

Board of Retirement Meeting Minutes

May 9, 2018 – 8:30 a.m.

Call to Order

Dan Gjerde, Chair, called the meeting to order at 8:34 a.m.

Present: Shari Schapmire, Patrick Sullivan, Kathryn Cavness, Lee Parker, Kathy Smith, Craig Walker, Tim Knudsen, Jerilyn Harris and Chair Gjerde.

Absent: Richard Shoemaker

Also present: James Wilbanks, Retirement Administrator, Jeff Berk, Legal Counsel, Stan Conwell, Financial Investment Officer, Judy Zeller, Administrative Assistant, and Greg DeForrest of Callan LLC. Graham Schmidt of Cheiron, and Andy Yeung and Paul Angelo of Segal Consulting, attended by teleconference.

Pledge of Allegiance

Public Comment: None

1) Consent Agenda

- Minutes of the April 18, 2018 Board Meeting
- April 2018 Retirement Report
- Quarterly Trustee Education and Training Report
- Monthly Preliminary Financial Report

Presenter/s: Chair Gjerde referenced the consent agenda which was approved by unanimous consent.

2) Discussion and Possible Action Regarding Any Consent Agenda Item Needing Separate Action

None

3) Discussion and Presentation Regarding Investment Matters

- Quarterly Investment Report

Presenter/s: Mr. DeForrest referenced the Quarterly Investment Report.

4) Discussion and Possible Action Regarding the 2018 Actuarial Review of the June 30, 2017 Actuarial Valuation and June 30, 2016 Actuarial Experience Study (Timed Item: 9:30 a.m.)

- April 2018 Actuarial Review Report, Cheiron
- Response Regarding Actuarial Review Findings, Segal Consulting

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Presenter/s: Dr. Wilbanks introduced Graham Schmidt of Cheiron (Auditing Actuary) who presented the 2018 Actuarial Review of the June 30, 2017 Valuation and June 30, 2016 Experience Study.

Andy Yeung and Paul Angelo of Segal Consulting (Consulting Actuary) referenced Segal's response to the findings.

5) Quarterly Budget Update

Presenter/s: Dr. Wilbanks referenced the quarterly budget update.

6) Discussion and Possible Action Regarding Audit and Budget Committee Report

- Fiscal Year 2018/2019 Proposed Budget Recommendation

Presenter/s: Mr. Knudsen referenced the April 18, 2018 committee meeting where the Fiscal Year 2018/2019 Proposed Budget was discussed. The Committee unanimously recommended approval. This recommendation comes to the Board in the form of a motion to adopt the Proposed Fiscal Year 2018/2019 Budget which does not require a second.

Board Action: Motion was made by the Audit and Budget Committee to adopt the Fiscal Year 2018/2019 Proposed Budget. This motion did not require a second motion and was approved unanimously.

7) Discussion and Possible Action Regarding Direction to MCERA Voting Delegate Regarding The State Association Of County Retirement Systems (SACRS) May 18, 2018 Business Meeting

- Legislative Committee Recommendation that SACRS Support SB 1270 (Vidak)
- SACRS 2018/2019 Board of Directors Elections

Presenter/s: Dr. Wilbanks referenced the May 18, 2018 SACRS business meeting packet and the Legislative Committee Report.

Board Action: Motion was made by Mr. Walker to direct the MCERA Voting Delegate to the May 18, 2018 SACRS Business Meeting to vote in favor of the motion to Support Senate Bill 1270 and to vote in favor of the SACRS Nominating Committee Recommended Ballot, or such other actions as may be appropriate to reflect the interests of MCERA in regards to these agenda items. Ms. Harris seconded the motion which was approved unanimously.

8) Discussion and Possible Action Regarding Amendments to the 2018 Board Meeting Calendar

- Scheduling of Fall Coastal Meeting

Presenter/s: Chair Gjerde referenced the amended 2018 Board Meeting Calendar. The July board meeting will be moved to September 19, 2018 at 10:00 a.m. and this meeting will be held on the coast. The exact location of this meeting is yet to be determined.

Board Action: Motion was made by Ms. Smith to adopt the amended 2018 Board Meeting Calendar. Ms. Harris seconded the motion which was approved unanimously.

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9) Discussion and Possible Action Regarding Retirement Administrator Report

- Retirement Administrator Evaluation
- RV Kuhns Report
- SACRS Legislative Report

Presenter/s: Dr. Wilbanks provided his administrative report.

10) General Board Member Discussion

11) Closed Session

- Katherine Johnson, Court Services Technician II, Service Connected Disability Retirement Appeal, Consideration of Hearing Officer's Proposed Decision

Report Out From Closed Session

Board Action: Motion was made by Mr. Knudsen to accept and adopt the Hearing Officer's proposed findings and recommendation to deny Katherine Johnson's Application for Service Connected Disability Retirement. Ms. Schapmire seconded the motion which was approved unanimously.

Adjournment and Notice of Next Board of Retirement Meeting

Meeting adjourned at 10:59 a.m.

The next regularly scheduled Board of Retirement meeting will be held Wednesday June 20, 2018 at 8:30 a.m. in the Mendocino County Employees Association Conference Room.