SIP) along with Family and Children Services. Areas of focus being reunification within 12 months, geared towards permanency and placement stability.
- Increase community outreach efforts, including collaboration efforts with various community-based organizations.

ACCOMPLISHMENTS IN FY 2017-18

- Continued organizational changes to improve department effectiveness and efficiencies, which included: appointments of new Chief Probation Officer and Assistant Chief Probation Officer, and filling two newly approved Supervising Deputy Probation Officer positions.
- Revised the Mendocino County Standards for Batterers Programs and Certification process which increased interest by additional providers to become certified in outlying areas.
- Worked with GEO Reentry Services and Health and Human Services Agency Behavioral Health expanding Day Reporting Center services to the North County.
- Developed guidelines and procedures for foster care cases entering the Child Welfare Services (CWS)/Case Management System (CMS).
- Continued our collaboration with allied agencies to promote community safety.

PERFORMANCE INDICATORS

Adult Return to Prison Rate



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5490 Revenue from other State funding sources, including Juvenile Probation Activities (JPA) funding, Probation incentive funding per SB 678, and Juvenile Justice Crime Prevention Act (JJCPA) to fund the Rural Gang Unit.
- Acct. 6390 Reimbursement from the Mendocino County Office of Education for the .5 FTE Deputy Probation Officer position to serve at the Community School campus.

Services & Supplies

- Acct. 2189 Contract services with BI Incorporated to operate the Day Reporting Center; contracts with Mendocino County Youth Project to conduct drug and alcohol programs; contract for sex offender psychological services; and other professional services as required.
- Acct. 2239 Court ordered psychological evaluations and drug testing, and other departmental expenses.

CHANGES IN BUDGET FROM PRIOR YEAR

While there continues to be decreases in revenues from AB 109 Realignment Funds, the decrease is offset by increasing qualified claims under SB 678 for personnel costs associated with the Behavioral Health Court and other services, as well as in Youthful Offender Block Grant (YOBG) for services, should they be utilized, at the Sonoma County Probation Camp and the Humboldt County Regional Facility. Additionally, although we have reduced revenue from MCOE for 1.0 FTE DPO II at the Alternative Education Campus, this is offset by increased full funding from Children System of Care (CSOC) funds for the DPO at the campus.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2560 - Probation

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Detention
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax - Public Safety	-	679,001	715,208	730,796	15,588
823110 - Crim Just Const Fund	30,400	28,400	30,000	30,000	-
823204 - Misc Court Fine	2,734	2,867	5,000	5,000	-
823310 - Asset Forfeiture	57,028	25,494	-	-	-
825341 - Realignment Hlth Svcs	91,002	91,002	91,002	91,002	-
825344 - 2011Realignment Pub Sfty	1,268,978	1,215,222	1,353,020	1,162,212	(190,808)
825398 - SB90 Reimb	-	4,501	-	-	-
825489 - State Youthful Offender	153,009	116,272	155,880	503,149	347,269
825490 - State Other	1,084,242	1,031,206	1,050,616	1,262,577	211,961
825518 - Title IV-E	220,179	164,179	200,000	200,000	-
826118 - Cite Process Fee	147	278	300	250	(50)
826226 - Adult Prob Supervision	185,883	207,549	165,000	200,000	35,000
826227 - Adult Prob Diversion	12,202	11,979	12,000	12,000	-
826228 - Adult Prob Pre-Sentence	49,453	60,645	45,000	55,000	10,000
826268 - Work Furlough	4,030	2,067	3,000	1,000	(2,000)
826385 - Drug Testing Prog	22,328	14,579	17,700	12,000	(5,700)
826390 - Other Charges	39,626	35,249	40,000	4,000	(36,000)
826399 - Collection Service	7,343	5,829	6,000	6,000	-
827700 - Other	15	-	-	-	-
Total Revenues	3,228,597	3,696,318	3,889,726	4,274,986	385,260
Salaries & Employee Benefits					
861011 - Regular Employees	2,208,830	2,160,223	2,478,902	2,507,326	28,424
861012 - Extra Help	53,673	15,483	-	-	-
861013 - Overtime Reg Emp	59,589	59,262	50,000	50,000	-
861021 - Co Cont Retirement	751,769	783,818	890,440	870,765	(19,675)
861022 - Co Cont OASDI	132,530	129,408	143,368	142,231	(1,137)
861023 - Co Cont Medicare	31,711	30,612	34,045	33,254	(791)
861024 - Co Cont Retire Incr	284,322	266,814	287,068	277,756	(9,312)
861030 - Co Cont Health Ins	393,801	379,814	414,698	259,720	(154,978)
861031 - Co Cont Unemp Ins	7,405	5,620	6,173	6,973	800
861035 - Co Cont Workers Comp	164,303	116,729	107,933	103,967	(3,966)
Total Salaries & Employee Benefits	4,087,931	3,947,782	4,412,627	4,251,992	(160,635)

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2560 - Probation

BUDGET UNIT DETAIL Schedule 9 (cont.)

Function: Public Protection Activity: Detention

Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing & Personal	6,629	5,260	5,500	7,100	1,600
862060 - Communications	3,495	12,556	20,484	14,396	(6,088)
862101 - Insurance - General	11,042	15,484	15,847	17,250	1,403
862120 - Maint - Equip	-	-	5,000	5,000	-
862150 - Memberships	870	3,996	4,000	3,200	(800)
862170 - Office Expense	49,056	50,241	54,000	54,000	-
862187 - Education & Training	49,534	24,862	50,000	50,000	-
862189 - Prof/Spec Svcs - Other	807,792	747,820	1,115,760	1,189,619	73,859
862190 - Publ & Legal Notices	-	-	2,000	2,000	-
862200 - Rent/Lease - Equip	-	-	1,000	1,000	-
862230 - Info Tech Equipment	926	900	2,500	2,500	-
862232 - Law Enf Supply & Svcs	15,847	17,807	40,000	35,000	(5,000)
862239 - Spec Dept Expense	124,522	103,160	119,453	75,758	(43,695)
862250 - Trans/Travel	41,737	44,087	47,500	47,500	-
862253 - Travel Out of County	4,215	5,194	7,500	7,500	-
Total Services & Supplies	1,115,663	1,031,366	1,490,544	1,511,823	21,279
Fixed Assets					
864370 - Equipment	31,534	-	-	-	-
Total Fixed Assets	31,534	-	-	-	-
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(90,055)	(124,587)	(124,587)	(124,587)	-
Total Expend Transfer & Reimb	(90,055)	(124,587)	(124,587)	(124,587)	-
Total Net Appropriations	5,145,074	4,854,562	5,778,584	5,639,228	(139,356)
Total Net County Cost	1,916,476	1,158,244	1,888,858	1,364,242	(524,616)



BU 2550 - Juvenile Hall

BUDGET UNIT OVERVIEW

The Mendocino County Juvenile Hall provides for the physical and emotional care of incarcerated youth in Mendocino County pursuant to California Code of Regulations, Title 15 and Title 24 standards. Youth are detained in the Juvenile Hall pending their Juvenile Court Hearings, while serving short-term commitments, or awaiting out-of-home placement in a foster/group home, camp or other institution. The Juvenile Hall houses up to 42 youth and provides food, clothing, and personal hygiene items, as well as medical, psychiatric and dental services. Among the number of other programs and services provided during the youth’s temporary stay are: secure physical care; assessment and treatment services; a comprehensive school program implemented in cooperation with the Mendocino County Office of Education (MCOE); Boys Council; Girls Circle; Aggression Replacement Therapy (ART); Yoga; Substance Use Disorders Treatment (SUDT); Alcoholics/Narcotics Anonymous; and religious services.

PROGRAM OVERVIEW

- Juvenile Corrections
- Food Services
- Health Services

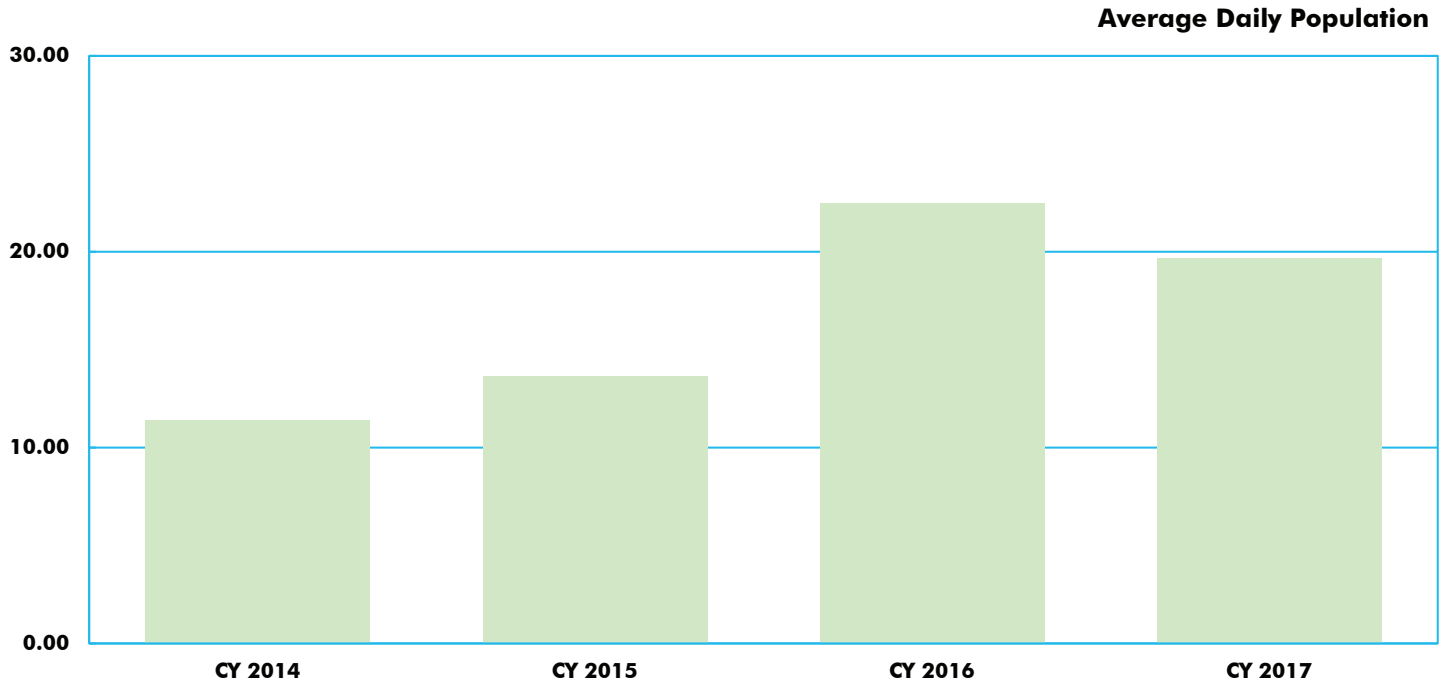
ACCOMPLISHMENTS IN FY 2017-18

- Implemented the Mindful Mediation and Yoga program for youth in collaboration with the Sheriff’s Office.
- Completed and passed all mandated annual inspections, including but not limited to the Biennial Board of State and Community Corrections Inspection, the United States Department of Agriculture (USDA) School Lunch and Breakfast Program inspection and audit, as well as all local required inspections.
- Successfully closed A-Unit in the Juvenile Hall, thus reducing staffing cost.
- Started preliminary planning and trial operation of closing C-Unit in the Juvenile Hall.
- Began a comprehensive Policy and Procedure Manual update and revision.

GOALS FOR FY 2018-19

- Implement the Edovo secure tablet education system. This system is designed for the educational and rehabilitative needs of incarcerated individuals.
- To reduce recidivism booking in the Juvenile Hall by 10%.
- Implement a detention assessment tool for making detention decisions regarding youth booked into the Juvenile Hall.
- Continue to develop extra help Juvenile Corrections Officers in order to provide staffing relief for full time staff. This will need to be accomplished paying attention to gender ratios.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5433 Youthful Offender Block Grant funds, to be used to fund CORE training for extra-help corrections counselors.
- Acct. 6346 Charges to parents to recover the cost of incarceration.

Services & Supplies

- Acct. 2090 Kitchen, laundry, maintenance and cleaning supplies required in the operation of Juvenile Hall.
- Acct. 2189 Contracted counseling services provided by the Mendocino County Youth Project. Preemployment screening for corrections counselors.
- Acct. 2239 Drug testing supplies, document shredding services, other special expenses.

Expenditure Transfer & Reimbursement

- Acct. 5380 Reimbursement from Health and Human Services Agency-Social Services Branch Supportive and Therapeutic Options Program (S.T.O.P.) funding for counseling services provided under contract with the Mendocino County Youth Project.

CHANGES IN BUDGET FROM PRIOR YEAR

This year's budget does not include revenue from Lake County due to the termination of that agreement. This year's budget also includes significant reductions in overall personnel costs, and services and supplies as the department proposes to staff per a planned 20 population maximum capacity.

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2550 - Juvenile Hall

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Detention
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825464 - State Brkfst/Lunch Prog	29,860	35,109	40,000	18,000	(22,000)
825489 - State Youthful Offender	8,360	21,209	34,058	34,058	-
826346 - Support in Juv Hall	24,745	30,837	30,000	10,000	(20,000)
826390 - Other Charges	477,103	696,334	700,000	-	(700,000)
Total Revenues	540,068	783,489	804,058	62,058	(742,000)
Salaries & Employee Benefits					
861011 - Regular Employees	1,105,092	1,199,332	1,307,148	1,006,362	(300,786)
861012 - Extra Help	95,475	104,450	102,438	140,000	37,562
861013 - Overtime Reg Emp	280,691	250,744	150,000	36,168	(113,832)
861021 - Co Cont Retirement	382,698	429,084	473,154	378,284	(94,870)
861022 - Co Cont OASDI	80,273	82,895	75,030	60,146	(14,884)
861023 - Co Cont Medicare	20,284	20,916	17,731	14,066	(3,665)
861024 - Co Cont Retire Incr	142,830	145,736	154,296	106,407	(47,889)
861030 - Co Cont Health Ins	229,700	244,862	253,416	126,468	(126,948)
861031 - Co Cont Unemp Ins	6,875	5,855	4,590	3,923	(667)
861035 - Co Cont Workers Comp	71,480	81,030	82,795	114,106	31,311
Total Salaries & Employee Benefits	2,415,398	2,564,905	2,620,598	1,985,930	(634,668)
Services & Supplies					
862050 - Clothing/Pers Items	14,135	13,497	14,500	9,000	(5,500)
862060 - Communications	4,944	6,460	6,700	6,700	-
862080 - Food	93,207	98,257	100,000	80,000	(20,000)
862090 - Household Expense	28,085	29,951	38,740	25,000	(13,740)
862101 - Insurance - General	17,206	12,785	10,645	11,803	1,158
862120 - Maint - Equip	1,380	-	5,000	2,500	(2,500)
862130 - Maint - Strc/Impr/Grnds	436	839	1,000	1,000	-
862140 - Med Dentl & Lab Supls	5,552	8,760	7,500	5,300	(2,200)
862150 - Memberships	3	107	200	150	(50)
862160 - Misc Expense	-	-	500	500	-
862170 - Office Expense	8,609	8,721	8,000	6,500	(1,500)
862185 - Medical/Dental Svcs	108,442	120,388	110,000	88,320	(21,680)
862187 - Education & Training	28,130	8,866	25,000	10,000	(15,000)
862189 - Prof/Spec Svcs - Other	58,298	82,617	88,694	74,996	(13,698)
862232 - Law Enf Supply & Svcs	9,171	1,090	8,000	4,000	(4,000)
862239 - Spec Dept Expense	19,450	9,725	10,620	10,120	(500)
862250 - Trans/Travel	2,993	2,803	4,000	3,000	(1,000)
862253 - Travel Out of County	157	196	1,000	-	(1,000)
Total Services & Supplies	400,200	405,062	440,099	338,889	(101,210)

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer
BU 2550 - Juvenile Hall

UNIT DETAIL		Schedule 9 (cont.)		Function: Public Protection		Activity: Detention	
Financing Sources and Uses		2015-16	2016-17	2017-18	2018-19	Change from	
		Actuals	Actuals	Estimated	Adopted	Prior Year	
Fixed Assets							
864370 - Equipment		-	-	60,000	-	(60,000)	
Total Fixed Assets		-	-	60,000	-	(60,000)	
Expend Transfer & Reimb							
865380 - Intrafund Transfer		(44,640)	(44,640)	(44,640)	(44,640)	-	
Total Expend Transfer and Reimb		(44,640)	(44,640)	(44,640)	(44,640)	-	
Total Net Appropriations		2,770,957	2,925,326	3,076,057	2,280,179	(795,878)	
Total Net County Cost		2,230,889	2,141,837	2,271,999	2,218,121	(53,878)	

PROBATION DEPARTMENT

IZEN LOCATELLI, Chief Probation Officer



BU 2561 - Juvenile Justice Crime Prevention Act (JJPA) Grant

GRANT OVERVIEW (Administered by BU 2560)

This annual allocation, which is included in the County realignment revenue, is used to fund the Juvenile Probation Division's Rural Gang Unit. Primary activities are intensive supervision services to juvenile probationers who have been involved in gang activities.

GRANT INFORMATION

- Grant Inception Date: July 1, 2001
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Juvenile Justice funding included in re-alignment.
- Continuity of Grant: On-going annual allocations.
- Grant Restrictions and Provisions: This grant allows for indirect or overhead costs, and the budget includes the maximum amount.

GRANT BUDGET

Financing Sources

Anticipated Fund Balance Forward	\$ 204,295
Grant	248,697
Total	\$ 454,992

Expenditures

Other Charges	
- Salaries & Employee Benefits	\$ 260,313
Services & Supplies	180,000
Total	\$ 440,313

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Deputy Probation Officer II*	1.55	100%	0%
Supervising Deputy Probation Officer*	.50	100%	0%
Legal Secretary II*	.25	100%	0%
*Positions are allocated in Budget Unit 2560 - Probation			

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection		Activity: Detention	
Fund 1211 ProbationCOPS AB1913/CPA2000	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	1,175	1,789	-	-	-
825490 - State Other	269,785	242,654	248,697	248,697	-
Total Revenues	270,960	244,443	248,697	248,697	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	-	-	180,000	180,000	-
Total Services & Supplies	-	-	180,000	180,000	-
Other Charges					
863113 - Pmt Other Gov Agency	292,459	300,145	258,494	260,313	1,819
Total Other Charges	292,459	300,145	258,494	260,313	1,819
Total Net Appropriations	292,459	300,145	438,494	440,313	1,819
Total Fund Balance Contribution	21,499	55,703	189,797	191,616	1,819

INDEX

Department Summary		463
BU 2080	Public Defender	464



The Public Defender's Mission Statement is "The Noblest Motive is the Public Good." Our duty is to remain committed to protecting the constitutional rights of every individual we represent through our zealous advocacy and presence in every court and at every court hearing. We are here to provide the crucible in determining whether charges brought are true in whole, in part, or at all.

DEPARTMENT SUMMARY

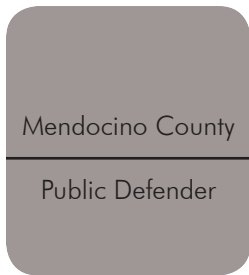
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(192,002)	(182,235)	(87,572)	(87,572)	-
Total Revenues	(192,002)	(182,235)	(87,572)	(87,572)	-
Appropriations - All Funds					
Total Salaries & Employee Benefits	2,436,800	2,254,939	2,575,363	2,326,644	(248,719)
Total Services & Supplies	142,126	165,302	177,278	169,017	(8,261)
Total Operating Expenditures	2,578,926	2,420,240	2,752,641	2,495,661	(256,980)
Total Net Appropriations	2,578,926	2,420,240	2,752,641	2,495,661	(256,980)
NCC/Use of Fund Balance	2,386,924	2,238,005	2,665,069	2,408,089	(256,980)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Public Defender	2,495,661	(87,572)	2,408,089
Total: General Fund	2,495,661	(87,572)	2,408,089
% of General Fund	1.3%	0.0%	4.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,495,661	(87,572)	2,408,089
% of Total Budget	0.9%	0.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Public Defender	23.0	24.0	24.0
Total: General Fund	23.0	24.0	24.0
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	23.0	24.0	24.0



BU 2080 - Public Defender

DEPARTMENT OVERVIEW

The duties of the Public Defender are defined in Government Code §27706. Generally, the Public Defender is responsible for representing any person financially unable to employ counsel and who is charged with the commission of any contempt or criminal offense (felony and misdemeanor), within the jurisdiction of the Superior Court of Mendocino County at all stages of the proceedings in each court at every calendar in Mendocino County. The Public Defender also represents minors in delinquency proceedings, petitioners for the restoration of rights, applications for pardons, persons alleged to be sexually violent predators (SVPs) or mentally disordered sex offenders (MDSOs), and mentally ill persons at hearings to determine mental condition (i.e. competency or Not Guilty by Reason of Insanity{NGI}); restoration of sanity; extension of state hospital commitments), conservatorship proceedings, and some post-trial/post-probation proceedings including 1203.3 and 1203.4 requests.

PROGRAM OVERVIEW

- Public Defender - BU 2080

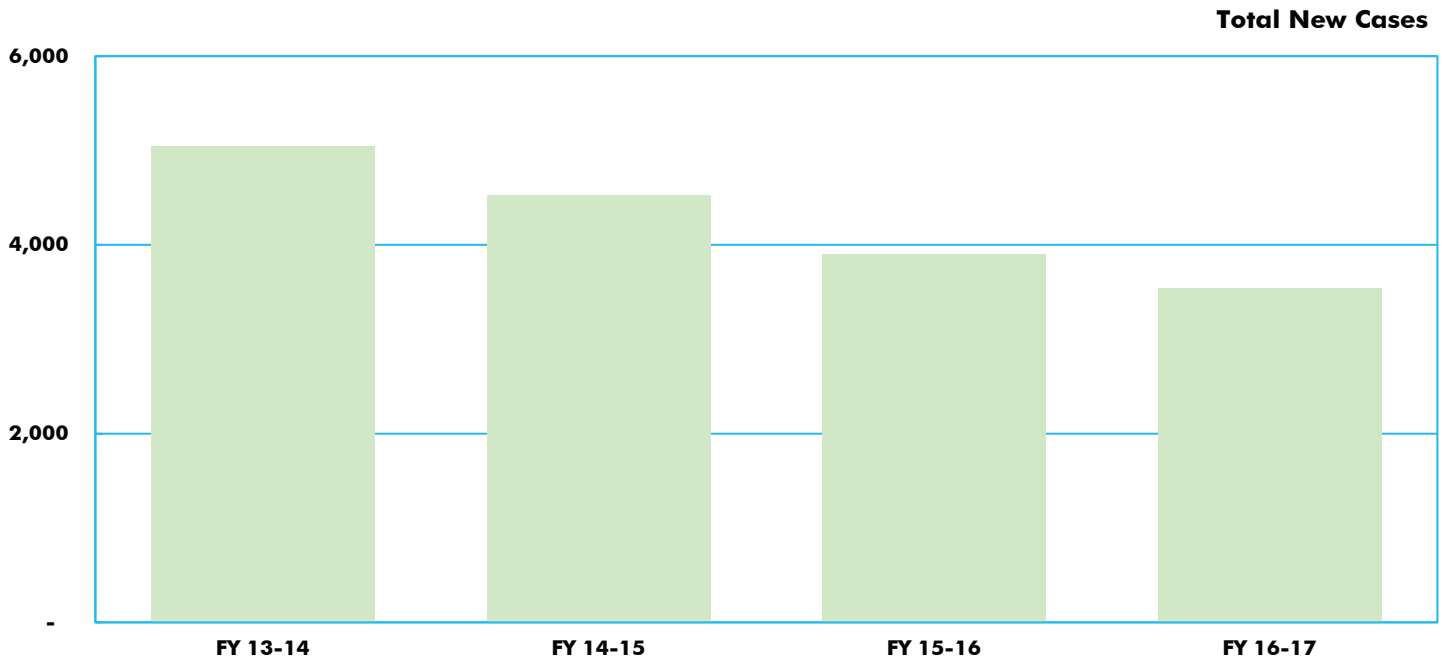
GOALS FOR FY 2018-19

- Attend any training which addresses new laws, rules or regulations applicable to our adult and juvenile clients.
- There is new case law affecting our representation of juveniles which requires specialized training for any attorney handling juvenile cases.
- Ensure the Public Defender's Office is adequately prepared to represent all of our non-citizen clients, including training and/or contracting with agencies specializing in immigration laws.
- Ensure that the Public Defender's office continue to engage the services of experts and other individuals to adequately investigate and prepare our serious cases as well as all matters likely to go to trial.
- Continue to strive to achieve the goals of realignment and work towards reducing recidivism.

ACCOMPLISHMENTS IN FY 2017-18

- The Public Defender's office presently represents four (4) individuals charged with homicide. The senior attorneys handle these serious cases with absolute professionalism.
- The Public Defender's office is handling three (3) new petitions to commit a client as a Sexually Violent Predator (SVP) which is a time consuming and costly type of criminal case.
- The Behavioral Health Court continues to assist those clients facing mental health issues with pending criminal charges. All the partners work together in order to achieve their goals and to reduce or prevent recidivism.
- The Public Defender's office continues to strive to protect all the rights of our clients including educating ourselves as to new rules/laws that impact our non-citizen clients.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6163 Revenue from clients and the Courts for registration fees and legal services reimbursement.

Services & Supplies

- Acct. 2189 Services for experts: e.g., forensic, psychological & psychiatric; interpreters; court reporters; and other experts and professionals.
- Acct. 2170 Online legal research; payment for discovery and other documents from other agencies; purchase of computers, accessories, software, office equipment and supplies; and all associated maintenance fees.
- Acct. 2250 Traveling to investigate crime scenes, serve subpoenas, interview witnesses, etc.; travel to satellite office for coverage; and attend trainings and continuing education.
- Acct. 2253 Investigations requiring travel outside of Mendocino County. Attend training, seminars and continuing education.

CHANGES IN BUDGET FROM PRIOR YEAR

Based on NCC, in order to fall below allotted amounts, the department reduced the current budget from prior budget requests. General Liability increased by \$739; Memberships (862150) have been reduced by \$1,000; education and training have been reduced by \$5,000 (862187); travel in county has been reduced by \$2,000 (862250); and travel out of county has been reduced by \$1,000 (862253). This will decrease the net Services and Supplies by \$9,739.

PUBLIC DEFENDER

Vacant
BU 2080 - Public Defender

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825344 - 2011 Realign Pub Safety	143,762	113,586	67,572	67,572	-
826163 - Legal Svcs Reimb	24,541	19,649	20,000	20,000	-
826390 - Other Charges	23,691	49,001	-	-	-
827400 - Prior Year Revenue	9	-	-	-	-
Total Revenues	192,002	182,235	87,572	87,572	-
Salaries & Employee Benefits					
861011 - Regular Employees	1,489,388	1,429,861	1,631,425	1,436,789	(194,636)
861012 - Extra Help	2,183	6,513	7,932	7,932	-
861021 - Co Cont Retirement	420,745	394,028	475,610	477,107	1,497
861022 - Co Cont OASDI	87,942	83,993	96,486	101,753	5,267
861023 - Co Cont Medicare	20,699	20,034	22,691	23,996	1,305
861024 - Co Cont Retire Incr	170,783	147,381	147,441	135,086	(12,355)
861030 - Co Cont Health Ins	194,795	167,573	188,154	138,994	(49,160)
861031 - Co Cont Unemp Ins	2,205	2,379	2,082	2,035	(47)
861035 - Co Cont Workers Comp	48,060	3,176	3,542	2,952	(590)
Total Salaries & Employee Benefits	2,436,800	2,254,939	2,575,363	2,326,644	(248,719)
Services & Supplies					
862060 - Communications	2,991	1,430	3,000	3,000	-
862101 - Insurance - General	5,077	5,588	5,439	6,178	739
862110 - Jury/Witness Expense	-	-	500	500	-
862150 - Memberships	6,905	6,466	10,000	9,000	(1,000)
862170 - Office Expense	51,632	52,215	45,000	45,000	-
862187 - Education & Training	3,869	2,870	10,421	5,421	(5,000)
862189 - Prof/Spec Svcs - Other	58,620	77,254	86,918	86,918	-
862239 - Spec Dept Exp	-	7,590	-	-	-
862250 - Trans/Travel	7,154	4,916	9,000	7,000	(2,000)
862253 - Travel Out of County	5,878	6,972	7,000	6,000	(1,000)
Total Services & Supplies	142,126	165,302	177,278	169,017	(8,261)
Total Net Appropriations	2,578,926	2,420,240	2,752,641	2,495,661	(256,980)
Total Net County Cost	2,386,924	2,238,005	2,665,069	2,408,089	(256,980)

INDEX

Department Summary		469
BU 1920	Retirement	470



The Mendocino County Employees Retirement Associations' mission is to provide members and their beneficiaries with sustainable benefits and exceptional service through professional plan administration and prudent investment practices.

DEPARTMENT SUMMARY

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(534,634)	(551,587)	(574,289)	(616,422)	(42,133)
Total Revenues	(534,634)	(551,587)	(574,289)	(616,422)	(42,133)
Appropriations - All Funds					
Total Salaries & Employee Benefits	534,634	551,253	573,933	616,422	42,489
Total Services & Supplies	-	334	356	-	(356)
Total Operating Expenditures	534,634	551,587	574,289	616,422	42,133
Total Net Appropriations	534,634	551,587	574,289	616,422	42,133
NCC/Use of Fund Balance	-	-	-	-	-

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Retirement	616,422	(616,422)	-
Total: General Fund	616,422	(616,422)	-
% of General Fund	0.3%	0.3%	0.0%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	616,422	(616,422)	-
% of Total Budget	0.2%	0.2%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	15-16	16-17	17-18
Retirement	5	5	5
Total: General Fund	5	5	5
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	5	5	5

RETIREMENT ASSOCIATION

JAMES WILBANKS, Administrator



BU 1920 - Retirement

DEPARTMENT OVERVIEW

The Mendocino County Employee Retirement Association (MCERA) is responsible for collecting retirement information on all County employees and maintaining that information for future use in enabling employees to retire when they become eligible and choose to do so. The Retirement System maintains information on current retirees and processes the payment of benefits to those retirees. The Retirement System also collects both County and employee contributions and invests those funds, along with income on existing investments, in a manner that will maximize the return on investments while safeguarding the assets of the Retirement System.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5810 Funding provided by MCERA to cover the cost of Mendocino County Retirement Association (MCRA) employees' salaries and benefits processed by Mendocino County.

CHANGES IN BUDGET FROM PRIOR YEAR

Decrease in Salaries and Employee Benefits.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Judicial
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825810 - Other Govt Aid	534,634	551,587	574,289	616,422	42,133
Total Revenues	534,634	551,587	574,289	616,422	42,133
Salaries & Employee Benefits					
861011 - Regular Employees	315,909	339,971	348,549	392,196	43,647
861012 - Extra Help	6,766	-	-	-	-
861021 - Co Cont Retirement	88,206	89,338	102,823	115,686	12,863
861022 - Co Cont OASDI	18,191	19,063	19,918	22,013	2,095
861023 - Co Cont Medicare	4,353	4,582	4,735	5,449	714
861024 - Co Cont Retire Incr	33,433	31,988	30,721	31,330	609
861030 - Co Cont Health Ins	64,891	65,674	66,586	49,748	(16,838)
861031 - Co Cont Unemp Ins	841	353	277	-	(277)
861035 - Co Cont Workers Comp	2,045	286	323	-	(323)
Total Salaries & Employee Benefits	534,634	551,253	573,933	616,422	42,489
Services & Supplies					
862170 - Office Expense	-	334	356	-	(356)
Total Services & Supplies	-	334	356	-	(356)
Total Net Appropriations	534,634	551,587	574,289	616,422	42,133
Total Net County Cost	-	-	-	-	-

MCERA BUDGET DETAIL

The Mendocino County Employees Retirement Association (MCERA) Board of Retirement annually adopts a budget covering the expenses of administering the retirement system pursuant to Government Code Section 31580.2 which states in part, "...the respective board or boards shall annually adopt a budget covering the entire expense of administration of the retirement system which expense shall be charged against the earnings of the retirement fund. The expense incurred in any year may not exceed the greater of the following: 1) Twenty-one hundredths of 1 percent of the actuarial accrued liability of the retirement system. 2) Two million dollars (\$2,000,000)..."

The administration expenses incurred in any year will be charged against the earnings of the retirement fund and will not exceed twenty-one hundredths of one percent (0.21%) of MCERA's actuarial accrued liability, unless authorized by a separate vote of the Board of Retirement.

The MCERA Board of Retirement's Budget Adoption Policy establishes the process by which the MCERA annual budget is adopted by the Board of Retirement. The MCERA annual budget is provided by from the Retirement Association.

	FY 2018/2019 Adopted Budget	FY 2018/19	Difference	
			\$	%
Personnel (BU 1920)				
Gross Regular Salaries ¹	\$414,696		\$(414,696)	-100%
Extra Help	-		-	0%
Retirement	115,686		(115,686)	-100%
FICA	23,222		(23,222)	-100%
Medicare	5,731		(5,731)	-100%
Retirement Cola	31,330		(31,330)	-100%
Health Insurance	49,748		(49,748)	-100%
Unemployment Insurance	265		(265)	-100%
Workers Comp	305		(305)	-100%
Subtotal	\$640,983	\$ -	\$(640,983)	-100%
Administrative				
Office Expense	\$33,420		(33,420)	-100%
Legal Expense	125,000		(125,000)	-100%
Audit	39,400		(39,400)	-100%
Contracts ²	100,900		(100,900)	-100%
Staff Education and Training	16,000		(16,000)	-100%
Membership	5,250		(5,250)	-100%
Subtotal	\$319,970	\$ -	\$(319,970)	-100%
Board Expense				
Fiduciary Insurance	\$42,000		\$(42,000)	-100%
Board Meeting Stipends	8,100		(8,100)	-100%
Board Education and Training	28,700		(28,700)	-100%
Subtotal	\$78,800	\$ -	\$(78,800)	-100%
Total Personnel, Administrative & Board Expense	\$1,039,753	\$ -	\$(1,039,753)	-100%
Disability				
Administrative Review	\$38,000		\$(38,000)	-100%
Hearing Preparation	-		-	0%
Hearings ³	42,000		(42,000)	-100%
Subtotal	\$80,000	\$ -	\$(80,000)	-100%

RETIREMENT ASSOCIATION

JAMES WILBANKS, Administrator
BU 1920 - Retirement

MCERA BUDGET DETAIL

	FY 2017/2018 Adopted Budget	FY 2017/2018	Difference	
			\$	%
625-B Kings Court				
Imputed Rent	\$53,484		\$(53,484)	-100%
Subtotal	\$53,484	\$ -	\$(53,484)	-100%
Total Administrative Expense	\$1,173,237	\$ -	\$(1,173,237)	-100%
Technology				
Automation				
LRS/Pension Gold	\$153,940		\$(153,940)	-100%
Linea Consultant	-		-	0%
County IT Related Expenses	5,000		(5,000)	-100%
PCX Scan Station Project	9,000		(9,000)	-100%
Subtotal	\$167,940	\$ -	\$(167,940)	-100%
Investment				
Investment Manager Fees ⁴	\$649,368		\$(649,368)	-100%
Mondrian Fees ⁵	-		-	0%
Investment Consultant-Callan	150,168		(150,168)	-100%
Actuary Services-Segal	87,000		(87,000)	-100%
Actuarial Audit	-		-	0%
Custodian Bank -State Street	60,000		(60,000)	-100%
Internal Investment Monitoring ⁶	19,500		(19,500)	-100%
Subtotal	\$966,036	\$ -	\$(966,036)	-100%
Capital Improvement Plan	\$15,000		\$(15,000)	-100%
Total MCERA	\$2,322,213	\$ -	\$(2,322,213)	-100%
Total Administrative Expenses	\$1,173,237	\$ -		
(Total ex Technology & Investment)				
CERL Administrative Cap	\$2,000,000	\$2,000,000		
(Over)/Under Cap	\$826,763	\$2,000,000		
MCERA Policy Cap	\$1,327,321	\$1,427,087		
Balance	\$154,084	\$1,427,087		
Basis Points Test	0.21%	0.21%		
AAL	\$632,057,539	\$679,565,362		
Date	6/30/2016	6/30/2017		

¹ Includes \$20,000 in staff overtime for projects.

³ Hearings Preparations and Hearings combined in FY 2019.

⁵ Moved to Investment Manager Fees in FY 2019.

² \$100,000 for internal risk audit contract.

⁴ New Investment Managers paid directly rather than netting fees at the fund level.

⁶ New in FY 2019: Investment manager monitoring, Consultant RFP, Investment Data.

INDEX

Department Summary		475
BU 2310	Sheriff-Coroner	476
BU 2310 - Grant 0438	Recovery Act Tech & Comm	480
BU 2310 - Grant 0450	Justice Assistance	481
BU 2310 - Grant 0462	Homeland Security WMD6	482
BU 2310- Grant 0466	DEA - COMMET	483
BU 2310 - Grant	Sexual Assault Felony Enforcement (SAFE)	485
BU 2313	Sheriff-Coroner - COPS	486
BU 2315	Sheriff's Special Projects	488
BU 2510	Jail & Rehabilitation Center	489
BU 2510 - Grant 0467	Correctional Officers Training	493
BU 2511	Jail & Rehabilitation Center - COPS	494



The mission of the Office of the Sheriff-Coroner: The Mendocino County Sheriff's Office is committed to work in partnership with the Community to enhance the Safety, Security, and Quality of Life for the residents and visitors of Mendocino County through professional Public Safety services.

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(7,976,637)	(12,208,916)	(11,488,230)	(10,410,339)	1,077,891
Total Operating Transfers In	-	(96,297.74)	-	-	-
Total Revenues	(7,976,637)	(12,305,214)	(11,488,230)	(10,410,339)	1,077,891
Appropriations - All Funds					
Total Salaries & Employee Benefits	23,654,650	24,823,570	26,368,468	26,399,098	30,630
Total Services & Supplies	5,656,933	6,024,659	6,455,625	7,527,168	1,071,543
Total Other Charges	293,044	254,882	300,000	-	(300,000)
Total Fixed Assets	1,072,264	585,147	500,000	620,500	120,500
Total Operating Expenditures	30,676,891	31,688,259	33,624,093	34,546,766	922,673
Total Intrafund Transfers	(408)	-	-	-	-
Total Operating Transfers Out	650	650	650	-	(650)
Total Transfers & Reimb.	242	650	650	-	(650)
Total Net Appropriations	30,552,875	31,573,938	33,494,743	34,546,766	1,052,023
NCC/Use of Fund Balance	22,576,239	19,268,724	22,006,513	24,136,427	2,129,914

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Sheriff-Coroner	20,611,068	(6,413,767)	14,197,301
Jail & Rehab Center	13,935,698	(3,996,572)	9,939,126
Total: General Fund	34,546,766	(10,410,339)	24,136,427
% of General Fund	18.3%	5.6%	40.2%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Sheriff-Coroner COPS	-	-	-
Sheriff's Special Projects	-	-	-
Jail & Rehab Center-COPS	-	-	-
Recovery Act Tech & Comm	-	-	-
Justice Assistance	-	-	-
Homeland Secure WMD6	-	-	-
DEA-COMMET	-	-	-
Correctional Off. Training	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	34,546,766	(10,410,339)	24,136,427
% of Total Budget	12.3%	3.8%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Sheriff-Coroner	107	112	113
Jail & Rehab Center	65	69	73
Total: General Fund	172	181	186
OTHER FUNDS			
Dept. Programs			
Sheriff-Coroner COPS	1	1	2
Total: Other Funds	1	1	2
TOTAL: ALL FUNDS	173	182	188

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 2310 - Sheriff-Coroner

DEPARTMENT OVERVIEW

The California Constitution requires each County to have an elected Sheriff. In Mendocino County, the offices of Sheriff and Coroner are combined. The Sheriff is the Chief Law Enforcement Officer of the County, whose authority extends throughout the County, including the incorporated cities and State and Federal property. The Sheriff also enforces California criminal statutes on tribal lands. Sheriff's law enforcement and patrol functions are highly visible, but make up only one part of the overall operations of the office. The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to operate the County Jail, receive and serve various forms of civil process, and act as bailiff in the superior courts and during sessions of the Board of Supervisors. As an independent, constitutional officer, the Sheriff performs a unique and important role in County government.

The Vision of the Office of the Sheriff-Coroner is: To be an effective, community-oriented, public-safety agency through co-operative effort.

PROGRAM OVERVIEW

- Correctional Officers Training - BU 0467-Grant
- DEA - COMMET - BU 0466-Grant
- Emergency Services - BU 2830
- Homeland Security WMD6 - BU 0462-Grant
- Jail & Rehabilitation Center - BU 2510
- Jail & Rehabilitation Center - COPS - BU 2511
- Justice Assistance - BU 0450-Grant
- Recovery Act Cal-MMET-2009 - BU 2310-Grant
- Recovery Act Tech & Comm - BU 0438-Grant
- Sexual Assault Felony Enforcement (SAFE)-BU 2310-Grant
- Sheriff-Coroner COPS - BU 2313
- Sheriff's Special Projects - BU 2315

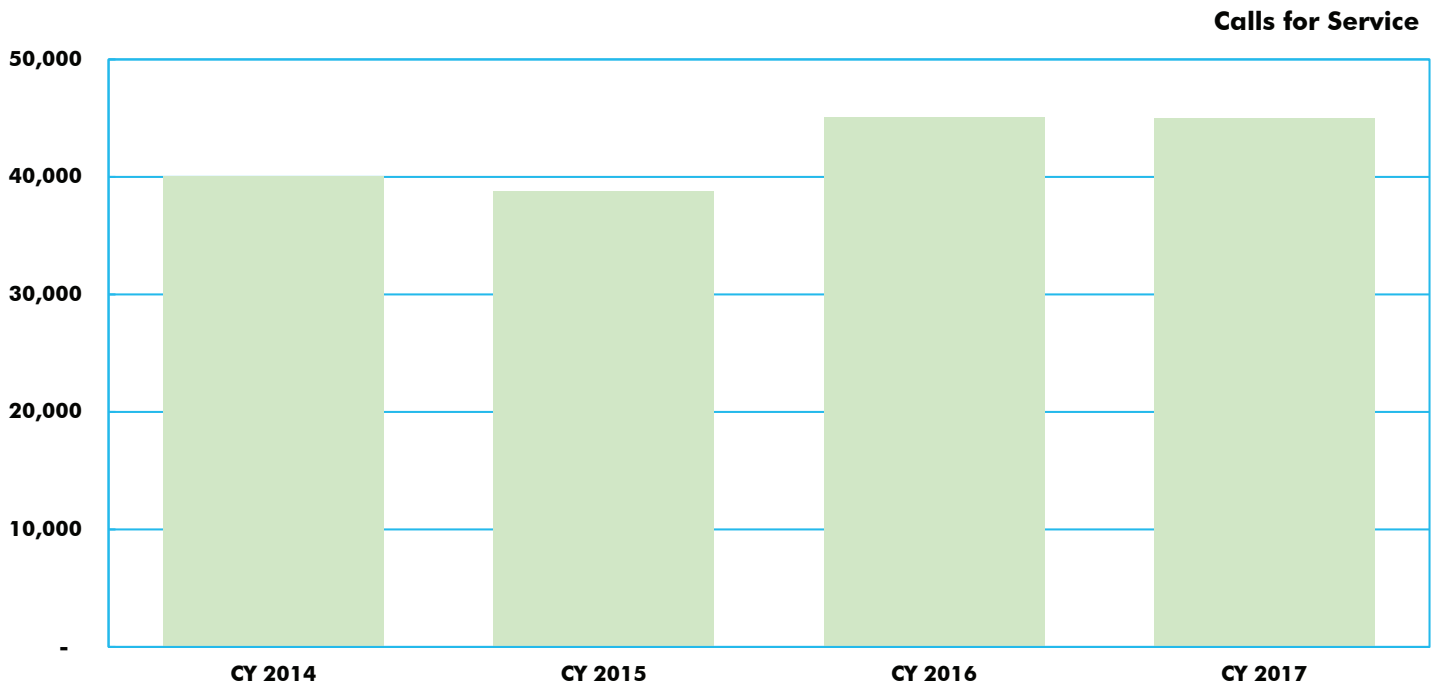
GOALS FOR FY 2018-19

- Continue to recruit, hire and retain Deputy Sheriffs for vacant positions, including resident deputy posts.
- Work with public and private schools for training and improved safety at these locations.
- Continue collaborative efforts with fire and EMS.0
- Reduce costs to community through use of innovative technologies and programs.
- Prepare a master plan for Sheriff's operational space needs.

ACCOMPLISHMENTS IN FY 2017-18

- Promoted public safety and service while working with Fire and EMS during the fire complex.
- Dramatically reduced property crimes through intensive enforcement efforts.
- Renewed contract for security services within the Mendocino County Superior Courts.
- Served community through animal control's coordinated efforts during the fire complex which included capture and transportation of hundreds of animals, including livestock, to temporary emergency shelters in Mendocino and Lake Counties.
- Facilitated the operations of the fire complex through our Emergency Operations Center.

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax - Shifted Proposition 172 funding from BU 1000 directly to Public Safety Budget Units.
- Acct. 5490 Revenue from various State grants – AB 443 (Small & Rural Law Enforcement Funding), & Cal EMA.
- Acct. 6250 Revenue from miscellaneous law enforcement services; including, Lake Mendocino Patrol, U.S. Forest Service Patrol, and multiple County events patrol fees.
- Acct. 6258 Revenue from 114709.2 restitution for criminal ordered by a judge.

Services & Supplies

- Acct. 2185 Medical and dental services (Coroner).
- Acct. 2250 Sheriff's vehicle fleet charges for gas and repairs.

Fixed Assets

- Acct. 4370 Provides for law enforcement equipment from various funding sources.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased *Salary & Employee Benefits* due to negotiated wage increases.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2310 - Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Police Protection
Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821510 - Sales Tax - Public Safety	-	2,972,689	3,131,042	3,198,741	67,699
822600 - Other Permit	1,090	1,123	778	500	(278)
822601 - Gun Permit	36,716	39,615	50,000	50,000	-
823110 - Crim Just Const Fund	152,100	142,000	175,000	150,000	(25,000)
823130 - Warrant System	2,641	1,531	5,000	1,000	(4,000)
823204 - Misc Court Fine	226,386	142,762	150,000	125,000	(25,000)
823210 - Fine Judicial Dist	67	53	-	-	-
823300 - Forfeiture & Penalty	395	983	-	-	-
823310 - Asset Forfeiture	310,137	300,000	-	-	-
825344 - 2011 Realign Pub Safety	1,551,314	1,552,694	2,349,866	1,606,526	(743,340)
825490 - State Other	782,678	632,319	690,116	875,000	184,884
825670 - Federal Other	27,856	19,864	30,000	25,000	(5,000)
826223 - Civil Fee Sheriff	92,945	110,902	81,420	100,000	18,580
826242 - Dom Animal Care	22,000	22,000	22,000	22,000	-
826250 - Law Enforcement Services	185,496	118,246	150,000	160,000	10,000
826254 - Sher Pt Arena Contract	100,000	108,333	100,000	100,000	-
826257 - Med Marij Zip Tie	625,330	1,267,514	25,000	-	(25,000)
826258 - Restitution 11470.2 H&S	1,509,765	327,440	-	-	-
826390 - Other Charges	966	3,756	4,162	-	(4,162)
827400 - Prior Year Revenue	127	-	-	-	-
827600 - Other Sales	15,157	7,697	1,000	-	(1,000)
827700 - Other	15,614	996	1,000	-	(1,000)
827707 - Donation	20	600	-	-	-
827802 - Oper Transfer In	-	96,298	-	-	-
Total Revenues	5,658,799	7,869,416	6,966,384	6,413,767	(552,617)
Salaries & Employee Benefits					
861011 - Regular Employees	6,416,995	6,666,502	7,260,257	8,460,121	1,199,864
861012 - Extra Help	301,942	427,545	375,000	97,715	(277,285)
861013 - Overtime Reg Emp	1,758,787	1,811,980	1,600,000	-	(1,600,000)
861021 - Co Cont Retirement	2,589,114	2,799,592	2,989,520	3,715,171	725,651
861022 - Co Cont OASDI	476,913	498,426	412,121	537,567	125,446
861023 - Co Cont Medicare	117,478	124,167	96,502	126,220	29,718
861024 - Co Cont Retire Incr	1,670,422	1,714,872	1,671,018	1,938,071	267,053
861030 - Co Cont Health Ins	1,000,507	1,024,485	1,024,369	786,306	(238,063)
861031 - Co Cont Unemp Ins	14,351	16,918	14,097	12,689	(1,408)
861035 - Co Cont Workers Comp	981,354	1,129,129	1,223,986	1,169,805	(54,181)
Total Salaries & Employee Benefits	15,327,863	16,213,617	16,666,870	16,843,665	176,795
Services & Supplies					
862050 - Clothing/Pers Items	2,176	4,585	3,000	3,000	-
862060 - Communications	145,366	160,984	145,000	135,000	(10,000)
862101 - Insurance - General	328,476	323,509	224,216	195,650	(28,566)
862120 - Maint - Equip	145,670	149,142	171,138	175,000	3,862
862130 - Maint - Strc/Impr/Grnds	1,507	-	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2310 - Sheriff-Coroner

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection		Activity: Police Protection	
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
862150 - Memberships	11,921	16,205	15,905	20,000	4,095
862170 - Office Expense	113,073	112,314	110,487	110,000	(487)
862185 - Medical/Dental Svcs	290,847	296,731	300,000	400,000	100,000
862187 - Education & Training	25,768	18,784	16,552	215,000	198,448
862189 - Prof/Spec Svcs - Other	72,947	24,281	50,679	383,253	332,574
862190 - Publ/Legal Notice	-	128	-	-	-
862200 - Rent/Lease - Equip	-	-	29,000	-	(29,000)
862210 - Rent/Lease - Bldg Grnds	30,336	32,736	-	32,736	32,736
862230 - Info Tech Equip	121,063	71,019	468,210	350,000	(118,210)
862232 - Law Enf Supply & Svcs	263,046	294,705	365,601	452,264	86,663
862239 - Spec Dept Expense	104,934	98,374	95,650	50,000	(45,650)
862240 - Spec Dept Fund	1,101	-	-	-	-
862250 - Trans/Travel	558,393	633,682	468,971	630,000	161,029
862253 - Travel Out of County	26,908	28,219	25,000	-	(25,000)
862260 - Utilities	20,020	13,996	10,000	15,000	5,000
Total Services & Supplies	2,263,552	2,279,393	2,499,409	3,166,903	667,494
Other Charges					
863113 - Pmts Other Gov Agency	281,363	254,882	300,000	-	(300,000)
Total Other Charges	281,363	254,882	300,000	-	(300,000)
Fixed Assets					
864370 - Equipment	1,041,140	574,351	500,000	600,500	100,500
Total Fixed Assets	1,041,140	574,351	500,000	600,500	100,500
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(408)	-	-	-	-
Total Expend Transfer & Reimb	(408)	-	-	-	-
Total Net Appropriations	18,913,510	19,322,243	19,966,279	20,611,068	644,789
Total Net County Cost	13,254,711	11,452,827	12,999,895	14,197,301	1,197,406

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 0438 - Recovery Act Tech & Comm Grant

GRANT OVERVIEW

(Administered in BU 2310)

The Edward Byrne Memorial Justice Assistance Grant (JAG) provides funding for the Mendocino Partners Against Recidivism (MPAR) Program. MPAR is comprised of a collaboration of five County departments, the Mendocino County Courts, and four community based organizations (CBOs) with the Sheriff's Office as the lead agency. MPAR's Behavioral Health Court (BHC) is a specialty court created for adults charged with crimes in the Superior Court of Mendocino County.

The MPAR BHC was implemented in March of 2015 for a three-year funding cycle. During this period, the BHC has developed a successful referral and diagnostic processes, court protocols and participant support and oversight. The BHC, based on formal therapeutic models used elsewhere, is modified to match the unique mental health service model in use in Mendocino County. Participants are defendants with a diagnosed mental illness, many of whom have a co-occurring substance abuse disorder that is a substantial factor in charged criminal conduct. MPAR's primary goal has been to consistently reduce criminal behavior generally and recidivistic behavior specifically.

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4380 Recovery Act Tech & Comm	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	37,158	383,601	-	-	-
Total Revenues	37,158	383,601	-	-	-
Salaries & Employee Benefits					
861011 - Regular Employees	919	-	-	-	-
Total Salaries & Employee Benefits	919	-	-	-	-
Services & Supplies					
862189 - Prof/Spec Svcs - Other	102,329	308,540	-	-	-
Total Services & Supplies	102,329	308,540	-	-	-
Other Charges					
63113 - Pmt Other Gov Agency	11,681	-	-	-	-
Total Other Charges	11,681	-	-	-	-
Total Net Appropriations	114,929	308,540	-	-	-
Total Fund Balance Contribution	77,771	(75,061)	-	-	-



BU 0450 - Justice Assistance Grant

GRANT OVERVIEW (Administered in BU 2310)

Funding from the Justice Assistance Grant is used to supplement local law enforcement programs. Primary activities are the purchase of telecommunications and computer equipment, to be used in patrol and support activities.

GRANT INFORMATION

- Grant Inception Date: October 1, 2010
- Current Grant Period:
October 1, 2017 - September 30, 2019
- Source of Funds: U.S. Department of Justice, Bureau of Justice Assistance
- Continuity of Grant: Annual 2-year rolling grant, subject to Federal funding decisions.
- Grant Restrictions and Provisions: The grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by BU 2310-Sheriff-Coroner.

GRANT BUDGET

Revenue

Grant	\$ 22,977
Total	\$ 22,977

Expenditures

Services & Supplies/Info Tech Equip.	\$ 22,977
Total	\$ 22,977

County Match Required: No

Independent Audit Required: Yes

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4500 Justice Assistance	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	18,306	-	20,222	-	(20,222)
Total Revenues	18,306	-	20,222	-	(20,222)
Services & Supplies					
862230 - Info Tech Equip	-	-	20,222	-	(20,222)
Total Services & Supplies	-	-	20,222	-	(20,222)
Total Net Appropriations	-	-	20,222	-	(20,222)
Total Fund Balance Contribution	(18,306)	-	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 0462 - Homeland Security WMD 6 Grant

GRANT OVERVIEW (Administered in BU 2310)

Homeland Security Grant Program (HSGP) supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. The HSGP supports emergency disciplines: Office of Emergency Services, Law Enforcement, Fire, Hazardous Materials Response, Emergency Medical Services, Animal Control and Citizen Emergency Response Teams.

Funds are used to prepare Mendocino County for prevention and response to natural or man-made disasters and acts of terrorism. Equipment purchases (disaster shelter trailers and supplies), hazardous materials training, purchase of the Reverse 9-1-1 system and urban rescue training (law and fire) are some of the benefits to the County.

GRANT INFORMATION

- Grant Inception Date: July 2001
- Current Grant Period: June 1, 2018 - May 31, 2021
- Source of Funds: U.S. Department of Homeland Security/ Federal Emergency Management Agency via Cal OES
- Continuity of Grant: Ongoing annual renewal/allocation.
- Grant Restrictions and Provisions: Grant will reimburse for approved expenses.

GRANT BUDGET

Revenue

Grant	\$ 164,064
Total	\$ 164,064

Expenditures

County Match Required: No
Independent Audit Required: No

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4620 Homeland Security WMD 6	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825670 - Federal Other Revenue	165,534	-	165,000	164,000	(1,000)
Total Revenues	165,534	-	165,000	164,000	(1,000)
Services & Supplies					
862170 - Office Expense	2	188	-	-	-
862187 - Education & Training	4,280	2,700	-	-	-
862189 - Prof/Spec Svcs - Other	13,176	57,405	100,000	45,000	(55,000)
862230 - Info Tech Equip	-	-	65,000	-	(65,000)
862239 - Spec Dept Expense	22,216	85,840	-	119,000	119,000
862253 - Travel Out of County	4,504	-	-	-	-
Total Services & Supplies	44,177	146,133	165,000	164,000	(1,000)
Fixed Assets					
864370 - Equipment	-	9,770	-	-	-
Total Fixed Assets	-	9,770	-	-	-
Total Net Appropriations	44,177	155,903	165,000	164,000	(1,000)
Total Fund Balance Contribution	(121,357)	155,903	-	-	-



BU 0466 - DEA-COMMET Grant

GRANT OVERVIEW (Administered in BU 2310)

County of Mendocino Marijuana Enforcement Team's (COMMET) purpose is to locate and eradicate unlawful marijuana grows both indoors and outdoors. In the course of this action firearms are confiscated and arrests are made. Assets are seized and other drugs are discovered such as concentrated cannabis, methamphetamine, cocaine and psilocybin mushrooms to name a few.

Even with the movement towards more legalization of Marijuana, unlawful marijuana growing operations still exist and in some areas may be increasing on public lands and on private lands. Large drug trafficking organizations lease privately owned property in the county and often have multiple smaller unlawful marijuana grows per parcel verses a single large unlawful marijuana grow. This practice hampers investigative efforts and increases time spent eradicating marijuana plants. Trespass crimes and environmental crimes associated with the production of marijuana will continue to be priority investigations. Marijuana plants are often surrounded by plastic or wire cage materials and supported by twine and bamboo. Assistance from the State and Federal governments have dwindled or ceased to Mendocino County making the burden heavier on the County's Law Enforcement.

GRANT INFORMATION

- Grant Inception Date: July 1, 1992
- Current Grant Period: 2018-19
- Source of Funds: U.S. Drug Enforcement Agency
- Continuity of Grant: Ongoing annual allocation, dependent on Federal funding decisions.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by Budget Unit 2310-Sheriff-Coroner.

GRANT BUDGET

Financial Sources

DCESP Grant	\$ 98,000
Asset Forfeiture	TBD
US Forest Service	5,000
Total	\$ 103,000

Expenditures

Services & Supplies	\$ 133,700
Total	\$ 133,700

County Match Required: There is no match requirement, however, the annual cost to support COMMET are more than the federal funding for the program. The Sheriff-Coroner uses Asset Forfeiture funds to cover the remaining costs.

Independent Audit Required: Yes

This grant is included in Budget Unit 2310's Schedule 9

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 0466 - DEA-COMMET - Grant

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4660 DEA COMMET	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823310 - Asset Forfeiture	-	44,970	60,000	-	(60,000)
825490 - State Other	72,000	33,645	-	-	-
825670 - Federal Other Revenue	73,890	70,000	-	158,000	158,000
827801 - Grant Revenue	-	-	70,000	-	(70,000)
Total Revenues	145,890	148,615	130,000	158,000	28,000
Services & Supplies					
862060 - Communications	1,758	1,548	-	2,000	2,000
862120 - Maint - Equip	-	702	-	-	-
862170 - Office Expense	3,078	2,976	-	3,000	3,000
862189 - Prof/Spec Svcs - Other	626	-	1,500	10,000	8,500
862200 - Rent/Lease Equip	945	1,223	-	-	-
862210 - Rent/Lease Bldg Grds	44,400	44,400	25,000	44,000	19,000
862232 - Law Enf Supply & Svcs	68,220	59,409	100,000	-	(100,000)
862239 - Spec Dept Expense	737	-	-	95,500	95,500
862260 - Utilities	4,494	4,712	3,500	3,500	-
Total Services & Supplies	124,258	114,970	130,000	158,000	28,000
Total Net Appropriations	124,258	114,970	130,000	158,000	28,000
Total Fund Balance Contribution	(21,632)	(33,645)	-	-	-



BU 2310 - Sexual Assault Felony Enforcement (SAFE) - Grant

GRANT OVERVIEW (Included in BU 2310)

Grant funds are used to better ensure the registration and tracking of individuals required to register as sex offenders. This program is embedded within Budget Unit 2310 - Sheriff-Coroner.

GRANT INFORMATION

- Grant Inception Date: July 1, 2009
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: California Controller's Office and Cal-EMA
- Continuity of Grant: Annual
- Grant Restrictions and Provisions: The grant does not allow for indirect or overhead costs. The budget does not include the maximum amount as indirect costs are negligible, and are absorbed by BU 2310 - Sheriff-Coroner.

GRANT BUDGET

Revenue

Grant	\$ 9196.01
Total	\$ 9196.01

Expenditures

Sexual Assault Felony Enforcement	\$ 9196.01
Total	\$ 9196.01

County Match Required: No

Independent Audit Required: No

This grant is included in Budget Unit 2310's Schedule 9.

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
None			

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner

BU 2313 - Sheriff-Coroner - COPS



BUDGET UNIT OVERVIEW

COPS (Citizen's Options for Public Safety) is funded by the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065.

The formula for allocating COPS funds is as follows:

- 5.15% to the County Sheriff for County Jail construction and operations;
- 5.15% to the District Attorney's Office for criminal prosecutions;
- 39.7% to the County and the cities within the County, for supplemental front-line law enforcement services; and
- 50% to the County for implementation of a comprehensive, multi-agency juvenile justice plan.

This budget unit provides funding for one of the two allocated positions within the Sheriff's Office, the Sheriff's Technology Specialist, who assists in the operation and maintenance of the Sheriff's computer hardware, software and networks.

PROGRAM OVERVIEW

- Supplemental Law Enforcement Services Funding

ACCOMPLISHMENTS IN FY 2017-18

- Continued to use resources to employ Sheriff's Technology Specialist.

GOALS FOR FY 2018-19

- Continue to fund unfunded communication mandates.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other - Citizen's Options for Public Safety / Supplemental Law Enforcement Services Fund.

Expenditure Transfer and Reimbursements

Acct. 5802 Oper Transfer Out: Reimburse for General Fund services.

CHANGES IN BUDGET FROM PRIOR YEAR

FY 2017-18 changes are to allocate these grant funds to communication mandates rather than staffing due to shortage of staff forecast for the current budget cycle.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2313 - Sheriff-Coroner - COPS

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection		Activity: Police Protection	
Fund: 1210 Supp Law Enforcement Svcs	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	376	1,120	-	-	-
825490 - State Other	101,978	110,297	100,000	-	(100,000)
Total Revenues	102,354	111,417	100,000	-	(100,000)
Salaries & Employee Benefits					
861011 - Regular Employees	43,214	19,053	55,688	-	(55,688)
861012 - Extra Help	-	1,827	-	-	-
861013 - Overtime Reg Emp	1,833	214	-	-	-
861021 - Co Cont Retirement	12,191	5,044	16,450	-	(16,450)
861022 - Co Cont OASDI	2,793	1,157	3,331	-	(3,331)
861023 - Co Cont Medicare	653	297	779	-	(779)
861024 - Co Cont Retire Incr	5,238	1,680	4,527	-	(4,527)
861030 - Co Cont Health Ins	4,403	2,053	5,954	-	(5,954)
861031 - Co Cont Unemp Ins	71	71	-	-	-
861035 - Co Cont Workers Comp	2,073	1,425	1,347	-	(1,347)
Total Salaries & Employee Benefits	72,470	32,821	88,077	-	(88,077)
Services & Supplies					
862101 - Insurance - General	130	134	143	-	(143)
862232 - Law Enf Supply & Svcs	12,672	-	11,280	-	(11,280)
862239 - Spec Dept Expense	43	114	-	-	-
Total Services & Supplies	12,846	248	11,423	-	(11,423)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	500	500	500	-	(500)
Total Expend Transfer & Reimb	500	500	500	-	(500)
Total Net Appropriations	85,815	33,569	100,000	-	(100,000)
Total Fund Balance Contribution	(16,538)	(77,848)	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 2315 - Sheriff Special Projects

BUDGET UNIT OVERVIEW

The Sheriff Office occasionally receives donations from individuals, service clubs and other agencies. The donations may be for unrestricted use or restricted for a specific purpose (memorials, K-9 Program). The Sheriff Special Projects fund is used to account for the receipt and disbursement of these funds.

PROGRAM OVERVIEW

- Donations

GOALS FOR FY 2018-19

- Continue to apply any donated funds, as received, appropriately to special projects.

ACCOMPLISHMENTS IN FY 2017-18

- Applied donated funds as available appropriately to special projects.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 7707 Donations.

Services & Supplies

Acct. 2232 Replacement of, and care for, retired Sheriff's Office K-9s.

CHANGES IN BUDGET FROM PRIOR YEAR

No donations anticipated this year.

BUDGET UNIT DETAIL Schedule 9		Function: Public Protection			Activity: Police Protection	
Fund: 1216 Sheriff Spec Projects	2015-16	2016-17	2017-18	2018-19	Change from	
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues						
824100 - Interest	17	58	-	-	-	
827700 - Other	3,040	-	-	-	-	
827707 - Donation	7,236	10,360	-	-	-	
Total Revenues	10,292	10,418	-	-	-	
Services & Supplies						
862194 - A-87 Costs	6,226	13,646	-	-	-	
862232 - Law Enf Supply & Svcs	1,403	-	-	-	-	
862239 - Spec Dept Expense	3,522	486	-	-	-	
862253 - Travel Out of County	(31)	25	-	-	-	
Total Services & Supplies	11,119	14,157	-	-	-	
Total Net Appropriations	11,119	14,157	-	-	-	
Total Fund Balance Contribution	827	3,740	-	-	-	



BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT OVERVIEW

This budget unit handles the County Jail, inmate management and services. Assembly Bill 109 has greatly impacted operations at the local level. Creative alternatives such as the pre-trial services program and an increase in the home arrest program have eased overcrowding at the jail caused by AB 109. Violence within the jail both for inmates and staff has increased. The County Jail is a specific statutory duty of the Sheriff.

The purpose of the jail is fourfold:

1. To detain persons committed in order to secure their attendance as a witness in criminal cases.
2. To detain persons charged with crimes and committed for trial.
3. To confine persons committed for contempt or upon the civil process or by other authority of law.
4. For the confinement of persons sentenced to imprisonment upon conviction for a crime (California Penal Code §4000).

PROGRAM OVERVIEW

- Jail Operations: Custodial & Non-Custodial Operations
- Support Services

ACCOMPLISHMENTS IN FY 2017-18

- We were awarded funding from California Senate Bill 844 "Correctional Facilities: Construction; Financing" for updating Mendocino County Jail facility.
- We met State standards and training for MCSO Corrections to maintain and improve professional competence for our local corrections staff.
- We re-established a Lieutenant position.
- We executed and awarded the medical and mental health service contract.
- We successfully rolled out the Inmate Tablet Program.

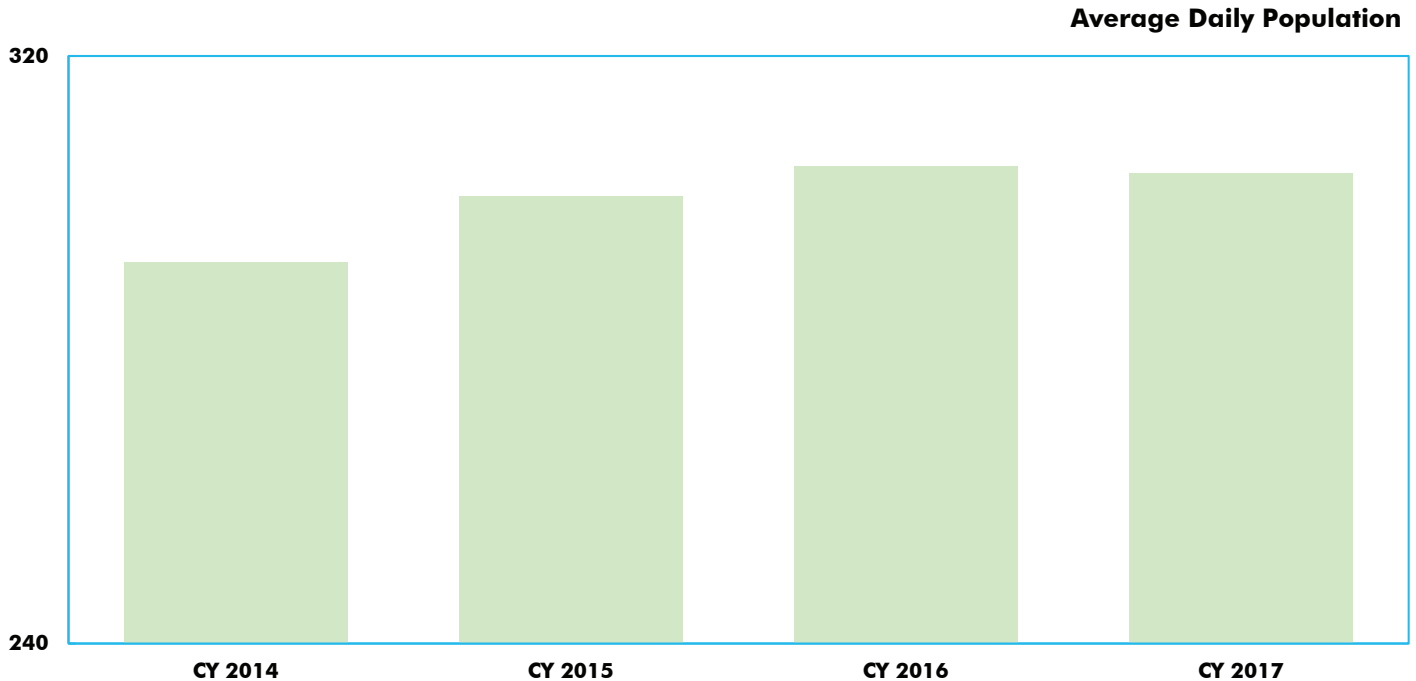
GOALS FOR FY 2018-19

- To successfully complete the transition of the inmate medical and mental health provider.
- To fill all allocated and funded staff positions.
- To receive funding and replace the kitchen stoves, install food ports on doors in the Women's Jail, install shower door in Building 2 housing units.
- To successfully pass the Prison Rape Elimination Act inspection.
- To successfully implement a Felony Jail Based Competency Training program

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2510 - Jail & Rehabilitation Center

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1510 Public Safety Sales Tax - Shifted Proposition 172 funding from BU 1000 directly to Public Safety Budget Units.
- Acct. 5490 State booking fee reimbursement.
- Acct. 6269 Revenue from the Work Release Program.
- Acct. 6344 Revenue from Shasta County Contract.
- Acct. 6390 Reimbursement for inmate services.

Services & Supplies

- Acct. 2080 Meals for the jail.
- Acct. 2090 Jail supplies for cleaning & laundry.
- Acct. 2185 Pre-booking medical clearance, medical and mental health services.
- Acct. 2189 Security guards at the hospital.
- Acct. 2239 Physicals, recruitment and testing.

Equipment

- Acct. 4370 Replacement of control panel.

CHANGES IN BUDGET FROM PRIOR YEAR

Increased *Salary & Employee Benefits* due to negotiated wage increases.

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT DETAIL		Schedule 9		Function: Public Protection		Activity: Detention	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19	Change from	
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted	Prior Year	
Revenues							
821510 - Sales Tax-Public Safety	-	2,251,386	2,371,277	2,422,492	51,215		
823204 - Misc Court Fine	9,568	23,807	13,378	10,000	(3,378)		
823310 - Asset Forfeiture	31,124	-	-	-	-		
825150 - Motor Vehicle in Lieu	100,000	-	75,000	70,000	(5,000)		
825344 - 2011 Realignment Pub Sfty	1,251,634	1,034,500	1,165,060	1,165,055	(5)		
825490 - State Other	147,292	151,495	123,517	179,025	55,508		
825670 - Federal Other	39,744	92,369	77,647	30,000	(47,647)		
826269 - Work Release	21,790	20,985	23,971	20,000	(3,971)		
826270 - Electronic Monitor Prog	1,149	-	-	-	-		
826344 - Meals & Prisoner Care	4,800	-	-	-	-		
826390 - Other Charges	137,940	124,580	201,774	100,000	(101,774)		
827400 - Prior Year Revenue	6	-	-	-	-		
827700 - Other	-	25	-	-	-		
Total Revenues	1,745,046	3,699,146	4,051,624	3,996,572	(55,052)		
Salaries & Employee Benefits							
861011 - Regular Employees	3,269,889	3,429,637	4,076,737	4,643,749	567,012		
861012 - Extra Help	66,790	38,187	50,000	-	(50,000)		
861013 - Overtime Reg Emp	1,031,840	1,035,856	1,000,000	-	(1,000,000)		
861021 - Co Cont Retirement	1,408,290	1,522,674	1,755,578	2,134,131	378,553		
861022 - Co Cont OASDI	251,290	261,209	228,035	274,274	46,239		
861023 - Co Cont Medicare	59,768	61,806	53,331	66,131	12,800		
861024 - Co Cont Retire Incr	935,096	942,814	991,871	1,125,782	133,911		
861030 - Co Cont Health Ins	627,152	614,933	627,856	524,136	(103,720)		
861031 - Co Cont Unemp Ins	12,848	9,388	4,906	4,719	(187)		
861035 - Co Cont Workers Comp	466,178	545,657	695,207	782,511	87,304		
Total Salaries & Employee Benefits	8,129,141	8,462,162	9,483,521	9,555,433	71,912		
Services & Supplies							
862050 - Clothing/Pers Items	12,855	20,701	21,267	35,000	13,733		
862060 - Communications	5,964	9,061	7,106	8,000	894		
862080 - Food	400,677	386,962	400,000	420,000	20,000		
862090 - Household Expense	166,943	130,289	90,089	140,960	50,871		
862101 - Insurance - General	180,272	66,998	164,975	78,639	(86,336)		
862120 - Maint - Equip	5,343	24,470	29,105	48,000	18,895		
862170 - Office Expense	43,798	41,074	38,329	50,000	11,671		
862185 - Medical/Dental Svcs	2,035,344	2,165,496	2,562,499	3,239,041	676,542		
862187 - Education & Training	2,182	5,603	6,000	29,025	23,025		
862189 - Prof/Spec Svcs - Other	54,650	85,080	94,372	100,000	5,628		
862200 - Rent/Lease - Equip	-	-	-	3,600	3,600		
862230 - Info Tech Equip	64	-	-	-	-		
862232 - Law Enf Supply & Svcs	38,388	66,056	63,383	100,000	36,617		
862239 - Spec Dept Expense	15,027	14,121	16,153	20,000	3,847		
862250 - Trans/Travel	21,803	21,365	15,000	25,000	10,000		
862253 - Travel Out of County	48,887	61,655	66,443	63,000	(3,443)		
Total Services & Supplies	3,032,197	3,098,930	3,574,721	4,360,265	785,544		

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner
 BU 2510 - Jail & Rehabilitation Center

BUDGET UNIT DETAIL		Schedule 9 (cont.)			Function: Public Protection	Activity: Detention
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year	
Fixed Assets						
864370 - Equipment	31,124	1,026	-	20,000	20,000	
Total Fixed Assets	31,124	1,026	-	20,000	20,000	
Total Net Appropriations	11,192,461	11,562,118	13,058,242	13,935,698	877,456	
Total Net County Cost	9,447,416	7,862,971	9,006,618	9,939,126	932,508	



BU 0467 - Correctional Officers Training Grant

GRANT OVERVIEW

(Previously administered by BU 2510)

Board of State and Community Corrections administers the Standards in Training for Corrections pursuant to Title 15, Division 1, Chapter 1, Sub-chapter 1. Article 7, Section 304 California Code of Regulations. This program provides funding for Corrections Officer Training. The budget is used to meet required training mandates for Corrections Deputies, Probation Officers, and Juvenile Hall personnel.

GRANT INFORMATION

- Grant Inception Date: 1995
- Current Grant Period: July 1, 2018 - June 30, 2019
- Source of Funds: Board of State and Community Corrections - Standards and Training for Corrections Division.
- Continuity of Grant: Ongoing annual allocation, dependent on State funding.
- Grant Restrictions and Provisions: This grant does not allow for indirect or overhead costs. The budget does include the maximum amount, however indirect costs are absorbed by BU 2510-Jail & Rehabilitation Center, BU 2550-Juvenile Hall and BU 2560-Probation.

GRANT BUDGET

Financial Sources

Grant	\$ 29,025
Total	\$ 29,025

Expenditures

Services & Supplies	\$ 29,025
Total	\$ 29,025

County Match Required: No

Independent Audit Required: No

EMPLOYEES	(FULL TIME EQUIVALENT)	GRANT FUNDED	GENERAL FUND
Sheriff's Captain	1	60%	40%
Corrections Lieutenant	2	60%	40%
Corrections Sergeant	8	60%	40%
Corrections Deputy	51	60%	40%

BUDGET UNIT DETAIL Schedule 9				Function: -	Activity: -
Fund: 4670 Correctional Officers Training	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
827801 - Grant Revenue	67,340	46,166	30,000	29,025	(975)
Total Revenues	67,340	46,166	30,000	29,025	(975)
Services & Supplies					
862187 - Education & Training	46,349	50,171	30,000	29,025	(975)
862189 - Prof/Spec Svcs - Other	-	531	-	-	-
Total Services & Supplies	46,349	50,702	30,000	29,025	(975)
Total Net Appropriations	46,349	50,702	30,000	29,025	(975)
Total Fund Balance Contribution	(20,991)	4,536	-	-	-

SHERIFF-CORONER'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner



BU 2511 - Jail & Rehabilitation Center - COPS

BUDGET UNIT OVERVIEW

Most widely known as COPS (Citizen's Options for Public Safety), the funding source for this program is the Supplemental Law Enforcement Services Fund (SLESF). The fund is established in each County pursuant to California Government Code §30061-30065. COPS funds for the jail have historically been used for facilities remodeling and equipment upgrades.

PROGRAM OVERVIEW

- Jail Construction and Operations

GOALS FOR FY 2018-19

- Use the funding for unanticipated equipment maintenance and replacement or to enhance overall Jail Operations

ACCOMPLISHMENTS IN FY 2017-18

- This year's 2511 – COPS funding was used to augment the replacement cost of a failed jail video surveillance system.

SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5490 State Other: Funding based on formula.

Expenditure Transfer & Reimbursement

Acct. 5802 Oper Transfer Out: Transfer to General Fund department for services.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

BUDGET UNIT DETAIL Schedule 9			Function: Public Protection		Activity: Police Protection
Fund: 1210 Supp Law Enforcement Svcs	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	92	273	-	-	-
825490 - State Other	25,827	36,163	25,000	-	(25,000)
Total Revenues	25,919	36,435	25,000	-	(25,000)
Services & Supplies					
862232 - Law Enf Supply & Svcs	20,107	11,586	24,850	-	(24,850)
Total Services & Supplies	20,107	11,586	24,850	-	(24,850)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	150	150	150	-	(150)
Total Expend Transfer & Reimb	150	150	150	-	(150)
Total Net Appropriations	20,257	11,736	25,000	-	(25,000)
Total Fund Balance Contribution	(5,662)	(24,700)	-	-	-

INDEX

Department Summary		497
BU 3010	Administration and Road Maintenance	498
	SB 1 Funds	502
BU 1910	Land Improvement	504
BU 3030	Storm Damage	507
BU 3041	Road and Bridge Projects	510
BU 3050-3080	Round Valley Airport	513
BU 3060-3090	Little River Airport	517
BU 4510-4511	Solid Waste/Landfill Closure	521



The Mendocino County Transportation Department's mission is to enhance the quality of life in Mendocino County in partnership with other county agencies, by meeting the commercial, public, and personal mobility needs of county transportation system users in an efficient, safe, and environmentally sound manner.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

DEPARTMENT SUMMARY

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(13,252,273)	(11,238,496)	(18,948,741)	(27,734,791)	(8,786,050)
Total Operating Transfers In	(4,832,382)	(7,842,255)	(5,299,996)	(3,620,588)	1,679,408
Total Revenues	(18,084,655)	(19,080,751)	(24,248,737)	(31,355,379)	(7,106,642)
Appropriations - All Funds					
Total Salaries & Employee Benefits	6,653,729	6,703,746	7,528,382	7,855,612	327,230
Total Services & Supplies	12,470,862	10,228,052	19,735,621	24,704,697	4,969,076
Total Other Charges	(124,499)	24,650	204,000	211,000	7,000
Total Fixed Assets	173,517	358,487	429,900	369,000	(60,900)
Total Operating Expenditures	19,173,610	17,314,935	27,897,903	33,140,309	5,242,406
Total Intrafund Transfers	(576,147)	(648,788)	(854,700)	(594,527)	260,173
Total Operating Transfers Out	127,211	15,000	250,000	344,820	94,820
Total Transfers & Reimb.	(448,936)	(633,788)	(604,700)	(249,707)	354,993
Total Net Appropriations	18,754,050	16,707,835	27,332,653	32,975,052	5,642,399
NCC/Use of Fund Balance	669,395	(2,372,916)	3,083,916	1,619,673	(1,464,243)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Land Improvement	938,888	(115,138)	823,750
Round Valley Airport	84,450	(50,421)	34,029
Little River Airport	113,424	(55,000)	58,424
Solid Waste Division	232,101	(342,916)	(110,815)
Total: General Fund	1,368,863	(563,475)	805,388
% of General Fund	0.7%	0.3%	1.3%
OTHER FUNDS	Approps.	Revenues	Use of FBA
Admin & Road Maint.	9,743,883	(11,995,434)	(2,251,551)
Storm Damage	12,481,550	(11,109,884)	1,371,666
Federal & State Programs	8,065,756	(7,226,386)	839,370
Round Valley Airport	-	-	-
Little River Airport	-	-	-
Landfill Closure	1,315,000	(460,200)	854,800
Total: Other Funds	31,606,189	(30,791,904)	814,285
TOTAL: ALL FUNDS	32,975,052	(31,355,379)	1,619,673
% of Total Budget	11.8%	11.6%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	15-16	16-17	17-18
Land Improvement	6.0	6.0	6.0
Solid Waste Division	-	-	-
Total: General Fund	6.0	6.0	6.0
OTHER FUNDS			
Dept. Programs			
Admin & Road Maint.	90.8	90.8	93.8
Total: Other Funds	90.8	90.8	93.8
TOTAL: ALL FUNDS	96.8	96.8	99.8

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director



BU 3010 - Administration and Road Maintenance

DEPARTMENT OVERVIEW

The vision of the Transportation Department is: To be recognized as one of the best maintained, planned and managed county transportation systems in California. (When people "in the know" mention county road systems and issues they think of Mendocino County!)

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3010 provide the "rubber hits the road" aspects of County Maintained Road System operations. Maintenance, engineering and technical assistance, administration, and business services all function to support the County Maintained Road System, which includes 1,014 centerline miles of roadway and related features such as bridges (157 bridges over 20 foot span), road drainage systems (6,175 conduits under 20 foot span), and road network signage (14,557 signs and markers). Transportation funds from various local, State, and Federal programs constitute the County Road Fund (a restricted-use fund), generally as reimbursement for funds previously spent by the County for projects approved on a formula or competitive award basis.

PROGRAM OVERVIEW

- Administration and Road Maintenance
- Land Improvement
- Little River Airport
- Road and Bridge Projects
- Round Valley Airport
- Solid Waste/Landfill Closure
- Storm Damage

ACCOMPLISHMENTS IN FY 2017-18

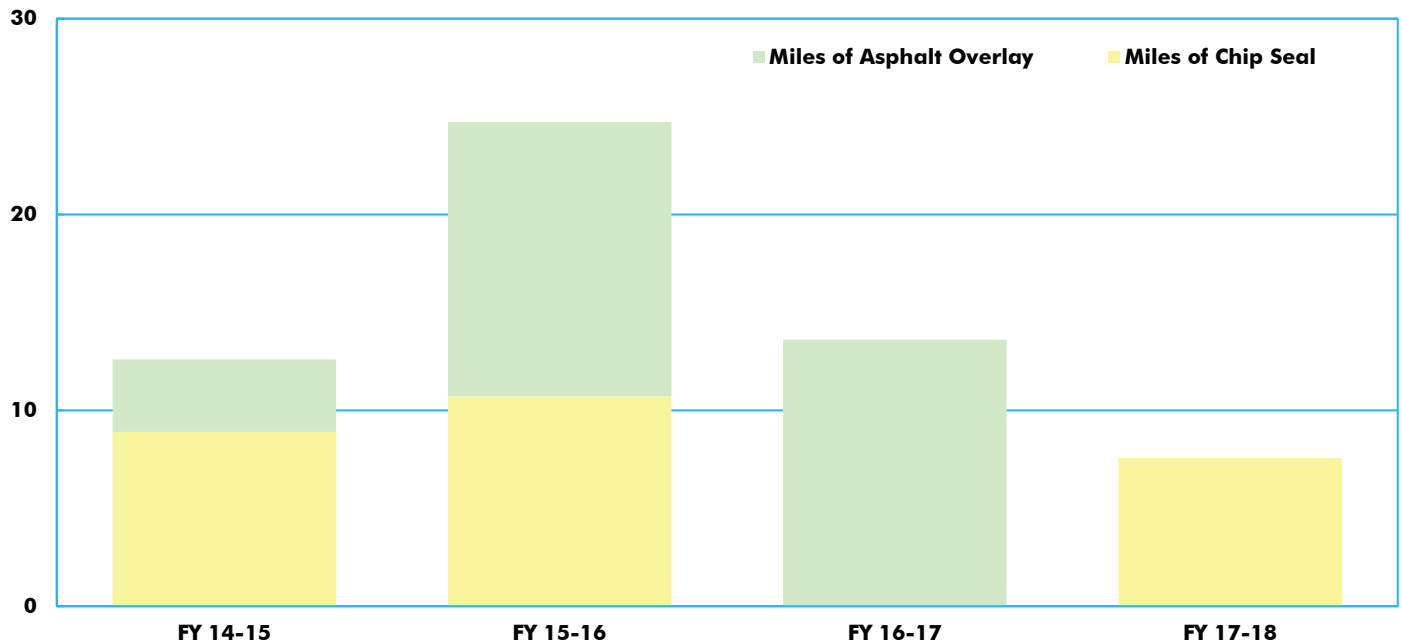
- Performed preventive maintenance practices such as: chip seals, crack sealing, Dura-patching and drainage improvements on County maintained roads and bridge structures.
- Performed prep work, ditching, base repairs and leveling courses prior to corrective maintenance overlays and chip seals.
- Responded to 194 Debris Removal and Emergency Openings: downed trees, slides, snow etc.; 51 vehicle accident responses; and 37 "other" after-hour call-outs.
- Worked together with Cal Fire inmate crews for major vegetation removal along various County Maintained Roads.

GOALS FOR FY 2018-19

- Maintain a substantial preventive maintenance program that includes: aggressive "crack sealing" program, drainage and culvert improvements, chip seal program, base repairs with asphalt overlays, and vegetation management.
- Continue to replace old, non-compliant, on- and off-road equipment, while maintaining the goal of reducing total fleet size.
- Increase safety training to further reduce injuries.
- Continue to maintain bridge and drainage structures throughout the County.
- Deliver prompt, efficient, professional customer service to the public.

PERFORMANCE INDICATORS

Miles of Asphalt Overlay and Miles of Chip Seal Completed



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5180 Federal Surface Transportation Program (STP) funding, allocated through Mendocino Council of Governments (MCOG).
- Acct. 7802 County General Fund Contribution.

Services & Supplies

- Acct. 2189 Provides for Fish and Wildlife permit and review fees, and lighting and traffic signal maintenance costs. Also includes hazardous material permits and biological studies.
- Acct. 2239 Road materials.

CHANGES IN BUDGET FROM PRIOR YEAR

No significant change in budget from the previous fiscal year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 3010 - Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9

Function: Public Ways & Facilities

Activity: Public Ways & Facilities

Fund: 1200 Roads	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821501 - Trans Funds	46,271	78,487	60,000	75,556	15,556
822600 - Other Permit	-	200	500	500	-
822608 - Trans Permit	7,392	7,992	6,000	6,500	500
822610 - Co Hwy Encroach Permit	51,726	50,677	38,000	40,000	2,000
823100 - Vehicle Code Fine	42,052	43,046	35,000	40,000	5,000
824100 - Interest	10,424	39,316	14,000	50,000	36,000
825125 - State HUTA Section 2103	1,076,367	567,663	1,102,578	993,624	(108,954)
825130 - State Hwy Users Tax	1,238,648	1,239,068	1,301,069	1,278,007	(23,062)
825140 - State Collier Unruh	380,664	382,960	380,985	387,397	6,412
825180 - Trans STPd(1)	117,231	99,226	100,000	117,729	17,729
825190 - State RMRA SB1	-	-	2,500,000	3,525,266	1,025,266
825487 - Prop 111 State Gas Tax	1,087,465	1,104,533	1,142,044	1,124,972	(17,072)
825491 - State Exchange Prog	602,390	602,390	602,390	602,390	-
825640 - Fed Forest Reserve	135,516	4,884	40,000	5,000	(35,000)
825676 - Flood Control Lands	-	-	500	500	-
826272 - Interfund - DOT	134,451	147,099	95,000	107,105	12,105
826390 - Other Charges	11,641	13,937	20,000	10,000	(10,000)
827500 - Sale of Fixed Assets	-	19,661	1,500	5,000	3,500
827600 - Other Sales	2,723	2,100	4,800	4,800	-
827700 - Other	21,646	-	500	500	-
827802 - Oper Trans In	3,427,555	5,827,555	3,479,996	3,620,588	140,592
Total Revenues	8,394,163	10,230,794	10,924,862	11,995,434	1,070,572
Salaries & Employee Benefits					
861011 - Regular Employees	3,229,571	3,263,174	3,703,175	4,056,008	352,833
861012 - Extra Help	35,235	20,687	43,850	56,790	12,940
861013 - Overtime Reg Emp	85,187	118,443	121,400	121,400	-
861021 - Co Cont Retirement	910,386	913,623	1,088,187	1,209,563	121,376
861022 - Co Cont OASDI	191,522	195,103	225,228	258,209	32,981
861023 - Co Cont Medicare	45,715	46,438	53,109	60,923	7,814
861024 - Co Cont Retire Incr	373,875	352,778	348,631	312,511	(36,120)
861030 - Co Cont Health Ins	635,756	620,356	719,899	493,095	(226,804)
861031 - Co Cont Unemp Ins	18,624	18,883	18,521	21,230	2,709
861035 - Co Cont Workers Comp	405,893	415,905	451,273	507,616	56,343
Total Salaries & Employee Benefits	5,931,765	5,965,390	6,773,273	7,097,345	324,072

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3010 - Administration and Road Maintenance

BUDGET UNIT DETAIL Schedule 9 (cont.) Function: Public Ways & Facilities Activity: Public Ways & Facilities

Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Services & Supplies					
862050 - Clothing/Pers Items	15,395	15,748	20,050	20,050	-
862060 - Communications	40,793	30,335	37,500	31,000	(6,500)
862090 - Household Expense	19,271	19,276	17,000	20,000	3,000
862101 - Insurance - General	91,254	244,960	171,056	287,993	116,937
862120 - Maint - Equip	317,570	350,426	322,000	310,000	(12,000)
862130 - Maint - Strc/Impr/Grnds	7,338	4,292	4,930	4,900	(30)
862150 - Memberships	1,510	1,531	3,254	3,209	(45)
862170 - Office Expense	33,101	28,090	30,315	30,000	(315)
862183 - Legal Fees	12,168	16,730	8,000	13,000	5,000
862185 - Medical/Dental Svcs	8,145	7,964	10,550	11,925	1,375
862187 - Education & Training	16,058	5,148	15,175	15,175	-
862189 - Prof/Spec Svcs - Other	49,270	52,612	67,721	87,548	19,827
862190 - Publ/Legal Notice	8,058	3,624	10,500	10,500	-
862193 - Constr Contract	-	-	250,000	-	(250,000)
862194 - A-87 Costs	537,361	473,400	530,767	453,543	(77,224)
862200 - Rent/Lease - Equip	19,393	16,756	18,000	18,000	-
862210 - Rent/Lease Bldg Grnds	2,446	-	1,225	1,257	32
862220 - Small Tool/Instrument	9,461	11,678	15,000	16,000	1,000
862230 - Info Tech Equip	9,231	5,812	10,000	10,000	-
862239 - Spec Dept Expense	761,367	739,193	837,000	875,000	38,000
862250 - Trans/Travel	251,139	258,695	300,000	275,000	(25,000)
862253 - Travel Out of County	5,059	8,149	13,202	13,202	-
862260 - Utilities	20,930	20,567	24,800	28,943	4,143
Total Services & Supplies	2,236,318	2,314,986	2,718,045	2,536,245	(181,800)
Fixed Assets					
864370 - Equipment	156,408	348,487	370,900	360,000	(10,900)
Total Fixed Assets	156,408	348,487	370,900	360,000	(10,900)
Expend Transfer & Reimb					
865380 - Intrafund Transfer	(576,147)	(648,788)	(604,700)	(594,527)	10,173
865802 - Oper Transfer Out	117,211	-	180,000	344,820	164,820
Total Expend Transfer & Reimb	(458,936)	(648,788)	(424,700)	(249,707)	174,993
Total Net Appropriations	7,865,554	7,980,074	9,437,518	9,743,883	306,365
Total Fund Balance Contribution	(528,609)	(2,250,719)	(1,487,344)	(2,251,551)	(764,207)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

CALIFORNIA LEGISLATURE SENATE BILL NO. 1

CALIFORNIA LEGISLATURE SENATE BILL NO. 1 TRANSPORTATION FUNDING, CHAPTER 5 APPROVED APRIL 28, 2017

...

SEC. 36. Chapter 2 (commencing with Section 2030) is added to Division 3 of the Streets and Highways Code, to read:

CHAPTER 2. Road Maintenance and Rehabilitation Program

2030. (a) The Road Maintenance and Rehabilitation Program is hereby created to address deferred maintenance on the state highway system and the local street and road system. Funds made available by the program shall be prioritized for expenditure on basic road maintenance and road rehabilitation projects, and on critical safety projects.

(b) (1) Funds made available by the program shall be used for projects that include, but are not limited to, the following:

(A) Road maintenance and rehabilitation.

(B) Safety projects.

(C) Railroad grade separations.

(D) Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.

(E) Traffic control devices.

(2) Funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

...

2034. (a) (1) Prior to receiving an apportionment of funds under the program pursuant to paragraph (2) of subdivision (h) of Section 2032 from the Controller in a fiscal year, an eligible city or county shall submit to the commission a list of projects proposed to be funded with these funds pursuant to an adopted city or county budget. All projects proposed to receive funding shall be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting. The list of projects proposed to be funded with these funds shall include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030.

(2) The commission shall report to the Controller the cities and counties that have submitted a list of projects as described in this subdivision and that are therefore eligible to receive an apportionment of funds under the program for the applicable fiscal year. The Controller, upon receipt of the report, shall apportion funds to eligible cities and counties.

POTENTIAL USES FOR STATE SB 1 FUNDS

DRAFT

Potential Uses for State SB 1 Funds from Road Maintenance & Rehabilitation Account FY 2018-19

Type	Description	Location	Road	Milepost	Anticipated Completion	Useful Life
2018 Corrective Maintenance Overlays & Base Repairs						
	In Place Recycle/Seal	Central Avenue	229	0.00~0.90	06/30/19	21 years
	In Place Recycle/Seal	Eastside Calpella Road	227	3.38~5.88	06/30/19	21 years
	In Place Recycle/Seal	East Road Redwood Valley	230	0.25~0.50	06/30/19	21 years
	In Place Recycle/Seal	University Road	116B	0.00~3.85	06/30/19	21 years
Storm Damage Projects						
	FEMA 2016/17 Storm Damage	Albion Little River Road	403	0.50	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Blackhawk Drive	371	2.00	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Blue Lake Terrace	671A	0.50	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Eel River Road	240B	7.85	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Eel River Road	240B	8.10	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Fish Rock Road	122	5.95	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Fish Rock Road	122	17.35	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Fish Rock Road	122	19.10	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Fort Bragg-Sherwood Road	419	25.06	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	0.99	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	1.01	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	3.34	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	3.66	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	4.19	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Laytonville Dos Rios Road	322	6.15	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Low Gap Road	212	19.40	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Mallard Street	621	0.10	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Marina Drive	226	0.52	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Nokomis Road	117	0.01	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Old Toll Road	108	3.13	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Old Toll Road	108	3.31	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Peachland Road	128	0.35	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Peachland Road	128	0.95	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Peachland Road	128	1.14	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Peacock Drive	619	0.45	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Pine Ridge Road	220	4.52	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Pine Ridge Road	220	5.30	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Poonkinney Road	326	1.46	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Primrose Drive	604	3.40	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Primrose Drive	604	3.80	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Robinson Creek Road	125	1.52	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Shimmons Ridge Road	310B	2.70	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Spring Grove Road	401	0.20	06/30/22	50 years
	FEMA 2016/17 Storm Damage	Spyrock Road	323	8.00	06/30/22	50 years
	FEMA 2016/17 Storm Damage	University Road	116B	3.78	06/30/22	50 years



BU 1910 - Land Improvement

BUDGET UNIT OVERVIEW

The Land Improvement Division programs include: Development Review evaluates discretionary land development applications including subdivisions, use permits, boundary line adjustments, and coastal development permits. Permit and Inspection ensures public safety on the County Maintained Road System through review and issuance of transportation and encroachment permits. Drainage and Water Quality protects the environment and public and private property through review of drainage liability issues, development of sediment reduction and habitat restoration projects for the County Maintained Road System. Airport Technical Assistance secures grant funds, delivering airport capital improvement projects, and ensuring safe operations and maintenance programs for both County airports. Technical Assistance for County Lighting Districts and Underground Utility Districts coordinates as needed. The County Surveyor’s office provides State and County-mandated functions internally and to the public, special districts, and other public agencies through its checking record maps and legal descriptions, researching, and preserving survey records.

Through these programs, the County Surveyor’s office and the Land Improvement Division endeavor to ensure orderly development that protects the environment as well as public and private properties, with public safety as the primary consideration.

PROGRAM OVERVIEW

- County Surveyor
- Land Improvement

ACCOMPLISHMENTS IN FY 2017-18

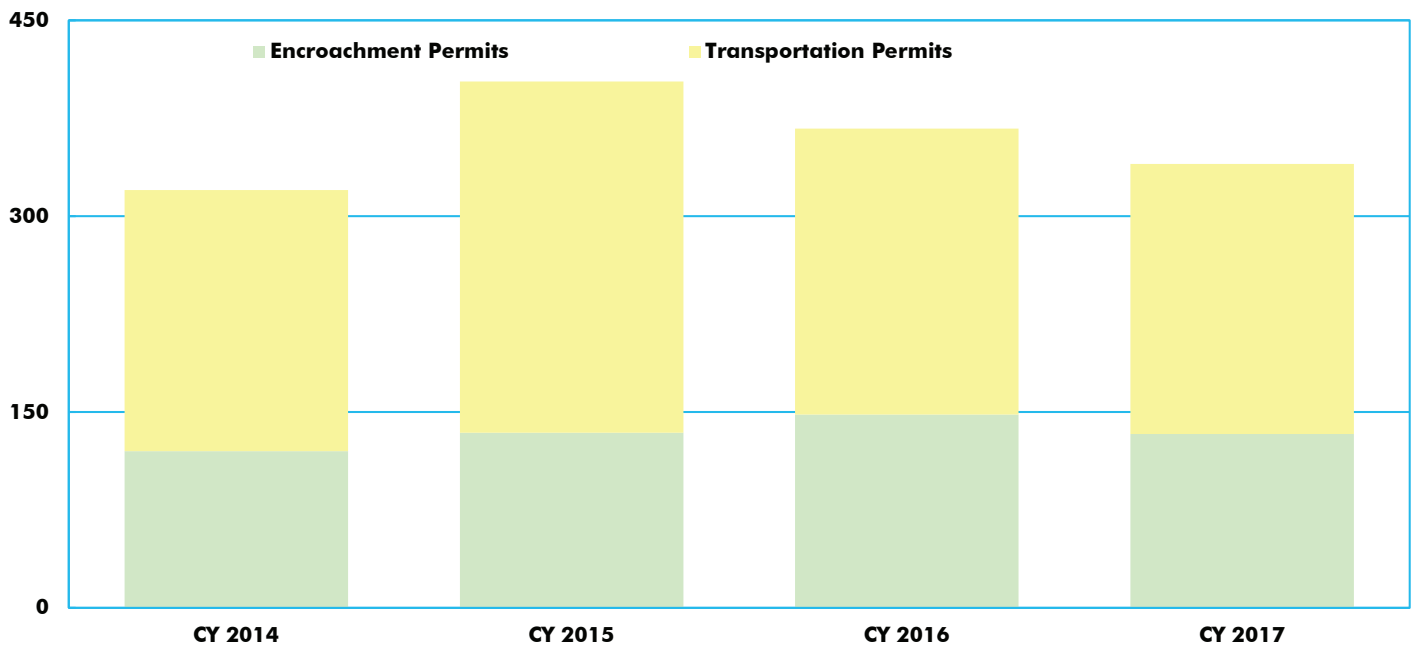
- Awarded the contract to construct Culvert Replacement Project on Hearst Willits Road, for construction in Summer 2018.
- Continued annual inspections of high priority MS4 areas for system maintenance and repair, and updated priority areas based upon previous year’s maintenance results, lessons learned and new observations.
- Continued quarterly inspections of Roads Division activities for NPDES Program compliance requirements.
- Began quarterly inspections of department facilities for NPDES Program compliance requirements.
- Continued working to expedite the permit process, improve process for addressing permit violations, and achieve permit compliance by local utility districts and contractors.

GOALS FOR FY 2018-19

- Construct Culvert Replacement Project on Hearst Willits road, thereby improving salmonid access to 2.5 miles potential additional upstream habitat.
- Continue implementation of the existing National Pollutant discharge Elimination System (NPDES) Program and work with other County Departments towards implementing the NPDES Program Trash Amendment.
- Further improve public safety and facilitate commerce and orderly development through the land development process and permitting functions.
- Continue to coordinate Department efforts to minimize County Maintained Road impacts to the natural environment and waters by reducing sediment production and other pollutants through the implementation of Best Management Practices (BMPs).
- Secure consultant and complete required dam inundation maps and emergency action plans for Chinquapin, Mill Creek Upper and Middle Dams.

PERFORMANCE INDICATORS

Encroachment & Transportation Permits Issued



SUMMARY OF MAJOR ACCOUNTS

Services & Supplies

- Acct. 2120 Maintenance for equipment.
- Acct. 2170 Office expense.
- Acct. 2189 Reimbursement to the Road Fund and permit tracking maintenance. Includes Lighting District Engineering, Lower Mill Creek Dam Moss Removal Per State Dam Inspection Report, Mill Creek Dam Routine Maintenance, and Chinquapin/Mill Creek Upper/Middle Dam Fees.

CHANGES IN BUDGET FROM PRIOR YEAR

Increase in expenditures due to new state-mandated dam inundation maps and emergency action plans for Chinquapin, Mill Creek Upper and Middle Dams.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 1910 - Land Improvement

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825490 - State Other	-	-	13,000	-	(13,000)
825670 - Federal Other	-	-	-	2,650	2,650
826172 - Parcel Map MS Filing	11,700	17,440	15,000	10,000	(5,000)
826173 - Parcel Map PS Filing	-	-	2,250	2,250	-
826175 - Plan Check & Insp	-	-	2,000	2,500	500
826176 - Parcel Subdivision Insp	-	-	550	550	-
826177 - Basic Imp Insp Fee	800	550	1,000	1,000	-
826178 - Subd Agrmt Process	-	-	-	1,100	1,100
826181 - Record-Survey Exam	19,400	21,400	18,000	22,000	4,000
826182 - Tentative Map Subd	39,930	82,691	42,000	40,000	(2,000)
826273 - Interfund - Engineering	87,504	121,129	25,062	32,588	7,526
827601 - Sale of Map - Surveyor	398	446	500	500	-
827701 - Refund Jury & Witness Fee	35	-	-	-	-
Total Revenues	159,767	243,656	119,362	115,138	(4,224)
Salaries & Employee Benefits					
861011 - Regular Employees	394,489	407,504	416,039	396,753	(19,286)
861012 - Extra Help	7,400	-	-	-	-
861013 - Overtime Reg Emp	153	748	3,000	3,000	-
861021 - Co Cont Retirement	114,636	113,723	122,117	134,489	12,372
861022 - Co Cont OASDI	22,794	23,519	24,370	26,846	2,476
861023 - Co Cont Medicare	5,456	5,561	5,668	6,314	646
861024 - Co Cont Retire Incr	48,341	45,516	40,881	41,668	787
861030 - Co Cont Health Ins	66,710	68,051	64,520	57,976	(6,544)
861031 - Co Cont Unemp Ins	282	423	333	266	(67)
861035 - Co Cont Workers Comp	7,151	5,230	9,043	6,960	(2,083)
Total Salaries & Employee Benefits	667,414	670,275	685,971	674,272	(11,699)
Services & Supplies					
862060 - Communications	5,089	3,875	3,696	4,544	848
862101 - Insurance - General	590	615	674	852	178
862120 - Maint - Equip	5,506	8,509	9,600	9,600	-
862150 - Memberships	353	256	810	595	(215)
862170 - Office Expense	6,983	8,319	10,000	10,000	-
862183 - Legal Fees	13	756	1,000	3,500	2,500
862185 - Medical & Dental Svcs	-	171	200	200	-
862187 - Education & Training	960	550	1,700	1,700	-
862189 - Prof/Spec Svcs - Other	70,145	65,013	82,152	224,125	141,973
862190 - Publ/Legal Notice	-	236	500	500	-
862220 - Small Tool/Instrument	152	893	800	1,000	200
862239 - Spec Dept Expense	968	1,510	500	500	-
862250 - Trans/Travel	2,952	3,636	5,500	5,500	-
862253 - Travel Out of County	276	138	3,250	2,000	(1,250)
Total Services & Supplies	93,987	94,477	120,382	264,616	144,234
Total Net Appropriations	761,401	764,752	806,353	938,888	132,535
Total Net County Cost	601,634	521,096	686,991	823,750	136,759



BU 3030 - Storm Damage

BUDGET UNIT OVERVIEW

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. The County Maintained Road System includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Budget Unit 3030 serves as a special use budget to accommodate the repair and restoration of features damaged under various declared disasters. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

There are two separate sources of Federal disaster assistance funding that may be applicable for a given declared disaster — the Federal Highway Administration (FHWA) and the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The funding source depends on the functional classification of the road or road segment in question. FHWA has disaster assistance responsibilities for "on-system" roadways (major collectors and minor arterials) under the Emergency Relief program administered by Caltrans. FEMA has disaster assistance responsibilities for "off-system" roadways (minor collectors and local roads) and is administered by the California Office of Emergency Services (CalOES). Under various circumstances and conditions, the State also participates in disaster assistance, through the California Disaster Assistance Act (CDAA). CalOES coordinates such assistance. Some storm damage, however, is not declared eligible by any of the State or Federal programs mentioned above, in which case the County Road Fund must bear the entire cost as a maintenance function.

PROGRAM OVERVIEW

- Engineering Division
- Emergency Response Program
- Administration Division

ACCOMPLISHMENTS IN FY 2017-18

- Continued preliminary engineering, environmental, design, and construction for repairs at some fifty 2016 & 2017 storm damage sites.
- Received authorization for construction and awarded contracts for the summer 2018 construction season at the following storm damage sites: Orr Springs MP 39.20; Peachland MP 0.95; Branscomb MP's 17.21, 16.80, and 21.50; Bell Springs MP 17.70; and Mountain View MP 14.39.
- Prepared preliminary designs, cost estimates, damage assessments and applications for State & Federal Disaster Assistance at some sixteen 2017 fire damage sites.

GOALS FOR FY 2018-19

- Continue preliminary engineering, environmental, design, and construction for repairs at some fifty 2016 & 2017 storm damage sites and some sixteen 2017 fire damage sites.
- Complete the tree removal program from the 2017 fire damage.

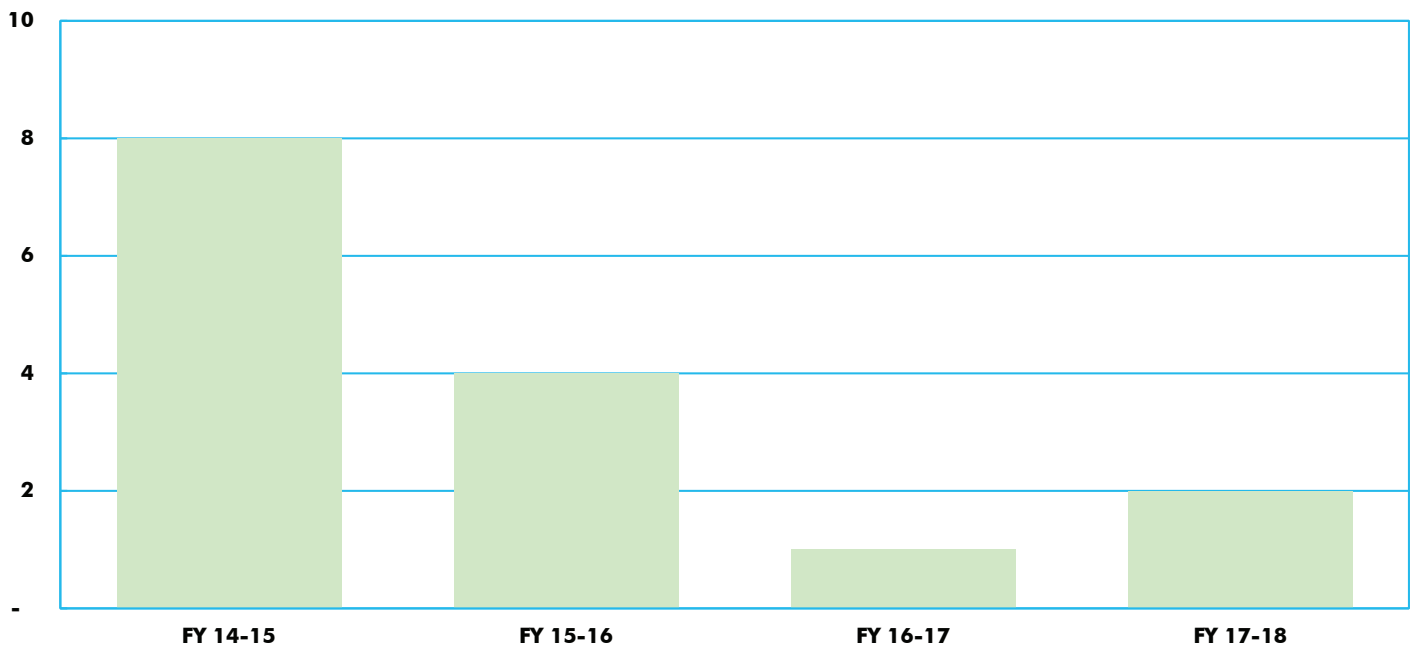
Note: A critical assumption that applies to this budget unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2018-19. If Mendocino County experiences another declared disaster, major reprogramming will be required

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3030 - Storm Damage

PERFORMANCE INDICATORS

Storm Damage Repair Projects Completed



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 5670 Federal other revenues.

Services & Supplies

Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planning services.

Acct. 2193 Construction contracts.

CHANGES IN BUDGET FROM PRIOR YEAR

Winter 2017 Storms resulted in many new Storm Damage Projects. The October 2017 fire also resulted in many Fire Damage Projects. Project related revenues and expenditures fluctuate with activity.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3030 - Storm Damage

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1200 Roads	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825460 - State Aid for Disaster	-	299,572	627,281	1,694,965	1,067,684
825670 - Federal Other	1,036,666	640,748	3,782,098	9,414,919	5,632,821
Total Revenues	1,036,666	940,320	4,409,379	11,109,884	6,700,505
Services & Supplies					
862130 - Maint Strc/Imp/Grnds	-	94,110	-	102,000	102,000
862170 - Office Expense	135	63	7,000	10,500	3,500
862183 - Legal Fees	-	-	-	-	-
862184 - Arch Eng & Plan Svcs	66,935	200,299	638,800	309,415	(329,385)
862189 - Prof/Spec Svcs - Other	255	-	-	46,700	46,700
862190 - Publ/Legal Notice	575	-	1,600	7,500	5,900
862193 - Constr Contract	1,042,295	460,126	4,125,000	11,997,002	7,872,002
862194 - A-87 Costs	-	(465)	(955)	(567)	388
862239 - Spec Dept Expense	-	338	-	-	-
Total Services & Supplies	1,110,194	754,470	4,771,445	12,472,550	7,701,105
Other Charges					
863330 - Right of Way	500	-	11,000	9,000	(2,000)
Total Other Charges	500	-	11,000	9,000	(2,000)
Total Net Appropriations	1,110,694	754,470	4,782,445	12,481,550	7,699,105
Total Fund Balance Contribution	74,028	(185,850)	373,066	1,371,666	998,600



BU 3041 - Road and Bridge Projects

BUDGET UNIT OVERVIEW

The County Road Fund is the basis for Budget Units 3010, 3030 and 3041. Programs within Budget Unit 3041 provide improvements to the County Maintained Road System which includes 1,014 centerline miles of roadway and related features such as bridges, roadside drainage systems, and road network signage. Said improvements are accomplished through completion of engineering, design, environmental compliance, right-of-way acquisition, and project management functions. Engineering services by private consultants and by in-house staff are coordinated and managed by the Engineering Division. Engineering Division personnel manage construction of those improvements to the County's road network that are accomplished by contract.

PROGRAM OVERVIEW

- Bridge Rehabilitation/Replacement
- Road Reconstruction
- Transportation Planning System Expansion

ACCOMPLISHMENTS IN FY 2017-18

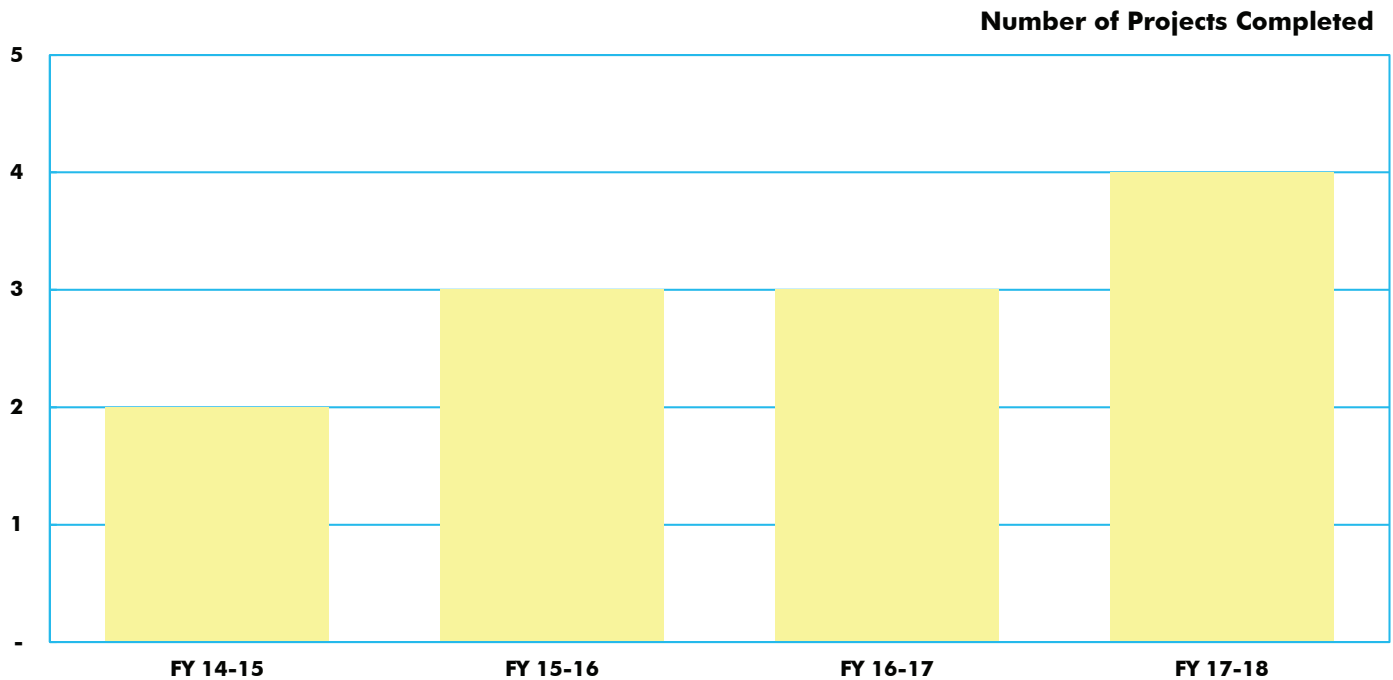
GOALS FOR FY 2018-19

- Corrective Maintenance – Complete 7.58 miles of road pavement preservation treatment of a Cold-In-Place Recycle followed by a Chip Seal. Perform additional Corrective Maintenance by either contract or County crews, as funding allows.
- Complete construction of the Davis Creek Bridge at East Hill Rd, and Ten Mile Creek Pedestrian Bridge at Branscomb road.
- Continue engineering design, environmental clearances and permitting, right-of-way engineering and acquisition and other pre-construction activities for eleven bridge replacement projects.
- Continue work for the Orchard Avenue Feasibility Study and the North State Street Alternatives Analysis projects.

Note: A critical assumption that applies to this Budget Unit is that there will be no new declared disaster (major storm damage occurrence) during FY 2017-18. If Mendocino County experiences another declared disaster, major reprogramming will be required.

- Corrective Maintenance – Completed 5.6 miles of overlay and spot base repairs needed on 7 miles (13.6 miles total).
- Completed construction of the Reeves Canyon Road Bridge over Forsythe Creek.
- Completed parking striping in the village of Mendocino.
- Continued engineering design, environmental clearances and permitting, right-of-way engineering and acquisition and other pre-construction activities for thirteen bridge replacement projects.
- Awarded construction contracts for summer 2018 construction of the Davis Creek Bridge at East Hill Road and the Ten Mile Creek Pedestrian Bridge at Branscomb Road.
- Awarded consultant contracts for the Orchard Avenue Feasibility Study and the North State Street Alternatives Analysis.

PERFORMANCE INDICATORS



Revenues

- Acct. 5490 State funding for road and bridge projects.
- Acct. 5670 Federal funding for road and bridge projects.
- Acct. 5810 Funding from Mendocino College for the Ackerman Creek Bridge project.

Services & Supplies

- Acct. 2135 Corrective Maintenance efforts.
- Acct. 2184 In-house staff and consultants for design, environmental, right-of-way, and planing services.
- Acct. 2189 Temporary construction easements and permit fees.

Other Charges

- Acct. 3330 Acquisition of rights-of-way

CHANGES IN BUDGET FROM PRIOR YEAR

Project related revenues and expenditures fluctuate with activity.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3041 - Road and Bridge Projects

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1200 Roads		2014-15	2015-16	2016-17	2017-18
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					Change from Prior Year
825490 - State Other	519,272	188,612	-	90,875	90,875
825670 - Federal Other	5,469,741	4,177,928	4,423,015	6,793,154	2,370,139
825810 - Other Govt Aid	18,913	48,976	153,886	342,357	188,471
827802 - Oper Transfer In	1,394,827	1,999,700	1,750,000	-	(1,750,000)
Total Revenues	7,402,754	6,415,216	6,326,901	7,226,386	899,485
Services & Supplies					
862130 - Maint - Strc/Impr/Grnds	-	360	-	-	-
862135 - Corrective Maintenance	1,369,406	1,980,778	4,000,000	-	(4,000,000)
862170 - Office Expense	751	3,994	6,000	1,600	(4,400)
862183 - Legal Fees	236	7,132	-	-	-
862184 - Arch Eng & Plan Svcs	1,544,316	1,267,736	1,961,900	1,833,112	(128,788)
862189 - Prof/Spec Svcs - Other	21,839	15,847	72,000	50,800	(21,200)
862190 - Publ/Legal Notice	1,454	2,084	2,600	500	(2,100)
862193 - Constr Contract	5,441,559	2,874,998	2,701,500	5,976,330	3,274,830
862194 - A-87 Costs	545	276	1,282	1,414	132
Total Services & Supplies	8,380,106	6,153,205	8,745,282	7,863,756	(881,526)
Other Charges					
863330 - Right of Way	(124,999)	24,650	193,000	202,000	9,000
Total Other Charges	(124,999)	24,650	193,000	202,000	9,000
Expend Transfer & Reimb					
865380 - Intrafund Transfer	-	-	(250,000)	-	250,000
Total Expend Transfer & Reimb	-	-	(250,000)	-	250,000
Total Net Appropriations	8,255,107	6,177,855	8,688,282	8,065,756	(622,526)
Total Fund Balance Contribution	852,354	(237,360)	2,361,381	839,370	(1,522,011)



BU 3050/3080 - Round Valley Airport

BUDGET UNIT OVERVIEW

The Round Valley Airport provides a facility for general aviation and serves the air transport needs for northern Mendocino County, the California Aviation System and the National Integrated Airport System. This site is identified and functions as an incident command center and a disaster relief staging center for emergencies, including medical evacuation and major fire, severe storm or earthquake events.

Mendocino County Department of Transportation (MCDOT) staff administer day-to-day operations and provide supervision for programs such as Hangar Leases, Avgas Fuel Sales, Grant Administration, Airport Safety, Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance and Environmental Compliance.

Due to limited based aircraft, Round Valley Airport is now an unclassified general aviation airport, which limits Federal Airport Improvement Program grants to one pavement rehabilitation project each ten years. The airport remains eligible for annual California Aid to Airport assistance, which can be used for smaller maintenance and safety projects.

PROGRAM OVERVIEW

- Operations
- Facilities

ACCOMPLISHMENTS IN FY 2017-18

- Paved emergency vehicle parking area around helipad to improve access and safety for emergency responders.
- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continued to provide support facilities for local fire, emergency and rescue services.
- Supported the part-time efforts of Administration Division and Land Improvement Division staff who administer the airport programs.

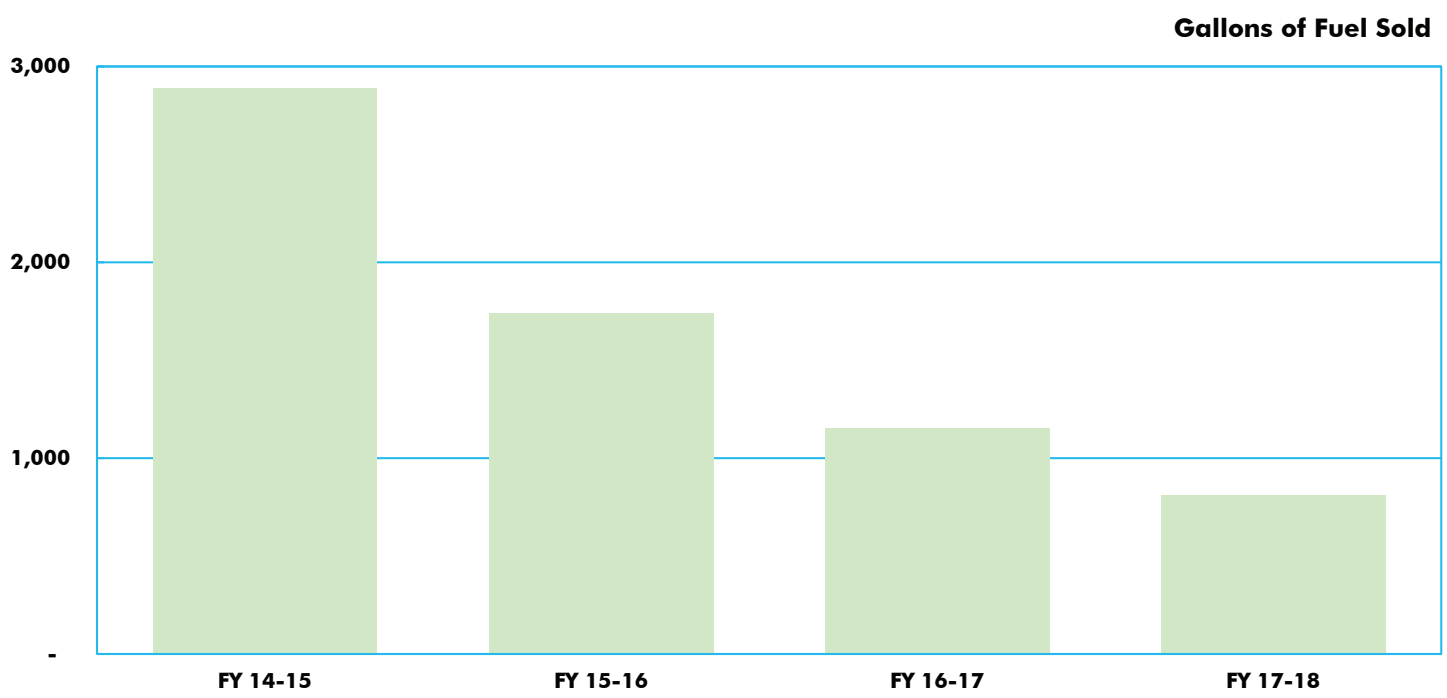
GOALS FOR FY 2018-19

- Secure grant funding and complete design & engineering for pavement rehabilitation project.
- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to work cooperatively with the aviation community to identify and resolve airport issues, maintain facilities and enhance safety.
- Continue to provide support facilities for local fire, emergency and rescue services.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3050/3080 - Round Valley Airport

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5120 California Aid to Airports Program (CAAP) grants. (BU 3080)
- Acct. 7802 Transfer In from BU 3080. (BU 3050)

Services & Supplies

- Acct. 2130 Runway and clear zone maintenance. (BU 3050)
- Acct. 2189 Air quality permit and administrative costs. (BU 3050)
- Acct. 2239 Special department expenses including fuel tank access system and repairs. (BU 3050)

Expenditure Transfer & Reimbursement

- Acct. 5802 Oper Transfer Out to BU 3050. (BU 3080)

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for Round Valley Airport includes no significant additional requests from the prior year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3050 - Round Valley Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1100 County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Revenues					
824200 - Rent/Concession	2,765	4,885	4,920	4,920	-
825670 - Federal Other	-	-	-	45,000	45,000
827600 - Other Sales	960	684	501	501	-
827802 - Operating Transfer In	-	10,000	50,000	-	(50,000)
Total Revenues	3,725	15,569	55,421	50,421	(5,000)
Services & Supplies					
862060 - Communications	670	664	663	786	123
862101 - Insurance - General	216	202	195	244	49
862130 - Maint - Strc/Impr/Grnds	7,185	9,601	10,610	10,400	(210)
862170 - Office Expense	8	208	150	150	-
862183 - Legal Fees	124	834	500	1,000	500
862184 - Arch Eng & Plan Svcs	4,341	1,297	2,500	52,500	50,000
862187 - Education & Training	-	-	85	-	(85)
862189 - Prof/Spec Svcs - Other	14,176	13,819	13,997	12,286	(1,711)
862190 - Publ/Legal Notice	-	175	-	500	500
862193 - Constr Contract	-	-	54,290	-	(54,290)
862239 - Spec Dept Expense	1,700	8,991	5,000	5,175	175
862253 - Travel Out of County	-	-	500	-	(500)
862260 - Utilities	957	898	960	1,409	449
Total Services & Supplies	29,377	36,688	89,450	84,450	(5,000)
Fixed Assets					
864360 - Structure/Improvement	10,000	-	-	-	-
Total Fixed Assets	10,000	-	-	-	-
Total Net Appropriations	39,377	36,688	89,450	84,450	(5,000)
Total Net County Cost	35,652	21,119	34,029	34,029	-

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3080 - Round Valley Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund 1207: Aviation - Round Valley	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
825120 - State Aid Aviation	-	10,000	50,000	-	(50,000)
Total Revenues	-	10,000	50,000	-	(50,000)
Expend Transfer & Reimb					
865802 - Oper Transfer Out	-	10,000	50,000	-	(50,000)
Total Fixed Assets	-	10,000	50,000	-	(50,000)
Total Net Appropriations	-	10,000	50,000	-	(50,000)
Total Fund Balance Contribution	-	-	-	-	-



BU 3060/3090 - Little River Airport

BUDGET UNIT OVERVIEW

Operations Division includes: day-to-day operations and supervision of programs such as Hangar Leases, Fixed-Base Operator Concessions, Avgas Fuel Sales, Grant Administration and Airport Safety. These programs are administered by the on-site Airport Supervisor (under contract) and the Mendocino County Department of Transportation (MCDOT) Administration staff. The Facilities Division includes programs such as: Facility Maintenance, Capital Improvement Planning, Grant Applications, Contract Administration, Construction Inspection/Compliance, and Environmental Compliance. These programs are administered by the MCDOT Land Improvement staff and the on-site Airport Supervisor.

Land Improvement staff and the Airport Supervisor operate, maintain and improve the facility to serve the general aviation needs for the Mendocino County coast, the California Aviation System, and the National Integrated Airport System. This facility is identified and functions as an Incident Command Center and disaster relief staging center for emergencies including medical evacuation, fire, and severe storm or earthquake events.

The staff that supports the Little River Airport provides professional and responsive public service to the community and explores service enhancements to better meet these needs.

PROGRAM OVERVIEW

- Operations
- Facilities

ACCOMPLISHMENTS IN FY 2017-18

- Remodeled airport office to improve functionality and repair deterioration.
- Removed decommissioned underground fuel tank from apron area.
- Continued to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Worked with US Coast Guard, CalFire, CalStar and REACH to maintain facilities and provide support for air ambulance, local fire, emergency and rescue services.
- Continued to work with Federal Aviation Administration (FAA) and California State Division of Aeronautics (DOA) to ensure airport safety and eligibility for future grant funds.

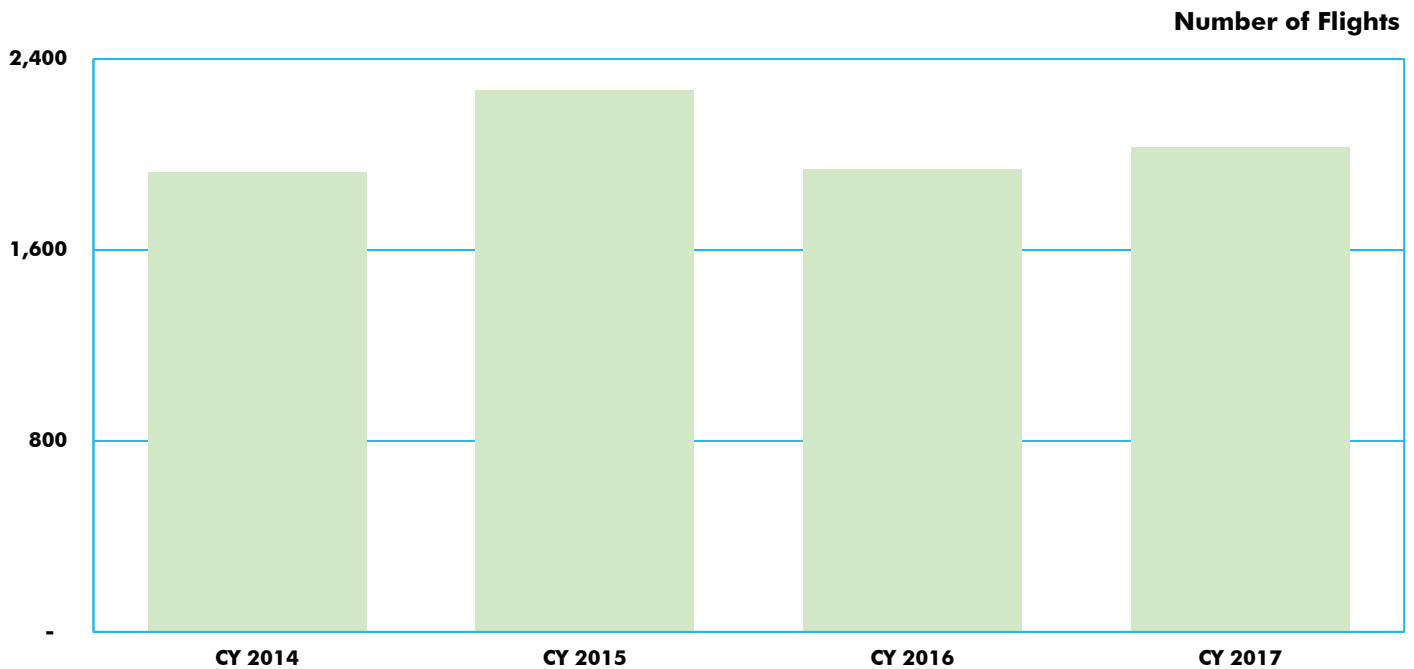
GOALS FOR FY 2018-19

- Continue to perform vegetation maintenance and obstruction removal to ensure aircraft safety.
- Continue to provide support facilities for local fire, emergency and rescue services.
- Continue to provide support to the contracted Airport Supervisor and the part-time efforts of Land Improvement staff who apply their efforts to airport matters to the extent limited airport resources permit.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3060/3090 - Little River Airport

PERFORMANCE INDICATORS



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 5120 California Aid to Airports Program (CAAP) grants. (BU 3090)
- Acct. 5490 California State Division of Aeronautics (COA) grant funds. (BU 3060)
- Acct. 5670 Administration (FAA) and Airport Improvement Program (AIP). (BU 3060)
- Acct. 7802 Transfer In from BU 3090 (BU 3060)

Services & Supplies

- Acct. 2189 Runway and clear zone maintenance. (BU 3060)
- Acct. 2193 Construction contracts. (BU 3060)
- Acct. 2260 Utilities. (BU 3060)

Expenditure Transfer & Reimbursement

- Acct. 5802 Transfer Out to BU 3060. (BU 3090)

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Little River Airport includes no significant additional requests from the prior year.

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3060 - Little River Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: County General		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
824200 - Rent/Concession	44,790	40,176	38,592	45,000	6,408
825490 - State Other	3,321	5,081	72,113	-	(72,113)
825670 - Federal Other	39,650	112,906	1,442,250	-	(1,442,250)
827600 - Other Sales	13,953	8,973	7,258	10,000	2,742
827802 - Oper Transfer In	10,000	5,000	20,000	-	(20,000)
Total Revenues	111,714	172,136	1,580,213	55,000	(1,525,213)
Services & Supplies					
862060 - Communications	2,525	1,535	1,557	1,605	48
862090 - Household Expense	1,246	1,413	1,589	1,731	142
862101 - Insurance - General	3,844	3,592	3,738	4,260	522
862130 - Maint - Strc/Impr/Grnds	19,665	8,774	13,500	13,500	-
862170 - Office Expense	498	1,088	700	700	-
862183 - Legal Fees	814	2,822	1,100	2,500	1,400
862184 - Arch Eng & Plan Svcs	14,693	115,914	129,000	5,000	(124,000)
862187 - Education & Training	-	175	85	175	90
862189 - Prof/Spec Svcs - Other	70,300	69,368	83,930	63,215	(20,715)
862190 - Publ/Legal Notice	50	424	1,000	-	(1,000)
862193 - Constr Contract	34,668	-	1,450,000	-	(1,450,000)
862200 - Rent/Lease - Equip	4,804	-	-	-	-
862239 - Spec Dept Expense	4,190	1,378	1,650	2,175	525
862250 - Trans/Travel	853	434	1,200	1,200	-
862253 - Travel Out of County	-	760	500	1,250	750
862260 - Utilities	12,655	15,735	17,225	16,113	(1,112)
Total Services & Supplies	170,806	223,413	1,706,774	113,424	(1,593,350)
Total Net Appropriations	170,806	223,413	1,706,774	113,424	(1,593,350)
Total Net County Cost	59,091	51,277	126,561	58,424	(68,137)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 3090 - Little River Airport

BUDGET UNIT DETAIL Schedule 9		Function: Public Ways and Facilities		Activity: Public Ways and Facilities	
Fund: 1208 Aviation - Little River		2015-16	2016-17	2017-18	2018-19
Financing Sources and Uses		Actuals	Actuals	Estimated	Adopted
Change from					Prior Year
Revenues					
825120 - State Aid Aviation		10,000	-	20,000	-
Total Revenues		10,000	-	20,000	-
Expend Transfer & Reimb					
865802 - Oper Transfer Out		10,000	5,000	20,000	-
Total Expend Transfer & Reimb		10,000	5,000	20,000	-
Total Net Appropriations		10,000	5,000	20,000	-
Total Fund Balance Contribution		-	5,000	-	-



BU 4510/4511 - Solid Waste/Landfill Closure

BUDGET UNIT OVERVIEW

During FY 2010-11, operations were privatized at the County's six small volume transfer stations: Albion, Caspar, Boonville, Laytonville, Potter Valley and South Coast. Furthermore, the management of the County's solid waste system is being done by "out-sourcing" the contract administration to the Mendocino Solid Waste Management Authority (MendoRecycle) through a Memorandum of Understanding paid for in Budget Unit 4510-Solid Waste.

Staff from other divisions of the Mendocino County Department of Transportation (MCDOT) devote part of their time to the maintenance of eight "closed" landfill sites: Albion, Boonville, Caspar, Covelo, Laytonville, Leggett, Navarro and Potter Valley. South Coast is still considered "open" but has not received waste since 2000. Staff from other MCDOT divisions manage the regulatory processing of closure plans for the two landfills yet to be in "final closed" status: Laytonville, which is considered closed but in need of a corrective construction project for "final closure," and South Coast. These "part-time" staff efforts are paid from Budget Unit 4511-Landfill Closure. The design for the final closure at South Coast is complete and is expected to be constructed in summer 2019. Quarterly water quality monitoring and gas detection monitoring continues.

PROGRAM OVERVIEW

- Administration
- Analytical Unit
- Supervision Unit

ACCOMPLISHMENTS IN FY 2017-18

- Completed construction of slide repair at Laytonville Landfill.
- Issued Request for Proposals and awarded contract for engineering and consulting services to assist County in continued compliance with the Industrial General Permit at Caspar, Laytonville and South Coast Landfills.
- Continued to fulfill Landfill Closure operations and site maintenance with staff from other MCDOT divisions.

GOALS FOR FY 2018-19

- Begin construction of the final closure for South Coast Landfill.
- Continue to fulfill Landfill Closure operations and site maintenance with staff from other MCDOT divisions.

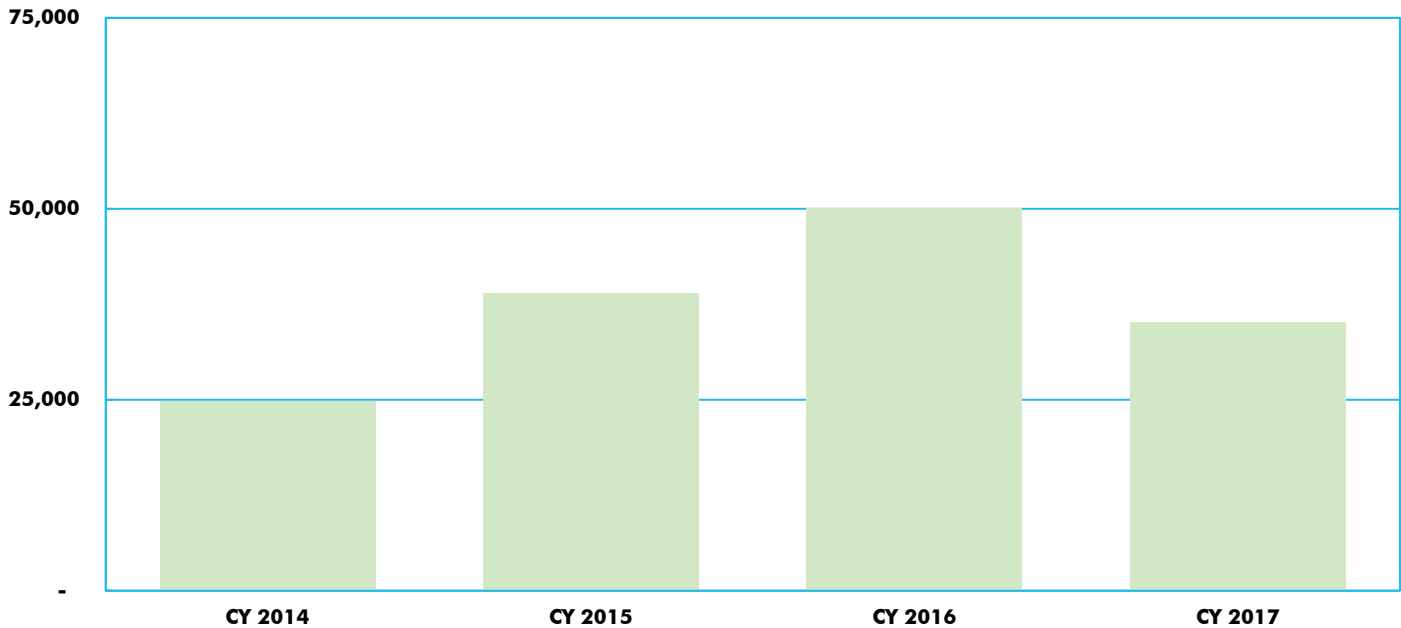
TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director

BU 4510/4511 - Solid Waste/Landfill Closure

PERFORMANCE INDICATORS

Tons of Waste Transferred (Entire County)



SUMMARY OF MAJOR ACCOUNTS

Revenues

Acct. 6390 Franchise Fees. (BU 4510/4511)

Services & Supplies

Acct. 2130 Routine maintenance, erosion control, fencing, small pumps, and CalFire Crews. (BU 4511)

Acct. 2160 State Water Resources Control Board Annual Fees and Permits. (BU 4511)

Acct. 2189 Agreements for water sample testing and reporting, Environmental Health Permits, Closure Project Environmental Permits, Alternate Waste Water Disposal, and reimbursements to other County departments performing work on behalf of Landfill Closure. (BU 4511)

Acct. 2189 Provides funding for Mendocino Solid Waste Management Authority contract, environmental permits, update plans for Storm Water Pollution Prevention Program. (BU 4510)

Acct. 2193 Closure construction and other landfill heavy maintenance contracts. (BU 4511)

Acct. 2239 Leachate disposal. (BU 4511)

CHANGES IN BUDGET FROM PRIOR YEAR

The proposed budget for Solid Waste includes no significant additional requests from the prior year. (BU 4510)

Decrease in expenditures due to completion in FY 2017/18 of the permanent slide repair at Laytonville Landfill. (BU 4511)

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 4510 - Solid Waste

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation Activity: Sanitation

Fund 1100: County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
826272 - Interfund - DOT	25,087	25,700	27,399	27,916	517
826309 - Caspar Refuse Disp	150	-	-	-	-
826310 - Caspar/Ft Bragg Refuse	-	30,251	-	30,000	30,000
826390 - Other Charges	362,799	371,062	275,000	285,000	10,000
Total Revenues	388,036	427,013	302,399	342,916	40,517
Salaries & Employee Benefits					
861011 - Regular Employees	16,544	16,977	17,105	17,919	814
861021 - Co Cont Retirement	4,706	4,739	4,980	5,268	288
861022 - Co Cont OASDI	944	887	1,001	1,010	9
861023 - Co Cont Medicare	229	235	237	252	15
861024 - Co Cont Retire Incr	2,023	1,955	1,763	1,739	(24)
861030 - Co Cont Health Ins	2,322	2,313	2,313	1,728	(585)
861031 - Co Cont Unemp Ins	7,040	4,461	748	-	(748)
861035 - Co Cont Workers Comp	20,744	36,514	40,991	56,079	15,088
Total Salaries & Employee Benefits	54,550	68,081	69,138	83,995	14,857
Services & Supplies					
862101 - Insurance - General	-	-	17,774	17,480	(294)
862130 - Maint - Strc Impr & Grnds	-	1,623	-	25,954	25,954
862170 - Office Expense	41	1	100	100	-
862183 - Legal Fees	4,997	82	5,000	5,000	-
862189 - Prof/Spec Svcs - Other	99,572	99,572	99,572	99,572	-
Total Services & Supplies	104,610	101,278	122,446	148,106	25,660
Total Net Appropriations	159,160	169,359	191,584	232,101	40,517
Total Net County Cost	(228,876)	(257,654)	(110,815)	(110,815)	-

TRANSPORTATION DEPARTMENT

HOWARD N. DASHIELL, Director
BU 4511 - Landfill Closure

BUDGET UNIT DETAIL Schedule 9

Function: Health & Sanitation

Activity: Sanitation

Fund: 1202 Landfill Closure	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
824100 - Interest	11,710	23,288	10,000	10,000	-
826310 - Caspar/Ft Bragg Refuse	50,000	75,070	50,000	50,000	-
826390 - Other Charges	516,119	527,689	400,200	400,200	-
Total Revenues	577,829	626,047	460,200	460,200	-
Services & Supplies					
862101 - Insurance - General	-	-	220	239	19
862120 - Maintenance - Equip	3,940	3,316	7,700	7,700	-
862130 - Maint - Strc/Impr/Grnnds	5,488	3,810	37,150	37,150	-
862160 - Misc Expense	35,928	44,954	55,801	55,000	(801)
862170 - Office Expense	65	514	1,000	1,000	-
862183 - Legal Fees	1,538	286	1,000	1,000	-
862189 - Prof/Spec Svcs - Other	273,753	479,031	451,885	452,402	517
862190 - Publ & Legal Notices	-	473	2,500	2,500	-
862193 - Construction Contracts	-	-	887,484	650,000	(237,484)
862194 - A-87 Costs	2,809	4,129	5,485	6,009	524
862220 - Small Tool/Instrument	242	225	2,200	-	(2,200)
862230 - Info Tech Equip	-	-	1,000	1,000	-
862239 - Spec Dept Expense	48,933	47,441	92,000	92,000	-
862250 - Trans/Travel	2,147	2,044	5,822	-	(5,822)
Total Services & Supplies	374,842	586,222	1,551,247	1,306,000	(245,247)
Fixed Assets					
864370 - Equipment	7,110	-	9,000	9,000	-
Total Fixed Assets	7,110	-	9,000	9,000	-
Total Net Appropriations	381,952	586,222	1,560,247	1,315,000	(245,247)
Total Fund Balance Contribution	(195,878)	(39,825)	1,100,047	854,800	(245,247)

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

INDEX

Department Summary		527
BU 1130	Treasurer-Tax Collector	528
BU 2012	Court Collections - AB233 Program	532



The Mendocino County Board of Supervisors' mission is to create and maintain a responsive and responsible government that enhances the quality of life of the people of Mendocino County. The County's mission is to deliver services that meet: Public safety, health, social, cultural, education, transportation, economic, and environmental needs of our communities.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector

DEPARTMENT SUMMARY

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Change from
Revenues - All Funds	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues	(2,441,358)	(2,554,770)	(2,476,910)	(2,640,980)	(164,070)
Total Revenues	(2,441,358)	(2,554,770)	(2,476,910)	(2,640,980)	(164,070)
Appropriations - All Funds					
Total Salaries & Employee Benefits	1,045,508	1,086,687	1,097,833	1,142,499	44,666
Total Services & Supplies	332,004	305,227	265,947	267,835	1,888
Total Other Charges	636,540	664,768	651,238	697,296	46,058
Total Fixed Assets	10,915	-	-	-	-
Total Operating Expenditures	2,024,967	2,056,682	2,015,018	2,107,630	92,612
Total Operating Transfers Out	-	-	-	-	-
Total Transfers & Reimb.	-	-	-	-	-
Total Net Appropriations	2,024,967	2,056,682	2,015,018	2,107,630	92,612
NCC/Use of Fund Balance	(416,391)	(498,088)	(461,892)	(533,350)	(71,458)

SUMMARY BY PROGRAM

GENERAL FUND	Approps.	Revenues	NCC
Treasurer-Tax Collector	784,692	(599,942)	184,750
Court Collections - AB233	1,322,938	(2,041,038)	(718,100)
Total: General Fund	2,107,630	(2,640,980)	(533,350)
% of General Fund	1.1%	1.4%	-0.9%
OTHER FUNDS	Approps.	Revenues	Use of FBA
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	2,015,019	(2,476,910)	(461,891)
% of Total Budget	0.8%	1.0%	

ALLOCATED FTE BY PROGRAM

GENERAL FUND	FY	FY	FY
Dept. Programs	16-17	17-18	18-19
Treasurer-Tax Collector	6	6	6
Court Collections - AB233	6	6	6
Total: General Fund	12	12	12
OTHER FUNDS			
Dept. Programs			
N/A	-	-	-
Total: Other Funds	-	-	-
TOTAL: ALL FUNDS	12	12	12



BU 1130 - Treasurer-Tax Collector

DEPARTMENT OVERVIEW

The Treasurer is responsible for the collection, custody, investment, and disbursements of the funds of the County, School Districts, Special Districts, and Trust Funds. All monies collected by the aforementioned entities are deposited in the County Treasury. The Treasurer’s Office pools the monies that are deposited by these entities for investment purposes, while segregating the individual account transactions for interest apportionment purposes.

The Tax Collector administers the billing, collection, and reporting of property tax revenues levied annually; this includes secured, unsecured, and supplemental tax assessments. The Tax Collector annually mails approximately 55,000 secured tax bills and approximately 7,000 unsecured tax bills. In addition, numerous supplemental tax bills are issued due to change of property ownership or new construction completed. The Tax Collector also administers the billing and collection of business licenses, transient occupancy taxes, and tourism business improvement district assessments. As of January 1, 2017, the Tax Collector was also tasked with the responsibilities of collecting and enforcing all cannabis-related taxes and licenses, as locally and State mandated.

PROGRAM OVERVIEW

- Tax Collection
- Transient Occupant Tax
- Business Improvement District Assessment
- Business Licenses
- Cannabis Collections

ACCOMPLISHMENTS IN FY 2017-18

- Successfully collected in excess of \$130 million in property taxes and assessments for the County, School Districts, and Special Districts.
- Successfully implemented the new Cannabis Business Revenue Module that provides staff with the technical resources to properly track and enforce the collections of all cannabis-related taxes and licenses.
- Supported departments within the County Cannabis Program by managing the collection of fees required through the permitting process.
- Completed the first-year contract with Host Compliance LLC for short-term rental compliance monitoring; by utilizing the information provided, along with the diligent work of staff, an estimated \$250,000 in recurring transient occupancy tax revenues will be collected annually.

GOALS FOR FY 2018-19

- Continue to efficiently collect new taxes and fees relating to the County Cannabis Program.
- Continue to monitor information detailing non-compliant short-term rentals to ensure the County is collecting the appropriate transient occupancy taxes and Business Improvement District assessments.
- In conjunction with the Leadership Philosophy, continue to encourage and empower employees to work across division lines to bring forward revenue enhancing projects.

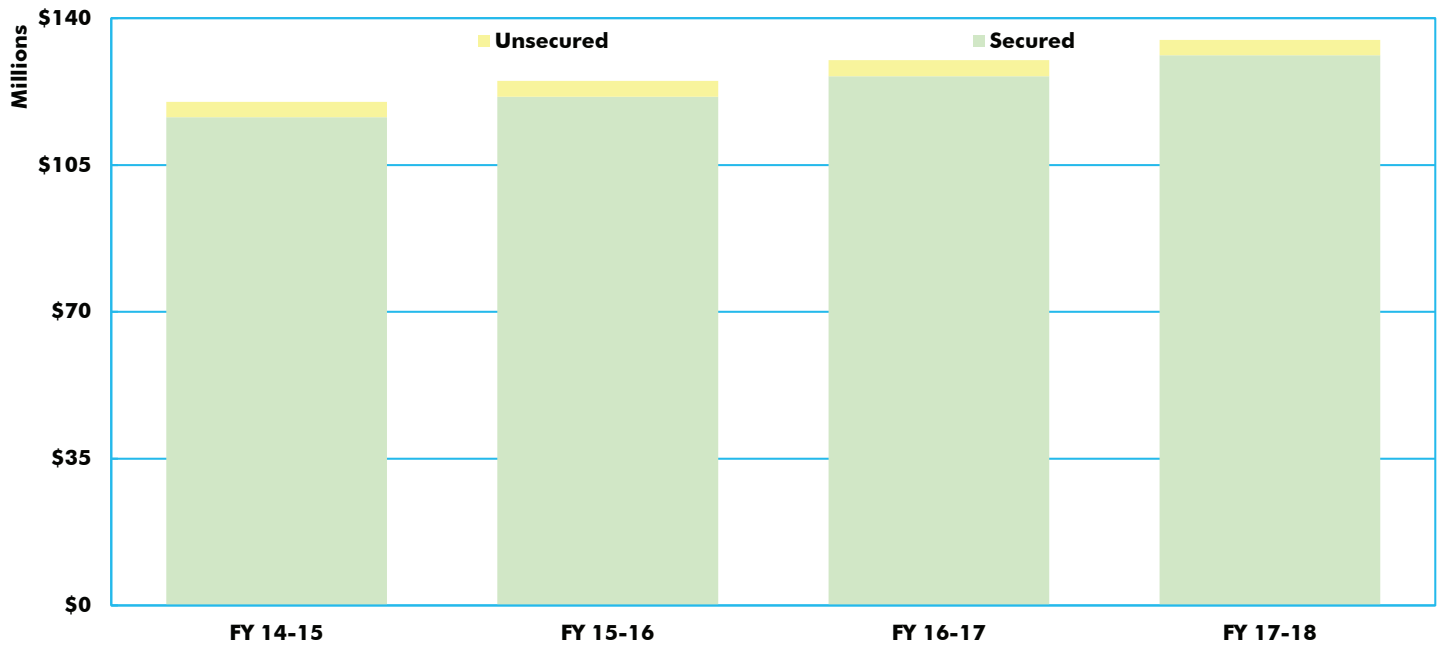
TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

PERFORMANCE INDICATORS

Page 1 of 1

Paid Tax Charges - Secured and Unsecured



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 1400 Recovery of costs to prepare the delinquent tax records and give notice of delinquency.
- Acct. 2200 Recovery of costs to regulate business activity transacted in the unincorporated county.
- Acct. 2204 Recovery of costs to regulate cannabis facilities business activities transacted in the unincorporated County.
- Acct. 6113 Delinquent taxes redeemed.
- Acct. 6380 Retention of base fine revenue to cover collection expenses.

Services & Supplies

- Acct. 2120 Maintenance charge for the remittance processor and money counter.
- Acct. 2170 Primarily for costs associated with issuance of various tax bills, envelopes, and postage.
- Acct. 2190 Publications required by law for notice of taxes due, unpaid assessments, and tax defaulted properties.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Treasurer-Tax Collector's Office includes no additional positions or significant additional request from prior years, with the exception of costs associated with facility modifications needed to enhance security.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

BUDGET UNIT DETAIL Schedule 9

Function: General Government

Activity: Legislative & Administrative

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821400 - Pen/Cost Delinq Tax	-	23,891	34,830	85,053	50,223
822200 - Business License	126,229	137,416	120,000	130,000	10,000
822204 - Cannabis Facility Bus. Lic.	-	-	-	9,000	9,000
822603 - Lumber Mill Permit	1,015	630	385	385	-
823300 - Forfeiture & Penalty	-	-	500	500	-
826112 - Tax Deeded Admin Fee	5,250	6,900	12,000	12,000	-
826113 - 50% Redemption Fee	14,510	9,530	13,000	13,000	-
826114 - Release of Lien	9,917	6,940	6,000	3,000	(3,000)
826151 - Treasurer Cost Reimb	257,172	264,170	253,929	272,112	18,183
826271 - T/C Tax Sale Cost Reimb	1,092	-	-	-	-
826380 - Collection Fee	47,620	55,898	41,006	37,437	(3,569)
826390 - Other Charges	27,254	26,057	16,000	24,755	8,755
826404 - Returned Check Chg	650	811	500	700	200
826405 - Pmt Plan Process Fee	6,300	5,700	7,000	6,000	(1,000)
827400 - Prior Year Revenue	4,729	-	-	-	-
827600 - Other Sales	6,740	6,740	5,000	6,000	1,000
827700 - Other	40	285	-	-	-
Total Revenues	508,518	544,967	510,150	599,942	89,792
Salaries & Employee Benefits					
861011 - Regular Employees	343,964	372,143	387,142	401,603	14,461
861012 - Extra Help	3,903	-	-	-	-
861013 - Overtime	13,276	11,290	4,000	4,000	-
861021 - Co Cont Retirement	103,126	107,726	115,226	135,064	19,838
861022 - Co Cont OASDI	21,040	22,662	22,669	26,075	3,406
861023 - Co Cont Medicare	4,977	5,300	5,302	6,145	843
861024 - Co Cont Retire Incr	43,664	43,559	39,931	42,407	2,476
861030 - Co Cont Health Ins	50,272	52,914	46,392	53,738	7,346
861031 - Co Cont Unemp Ins	1,464	1,658	1,637	1,634	(3)
861035 - Co Cont Workers Comp	2,712	1,002	1,089	1,856	767
Total Salaries & Employee Benefits	588,399	618,253	623,387	672,522	49,135
Services & Supplies					
862060 - Communications	756	1,259	1,200	1,200	-
862101 - Insurance - General	1,464	1,441	1,512	1,870	358
862120 - Maint - Equip	6,540	6,489	7,150	7,500	350
862150 - Memberships	400	500	600	600	-
862160 - Miscellaneous Expense	-	400	-	-	-
862170 - Office Expense	78,541	70,751	70,000	70,000	-
862182 - Data Processing Services	-	13,813	-	20,000	20,000
862189 - Prof/Spec Svcs - Other	-	20,025	20,000	-	(20,000)
862190 - Publ/Legal Notice	9,887	8,491	8,000	8,000	-
862253 - Travel Out of County	3,537	2,283	3,000	3,000	-
Total Services & Supplies	101,125	125,452	111,462	112,170	708

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 1130 - Treasurer-Tax Collector

BUDGET UNIT DETAIL	Schedule 9 (cont.)	Function: General Government			Activity: Legislative & Administrative	
	2015-16	2016-17	2017-18	2018-19	Change from	
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year	
Fixed Assets						
864370 - Equipment	10,915	-	-	-	-	
Total Fixed Assets	10,915	-	-	-	-	
Total Net Appropriations	700,439	743,706	734,849	784,692	49,843	
Total Net County Cost	191,921	198,739	224,699	184,750	(39,949)	

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



BU 2012 - Court Collections- AB233 Program

BUDGET UNIT OVERVIEW

The Court Collections Department is responsible for the collection of installment payments and delinquent debt stemming from court-ordered debt for infraction, misdemeanor, and felony cases. The department recovers costs for the Probation department associated with Adult and Juvenile probations cases and Juvenile Hall fees. The department is also charged, by the Board of Supervisors and Superior Court of Mendocino County, with the responsibility of Financial Evaluation Officer functions for ability to pay evaluations for probation fees, indigent defense appointment financial evaluations, and indigent defense fees.

The program budget is administered by the Treasurer-Tax Collector. Other court programs included in the budget are Court Appointed Special Advocate (CASA) and Mendo-Lake Alternative Services (MLAS).

PROGRAM OVERVIEW

- Court Collections
- Court Appointed Special Advocate
- Mendo-Lake Alternative Services

GOALS FOR FY 2018-19

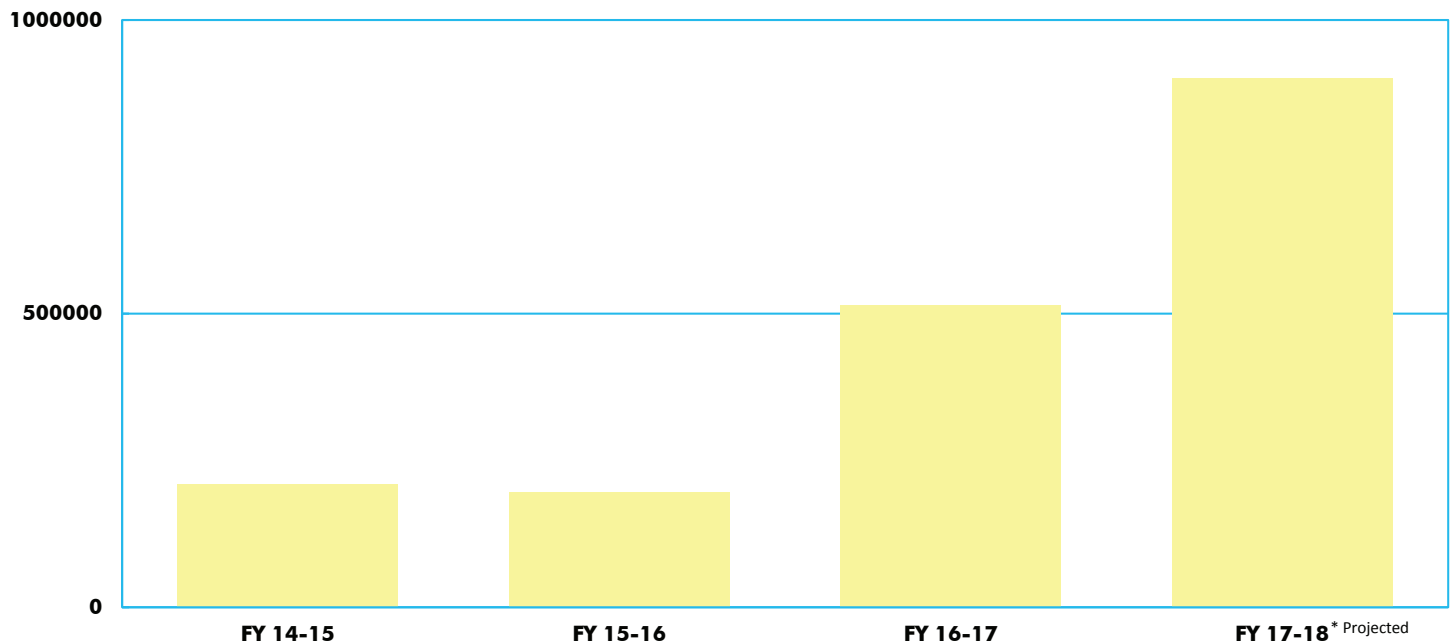
- Establish contract with a new Private Collection vendor for harder to collect court-ordered debt. Set up automation and interfaces to refer accounts, update balances and withdraw cases from this new vendor.
- Set up payment import templates to automate the posting of tax intercept payments saving staff time from manual posting to be able to utilize this time in other collection efforts.
- Continue to utilize staff in the most efficient manner to assist the Treasurer-Tax Collector in other County Collection efforts including non-compliant lodging establishments for Transient Occupancy Tax and Business Improvement District as well as collection of County permit fees, license fees, and taxes under the Cannabis ordinances

ACCOMPLISHMENTS IN FY 2017-18

- Improved work flows, automation, and interfaces, due to the new collection software, has shown a direct impact to the revenue collections by Franchise Tax Board Court-Ordered Debt Collections (FTB COD). Revenue collections from FTB COD will be the highest revenue collections since the inception of the program in 1998 as reflected in the department performance indicators.
- Executed contract with Progressive Financial Services (PFS) private collection vendor and referred accounts to vendor for harder to collect court-ordered debt. Unfortunately PFS terminated the contract with the County when the business closed in March 2018.
- Utilized staff in the most efficient manner to assist Treasurer-Tax Collector with other county collection efforts including the collection of County fees and taxes as set forth in the County Cannabis ordinances. Staff also identified non-compliant lodging establishments and contacted them for enforcement of the collection of Transient Occupancy Tax, Business Improvement District Assessments, and Business License compliance. Staff was also utilized by the Tax Collector to assist during higher volume tax collection periods.

PERFORMANCE INDICATORS

Franchise Tax Board Court-Ordered Debt Payment Summary



SUMMARY OF MAJOR ACCOUNTS

Revenues

- Acct. 3300 Revenue from Surety Bond Forfeiture.
- Acct. 5490 Revenue from 10% rebate returned to the County, by the State, for restitution payments received and remitted to the State.
- Acct. 6390 Revenue from fees charged for authorizing time payments on court ordered debt.

Services & Supplies

- Acct. 2189 Mendo-Lake Alternative Services Program, Court Appointed Special Advocate (CASA), and Global Connect Automatic Dialer Voice Messaging System.

Other Charges

- Acct. 3113 Payment to the Franchise Tax Board Court Ordered Debt Program and Tax Intercept program for the collection of fines, fees, civil assessments, and restitution. Provides for payment to State, Court, and local agencies for Maintenance of Effort payment and Memorandum of Understandings for services.

CHANGES IN BUDGET FROM PRIOR YEAR

The budget for the Court Collections Department includes no additional positions or significant additional requests from the prior year.

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9

Function: Public Protection

Activity: Judicial

Fund: 1100 County General	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
823100 - Vehicle Code Fine	295,288	303,380	274,181	312,620	38,439
823101 - 25% Extra Fine	133,718	131,175	122,514	146,410	23,896
823103 - Co Parking Surcharge	-	2	-	-	-
823200 - Other Court Fine	49,690	34,097	36,127	30,710	(5,417)
823203 - Co Comm on City Fine	9,142	6,732	6,658	7,207	549
823210 - Fines Judicial District	10,065	6,560	6,274	15,582	9,308
823300 - Forfeiture & Penalty	-	18,938	-	-	-
825490 - State Other	17,312	17,844	15,591	15,591	-
826117 - PTR Screening Fee	20,386	15,255	12,872	23,180	10,308
826118 - Cite Processing Fee	1,414	1,257	1,090	1,950	860
826163 - Legal Svcs Reimb	4,724	4,623	3,707	4,485	778
826261 - Recording Fee	52,636	56,587	58,737	55,101	(3,636)
826380 - Collection Fee	529,074	576,846	606,838	622,307	15,469
826390 - Other Charges	104,496	99,198	92,337	115,678	23,341
826404 - Returned Check Charge	216	454	426	650	224
826504 - Co 30% State PA	200,068	180,852	161,792	216,203	54,411
826505 - Traffic School Fee	440,421	484,107	496,603	410,184	(86,419)
826506 - Traffic School \$24	64,190	71,898	71,013	63,180	(7,833)
Total Revenues	1,932,840	2,009,804	1,966,760	2,041,038	74,278
Salaries & Employee Benefits					
861011 - Regular Employees	265,669	283,332	289,330	277,269	(12,061)
861013 - Overtime	5,141	970	800	800	-
861021 - Co Cont Retirement	78,147	81,529	85,544	94,681	9,137
861022 - Co Cont OASDI	15,576	16,502	16,792	18,516	1,724
861023 - Co Cont Medicare	3,643	3,859	3,927	4,330	403
861024 - Co Cont Retire Incr	33,018	32,769	29,318	30,060	742
861030 - Co Cont Health Ins	49,835	42,406	42,406	41,592	(814)
861031 - Co Cont Unemp Ins	3,442	3,966	3,299	763	(2,536)
861035 - Co Cont Workers Comp	2,639	3,101	3,030	1,966	(1,064)
Total Salaries & Employee Benefits	457,110	468,434	474,446	469,977	(4,469)
Services & Supplies					
862060 - Communications	1,509	1,688	1,920	-	(1,920)
862101 - Insurance - General	921	924	913	1,015	102
862110 - Jury & Witness Expense	3,525	2,383	1,635	3,038	1,403

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector
BU 2012 - Court Collections-AB233 Program

BUDGET UNIT DETAIL Schedule 9 (cont.)		Function: Public Protection			Activity: Judicial
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
862120 - Maintenance - Equipment	540	-	600	1,200	600
862150 - Memberships	100	100	100	100	-
862170 - Office Expense	36,890	38,022	26,874	30,983	4,109
862182 - Data Processing Services	3,822	9,490	16,649	18,545	1,896
862187 - Education & Training	600	600	600	700	100
862189 - Prof/Spec Svcs - Other	97,597	97,505	97,500	97,500	-
862190 - Publications & Legal Notices	-	47	-	-	-
862196 - Collection Expense Fines	5,355	25	5,940	-	(5,940)
862239 - Spec Dept Exp	78,724	26,775	-	-	-
862253 - Travel & Trans - Out	1,297	2,216	1,754	2,584	830
Total Services & Supplies	230,879	179,775	154,485	155,665	1,180
Other Charges					
863113 - Pmt Other Gov Agency	636,540	664,768	651,238	697,296	46,058
Total Other Charges	636,540	664,768	651,238	697,296	46,058
Total Net Appropriations	1,324,528	1,312,976	1,280,169	1,322,938	42,769
Total Net County Cost	(608,312)	(696,827)	(686,591)	(718,100)	(31,509)

TREASURER-TAX COLLECTOR'S OFFICE

SHARI L. SCHAPMIRE, Treasurer-Tax Collector



INDEX

BU 0302	Alexander Estates - Lighting District	539
BU 0303	Covelo - Lighting District	540
BU 0304	Fairview Acres - Lighting District	541
BU 0305	Hopland Streets - Lighting District	542
BU 0306	Lakewood - Lighting District	543
BU 0307	Laytonville - Lighting District	544
BU 0311	Noyo - Lighting District	545
BU 0312	Oak Knoll - Lighting District	546
BU 0313	Riverwood - Lighting District	547
BU 0315	Ukiah Village - Lighting District	548
BU 0317	West Talmage - Lighting District	549
BU 0325	Meadowbrook Manor - Sanitation District	550



BUDGET DETAIL

Function: - Activity: -

Fund: 3020 Lighting - Alexander Estates	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	8,790	9,001	9,000	9,300	300
821120 - Curr Unsec Prop Tax	287	290	290	280	(10)
821130 - Supplemental Roll Tax	93	98	75	100	25
821210 - Prior Secured Prop Tax	(11)	(3)	-	-	-
821220 - Prior Unsec Prop Tax	13	21	-	-	-
825481 - Homeowner Exemption	84	81	80	90	10
Total Revenues	9,256	9,489	9,445	9,770	325
Services & Supplies					
862239 - Spec Dept Expense	146	155	-	-	-
862260 - Utilities	10,265	9,663	10,000	12,000	2,000
Total Services & Supplies	10,411	9,818	10,000	12,000	2,000
Total Net Appropriations	10,411	9,818	10,000	12,000	2,000
Total Fund Balance Contribution	1,155	329	555	2,230	1,675

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0303 - Covelo

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3030 Lighting - Covelo	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	9,296	10,351	9,500	10,000	500
821120 - Curr Unsec Prop Tax	296	325	300	300	-
821130 - Supplemental Roll Tax	95	105	75	90	15
821210 - Prior Secured Prop Tax	(11)	(3)	-	-	-
821220 - Prior Unsec Prop Tax	13	24	-	-	-
825481 - Homeowner Exemption	87	90	90	100	10
Total Revenues	9,775	10,893	9,965	10,490	525
Services & Supplies					
862239 - Spec Dept Expense	153	180	-	-	-
862260 - Utilities	6,268	5,413	5,900	6,100	200
Total Services & Supplies	6,420	5,593	5,900	6,100	200
Total Net Appropriations	6,420	5,593	5,900	6,100	200
Total Fund Balance Contribution	(3,354)	(5,300)	(4,065)	(4,390)	(325)

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3040 Lighting - Fairview Acres	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,088	2,018	2,000	2,200	200
821120 - Curr Unsec Prop Tax	68	65	65	65	-
821130 - Supplemental Roll Tax	22	23	15	20	5
821210 - Prior Secured Prop Tax	(3)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	3	5	-	-	-
825481 - Homeowner Exemption	20	18	18	20	2
Total Revenues	2,199	2,128	2,098	2,305	207
Services & Supplies					
862239 - Spec Dept Expense	34	36	-	-	-
862260 - Utilities	1,129	976	1,100	1,100	-
Total Services & Supplies	1,163	1,011	1,100	1,100	-
Total Net Appropriations	1,163	1,011	1,100	1,100	-
Total Fund Balance Contribution	(1,036)	(1,117)	(998)	(1,205)	(207)

SPECIAL DISTRICTS

LIGHTING DISTRICT

BU 0305 - Hopland Streets

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3050 Lighting - Hopland	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	15,664	16,076	16,000	16,000	-
821120 - Curr Unsec Prop Tax	512	518	500	500	-
821130 - Supplemental Roll Tax	168	176	130	150	20
821210 - Prior Secured Prop Tax	(20)	(5)	-	-	-
821220 - Prior Unsec Prop Tax	23	38	-	-	-
825481 - Homeowner Exemption	150	144	145	145	-
Total Revenues	16,496	16,947	16,775	16,795	20
Services & Supplies					
862239 - Spec Dept Expense	259	279	-	-	-
862260 - Utilities	5,567	4,797	5,300	6,400	1,100
Total Services & Supplies	5,826	5,076	5,300	6,400	1,100
Total Net Appropriations	5,826	5,076	5,300	6,400	1,100
Total Fund Balance Contribution	(10,670)	(11,871)	(11,475)	(10,395)	1,080

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3060 Lighting - Lakewood	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	-	(512)	-	-	-
821300 - Spec Tax Assmt	2,624	2,655	2,600	3,000	400
Total Revenues	2,624	2,143	2,600	3,000	400
Services & Supplies					
862189 - Prof/Spec Svcs - Other	52	48	50	50	-
862260 - Utilities	2,787	2,621	2,900	2,900	-
Total Services & Supplies	2,840	2,669	2,950	2,950	-
Total Net Appropriations	2,840	2,669	2,950	2,950	-
Total Fund Balance Contribution	216	526	350	(50)	(400)

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0307 - Laytonville

BUDGET DETAIL Schedule 15				Function: -	Activity: -
Fund: 3070 Lighting - Laytonville	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	5,205	5,426	5,500	5,600	100
821120 - Curr Unsec Prop Tax	167	171	165	160	(5)
821130 - Supplemental Roll Tax	54	58	50	50	-
821210 - Prior Secured Prop Tax	(6)	(2)	-	-	-
821220 - Prior Unsec Prop Tax	7	12	-	-	-
825481 - Homeowner Exemption	49	48	50	50	-
Total Revenues	5,476	5,713	5,765	5,860	95
Services & Supplies					
862239 - Spec Dept Expense	4,489	1,801	-	-	-
862260 - Utilities	4,929	4,700	5,100	5,100	-
Total Services & Supplies	9,418	6,501	5,100	5,100	-
Total Net Appropriations	9,418	6,501	5,100	5,100	-
Total Fund Balance Contribution	3,941	788	(665)	(760)	(95)

BUDGET DETAIL Schedule 15

Function: - Activity: -

Fund: 3110 Lighting - Noyo					
Financing Sources and Uses	2015-16 Actuals	2016-17 Actuals	2017-18 Estimated	2018-19 Adopted	Change from Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,260	2,681	2,250	2,300	50
821120 - Curr Unsec Prop Tax	101	102	100	100	-
821130 - Supplemental Roll Tax	33	35	50	50	-
821210 - Prior Secured Prop Tax	(4)	(8)	-	-	-
821220 - Prior Unsec Prop Tax	4	7	-	-	-
821700 - Highway Property Rental	30	28	30	90	60
825481 - Homeowner Exemption	30	30	40	30	(10)
Total Revenues	2,423	2,846	2,430	2,540	110
Services & Supplies					
862239 - Spec Dept Expense	39	45	-	-	-
862260 - Utilities	4,010	2,655	3,000	4,000	1,000
Total Services & Supplies	4,050	2,700	3,000	4,000	1,000
Total Net Appropriations	4,050	2,700	3,000	4,000	1,000
Total Fund Balance Contribution	1,626	(146)	570	1,460	890

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0312 - Oak Knoll

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3120 Lighting - Oak Knoll	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	9,301	9,730	9,500	10,000	500
821120 - Curr Unsec Prop Tax	304	314	300	300	-
821130 - Supplemental Roll Tax	98	105	75	75	-
821210 - Prior Secured Prop Tax	(12)	(3)	-	-	-
821220 - Prior Unsec Prop Tax	14	23	-	-	-
821700 - Highway Property Rental	89	87	85	90	5
825481 - Homeowner Exemption	91	89	90	85	(5)
Total Revenues	9,795	10,256	9,960	10,465	505
Services & Supplies					
862239 - Spec Dept Expense	153	169	-	-	-
862260 - Utilities	4,677	4,041	4,400	4,400	-
Total Services & Supplies	4,829	4,209	4,400	4,400	-
Total Net Appropriations	4,829	4,209	4,400	4,400	-
Total Fund Balance Contribution	(4,965)	(6,047)	(5,560)	(6,065)	(505)

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3130 - Riverwood Terrace	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,022	2,097	2,000	2,100	100
821120 - Curr Unsec Prop Tax	66	68	65	60	(5)
821130 - Supplemental Roll Tax	21	23	-	20	20
821210 - Prior Secured Prop Tax	(3)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	3	5	-	-	-
825481 - Homeowner Exemption	19	19	20	20	-
Total Revenues	2,129	2,211	2,085	2,200	115
Services & Supplies					
862239 - Spec Dept Expense	33	36	-	-	-
862260 - Utilities	847	732	800	800	-
Total Services & Supplies	879	767	800	800	-
Total Net Appropriations	879	767	800	800	-
Total Fund Balance Contribution	(1,250)	(1,443)	(1,285)	(1,400)	(115)

SPECIAL DISTRICTS

LIGHTING DISTRICT
BU 0315 - Ukiah Village

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3150 Lighting - Ukiah Village	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	8,692	8,952	8,900	9,400	500
821120 - Curr Unsec Prop Tax	284	288	280	290	10
821130 - Supplemental Roll Tax	92	97	75	80	5
821210 - Prior Secured Prop Tax	(11)	(3)	-	-	-
821220 - Prior Unsec Prop Tax	13	21	-	-	-
825481 - Homeowner Exemption	83	80	80	90	10
Total Revenues	9,152	9,436	9,335	9,860	525
Services & Supplies					
862239 - Spec Dept Expense	144	155	-	-	-
862260 - Utilities	5,055	4,361	4,800	4,800	-
Total Services & Supplies	5,199	4,516	4,800	4,800	-
Total Net Appropriations	5,199	4,516	4,800	4,800	-
Total Fund Balance Contribution	(3,953)	(4,920)	(4,535)	(5,060)	(525)

BUDGET UNIT DETAIL Schedule 15

Function: - Activity: -

Fund: 3170 Lighting - West Talmage	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	4,549	4,623	4,600	4,700	100
821120 - Curr Unsec Prop Tax	149	149	150	150	-
821130 - Supplemental Roll Tax	48	51	40	50	10
821210 - Prior Secured Prop Tax	(6)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	7	11	-	-	-
825481 - Homeowner Exemption	44	42	40	50	10
Total Revenues	4,791	4,874	4,830	4,950	120
Services & Supplies					
862239 - Spec Dept Expense	75	81	-	-	-
862260 - Utilities	2,165	1,872	2,050	2,080	30
Total Services & Supplies	2,240	1,952	2,050	2,080	30
Total Net Appropriations	2,240	1,952	2,050	2,080	30
Total Fund Balance Contribution	(2,551)	(2,922)	(2,780)	(2,870)	(90)

SPECIAL DISTRICTS

SANITATION DISTRICT

BU 0325 - Meadowbrook Manor

BUDGET UNIT DETAIL Schedule 15				Function: -	Activity: -
Fund: 3250 Sanitation-Meadowbrook Manor	2015-16	2016-17	2017-18	2018-19	Change from
Financing Sources and Uses	Actuals	Actuals	Estimated	Adopted	Prior Year
Revenues					
821110 - Curr Secured Prop Tax	2,078	2,271	2,200	2,400	200
821120 - Curr Unsec Prop Tax	68	73	75	70	(5)
821130 - Supplemental Roll Tax	22	24	20	20	-
821210 - Prior Secured Prop Tax	(3)	(1)	-	-	-
821220 - Prior Unsec Prop Tax	3	5	-	-	-
825481 - Homeowner Exemption	20	20	20	20	-
Total Revenues	2,187	2,393	2,315	2,510	195
Services & Supplies					
862239 - Spec Dept Expense	534	539	500	500	-
Total Services & Supplies	534	539	500	500	-
Total Net Appropriations	534	539	500	500	-
Total Fund Balance Contribution	(1,653)	(1,853)	(1,815)	(2,010)	(195)

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

POINT ARENA SURF MOBILE
Courtesy: Visit Mendocino



CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

INDEX

Capital Improvement Plan & Fixed Assets	554
Capital Improvement Plan Overview	554
Capital Projects	557
Roads & Bridges	559
County Vehicle Fleet	560
Information Technology-Maintenance & Upgrades	560
Funding Mechanisms	564
Summary/Costs	566
Capital Improvements - FY 2018-19 Projects List	568
Fixed Assets	571

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN OVERVIEW

The Capital Improvement Plan/Facility Needs Assessment (CIP) is a strategic planning tool, which focuses on County-owned infrastructure under the control of the Board of Supervisors and, as such, summarizes in one document the County's overall capital projects and associated funding requirements during a five-year period. The projects may include: new construction, major maintenance, major equipment and large software system acquisitions or enhancements. This document is intended to provide the Board of Supervisors with an understanding of the overall condition of the County's capital facilities and an insight into the County's unmet facility needs.

The CIP is not a budget document but rather a planning tool to be used in the budget process. The selection of projects are based on meeting criteria, which helps determine when a project may be implemented and if necessary, funded. Inclusion of projects in the CIP does not mean that a project has been approved for implementing and funding, but it does provide reference information to facilitate informed decision-making.

Capital projects are representative of the County's mandate to maintain existing capital asset infrastructure, replace obsolete equipment, provide for new and renovated facilities that will promote efficient service delivery, overcome technological obsolescence and ensure health and safety.

The CIP is developed with information from a variety of sources, including professional planning documents, department heads' comments about their respective facility needs and input from the County's Facility & Fleet Manager. During the annual budget process, County departments submit Facility Modification Requests to the County's Executive Office. These forms, if approved, are included in the CEO's recommended budget for Board of Supervisor consideration. Projects that are approved by the Board of Supervisors for funding during the budget hearings are incorporated into the County's Capital Improvements budget (BU 1710) or Capital Projects budget (BU 1712). These projects are generally consistent with needs identified in the CIP, but differences may appear because of their smaller scale and/or the fact they may be based on more immediate operational needs.

BACKGROUND

Capital facility decisions are far-reaching and long-term. They represent a significant short and long term investment, and have an impact on service delivery and budget planning far into the future. They can also have an impact on the community in which new facilities are built.

In 1999 the Board of Supervisors accepted two facility master plans, one pertaining to Criminal Justice facilities and the other to Health & Human Services facilities. On the basis of those master plans, and its perception of the urgency and priority of the unmet needs the plans described, in June 2000 the Board

approved an ambitious program of new facility development, and authorized the issuance of Certificates of Participation (COP) in the amount of \$14,200,000 to finance the projects. The COP's were used to fund new facilities for Social Services, Public Health and Animal Control in Ukiah, an Integrated Health & Human Services Agency facility in Willits (WISC), a Museum Artifacts Storage building, and a storage facility at the County Administration Center.

COMPLETED PROJECTS

In the last five years, the County has completed many Capital Improvement Projects including:

- Completion of the new Sheriff's substation in Willits.
- ADA improvements within the Hopland Veterans Hall.
- ADA improvements within Juvenile Hall.
- Completion of Phase I of the Administration Center roof replacement.
- New Walk-in Freezer for the Jail Kitchen
- Security improvements for the Transportation Department, and the Sheriff's Office.
- Replacement of the Museum's main gallery roof.
- Replacement of the Museum's artifact storage building roof.
- Re-coating of the roof on the County's warehouse.
- Construction of a new training center for Health and Human Services Agency staff.
- Material storage covers for the Transportation Department's yards in Fort Bragg & Ukiah.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

KEY COMPLETED PROJECTS FOR FY 2017-18

CI	Project	Description	Final Cost
CI 757	Public Health / Mental Health Building HVAC Replacement 1120 S. Dora, Ukiah	Previous roof and HVAC project was over budget, new Phase 1 project completed HVAC updates prior to roof work at Building 56; Completion June 2018	\$1,028,229 (estimate)
CI 820	Little River Airport Terminal Remodel 43001 Little River Airport Road	Upgrade and refurbish the airport terminal building at the Little River Airport Building 16; Completion June 2018	\$274,592 (estimate)
CI 758	Jail - Kitchen Freezer Addition 951 Low Gap Road, Ukiah	Install new stand-alone freezer for the Jail Kitchen at Building 47	\$152,404
CI 775	WISC Roof Replacement 472 & 474 E. Valley St, Willits	Remove and replace roofing for WISC Center at Buildings 61 & 62	\$445,905
CI 853	Resurface DOT Main Office Parking Lot 340 Lake Mendocino Dr, Ukiah	Repair, resurface and restripe DOT Main Office, Public and Employee Parking Lots for Building 37.	\$52,560
CI 766	Yokayo Center Parking Lot Resurfacing 747 S. State St, Ukiah	Repair, resurface and restripe west half of Yokayo Center parking lot Buildings 41, 54 & 66 ; phase 2 of 2	\$43,640
CI 823	Public Health Slab Moisture Repairs 1120 S. Dora St, Ukiah	Remediate, repair and resolve slab moisture problems at Public Health Building 56 Rooms 143 & 145	\$19,398
CI 824	Public Health Parking Lot Resurfacing 1120 S. Dora St, Ukiah	Repair, resurface and restripe parking lot at the Public Health/Mental Health Building 56	\$12,231
CI 827	WISC Hirsch System Upgrade 472 E. Valley St, Willits	Rewire HIRSCH access control system for proper operation at WISC Building 61	\$15,374
CI 828	WISC Hirsch System Upgrade 474 E. Valley St, Willits	Install new HIRSCH access control system for WISC Building 62	\$31,383
CI 829	WISC Storage Shed 474 E. Valley St, Willits	Install new storage shed for WISC Building 62	\$5,825
CI 830	HHS Fiscal Office Hirsch System 757 S. State St, Ukiah	Rewire HIRSCH access control system for proper operation at Fiscal Modular Building 51	\$10,442
CI 772	Teen Room Remodel and Leak Repair Ukiah Library; 105 N. Main St, Ukiah	Remediate, repair and resolve slab moisture problems at Ukiah Branch Library, close in enlarged Teen Area at Building 29.	\$35,026
CI 676	Willits Veterans Hall ADA Ramps 189 N. Main St, Willits	Install new ADA parking, access ramp to main entry and access ramp to basement social hall for Building 25 - CDBG Grant Funded at \$124,000; Completion June 2018	\$235,012 (estimate)
CI 800	Mill Creek Fishing Pier Structural & ADA Upgrades on Mill Creek Rd, Talmage	Install new ADA railing and structural upgrades to the Mill Creek Fishing Platform Park 206 - CDBG Grant Funded	\$40,030
CI 842	Planning and Building Fort Bragg File Room; 120 W. Fir St, Fort Bragg	Remodel abandoned non-ADA compliant restrooms for Fort Bragg Planning & Building File Room Building 24	\$18,769

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN			
CI	Project	Description	Final Cost
CI 846	Electric Vehicle Charging Stations 851 Low Gap Rd, Ukiah	Install electric vehicle charging stations at the County garage to support development of electric vehicle fleet at Building 32.	\$78,675
CI 799	Ukiah Animal Shelter Painting and Improvements; 298 Plant Rd, Ukiah	Continue operational improvements to the Ukiah Animal Shelter, Building 27	\$86,488
CI 844	Sheriff's Office Evidence Storage and Office Space; 841 Low Gap Rd, Ukiah	Remodel Central Services Print Shop and warehouse to into the Sheriff Department evidence storage and operations in Building 32; Project closed, not feasible.	\$3,005
CI 792	Roofing Repairs for HHSA Training Center; 841 Low Gap Rd, Ukiah	Complete roof repairs and full roof coating for HuTCH Training Center, Central Services, Warehouse and Garage, Building 32.	\$178,181
CI 760	UST Tank Monitoring; 120 E. Bush St, Fort Bragg and 751 Commercial St, Willits	Ongoing monitoring and reporting on former underground storage tanks for future site closure at Buildings 9 & 23	\$90,340
CI 884	UST Tank Removal Little River Airport; 43001 Little River Airport Rd, Little River	Removal of previously closed underground storage tank at Little River Airport because taxiway was failing due to voids from previous closure process at Building 16.	\$65,840
CI 877	Jail Kitchen and Laundry Roof Replacement; 951 Low Gap Rd, Ukiah	Replacement of failing roof at Jail Kitchen and Laundry Building 47	\$192,201
CI 878	Remodel Sheriff's Office Records Storage to Offices; 951 Low Gap Rd, Ukiah	Remove obsolete file storage to provide additional office space for corrections staff in Building 39	\$29,101
CI 867	Back-up Power for IS Data Rooms 501 Low Gap Rd, Ukiah	Re-feed data room circuits in the Administration Center to electrical panels backed up by the emergency generator in Building 28	\$16,043
CI 881	Fort Bragg Animal Shelter Site and Building Improvements; 19701 Summers Lane, Fort Bragg	ADA upgrades, painting, cages, storage and other needed improvements for Building 6.	\$53,157
CI 857	Install one way mirror for Avila Center 790 S. Franklin St, Fort Bragg	Install a one way mirror for observation of CFS Family visiting room in Building 7	\$6,955
CI 858	Seal and Strip Avila Parking Lot 790 S. Franklin St, Fort Bragg	Repair, resurface and restripe Avila Center parking lot at Building 7	\$39,350
CI 870	Public Health Field Nursing Renovation 1120 S. Dora St, Ukiah	Remove existing built-in counter to provide space for additional staff, including new flooring in Building 56	\$12,237
CI 871	Repair Public Health Water Feature 1120 S. Dora St, Ukiah	Repair of the fountain & water feature in the Public Health Courtyard in Building 56	\$7,500
CI 872	Child Support Carpet Replacement 107 S. State St, Ukiah	New floor coverings for the lower floor of Child Support in Building 55	\$31,999
CI 776	WISC Parking Lot Paving and Lighting 472 E. Valley St, Willits	Pave out gravel South parking lot at WISC including ADA compliance and site lighting for Buildings 61 and 62	\$198,600

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

CAPITAL PROJECTS

Capital projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding for implementation. Capital projects have been organized into categories that include:

- Roof Replacements & Repairs
- Energy Efficiency Retrofitting & Upgrades
- Capital Facilities Maintenance
- Fire-Life-Safety/Modernization of Aging Facilities
- Major Projects- Capital Improvements

Subtotals throughout differentiate projected General Fund and Non-General Fund expenses:

ROOF REPLACEMENTS & REPAIRS

The County continues to have multiple facilities with urgent needs related to roof replacement and repair. The condition of these roofs are the result of many factors, including end of life as well as deferred maintenance resulting in increased damage from normal wear and tear. The following County facilities have been identified as the top priority for roof replacement (or re-coating where indicated) within the next five years:

County Administration Center, (Phase II)	\$4,700,000
Sheriff's Office - Administration Building	\$350,000
Sheriff's Office - Programs Building	\$250,000
Veterans Hall - Point Arena	\$250,000
Courthouse Annex - Ukiah	\$500,000
Main Jail Building	\$800,000
Communication Buildings (San Hedrin, Spanish Mtn)	\$50,000
5-YEAR ESTIMATE OF GENERAL FUND EXPENSE	\$6,900,000
Public Health and Mental Health Facility - Ukiah	\$2,400,000
Library - Ukiah	\$400,000
Library - Willits	\$250,000
Transportation - Road Yard Buildings	\$1,000,000
Transportation - Administration Building, Garage	\$1,000,000
Child Support Services - Ukiah	\$500,000
Avila Center - Fort Bragg	\$750,000
5-YEAR ESTIMATE OF NON-GENERAL FUND EXPENSE	\$6,000,000

Throughout the State, if not the nation, there is currently a shortage of licensed roofing contractors for public projects. This shortage of contractors is increasing the cost of projects. These roofing projects are estimated to cost more than \$10,000,000 over the next five years. The Executive Office, Facilities Division is continuing to schedule prioritized roofing projects in FY 2018-19.

ESTIMATED ANNUAL GENERAL FUND EXPENSE	\$980,000
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE	\$1,260,000

ENERGY EFFICIENCY RETROFITTING & UPGRADES

The County currently has 250+ HVAC units. In the last five years, 40 of these units have been replaced. There remain approximately 45 units that are over 25 years old that are still currently in use. The industry standard for the useful economic life expectancy of a rooftop HVAC unit is 12-15 years. The County needs to continue the replacement of units that are over 25 years old. Restoring performance saves energy, ensures equipment up-time, improves budgeting by reducing the number of units at risk, and keeps occupants comfortable and productive. These units are the cause for higher utility bills as HVAC systems average 30 percent of a building's energy consumption. Poor performance can increase energy consumption above the optimum by anywhere from 20-50 percent.

ANNUAL ESTIMATED GENERAL FUND EXPENSE	\$200,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE	\$99,000

The County is expanding its fleet of electric and plug-in hybrid vehicles. To maximize the use of these newer technologies, it is necessary to install electric vehicle charging stations and other related infrastructure.

ANNUAL ESTIMATED GENERAL FUND EXPENSE	\$65,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE	\$44,000

Windows, Weatherization, Insulation.

ANNUAL ESTIMATED GENERAL FUND EXPENSE	\$70,000
ANNUAL ESTIMATED NON-GENERAL FUND EXPENSE	\$44,000

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR ENERGY EFFICIENCY & UPGRADES	\$335,000
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR ENERGY EFFICIENCY & UPGRADES	\$187,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

CAPITAL FACILITIES MAINTENANCE

Capital facilities maintenance includes many types of projects that are to be expected on a regular, recurring basis and that are necessary in order to maximize the useful effective life of a structure or facility. Examples include maintenance and rehabilitation of parking lots, regular exterior and interior painting, replacement of floor coverings, hazardous tree mitigation, etc. Capital facilities maintenance also includes deferred maintenance. Due to the global economic environment and local fiscal issues the County invested little in deferred maintenance for many years. Over the past three years significant investment has been required in an attempt to catch up. Much progress has been made, but it will take several years for the County to complete all the projects while utilizing a "pay as you go" model of financing.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR CAPITAL FACILITIES MAINTENANCE	\$1,225,000
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR CAPITAL FACILITIES MAINTENANCE	\$551,000

FIRE-LIFE-SAFETY/MODERNIZATION OF AGING FACILITIES

AMERICANS WITH DISABILITIES ACT (ADA)

In 2005, the Board of Supervisors approved the County's Self-Evaluation and Transition Plans for compliance with ADA requirements for public access to County facilities and services. In 2006, the Board of Supervisors began its 10-year commitment of \$100,000 per fiscal year to complete the necessary ADA facility modifications. The County has met that commitment with expenditures of approximately \$1,050,840 on ADA retrofit projects between 2006 and 2016. While significant progress has been made toward the removal of barriers to access in County facilities, additional barriers remain as priorities for the upcoming years. Continuing the County's commitment of \$100,000 per year will maintain the momentum of the past 10 years. Changes to the code as well as changes in the occupancy and use of many of our buildings dictate the need for a re-evaluation of the County's ADA Transition Plan. Community Development Block Grant (CDBG) funding has been a reliable source of funding for ADA projects and will continue to be the priority funding for projects undertaken by the County. General Fund dollars will be used to complete critical ADA projects when CDBG funding is unavailable or may be delayed.

ADA Projects (Recently Completed)

Juvenile Hall ADA improvements (ADA cell, showers, front bathrooms, locksets)	\$238,500
ADA portion of Willits Substation Project (restroom, doors landings)	\$35,571
Fort Bragg and Willits Library Automatic Doors	\$28,895
Public Health Employee Entrance	\$39,23
Hopland Veterans Hall	\$49,000

Willits Vets Hall Ramps	\$228,000
Mill Creek Fishing Pier	\$44,000
Little River Airport (ADA Portion)	\$25,000
ESTIMATED ANNUAL GENERAL FUND EXPENSE	\$50,000
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE	\$50,000

PROBATION UPGRADES

The main Probation building has undergone a continuous intensification of use over many years, resulting in occupancy that triggers upgrades to the building's Fire and Life Safety systems. The project will involve evaluating the occupancy and bringing the building systems up to code. Improvement may include upgrades to ingress and egress corridors, the addition of fire alarms, and possibly a fire sprinkler system. Any required ADA improvements will be included in this project. The project will also provide an opportunity to replace worn flooring and interior finishes and address functional and operations needs of the department.

REPAIR CANOPY AT YOKAYO

The existing covered canopy façade on the west elevation of HHSA's Yokayo Center has suffered water damage over the years, resulting in the partial failure of the attachment system for the cement plaster soffits, presenting a safety hazard. This project will involve the removal of the existing soffits and new redesigned building entrance covers and façade.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR FIRE/LIFE/SAFETY/MODERNIZATION	\$700,000
GENERAL FUND EXPENSE FOR FIRE/LIFE/SAFETY/MODERNIZATION	\$645,000

MAJOR PROJECTS - CAPITAL IMPROVEMENTS

JAIL EXPANSION PROJECT

In 2017, the County was successful in its application for state lease revenue bond financing for its proposed jail expansion project. The \$25 million in funding was made possible from SB 844, which is administered through the Bureau of State and Community Corrections. The County is responsible for certain local costs and has \$1 million budgeted in a separate fund for the project (BU 1712). The project design is progressing, and is currently anticipated to be completed in 2021.

The project will include a two story building east of the existing jail buildings. The building will house a Special Needs Housing Unit, including 60-beds, new program rooms, recreational yards, medical and mental health treatment spaces and contact visitation space for families as well as attorneys.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

MENDOCINO SHERIFF'S SUB-STATION

The existing carriage house at the Historic Ford House on the Mendocino Headlands State Park is being re-purposed as a Sheriff's Substation through a MOU with the California State Parks and Recreation Department. In exchange for use of the building, the County will provide a new concrete slab and foundation, upgrade electrical and phone lines and build a new carriage house to exact dimensions as old carriage house with siding, doors and windows to match historic Ford House in shape and color; all in compliance with MHRB and State Historical guidelines. The project will be completed in September of 2018 with a final cost of \$265,000 of General Fund dollars.

LITTLE RIVER AIRPORT IMPROVEMENTS

The Little River Airport office/terminal structure was built in the early 1950s and suffered significant damage due to the harsh coastal environment. It is in need of renovation. The building houses the Airport Manager along with the weather station, an aviation fuel "card lock" system, and a pilot's lounge. Additionally, this airport has a de-commissioned, clean underground fuel tank that needs to be removed. The project was completed in June of 2018 at a total cost of \$289,000 of general fund dollars.

AVILA CENTER EXPANSION PLANNING

HHSa has identified the need for more space for staff in Fort Bragg, including consolidating the WIC and Public Health programs currently housed at 120 Fir Street with Planning and Building to the Avila Center. The program involves evaluating the vacant portion of the site between the existing buildings and Justice Center for Parking and Office space, and if warranted, developing project plans and completing the expansion to build out this site. No General Fund dollars are currently budgeted for this project.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR

MAJOR PROJECTS:

\$500,000

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE FOR

MAJOR PROJECTS:

\$1,000,000

ROADS & BRIDGES

CORRECTIVE MAINTENANCE

The leading purpose of corrective maintenance is for pavement preservation to provide a seal treatment to existing paved surfaces within the County Road System, and extend the useful life of those surfaces. Chip seal, double chip seal, and cape seal method(s) are methods of corrective maintenance. Chip seal is small rock embedded into asphalt emulsion and can last anywhere from five to seven years. Cape seal consists of a three-layer application. The first layer is a slurry seal of emulsion and sand that fills large cracks. The middle layer is made up of rubberized chip (crushed rock coated in oil and melted rubber) or "seal layer." The last layer is a fog seal of a thick, asphalt emulsion. The Board has prioritized Corrective Maintenance efforts over the past several years and has been successful in

dedicating at least \$2 million of additional Corrective Maintenance funding each year. New funding through the recent State Transportation Bill SB 1 will add additional non-general fund revenue, which the Board has directed the bulk of the new funding should be dedicated to Corrective Maintenance projects. As the funding is phased in, a 5-year average of \$4.9 million of new funding is expected. As the new funding from SB 1 is phased in, the requirement for additional General Fund may decline.

ESTIMATED ANNUAL GENERAL FUND EXPENSE

\$2,000,000

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE

\$4,000,000

ROAD RECONSTRUCTION

The primary purpose of road reconstruction is to repair failed road segments that have deteriorated past a preservation treatment fix, but which are significant local connector roads. Reconstruction of these road segments involves resurfacing, restoring, and rehabilitating them, using thick overlay methods or grinding and recycling in place with new seal. The County's Department of Transportation treats areas of road where the underlying base has failed with full thickness asphalt "dig outs," with structural strength for the overall support of wheel loads together with the base underneath. Rehabilitation thickness of 3 inches of hot mix asphalt is proven to last 21 years under moderate traffic loads, and it has been the desired standard in the past, when affordable.

ESTIMATED ANNUAL GENERAL FUND EXPENSE:

\$0

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE:

\$663,000

STORM DAMAGE

The main purpose of this work is broken into two types: 1) Emergency opening of roads by debris removal and protective measures to restore the most critical passage of traffic - temporary fixes usually done by road crews. 2) Permanent repair usually done by contract and financed using normal material operating funds. Methods of permanent repair include; excavation of road surface failure sub-base and roadway restoration, rock buttress of embankment failure, drilled pile with timber lagging retaining wall, gravity retaining systems gabions, crib walls and mechanically stabilized earth methods using fabrics and geo-grids.

ESTIMATED ANNUAL GENERAL FUND EXPENSE

\$0

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE

\$3,762,000

BRIDGE REPLACEMENT & RETROFITS

The principal purpose of this program is to implement the Federal Highway Bridge program that replaces or rehabilitates bridges nationwide at a reimbursement rate of 88.53% or greater through toll credits. Presently twelve bridges qualify for the program based on their structural health scores or are functionally obsolete. These twelve bridges are currently in various stages of design and environmental development and are going to be built over the next 20 years.

ESTIMATED ANNUAL GENERAL FUND EXPENSE

\$0

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE

\$8,488,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

PEDESTRIAN IMPROVEMENTS

The main purpose of this program is to implement grant set-asides from the Mendocino Council of Governments and provide for transportation enhancements to vehicle facilities such as bicycle and pedestrian augmentations in key, grant eligible areas such as urban or school areas.

ESTIMATED ANNUAL GENERAL FUND EXPENSE \$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE \$235,000

SEDIMENT REDUCTION/FISH BARRIER REMOVAL/OTHER

The main purpose of this program is to implement the Five Counties Salmon Restoration efforts funded by grants from various environmental agencies. This program replaces culverts that provide unimpeded fish passage for anadromous reaches of streams known historically and/or currently to support runs of Coho salmon, Chinook salmon, and steelhead. Sediment reduction projects add rock to road surfaces and add ditch relief culverts to prevent washout of soils.

ESTIMATED ANNUAL GENERAL FUND EXPENSE \$0
ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE \$471,000

ESTIMATED ANNUAL GENERAL FUND EXPENSE
FOR ROADS & BRIDGES **\$2,000,000**

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE
FOR ROADS & BRIDGES **\$17,619,000**

COUNTY VEHICLE FLEET

The County fleet consists of almost 400 "passenger type" vehicles, including cars, SUVs, and pickup trucks but excluding heavy equipment. The Departments with the largest vehicle allocations include the Sheriff's Office (119), Health & Human Services Agency (81) and the Department of Transportation (65). Excluding the Department of Transportation, the average vehicle in the fleet is 7.96 years old, and the fleet is driven 2,719,644 miles annually. Target Replacement Guidelines are as follows:

Target vehicle replacement guidelines are:

Description	Mileage/Age
Mid-Size Sedan	120,000 miles or 10 years
Full-Size Sedan	120,000 miles or 10 years
Police Cruiser	100,000 miles or 48 months
4x4, Vans 1/2 Ton Pickup, 1-Ton Dump Truck	120,000 miles or 10 years

ESTIMATED ANNUAL GENERAL FUND EXPENSE
FOR VEHICLE REPLACEMENT **\$780,000**

ESTIMATED ANNUAL NON-GENERAL FUND EXPENSE
FOR VEHICLE REPLACEMENT **\$563,000**

INFORMATION TECHNOLOGY - MAINTENANCE & UPGRADES

COUNTY PROPERTY SYSTEM REPLACEMENT

Since 1995, the County of Mendocino has used property system software acquired for 'at no cost' from Sutter County. The property system is used to send and track property tax bills, maintain information regarding parcels, record current and historical property assessments, log unsecured assets for billing, and many other functions. The property system is necessary for the collection of well over \$100 million of tax revenue per year.

The County's current software system, titled the "Mendocino County Property System," is obsolete; it features a system code base/language that dates back to the 1970's, and represents a significant risk of catastrophic failure.

The property system was created by County development support staff; which no longer exists within the County system. The County has no available staffing resources to utilize; no dedicated vendor maintaining the system; no user documentation; and we have extremely limited developer documentation. Recent County staffing retirements and relocations has left the property system without support resources. Soliciting staff to support this outdated system and technology would not be effective or efficient.

Currently, County staff expend a great deal of resources attempting to address the performance shortcomings of the current software and continually experiences issues with providing adequate support.

Due to the risks involved with maintaining the current software system, coupled with the costs associated with maintaining its platform, the Board of Supervisors authorized staff to complete a procurement for a replacement system. A contract for a replacement system is in place with Thomson Reuters and funding has been allocated through the Information Technology Replacement Reserve.

The project is estimated to cost \$1.7 million with an annual maintenance cost of \$100,000. Funding has been provided for the full project within the IT Reserve, but the project is still in the early phases, and payments of less than \$72,520 are expected in FY 2017-18.

MICROWAVE SYSTEM LINK UPGRADE AND INFRASTRUCTURE IMPROVEMENTS

The County's microwave system transports public safety radio/data and other County network traffic that is critical for the county to operate effectively. Upgrades to the system are needed to maintain the ever growing capacity requirements the County requires. Improvements will provide a redundant path for voice and data to ensure functionality in the event of equipment failure. Additional microwave radios and network switching hardware will be needed to bring the capacity and speeds up to the standards that meet current applications requirements.

CAPITAL IMPROVEMENT PLAN

The current system is at capacity now. If the upgrades are not done, there will be no way to add any additional services. There is a constant, ever growing need, for more data and bandwidth to provide video, data, voice, telemetry, security and other network traffic. \$225,000 is needed to implement the needed improvements to the existing system.

OFFSITE IT DATA CENTER REPLICATION

Offsite IT replication will allow the County to institute a necessary robust and safe data recovery system to assist in protecting the County's data center in the event of failures due to natural disasters such as flood, earthquake, and fire. If the County experienced a catastrophic failure and did not have an offsite replication system in place, the County would be unable to recover data pertaining to the County's core operating systems, including the finance system (Munis), property system, payroll, taxes, criminal justice system, purchasing, Clerk Recorder, Assessor, telephones, and numerous other services that rely on the data center to operate. With the implementation of an off-site replication system, the County would be able to efficiently and effectively re-establish these essential services in the event of a disruption. The replication system would also provide the County with an essential method of backup and recovery due to accidental data loss. This project is estimated to cost \$180,000 with an estimated \$8,000 annual maintenance costs. The project is not currently budgeted, although funds in the IT Reserve could be utilized for the project. The County is currently undergoing an IT master planning process, and recommends finishing this planning process before recommending implementation of an offsite data center.

COUNTYWIDE DOCUMENT IMAGING SYSTEM

The County's existing document imaging system solution is approximately 20 years old. Although the system serves the Assessor/Clerk-Recorder and Auditor's Offices current document imaging needs, the system lacks the functionality that other departments require (e.g., enhanced indexing and search capability). Additionally, several County departments have acquired other independent document imaging systems, and while these have served the County well, it does present support and return on investment issues (i.e., departmental staff time reduction, space cost reduction, efficiency and effectiveness).

Currently, several County departments lease storage facilities in order to store documentation that would likely be managed by a countywide document imaging system. Departments are also utilizing valuable office space to store their documents and records. Specific departments such as Human Resources, County Counsel and Public Defender which have large volumes of stored paper documents would greatly benefit from electronic storage for old documents. Staff would not be spending hours looking for paper documents and free up large areas of storage space.

The project is estimated to cost \$565,000. In FY 2020-21, \$65,000 is budgeted, with additional funding in subsequent years until the project is complete.

ESTIMATED ANNUAL GENERAL FUND EXPENSE FOR
INFORMATION TECHNOLOGY

\$565,000

The County has embarked upon the preparation of a Five year IT Master Plan. Although the IT Master Plan as a whole has not been adopted by the Board of Supervisors in an official capacity, the Executive Office has been providing the Board of Supervisors with regular updates on high priority projects, as well as requesting that funds be allocated in IT Reserve in FY 2017-18 in order to address those projects. As the IT Master Plan project progresses and the Board of Supervisors adopts the formal "plan" itself, the projects will be incorporated into the Board of Supervisors' Five Year CIP as a companion resource. This will include the final prioritized project identified by Fiscal Year, along with a proposed IT sustainability plan that will illustrate the fiscal commitments necessary in order for the County to "just get by" without getting further behind in the critical IT infrastructure updates and software maintenance obligations. The Executive Office anticipates presenting the draft IT Master Plan to the Board of Supervisors in the summer of 2018.

During the preparation of the Proposed Budget, funding sources have not been identified as of yet to determine the County's options with respect to the necessary IT infrastructure improvements and/or identified business process improvements. The CEO called a meeting of the County's Debt Committee, which includes Executive Office staff, the Auditor-Controller, Treasurer-Tax Collector, and Assessor-County Clerk-Recorder regarding options to fund various County infrastructure needs (i.e. Capital Projects, IT Master Plan, etc.). The group concurred with the Board of Supervisors reluctance to seek outside financing for these infrastructure improvements; however, also understood the need to continue to invest in the County's infrastructure.

Below is a summary of the Preliminary IT Master Plan Fiscal Overview, illustrating the estimated costs per Fiscal Year (amounts are estimated by the IT Master Plan consultants):

Fiscal Year	County Wide	Sheriff's Office	Totals
FY 17-18	\$589,000	\$174,500	\$763,500
FY 18-19	\$3,848,300	\$735,000	\$4,583,300
FY 19-20	\$4,337,000	\$442,000	\$4,779,000
FY 20-21	\$3,069,000	\$1,045,000	\$4,114,000
FY 21-22	\$1,526,000	\$198,000	\$1,724,000
FY 22-23	\$1,026,000	\$64,000	\$1,090,000
Total	\$14,395,300	\$2,658,500	\$17,053,800

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

IT SUSTAINABILITY PLAN:

Given the current fiscal uncertainty regarding IT infrastructure funding, the County requested the IT Master Plan consultants to prepare a sustainability plan in order to determine the minimum financing in order to prevent further deterioration of our IT systems and infrastructure. Below is an overview of year one of this draft plan. As referenced above, this plan is draft as the final formal IT Master Plan has yet to be presented to the Board of Supervisors for consideration and acceptance. In order to better inform the Board of Supervisors and to assist with making funding decisions, the Executive Office is providing the information below emphasize the importance of all necessary infrastructure improvements. This sustainability plan, along with the Five Year IT Master Plan, includes more than \$3.5 million improvements/replacement dedicated to the County public safety Microwave System. Next FY alone, there are \$1.6 million in recommended Microwave system upgrades and replacements, along with an additional \$600,000 in Sheriff's Office improvements. Highlights from the IT Sustainability Plan are included below for the Board of Supervisors' reference.

IT Initiative	Comments	Priority (H/M/L)	F:Y: 2018-19 Cost
Best Practices			
User Training and Support	Initially Windows 10, Office 2016, and then ongoing Office and Departmental Training budget year-over-year	H	\$25,000
IT Infrastructure			
Network Upgrade	Includes redesign, core network = \$200K	H	\$400,000
Structured Connectivity System	Adds/Moves/Changes and Wireless	H	\$26,000
IT Computer Equipment Replacement Plan		M	\$150,000
Internet Bandwidth	200Mb today - double bandwidth	M	\$15,000
Windows 10 & Office Software Upgrades		M	\$250,000
Technology Support for the EOC	Include video conferencing gateway	H	\$50,000
Electronic Mail Exchange/Outlook	Hosted at County until resiliency in place	H	\$400,000
E-Fax	2 FAX servers End-of-Life, require a significant upgrade	H	\$25,000
Wireless Network		H	\$35,000
Mux/MPLS Upgrade	Interface with Microwave	H	\$1,500,000
Microwave replacement	Includes batteries, which are 10 Yrs old	H	\$20,000
Voting comparators upgrade - Radio		H	\$55,000
Radio Repeaters - Spare Parts Inventory	EOL in 2020	H	\$25,000
Video Conferencing	Polycom Replacement	H	\$26,000
IT Operations			
Mobile Device Management	Lots of demand for portable computing	H	\$1,500
IT Policies and Procedures	Standards	H	\$7,800

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN - IT SUSTAINABILITY PLAN

IT Initiative	Comments	Priority (H/M/L)	FY 18-19 Cost
IT Security			
Logging and Audit Trails		H	\$25,000
Records and Data Retention	Archiving Solution	H	\$65,000
Security Awareness Training		H	\$3,000
MCSO Departmental Applications and Systems			
GIS Assessment - CAD/RMS Specific	Do before Aegis Upgrade	H	\$25,000
Public Safety Mobiles		M	\$90,000
MCSO IT Infrastructure			
Structured Cabling System	Both buildings & fiber between	H	\$140,000
Router Upgrade	Quantity 10, all EOL	H	\$35,000
Firewall Upgrade	Quantity 2, both EOL	H	\$30,000
Switch Upgrades		H	\$100,000
SO Server Upgrades		H	\$40,000
Aegis Upgrade	NWS - Required	H	\$135,000
SO Server Upgrades		H	\$40,000
Backup Server & Software upgrade		M	\$30,000
Radios	Radio replacement - general	M	\$40,000
MCSO IT Operations			
Operations Software		H	\$20,000
Annual Total FY 18-19:			\$3,829,300
*Other Funding Sources (Funded, Planned, and/or Estimated)	2 FAX servers End-of-Life, require a significant upgrade	H	\$25,000
Point Arena Grant			\$250,000
Net Total Sustainable Plan FY 18-19			\$3,579,300

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENT PLAN

FUNDING MECHANISMS

CURRENT FINANCING OPTIONS

PAY-AS-YOU-GO FINANCING

This is the primary method of funding for capital improvement and deferred maintenance projects in the County. For the past several years the County has utilized available funding in order to fund priority projects. This funding has come from a mix of general fund discretionary dollars and one-time savings from prior years. Special department revenues have been used for non-general fund projects. Each year the process of public bidding and staff capacity has been more of a hurdle for project completion than available funding. Three additional Facilities Division staff were added in the FY 2017-18 Budget to handle additional projects to address this issue. The Board of Supervisors' has established several policies related to Fiscal Stability and Financial Sustainability. A key part of this policy directive is the County incurring no additional debt. Based on this, and the recovering economic condition, the County has been able to adequately fund priority projects on a pay-as-you-go basis. This approach is expected to continue into the near future and has been effective in eliminating the backlog of projects.

CIP'S IMPACT ON OPERATING REVENUES

The County's target is utilizing \$1 million of discretionary revenue to fund the Capital Improvement Plan each year. This amount may be adjusted up or down during preparation of the budget depending on the projected amount of available fund balance available in the General Fund from the prior year. As an example, in FY 2016-17 \$706,374 of "operating revenue" was dedicated to Capital Projects and additionally \$1,130,199 of one-time funding or fund balance was also dedicated to Capital Projects. This funding is exclusive of the operating funds provided to the Facilities Division (through Budget Unit 1620) for management of the Capital Improvement Plan projects.

In this Budget, no additional discretionary general fund revenue or one-time funding was budgeted to support capital projects. There has been an unusually high amount of carryover funding in recent years, but additional funding will be necessary in the next year in order to meet the upkeep and operational needs of the County. The numbers referenced above only refer to General Fund projects. The funding for General Fund projects is transferred into the Capital Improvement Fund at the beginning of the fiscal year, while projects funded from other funds are billed out throughout the year, so are not part of the Capital Improvement Funds fund balance at the end of the year.

RESERVE FOR MAJOR REPAIR AND MAINTENANCE OF FACILITIES (COUNTY POLICY 33)

This is one way for the County to fund major repair and maintenance of facilities. The Board of Supervisors has deferred and suspended the funding of this reserve since FY 2007/08. When funded, the reserve, known as the "Capital Improvement Fund"

provides monies through Budget Unit 1710 for facility enhancements and large-scale maintenance projects, including items such as roof repair, parking lot repairs, and heating and cooling (HVAC) upgrades, Americans with Disabilities Act (ADA) retrofits for the removal of barriers to disabled access in County facilities, as well as any other significant facility preventative maintenance costs or repairs. With a County owned building inventory of approximately 726,465 square feet (514,342 General Fund facilities and 212,123 Non-General Fund facilities) the Fund would be allocated at \$462,907 for General Fund facilities; Non-General Fund facilities would budget for their maintenance through the annual budget process.

While funding has been available for the past several years, the reserve has not been funded based on the CEO's recommendation that the funding be directly invested in projects to reduce the backlog of deferred maintenance. Each budget cycle the CEO reconsiders the funding of the reserve pursuant to County policy. For at least the next couple of years, the CEO anticipates continuing to recommend all investment be added to addressing the backlog of maintenance projects.

INFORMATION TECHNOLOGY REPLACEMENT RESERVE (IT RESERVE) (COUNTY POLICY 35)

The IT Reserve was established to provide funding for the replacement of multi-departmental computer systems; the funding is located in Budget Unit 0717. Currently, this reserve is being used to fund an update to the County's Property System as well as computer and software replacements and upgrades. As the County undertakes an IT master planning process, recommendations for utilizing any additional funding in BU 0717 will be identified.

VEHICLE REPLACEMENT FUND

The County Vehicle Replacement Fund, Budget Unit 0711, was historically replenished throughout the fiscal year from per-mile charges which included estimated costs of vehicle replacement in addition to mileage and maintenance costs. Currently, mileage fees include only maintenance and fuel costs and approved vehicles are being purchased with additional revenues that are transferred into the fund. The Executive Office is investigating the re-institution of mileage fees which would include estimated costs of vehicle replacement.

GRANTS

Capital Project prioritization may be influenced by the availability of outside funding. The County contracts with a grant consultant to identify and apply for additional grant funding for projects.

DONATIONS

The Covelo Library is an example of a community donation to the County. Another example of community donation can be seen through the work of volunteers in County parks.

CAPITAL IMPROVEMENT PLAN

TRANSPORTATION FUNDING

LOCAL ROAD FUNDS

The Road Fund is provided a transfer of a portion of County property tax revenues each year. For FY 2017-18 this is estimated to total \$3.48 million. In addition to this funding the Board of Supervisors has dedicated \$1.75 million of General Fund dollars to corrective maintenance projects. The total is comprised of \$1 million in anticipated Cannabis Tax revenue and \$750,000 of prior year savings (one-time money). This funding will also be enhanced by the new SB 1 state transportation package, which is estimated to provide an additional \$250,000 in FY 2017-18 for corrective maintenance projects, for a program total of \$2 million. More information on SB 1 and the proposed future projects are described as part of the Department of Transportation's section in this book (Budget Unit 3010).

STATEWIDE HIGHWAY USERS TAX ACCOUNT (HUTA)

The Highway Users Tax Account is primary source of funds for the overall county road maintenance and safety improvement program. The State of California collects 27.8 cents for every gallon of gasoline sold. The State distributes money back to California Counties based on the number of registered vehicles and miles of roads maintained. This money becomes a special revenue called the Road Fund which must be used for road and transportation purposes.

FEDERAL HIGHWAY ADMINISTRATION (FHWA)

FHWA provides funding for specific roads and bridges. FHWA funding is administered through Caltrans and includes several grant programs. The Highway Bridge Program (HBBR and HBP) is used to replace or rehabilitate County bridges.

FEDERAL AVIATION ADMINISTRATION (FAA)

FAA provides funding for a variety of airport improvements.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Federal funds for community development and economic development activities & projects. This source is also used for a majority of ADA upgrade projects.

FEDERAL EMERGENCY MANAGEMENT AUTHORITY (FEMA)

Funds that can be used for needed repairs after damage by storms or disasters.

OTHER FINANCING OPTIONS

CERTIFICATES OF PARTICIPATION

Certificates of Participation (COPs) have been used over the past thirty-five years to finance millions of dollars of County facilities. Currently it is against the Board's policy to incur additional debt, so the County does not foresee utilizing this source of funding on the horizon.

GENERAL OBLIGATION BONDS

General Obligation (GO) Bonds are secured by a pledge of the full faith and credit of the issuer or by a promise to levy taxes in an unlimited amount necessary to pay debt service or both. Since the passage of Proposition 13 setting a limit on the ad valorem tax on real property at 1%, this type of financing has declined in use. Use of GO bonds requires a two-thirds voter approval and the proceeds may only be used for the acquisition or improvement of real property.

LEASE PURCHASE

Lease purchase agreements are generally used to finance major equipment/software purchases. The loan period approximates the useful life of the asset purchased. Ownership of the asset is often transferred to the purchaser for zero to a nominal cost at the end of the lease term.

IMPACT FEES

One consequence of new development - housing development, in particular - is an increase in population and a corresponding increase in the demand for public services. While new development generates taxes and other revenues for local government, the increase in revenue is unlikely to fund the full impact on County programs and facilities. Recognizing the effect of Proposition 13 in limiting discretionary revenue, development impact fees are one avenue by which the state has empowered counties to mitigate the effects of new development and population growth.

Impact fee revenue can be used for new capital facilities and assets such as vehicles, equipment, computers, library books, office space, jail beds, parks, playgrounds, and roads. If the County expands a facility to accommodate population growth, the portion of the facility cost related to growth can also be recouped from development impact fees.

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS - FY 2018-19 PROJECTS LIST

SUMMARY/COSTS

GENERAL FUND PROJECTS FUNDED IN FY 2018-19

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Roof Replacements		
Administration Center Roof & HVAC	4,771,200	-
Jail Kitchen	800,000	-
Public Health-Mental Health Roof	-	2,400,000
Roof Replacements - All Buildings	2,160,000	850,000
Roof Recoating to Extend Life - All Buildings	845,000	290,000
Total Roof Replacements	8,576,200	3,540,000
Energy Efficiency Retrofitting & Upgrades		
Sheriff's Administration - HVAC Replacement	200,000	-
Other Buildings - HVAC Replacement	980,000	495,000
Solar lighting & EV Charging Stations	325,000	220,000
Windows, Weatherization, Insulation	380,000	220,000
LED Lighting Upgrades	120,000	120,000
Total Energy Efficiency Retrofitting & Upgrades	2,005,000	1,055,000
Capital Facilities Maintenance		
Exterior Painting - Jail Building #2	240,000	-
Exterior Painting Remaining Buildings	355,000	345,000
Interior Painting - Jail Building #1	241,000	-
Interior Painting - Remaining Buildings	320,000	360,000
Flooring Replacements - All Buildings	690,000	710,000
Parking Lot Rehabilitation - Administration Center	500,000	-
Parking Lot Rehabilitation - Remaining Facilities	575,000	450,000
ADA Retrofitting & Upgrades - All Facilities	400,000	250,000
Electrical & Mechanical (Non-HVAC) Upgrades	825,000	350,000
Other Deferred Maintenance Projects	1,140,000	-
Un-reimbursed Flood & Mold Claims	280,000	180,000
Hazardous Tree Mitigation	210,000	110,000
Park Maintenance & Enhancements	500,000	-
Total Capital Facilities Maintenance	6,276,000	2,755,000
Fire-Life-Safety / Modernization Ageing Facilities		
Probation - Exiting and Fire Safety	460,000	-
Sheriff's Administration Building Upgrades	400,000	-
Yokayo Entrance Façade	-	850,000
Public Defender/N&S Yokayo/Other	600,000	560,000
DOT Road Materials Covers & Video Security	66,150	1,003,850
Low Gap Bridge Repairs	700,000	-
Asbestos and Lead Abatement (Paint & Flooring)	120,000	120,000
Underground Storage Tank Mitigation & Monitoring	300,000	-
HIRSCH and other Security Improvements	285,000	181,000

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS - FY 2018-19 PROJECTS LIST

PROJECTS	Total Five-Year Funding	
	GENERAL FUND	NON-GF
Fire Alarm and Fire Suppression Systems	340,000	110,000
Workflow/Staffing Remodel Requests	100,000	315,000
Other Departmental Small Projects	50,000	80,000
Total Fire-Life-Safety / Modernization Ageing Facilities	3,421,150	3,219,850
Major Projects - Capital Improvements		
Mendocino Sheriff's Substation CF	85,000	-
Library Teen and Meeting Rooms	-	85,000
Public Health - Mental Health Siding Replacement	-	450,000
Museum Projects	76,000	-
Low Gap Amphitheater Repairs	250,000	-
Pt. Arena Veterans Hall	45,000	-
Jail Expansion Project	1,000,000	25,000,000
Jail Expansion County Operations & Parking Changes	1,500,000	-
Microwave System Infrastructure Improvements	570,000	-
HHS Facility Planning & Avila Center Expansion	-	1,240,000
Total Major Projects - Capital Improvements	3,526,000	26,775,000
Roads & Bridges		
Corrective Maintenance	-	15,230,000
Road Reconstruction	-	4,510,000
Storm Damage	-	13,203,864
Bridge Replacement & Retrofits	-	43,002,971
Pedestrian Improvements	-	1,199,583
Sediment Reduction/Fish Barrier Removal/Other	-	2,662,453
Total Roads & Bridges	-	79,808,871
County Vehicle Fleet		
Replacement of County Vehicles	4,258,000	1,415,000
Total County Vehicle Fleet	4,258,000	1,415,000
Information Technology Maintenance & Upgrades		
Microwave System Equipment Improvements	3,000,000	-
County Property System	1,784,669	-
Maintenance of Property System	449,023	-
Offsite IT Data Center Replication	180,000	-
IT Reserve (Equipment & Enterprise Software)	-	-
Countywide Document Imaging System	365,000	-
Total Information Technology Maintenance & Upgrades	5,778,692	-
Sub-Total	57,645,392	235,722,442
Total All Funds		293,367,834

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS

FY 2018-19 CAPITAL IMPROVEMENT OVERVIEW

General Fund	Carry Forward Project Fund	\$ 2,534,812	
General Fund	New Capital Improvement Funding	\$ 154,000	CDBG Grant
General Fund	Total	\$ 2,688,812	
Non-General Fund	Carry Forward Projects	\$ 203,500	*CF
Non-General Fund	New Project Requests	\$ 855,820	
Non General Fund	Total	\$ 1,059,320	
TOTAL	TOTAL ALL PROJECTS	\$ 3,748,132	

* Carry Forward

FY 2018-19 PROPOSED PROJECTS

PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
GENERAL FUND PROJECT			
Transfer in for receipt of CDBG funds for prior year projects	(\$154,000)	(\$154,000)	(\$154,000)
Unanticipated Capital Projects – various locations	\$100,000	-	\$50,000
Parking lot maintenance & rebuild - various locations	\$200,000	-	-
County Wide Tree Removal Program – various location	\$50,000	-	\$30,000
Painting and exterior maintenance - various locations	\$400,000	-	\$50,000
Roof Repairs - various locations	\$550,000	-	\$100,000
ADA Improvement Projects - various locations	\$75,000	-	\$25,000
HVAC System Upgrades & Replacement – various locations	\$250,000	-	\$100,000
Willits Justice Center Elevator Pit Seal & Pump; mitigate water contamination from elevator machine fluids; Building 44	\$56,000	-	\$56,000
Main Jail Roof Replacement; failing roof cannot be patched due to rock ballast over single ply membrane; Building 43	\$650,000	-	-
Fort Bragg Justice Center Chiller Replacement; unit deterioration from salt air; Building 44	\$50,000	-	-
Congressman Huffman Office/Recovery Building Roof Replacement; not covered in tree damage claim; Building 34	\$15,000	-	-
Fort Bragg Veterans Building Sidewalk Replacement to correct tripping hazards; Building 11	\$30,000	-	-
San Hedrin Communications Site – replace aging generator at site inaccessible during winter months; Building 350	\$130,000	-	-
Courthouse Annex Fire Alarm System – Fire & Life safety upgrade at two story Public Defenders offices; Building 31	\$45,000	-	-

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS			
PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Update ADA Transition Plan last completed in 2013	\$75,000	-	-
Fire Suppression Systems for Admin Server Room and 911 Dispatch; existing systems are obsolete; Buildings 28 & 38	\$100,00	-	-
Ukiah Veterans Hall Tile Roof Repairs at leaking chimney and penetration flashings; Building 40	\$50,000	-	-
San Hedrin Communications Site – Repair Power Line at site inaccessible during winter months; Building 350	\$100,000	-	-
Bower Park Spillway Cover Repairs – Wood plank deck covering the pond spillway is rotting creating sink holes in the walkway; safety hazard at Park 201	\$95,000	-	-
Refurbish Existing Jail Kitchen Walk-in Refrigerator – aging condenser units, doors and floor require extensive maintenance; Building 47	\$60,000	-	-
Treasurer-Tax Collector Office Improvements – Departmental Request; Building 28	\$185,000	-	-
Probation & JH Security Access Control System – Departmental Request; Buildings 33 & 38	\$52,000	-	-
Museum Main Entry Door ADA Upgrades – Departmental Request; Building 22	\$34,000	-	-
911 Dispatch Roof Replacement – Departmental Request; Building 38	\$55,000	-	-
Carpet & Flooring at OES and Investigations – Departmental Request; Building 48	\$46,500	-	-
Ongoing Underground Storage Tank (UST) Wells and Monitoring at Fort Bragg & Willits Road Yards; Buildings 9 & 23	\$100,500	-	\$82,500
Sheriff's Corrections Office Server Room Mini-Split Air Conditioner; Building 39	\$14,000	-	-
PROJECTS IN PROGRESS & CARRY FORWARD PROJECTS			
Ukiah Veterans Hall Replace Failed HVAC System; Building 30	\$80,000	\$80,000	\$80,000
Admin Center Roof Replacement Project Southeast Phase 2 & 3 Building 28	\$3,171,200	\$2,325,518	\$1,709,518
Mendocino – Renovate Ford House Carriage House structure as a new Sheriff's Substation; New Leased Building 370	\$84,426	\$84,426	\$84,426
Jail Building 2 Exercise Yard Structural & Security Retrofit; Building 45	\$24,368	\$24,368	\$24,368
Admin. Center Parking Lot Maintenance, Design and Repairs; Building 28	\$145,000	\$65,000	-
Probation Building Fire & Life Safety Analysis to meet current code standards; Building 38	\$100,000	\$50,000	\$30,000
Pt. Arena Veterans Hall - Restroom ADA upgrades; Building 20	\$15,000	\$7,500	
Sheriff's Office HVAC system add exhaust fans and dampers to improve performance; Building 39	\$146,500	\$46,500	\$46,500
Public Defender Parking Lot Door Upgrade; Building 31	\$5,500	\$5,500	\$5,500
Solar Lighting at Low Gap and Lions Park; Parks 204 & 224	\$20,000	-	-
Low Gap Bridge Replace Railing and Safety Enhancements; Park 204	\$30,000	-	-
Museum Gutter Repairs at Train Barn; Building 22	\$30,000	-	-

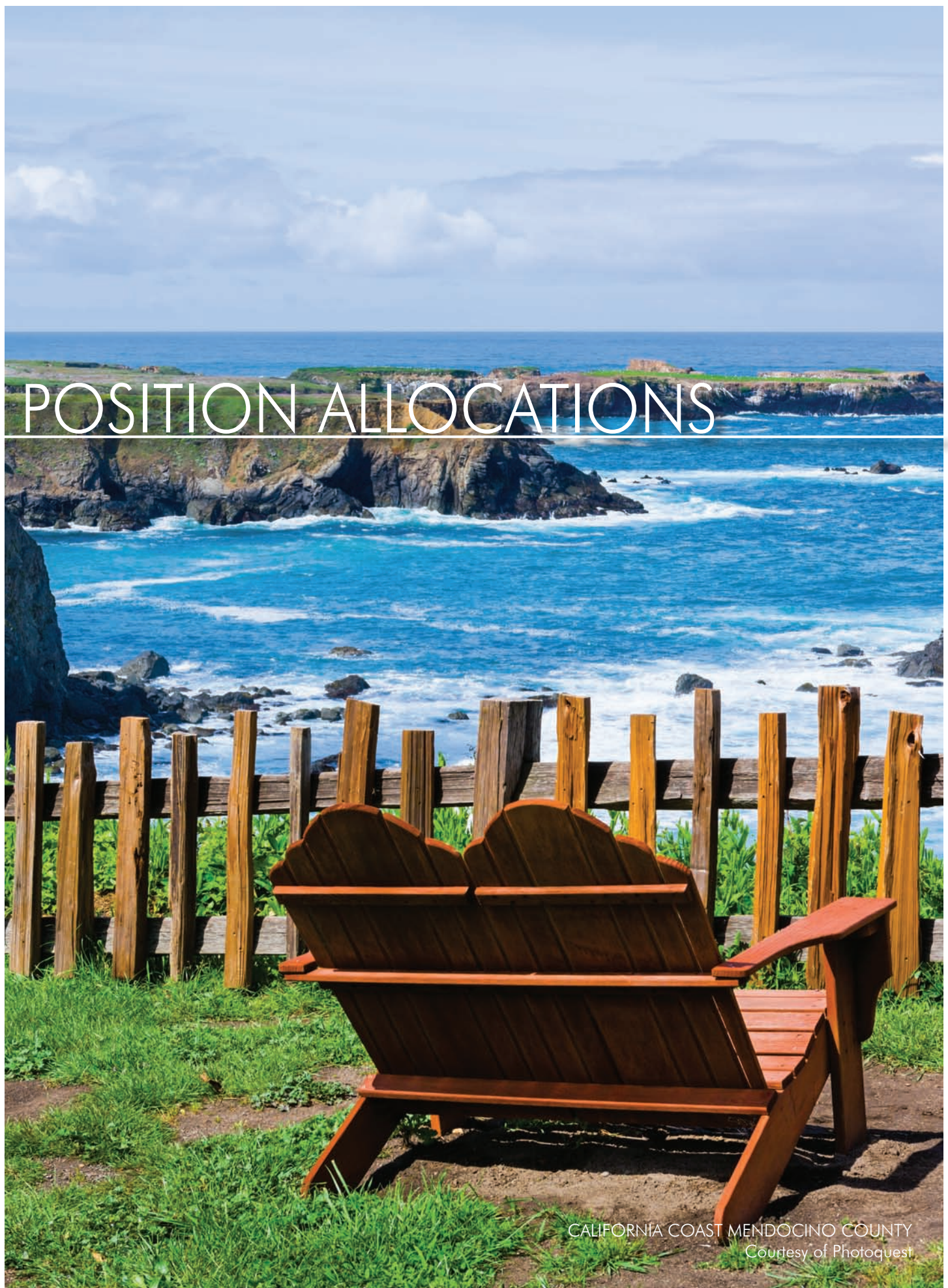
CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

CAPITAL IMPROVEMENTS - FY 2018-19 PROPOSED PROJECTS LIST			
PROJECT DESCRIPTION	NEEDED PER CIP	CARRY FORWARD	PROPOSED BUDGET
Transfer in for Ukiah Library Project (Non-General Fund)	(\$187,500)	(\$187,500)	(\$187,500)
Library – Ukiah Power Wash & Paint Exterior; Building 30	\$27,500	\$27,500	\$27,500
Library - Ukiah Install new Carpet and Flooring throughout; Building 30	\$160,000	\$160,000	\$160,000
Transfer in for DOT Projects (Non-General Fund)	(\$342,320)	(\$342,320)	(\$342,320)
DOT - Video Security Fort Bragg Yard; Building 9 *CF	\$30,000	\$30,000	\$30,000
DOT - Video Security Pt. Arena Yard; Building 18 *CF	\$25,000	\$25,000	\$25,000
DOT – Road Fund – Various Locations	\$287,320	\$287,320	\$287,320
Transfer in for Child Support Projects (Non-General Fund)	(\$80,000)	(\$80,000)	(\$80,000)
Hot Water Heater at Main Floor Restroom; Building 55	\$5,000	\$5,000	\$5,000
Automatic Operators at Main Entry Doors; Building 55	\$25,000	\$25,000	\$25,000
Video Security System for Child Support; Building 55	\$50,000	\$50,000	\$50,000
Transfer in for HHSA Projects (Non-General Fund)	(\$2,869,500)	(\$449,500)	(\$449,500)
Public Health Roof & HVAC Replace/Repair - Phase II; Building 56	\$1,900,000	-	-
Yokayo Center Front Canopy on 737 & 747 S State Street; Buildings 41 & 66	\$400,000	\$60,000	\$60,000
Vehicle Charging Stations at Various HHSA Locations	\$120,000	-	-
Electric Strike installation on Interview Booth Doors - EFAS Ukiah; Building 41 *CF	\$60,000	\$60,000	\$60,000
Evaluate Space needs thru Architect/Engineer	\$60,000	\$60,000	\$60,000
Avila Center Fence & Gate for Child Play Yard; Building 7 *CF	\$16,000	\$16,000	\$16,000
Avila Center Gates (3) with (1) Hirsch card reader; Building 7 *CF	\$30,000	\$30,000	\$30,000
Public Health Replace Carpet in room 192 (small break room) ; Building 56	\$6,000	\$6,000	\$6,000
Smoking Shelter Purchase & Installation (SUDT Ukiah Client Use) ; Building 56	\$20,000	\$20,000	\$20,000
Generator, Hookup Existing purchased through current year budget; Building 7 *CF	\$40,000	\$40,000	\$42,500
Install 10 x 12 Tuff Shed - No Electrical; Building 7	\$20,000	\$20,000	\$20,000
Install "Vision Lites" in doors at North Yokayo; Building 66	\$9,000	\$9,000	\$9,000
Remodel CFS File Room E-14 into a Childcare Room; Building 54	\$30,000	\$30,000	\$30,000
Repair Public Health Building Façade (seek other options) ; Building 56	\$450,000	-	-
Career Point Patio	\$12,000	\$12,000	\$12,000
Reception Remodel - Enlarge Window & Re-size Staff side of Counter; Building 62	\$10,000	\$10,000	\$10,000
Remodel Existing Janitor Rm; Building 7	\$74,000	\$74,000	\$74,000
All Project Totals	\$10,045,944	\$3,748,132	\$3,748,132
New General Funding Required (Reimbursement from CDBG)	\$4,795,182	\$154,000	\$154,000
New Non-General Funding Required	\$3,724,500	\$1,059,320	\$1,059,320

CAPITAL IMPROVEMENT PLAN & FIXED ASSETS

FIXED ASSETS			
1960 Information Services			
iSeries Equipment Replacement	50,000	General Fund/1X\$	
Communications Test Equipment	45,000	General Fund/1X\$	
Total Information Services (Executive Office)	95,000		
2310 Sheriff-Coroner			
Patrol Vehicles	600,000	General Fund/1X\$	
Total Sheriff-Coroner (Sheriff’s Office)	600,000		
3010 Road Maintenance & Administration			
Truck and Trailer Transfer	275,000	Road Fund	
10-Yard Slip-In Sander - 2	60,000	Road Fund	
3 - Axle Dump Truck with Rock Body	187,000	Road Fund	
Total Road Maintenance & Administration (DOT)	522,000		
4011 Environmental Health Administration			
Fixed Fire Radio	2,500	General Fund/1X\$	
Emergency Lights/Siren	3,000	General Fund/1X\$	
Truck Cap with Shelving	7,000	General Fund/1X\$	
Total Environmental Health (HHSA)	12,500		
4013 Public Health Nursing			
Work Stations - 9	18,000	Non-General Fund	
Total Public Health Nursing (HHSA Public Health)	18,000		
5010 Social Services			
86” touch screen monitor and keyboard, One-Screen Interactive Whiteboard & Annotation	10,000	CWS	
Sit Stand Desk - 6	15,000	CWS	
Modular Work Stations - 2	5,000	General Fund/1X\$	
Sit Stand Desk/partition	22,000	5010	
3 Drawer Cabinets - 15	6,000	5010	
Polycom Unit - 2	20,000	Realignment	
Gun Safe	5,000	PA/General Fund	
Ukiah and Willits Adult Services Copiers	10,000	PA/General Fund	
TV & Video Conf Equipment	5,000	PA/General Fund	
Ukiah APS/Q area seating	68,000	Realignment	
Total Social Services (HHSA Social Services)	166,000		
TOTAL FIXED ASSETS	1,413,500		





POSITION ALLOCATIONS

CALIFORNIA COAST MENDOCINO COUNTY
Courtesy of Photoquest



POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0327	AIR QUALITY MANAGEMENT DISTRICT						
0327	1370	2055	AIR POLLUTION CONTROL OFFICER	41.55	50.51	1.00	AIR POLLUTION CONTROL OFFICER
0327	3341	2057	SR AIR QUALITY SPECIALIST	29.09	35.36	1.00	FUNDED
0327	3562	2064	AIR QUALITY SPECIALIST	26.41	32.09	1.00	AIR QUALITY SPECIALIST
0327	3563	2064	AIR QUALITY SPECIALIST	26.41	32.09	1.00	AIR QUALITY SPECIALIST
0327	3555	0150	AQMD PROGRAM MANAGER	30.40	36.96	1.00	AQMD PROGRAM MANAGER
0327	3346	2059	AIR QUALITY TECHNICIAN	19.69	23.93	1.00	AIR QUALITY TECHNICIAN
0327	4019	2059	AIR QUALITY TECHNICIAN	19.69	23.93	1.00	FUNDED
0327	4022	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
0327	4023	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT I
BU FTE Total						9.00	
0418	PH WIC						
0418	3928	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
0418	3651	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM SPECIALIST II
0418	1710	4003	NUTRITIONIST	24.40	29.66	0.80	NUTRITIONIST
0418	3447	4003	NUTRITIONIST	24.40	29.66	1.00	FUNDED
0418	2009	4003	NUTRITIONIST	24.40	29.66	0.40	FUNDED
0418	3652	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3653	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3770	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3772	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
0418	3793	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	FUNDED
0418	3794	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	FUNDED
0418	3795	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	FUNDED
0418	1656	4029	COMMUNITY HEALTH WORKER II	14.61	17.76	1.00	COMMUNITY HEALTH WORKER II
BU FTE Total						12.20	
0426	COALITION FOR GANG AWARENESS & PREVENTION-DFC GRANT						
0426	3690	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
BU FTE Total						1.00	
0448	DA STATUTORY RAPE VERTICAL PROSECUTION						
0448	2364	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
BU FTE Total						1.00	
0453	PH TOBACCO ED						
0453	3664	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
BU FTE Total						1.00	
0464	DA VICTIM WITNESS						
0464	0021	7085	VICTIM/WITNESS COORDINATOR	25.63	31.16	1.00	UNFUNDED
0464	0022	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
0464	2486	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
0464	2487	7086	VICTIM/WITNESS ADVOCATE	18.20	22.13	1.00	VICTIM/WITNESS ADVOCATE
0464	2485	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
BU FTE Total						5.00	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
0465	DA ANTI DRUG ABUSE						
0465	3198	7008	DEPUTY DA IV	40.57	49.53	1.00	DEPUTY DA II
0465	2681	7040	DA INVESTIGATOR	29.03	35.28	1.00	DISTRICT ATTORNEY INVEST 10%
0465	3389	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
BU FTE Total				3.00			
0478	PH BIOTERRORISM ACT						
0478	3809	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
0478	3668	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
BU FTE Total				2.00			
0713	GENERAL LIABILITY INSURANCE						
0713	4030	0192	RISK ANALYST	26.66	32.40	1.00	RISK ANALYST
0713	3009	0039	SAFETY OFFICER	23.82	28.96	1.00	SAFETY OFFICER
0713	3929	0039	SAFETY OFFICER	23.82	28.96	0.50	SAFETY OFFICER
BU FTE Total				2.50			
0715	HEALTH BENEFITS						
0715	3963	0006	SR HR ANALYST	30.87	37.51	1.00	SR HR ANALYST
0715	4006	0048	HR TECHNICIAN	19.60	23.82	1.00	HR TECHNICIAN
0715	1702	0085	BENEFITS SPECIALIST - CONF	18.75	22.77	1.00	BENEFITS SPECIALIST - CONF
BU FTE Total				3.00			
1010	CLERK OF THE BOARD						
1010	4143	0149	SR DEPUTY CLERK BOS - CONF	25.63	31.16	1.00	SR DEPUTY CLERK BOS - CONF
1010	4076	0149	DEPUTY CLERK BOS II - CONF	23.25	28.26	1.00	DEPUTY CLERK BOS I - CONF
1010	4078	0149	DEPUTY CLERK BOS II - CONF	23.25	28.26	1.00	DEPUTY CLERK BOS II - CONF
BU FTE Total				3.00			
1015	BOARD OF SUPERVISORS						
1015	0041	0186	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0042	0186	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0043	0186	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0044	0017	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
1015	0046	0017	SUPERVISOR	0.00	41.11	1.00	SUPERVISOR
BU FTE Total				5.00			
1020	EXECUTIVE OFFICE						
1020	3384	0043	CHIEF EXECUTIVE OFFICER	0.00	86.54	1.00	CHIEF EXECUTIVE OFFICER
1020	3385	0042	ASSISTANT CHIEF EXECUTIVE OFFICER	55.70	67.70	1.00	FUNDED
1020	3386	0040	DEPUTY CHIEF EXECUTIVE OFFICER	41.76	50.77	1.00	DEPUTY CHIEF EXECUTIVE OFFICER
1020	3387	0040	DEPUTY CHIEF EXECUTIVE OFFICER	41.76	50.77	1.00	DEPUTY CHIEF EXECUTIVE OFFICER
1020	3900	0040	DEPUTY CHIEF EXECUTIVE OFFICER	41.76	50.77	1.00	DEPUTY CHIEF EXECUTIVE OFFICER
1020	3388	0040	DEPUTY CHIEF EXECUTIVE OFFICER	41.76	50.77	1.00	UNFUNDED
1020	3612	0012	SR ADMINISTRATIVE ANALYST	30.87	37.51	1.00	ADMINISTRATIVE ANALYST II
1020	3901	0010	ADMINISTRATIVE ANALYST II	26.66	32.40	1.00	FUNDED
1020	3964	0013	EXECUTIVE COORDINATOR	23.25	28.26	1.00	EXECUTIVE COORDINATOR
1020	4261	0181	PROGRAM SPECIALIST II - CONF	22.79	27.70	1.00	FUNDED
1020	4020	0066	OFFICE SERVICES SUPERVISOR-CONF	21.08	25.62	1.00	ADMINISTRATIVE ASSISTANT-CONF
1020	3627	0064	ADMINISTRATIVE ASSISTANT-CONF	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT-CONF
BU FTE Total				12.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1110	AUDITOR-CONTROLLER						
1110	0061	0023	AUDITOR CONTROLLER	0.00	66.37	1.00	AUDITOR-CONTROLLER
1110	0055	0022	ASSISTANT AUDITOR-CONTROLLER	41.76	50.77	1.00	ASSISTANT AUDITOR-CONTROLLER
1110	4060	0167	CHIEF DEPUTY AUDITOR-CONTROLLER	35.90	43.63	1.00	CHIEF DEPUTY AUDITOR-CONTROLLER
1110	3529	0148	PAYROLL OFFICER	28.81	35.02	1.00	PAYROLL OFFICER
1110	1922	0021	AUDITOR	26.29	31.95	1.00	AUDITOR
1110	4001	0021	AUDITOR	26.29	31.95	1.00	ACCOUNTANT
1110	3939	0019	ACCOUNTANT	23.82	28.96	1.00	ACCOUNTANT
1110	0058	0046	ACCOUNTANT-CONF	23.82	28.96	1.00	ACCOUNTANT-CONF
1110	3410	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
1110	3012	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
1110	3957	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
1110	3958	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
BU FTE Total				12.00			
1120	ASSESSOR						
1120	1723	0034	ASSESSOR/CLERK RECORDER	0.00	61.14	1.00	ASSESSOR/CLERK RECORDER
1120	0085	0032	ASSESSOR ASSISTANT	40.71	49.49	1.00	UNFUNDED
1120	0080	0028	SR AUDITOR-APPRAISER	26.29	31.95	1.00	SR AUDITOR-APPRAISER
1120	3570	0027	AUDITOR-APPRAISER	25.01	30.40	1.00	AUDITOR-APPRAISER
1120	3290	0027	AUDITOR-APPRAISER	25.01	30.40	1.00	AUDITOR-APPRAISER
1120	0071	0033	CHIEF PROPERTY APPRAISER	25.01	30.40	1.00	FUNDED
1120	0083	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER I
1120	0090	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER II
1120	0088	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER II
1120	2434	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER III
1120	2790	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	REAL PROPERTY APPRAISER III
1120	0078	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	FUNDED
1120	0091	0031	REAL PROPERTY APPRAISER III	22.68	27.57	1.00	FUNDED
1120	0073	0035	ASSESSMENT INFORMATION SUPERVISOR	19.60	23.82	1.00	ASSESSMENT INFORMATION SUPERVISOR
1120	0092	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
1120	0075	0036	MAPPING COORDINATOR	18.20	22.13	1.00	MAPPING COORDINATOR
1120	3363	0037	PROPERTY TAX TECHNICIAN	17.79	21.62	1.00	PROPERTY TAX TECHNICIAN
1120	0072	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
1120	3946	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
1120	0067	0055	STAFF ASSISTANT I	12.95	15.73	1.00	STAFF ASSISTANT I
BU FTE Total				20.00			
1130	TREASURER-TAX COLLECTOR						
1130	0100	0025	TREASURER-TAX COLLECTOR	0.00	49.85	1.00	TREASURER-TAX COLLECTOR
1130	2609	0068	ASST TREASURER-TAX COLLECTOR	30.39	36.95	1.00	ASST TREASURER-TAX COLLECTOR
1130	3934	0187	DEPUTY TREASURER TAX COLLECTOR	20.46	24.86	1.00	DEPUTY TREASURER TAX COLLECTOR
1130	3932	0188	TREASURY SPECIALIST	18.55	22.54	1.00	TREASURY SPECIALIST
1130	3933	0004	REVENUE RECOVERY SPECIALIST	17.66	21.46	1.00	REVENUE RECOVERY SPECIALIST
1130	2075	0125	ACCOUNT SPECIALIST III	16.44	19.98	1.00	ACCOUNT SPECIALIST II
BU FTE Total				6.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1160	CENTRAL SERVICES						
1160	4031	0134	ADMINISTRATIVE SERVICES MANAGER I	28.93	35.16	1.00	ADMINISTRATIVE SERVICES MANAGER I
1160	4136	0010	ADMINISTRATIVE ANALYST II	26.66	32.40	1.00	ADMINISTRATIVE ANALYST I
1160	4081	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
1160	3643	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
1160	0111	0111	MAIL TECHNICIAN II	13.28	16.14	1.00	MAIL TECHNICIAN II
BU FTE Total				5.00			
1210	COUNTY COUNSEL						
1210	0210	7019	COUNTY COUNSEL	0.00	62.98	1.00	COUNTY COUNSEL
1210	2196	7024	ASSISTANT COUNTY COUNSEL	46.97	57.34	1.00	ASSISTANT COUNTY COUNSEL
1210	4028	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL III
1210	4061	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL III
1210	3212	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL IV
1210	3214	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL IV
1210	3215	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL IV
1210	3213	7023	DEPUTY COUNTY COUNSEL IV	42.60	52.01	1.00	DEPUTY COUNTY COUNSEL IV
1210	3448	0078	LEGAL SERVICES SUPERVISOR-CONF	23.82	28.96	1.00	LEGAL SERVICES SUPERVISOR-CONF
1210	3310	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
1210	3311	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
1210	4062	0073	LEGAL SECRETARY II - CONF	17.79	21.62	1.00	LEGAL SECRETARY II - CONF
BU FTE Total				12.00			
1320	HUMAN RESOURCES						
1320	0947	0007	DIRECTOR HUMAN RESOURCES	50.28	61.14	1.00	DIRECTOR HUMAN RESOURCES
1320	4264	0207	ASSISTANT HUMAN RESOURCES DIRECTOR	40.71	49.49	1.00	ASSISTANT HUMAN RESOURCES DIRECTOR
1320	3837	0173	HR MANAGER	34.70	42.18	1.00	HR MANAGER
1320	4009	0173	HR MANAGER	34.70	42.18	1.00	HR MANAGER
1320	4071	0173	HR MANAGER	34.70	42.18	1.00	FUNDED
1320	3147	0006	SR HR ANALYST	30.87	37.51	1.00	SR HR ANALYST
1320	4106	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	4105	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	4102	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	4033	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	3344	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	4104	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST I
1320	4103	0038	HR ANALYST II	26.66	32.40	1.00	HR ANALYST II
1320	2343	0066	OFFICE SERVICES SUPERVISOR-CONF	21.08	25.62	1.00	OFFICE SERVICES SUPERVISOR-CONF
1320	2152	0048	HR TECHNICIAN	19.60	23.82	1.00	HR TECHNICIAN
1320	3560	0048	HR TECHNICIAN	19.60	23.82	1.00	HR TECHNICIAN
1320	4032	0048	HR TECHNICIAN	19.60	23.82	1.00	HR TECHNICIAN
1320	4101	0048	HR TECHNICIAN	19.60	23.82	1.00	HR TECHNICIAN
1320	3541	0061	STAFF ASSISTANT III -CONF	15.70	19.10	1.00	STAFF ASSISTANT III - CONF
1320	1244	0061	STAFF ASSISTANT III -CONF	15.70	19.10	1.00	STAFF ASSISTANT III - CONF
1320	4052	0058	STAFF ASSISTANT II - CONF	14.26	17.33	1.00	FUNDED
BU FTE Total				21.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1410	COUNTY CLERK-ELECTION						
1410	4084	0194	ASSISTANT CLERK-RECORDER REGISTRAR	35.90	43.63	1.00	ASSISTANT CLERK-RECORDER REGISTRAR
1410	0123	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
1410	0122	0055	STAFF ASSISTANT I	12.95	15.73	1.00	STAFF ASSISTANT I
BU FTE Total				3.00			
1610	FACILITIES						
1610	0126	3038	FACILITY & FLEET DIVISION MANAGER	33.52	40.74	1.00	FACILITY & FLEET DIVISION MANAGER
1610	3960	3037	ASSISTANT FACILITY MANAGER	26.24	31.89	1.00	ASSISTANT FACILITY MANAGER
1610	3992	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	ADMINISTRATIVE ASSISTANT
1610	3993	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	FUNDED
1610	4107	3051	FACILITY PROJECT SPECIALIST II	25.25	30.69	1.00	FUNDED
1610	1733	3036	BUILDING MAINTENANCE SUPERVISOR	20.78	25.25	1.00	BUILDING MAINTENANCE SUPERVISOR
1610	1509	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	3393	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	4108	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	4109	3035	BUILDING MAINTENANCE MECHANIC III	19.80	24.06	1.00	BUILDING MAINTENANCE MECHANIC III
1610	0136	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	0137	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	0138	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	1508	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC II
1610	1507	3034	BUILDING MAINTENANCE MECHANIC II	17.95	21.83	1.00	BUILDING MAINTENANCE MECHANIC I
1610	0133	3013	GROUPS MAINTENANCE TECH III	16.19	19.67	1.00	GROUPS MAINTENANCE TECH II
1610	1943	3013	GROUPS MAINTENANCE TECH III	16.19	19.67	1.00	GROUPS MAINTENANCE TECH II
1610	2224	3013	GROUPS MAINTENANCE TECH III	16.19	19.67	1.00	GROUPS MAINTENANCE TECH III
1610	0140	3032	CUSTODIAL SUPERVISOR	15.45	18.77	1.00	CUSTODIAL SUPERVISOR
1610	4110	3032	CUSTODIAL SUPERVISOR	15.45	18.77	1.00	CUSTODIAN
1610	0127	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	0131	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	0134	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	1200	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	1303	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	2148	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	2334	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	2648	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3005	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3007	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3008	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3077	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3151	3029	CUSTODIAN	13.33	16.20	1.00	CUSTODIAN
1610	3500	3029	CUSTODIAN	13.33	16.20	0.80	FUNDED
BU FTE Total				33.80			
1620	FLEET MANAGEMENT						
1620	0145	3021	AUTO MECHANIC III	19.80	24.06	1.00	AUTO MECHANIC I
1620	0148	3021	AUTO MECHANIC III	19.80	24.06	1.00	AUTO MECHANIC III
1620	0146	3023	AUTO SERVICES TECHNICIAN	14.07	17.10	1.00	AUTO SERVICES TECHNICIAN
BU FTE Total				3.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1910	TRANSPORTATION-LAND IMPROVEMENT						
1910	0154	2009	DEPUTY DIRECTOR DOT-LAND IMPROVE	33.52	40.74	1.00	DEPUTY DIRECTOR DOT-ADMIN
1910	0151	2025	CIVIL ENGINEER	29.24	35.56	1.00	CIVIL ENGINEER
1910	2742	2025	CIVIL ENGINEER	29.24	35.56	1.00	ENGINEER II
1910	3397	2005	DEPUTY COUNTY SURVEYOR	28.24	34.33	1.00	SURVEYOR I
1910	4039	2008	ENGINEER II	25.25	30.69	1.00	ENGINEER I
1910	3491	2002	SURVEYOR I	22.15	26.91	1.00	SURVEYOR I
BU FTE Total						6.00	
1920	RETIREMENT						
1920	3642	0166	RETIREMENT ADMINISTRATOR	0.00	67.07	1.00	RETIREMENT ADMINISTRATOR
1920	3998	0190	RETIREMENT FIN/INVESTMENT OFFICER	30.70	37.34	1.00	RETIREMENT FIN/INVESTMENT OFFICER
1920	3906	0183	SR RETIREMENT SPECIALIST-CONF	20.67	25.12	1.00	SR RETIREMENT SPECIALIST-CONF
1920	3995	0064	ADMINISTRATIVE ASSISTANT-CONF	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT-CONF
1920	3031	0051	RETIREMENT SPECIALIST II-CONF	18.75	22.77	1.00	RETIREMENT SPECIALIST I - CONF
BU FTE Total						5.00	
1941	CLERK RECORDER						
1941	4254	0205	ASSESSOR-CLERK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLERK-RECORDER TECHNICIAN I
1941	4255	0205	ASSESSOR-CLERK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLERK-RECORDER TECHNICIAN I
1941	4253	0205	ASSESSOR-CLERK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLERK-RECORDER TECHNICIAN II
1941	1716	0055	STAFF ASSISTANT I	12.95	15.73	1.00	UNFUNDED
BU FTE Total						4.00	
1944	MICROGRAPHICS						
1944	4256	0205	ASSESSOR-CLERK-RECORDER TECHNICIAN II	17.79	21.62	1.00	ASSESSOR-CLERK-RECORDER TECHNICIAN II
BU FTE Total						1.00	
1960	INFORMATION SERVICES						
1960	3556	0154	INFORMATION SERVICES DIV MGR	33.52	40.74	1.00	INFORMATION SVCS DIVISION MGR
1960	3597	0157	INFORMATION SYS OPERATIONS MGR	31.93	38.81	1.00	INFORMATION SYS OPERATIONS MGR
1960	3927	0185	COMMUNICATIONS COORDINATOR	30.68	37.29	1.00	COMMUNICATIONS COORDINATOR
1960	3584	0094	SR APPLICATIONS DEVELOPER/ANALYST	30.68	37.29	1.00	APPLICATIONS DEVELOPER/ANALYST I
1960	4063	0094	SR APPLICATIONS DEVELOPER/ANALYST	30.68	37.29	1.00	NETWORK SYSTEMS ANALYST I
1960	2795	0098	GIS COORDINATOR	29.24	35.56	1.00	GIS COORDINATOR
1960	3582	0093	APPLICATIONS DEVELOPER/ANALYST II	27.84	33.85	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	3583	0093	APPLICATIONS DEVELOPER/ANALYST II	27.84	33.85	1.00	APPLICATIONS DEVELOPER/ANALYST II
1960	4010	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST I
1960	2766	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
1960	3442	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
1960	3505	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEMS ANALYST II
1960	2765	0102	NETWORK SYSTEMS ANALYST I	26.52	32.24	1.00	NETWORK SYSTEMS ANALYST I
1960	3591	0156	GIS TECHNICIAN	24.05	29.23	1.00	GIS TECHNICIAN
1960	3593	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3595	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	4064	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN I
1960	3589	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	3997	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
1960	3590	0108	INFORMATION SYSTEMS TECHNICIAN II	22.15	26.91	1.00	INFORMATION SYSTEMS TECHNICIAN II
1960	4082	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT

BU FTE Total

21.00

2012	COURT AB233 PROGRAM						
2012	3935	0187	DEPUTY TREASURER TAX COLLECTOR	22.15	26.91	1.00	DEPUTY TREASURER TAX COLLECTOR
2012	3239	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3240	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3330	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3332	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	REVENUE RECOVERY SPECIALIST
2012	3331	0004	REVENUE RECOVERY SPECIALIST	19.11	23.23	1.00	FUNDED

BU FTE Total

6.00

2070	DISTRICT ATTORNEY						
2070	0215	7002	DISTRICT ATTORNEY	0.00	73.83	1.00	DISTRICT ATTORNEY
2070	0217	7003	ASSISTANT DISTRICT ATTORNEY	40.71	49.49	1.00	ASSISTANT DISTRICT ATTORNEY
2070	1753	7004	CHIEF DEPUTY DISTRICT ATTORNEY	42.60	52.01	1.00	UNFUNDED
2070	3186	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3190	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY I
2070	3189	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY II
2070	4034	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY II
2070	3188	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY III
2070	3191	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3193	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3196	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	DEPUTY DISTRICT ATTORNEY IV
2070	3195	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3197	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3192	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3875	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3187	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	3194	7008	DEPUTY DISTRICT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2070	2448	7041	CHIEF DISTRICT ATTRNY INVESTIGATOR	38.92	47.31	1.00	CHIEF DISTRICT ATTRNY INVESTIGATOR
2070	3839	7007	DEPUTY DISTRICT ATTORNEY III	34.41	42.01	1.00	FUNDED
2070	3230	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER I
2070	4135	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER II
2070	1953	7044	SUPERVISING DA INVESTIGATOR	31.96	38.85	1.00	SUPERVISING DA INVESTIGATOR 10%
2070	3004	7040	DA INVESTIGATOR	29.03	35.28	1.00	DA INVESTIGATOR 10%
2070	1951	7040	DA INVESTIGATOR	29.03	35.28	1.00	DA INVESTIGATOR 13%
2070	2171	7040	DA INVESTIGATOR	29.03	35.28	1.00	DA INVESTIGATOR 15%
2070	3897	7040	DA INVESTIGATOR	29.03	35.28	0.50	UNFUNDED
2070	3349	7000	INVESTIGATIVE TECHNICIAN	22.31	27.11	1.00	INVESTIGATIVE TECHNICIAN
2070	4111	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	SUPERVISING LEGAL SECRETARY
2070	3340	0076	LEGAL ASSISTANT	19.60	23.82	1.00	LEGAL ASSISTANT
2070	3324	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	LEGAL SECRETARY II
2070	2010	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2070	3316	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2070	3312	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3323	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3876	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3314	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3315	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3317	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3318	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3319	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3320	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3322	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	3313	0074	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2070	2346	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT I
2070	2447	0055	STAFF ASSISTANT I	12.95	15.73	1.00	STAFF ASSISTANT I
BU FTE Total						44.50	

2080	PUBLIC DEFENDER						
2080	1169	7068	PUBLIC DEFENDER	51.01	62.01	1.00	FUNDED
2080	1170	7069	ASSISTANT PUBLIC DEFENDER	44.80	54.45	1.00	ACTING PUBLIC DEFENDER
2080	3398	7029	CHIEF DEPUTY PUBLIC DEFENDER	42.60	52.01	1.00	FUNDED
2080	3199	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER I
2080	3208	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER I
2080	3201	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER II
2080	3206	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER III
2080	3203	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER III
2080	3200	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3207	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3204	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3205	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2080	3202	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	FUNDED
2080	3445	7072	DEPUTY PUBLIC DEFENDER III	34.41	42.01	1.00	DEPUTY PUBLIC DEFENDER I
2080	1553	7027	CHIEF PUBLIC DEFENDER INVESTIGATOR	33.52	40.74	1.00	FUNDED
2080	2378	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	2450	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2080	3446	0081	LEGAL SERVICES SUPERVISOR	23.82	28.96	1.00	LEGAL SERVICES SUPERVISOR
2080	4100	0076	LEGAL ASSISTANT	19.60	23.82	1.00	LEGAL ASSISTANT
2080	1552	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
2080	3327	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I
2080	3329	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2080	3326	0072	LEGAL SECRETARY II	17.79	21.62	1.00	FUNDED
2080	3948	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
BU FTE Total						24.00	

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2085	ALTERNATE DEFENDER						
2085	2496	7084	ALTERNATE DEFENDER	44.39	53.94	1.00	ALTERNATE DEFENDER
2085	3209	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3210	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2085	3211	7073	DEPUTY PUBLIC DEFENDER IV	40.57	49.53	1.00	DEPUTY PUBLIC DEFENDER IV
2085	2495	7028	PUBLIC DEFENDER INVESTIGATOR	24.40	29.66	1.00	PUBLIC DEFENDER INVESTIGATOR
2085	3569	0152	LEGAL ADMINISTRATIVE ASSISTANT	21.61	26.27	1.00	LEGAL ADMINISTRATIVE ASSISTANT
2085	3949	0057	STAFF ASSISTANT II	14.26	17.33	0.50	STAFF ASSISTANT II
BU FTE Total				6.50			
2090	CHILD SUPPORT SERVICES						
2090	2916	0133	DIRECTOR CHILD SUPPORT SERVICES	42.18	51.27	1.00	DIRECTOR CHILD SUPPORT SERVICES
2090	3473	7154	CHIEF CHILD SUPPORT ATTORNEY	42.60	52.01	1.00	CHIEF CHILD SUPPORT ATTORNEY
2090	3218	7153	CHILD SUPPORT ATTORNEY IV	40.57	49.53	1.00	FUNDED
2090	3140	0090	DEPARTMENT IT COORDINATOR	23.25	28.26	1.00	UNFUNDED
2090	3180	S509	CHILD SUPPORT ACCOUNT SPECIALIST	22.68	27.57	1.00	CHILD SUPPORT ACCOUNT SPECIALIST
2090	3129	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	CHILD SUPPORT SUPERVISOR
2090	3130	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	CHILD SUPPORT SUPERVISOR
2090	3128	S508	CHILD SUPPORT SUPERVISOR	21.08	25.62	1.00	FUNDED
2090	3179	S507	CHILD SUPPORT SPECIALIST III	19.11	23.23	1.00	CHILD SUPPORT SPECIALIST III
2090	3178	S507	CHILD SUPPORT SPECIALIST III	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
2090	3099	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
2090	3101	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
2090	3123	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3112	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST I
2090	3109	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3110	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3111	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3113	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3115	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3122	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3125	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3126	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3923	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3925	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3924	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	CHILD SUPPORT SPECIALIST II
2090	3114	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3118	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3120	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3121	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3108	S506	CHILD SUPPORT SPECIALIST II	17.35	21.09	1.00	FUNDED
2090	3104	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
2090	3105	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
2090	3106	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2090	0243	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2090	2623	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2090	2624	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED

BU FTE Total

36.00

2310	SHERIFF - CORONER						
2310	0284	7052	SHERIFF-CORONER	0.00	73.83	1.00	SHERIFF CORONER
2310	4018	7054	UNDERSHERIFF	46.94	57.05	1.00	UNDERSHERIFF
2310	2124	7050	SHERIFF'S CAPTAIN	44.77	54.43	1.00	SHERIFF'S CAPTAIN
2310	2305	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	2438	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	2439	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	3021	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	SHERIFF'S LIEUTENANT
2310	4266	7051	SHERIFF'S LIEUTENANT	38.92	47.31	1.00	FUNDED
2310	3231	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER II
2310	3069	0096	COMPUTER OPERATIONS MANAGER	31.93	38.81	1.00	COMPUTER OPERATIONS MANAGER
2310	3959	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	ACTING SHERIFF'S LIEUTENANT
2310	0293	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 5%
2310	0281	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 13%
2310	0922	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 13%
2310	0352	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0289	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0299	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	1831	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	2750	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	0314	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	2751	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 15%
2310	1830	7131	SHERIFF'S SERGEANT	30.75	37.38	1.00	SHERIFF'S SERGEANT 18%
2310	3930	0171	PROGRAM MANAGER	30.40	36.96	1.00	PROGRAM MANAGER
2310	4141	0103	NETWORK SYSTEMS ANALYST II	27.84	33.85	1.00	NETWORK SYSTEM ANALYST II
2310	4017	0092	APPLICATIONS DEVELOPER/ANALYST I	26.52	32.24	1.00	APPLICATIONS DEVELOPER/ANALYST I
2310	3024	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0926	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0297	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	3058	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0377	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0298	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	1118	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0382	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0318	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I
2310	0351	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I 2%
2310	0319	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER I 5%
2310	0301	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0305	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0349	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	0353	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0401	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0291	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0295	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0317	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0331	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II
2310	0287	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 3%
2310	0332	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0304	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0338	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0344	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 5%
2310	0960	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0310	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0312	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0313	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0282	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 8%
2310	0283	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	0290	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	3961	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 10%
2310	3056	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	3057	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0302	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0309	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0330	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 13%
2310	0278	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0286	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0296	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0324	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0339	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0961	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	1119	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 15%
2310	0326	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0329	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 18%
2310	3022	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	DEPUTY SHERIFF CORONER II 18%
2310	0346	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	1612	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0348	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0288	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	0300	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	FUNDED
2310	1120	7113	DEPUTY SHERIFF CORONER II	25.79	31.34	1.00	UNFUNDED
2310	4142	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	SENIOR DEPARTMENT ANALYST
2310	1652	7087	PUBLIC SAFETY DISPATCHER SVSR	24.59	29.88	1.00	PUBLIC SAFETY DISPATCHER SVSR 7%
2310	3458	7087	PUBLIC SAFETY DISPATCHER SVSR	24.59	29.88	1.00	PUBLIC SAFETY DISPATCHER SVSR 7%
2310	3391	7067	SHERIFF'S EVIDENCE SUPERVISOR	23.42	28.47	1.00	SHERIFF'S EVIDENCE TECHNICIAN

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2310	3956	0189	SHERIFF'S EXECUTIVE COORDINATOR	23.25	28.26	1.00	SHERIFF'S EXECUTIVE COORDINATOR
2310	4147	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
2310	4260	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	FUNDED
2310	0311	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER
2310	1326	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER
2310	4011	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER
2310	2504	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 2%
2310	0308	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 3%
2310	0354	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 5%
2310	0342	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 7%
2310	1714	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 7%
2310	2505	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 8%
2310	0307	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 10%
2310	0325	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 10%
2310	4012	7074	PUBLIC SAFETY DISPATCHER	21.25	25.82	1.00	PUBLIC SAFETY DISPATCHER 12%
2310	2752	7066	SHERIFF'S EVIDENCE TECHNICIAN	20.20	24.56	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	4065	7066	SHERIFF'S EVIDENCE TECHNICIAN	20.20	24.56	1.00	SHERIFF'S EVIDENCE TECHNICIAN
2310	4074	2066	SUPERVISING ANIMAL CONTROL OFF	18.65	22.67	1.00	SUPERVISING ANIMAL CONTROL OFF
2310	0320	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2310	3936	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2310	4075	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	ANIMAL CONTROL OFFICER
2310	3878	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	ANIMAL CONTROL OFFICER
2310	3879	2053	ANIMAL CONTROL OFFICER	16.11	19.58	1.00	FUNDED
2310	3904	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2310	4004	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2310	0303	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	FUNDED
2310	0316	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2310	0294	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2310	0341	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2310	2503	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED

BU FTE Total

113.00

2313	SHERIFF - COPS PROGRAM AB3229						
2313	3594	0159	SHERIFF'S TECHNICIAN SPECIALIST	23.25	28.26	1.00	SHERIFF'S TECHNICIAN SPECIALIST
2313	3246	0057	STAFF ASSISTANT II	14.26	17.33	1.00	UNFUNDED

BU FTE Total

2.00

2510	JAIL						
2510	3366	7050	SHERIFF'S CAPTAIN	44.77	54.43	1.00	SHERIFF'S CAPTAIN
2510	3620	7001	CORRECTIONS LIEUTENANT	38.92	47.31	1.00	CORRECTIONS LIEUTENANT
2510	4112	7001	CORRECTIONS LIEUTENANT	38.92	47.31	1.00	CORRECTIONS LIEUTENANT
2510	3621	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 7%
2510	3624	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 7%
2510	3623	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 8%
2510	1134	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 10%
2510	3622	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 10%
2510	2871	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 12%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	3625	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	CORRECTIONS SERGEANT 13%
2510	2166	7055	CORRECTIONS SERGEANT	30.75	37.38	1.00	FUNDED
2510	1234	7048	INMATE SERVICES COORDINATOR	25.63	31.16	1.00	INMATE SERVICES COORDINATOR
2510	0385	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0390	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	1227	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	3952	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0412	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	3953	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0423	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY
2510	0392	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0397	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0404	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0411	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0414	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	1089	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	1091	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 2%
2510	0391	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0410	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0424	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0389	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 3%
2510	0419	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0381	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0395	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	1090	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0399	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 5%
2510	0393	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0378	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0380	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0383	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0396	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0402	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0403	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0415	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0426	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1006	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1087	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1093	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	1521	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 7%
2510	0386	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 8%
2510	0405	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 8%
2510	0418	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 8%
2510	0394	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 10%
2510	0417	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 12%
2510	1086	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 12%

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2510	2160	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 12%
2510	1088	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	CORRECTIONS DEPUTY 17%
2510	0406	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	0421	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	3951	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	4035	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	4267	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	4268	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	4269	7009	CORRECTIONS DEPUTY	22.51	27.35	1.00	FUNDED
2510	4002	4108	FOOD & LAUNDRY SVCS SUPERVISOR	17.95	21.83	1.00	FOOD & LAUNDRY SVCS SUPERVISOR
2510	4058	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2510	3440	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3441	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	SHERIFF'S SERVICES TECHNICIAN
2510	3437	7047	SHERIFF'S SERVICES TECHNICIAN	15.00	18.24	1.00	FUNDED
2510	3874	3048	LAUNDRY COORDINATOR	14.71	17.87	1.00	LAUNDRY COORDINATOR
2510	1217	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2510	0388	4021	COOK	14.07	17.10	1.00	COOK
2510	0965	4021	COOK	14.07	17.10	1.00	COOK
2510	4187	4021	COOK	14.07	17.10	1.00	FUNDED

BU FTE Total

73.00

2550	JUVENILE HALL						
2550	3824	6008	PROBATION DIVISION MANAGER	33.52	40.74	1.00	PROBATION DIVISION MANAGER
2550	2741	6002	SUPERVISING JUV CORRECTIONS OFF	21.18	25.74	1.00	FUNDED
2550	0431	6002	SUPERVISING JUV CORRECTIONS OFF	21.18	25.74	1.00	SUPERVISING JUV CORRECTIONS OFF
2550	2332	6002	SUPERVISING JUV CORRECTIONS OFF	21.18	25.74	1.00	SUPERVISING JUV CORRECTIONS OFF
2550	2137	6002	SUPERVISING JUV CORRECTIONS OFF	21.18	25.74	1.00	SUPERVISING JUV CORRECTIONS OFF 3%
2550	2443	4001	LICENSED VOCATIONAL NURSE	20.07	24.40	1.00	LICENSED VOCATIONAL NURSE
2550	2201	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	ACTING SUPER JUV CORRECTIONS OFF
2550	0439	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0429	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0430	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0432	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0433	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0435	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0436	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0437	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0438	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0442	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	0999	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	2738	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	2740	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	JUVENILE CORRECTIONS OFFICER
2550	2200	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	2735	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	2737	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2550	2806	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	2866	6001	JUVENILE CORRECTIONS OFFICER	17.39	21.14	1.00	FUNDED
2550	1541	4023	HEAD COOK - JUVENILE HALL	16.26	19.79	1.00	HEAD COOK - JUVENILE HALL
2550	3136	4021	COOK	14.07	17.10	1.00	COOK
2550	3137	4021	COOK	14.07	17.10	1.00	COOK
2550	3967	4021	COOK	14.07	17.10	0.80	COOK

BU FTE Total

28.80

2560	PROBATION DEPARTMENT						
2560	0446	6011	CHIEF PROBATION OFFICER	50.28	61.14	1.00	CHIEF PROBATION OFFICER
2560	4093	6014	ASSISTANT CHIEF PROBATION OFFICER	38.80	47.16	1.00	ASSISTANT CHIEF PROBATION OFFICER
2560	3543	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER II
2560	0462	6008	PROBATION DIVISION MANAGER	33.52	40.74	1.00	FUNDED
2560	2179	6008	PROBATION DIVISION MANAGER	33.52	40.74	1.00	PROBATION DIVISION MANAGER
2560	4092	6013	SUPERVISING DEPUTY PROBATION OFF	25.75	31.30	1.00	SUPERVISING DEPUTY PROBATION OFF 5%
2560	4151	6013	SUPERVISING DEPUTY PROBATION OFF	25.75	31.30	1.00	SUPERVISING DEPUTY PROBATION OFF 5%
2560	4152	6013	SUPERVISING DEPUTY PROBATION OFF	25.75	31.30	1.00	SUPERVISING DEPUTY PROBATION OFF 5%
2560	4091	6013	SUPERVISING DEPUTY PROBATION OFF	25.75	31.30	1.00	FUNDED
2560	0456	6007	DEPUTY PROBATION OFFICER III	23.36	28.39	1.00	ACTING SUP. DEPUTY PROBATION OFF 5%
2560	2816	6007	DEPUTY PROBATION OFFICER III	23.36	28.39	1.00	DEPUTY PROBATION OFFICER III 3%
2560	2180	6007	DEPUTY PROBATION OFFICER III	23.36	28.39	1.00	DEPUTY PROBATION OFFICER III 5%
2560	0448	6007	DEPUTY PROBATION OFFICER III	23.36	28.39	1.00	DEPUTY PROBATION OFFICER III 5%
2560	3907	0142	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
2560	2186	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER I
2560	0455	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER I
2560	0457	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	0467	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	2936	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	2937	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	0443	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	3038	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	3350	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	0464	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	2457	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II
2560	0447	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 3%
2560	3429	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 3%
2560	0463	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2026	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2456	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 5%
2560	2867	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 5%
2560	3430	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	DEPUTY PROBATION OFFICER II 5%
2560	0451	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	ACTING DEPUTY PROBATION OFFICER III
2560	1281	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	ACTING DEPUTY PROBATION OFF III 5%
2560	0466	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	FUNDED
2560	2181	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2560	2992	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	FUNDED
2560	3026	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	FUNDED
2560	0452	6006	DEPUTY PROBATION OFFICER II	21.18	25.74	1.00	FUNDED
2560	3309	0079	SUPERVISING LEGAL SECRETARY	19.60	23.82	1.00	SUPERVISING LEGAL SECRETARY
2560	3938	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
2560	3306	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY I
2560	3308	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3305	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3307	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3630	0072	LEGAL SECRETARY II	17.79	21.62	1.00	LEGAL SECRETARY II
2560	3629	0072	LEGAL SECRETARY II	17.79	21.62	1.00	FUNDED
2560	1206	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
2560	3542	0055	STAFF ASSISTANT I	12.95	15.73	1.00	FUNDED

BU FTE Total

49.00

2710	AGRICULTURE						
2710	0473	2049	AG COMMISSIONER/SEALER W&M	47.89	58.23	1.00	AG COMMISSIONER/SEALER W&M
2710	0470	2015	ASST AG COMMISSIONER/SEALER W&M	30.40	36.96	1.00	FUNDED
2710	4257	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
2710	4262	0134	ADMINISTRATIVE SERVICES MANAGER I	28.93	35.16	1.00	ADMINISTRATIVE SERVICES MANAGER I
2710	2221	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC I
2710	4113	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC I
2710	4115	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC I
2710	4068	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC I
2710	4067	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC I
2710	2222	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC II
2710	2734	2046	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	AG/MEASUREMENTS STANDARDS SPEC III
2710	3898	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	ACTING PROGRAM ADMINISTRATOR
2710	4066	2048	AG/MEASUREMENTS STNDS SPEC III	25.63	31.16	1.00	FUNDED
2710	4069	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	FUNDED
2710	0472	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II

BU FTE Total

15.00

2830	CANNABIS PROGRAM						
2810	4149	0201	CANNABIS PROGRAM MANAGER	38.80	47.16	1.00	FUNDED
2810	4263	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED

BU FTE Total

2.00

2830	OFFICE OF EMERGENCY SERVICES - CD SAFETY						
2830	4079	0015	EMERGENCY SERVICES COORDINATOR	31.93	38.81	1.00	EMERGENCY SERVICES COORDINATOR
2830	4259	0206	EMERGENCY SERVICES SPECIALIST	25.25	30.69	1.00	FUNDED

BU FTE Total

2.00

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2851	PLANNING AND BUILDING SERVICES						
2851	0482	2036	DIRECTOR PLANNING & BUILDING SERVICES	50.28	61.14	1.00	FUNDED
2851	3965	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER II
2851	0484	2042	CHIEF BUILDING OFFICIAL	33.52	40.74	1.00	CHIEF BUILDING OFFICIAL
2851	1431	2034	CHIEF PLANNER	33.52	40.74	1.00	CHIEF PLANNER
2851	3471	2034	CHIEF PLANNER	33.52	40.74	1.00	SR PLANNER
2851	2911	2035	SR PLANNER	32.68	39.73	1.00	FUNDED
2851	1836	2035	SR PLANNER	32.68	39.73	1.00	PLANNER I
2851	1837	2035	SR PLANNER	32.68	39.73	1.00	PLANNER II
2851	2874	2035	SR PLANNER	32.68	39.73	1.00	PLANNER III
2851	1430	2038	SR BUILDING INSPECTOR	32.68	39.73	1.00	SR BUILDING INSPECTOR
2851	3401	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	0503	2033	PLANNER III	31.15	37.86	1.00	PLANNER I
2851	0490	2033	PLANNER III	31.15	37.86	1.00	PLANNER II
2851	0486	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	4117	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	0493	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	0479	2033	PLANNER III	31.15	37.86	1.00	PLANNER III
2851	0494	2033	PLANNER III	31.15	37.86	1.00	FUNDED
2851	1279	2033	PLANNER III	31.15	37.86	1.00	FUNDED
2851	0487	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	1407	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	0500	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	4133	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	0477	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR I
2851	0501	2041	BUILDING INSPECTOR III	31.15	37.86	1.00	BUILDING INSPECTOR II
2851	4008	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
2851	3176	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCE OFFICER I
2851	4047	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCE OFFICER I
2851	1211	2044	CODE ENFORCEMENT OFFICER II	25.01	30.40	1.00	CODE ENFORCE OFFICER II
2851	3577	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
2851	3605	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	CODE ENFORCE OFFICER I
2851	3606	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	CODE ENFORCE OFFICER I
2851	2610	2043	CODE ENFORCEMENT OFFICER I	22.68	27.57	1.00	CODE ENFORCE OFFICER I
2851	3576	0153	COMMISSION SERVICES SUPERVISOR	22.15	26.91	1.00	COMMISSION SERVICES SUPERVISOR
2851	4116	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
2851	1158	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
2851	4024	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	4025	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	4027	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
2851	4026	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
2851	0498	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
BU FTE Total				41.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
2860	ANIMAL CONTROL						
2860	4252	0203	DIRECTOR ANIMAL CARE	41.55	50.51	1.00	DIRECTOR ANIMAL CARE
2860	3892	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	4139	0165	SENIOR PROGRAM SPECIALIST	25.13	30.54	1.00	SENIOR PROGRAM SPECIALIST
2860	3355	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	ANIMAL CONTROL ASSISTANT
2860	3185	2020	REGISTERED VETERINARY TECHNICIAN	18.83	22.90	1.00	REGISTERED VETERINARY TECHNICIAN
2860	4138	2018	ANIMAL CONTROL SHELTER SUPERVISOR	18.20	22.13	1.00	ANIMAL CONTROL SHELTER SUPERVISOR
2860	3464	2019	SPAY/NEUTER ADOPTION COORD	17.35	21.09	1.00	SPAY/NEUTER ADOPTION COORD
2860	3372	2016	ANIMAL CLINIC TECHNICIAN	15.36	18.67	1.00	ANIMAL CLINIC TECHNICIAN-OOC
2860	2083	2052	ANIMAL CONTROL ASSISTANT	13.60	16.53	1.00	ANIMAL CONTROL ASSISTANT
2860	2733	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	3156	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	3462	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	ANIMAL FACILITY ATTENDANT
2860	3462	2050	ANIMAL FACILITY ATTENDANT	12.95	15.73	1.00	FUNDED

BU FTE Total

13.00

3010	DOT ADMINISTRATION						
3010	0161	2028	DIRECTOR TRANSPORTATION	50.51	61.39	1.00	DIRECTOR TRANSPORTATION
3010	3390	2010	DEPUTY DIRECTOR DOT	33.52	40.74	1.00	ACTING DEP DIR DOT - ENGINEERING
3010	0992	2011	DEPUTY DIRECTOR DOT - ADMIN	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER I
3010	3547	3046	DEPUTY DIR DOT - MAINTENANCE SVCS	33.52	40.74	1.00	DEPUTY DIR DOT - MAINTENANCE SVCS
3010	3909	2026	SR CIVIL ENGINEER	30.68	37.29	1.00	FUNDED
3010	3548	3047	MAINTENANCE OPERATIONS COORD	30.40	36.96	1.00	MAINTENANCE OPERATIONS COORD
3010	3994	2025	CIVIL ENGINEER	29.24	35.56	1.00	CIVIL ENGINEER
3010	2384	2025	CIVIL ENGINEER	29.24	35.56	1.00	ENGINEER I
3010	4249	3059	ROAD MAINTENANCE SPRVISR III	29.09	35.36	1.00	ROAD MAINTENANCE SPRVISR III
3010	4250	3059	ROAD MAINTENANCE SPRVISR III	29.09	35.36	1.00	ROAD MAINTENANCE SPRVISR III
3010	4251	3059	ROAD MAINTENANCE SPRVISR III	29.09	35.36	1.00	ROAD MAINTENANCE SPRVISR III
3010	0523	3022	EQUIPMENT SUPERINTENDENT	27.57	33.51	1.00	FUNDED
3010	4243	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4244	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4245	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4246	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4247	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4248	3058	ROAD MAINTENANCE SPRVISR II	26.41	32.09	1.00	ROAD MAINTENANCE SPRVISR II
3010	4038	2008	ENGINEER II	25.25	30.69	1.00	ENGINEER II
3010	3615	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
3010	3638	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
3010	2383	2000	RIGHT OF WAY/ENVIRON AGENT	24.05	29.23	1.00	RIGHT OF WAY/ENVIRON AGENT
3010	3826	2000	RIGHT OF WAY/ENVIRON AGENT	24.05	29.23	0.80	RIGHT OF WAY/ENVIRON AGENT
3010	4240	3057	ROAD MAINTENANCE SPRVISR I	23.94	29.09	1.00	FUNDED
3010	4241	3057	ROAD MAINTENANCE SPRVISR I	23.94	29.09	1.00	ROAD MAINTENANCE SPRVISR I
3010	4242	3057	ROAD MAINTENANCE SPRVISR I	23.94	29.09	1.00	ROAD MAINTENANCE SPRVISR I
3010	3380	2001	ENVIRONMENTAL COMPLIANCE SPEC	23.82	28.96	1.00	ENVIRONMENTAL COMPLIANCE SPEC
3010	3954	2001	ENVIRONMENTAL COMPLIANCE SPEC	23.82	28.96	1.00	ENVIRONMENTAL COMPLIANCE SPEC

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	0602	3015	SR HEAVY EQUIPMENT MECHANIC	23.82	28.96	1.00	SR HEAVY EQUIPMENT MECHANIC
3010	0953	3015	SR HEAVY EQUIPMENT MECHANIC	23.82	28.96	1.00	SR HEAVY EQUIPMENT MECHANIC
3010	3408	2024	SR ENGINEERING TECHNICIAN	22.92	27.85	1.00	ENGINEERING TECHNICIAN I
3010	2381	2024	SR ENGINEERING TECHNICIAN	22.92	27.85	1.00	SR ENGINEERING TECHNICIAN
3010	3490	2024	SR ENGINEERING TECHNICIAN	22.92	27.85	1.00	SR ENGINEERING TECHNICIAN
3010	3628	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
3010	4231	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4232	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4233	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4234	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4235	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4236	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4237	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4238	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	4239	3056	RD MAINT WRK V LEAD	21.70	26.38	1.00	FUNDED
3010	0601	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	HEAVY EQUIPMENT MECHANIC
3010	0585	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	HEAVY EQUIPMENT MECHANIC
3010	0604	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	HEAVY EQUIPMENT MECHANIC
3010	0549	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	PARTS SPECIALIST
3010	0600	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	FUNDED
3010	0518	3014	HEAVY EQUIPMENT MECHANIC	21.61	26.27	1.00	FUNDED
3010	0153	2023	ENGINEERING TECHNICIAN II	20.78	25.25	1.00	STAFF ASSISTANT I
3010	4192	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4193	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4194	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4195	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4196	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER I
3010	4197	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4198	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4199	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4200	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER II
3010	4201	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4202	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4203	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4204	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4205	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4206	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4207	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4208	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4209	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4210	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4211	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4212	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4213	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III
3010	4214	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
3010	4215	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4216	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4217	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4218	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4219	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4220	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4223	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4224	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	ROAD MAINTENANCE WORKER IV
3010	4225	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4226	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4227	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4228	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4229	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4221	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4222	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	4230	3055	ROAD MAINT. WRK IV	20.67	25.12	1.00	FUNDED
3010	0544	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
3010	0575	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	2313	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	2368	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
3010	3048	0057	STAFF ASSISTANT II	14.26	17.33	1.00	UNFUNDED

BU FTE Total

93.80

4010	PUBLIC HEALTH						
4010	4085	0145	ASSISTANT HHSA DIRECTOR	44.07	53.58	1.00	ASSISTANT HHSA DIRECTOR
4010	3568	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER II
4010	3893	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4010	4155	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
4010	4118	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
4010	3807	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	PROGRAM SPECIALIST II
4010	3782	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
4010	3819	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
4010	3053	4034	SR PUBLIC HEALTH ANALYST	24.40	29.66	1.00	SR PUBLIC HEALTH ANALYST
4010	3673	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
4010	4156	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
4010	3674	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
4010	2089	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
4010	4021	0191	VITAL STATISTICS TECHNICIAN	18.20	22.13	1.00	VITAL STATISTICS TECHNICIAN
4010	3921	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4010	3922	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4010	1433	4016	PH OFFICER	0.00	0.00	1.00	FUNDED

BU FTE Total

17.00

4011	ENVIRONMENTAL HEALTH						
4011	1344	4042	DIRECTOR ENVIRONMENTAL HEALTH	33.52	40.74	1.00	DIRECTOR ENVIRONMENTAL HEALTH
4011	1340	4040	ENVIRONMENTAL HEALTH MANAGER	28.93	35.16	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1341	4040	ENVIRONMENTAL HEALTH MANAGER	28.93	35.16	1.00	ENVIRONMENTAL HEALTH MANAGER

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4011	1342	4040	ENVIRONMENTAL HEALTH MANAGER	28.93	35.16	1.00	ENVIRONMENTAL HEALTH MANAGER
4011	1624	4041	SR ENVIRONMENTAL HEALTH SPECIALIST	25.01	30.40	1.00	SR ENVIRONMENTAL HEALTH SPECIALIST
4011	1606	4041	SR ENVIRONMENTAL HEALTH SPECIALIST	25.01	30.40	1.00	UNFUNDED
4011	1345	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1417	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	4120	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1346	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST I
4011	1343	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	2642	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	3256	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	0.60	ENVIRONMENTAL HEALTH SPECIALIST II
4011	1348	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH SPECIALIST II
4011	3255	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	4119	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	FUNDED
4011	1338	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	FUNDED
4011	1337	4039	ENVIRONMENTAL HEALTH SPECIALIST II	23.82	28.96	1.00	FUNDED
4011	2193	4036	OPERATIONS SPECIALIST	22.46	27.30	1.00	OPERATIONS SPECIALIST
4011	4154	5541	SECRETARY	19.11	23.23	1.00	FUNDED
4011	1347	0062	SUPERVISING STAFF ASSIST	18.20	22.13	1.00	STAFF ASSISTANT III
4011	2811	4037	ENVIRONMENTAL HEALTH TECHNICIAN	17.79	21.62	1.00	ENVIRONMENTAL HEALTH TECHNICIAN
4011	1617	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4011	3677	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III

BU FTE Total

23.60

4012	SUBSTANCE USE DISORDER TREATMENT						
4012	3681	4097	DEPUTY DIRECTOR AODP	33.52	40.74	1.00	FUNDED
4012	3678	4093	SUB ABUSE PROGRAM & SERVICES MGRR	30.40	36.96	1.00	FUNDED
4012	3679	4093	SUB ABUSE PROGRAM & SERVICES MGRR	30.40	36.96	1.00	FUNDED
4012	3655	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
4012	3688	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4012	3714	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4012	3662	4092	SUBSTANCE ABUSE TREATMENT SVSR	25.63	31.16	1.00	SUBSTANCE ABUSE TREATMENT SVSR
4012	3717	4092	SUBSTANCE ABUSE TREATMENT SVSR	25.63	31.16	1.00	SR PROGRAM SPECIALIST
4012	3716	4092	SUBSTANCE ABUSE TREATMENT SVSR	25.63	31.16	1.00	FUNDED
4012	3706	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
4012	3707	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
4012	3661	4091	SR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	FUNDED
4012	3709	4091	SR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3712	4091	SR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3713	4091	SR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	SR SUBSTANCE ABUSE COUNSELOR
4012	3810	4091	SR SUBSTANCE ABUSE COUNSELOR	23.25	28.26	1.00	FUNDED
4012	3689	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
4012	3698	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR I
4012	3666	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3684	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3692	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4012	3694	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II
4012	3685	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	SUBSTANCE ABUSE COUNSELOR II OOC
4012	3693	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	ACTING SR SUB. ABUSE COUNSELOR
4012	3695	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	ACTING SR SUB. ABUSE COUNSELOR
4012	3687	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3699	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	FUNDED
4012	3682	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	UNFUNDED
4012	3696	4090	SUBSTANCE ABUSE COUNSELOR II	21.08	25.62	1.00	UNFUNDED
4012	3600	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	DEPARTMENT APPLICATION SPECIALIST
4012	4157	5541	SECRETARY	19.11	23.23	1.00	FUNDED
4012	2191	4031	SR COMMUNITY HEALTH WORKER	16.11	19.58	1.00	SR COMMUNITY HEALTH WORKER
4012	3383	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4012	3645	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4012	3647	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
4012	3644	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
4012	3532	4029	COMMUNITY HEALTH WORKER II	14.61	17.76	1.00	COMMUNITY HEALTH WORKER II

BU FTE Total

37.00

4013	PUBLIC HEALTH NURSING						
4013	3858	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3857	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3856	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3849	4105	SUPERVISING PUBLIC HEALTH NURSE	36.95	44.90	1.00	FUNDED
4013	3850	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	REGISTERED NURSE
4013	3853	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	REGISTERED NURSE
4013	3859	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	LICENSED VOCATIONAL NURSE
4013	3861	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	SR PUBLIC HEALTH NURSE
4013	3854	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	FUNDED
4013	3845	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	FUNDED
4013	3719	4098	DEPUTY DIR PUBLIC HEALTH NURSING	33.52	40.74	1.00	DEPUTY DIR PUBLIC HEALTH NURSING
4013	4048	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
4013	3844	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
4013	4046	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
4013	3670	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
4013	1833	4001	LICENSED VOCATIONAL NURSE	20.07	24.40	1.00	LICENSED VOCATIONAL NURSE
4013	4153	5541	SECRETARY	19.11	23.23	1.00	SECRETARY
4013	3829	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3830	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3831	4102	COMMUNITY HEALTH SVCS SPECIALIST II	18.20	22.13	1.00	COMMUNITY HEALTH SVCS SPECIALIST II
4013	3832	4008	PUBLIC HEALTH LAB TECHNICIAN	16.11	19.58	1.00	PUBLIC HEALTH LAB TECHNICIAN
4013	3843	4060	HEALTH PROGRAM TECHNICIAN	15.36	18.67	1.00	HEALTH PROGRAM TECHNICIAN
4013	1316	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4013	3514	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
BU FTE Total				24.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4016	EMERGENCY MEDICAL SERVICE						
4016	3877	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
BU FTE Total						1.00	
4025	EMPLOYEE WELLNESS						
4025	4265	0038	HR ANALYST II	26.66	32.40	1.00	FUNDED
BU FTE Total						1.00	
4050	MENTAL HEALTH						
4050	0650	4024	CHIEF PSYCHIATRIST	88.89	108.06	1.00	FUNDED
4050	4086	0145	ASSISTANT HHSA DIRECTOR	44.07	53.58	1.00	ASSISTANT HHSA DIRECTOR
4050	3537	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	UNFUNDED
4050	3722	4099	DEPUTY DIRECTOR MH CLINICAL SERVICES	33.52	40.74	1.00	FUNDED
4050	3804	S586	STAFF SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MGR I
4050	3813	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	PROGRAM MANAGER - OOC
4050	3721	4100	MH CLINICAL MANAGER	30.40	36.96	1.00	FUNDED
4050	3724	4100	MH CLINICAL MANAGER	30.40	36.96	1.00	FUNDED
4050	3392	0016	COMPLIANCE MANAGER	28.93	35.16	1.00	COMPLIANCE MANAGER
4050	3765	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	PROGRAM ADMINISTRATOR
4050	3762	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	SR PROGRAM SPECIALIST
4050	3763	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	FUNDED
4050	3764	4096	SUPERVISING MENTAL HEALTH CLINICIAN	28.24	34.33	1.00	UNFUNDED
4050	2529	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN II
4050	2977	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN II
4050	3432	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN II
4050	2099	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2235	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2474	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2684	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2833	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2925	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2971	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	2976	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	3431	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
4050	3667	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM MANAGER
4050	3659	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
4050	3676	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
4050	4161	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
4050	3767	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
4050	3808	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR DEPARTMENT ANALYST
4050	3657	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
4050	3801	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
4050	3553	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST I
4050	3571	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
4050	4162	0164	PROG SPECIALIST II	22.79	27.70	1.00	PROG SPECIALIST II
4050	4159	0164	PROG SPECIALIST II	22.79	27.70	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
4050	4163	0164	PROG SPECIALIST II	22.79	27.70	1.00	FUNDED
4050	3726	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
4050	3735	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
4050	3727	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
4050	3737	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
4050	3742	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
4050	3840	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
4050	3729	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3731	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3736	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3741	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3743	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	FUNDED
4050	3841	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	UNFUNDED
4050	4158	5541	SECRETARY	19.11	23.23	1.00	FUNDED
4050	3599	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	FUNDED
4050	3075	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	ACTING PROGRAM SPECIALIST I
4050	2329	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4050	2475	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4050	0677	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
4050	3648	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4050	4096	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4050	4097	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
4050	4160	4029	COMMUNITY HEALTH WORKER II	14.61	17.76	1.00	FUNDED
4050	2773	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
4050	2772	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	2990	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	2901	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
4050	3337	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED

BU FTE Total

65.00

4080	PUBLIC HEALTH CCS						
4080	3864	4106	SR PUBLIC HEALTH NURSE	35.17	42.76	1.00	FUNDED
4080	3869	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
4080	2707	4049	SUPERVISING THERAPIST	29.09	35.36	1.00	FUNDED
4080	3654	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
4080	3632	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	STAFF ASSISTANT II
4080	3771	4095	SR HEALTH PROGRAM ELIGIBILITY WRKR	17.35	21.09	1.00	SR HEALTH PROGRAM ELIGIBILITY WRKR
4080	3803	4095	SR HEALTH PROGRAM ELIGIBILITY WRKR	17.35	21.09	1.00	SR HEALTH PROGRAM ELIGIBILITY WRKR
4080	3769	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
4080	3364	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
BU FTE Total				9.00			

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	SOCIAL SERVICES						
5010	4087	0145	ASSISTANT HHSA DIRECTOR	44.07	53.58	1.00	ASSISTANT HHSA DIRECTOR
5010	3416	S567	CHIEF WELFARE INVESTIGATOR	38.92	47.31	1.00	CHIEF WELFARE INVESTIGATOR
5010	4190	4106	SOCIAL WORKER CLINICIAN	34.15	41.51	1.00	FUNDED
5010	4186	0135	ADMINISTRATIVE SERVICE MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICE MANAGER II
5010	2243	S557	DEPUTY DIRECTOR SOCIAL SERVICES	33.52	40.74	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	2639	S557	DEPUTY DIRECTOR SOCIAL SERVICES	33.52	40.74	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	1641	S557	DEPUTY DIRECTOR SOCIAL SERVICES	33.52	40.74	1.00	DEPUTY DIRECTOR SOCIAL SERVICES
5010	2522	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	PROGRAM MANAGER
5010	3395	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	1075	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	1973	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	2244	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	2326	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	4165	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	SR PROGRAM MANAGER
5010	4098	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	FUNDED
5010	4170	0170	SR PROGRAM MANAGER	31.93	38.81	1.00	FUNDED
5010	2204	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	2635	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	0787	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	2729	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I
5010	3530	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	4057	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	1792	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2297	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	2662	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	3531	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR I DIF
5010	0741	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR II
5010	1874	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR II
5010	4148	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	SOCIAL WORKER SUPERVISOR II
5010	1247	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	FUNDED
5010	2298	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	FUNDED
5010	2319	S551	SOCIAL WORKER SUPERVISOR II	30.68	37.29	1.00	FUNDED
5010	1642	0171	PROGRAM MANAGER	30.40	36.96	1.00	PROGRAM MANAGER
5010	1993	0171	PROGRAM MANAGER	30.40	36.96	1.00	PROGRAM MANAGER
5010	2356	0171	PROGRAM MANAGER	30.40	36.96	1.00	PROGRAM MANAGER
5010	0776	S549	SOCIAL WORKER SUPERVISOR I	29.24	35.56	1.00	EMPLOY & TRAINING SUPERVISOR
5010	1242	S549	SOCIAL WORKER SUPERVISOR I	29.24	35.56	1.00	SOCIAL WORKER SUPERVISOR I
5010	3415	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 5%
5010	3413	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 10%
5010	3414	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	WELFARE INVESTIGATOR II 10%
5010	3937	S570	WELFARE INVESTIGATOR II	29.03	35.28	1.00	FUNDED
5010	4183	4011	REGISTERED NURSE	28.95	35.17	1.00	REGISTERED NURSE
5010	4188	4011	REGISTERED NURSE	28.95	35.17	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	4189	4011	REGISTERED NURSE	28.95	35.17	1.00	FUNDED
5010	2105	0179	DEP PUB GUARDIAN/ADMINISTRATOR	28.24	34.33	1.00	DEP PUB GUARDIAN/ADMINISTRATOR
5010	3768	4096	SUPERVISING MH CLINICIAN	28.24	34.33	1.00	ACTING SECRETARY
5010	3887	S592	DEPARTMENT INFO SYSTEMS ANALYST	27.84	33.85	1.00	DEPARTMENT INFO SYSTEMS ANALYST
5010	3889	S592	DEPARTMENT INFO SYSTEMS ANALYST	27.84	33.85	1.00	DEPARTMENT INFO SYS TECHNICIAN
5010	2097	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN I
5010	3370	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	MENTAL HEALTH CLINICIAN I
5010	3788	4050	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
5010	0679	4048	MENTAL HEALTH CLINICIAN II	26.90	32.70	1.00	FUNDED
5010	4177	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4124	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4125	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3634	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4056	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3523	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	3761	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	4099	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	PROGRAM SPECIALIST I
5010	2523	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5010	0750	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	2157	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	DEPARTMENT ANAYLST II
5010	2575	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5010	2606	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5010	2851	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5010	4191	4106	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5010	2177	0177	VETERANS SERVICES OFFICER	26.41	32.09	1.00	VETERAN'S SERVICES REPRESENTATIVE
5010	3520	4067	SR PREVENTION SVCS COORDINATOR	25.63	31.16	1.00	FUNDED
5010	0772	S552	SOCIAL WORKER IV	25.25	30.69	1.00	PROGRAM SPECIALIST I
5010	0711	S552	SOCIAL WORKER IV	25.25	30.69	1.00	ACTING SW SUPERVISOR I
5010	3271	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER I
5010	4182	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER I
5010	2724	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER I
5010	0826	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER I
5010	0774	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	1696	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	1707	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	3289	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	0734	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	0715	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	1877	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	2723	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER II
5010	3972	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	0707	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	2654	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	1192	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	2020	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	2139	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	1675	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III
5010	2657	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2720	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	1790	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2021	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2304	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	1012	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2604	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2653	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	2652	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER III-DIF
5010	0724	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	1191	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	1775	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2018	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2140	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	0795	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2719	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2655	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	0969	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	3973	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2603	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	3474	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	4127	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	1791	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2656	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	2019	S552	SOCIAL WORKER IV	25.25	30.69	1.00	SOCIAL WORKER IV
5010	4128	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2636	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2320	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	0779	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	3975	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	3974	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2022	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	1193	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	1645	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2721	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2725	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	2595	S552	SOCIAL WORKER IV	25.25	30.69	1.00	FUNDED
5010	1979	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	3633	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	ACCOUNT SPECIALIST III
5010	3635	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST I
5010	1976	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1992	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	PROGRAM SPECIALIST I
5010	2578	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST I
5010	2212	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
5010	2814	0086	SR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
5010	4176	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	4095	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	3475	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	4164	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	4172	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	SR PROGRAM SPECIALIST
5010	3780	0165	SR PROGRAM SPECIALIST	25.13	30.54	1.00	FUNDED
5010	0714	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	0816	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	1321	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	4179	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	4180	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	4181	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER II
5010	0722	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0823	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	4044	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0759	S546	SOCIAL WORKER III	24.05	29.23	1.00	SOCIAL WORKER III
5010	0710	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	2718	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	3493	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	4045	S546	SOCIAL WORKER III	24.05	29.23	1.00	FUNDED
5010	2673	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
5010	4037	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	DEPARTMENT ANALYST II
5010	1818	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	2577	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	2576	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3790	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST I
5010	4167	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3757	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4126	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4015	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3618	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3797	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3818	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4014	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4016	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4049	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4173	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	4174	0164	PROGRAM SPECIALIST II	22.79	27.70	1.00	PROGRAM SPECIALIST II
5010	3890	S593	DEPT INFO SYSTEMS TECHNICIAN	22.15	26.91	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	3891	S593	DEPT INFO SYSTEMS TECHNICIAN	22.15	26.91	1.00	DEPT INFO SYSTEMS TECHNICIAN
5010	2357	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	ELIGIBILITY SUPERVISOR

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1820	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	2138	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	EMPLOYMENT & TRAINING SUPERVISOR
5010	2574	S514	EMPLOYMENT & TRAINING SUPERVISOR	22.15	26.91	1.00	FUNDED
5010	0749	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	ELIGIBILITY SUPERVISOR
5010	0799	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	ELIGIBILITY SUPERVISOR
5010	0828	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	ELIGIBILITY SUPERVISOR
5010	1111	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	ELIGIBILITY SUPERVISOR
5010	0819	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	ELIGIBILITY SUPERVISOR
5010	0721	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	FUNDED
5010	1011	S511	ELIGIBILITY SUPERVISOR	21.08	25.62	1.00	FUNDED
5010	2572	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	EMPLOYMENT & TRAINING WORKER III
5010	2094	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	PROGRAM SPECIALIST II
5010	3450	S517	EMPLOYMENT & TRAINING WORKER III	21.08	25.62	1.00	FUNDED
5010	4166	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	ADMINISTRATIVE SECRETARY
5010	3746	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
5010	3766	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
5010	3739	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
5010	3745	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
5010	3747	4087	MH REHABILITATION SPECIALIST	21.08	25.62	1.00	MH REHABILITATION SPECIALIST
5010	0794	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	2727	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	3270	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5010	0729	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	SUPERVISING STAFF ASSISTANT
5010	4168	S533	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	4169	S533	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	4175	S533	SECRETARY	19.11	23.23	1.00	SECRETARY
5010	2551	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2556	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER I
5010	2549	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2260	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2359	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2479	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2546	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2552	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2558	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2545	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	EMPLOYMENT & TRAINING WORKER II
5010	2547	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	FUNDED
5010	2553	S516	EMPLOYMENT & TRAINING WORKER II	19.11	23.23	1.00	FUNDED
5010	2607	S533	OFFICE ASSISTANT SUPERVISOR II	19.11	23.23	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2726	S533	OFFICE ASSISTANT SUPERVISOR II	19.11	23.23	1.00	OFFICE ASSISTANT SUPERVISOR II
5010	2498	0176	VETERANS SERVICES REPRESENTATIVE	18.65	22.67	1.00	VETERANS SERVICES REPRESENTATIVE
5010	2855	0176	VETERANS SERVICES REPRESENTATIVE	18.65	22.67	1.00	VETERANS SERVICES REPRESENTATIVE
5010	0728	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	0784	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	0796	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	0825	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	0967	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1776	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1865	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1868	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1984	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1987	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	2315	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	2561	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	2562	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	2570	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	3944	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	0739	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	3945	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1866	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	1985	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	ELIGIBILITY WORKER III
5010	2564	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	SCREENER
5010	2476	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	2605	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	0764	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	0768	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	0968	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	1472	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	1986	S528	ELIGIBILITY WORKER III	18.20	22.13	1.00	FUNDED
5010	1695	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	ACTING SOCIAL WORKER I
5010	1423	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1480	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1646	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2478	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2716	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4041	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4042	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1115	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1116	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1243	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1319	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1320	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1424	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1427	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1479	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1694	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1787	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1788	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	1878	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	1879	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2015	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2118	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2318	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2637	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2658	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2659	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2661	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2715	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2853	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3090	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3091	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3092	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3093	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	3558	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	4043	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER ASSISTANT II
5010	2016	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	STAFF ASSISTANT III
5010	4171	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	SOCIAL WORKER II
5010	1113	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1317	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1428	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1647	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	2525	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	2525	S542	SOCIAL WORKER ASSISTANT II	18.20	22.13	1.00	FUNDED
5010	1988	0062	SUPERVISING STAFF ASSISTANT	18.20	22.13	1.00	SUPERVISING STAFF ASSISTANT
5010	3816	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST II
5010	1477	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	1816	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	2213	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3243	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3434	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	3581	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5010	0719	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
5010	2215	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	FUNDED
5010	4178	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
5010	3778	S526	LEGAL CLERK III	17.79	21.62	1.00	LEGAL CLERK III
5010	1288	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	0708	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	0767	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	0973	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	1468	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	1688	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	1690	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	2234	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3266	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	3976	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	3978	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER I
5010	0723	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	3977	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	3981	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	0742	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	0781	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	0789	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	0790	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	1257	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	1980	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	3984	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	ELIGIBILITY WORKER II
5010	0713	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	1689	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0793	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3982	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	1467	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	1983	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0802	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0703	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3263	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0777	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	1188	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3262	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0800	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0745	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	0792	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3985	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3986	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3987	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3988	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	3989	S512	ELIGIBILITY WORKER II	16.51	20.07	1.00	FUNDED
5010	1245	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	3268	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	3882	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	0717	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	0743	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	0757	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	ACCOUNT SPECIALIST II
5010	1325	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	SCREENER
5010	3094	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	FUNDED
5010	3269	0124	ACCOUNT SPECIALIST II	16.11	19.58	1.00	FUNDED
5010	3773	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II
5010	3774	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	3776	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II
5010	3777	S525	LEGAL CLERK II	16.11	19.58	1.00	LEGAL CLERK II
5010	3825	4094	HEALTH PROGRAM ELIGIBILITY WORKER	15.70	19.10	1.00	HEALTH PROGRAM ELIGIBILITY WORKER
5010	3970	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3971	S540	SCREENER	15.70	19.10	1.00	SCREENER
5010	3968	S540	SCREENER	15.70	19.10	1.00	FUNDED
5010	3969	S540	SCREENER	15.70	19.10	1.00	FUNDED
5010	2362	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	2599	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	2208	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	3020	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT II
5010	2638	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2941	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	3089	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	0822	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	0970	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	0998	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1429	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1778	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1870	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	1873	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2025	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2176	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2207	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2598	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2665	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2667	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2709	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2812	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2813	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	2854	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	4040	0060	STAFF ASSISTANT III	15.70	19.10	1.00	STAFF ASSISTANT III
5010	3821	S540	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	1815	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	3823	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	1872	0060	STAFF ASSISTANT III	15.70	19.10	1.00	SCREENER
5010	2666	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	3820	0060	STAFF ASSISTANT III	15.70	19.10	1.00	FUNDED
5010	0797	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	1009	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	0820	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	1880	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	1881	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
5010	0805	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
5010	0804	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
5010	3267	0057	STAFF ASSISTANT II	14.26	17.33	1.00	FUNDED
5010	4121	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4122	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4053	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	ACTING SOCIAL WRKER ASSIST. II
5010	4054	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	VOCATIONAL ASSISTANT
5010	4055	S568	VOCATIONAL ASSISTANT	13.28	16.14	1.00	FUNDED

BU FTE Total

404.00

5020	HHSA ADMINISTRATION						
5020	3521	0144	HEALTH & HUMAN SVCS AGENCY DIR	53.57	65.12	1.00	HEALTH & HUMAN SVCS AGENCY DIR
5020	4059	0193	CHIEF OPERATIONS OFFICER-HHSA	48.57	59.01	1.00	ACTING HEALTH & HUMAN SVCS DIR
5020	4088	0145	ASSISTANT HHSA DIRECTOR	44.07	53.58	1.00	FUNDED
5020	4137	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5020	3608	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	STAFF SERVICES ADMINISTRATOR
5020	2202	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	ADMINISTRATIVE SECRETARY
5020	3018	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	SR DEPARTMENT ANALYST
5020	2852	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	PROGRAM ADMINISTRATOR
5020	1706	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	2090	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	2579	0169	STAFF SERVICES ADMINISTRATOR	26.41	32.09	1.00	FUNDED
5020	3783	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST I
5020	4051	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	DEPARTMENT ANALYST II
5020	3516	0086	SENIOR DEPARTMENT ANALYST	25.13	30.54	1.00	FUNDED
5020	2245	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	ADMINISTRATIVE SECRETARY
5020	3519	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	FUNDED
5020	4184	0161	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	FUNDED
5020	4185	0616	ADMINISTRATIVE SECRETARY	21.08	25.62	1.00	FUNDED
5020	0738	0127	ACCOUNT SPECIALIST SUPERVISOR	19.60	23.82	1.00	ACCOUNT SPECIALIST SUPERVISOR
5020	4050	S541	SECRETARY	19.11	23.23	1.00	FUNDED
5020	2057	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III
5020	2713	0125	ACCOUNT SPECIALIST III	17.79	21.62	1.00	ACCOUNT SPECIALIST III

BU FTE Total

22.00

6110	LIBRARY						
6110	3476	8011	COUNTY LIBRARIAN/DIRECTOR	39.37	47.85	1.00	COUNTY LIBRARIAN/DIRECTOR
6110	3962	0135	ADMINISTRATIVE SERVICES MANAGER II	33.52	40.74	1.00	ADMINISTRATIVE SERVICES MANAGER I
6110	3479	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	3902	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	4089	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN
6110	4090	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	BRANCH LIBRARIAN NON-MLS
6110	3478	8010	BRANCH LIBRARIAN	25.63	31.16	1.00	FUNDED
6110	3940	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN I
6110	0852	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN II
6110	3910	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARIAN II

POSITION ALLOCATIONS

Budget Unit	Pos #	Job Class	Allocated Classification	Step One	Step Five	Alloc FTE	Incumbent Classification
6110	3955	8007	LIBRARIAN II	23.25	28.26	1.00	LIBRARY ASSISTANT
6110	1945	8007	LIBRARIAN II	23.25	28.26	1.00	ACTING BRANCH LIBRARIAN
6110	3903	0143	DEPARTMENT ANALYST II	22.79	27.70	1.00	ADMINISTRATIVE ASSISTANT
6110	4094	0184	DEPARTMENT APPLICATION SPECIALIST	19.11	23.23	1.00	ACTING ADMIN SERVICES MANAGER I
6110	3480	8012	LIBRARY ASSOCIATE	19.11	23.23	1.00	LIBRARY ASSOCIATE
6110	3483	8013	SR LIBRARY TECHNICIAN	17.35	21.09	1.00	SR LIBRARY TECHNICIAN
6110	4145	8013	SR LIBRARY TECHNICIAN	17.35	21.09	1.00	SR LIBRARY TECHNICIAN
6110	4146	8013	SR LIBRARY TECHNICIAN	17.35	21.09	1.00	SR LIBRARY TECHNICIAN
6110	0851	8005	BOOKMOBILE DRIVER	16.26	19.79	1.00	BOOKMOBILE DRIVER
6110	4129	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	4130	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	4131	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	1669	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	2629	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	3617	8003	LIBRARY TECHNICIAN	15.70	19.10	0.50	LIBRARY TECHNICIAN
6110	3926	8003	LIBRARY TECHNICIAN	15.70	19.10	1.00	LIBRARY TECHNICIAN
6110	3488	8003	LIBRARY TECHNICIAN	15.70	19.10	0.80	LIBRARY ASSISTANT
6110	3917	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3911	8001	LIBRARY ASSISTANT	12.33	14.98	0.75	LIBRARY ASSISTANT
6110	3912	8001	LIBRARY ASSISTANT	12.33	14.98	0.50	LIBRARY ASSISTANT
6110	3913	8001	LIBRARY ASSISTANT	12.33	14.98	0.50	LIBRARY ASSISTANT
6110	3914	8001	LIBRARY ASSISTANT	12.33	14.98	0.50	LIBRARY ASSISTANT
6110	3918	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3920	8001	LIBRARY ASSISTANT	12.33	14.98	1.00	LIBRARY ASSISTANT
6110	3916	8015	LIBRARY ASSISTANT	12.33	14.98	0.50	LIBRARY ASSISTANT -24 HOURS
6110	3919	8001	LIBRARY ASSISTANT	12.33	14.98	0.50	FUNDED
6110	3915	8001	LIBRARY ASSISTANT	12.33	14.98	0.50	FUNDED
BU FTE Total						33.05	
6210	FARM ADVISOR						
6210	0853	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	OFFICE SERVICES SUPERVISOR
6210	4134	2013	SR AGRICULTURAL TECHNICIAN	19.11	23.23	1.00	AGRICULTURAL TECHNICIAN
6210	3806	0057	STAFF ASSISTANT II	14.26	17.33	1.00	STAFF ASSISTANT II
BU FTE Total						3.00	
7110	MUSEUM						
7110	0859	8008	DIRECTOR MUSEUM	30.85	37.49	1.00	FUNDED
7110	4258	0168	PROGRAM ADMINISTRATOR	26.41	32.09	1.00	FUNDED
7110	2490	8004	MUSEUM CURATOR	21.70	26.38	1.00	MUSEUM CURATOR
7110	4000	0067	OFFICE SERVICES SUPERVISOR	21.08	25.62	1.00	FUNDED
7110	4083	0063	ADMINISTRATIVE ASSISTANT	19.11	23.23	1.00	ADMINISTRATIVE ASSISTANT
BU FTE Total						5.00	
Grand Total Allocated FTE						1,406.75	

* Salaries shown are as of July 1, 2018



INDEXES

FAMOUS POINT ARENA LIGHTHOUSE
Courtesy of Meinzahn



ALPHABETICALLY BY BUDGET NAME/TOPIC	Budget Unit	Page
A ctive Transportation Program	4010-Grant	317
Administration and Road Maintenance	3010	498
Agriculture	2710	146
Air Quality Management District	0327	156
Alexander Estates - Lighting District	0302	539
Alternate Defender	2085	164
Animal Care	2860	305
Appropriations for Contingencies	9991	201
Assessor	1120	170
Assessor's Property Characteristics	1122	173
AT HOME	4012-Grant 0494	343
Auditor-Controller	1110	188
B ioterrorism Act	4013-Grant 0478	343
Board of Supervisors	1015	208
Budget Goals and Priorities		38
Budget Message from the Chief Executive Officer		6
Budget Process & Budget Calendar		39
Budget Trends		64
C alifornia Children's Services	4080	376
CalWORKS/Foster Care-Adoptions	5130	393
Cannabis Management	2810	150
Capital Improvement Plan		554
Capital Improvement Plan Overview		554
Capital Improvements	1710	257
Capital Improvements - FY 2018-19 Projects List		568
Capital Projects	1712	260
Capital Projects (Capital Improvement Plan)		557
Central Services	1160	246
Child Health and Disability Prevention	4080-Grant	380
Child Support Services	2090	214
Clerk of the Board	1010	243
Clerk-Recorder	1941	178
Coalition Gang Awareness & Prevention/DFC	4012-Grant 0426	336
Community Transformation (CA4Health)	4010-Grant 0435	322
Comparison Counties		29
Conflict Defender	2086	264
Correctional Officers Training	2510-Grant 0467	493
County Counsel	1210	220
County Government		33
County Organizational Chart		34
County Vehicle Fleet (Capital Improvement Plan)		560
Court Collections - AB 233 Program	2012	532
Covelo - Lighting District	0303	540

INDEXES

ALPHABETICALLY BY BUDGET NAME/TOPIC

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
D EA - COMMET	2310-Grant 0466	483
Debt Services - Pension Obligation Bonds	8011	199
Demographics		21
Department Summary - Agriculture Department		145
Department Summary - Air Quality Management District		155
Department Summary - Alternate Defender		163
Department Summary - Assessor-Clerk-Recorder's Office		169
Department Summary - Auditor-Controller's Office		187
Department Summary - Board of Supervisors		207
Department Summary - Child Support Services		213
Department Summary - County Counsel		219
Department Summary - District Attorney's Office		225
Department Summary - Executive Office		239
Department Summary - Farm Advisor		290
Department Summary - Grand Jury		296
Department Summary - Health and Human Services Agency		299
Department Summary - Human Resources Department		405
Department Summary - Library		417
Department Summary - Museum		425
Department Summary - Planning and Building Services		431
Department Summary - Probation Department		451
Department Summary - Public Defender		463
Department Summary - Retirement Association		469
Department Summary - Sheriff's Office		475
Department Summary - Transportation Department		497
Department Summary - Treasurer-Tax Collector's Office		527
Disaster Recovery	2910	269
Discretionary Revenue		59
District Attorney	2070	226
E conomic Development	1810	441
Economic Trends		22
Education, Recreation & Culture		82
Elections	1410	175
Emergency Medical Services	4016	357
Emergency Services	2830	266
Employee Wellness	4025	412
Employment		27
Environmental Health	4011	325
Executive Office	1020	240
F acilities	1610	250
Fairview Acres - Lighting District	0304	541
Family Dependency Drug Court	5010-Grant 0436	391
Farm Advisor	6210	290

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Financial Policies		40
Fish and Game Commission	2840	446
Fixed Assets (Capital Improvement Plan)		571
Fleet Management	1620	254
Food Handler Certification	4011-Program 0412	330
Functional Area Budget Summary		68
Funding Mechanisms (Capital Improvement Plan)		564
FY 2018-19 Position Changes		61
G eneral Assistance	5190	399
General Debt Service - COPs	8010	197
General Government		70
General Liability Insurance - Risk Management	0713	280
Glossary		625
Golden State Finance Authority	2910-Grant	271
Grand Jury	2060	296
H azard Mitigation Grant Program (HMGP)	2910-Grant	272
Health & Sanitation		78
Health and Human Services Administration	5020	301
Health Care Program for Children in Foster Care	4080-Grant	381
Health Insurance	1320 - 0715	409
Health Resources Services Administration (HRSA)	4013-Grant 0442	351
Healthy Kids Mendocino Car Seat Program	4010-Grant	318
HIV Services	4013-Grant 0488	355
Homeland Security WMD6	2310-Grant 0462	482
Homeless Services Continuum of Care	5010-Grant 0433	390
Hopland Streets - Lighting District	0305	542
Hospital & Medical Services Program	4070	368
Human Resources	1320	406
I ndex - Agriculture Department		143
Index - Air Quality Management District		153
Index - Alphabetically by Budget Name/Topic		613
Index - Alternate Defender		161
Index - Assessor-Clerk-Recorder's Office		167
Index - Auditor-Controller's Office		185
Index - Board of Supervisors		205
Index - Budget Summary		87
Index - Capital Improvement Plan & Fixed Assets		554
Index - Child Support Services		211
Index - County Counsel		217
Index - District Attorney's Office		223
Index - Executive Office		237
Index - Farm Advisor		287
Index - Grand Jury		293

INDEXES

ALPHABETICALLY BY BUDGET NAME/TOPIC

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Index - Health and Human Services Agency		293
Index - Human Resources Department		403
Index - Library		415
Index - Museum		423
Index - Numerically by Budget Unit		619
Index - Planning and Building Services		429
Index - Probation Department		449
Index - Public Defender		461
Index - Retirement Association		467
Index - Sheriff's Office		473
Index - Special Districts		537
Index - Transportation Department		495
Index - Treasurer-Tax Collector's Office		525
Information Services	1960	261
Information Technology-Maintenance & Upgrades (Capital Improvement Plan)		560
Information Technology Replacement	0717	203
Infrastructure		28
In-Home Supportive Services	5170	396
Jail & Rehabilitation Center	2510	489
Jail & Rehabilitation Center - COPS	2511	494
Justice Assistance	2310-Grant-0450	481
Juvenile Hall	2550	456
Juvenile Justice Crime Prevention Act (JJCPA) Grant	2561	460
Lakewood - Lighting District	0306	543
Land Improvement	1910	504
Laytonville - Lighting District	0307	544
Letter from the Chair of the Board of Supervisors		5
Library	6110	418
List of Officials		37
Little River Airport	3060-3090	517
Local Enforcement Agency (LEA) Solid Waste	4011-Grant 0452	331
Major Changes from FY 2017-18		55
Major Trust Fund Balances & Activity		63
Maternal, Child & Adolescent Health Program	4013-Grant-0419	350
Meadowbrook Manor - Sanitation District	0325	550
Mental Health Services	4050	361
Mental Health Services Act	4051	365
Mental Health Treatment Act (Measure B)	4052	274
Micrographics	1944	183
Miscellaneous	1940	195
Mobile Spay-Neuter Program	2861	312
Museum	7110	426
Non-Departmental Revenue	1000	191

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Noyo - Lighting District	0311	545
O ak Knoll - Lighting District	0312	546
Ocean Water Quality Monitoring	4011-Grant	329
Operating Transfers Between Funds		62
Opioid Safe Use Coalition	4010-Grant	319
P artnerships for Health (IGT)	4071	372
Planning and Building Services	2851	432
Planning and Building Services - Special Fund	2852	446
Position Allocations		573
Principal Taxpayers - FY 2017-18		26
Probation	2560	452
Property Tax Information		42
Public Assistance		80
Public Defender	2080	464
Public Health Administration	4010	316
Public Health Nursing	4013	344
Public Protection		72
Public Protection - Proposition 172		74
Public Ways & Facilities		76
R ecorder's Modernization	1942	181
Recovery Act Tech & Comm	2310-Grant-0438	480
Resolution Adopting Budget - Fiscal Year 2018-19		50
Retirement	1920	470
Riverwood - Lighting District	0313	547
Road and Bridge Projects	3041	510
Roads & Bridges (Capital Improvement Plan)		559
Round Valley Airport	3050-3080	513
S B 1 Funds		502
Schedule 1 - All Funds Summary		92
Schedule 2 - Governmental Funds Summary		93
Schedule 3 - Fund Balance - Governmental Funds		94
Schedule 4 - Details of Provisions for Reserves and/or Designations by Govtl Funds		95
Schedule 5 - Summary of Additional Financing Sources - Governmental Funds		97
Schedule 6 - Detail of Financing Sources by Fund and Account		98
Schedule 6D - Budget Summary by Line Item		124
Schedule 7 - Summary of County Financing Requirements by Function & Fund		132
Schedule 8 - Summary of County Financing Requirements		134
Schedule 9 - See Department Section		
Schedule 10 - See Department Section		
Schedule 12 - Summary of Special District Budgets		138
Schedule 13 - Analysis of Fund Balance Unreserved/Undesignated		139
Schedule 14 - Detail of Provisions for Reserves/Designations		140
Schedule 15 - See Special District Section		

INDEXES

ALPHABETICALLY BY BUDGET NAME/TOPIC

ALPHABETICALLY BY BUDGET NAME/TOPIC (cont.)	Budget Unit	Page
Sexual Assault Felony Enforcement (SAFE)	2310-Grant	485
Sheriff Special Projects	2315	488
Sheriff-Coroner	2310	476
Sheriff-Coroner - COPS	2313	486
Social Services	5010	382
Solid Waste/Landfill Closure	4510-4511	521
Sonoma Clean Power	2910-Grant	273
STOP Act	4012-Grant 0491	341
Storm Damage	3030	507
Strategic Prevention Framework Partnerships for Success	4010-Grant	320
Substance Abuse Disorder Treatment	4012	332
Substance Abuse/Crime Prevention	4012-Grant 0431	338
Substance Abuse & Mental Health Services Act (SAMHSA)	4012-Grant 0444	339
Summary/Costs (Capital Improvement Plan)		566
Supplemental Nutrition Assistance Program Education (Snap-Ed)	4010-Grant	321
T able of Contents		11
Teeter Plan	1930	193
Tobacco Education Service	4010-Grant 0453	323
Transitional Housing	5010-Grant 0475	3
Treasurer-Tax Collector	1130	528
U kiah Village - Lighting District	0315	548
Underserved Victim Assistance	2070-Grant-0448	230
Understanding Budget Schedules		88
Unemployment Insurance	0712	202
V ehicle Replacement Fund	0711	279
Victim/Witness Assistance	2070-Grant 0464	232
W ater Agency	0326	276
Wellness and Prevention Pilot Program	4070-Grant-0482	370
West Talmage - Lighting District	0317	549
Women, Infants, and Children (WIC)	4013-Grant 0418	348
Workers' Compensation	0714	283
Workforce Investment Act	2851-Grant 0413	440

NUMERICALLY BY BUDGET UNIT	Page
Budget Goals and Priorities	38
Budget Message from the Chief Executive Officer	6
Budget Process & Budget Calendar	39
Budget Trends	64
Capital Improvement Plan	554
Capital Improvement Plan Overview (Capital Improvement Plan)	554
Capital Improvements - FY 2018-19 Projects List	568
Capital Projects (Capital Improvement Plan)	557
Comparison Counties	29
County Government	33
County Organizational Chart	34
County Vehicle Fleet (Capital Improvement Plan)	560
Demographics	21
Department Summary - Agriculture Department	145
Department Summary - Air Quality Management District	155
Department Summary - Alternate Defender	163
Department Summary - Assessor-Clerk-Recorder's Office	169
Department Summary - Auditor-Controller's Office	187
Department Summary - Board of Supervisors	207
Department Summary - Child Support Services	213
Department Summary - County Counsel	219
Department Summary - District Attorney's Office	225
Department Summary - Executive Office	239
Department Summary - Farm Advisor	289
Department Summary - Grand Jury	295
Department Summary - Health and Human Services Agency	299
Department Summary - Human Resources Department	405
Department Summary - Library	417
Department Summary - Museum	425
Department Summary - Planning and Building Services	431
Department Summary - Probation Department	451
Department Summary - Public Defender	463
Department Summary - Retirement Association	469
Department Summary - Sheriff's Office	475
Department Summary - Transportation Department	497
Department Summary - Treasurer-Tax Collector's Office	527
Discretionary Revenue	59
Economic Trends	22
Education, Recreation & Culture	82
Employment	27
Financial Policies	40
Fixed Assets (Capital Improvement Plan)	571
Functional Area Budget Summary	68
Funding Mechanisms (Capital Improvement Plan)	564
FY 2018-19 Position Changes	61

NUMERICALLY BY BUDGET UNIT (cont.)	Page
General Government	70
Glossary	625
Health & Sanitation	78
Index - Agriculture Department	143
Index - Air Quality Management District	153
Index - Alphabetically by Budget	613
Index - Alternate Defender	161
Index - Assessor-Clerk-Recorder's Office	167
Index - Auditor-Controller's Office	185
Index - Board of Supervisors	205
Index - Budget Summary	87
Index - Child Support Services	211
Index - County Counsel	217
Index - District Attorney's Office	223
Index - Executive Office	237
Index - Farm Advisor	287
Index - Grand Jury	293
Index - Health and Human Services Agency	297
Index - Human Resources Department	403
Index - Library	415
Index - Museum	429
Index - Planning and Building Services	429
Index - Probation Department	449
Index - Public Defender	461
Index - Retirement Association	467
Index - Sheriff's Office	473
Index - Special Districts	537
Index - Transportation Department	495
Index - Treasurer-Tax Collector's Office	525
Information Technology-Maintenance & Upgrades (Capital Improvement Plan)	560
Infrastructure	28
Letter from the Chair of the Board of Supervisors	5
List of Officials	37
Major Changes from FY 2017-18	55
Major Trust Fund Balances & Activity	63
Operating Transfers Between Funds	62
Position Allocations	573
Principal Taxpayers - FY 2017-18	26
Property Tax Information	42
Public Assistance	80
Public Protection	72
Public Protection - Proposition 172	74
Public Ways & Facilities	76
Resolution Adopting Budget - Fiscal Year 2018-19	50
Roads & Bridges (Capital Improvement Plan)	559

NUMERICALLY BY BUDGET UNIT (cont.)		Page
	SB1 Funds	502
	Schedule 1 - All Funds Summary	92
	Schedule 2 - Governmental Funds Summary	93
	Schedule 3 - Fund Balance - Governmental Funds	94
	Schedule 4 - Details of Provisions for Reserves and/or Designations by Govtl Funds	95
	Schedule 5 - Summary of Additional Financing Sources - Governmental Funds	97
	Schedule 6 - Detail of Financing Sources by Fund and Account	98
	Schedule 6D - Budget Summary by Line Item	124
	Schedule 7 - Summary of County Financing Requirements by Function & Fund	132
	Schedule 8 - Summary of County Financing Requirements	134
	Schedule 9 - See Department Section	
	Schedule 10 - See Department Section	
	Schedule 12 - Summary of Special District Budgets	138
	Schedule 13 - Analysis of Fund Balance Unreserved/Undesignated	139
	Schedule 14 - Detail of Provisions for Reserves/Designations	140
	Schedule 15 - See Special District Section	
	Summary/Costs (Capital Improvement Plan)	566
	Table of Contents	11
	Understanding Budget Schedules	88
0302	Alexander Estates - Lighting District	539
0303	Covelo - Lighting District	540
0304	Fairview Acres - Lighting District	541
0305	Hopland Streets - Lighting District	542
0306	Lakewood - Lighting District	543
0307	Laytonville - Lighting District	544
0311	Noyo - Lighting District	545
0312	Oak Knoll - Lighting District	546
0313	Riverwood - Lighting District	547
0315	Ukiah Village - Lighting District	548
0317	West Talmage - Lighting District	549
0325	Meadowbrook Manor - Sanitation District	550
0326	Water Agency	276
0327	Air Quality Management District	156
0711	Vehicle Replacement Fund	279
0712	Unemployment Insurance	202
0713	General Liability Insurance - Risk Management	280
0714	Workers' Compensation	283
0717	Information Technology Replacement	203
1000	Non-Departmental Revenue	191
1010	Clerk of the Board	243
1015	Board of Supervisors	208
1020	Executive Office	240
1110	Auditor-Controller	188
1120	Assessor	170
1122	Assessor's Property Characteristics	173

INDEXES

NUMERICALLY BY BUDGET UNIT

NUMERICALLY BY BUDGET UNIT (cont.)		Page
1130	Treasurer-Tax Collector	528
1160	Central Services	246
1210	County Counsel	220
1320	Human Resources	406
1410	Elections	175
1610	Facilities	250
1620	Fleet Management	254
1710	Capital Improvements	257
1712	Capital Projects	260
1810	Economic Development	441
1910	Land Improvement	504
1920	Retirement	470
1930	Teeter Plan	193
1940	Miscellaneous	195
1941	Clerk-Recorder	178
1942	Recorder's Modernization	181
1944	Micrographics	183
1960	Information Services	261
2012	Court Collections - AB 233 Program	532
2060	Grand Jury	296
2070	District Attorney	226
2070-Grant-0448	Underserved Victim Assistance	230
2070-Grant 0464	Victim/Witness Assistance	232
2070-Grant 0465	Anti-Drug Abuse Law Enforcement Program	234
2080	Public Defender	464
2085	Alternate Defender	164
2086	Conflict Defender	264
2090	Child Support Services	214
2310	Sheriff-Coroner	476
2310-Grant	Sexual Assault Felony Enforcement (SAFE)	485
2310-Grant-0438	Recovery Act Tech & Comm	480
2310-Grant-0450	Justice Assistance	481
2310-Grant-0462	Homeland Security WMD6	482
2310-Grant-0466	DEA - COMMET	483
2313	Sheriff-Coroner - COPS	486
2315	Sheriff Special Projects	488
2510	Jail & Rehabilitation Center	489
2510-Grant-0467	Correctional Officers Training	493
2511	Jail & Rehabilitation Center - COPS	494
2550	Juvenile Hall	456
2560	Probation	452
2561	Juvenile Justice Crime Prevention Act (JJCPA) Grant	460
2710	Agriculture	146
2830	Emergency Services	264
2840	Fish and Game Commission	443

NUMERICALLY BY BUDGET UNIT (cont.)		Page
2851	Planning and Building Services	432
2851-Grant 0402	Community Development Block Grant	436
2851-Grant 0404	Community Development Block Grant Program Income	438
2851-Grant 0413	Workforce Investment Act	440
2852	Planning and Building Services - Special Fund	446
2860	Animal Care	305
2861	Mobile Spay-Neuter Program	312
2810	Cannabis Mangement	150
2910	Disaster Recovery	269
2910-Grant	Golden State Finance Authority	271
2910-Grant	Hazard Mitigation Grant Program	272
2910-Grant	Sonoma Clean Power	273
3010	Administration and Road Maintenance	498
3030	Storm Damage	507
3041	Road and Bridge Projects	510
3050-3080	Round Valley Airport	513
3060-3090	Little River Airport	517
4010	Public Health Administration	316
4010-Grant	Active Transportation Program	317
4010-Grant	Healthy Kids Mendocino Car Seat Program	318
4010-Grant	Opioid Safe Use Coalition	319
4010-Grant	Strategic Prevention Framework Partnerships for Success	320
4010-Grant	Supplemental Nutrition Assistance Program Education (Snap-Ed)	321
4010-Grant 0435	Community Transformation (CA4Health)	322
4010-Grant 0453	Tobacco Education Service	323
4011	Environmental Health	325
4011-Grant	Ocean Water Quality Monitoring	329
4011-Grant 0452	Local Enforcement Agency (LEA) Solid Waste	331
4011-Program 0412	Food Handler Certification	330
4012	Substance Abuse Disorder Treatment	332
4012-Grant 0426	Coalition Gang Awareness & Prevention/DFC	336
4012-Grant 0431	Substance Abuse/Crime Prevention	338
4012-Grant 0444	Substance Abuse & Mental Health Services (SAMHSA)	339
4012-Grant 0491	STOP Act	341
4012-Grant 0494	AT HOME	343
4013	Public Health Nursing	344
4013-Grant 0418	Women, Infants, and Children (WIC)	348
4013-Grant 0442	Health Resources Services Administration (HRSA)	351
4013-Grant 0478	Bioterrorism Act	353
4013-Grant 0488	HIV Services	355
4013-Grant 0419	Maternal, Child & Adolescent Health Program	350
4016	Emergency Medical Services	357
4025	Employee Wellness	412
4050	Mental Health Services	361
4051	Mental Health Services Act	365
4070	Hospital & Medical Services Program	368

INDEXES

NUMERICALLY BY BUDGET UNIT

NUMERICALLY BY BUDGET UNIT (cont.)		Page
070-Grant 0482	Wellness and Prevention Pilot Program	370
4071	Partnerships for Health (IGT)	372
4080	California Children's Services	376
4080-Grant	Child Health and Disability Prevention	380
4080-Grant	Health Care Program for Children in Foster Care	381
4510-4511	Solid Waste/Landfill Closure	521
5010	Social Services	382
5010-Grant 0433	Homeless Services Continuum of Care	390
5010-Grant 0436	Family Dependency Drug Court	391
5010-Grant 0475	Transitional Housing	392
5020	Health and Human Services Administration	301
5130	CalWORKS/Foster Care-Adoptions	393
5170	In-Home Supportive Services	396
5190	General Assistance	399
6110	Library	418
6210	Farm Advisor	290
7110	Museum	426
8010	General Debt Service - COPs	197
8011	Debt Services - Pension Obligation Bonds	199
9991	Appropriations for Contingencies	201



GLOSSARY

GRAPE BUNCH
Courtesy of Mariocigic



GLOSSARY OF TERMS AND ACRONYMS

A-87: This alpha/numeric designation refers to the Federal Office of Management and Budget Circular No. A-87, which establishes cost principles for the allocation of central administrative and overhead expenses to County departments related to federally funded grants or programs.

AB: Acronym for California State Assembly Bill.

ACA: Acronym for Affordable Care Act.

ACS: Acronym for Animal Care Services. This program is administered by Health and Human Services Agency.

ACCOUNT STRING: A record of monetary transaction maintained in the accounting ledger. It may be a classification of expenditure or revenue. Example: "Office Expense" is an account in the Services & Supplies (2000 Series) expenditure category.

ACCRUAL BASIS OF ACCOUNTING: A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows. Please also refer to MODIFIED ACCRUAL.

ACTIVE TRANSPORTATION PROGRAM: The Active Transportation Program (ATP) grant funds the Safe Routes to Schools (SRTS) non-infrastructure project. The goal is to develop and sustain a comprehensive Safe Routes to School program that will lead to increased walking and biking throughout the County. Services will include the development of Safe Routes to Schools language in district wellness policies, school and community task forces to provide guidance and oversight, assessment of school routes, school-based safety education, walk and bike to school activities/events, advocacy for the development of SRTS language in school district wellness policies and infrastructure improvement to sustain the program.

ADAP: Acronym for AIDS Drug Assistance Program. This program is administered by Health and Human Services Agency Budget Unit 0488-HIV Services.

ADJUSTED BUDGET: The final budget as amended through formal action of the Board of Supervisors after formal adoption.

AED: Acronym for Automated External Defibrillator, see BU 4016-Emergency Medical Services.

ALLOCATED POSITIONS: All positions included in the County's salary resolution. Appropriations may not be made to fund all allocated positions.

APPROPRIATION: An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at year-end.

APS: Acronym for Adult Protective Services.

ARRA: Acronym for American Recovery and Reinvestment Act of 2009.

ASSESSED VALUATION: A valuation set upon real estate or other property by the Assessor's Office as a basis for levying taxes.

ASIST: Acronym for *Suicide Intervention Skills Trainings*, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

AT HOME: The Treatment for Homeless grant - Access to Treatment & Housing Opportunities in the Mendocino Environment (AT HOME) provided intensive case management and integrated behavioral health treatments for homeless persons in Ukiah and Fort Bragg with both substance abuse and mental health disorders, enhanced with wraparound services and access to housing resources to support client participation and retention in treatment. This grant ended in FY 2013-14.

AVAILABLE FUND BALANCE: That portion of the fund balance which is unencumbered and available for financing expenditures and other funding requirements.

AUMENTUM PROPERTY TAX SYSTEM: See Auditor's Office Budget Unit 1110-Auditor-Controller.

BALANCED BUDGET: A proposed or adopted financial plan in which the carry-forward balance plus current-year revenues equal or exceed the planned expenditures.

BAMC: Acronym for Broadband Alliance of Mendocino County, see Planning and Building Services, BU 1810-Economic Development.

BASELINE BUDGET: Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

BHRS: Acronym for Behavioral Health and Recovery Services, is the internal name for Mental Health Services, see Budget Unit 4050-Mental Health Services.

BIOTERRORISM ACT: The Public Health Emergency Preparedness (PHEP) grant is used to aid the Health & Human Services Agency (HHSA), Public Health address infrastructure issues for preparedness. This includes planning, assessment, and implementation of activities to develop Public Health's capacity to respond to all-hazards incidents.

BOARD: This term, used throughout this document, refers to the five-member Board of Supervisors of Mendocino County.

BOND: A bond is a debt obligation, similar to an IOU. When a bond is purchased, money is being lent to a government, municipality, corporation, federal agency or other entity known as the issuer. In return for the loan, the issuer promises to pay a specified rate of interest during the life of the bond and to repay the face value of the bond (the principal) when it matures, or comes due.

BUDGET: The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for the fiscal year.

GLOSSARY OF TERMS AND ACRONYMS

BUDGET ADOPTION: A formal process by which the budget is approved by the Board of Supervisors.

BUDGET UNIT (BU): Classification into appropriate, identified, or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CDA: Acronym for *California Disaster Assistance Act*, see Transportation Department Budget Unit 3030-Storm Damage.

CalOES: Acronym for *California Office of Emergency Services*, see Transportation Department Budget Unit 3030-Storm Damage.

CAMS: Acronym for *Cascade Software Systems Inc.* See Executive Office Budget Unit 1160-Central Services.

CALRECYCLE: The CalEPA Department of Resources Recycling and Recovery (CalRecycle) administers the Waste Tire Enforcement grant program to provide funding for the enforcement of waste tire permitting, hauling and storage laws and regulations. This grant is administered by Health and Human Services Agency, Budget Unit 4011-Waste Tire Program Grant.

CAPITAL EXPENDITURE: Expenditures creating future benefits. A capital expenditure is incurred when the County adds value to an existing fixed asset with a useful life that extends beyond the taxable year and can be used to acquire or upgrade physical assets such as equipment, property, or industrial buildings.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: A program itemizing the County's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases.

CASA: Acronym for *Court Appointed Special Advocate*, see Treasurer-Tax Collector's Office Budget Unit 2012-Court Collections-AB233 Program.

CASGEM: Acronym for *California Statewide Groundwater Elevation Monitoring*, see Executive Office Budget Unit 0326-Water Agency.

CASH: An asset account reflecting currency, coin, checks, postal and express money orders and bankers' drafts.

CASH FLOW: The net cash available for expenditures at any given point.

CBO: Acronym for *Community Based Organizations*.

CCS: Acronym for *California Children's Services*, see Budget Unit 4080-California Children's Services.

CD: Acronym for *Communicable Disease* (referenced in Budget Unit 4013-Public Health Nursing).

CDBG: Acronym for *Community Development Block Grant*.

CDI: Acronym for *California Department of Insurance*.

CEQA: Acronym for *California Environmental Quality Act*.

CEO: Acronym for *Chief Executive Officer*. The CEO has overall responsibility for sound and effective management of County government, pursuant to Board policy and the adopted budget. The CEO has the responsibility and authority to manage and administer the affairs of the County, to provide planning which integrates all County activities, and to serve the Board as its chief of staff in both internal and intergovernmental affairs. Mendocino County Code 2.28 covers the specifics of this position.

CERTIFICATES OF PARTICIPATION ("COPs"): Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

CFP: Acronym for *Courts Facilities Payment*.

CGAP: Acronym for *Coalition for Gang Awareness and Prevention*. This grant is administered by Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

CHAIR: Refers to a member of the Board of Supervisors who, elected annually by the Board, acts as presiding officer over meetings of the Board of Supervisors and acts as the ceremonial head of the organization.

CHDP: Acronym for *Child Health and Disability Prevention*, referenced in Health and Human Services Agency Budget Unit 4080-California Children's Services.

CHIP: Acronym for *Community Health Improvement Plan*. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CHNA: Acronym for *Community Health Needs Assessment*. See Health and Human Services Agency Budget Unit 4013-Public Health Nursing.

CMSP: Acronym for *County Medical Services Program*, see Health and Human Services Agency Budget Unit 4070-Hospital & Medical Services Program.

COMMET: Acronym for *County Of Mendocino Marijuana Eradication Team*. See Sheriff's Office Budget Unit 2310-Sheriff-Coroner and Budget Unit 0466-DEA-COMMET grant.

COMMUNITY SERVICES DISTRICT: A governmental agency in the unincorporated area of the county that provides city-like services and sets policies, ordinances, and regulations for the benefit of its residents. A Community Services District may be an independent district, which means it has its own independently-elected Board of Directors; or it may be a dependent district, where the County Board of Supervisors serves as the Board of Directors.

CONTINGENCY: An amount appropriated for unforeseen expenditure requirements.

GLOSSARY OF TERMS AND ACRONYMS

CONTRACTED SERVICES: Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COPs: Acronym for *Certificates Of Participation*. Certificates issued for the purpose of financing the acquisition or construction of capital assets (infrastructure and public facilities).

COPS: Acronym for *Citizen's Options for Public Safety*, see Sheriff's Office Budget Unit 2313-Sheriff-Coroner—COPS.

COST APPLIED: Transactions that represent the recording of direct expenses from the department incurring the expense to the department receiving the benefit associated with the expense.

COUNTYWIDE COST ALLOCATION PLAN: The documentation, approved by the State Controller's Office, identifying the process whereby County central service costs are assigned to the benefiting departments or activities on a reasonable and consistent basis, as directed by the Federal Office of Budget and Management Circular No. A-87.

CPS: Acronym for *Child Protective Services*.

CSAC-EIA: Acronym for *California State Association of Counties-Excess Insurance Authority*. A joint powers authority, member-directed risk sharing pool of counties and public entities providing risk coverage programs & risk management services.

CSS: Acronym for *Community Services and Support*, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

CQI: Acronym for *Continuous Quality Improvement*; see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

CURRENT REVENUE: Revenues of a governmental unit, which are available to meet expenditures of the current fiscal year.

CWS: Acronym for *Child Welfare Services*.

DA: Acronym for *District Attorney*.

DEBT SERVICE: The payment of matured interest and principal on debt, or the accumulation of money for meeting such payments during any given accounting period.

DEFICIT: Insufficient revenues or other available funds to fully fund expenditures and other disbursements during a fiscal year.

DEH: Acronym for *Division of Environmental Health*.

DELINQUENT TAXES: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DEPARTMENT: A designation used by County management to organize and manage programs of a similar nature. For example, Road Maintenance, Storm Damage and the Round Valley and Little River Airports are managed by the Department of Transportation. The word department can be interchanged with "agency" and "office."

DEPARTMENT HEAD: A County official either appointed by the Board of Supervisors or the Chief Executive Officer, elected by Mendocino County voters, and in the case of Probation – appointed by Mendocino County Superior Court judges.

DEPRECIATION: A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DFC: Acronym for *Drug Free Communities* which is administered through Health and Human Services Agency Budget Unit 0426-Coalition for Gang Awareness and Prevention.

DISASTER SERVICE WORKER (DSW): See Sheriff's Office Budget Unit 2830-Emergency Services.

DISASTER RECOVERY: See Executive Office Budget Unit 2910-Disaster Recovery.

DISCRETIONARY REVENUE: Unencumbered and undesignated revenues which have not been reserved for any special purpose nor set aside for any specific program; not restricted by legal or contractual requirements.

DIVISION: A sub-unit of a County department, agency or office, typically organized for the purpose of providing a specific set of services or functions.

DOC: Acronym for *Department Operation Center*, see Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

DOT: Acronym for *Directly Observed Therapy* (referenced in Health and Human Services Agency Budget Unit 4013-Public Health Nursing).

DSA: Acronym for *Deputy Sheriffs' Association*.

DSW: Acronym for *Disaster Service Worker*. See Sheriff's Office Budget Unit 2830-Emergency Services

EAP: Acronym for *Employee Assistance Program*. Human Resources provides administrative support to this program.

earmarked funds: Revenues designated by statute or Constitution for a specific purpose.

EIR: Acronym for *Environmental Impact Report*.

EMCC: Acronym for *Emergency Medical Care Committee*, mentioned in Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EMERGENCY OPERATIONS PLAN (EOP): See Budget Unit 2830-Emergency Services.

EMPLOYEE BENEFITS: Amounts paid on behalf of employees. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, workers' compensation payments, and unemployment insurance payments.

GLOSSARY OF TERMS AND ACRONYMS

EMS: Acronym for *Emergency Medical Services*, see Budget Unit 4016-Emergency Medical Services.

EMSAAC: Acronym for *Emergency Medical Services Administrators Association of California*, see Budget Unit 4016-Emergency Medical Services.

EMS-C: Acronym for *Emergency Medical Services for Children*, see Budget Unit 4016-Emergency Medical Services.

ENCUMBRANCE: An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

EOA: Acronym for *Exclusive Operating Area*. See Health and Human Services Agency Budget Unit 4016-Emergency Medical Services.

EOP: Acronym for *Emergency Operations Plan*. See Executive Office Budget Unit 2830-Emergency Services.

ERAF: Acronym for *Education Revenue Augmentation Fund*. Property tax allocated to fund school districts.

ESTIMATED ACTUAL: An estimate that is developed prior to the close of the fiscal year that includes the actual revenues and expenditures that are expected to be realized in a budget for the entire fiscal year. Estimated Actuals are generally first developed for the Mid-Year Budget Review and then further refined for 3rd Quarter.

EXPENDITURE: The payment or recording of the liability for the cost of goods delivered or services rendered during the fiscal year.

EXPENDITURE TRANSFERS: Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Also known as “cost reimbursements.”

EXTRA HELP: Personnel employed on a temporary, limited-term basis usually for the purpose of performing work during peak workload periods, or for covering the absences of regular employees. Extra Help employees receive no benefits.

FDDC: Acronym for *Family Dependency Drug Court*.

FEES, CHARGES AND ASSESSMENTS: As distinguished from a tax, a fee is a charge imposed on an individual for a services provided to that person. A fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged, plus overhead. Assessments are charges levied to pay for public improvements or services within a predetermined district or area, according to the benefit the parcel receives from the Improvement or services. The rules and procedures for assessments are provided by the California Constitution, Article XI, Section 7 (Prop. 218).

FEMA: Acronym for U.S. Department of Homeland Security’s *Federal Emergency Management Agency*, see Transportation Department Budget Unit 3030-Storm Damage and Executive Office Budget Unit 2910-Disaster Recovery.

FHWA: Acronym for *Federal Highway Administration*, see Transportation Department Budget Unit 3030-Storm Damage.

FICA CONTRIBUTION: The amount contributed by the County as the employer’s share of Social Security taxes (Federal Insurance Contributions Act).

FINAL BUDGET: The budget document formally approved by the Board of Supervisors after the required public hearings and deliberations on the recommended budget, together with the subsequent additions, cancellations, or transfers. The Board of Supervisors adopts the Final Budget by July 1st of each year. By statute, the Board of Supervisors must approve a final budget by October 2 of each year.

FISCAL YEAR: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. In California, the fiscal year is July 1 through June 30.

FIXED ASSET: A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$2,000.

FTE: Acronym for *Full-Time Equivalent*.

FULL-TIME EQUIVALENT (FTE): A method of quantifying and allocating staffing levels, based on a full-time (FTE) work schedule. One worker may perform functions for several programs, and that person’s salary and benefits would be divided among those programs for funding according to how much of the person’s time is spent for each program. For example, a person who devoted 3 days of work per week to one program would be assessed against that program as 0.6 (24 hours divided by 40) FTE.

FUND: An accounting entity in which expenditures and available financing balance with each other, comparable to an individual bank account. Funds are established to account for specific activities and are subject to special limitations.

FUND BALANCE: Fund balance is the difference between assets and liabilities in a governmental fund. Fund balance is required to be reported in two components—designated and undesignated. When fund balance is designated, it either means that the resources are in a form that cannot be appropriated and spent (such as inventory) or that the resources are legally limited to being used for a particular purpose. The portion of fund balance that is not reserved is fittingly called undesignated fund balance. It represents resources that can be used for any purpose of the fund they are reported in. Undesignated fund balance in the general fund can be used for any purpose at all.

GA: Acronym for *General Assistance*, see Health and Human Services Agency Budget Unit 5190-General Assistance.

GLOSSARY OF TERMS AND ACRONYMS

GAAP: Acronym for *Generally Accepted Accounting Principles*. Uniform standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GR: Acronym for *General Relief*, see Health and Human Services Agency Budget Unit 5190-*General Assistance*.

GENERAL FUND: The main operating fund used to account for Countywide financial resources and liabilities, except those that require separate fund accounting. Major sources of county general fund revenue include sales and use tax, property tax, the vehicle license fee subvention from the state, and local taxes, including business license tax, hotel tax, and franchise fees.

GENERAL PURPOSE REVENUE: Property taxes and non-program revenues which are not restricted for a specific purpose. (The term General Purpose Revenue has the same meaning as Discretionary Revenue.)

GENERAL RESERVE: An account for funds that are reserved for use only in the event of severe financial hardship, natural catastrophes, or other extreme emergency situations.

GIS: Acronym for *Geographic Information System*. A technology that enables the analysis of data from a geographical perspective.

GOVERNMENTAL FUND: The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds. Governmental Funds are typically used to account for tax-supported (i.e., governmental) activities.

GRANT: A monetary contribution by a government or an organization to financially support a particular function or purpose. Grants usually require a percentage match of local resources.

GSA: Acronym for *Groundwater Sustainability Agency*, see Executive Office Budget Unit 0326-*Water Agency*.

GSP: Acronym for *Groundwater Sustainability Plan*, see Executive Office Budget Unit 0326-*Water Agency*.

HCP: Acronym for *HIV Care Program*, which is a grant used to track reported cases and enroll people with HIV/AIDS to assist them in accessing medications. This program is administered by Health and Human Services Agency Budget Unit 0488-*HIV Services*.

HEP: Acronym for *Public Health Emergency Preparedness*. This grant is administered through Health and Human Services Agency Budget Unit 0478-*Bioterrorism Act*.

HHSA: Acronym for *Health and Human Services Agency*. HHSA's three branches are: Public Health, Behavioral Health & Recovery Services, and Social Services.

HIPAA: Acronym for *Health Insurance Portability and Accountability Act*. Offers protections for millions of American workers that improve portability and continuity of health insurance coverage.

HMGP: Acronym for *Hazard Mitigation Grant Program*: a grant administered by Disaster Recovery.

HRSA: Acronym for *Health Resources Services Administration*: a grant administered by Health and Human Services Agency.

ICS: Acronym for *Incident Command System*, see Sheriff's Office Budget Unit 2830-*Emergency Services*.

ICWA: Acronym for *Indian Child Welfare Act*.

IGP: Acronym for *Industrial General Permit*, see Transportation Department Budget Unit 4510/4511-*Solid Waste/Landfill Closure*.

IGT: Acronym for *Inter-Governmental Transfer*. Health and Human Services Agency maximizes realignment funds by participating in the IGT opportunity with Partnership HealthPlan of California to access additional Medi-Cal funding to provide services to Medi-Cal eligible beneficiaries.

IHSS: Acronym for *In Home Support Services*.

INTERGOVERNMENTAL REVENUE: Counties also receive a substantial amount of revenue from other government agencies, principally the state and federal governments. These revenues include general or categorical support monies called "subventions," as well as grants for specific projects, and reimbursements for the cost of some state mandates.

IS: Acronym for *Information Services*, a County division within the Executive Office.

ISERIES EQUIPMENT: IBM Server dedicated to our County Property System. Note: this is an upgrade to our existing server that has reached end of life.

IT MASTER PLAN: The IT Master Plan is intended to serve many purposes including: assessment of existing state of County technology, identify needs, provide recommendations for best practices/improvements, develop budget timelines.

IZ: Acronym for *Immunization* (referenced in Health and Human Services Agency Budget Unit 4013-*Public Health Nursing*).

JJCPA: Acronym for *Juvenile Justice Crime Prevention Act*, see Budget Unit 2561-*Juvenile Justice Crime Prevention Act*.

JPA: Acronym for *Joint Powers Authority*.

KIN-GAP: *Kinship Guardianship Assistance Payment Program* (Kin-GAP) The Kinship Guardianship Assistance Payment (Kin-GAP) Program was established by Senate Bill 1901 (Chapter 1055, Statutes of 1998). The Kin-GAP Program offers a subsidy to children who leave the juvenile court system to live with a relative legal guardian.

LAFCO: Acronym for *Local Agency Formation Commission*. LAFCO is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies.

LEA: Acronym for *Law Enforcement Agencies*, see District Attorney's Office Budget Unit 2070-*District Attorney*.

GLOSSARY OF TERMS AND ACRONYMS

LEA: Acronym for *Local Enforcement Agency*, see Health and Human Services Agency Budget Unit 0452-*Local Enforcement Agency (LEA) Solid Waste* grant.

LEMSA: Acronym for *Local Emergency Medical Service Agency*, see Budget Unit 4016-*Emergency Medical Services*.

LIABILITY: An obligation to pay for or provide services to another entity as a result of a past transaction.

LTBI: Acronym for *Latent Tuberculosis Infection* (referenced in Health and Human Services Agency Budget Unit 4013-*Public Health Nursing*). **LPS:** Acronym for *Lanterman Petris-Short* which is a title for matters relating to conservatorships of gravely disabled persons.

MADDY EMERGENCY MEDICAL SERVICES FUND (SB12): The Maddy Emergency Medical Services Fund (SB12) is used to reimburse physicians, surgeons and hospitals for patients who do not pay for emergency medical services and for other emergency medical service purposes defined by existing legislation.

MAINTENANCE OF EFFORT (MOE): A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS: Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law. The State or Federal government may or may not provide funding for the mandated program or service.

MATCH: The term “match” refers to the percentage of local discretionary County monies in the General Fund that by law must be used to match a certain amount of State and/or Federal funds. For example, for some of the welfare aid payments the County must match every 95 State dollars they receive with 5 dollars from the County’s General Fund.

MID-YEAR ADJUSTMENT: Board approved changes to a department’s budget after the adoption of the final budget.

MLAS: Acronym for *Mendo-Lake Alternative Services*, see Treasurer-Tax Collector’s Office Budget Unit 2012-*Court Collections-AB233 Program*.

MODIFIED ACCRUAL: Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

MOE: A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MOU: Acronym for *Memorandum of Understanding*.

MSWMA: Acronym for *Mendocino Solid Waste Management Authority*, see Transportation Department Budget Unit 4510/4511-*Solid Waste/Landfill Closure*.

MCACE: Acronym for *Mendocino County Association of Confidential Employees*.

MCAH: Acronym for *Maternal, Child and Adolescent Health*, which collaborates with other partners to address prenatal substance abuse prevention.

MCDOT: Acronym for *Mendocino County Department of Transportation*.

MCLEMA: Acronym for *Mendocino County Law Enforcement Management Association*.

MCOG: Acronym for *Mendocino Council of Governments*.

MCPPA: Acronym for *Mendocino County Public Attorneys Association*.

MCPEA: Acronym for *Mendocino County Probation Employees Association*.

MCRCD: Acronym for *Mendocino County Resource Conservation District*.

MCWA: Acronym for *Mendocino County Water Agency*.

MCWOW: Acronym for *Mendocino County Working on Wellness*. This program is administered by Human Resources staff.

MEDI-CAL: Federal-State health insurance program for low income people.

MEASURE B: Mendocino County Mental Health Treatment act. Measure B imposes a half cent (0.5%) sales tax to support mental health services in Mendocino County.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS): See Sheriff’s Office Budget Unit 2830-*Emergency Services*.

NBNBCB: Acronym for *North Bay North Coast Broadband Consortium*, see Planning and Building Services, Budget Unit 1810-*Economic Development*.

NEOGov: Program used for application for employment. See Human Resource Department Budget Unit 1320-*Human Resources*.

NEOPB: Acronym for *Nutrition Education and Obesity Prevention Branch* program which improves community nutrition knowledge and increases access to healthy foods, while delivering nutrition education to vulnerable population groups. This program is administered by Health and Human Services Agency, Budget Unit 4010-*Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant*.

NET COUNTY COST (NCC): The cost to the General Fund reflecting total expenditures less expenditure reimbursements and revenues. The Net County Cost is the amount of discretionary funding allocated to a department.

GLOSSARY OF TERMS AND ACRONYMS

NPDES: Acronym for *National Pollutant Discharge Elimination System*, see Executive Office Budget Unit 0326-Water Agency.

OPERATING TRANSFERS IN: Payment received for services and/or supplies expended for another institution, agency or person. Transfers of revenues and appropriations between funds.

OPERATING TRANSFERS OUT: Expenditures for services and/or supplies which correspond to Operating Transfers In.

OVERHEAD: Those costs necessary in providing goods/service that are not directly traceable to the goods/service, such as rent, utilities, management and supervision.

PAPU: Acronym for *Prevention and Planning Unit*. This unit, administered by the Public Health Division in the Health and Human Services Agency, uses evidence-based best practices to address individual, social and environmental factors that underlie and contribute to chronic disease in Mendocino County preventing and reducing substance abuse.

PBS: Acronym for *Planning and Building Services*.

PEG: Acronym for *Public Education Government*.

PEI: Acronym for *Prevention and Early Intervention*, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

PERFORMANCE INDICATOR: A quantitative means of assessing the efficiency and effectiveness of services performed by departments and divisions.

PFC: Acronym for *Public Facilities Corporation*.

PHB: Acronym for *Partnership for Healthy Babies*, which addresses prenatal substance abuse prevention.

PHN: Acronym for *Public Health Nurse*.

POB: Acronym for *Pension Obligation Bond* (see Budget Unit 8011-Debt Service-Pension Obligation Bonds).

PROGRAM REVENUE: Revenue that is derived from and dedicated to specific program operations.

PROPERTY TAX: The property tax is a tax imposed on real property and tangible personal property. Property tax is levied as a percentage of the assessed valuation of a real estate parcel. California Constitution Article XIII A (Prop. 13) limits the property tax to a maximum 1 percent of assessed value, not including voter approved rates to fund debt. The assessed value of property is capped at the 1975-76 base year rate plus inflation – or 2 percent per year.

PROPOSED BUDGET: The working document for the fiscal year under discussion. The County Executive Office presents a proposed budget for the Board of Supervisors to consider in June of each year and the Board of Supervisors holds final public hearings and adopts the budget for the next fiscal year.

PROPOSITION 13: A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: (1) a 1 percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (2) assessment restrictions establishing 1975 level values for all property, with allowable increase of 2 percent annually and reappraisal to current value upon change in ownership and new construction; (3) a two-thirds vote requirement to increase State taxes; and (4) a two-thirds vote of the electorate for local agencies to impose “special taxes.”

PROPOSITION 63: Passed by the voters in November of 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge are to be used to expand County Mental Health Programs.

PROPOSITION 172: Passed in November of 1996, this measure established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPRIETARY FUND: A business-like fund of a state or local government which include enterprise funds and internal service funds. Enterprise funds provide goods or services to the general public for a fee. Internal service funds account for goods and services provided by one department or agency to another department or agency of the governmental unit (or to other governmental units) on a cost-reimbursement basis.

PTAF: Acronym for *Property Tax Administration Fees*.

PUE: Acronym for *Pest Management, and Pesticide Use Enforcement*. A core program used by the Department of Agriculture/Weights and Measures to complete its mission as a Sealer.

REDWOOD QUALITY MANAGEMENT COMPANY (RQMC): Is contracted to administer the youth and adult population with mental health services in Mendocino County.

REIMBURSEMENT: Payment received for services/ supplies expended for another institution, agency, or person.

RESERVE: An amount set aside from the County’s operating funds to meet emergency expenditure requirements, capital funding, or insurance and liability requirements.

RESTRICTED REVENUE: Funds restricted by legal or contractual requirements for specific uses.

REVENUE: Money received to finance ongoing County services. Examples: Property taxes, sales taxes, fees, and State and Federal grants.

RFP: Acronym for *Request for Proposal*.

RQMC: Acronym for *Redwood Quality Management Company* which is contracted to administer the youth and adult population with mental health services in Mendocino County.

SALARIES AND EMPLOYEE BENEFITS: An object of expenditure that establishes all expenditures for employee related costs.

GLOSSARY OF TERMS AND ACRONYMS

SALARY SAVINGS: The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SALES TAX: The sales tax that an individual pays on a purchase is collected by the state Board of Equalization and includes, a state sales tax, the locally levied, “Bradley Burns” sales tax and several other components. The sales tax is imposed on the total retail price of any tangible personal property. Sales tax revenue is general purpose revenue and is deposited into a county’s general fund.

SAMHSA: Acronym for *Substance Abuse & Mental Health Services Act*, see Health and Human Services Agency Budget Unit 4012-Grant 0444.

SB: Acronym for California State Senate Bill.

SECURED ROLL: Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SLESF: Acronym for *Supplemental Law Enforcement Services Fund*, see Sheriff’s Office’s Budget Unit 2313-Sheriff-Coroner-COPS.

SGMA: Acronym for *Sustainable Groundwater Management Act*, see Executive Office Budget Unit 0326-Water Agency.

SMEDD: Acronym for *Sonoma Mendocino Economic Development District*, see Planning and Building Services, Budget Unit 1810-Economic Development.

SNAP: Acronym for *Spay Neuter Assistance Program*, see Health and Human Services Agency Budget Unit 2861-Mobile Spay and Neuter Program.

SNAP-Ed: Acronym for *Supplemental Nutrition Assistance Education Program*, administered by Health and Human Services Agency Budget Unit 4010-Supplemental Nutrition Assistance Program Education Grant.

SPECIAL DISTRICT: A unit of local government generally organized to perform a function(s) for a specific geographic area, such as street lighting, water supply, or fire protection. Special districts may be dependent upon the County for administration, or may operate independently.

SPECIAL REVENUE FUND: An account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

SPENDING LIMITS: Refers to the Gann Initiative (Proposition 4 on the November, 1979, ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies; limit is generally prior year appropriations factored by the consumer price index (CPI) and population changes. Also known as “Gann limits.”

STOP Act: STOP is an acronym for *Sober Truth on Preventing Underage Drinking*, which is a grant to prevent and reduce alcohol use among teens; administered by Health and Human Services Agency Budget Unit 0491- Sober Truth on Preventing Underage Drinking (STOP) Act.

SUDT: Acronym for *Substance Use Disorder Treatment* is administered by Health and Human Services Agency Budget Unit 4012-Substance Use Disorder Treatment (formerly Alcohol and Other Drug Program).

SUPPLEMENTAL TAX ROLL: The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs.

TANF: TANF is an acronym for *Temporary Assistance to Needy Families*; see Budget Unit 5010-Social Services with Health and Human Services Agency.

TAX LEVY: Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation of property.

TAXES: A tax is a charge for public services and facilities that provide general benefits. There need not be a direct relation between an individual taxpayer’s relative benefit and the tax paid. Counties may impose any tax not otherwise prohibited by State law (Government Code §37100.5). However, the State has reserved a number of taxes for its own purposes, including taxes on cigarettes, alcohol and personal income. The California Constitution distinguishes between a general tax and a special tax. General tax revenues may be used for any purpose. A majority of voters must approve a new general tax or increase. Special tax revenues must be used for a specific purpose, and two-thirds of voters must approve a new special tax or its increase.

TEETER PLAN: A plan whereby 100% of the “secured” property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning only 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes. When appropriately managed, Teeter Plans typically benefit County finances.

TMDL: Acronym for *Total Maximum Daily Limit*, see Health and Human Services Budget Unit 4011-Environmental Health.

TRANSIENT OCCUPANCY TAX: A County tax based on the privilege of occupancy at any lodging. Each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operator and shall make payment to the operator of the lodging at the time the rent is paid. Lodging includes but is not limited to any hotel/motel, inn, tourist housing, rooming house, apartment house, dormitory, public or private club, or mobile home.

GLOSSARY OF TERMS AND ACRONYMS

TRUST FUND: A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds; e.g., taxes collected and held for a special district.

TYLER CONTENT MANAGER: Software used with the County Finance System (Munis) for the purpose of document scanning and retention.

UAAL: Acronym for *Unfunded Accrued Actuarial Liability* (see Budget Unit 8011-Debt Services-Pension Obligation Bonds).

UCCE: Acronym for *University of California Cooperative Extension*. Its mission is accomplished through Budget Unit 6210-Farm Advisor.

UNFUNDED MANDATE: A requirement from the State or Federal government that the County perform a task or provide a service, provide it in a certain way, or perform a task to meet a certain standard, without compensation from the higher level of government.

UNINCORPORATED AREA: The areas of the County outside city boundaries.

UNSECURED ROLL: A tax on properties such as office furniture, equipment, and boats, which are not secured by real property owned by those assessed.

UVAP: Acronym for *Ukiah Valley Area Plan*.

UVBGS: Acronym for *Ukiah Valley Basin Groundwater Sustainability Agency*. See Executive Office Budget Unit 0326-Water Agency.

VEHICLE LICENSE FEE (VLF): An annual fee on the ownership of a licensed vehicle in California, in place of taxing vehicles as personal property. The VLF is paid to the California Department of Motor Vehicles at the time of annual vehicle registration. The fee is charged in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees.

WET: Acronym for *Workforce Education and Training*, which is administered by Health and Human Services Agency Budget Unit 4051-Mental Health Services Act.

WIA: Acronym for *Workforce Investment Act*. Purpose is to consolidate, coordinate, and improve employment training, literacy, and vocational rehabilitation programs in the United States.

WIB: Acronym for *Workforce Investment Board*. The WIA required that all local regions create a Workforce Investment Board (WIB), comprised of local business and community members, to oversee and implement the WIA Programs. In addition to statutory roles, the Mendocino County WIB was designated by the Board of Supervisors to serve as the County's Comprehensive Economic Development Strategy (CEDS) Committee.

WIOA: Acronym for *Workforce Innovation and Opportunity Act*. This program replaced WIA or the *Workforce Investment Act* on July 22, 2014. WIOA added requirements for a single state plan covering all core programs authorized under the bill to provide workforce training and development in local communities.

WISC: Acronym for *Willits Integrated Services Center*.

WPC: Acronym for *Whole Person Care Pilot Program* see Health and Human Services Agency Budget Unit 4072.

YEAR-END: For the purpose of the County budget, this term refers to June 30 (the end of the fiscal year).

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