



Date: March 21, 2018
To: Board of Retirement
From: Stan Conwell, Financial & Investment Officer
Subject: Monthly Financial Report

Preliminary Monthly Financial Reports, month ending January, 2018

1. Statement of Plan Net Position

This report presents the assets available for future payments to retirees and any liabilities owed at the end of the month. Cash decreased to \$80,047 during the month. Depreciation was recorded on the Pension Gold software asset this month. Total investments, at market increased to \$540.9 million. Total net position increased to \$540.5 million as well.

2. Statement of Changes in Plan Net Position

This report details the current fiscal year additions to and deductions from the fund for the most recent month and fiscal year-to-date. For the month net position increased by \$20.6 million and year-to-date net position increased by \$56.5 million.

3. Cash Flow Analysis

This report reviews the sources and uses of cash during the month and year-to-date. MCERA monitors the cash allocation within the fund in accordance with the investment policy statement. There was a net cash decrease of \$2,848,190 during the month. \$2,400,000 of the decrease was a result of a capital call to the RREEF America II fund.

4. Office Building Rental Income – Net of Expenses

This report details the \$7,289 in net income for the monthly report period associated with the 625 Kings Court trust fund asset. As noted in prior months, utilities expense is elevated for the fiscal year due to higher than expected water and sewer costs.

5. Vendor Ledgers

The Vendor Ledgers report includes vendor transactions and balances for the monthly report period. The report total ties to accounts payable on the Statement of Plan Net Position. Vendors with no activity this month and a zero balance were excluded.

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF PLAN NET POSITION
January 31, 2018
Preliminary

ASSETS

CASH AND EQUIVALENTS

Trust Cash - Held at County \$ 80,047

TOTAL CASH AND EQUIVALENTS 80,047

CURRENT ASSETS

Accounts Receivable 56,676
 Recoupments 69,954

TOTAL CURRENT ASSETS 126,630

EQUIPMENT

Pension Gold Software 476,299

TOTAL EQUIPMENT 476,299

INVESTMENTS, ADJUSTED TO MARKET

Unrealized Gain (Loss) 122,638,321
 Fixed Income 104,753,116
 International Equities 123,107,485
 Small Cap Equities 24,031,159
 Mid Cap Equities 23,548,651
 Large Cap Equities 102,958,199
 Real Estate 39,906,132

TOTAL INVESTMENTS, AT MARKET 540,943,063

TOTAL ASSETS \$ 541,626,039

LIABILITIES

CURRENT LIABILITIES

Accounts Payable \$ 108,713
 Accrued Wages - 1920 Account 316,316
 Accrued Courts POB Payments 169,352

TOTAL CURRENT LIABILITIES 594,381

OTHER LIABILITIES

Pension Gold Software 476,299

TOTAL OTHER LIABILITIES 476,299

TOTAL NET POSITION \$ 540,555,359

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
STATEMENT OF CHANGES IN PLAN NET POSITION
For the Seven Months Ended January 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	\$ 1,506,835	\$ 11,018,746
Plan Members	444,093	3,308,079
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TOTAL CONTRIBUTIONS	1,950,928	14,326,825
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INVESTMENT INCOME		
Unrealized Gain (Loss)	21,252,149	21,068,824
Rental Income, Net of Expenses	7,289	48,141
Interest	668	9,472
Dividends	96,394	4,140,954
Capital Gains	194,379	37,564,402
Less Investment Expense	0	(407,621)
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Net Investment Income	21,550,879	62,424,172
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TOTAL ADDITIONS	23,501,807	76,750,997
	<hr/>	<hr/>
DEDUCTIONS		
Benefit Payments & Refunds	(2,835,623)	(19,519,470)
Administrative Expenses	(57,111)	(702,886)
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TOTAL DEDUCTIONS	2,892,734	20,222,356
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Increase (Decrease) in Net Position	20,609,073	56,528,641
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NET POSITION		
Beginning of Period	519,946,278	484,026,717
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End of Period	\$ 540,555,351	\$ 540,555,358
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Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
CASH FLOW ANALYSIS
For the Seven Months Ended January 31, 2018
Preliminary

	CURRENT MONTH	YEAR TO DATE
ADDITIONS		
CONTRIBUTIONS		
Employer	1,506,835	11,018,746
Plan Member	444,093	3,308,079
	1,950,928	14,326,825
INVESTMENT INCOME		
Rental Income, Net of Expenses	7,289	48,141
Interest	668	9,472
Dividends	0	0
Capital Gains	0	0
Less Investment Expense	0	(407,621)
	7,957	(350,008)
	1,958,885	13,976,817
DEDUCTIONS		
Benefit Payments & Refunds	(2,835,623)	(19,519,471)
Administrative Expenses	(57,111)	(702,886)
	(2,892,734)	(20,222,357)
OTHER INCREASES/(DECREASES)		
Accounts Receivable	55,899	954,684
Accounts Payable	(70,240)	(373,762)
Sale/Purchase of Investments	(1,900,000)	3,983,436
	(1,914,341)	4,643,741
INCREASE (DECREASE) IN CASH	\$ (2,848,190)	\$ (1,601,799)
SUMMARY		
Cash at End of Period	\$ 80,047	\$ 80,047
Cash at Beginning of Period	2,928,229	1,681,844
INCREASE (DECREASE) IN CASH	\$ (2,848,182)	\$ (1,601,797)

Note: This statement is preliminary and subject to change throughout the fiscal quarter as new information becomes available

Mendocino County Employees' Retirement Association

Rental Income - Net of Expenses

For the Seven Months Ending January 31, 2018

	<u>Current Month</u>	<u>Total Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Difference</u>
Revenues					
Rental Income	\$ 10,879	130,732	\$ 76,155	76,155	0
Total Revenues	<u>10,879</u>	<u>130,732</u>	<u>76,155</u>	<u>76,155</u>	<u>0</u>
Building Expenses					
Landscape & Maintenance	1,762	21,000	10,548	12,250	1,702
Security	184	1,020	668	595	(73)
Insurance	0	2,950	2,543	2,950	407
Utilities	1,644	18,000	14,255	10,700	(3,555)
Total building operating expenses	<u>3,590</u>	<u>42,970</u>	<u>28,014</u>	<u>26,495</u>	<u>(1,519)</u>
Net Income	<u>\$ 7,289</u>	<u>87,762</u>	<u>\$ 48,141</u>	<u>49,660</u>	<u>1,519</u>

MCERA
Vendor Ledgers
For the Period From Jan 1, 2018 to Jan 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
aflac AFLAC, INC.	1/31/18	2003710	CDJ		3,532.81	3,532.81	0.00
amcre AMCRE	1/31/18	2003711	CDJ		952.76	952.76	0.00
att AT&T	1/25/18	4275224	CDJ		132.39	132.39	0.00
BofA P-Card Bank of America P-Card	1/16/18	2491- 101618	CDJ		152.28	152.28	0.00
	1/16/18	2102- 011618	CDJ		232.45	232.45	0.00
calapr CALAPRS	1/11/18	4274427	CDJ		500.00	500.00	0.00
caldis California State Dusbursement	1/31/18	Cal 013118	CDJ		200.00	200.00	0.00
cituki City of Ukiah	1/25/18	4275293	CDJ		32.62	32.62	0.00
	1/25/18	4275295	CDJ		140.75	140.75	0.00
	1/25/18	4275294	CDJ		112.38	112.38	0.00
	1/25/18	4275297	CDJ		659.74	659.74	0.00
	1/25/18	4275296	CDJ		211.21	211.21	0.00
coumen County of Mendocino	1/2/18	AJE010218	CDJ		146.98	146.98	0.00
	1/8/18	AJE 010818	CDJ		164.22	164.22	0.00
	1/19/18	AJE 011918	CDJ		79.51	79.51	0.00
	1/19/18	AJE 011918 A	CDJ		3,286.11	3,286.11	0.00
	1/31/18	AJE 013118	CDJ		129.36	129.36	0.00
depval Deep Valley Security	1/11/18	4274477	CDJ		24.95	24.95	0.00
	1/11/18	4274478	CDJ		44.95	44.95	0.00
	1/19/18	4274897	CDJ		113.77	113.77	0.00
edd EDD	1/31/18	EDD 013118	CDJ		54,261.99	54,261.99	0.00
GBaumMD Gordan Baumbacher MD Inc	1/11/18	4274409	CDJ		600.00	600.00	0.00
Invtec Investec Asset Management NA	1/1/18	Balance Fwd					31,070.29
	1/25/18	4275397	CDJ		31,070.29		0.00
irs IRS	1/31/18	IRS 013118	CDJ		216,891.62	216,891.62	0.00
LRS Inc Levi, Ray & Shoup, Inc	1/25/18	4275423	CDJ		975.00	975.00	0.00
mmro Managed Medical Review Orga	1/1/18	Balance Fwd					1,575.00
	1/19/18	4275002	CDJ		1,575.00		0.00
moncle Moonlight Cleaning Service	1/11/18	4274640	CDJ		455.00	455.00	0.00
	1/11/18	4274641	CDJ		1,030.00	1,030.00	0.00
Monpart Mondrian Investment Partners L	1/1/18	Balance Fwd					50,172.58
pacgro Pacific Group Agencies, Inc.	1/31/18	2003712	CDJ		24,632.37	24,632.37	0.00
pge PG&E	1/19/18	4275051	CDJ		421.77	421.77	0.00
segal	1/1/18	Balance Fwd					78,227.00

MCERA
Vendor Ledgers
For the Period From Jan 1, 2018 to Jan 31, 2018

Filter Criteria includes: Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
SEGAL	1/11/18	4274731	CDJ		1,500.00		76,727.00
	1/11/18	4274732	CDJ		62,000.00		14,727.00
	1/19/18	4275098	CDJ		14,727.00		0.00
soncou	1/1/18	Balance Fwd					10,368.00
Sonoma County Counsel	1/5/18	4274340	CDJ		768.00		9,600.00
	1/5/18	4270341	CDJ		3,648.00		5,952.00
	1/25/18	4275552	CDJ		5,952.00		0.00
sonswe	1/11/18	4274745	CDJ		157.00	157.00	0.00
Sonoma Sweepers, Inc.	1/11/18	4274744	CDJ		54.50	54.50	0.00
StateStreet	1/1/18	Balance Fwd					8,969.50
State Street Bank & Trust	1/11/18	4274756	CDJ		4,484.75		4,484.75
	1/11/18	4274755	CDJ		4,484.75		0.00
tosfin	1/19/18	4275135	CDJ		224.19	224.19	0.00
Toshiba Financial Services							
TRowe	1/1/18	Balance Fwd					58,540.47
T.Rowe Price							
ukiwas	1/19/18	620310	CDJ		65.08	65.08	0.00
Ukiah Waste Solutions, Inc.							
verwir	1/25/18	4275598	CDJ		62.60	62.60	0.00
Verizon Wireless							
Report Total					440,890.15	310,680.36	108,713.05