

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

MEETING MINUTES – REGULAR MEETING

June 5, 2017

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

1. **Call to Order.** The Review Board convened at 7:00 PM for its regularly scheduled meeting. The scheduled 6:30 site view was continued to August 7, 2017.
2. **Roll Call.** Review Board Members present: Potash, Lamb, and Robb. Absent: Arch.
3. **Determination of Legal Notice.** The meeting was properly noticed.
4. **Minutes approval.** Defer action on April meeting minutes to August.
5. **Correspondence.** None.
6. **Report from the Chair.** None.
7. **Public Expression.** Ms. Piasias expressed concern about the pedestrian pathway on Kasten Street between Albion and Main Streets. Mr. McNabb said that he would be repairing an accessory structure near Heeser and Kelly Streets.
8. **Consent Calendar.** None.
9. **Public Hearing Items.**
 - 9a. **CASE#: MHRB_2017-0004.** continued to August 7, 2017 at the applicant's request.
 - 9b. **CASE#: MHRB_2017-0006.** A request for a Mendocino Historical Review Board Permit to modify MHRB Permit 2017-01 by requesting after-the-fact approval to install replacement sliding glass doors (rather than wooden French doors) and install an exterior, downcast lamp.

Staff presented the proposed project followed by the applicant's agent, Mr. Scramaglia. Public expression and Review Board discussion followed.

Review Board Member Lamb moved to uphold MHRB Permit 2017-0001 (and deny the proposed replacement sliding glass doors) and approved the proposed exterior downcast



lamp. Member Robb seconded the motion. The Review Board unanimously approved the motion on a 3-0 vote.

- 9c. CASE#: MHRB_2017-0005.** A Mendocino Historical Review Board Permit request to erect a tent on multiple weekends for weddings. For each event, the tent will be assembled on Friday afternoon and disassembled on Sunday afternoon. Events are planned for the following eight dates during 2017: June 17, June 24, July 8, August 5, August 19, August 26, September 9, and September 16.

Staff presented the project followed by the Herman Seidell, who requested an additional event date, September 30, 2017 be added to the permit. Board Member Lamb inquired about exterior lighting at night and the applicant responded that they are on a timer.

Review Board Member Lamb moved, and Member Robb seconded the motion, to approve MHRB Permit 2017-0004 with the dates requested and ten dates during year 2018. The Review Board unanimously approved the motion on a 3-0 vote.

10. Matters from the Board.

- 10a. Nomination and Election.** Continued to August 7, 2017.

- 10b. Discussion: MCC Section 20.760.020 Establishment, Power, Duties and Responsibilities of Historical Review Board.** Continued to August 7, 2017.

11. Matters From the Staff.

- 11a. CASE#: CDUM_2017-0001.** A request to modify a Coastal Development Use Permit to allow Food and Beverage Retail Sales in the Mendocino Commercial District. The applicant would add wine tasting and sales to an existing retail business.

Review Board consensus was support for this business-type in Town.

- 11b. CASE#: MHRB Permit_2016-0027.** A Mendocino Historical Review Board Permit to construct stairs, wooden balusters, and hand-rails at the corner of Main and Kasten Streets.

Staff distributed Howard Dashiell's May 25, 2017 letter providing a status update on the stairs at the corner of Main and Kasten Streets and (2) stating that parking spaces would be striped/painted on Main Street and Lansing Street.

Review Board Members expressed their frustration about pedestrian safety on the ramp located near Main and Kasten Streets. Staff was directed to relay to Mr. Dashiell concerns about the ramp and to suggest that the monies allocated to strip parking could be re-directed to construct a handrail for the pedestrian ramp.

- 12. Adjourn.** The meeting concluded at 8:15 pm.