

Date: July 18, 2018
To: Board of Retirement
From: Stan Conwell, Financial & Investment Officer
Subject: Monthly Financial Report

Preliminary Monthly Financial Reports, month ending May, 2018

1. Statement of Plan Net Position

This report presents the assets available for future payments to retirees and any liabilities owed at the end of the month. Cash held at the County increased to \$440,289 during the month. Total investments, at market increased to \$521.9 million. Total net position also increased to \$521.8 million.

2. Statement of Changes in Plan Net Position

This report details the current fiscal year additions to and deductions from the fund for the most recent month and fiscal year-to-date. For the month there was an increase of \$2.0 million and year-to-date net position now stands at \$37.8 million.

3. Cash Flow Analysis

This report reviews the sources and uses of cash during the month and year-to-date. MCERA monitors the cash allocation within the fund in accordance with the investment policy statement. There was a net cash increase of \$554,262 during the month.

4. Office Building Rental Income – Net of Expenses

This report details the \$7,778 in net income for the monthly report period associated with the 625 Kings Court trust fund asset. As mentioned in previous months, utilities expense is elevated for the fiscal year due to higher than expected water and sewer expense. The increase was due to a jump in the fixed rate portion of the building's water/sewer bill. The fixed rate is typically set annually in July based off the usage of the reference month.

5. Vendor Ledgers

The Vendor Ledgers report includes vendor transactions and balances for the monthly report period. The report total ties to accounts payable on the Statement of Plan Net Position. Vendors with no activity this month and a zero balance were excluded.

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF PLAN NET POSITION
May 31, 2018
Preliminary

ASSETS

CASH AND EQUIVALENTS

Trust Cash - Held at County \$ 440,289

TOTAL CASH AND EQUIVALENTS 440,289

CURRENT ASSETS

Accounts Receivable 56,550
 Recoupments 68,468

TOTAL CURRENT ASSETS 125,018

EQUIPMENT

Pension Gold Software 476,299

TOTAL EQUIPMENT 476,299

INVESTMENTS, ADJUSTED TO MARKET

Unrealized Gain (Loss) 103,926,110
 Fixed Income 105,662,301
 International Equities 121,454,735
 Small Cap Equities 23,768,117
 Mid Cap Equities 23,548,651
 Large Cap Equities 101,825,608
 Real Estate 41,801,804

TOTAL INVESTMENTS, AT MARKET 521,987,326

TOTAL ASSETS \$ 523,028,932

LIABILITIES

CURRENT LIABILITIES

Accounts Payable \$ 13,271
 Accrued Wages - 1920 Account 532,484
 Accrued Courts POB Payments 128,024

TOTAL CURRENT LIABILITIES 673,779

OTHER LIABILITIES

Pension Gold Software 476,299

TOTAL OTHER LIABILITIES 476,299

TOTAL NET POSITION \$ 521,878,854

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF CHANGES IN PLAN NET POSITION
For the Eleven Months Ended May 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	\$ 1,533,934	\$ 18,047,727
Plan Members	443,234	5,344,432
	<u>1,977,168</u>	<u>23,392,159</u>
INVESTMENT INCOME		
Unrealized Gain (Loss)	2,342,931	2,356,613
Rental Income, Net of Expenses	7,778	75,827
Interest	0	14,941
Dividends	114,257	5,473,776
Capital Gains	580,931	39,488,054
Less Investment Expense	(3,572)	(662,288)
	<u>3,042,325</u>	<u>46,746,923</u>
Net Investment Income	<u>3,042,325</u>	<u>46,746,923</u>
	<u>5,019,493</u>	<u>70,139,082</u>
DEDUCTIONS		
Benefit Payments & Refunds	(2,890,882)	(31,174,527)
Administrative Expenses	(83,359)	(1,112,413)
	<u>2,974,241</u>	<u>32,286,940</u>
TOTAL DEDUCTIONS	<u>2,974,241</u>	<u>32,286,940</u>
Increase (Decrease) in Net Position	2,045,252	37,852,142
NET POSITION		
Beginning of Period	<u>519,833,596</u>	<u>484,026,717</u>
End of Period	<u>\$ 521,878,848</u>	<u>\$ 521,878,859</u>

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
CASH FLOW ANALYSIS
For the Eleven Months Ended May 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	1,533,934	18,047,727
Plan Member	443,234	5,344,432
	1,977,168	23,392,159
INVESTMENT INCOME		
Rental Income, Net of Expenses	7,778	75,827
Interest	0	14,941
Dividends	0	0
Capital Gains	0	0
Less Investment Expense	(3,572)	(662,288)
	4,206	(571,520)
	1,981,374	22,820,639
DEDUCTIONS		
Benefit Payments & Refunds	(2,890,884)	(31,174,529)
Administrative Expenses	(83,359)	(1,112,413)
	(2,974,243)	(32,286,942)
OTHER INCREASES/(DECREASES)		
Accounts Receivable	50,331	956,295
Accounts Payable	(3,200)	(294,364)
Sale/Purchase of Investments	1,500,000	7,483,437
	1,547,131	8,224,751
INCREASE (DECREASE) IN CASH	\$ 554,262	\$ (1,241,552)
SUMMARY		
Cash at End of Period	\$ 440,289	\$ 440,289
Cash at Beginning of Period	(113,981)	1,681,844
INCREASE (DECREASE) IN CASH	\$ 554,270	\$ (1,241,555)

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

Mendocino County Employees' Retirement Association

Rental Income - Net of Expenses

For the Eleven Months Ending May 31, 2018

	<u>Current Month</u>	<u>Total Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Difference</u>
Revenues					
Rental Income	\$ 10,938	130,732	\$ 119,849	119,808	(41)
Total Revenues	<u>10,938</u>	<u>130,732</u>	<u>119,849</u>	<u>119,808</u>	<u>(41)</u>
Building Expenses					
Landscape & Maintenance	1,485	21,000	19,410	19,250	(160)
Security	70	1,020	1,118	935	(183)
Insurance	0	2,950	2,543	2,950	407
Utilities	1,605	18,000	20,951	16,300	(4,651)
Total building operating expenses	<u>3,160</u>	<u>42,970</u>	<u>44,022</u>	<u>39,435</u>	<u>(4,587)</u>
Net Income	<u>\$ 7,778</u>	<u>87,762</u>	<u>\$ 75,827</u>	<u>80,373</u>	<u>4,546</u>

MCERA
Vendor Ledgers
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
aflac AFLAC, INC.	5/31/18	2003920	CDJ		3,621.88	3,621.88	0.00
amcre AMCRE	5/31/18	2003921	CDJ		950.76	950.76	0.00
att AT&T	5/24/18	04282688	CDJ		138.39	138.39	0.00
BofA P-Card Bank of America P-Card	5/24/18	AJE 2102- 052	CDJ		376.53	376.53	0.00
	5/24/18	AJE 2491- 052	CDJ		768.25	768.25	0.00
Brwnarm Brown Armstrong	5/24/18	4282704	CDJ		575.00	575.00	0.00
caldis California State Disbursement	5/25/18	Cal 052518	CDJ		200.00	200.00	0.00
Cheiron Cheiron, Inc	5/17/18	4282230	CDJ		2,677.50	2,677.50	0.00
cituki City of Ukiah	5/24/18	4282730	CDJ		35.74	35.74	0.00
	5/24/18	4282731	CDJ		112.38	112.38	0.00
	5/24/18	4282732	CDJ		187.71	187.71	0.00
	5/24/18	4282733	CDJ		303.74	303.74	0.00
	5/24/18	4282734	CDJ		638.46	638.46	0.00
coumen County of Mendocino	5/3/18	AJE 050318	CDJ		123.67	123.67	0.00
	5/24/18	AJE 051718	CDJ		571.24	571.24	0.00
depval Deep Valley Security	5/10/18	4281790	CDJ		24.95	24.95	0.00
	5/10/18	4281791	CDJ		44.95	44.95	0.00
edd EDD	5/25/18	EDD 052518	CDJ		55,270.29	55,270.29	0.00
ExpIT Express IT	5/24/18	4282795	CDJ		1,509.76	1,509.76	0.00
GBaumMD Gordan Baumbacher MD Inc	5/17/18	4282193	CDJ		400.00	400.00	0.00
	5/24/18	4282688	CDJ		400.00	400.00	0.00
Intshrd Integrity Shred	5/17/18	AJE 051718 A	CDJ		55.00	55.00	0.00
	5/17/18	AJE 051718 B	CDJ		28.00	28.00	0.00
	5/17/18	AJE 051718 C	CDJ		28.00	28.00	0.00
Invtec Investec Asset Management N	5/1/18	Balance Fwd					32,428.58
	5/10/18	4281881	CDJ		32,428.58		0.00
irs IRS	5/25/18	IRS 052518	CDJ		227,565.62	227,565.62	0.00
jamwil James Wilbanks	5/10/18	4282149	CDJ		165.01	165.01	0.00
judzel Judith Zeller	5/10/18	4282164	CDJ		45.78	45.78	0.00
LePrk Lee Parker	5/10/18	4282005	CDJ		126.84	126.84	0.00
	5/17/18	4282480	CDJ		173.84	173.84	0.00
LRS Inc Levi, Ray & Shoup, Inc	5/24/18	4282893	CDJ		3,519.21	3,519.21	0.00
moncle	5/10/18	4281959	CDJ		455.00	455.00	0.00

MCERA
Vendor Ledgers
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
Moonlight Cleaning Service	5/10/18	4281960	CDJ		1,030.00	1,030.00	0.00
Monpart	5/1/18	Balance Fwd					45,175.02
Mondrian Investment Partners	5/10/18	4281958	CDJ		45,175.02		0.00
pacgro Pacific Group Agencies, Inc.	5/31/18	2003922	CDJ		24,525.61	24,525.61	0.00
pge PG&E	5/17/18	4282475	CDJ		258.35	258.35	0.00
soncou Sonoma County Counsel	5/24/18	4283074	CDJ		7,606.50	7,606.50	0.00
	5/31/18	11293	PJ	*		13,271.27	13,271.27
stcon Stan Conwell	5/10/18	4281773	CDJ		352.53	352.53	0.00
tosfin Toshiba Financial Services	5/17/18	4282595	CDJ		225.21	225.21	0.00
ukiwas Ukiah Waste Solutions, Inc.	5/17/18	238283	CDJ		68.87	68.87	0.00
verwir Verizon Wireless	5/24/18	4283114	CDJ		54.86	54.86	0.00
WageGarn Wage Garnishment (Other)	5/31/18	2003923	CDJ		700.00	700.00	0.00
Report Total					413,519.03	349,186.70	13,271.27