



Tax Withholding Election

Name

Social Security Number

Street Address/PO Box

City

State

Zip Code

Physical Address (if mailing address is a PO Box, your physical address is required.)

Phone Number

Federal Tax Withholding Certificate for Pension or Annuity Payments (W-4P)

CAUTION: There are penalties for not paying enough taxes during the year. Estimated tax requirements and penalties are explained in IRS Publication 505.

Do not withhold federal income tax.

OR

Withhold federal income tax based on the tax tables for:

Married with _____ tax withholding allowances.

(Enter a number from 0 to 10.)

Single, or married (with two or more incomes) with _____ tax withholding allowances.

(Enter a number from 0 to 10.)

In addition to the amount withheld based on the tax tables, withhold \$ _____ monthly.

(YOU MUST ALSO MAKE A TAX TABLE ELECTION.)

State of California Tax Withholding Certificate for Pension or Annuity Payments (DE-4P)

Do not withhold state of California income tax.

OR

Withhold a flat amount of \$ _____ from each benefit payment. (Dollar amounts only.)

OR

Withhold state of California income tax based on the tax tables for:

Married with _____ tax withholding allowances.

(Enter a number from 0 to 10.)

Single, or married (with two or more incomes) with _____ tax withholding allowances.

(Enter a number from 0 to 10.)

Head of household, with _____ tax withholding allowances.

(Enter a number from 0 to 10.)

In addition to the amount withheld based on the tax tables, withhold \$ _____ monthly.

Signature of Member

Date

This combination Federal Tax Withholding Certificate (W-4P) and State of California Tax Withholding Certificate (DE-4P) is being provided for you to make your tax withholding elections. This form may be used for both federal and state tax withholding. Please make one election for each and be sure to sign the certificate before returning it to MCERA.

Federal Tax Withholding Information

Federal regulations require all payees whose allowances are taxable to either make a specific election for no withholding or make an election using the tax tables based on marital status and exemption allowances. If no election is filed, MCERA is required by law to withhold taxes based on tax tables for married with three exemptions. Taxes will not be withheld unless your gross benefit exceeds the minimum amount listed on the tax table for that filing status.

IRS Code requires MCERA to automatically withhold federal income tax at the married and claiming three tax withholding allowances rate from:

- Individuals who provide a PO Box as their home address and
- US citizens and resident aliens who are living outside of the United States.

To have MCERA withhold federal tax at a rate other than married with three allowances or to elect not to have tax withheld, use this form to submit a US home address with a street number. (In the event of an IRS audit, it will be your responsibility to substantiate your residence.) This rule applies to federal income tax only.

We are required to remind you that there are penalties imposed by the IRS for not paying enough taxes during the year. Established tax requirements and penalties are explained in IRS Publication 505. Additionally, Publication 575, Pension and Annuity Income may also be of assistance.

State of California Tax Withholding Information

Unless you elect otherwise, the law requires that personal income tax be withheld, using the marital status and withholding allowance claimed on your W-4P. In compliance with Federal law, California income tax is not to be withheld from pension recipients who reside outside of California.

Service-Connected Disabilities

If you were granted a Service-Connected Disability, withholding tax will be based solely on the taxable portion (if any) of your retirement allowance. If your allowance is equal to 50 percent of your final compensation at retirement, your allowance qualifies as fully non-taxable. If your allowance exceeds 50 percent of your final compensation at retirement, the portion of your allowance over 50 percent is taxable.

Failure to properly complete the withholding form will result in MCERA rejecting your form.