

Date: Aug 15, 2018  
To: Board of Retirement  
From: Stan Conwell, Financial & Investment Officer  
Subject: Monthly Financial Report

## **Preliminary Monthly Financial Reports, month ending June, 2018**

### **1. Statement of Plan Net Position**

This report presents the assets available for future payments to retirees and any liabilities owed at the end of the month. Cash held at the County increased to \$1,990,220 during the month. Total investments, at market decreased to \$518.3 million. Total net position also decreased to \$520.5 million.

### **2. Statement of Changes in Plan Net Position**

This report details the current fiscal year additions to and deductions from the fund for the most recent month and fiscal year-to-date. For the month there was a decrease of \$1.3 million and year-to-date net position now stands at \$36.5 million.

### **3. Cash Flow Analysis**

This report reviews the sources and uses of cash during the month and year-to-date. MCERA monitors the cash allocation within the fund in accordance with the investment policy statement. There was a net cash increase of \$1,549,928 during the month.

### **4. Office Building Rental Income – Net of Expenses**

This report details the \$5,135 in net income for the monthly report period associated with the 625 Kings Court trust fund asset. Maintenance expense was elevated during the month due to year-end accruals. For the year-to-date, total operating expenses were above budget resulting in net income below the expected amount by \$6,801. The decrease was due to a jump in the fixed portion Kings Court water/sewer utilities bill as well as greater than expected maintenance costs including repairs to the AC units. The fixed rate portion of the water/sewer bill decreased to levels seen in prior years in July 2018.

### **5. Vendor Ledgers**

The Vendor Ledgers report includes vendor transactions and balances for the monthly report period. The report total ties to accounts payable on the Statement of Plan Net Position. Vendors with no activity this month and a zero balance were excluded.

**MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**  
**STATEMENT OF PLAN NET POSITION**  
**June 30, 2018**  
**Preliminary**

**ASSETS**

**CASH AND EQUIVALENTS**

Trust Cash - Held at County \$ 1,990,220

**TOTAL CASH AND EQUIVALENTS** 1,990,220

**CURRENT ASSETS**

Accounts Receivable 100,427  
 County Contributions Rec 962,631  
 Recoupments 68,097

**TOTAL CURRENT ASSETS** 1,131,155

**EQUIPMENT**

Pension Gold Software 476,299

**TOTAL EQUIPMENT** 476,299

**INVESTMENTS, ADJUSTED TO MARKET**

Unrealized Gain (Loss) 99,943,400  
 Fixed Income 106,150,261  
 International Equities 122,258,189  
 Small Cap Equities 23,768,117  
 Mid Cap Equities 23,548,651  
 Large Cap Equities 100,476,100  
 Real Estate 42,223,949

**TOTAL INVESTMENTS, AT MARKET** 518,368,667

**TOTAL ASSETS** \$ 521,966,341

**LIABILITIES**

**CURRENT LIABILITIES**

Accounts Payable \$ 162,596  
 Accrued Wages - 1920 Account 602,324  
 Accrued Courts POB Payments 185,670

**TOTAL CURRENT LIABILITIES** 950,590

**OTHER LIABILITIES**

Pension Gold Software 476,299

**TOTAL OTHER LIABILITIES** 476,299

**TOTAL NET POSITION** \$ 520,539,452

**Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available**

**MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**  
**STATEMENT OF CHANGES IN PLAN NET POSITION**  
**For the Twelve Months Ended June 30, 2018**  
**Preliminary**

	CURRENT MONTH	YEAR TO DATE
<b>ADDITIONS</b>		
<b>CONTRIBUTIONS</b>		
Employer	\$ 2,382,919	\$ 20,430,644
Plan Members	692,521	6,036,952
	<u>3,075,440</u>	<u>26,467,596</u>
<b>INVESTMENT INCOME</b>		
Unrealized Gain (Loss)	(3,982,710)	(1,626,097)
Rental Income, Net of Expenses	5,135	80,961
Interest	0	14,941
Dividends	1,102,718	6,576,494
Capital Gains	1,761,333	41,249,386
Less Investment Expense	(133,940)	(796,226)
	<u>(1,247,464)</u>	<u>45,499,459</u>
<b>Net Investment Income</b>	<u>(1,247,464)</u>	<u>45,499,459</u>
	<u>1,827,976</u>	<u>71,967,055</u>
<b>DEDUCTIONS</b>		
Benefit Payments & Refunds	(3,019,633)	(34,194,163)
Administrative Expenses	(147,746)	(1,260,158)
	<u>3,167,379</u>	<u>35,454,321</u>
<b>TOTAL DEDUCTIONS</b>	<u>3,167,379</u>	<u>35,454,321</u>
<b>Increase (Decrease) in Net Position</b>	<u>(1,339,403)</u>	<u>36,512,734</u>
<b>NET POSITION</b>		
<b>Beginning of Period</b>	<u>521,878,852</u>	<u>484,026,717</u>
<b>End of Period</b>	<u>\$ 520,539,449</u>	<u>\$ 520,539,451</u>

**Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available**

**MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**  
**CASH FLOW ANALYSIS**  
**For the Twelve Months Ended June 30, 2018**  
**Preliminary**

	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>
<b>ADDITIONS</b>		
<b>CONTRIBUTIONS</b>		
Employer	2,382,919	20,430,644
Plan Member	692,521	6,036,952
	<b>3,075,440</b>	<b>26,467,596</b>
<b>INVESTMENT INCOME</b>		
Rental Income, Net of Expenses	5,135	80,961
Interest	0	14,941
Dividends	0	0
Capital Gains	0	0
Less Investment Expense	(133,940)	(796,226)
	<b>(128,805)</b>	<b>(700,324)</b>
	<b>2,946,635</b>	<b>25,767,272</b>
<b>DEDUCTIONS</b>		
Benefit Payments & Refunds	(3,019,635)	(34,194,164)
Administrative Expenses	(147,746)	(1,260,158)
	<b>(3,167,381)</b>	<b>(35,454,322)</b>
<b>OTHER INCREASES/(DECREASES)</b>		
Accounts Receivable	(1,006,137)	(49,841)
Accounts Payable	276,810	(17,553)
Sale/Purchase of Investments	2,500,001	9,983,438
	<b>1,770,674</b>	<b>9,995,427</b>
<b>INCREASE (DECREASE) IN CASH</b>	<b>\$ 1,549,928</b>	<b>\$ 308,377</b>
<b>SUMMARY</b>		
Cash at End of Period	\$ 1,990,220	\$ 1,990,220
Cash at Beginning of Period	440,287	1,681,844
<b>INCREASE (DECREASE) IN CASH</b>	<b>\$ 1,549,933</b>	<b>\$ 308,376</b>

**Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available**

**Mendocino County Employees' Retirement Association**  
**Rental Income - Net of Expenses**  
For the Twelve Months Ending June 30, 2018

	<u>Current Month</u>	<u>Total Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Difference</u>
<b>Revenues</b>					
Rental Income	\$ 10,938	130,732	\$ 130,787	130,732	(55)
Total Revenues	<u>10,938</u>	<u>130,732</u>	<u>130,787</u>	<u>130,732</u>	<u>(55)</u>
<b>Building Expenses</b>					
Landscape & Maintenance	3,877	21,000	23,288	21,000	(2,288)
Security	165	1,020	1,283	1,020	(263)
Insurance	0	2,950	2,543	2,950	407
Utilities	1,761	18,000	22,712	18,000	(4,712)
Total building operating expenses	<u>5,803</u>	<u>42,970</u>	<u>49,826</u>	<u>42,970</u>	<u>(6,856)</u>
Net Income	<u>\$ 5,135</u>	<u>87,762</u>	<u>\$ 80,961</u>	<u>87,762</u>	<u>6,801</u>

**MCERA**  
**Vendor Ledgers**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
aflac AFLAC, INC.	6/29/18	2003972	CDJ		3,621.88	3,621.88	0.00
amcre AMCRE	6/29/18	2003973	CDJ		952.76	952.76	0.00
arbmed Arbitration and Mediation Center	6/21/18	4284459	CDJ		8,400.00	8,400.00	0.00
att AT&T	6/28/18	4284864	CDJ		137.55	137.55	0.00
BofA P-Card Bank of America P-Card	6/19/18	2491 - 053118	CDJ		1,322.89	1,322.89	0.00
	6/19/18	2102 - 053118	CDJ		701.73	701.73	0.00
Brwnarm Brown Armstrong	6/30/18	243739	PJ			1,657.30	1,657.30
calapr CALAPRS	6/14/18	4283969	CDJ		3,000.00	3,000.00	0.00
calass Callan Associates, Inc.	6/30/18	4285531	PJ			38,616.75	38,616.75
caldis California State Disbursement U	6/27/18	Cal 062718	CDJ		200.00	200.00	0.00
cituki City of Ukiah	6/28/18	4284951	CDJ		234.02	234.02	0.00
	6/28/18	4284950	CDJ		112.38	112.38	0.00
	6/28/18	4284953	CDJ		741.82	741.82	0.00
	6/28/18	4284952	CDJ		314.83	314.83	0.00
	6/28/18	4284949	CDJ		34.69	34.69	0.00
	6/30/18	25806	PJ			30.00	30.00
coumen County of Mendocino	6/4/18	AJE060418	CDJ		148.82	148.82	0.00
	6/7/18	AJE 060718	CDJ		128.96	128.96	0.00
	6/14/18	AJE 061418	CDJ		516.71	516.71	0.00
	6/19/18	AJE 061918	CDJ		868.82	868.82	0.00
	6/19/18	AJE 061918 A	CDJ		726.52	726.52	0.00
	6/19/18	AJE 061918 B	CDJ		723.49	723.49	0.00
	6/19/18	AJE 061918 C	CDJ		4,340.89	4,340.89	0.00
	6/19/18	AJE 061918 D	CDJ		171.14	171.14	0.00
	6/30/18	20186-1920	PJ			616.23	616.23
	6/30/18	AJE 063018	PJ			274.54	890.77
6/30/18	AJE 063018 A	PJ		9,960.85		-9,070.08	
depval Deep Valley Security	6/14/18	4284020	CDJ		24.95	24.95	0.00
	6/14/18	4284021	CDJ		44.95	44.95	0.00
	6/21/18	4284530	CDJ		95.00	95.00	0.00
edd EDD	6/27/18	EDD 062718	CDJ		56,618.69	56,618.69	0.00
hanbri Hanson Bridgett	6/14/18	4284101	CDJ		2,121.00	2,121.00	0.00
	6/30/18	1216740	PJ			3,186.80	3,186.80
Intshrd Integrity Shred	6/14/18	AJE061418 A	CDJ		28.00	28.00	0.00
	6/21/18	AJE062118	CDJ		56.00	56.00	0.00
irs IRS	6/27/18	IRS 062718	CDJ		247,196.55	247,196.55	0.00
jamwil James Wilbanks	6/30/18	192006318	PJ			173.34	173.34

**MCERA**  
**Vendor Ledgers**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**

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Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
Jerihar Jerilyn Harris	6/28/18	4285074	CDJ		300.00	300.00	0.00
judzel Judith Zeller	6/30/18	13130-2609	PJ			37.06	37.06
KaSmith Kathryn Smith	6/28/18	4285333	CDJ		300.00	300.00	0.00
katric Katy Richardson	6/21/18	4284750	CDJ		67.00	67.00	0.00
LePrk Lee Parker	6/28/18	4285249	CDJ		300.00	300.00	0.00
LRS Inc Levi, Ray & Shoup, Inc	6/14/18	4284166	CDJ		750.00	750.00	0.00
mmro Managed Medical Review Orga	6/14/18	4284183	CDJ		13,225.00	13,225.00	0.00
	6/28/18	4285162	CDJ		5,465.00	5,465.00	0.00
moncle Moonlight Cleaning Service	6/14/18	4284212	CDJ		455.00	455.00	0.00
	6/14/18	4284213	CDJ		1,030.00	1,030.00	0.00
	6/30/18	19222	PJ			1,030.00	1,030.00
	6/30/18	19223	PJ			455.00	1,485.00
nmorgan Nora Morgan	6/21/18	4284691	CDJ		98.00	98.00	0.00
Nossmn Nossaman LLP	6/30/18	483175	PJ			642.00	642.00
pacgro Pacific Group Agencies, Inc.	6/29/18	2003974	CDJ		24,499.61	24,499.61	0.00
pge PG&E	6/21/18	4284708	CDJ		155.88	155.88	0.00
ricsho Richard Shoemaker	6/28/18	4285329	CDJ		200.00	200.00	0.00
segal SEGAL	6/30/18	336075	PJ			1,500.00	1,500.00
	6/30/18	336047	PJ			38,319.00	39,819.00
soncou Sonoma County Counsel	6/1/18	Balance Fwd					13,271.27
	6/14/18	4284349	CDJ		384.00	384.00	13,271.27
	6/21/18	4284788	CDJ		13,271.27		0.00
	6/30/18	11340	PJ			20,485.17	20,485.17
sonswe Sonoma Sweepers, Inc.	6/14/18	4284352	CDJ		157.00	157.00	0.00
	6/14/18	4284351	CDJ		54.50	54.50	0.00
	6/28/18	4285339	CDJ		54.50	54.50	0.00
	6/28/18	4285340	CDJ		157.00	157.00	0.00
StateStreet State Street Bank & Trust	6/30/18	1803119149-6	PJ			4,484.75	4,484.75
timknu Timothy Knudsen	6/28/18	4285128	CDJ		300.00	300.00	0.00
tosfin Toshiba Financial Services	6/14/18	4284382	CDJ		225.21	225.21	0.00
TRowe T.Rowe Price	6/30/18	20180630-104	PJ			60,979.83	60,979.83

**MCERA**  
**Vendor Ledgers**  
**For the Period From Jun 1, 2018 to Jun 30, 2018**

Filter Criteria includes: Report order is by ID.

<b>Vendor ID Vendor</b>	<b>Date</b>	<b>Trans No</b>	<b>Type</b>	<b>Paid</b>	<b>Debit Amt</b>	<b>Credit Amt</b>	<b>Balance</b>
ukiwas	6/14/18	642356	CDJ		68.87	68.87	0.00
Ukiah Waste Solutions, Inc.	6/30/18	646696	PJ			68.87	68.87
verwir	6/28/18	4285381	CDJ		66.32	66.32	0.00
Verizon Wireless							
WageGarn	6/29/18	2003975	CDJ		700.00	700.00	0.00
Wage Garnishment (Other)							
<b>Report Total</b>					<b>405,830.05</b>	<b>555,154.57</b>	<b>162,595.79</b>