



The CEO Report

May 2, 2017

Human Resources Update

Inside This Issue

- 1 Human Resources
- 2 Fire Agency Agreements
- 2 Bell Springs Road
- 3 Library Update
- 3 Water Agency News
- 4 Cannabis Update
- 4 Code Enforcement
- 4 Track and Trace Contract/Process Update
- 5 Cannabis Coastal Zoning Amendment RFP
- 5 Cannabis Zoning Exemption Development RFP
- 5 Point Arena Water Works Weather Damage
- 6 Animal Shelter Update
- 7 Upcoming Meetings
- 7 Dates of Interest
- 7 Boards and Commissions
- 7 Attachments

Leadership:

On April 19-21, 2017, 36 County employees attended 2 1/2 days of training on High Performance Organizations (HPO) with Tony Gardner, Leadership Development Director and Associate at the Commonwealth Center for High-Performance Organizations, Inc. We are very excited to have had the opportunity to continue to provide HPO training to employees. There are approximately 100 employees County-wide that have received Tony's HPO model training. After the completion of the 2 1/2 day training, approximately 30 additional staff participated in a meeting with Tony to discuss the roles of working on the project teams.

Unfortunately, due to road conditions on Highway 101, the Leadership Development Initiative's annual joint training session with Humboldt County on April 28, 2017, was canceled. We do plan to reschedule in the Fall. This will be a one-day seminar with Futurist, Dr. Mary O'Hara-Devereaux, currently a best-selling author, and inspirational speaker. Dr. O'Hara-Devereaux's forecasts have enabled organizations to face the future with proactive strategies and aggressive innovations. We look forward to offering this opportunity to County employees as we continue the series of co-sponsored training events with Humboldt County.

We were very fortunate that Dr. O'Hara-Devereaux offered to present her keynote on "What's Next: The Art and Adventure of Crossing to the Future?" on April 27, 2017. All members of the Expanded Leadership Team were invited to attend. After the keynote speech, Dr. O'Hara-Devereaux met with Mendocino County Executive Leadership Team (MCLET) to assist with ideas and strategies to continue to move forward into the future. A brief biography for Dr. O'Hara-Devereaux is attached to this report.

Recruitment:

On April 26, 2017, Human Resources staff attended the Willits Career Fair 2017. The fair was held at the Willits High School gymnasium and approximately 400 students were in attendance. Human Resources plans to attend future local career fairs to promote County employment.

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@co.mendocino.ca.us

Website:

www.co.mendocino.ca.us

Fire Agency Agreements

As part of the Fiscal Year 2016-17 budget process, the Board of Supervisors appropriated funds to supplement the operations of Mendocino County's fire agencies. The funding was provided from a mix of Proposition 172 Public Safety Sales Tax dollars and General Fund dollars that were previously used to cover the cost of the County's contract with CalFire for fire and emergency medical dispatch services.

A final agreement was approved and signed by the Mendocino County Association of Fire Districts (MCAFD) in February, 2017. The Auditor reports that payments for the current fiscal year have been processed according to the allocation formula previously approved by the Board. The payments totaled approximately \$400,000.



For more information about Mendocino County Association of Fire Districts (MCAFD), visit their website at:

<http://fundmendofire.org/>

Bell Springs Road Restriction

On April 16, 2017, a rock slide six miles north of Leggett forced the closure of Highway 101. The highway was briefly reopened on April 24, 2017, but closed again on April 25, 2017, due to the new slide activity. On April 28, 2017, Highway 101 was reopened to one-way traffic.

On Thursday, April 20, 2017, pursuant to Sections 942.5 and 942.6 of the California Streets and Highways Code, Mendocino County Department of Transportation closed Bell Springs Road, County Road 324. Law enforcement officials may request some proof/explanation of a travelers' need to be in the area (i.e., driver's license, bill to address, work order for the area, etc.) During the days before the closure of Bell Springs Road, the condition of the road deteriorated to a terrible state. Numerous tow trucks were called to rescue stranded motorists and the Department of Transportation dispatched the entire Willits area crew the week of April 24, 2017, to repair the road.

The Executive Office is seeking approval to transmit a letter on behalf of the Board of Supervisors to CalTrans and Senator McGuire urging support to develop an alternate route for this area.

Please check with CalTrans for additional updates or alternate routes. Road Conditions: (www.dot.ca.gov) or 1-800-427-7623 (ROAD).



Check out Mendocino County's Career Page, powered by NEOGOV.

www.governmentjobs.com/careers/mendocinoca

Library Update

On Saturday, May 6, 2017, the Mendocino County Library will be participating in Free Comic Book Day. This nationwide program celebrates the joy of reading comic books. Every library branch will have free comic books available to its patrons.

On May 12 and 13, 2017, the Mendocino County Library, in conjunction with California State Library and hosted by Berkeley Story Center at the Willits Library, will host a two day workshop for selected candidates to share their story about life in Mendocino County.

Mendocino County Libraries now have Kindle Fires available for checkout. Each of our five branches has a Kindle Fire to check out for a period of three weeks. This is a great way for patrons to enjoy e-books without purchasing a device. Mendocino County has hundreds of e-book titles available for borrowing.

The Mendocino County Library's Facebook likes are growing and, along with our libraries, we now have a Seed Library Facebook page. Please like us on Facebook at:

<https://www.facebook.com/MendoSeedLibraries/>



Mendocino County libraries offer a number of services and programs. For more information on what is going on at your local branch visit

<http://co.mendocino.ca.us/library/>

Water Agency News

The Ukiah Valley Basin Groundwater Sustainability Agency Joint Powers Agreement was adopted by the City of Ukiah, Upper Russian River Water Agency, Russian River Flood Control and the County of Mendocino. The County of Mendocino will call the first meeting of the new agency on May 10, 2017. The meeting will be held in the Board of Supervisors Chambers.



Cannabis Update

On April 12 and May 1, 2017, key staff from various departments involved in the regulation of cannabis met to work on implementation and enforcement. The working group is continuing to develop County coordination and collaboration processes for permitting cannabis operations and enforcement of County cannabis regulations.

The Agriculture Department hosted four Cannabis Workshops throughout the County on April 19 and 20, 2017. State and County Departments involved in the permitting process for cannabis participated in the workshops.

The Medical Cannabis Cultivation Program application packets are available online on the Agriculture Department's webpage:

<http://co.mendocino.ca.us/agriculture/Cannabis.htm>

The Agriculture Department will begin accepting applications on May 4, 2017.



Stay plugged in and up-to-date with the latest Mendocino County News by visiting www.co.mendocino.ca.us

Code Enforcement

The Code Enforcement Division of the Planning and Building Services Department has been developing strategy and putting systems in place since the beginning of April, 2017, to handle the expected increase in cannabis-related complaints. Since January 1, 2017, 30% of the incoming complaints have been cannabis related. The attached memorandum dated May 1, 2017, prepared by Trent Taylor, Interim Code Enforcement Division Manager, outlines the work and plans currently underway with various County departments and agencies as the County moves into the permitting process for medical cannabis cultivation.

County Counsel is pleased to announce that effective May 1, 2017, Michael Makdisi is assigned to Code Enforcement full time. Michael will work directly with Trent Taylor in order to strengthen code enforcement for all County departments.

Track and Trace Contract/Process Update

Based upon the Board's direction on April 18, 2017, the County presented SICPA with the proposed amendments to the contract language. At this time, the Executive Office is still in negotiations with SICPA and we anticipate having an update for the Board by the May 16, 2017, Board meeting. Staff is informing potential permit applicants that the fee structure is currently unknown and the County will update the application materials once the fees are finalized.

Cannabis Coastal Zoning Code Amendment RFP

The Executive Office and Planning and Building Services are actively working on options associated with the development and issuance of a Cannabis Coastal Zoning Code amendment RFP. The Executive Office anticipates having an update for the Board by the May 16, 2017, Board meeting with the proposed plan and potential timelines.

Cannabis Zoning Exemption Development RFP

The Executive Office issued an RFP regarding Cannabis Zoning Exemption Development on March 31, 2017. A pre-bidders meeting was held on April 11, 2017, at which time County representatives answered questions presented by potential proposers. The RFP response deadline is May 2, 2017, at 5:00 p.m. The Executive Office will keep the Board informed as we progress through the RFP competitive process.



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting www.leginfo.ca.gov.

Point Arena Water Works Weather Damage Update

Point Arena Water Works (PAWW) reached out to the Mendocino County Office of Emergency Services (OES) in early April regarding winter storm and flood damage at their well site near the Garcia River in Point Arena. PAWW is the commercial water supplier for the City of Point Arena and its residents. Due to the high amount of rainfall seen this winter, flooding from the Garcia River had caused erosion near PAWW's well site and PAWW believed that additional flooding may compromise the well, which is the sole source of water for the City of Point Arena. Due to this threat to their water supply, the City of Point Arena proclaimed a local emergency on April 11, 2017, and requested that appropriate State Agencies issue emergency work permits as soon as possible.

Mendocino County OES, along with other County Departments, worked to facilitate the emergency permitting process between PAWW and the applicable state permitting agencies so that PAWW can take emergency measures to secure the well site and prevent future erosion. Currently, PAWW has received tentative approval from CA Water Board and Army Corps of Engineers and is waiting on emergency permit approval from CA Fish and Wildlife before they can proceed with emergency repairs. PAWW is ready to start repairs and emergency protective measures as soon as approval from Fish and Wildlife is granted and wishes to begin work before there is further damage to the well site. County OES and other County Departments will continue to work with PAWW, the City of Point Arena, and State Agencies to ensure measures can be taken to secure clean water for the residents of Point Arena.

Animal Shelter Update

Friedman's Adoption Event:

On Saturday April 22, 2017, the Animal Shelter, with the assistance from Laura Mares and Anderson Valley Animal Rescue, participated in an adoption event held at Friedman's Home Improvement Center. Laura and her assistants took four shelter dogs to the event.

Foster Kitten Seminar:

Sage Mountainfire, Shelter Manager, conducted a seminar on how to care for foster kittens for approximately one dozen interested citizens on April 22, 2017. Having foster locations throughout the county greatly assists in keeping the kitten population lower at the shelter during birthing season and strategically stages spay & neuter surgery dates for the kitten litters that will go up for adoption.

Educational Event:

The Mobile Caravan attended an educational event held in Covelo on April 26, 2017, that assisted the Ukiah Valley Trail Group in educating citizens in responsible pet ownership.

Outcome Statistics:

From April 1, 2017, through April 30, 2017, 39 dogs were adopted, 16 cats were adopted, 62 animals were transferred to rescue organizations and 46 animals were returned to their owners. The live release rate was 92%.



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit www.mendoanimalshelter.com

Upcoming Board Meetings

Regular Meeting	May 2, 2017
Standing Committee Meeting	May 8, 2017
Regular Meeting	May 15, 2017
Regular Meeting	May 16, 2017
Budget Hearings	June 6-7, 2017
Standing Committee Meeting	June 12, 2017
Regular Meeting	June 20, 2017

Dates of Interest

CSAC Legislative Conference	May 17-18, 2017
County Holiday	May 29, 2017

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			






June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Boards and Commissions Vacancies*

Board Name	Position
Area Agency on Aging – Governing Board	Mendocino County Supervisor or Designee
Policy County on Children and Youth	Member #5 – Person Responsible for Management of Probation
Policy County on Children and Youth	Member #6 – Person Responsible for Management of Public Health Service

*Anticipated vacancies for May, 2017

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

	Regular Board Meeting
	Standing Committee Meeting
	Board Workshop
	County Holiday
	CSAC Legislative Conference

Attachments

1. Biography of Dr. O'Hara-Devereaux
2. Memorandum dated May 1, 2017, from Trent Taylor, Interim Code Enforcement Division Manager, Department of Planning and Building Services
3. Ongoing list of Boards and Commissions vacancies

Follow us on Facebook
County of Mendocino



Follow us on Twitter



@countymendocino



Finding targets no one else can see



MARY O'HARA-DEVEREAUX, PH.D.

Founder and President, Global Foresight

**Trusted CEO Advisor
Business Forecaster
Founder of 3 Companies
Sought-after Speaker
Best-selling Author**

A trusted and respected advisor to Chief Executives (CE), Mary O'Hara-Devereaux has more than 25 years of global experience providing senior executives with long-term business forecasts, trend analysis, strategy, and innovation support.

Known for her steady-eyed forecasting, Mary's ability to analyze emerging trends and translate them into profitable business opportunities is legendary. She is known for finding targets no one else can see.

Mary's skill at helping executives thrive in turbulent times has been honed by more than 25 years of global experience in over 50 countries on 7 continents. Her deep cross-industry expertise includes work for well-known companies in the telecommunications, electronics, media, biotech, financial services, consumer products, energy, health care/pharmaceuticals, general aviation, automotive, and staffing industries. Areas of business expertise include business forecasts, corporate strategy, innovation "skunk works," competitor analysis, business development, and strategic human resources.

She has delivered keynotes and executive briefings to a list of global blue-chip clients that includes Oracle, IBM, Merck, Coca-Cola, P&G, Kaiser Permanente, Scripps Networks, Gap, CITIC Pacific, China Merchants Bank, Royal Canadian Bank, Skandia, and Sempra Energy, as well as middle-market firms like SwankAv, Aircraft Technical Publishers, Sitcom Furniture, IT Convergence, Weiming Biotech, and forums such as the Milken Global Institute, Harvard's Kennedy School, World of Work ASAE, and foundations such as the Robert Wood Johnson and Rockefeller Foundations.

An internationally known futurist and sought-after speaker, Dr. O'Hara-Devereaux is the author of the best-selling book *Navigating the Badlands: Thriving in the Decade of Radical Transformation*. Two other books, *China Five-Year Forecast: Creating the New Marketplace* and *China's Generations: The Transformation of Daily Life*, are considered must-reads for business leaders who want to engage successfully with the world's most important emerging market.

Mary O'Hara-Devereaux is Chair of a CE Group in San Francisco in affiliation with Vistage International, the world's leading CE membership organization dedicated to increasing the effectiveness and enhancing the lives of chief executives.

A former Director of the Institute for the Future in Silicon Valley (a spin-off of The Rand Corporation), Mary serves on a number of boards; was recently a professor at Peking University in Beijing, has been on the faculty of the University of California, Davis, UC San Francisco, and the University of Hawaii; and has served as visiting professor at many universities around the world. She holds degrees from the University of Michigan, the University of California, and Fielding Graduate University.

Mary's work has been featured on Bloomberg TV and Fox TV in the U.S. and on CCTV in China; on National Public Radio, AARP Radio, and other regional and local radio shows; in *The Wall Street Journal Asia* and the *Los Angeles Times*; and in other prominent magazines and journals.

LEADERSHIP, INNOVATION, STRATEGY



COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES

860 NORTH BUSH STREET • UKIAH • CALIFORNIA • 95482
120 WEST FIR STREET • FORT BRAGG • CALIFORNIA • 95437

IGNACIO GONZALEZ, INTERIM DIRECTOR
PHONE: 707-234-6650
FAX: 707-463-5709
FB PHONE: 707-964-5379
FB FAX: 707-961-2427
pbs@co.mendocino.ca.us
www.co.mendocino.ca.us/planning

MEMORANDUM

Date: May 1, 2017

To: Carmel Angelo, Chief Executive Officer

**From: Trent Taylor, Interim Code Enforcement Division Manager,
Department of Planning and Building Services**

**Subject: Code Enforcement and Cannabis Compliance Update for CEO report to
Board of Supervisors**

Since the beginning of April, the Code Enforcement Division of the Planning and Buildings Services Department has been developing strategy and putting systems in place to handle the expected increase in Cannabis related complaints. As previously reported, 30% of the incoming complaints to the Code Enforcement Division since January 1, 2017, have been Cannabis related.

We have strengthened relationships, continue to collaborate and continue working with the following Departments and Agencies as we move into the permitting process for Medical Cannabis Cultivation:

1. We have worked closely with the CEO's Office in the development of the Cannabis Cultivation Manual, the Track and Trace Program and setting up the County Hotline for Cannabis Complaints that will be monitored and handled by the Code Enforcement Division as a hub to route information to all other involved agencies.
2. We continue working closely with the County Agricultural Department to monitor and understand the permitting process so that we can assist violators into that process if they are eligible.
3. We are working closely with the Building and Planning Divisions to develop internal processes that we will use to assist violators as they enter the permit process to resolve any unpermitted construction and zoning concerns.
4. We have developed a strong working relationship with the Sheriff's Department and we have agreements in place to mutually assist each other with the more egregious violations and criminal violation referrals.
5. We have in place a commitment of an assigned attorney from County Counsel and have been working with Deputy County Counsel Michael Makdisi to further develop policy and case strategy. He is now devoted full time to work with the Code Enforcement Division that includes the Cannabis Compliance function and we will be engaging in administrative abatement activity as necessary with his guidance and legal oversight.

6. We have been in discussion with other regulatory agencies on best strategies for unified enforcement methods and case management in order to complement each other's efforts and avoid duplication of effort to achieve global compliance in a timely manner. Agencies to be included in this discussion, include but are not limited to, Fish and Wildlife, Regional Water Quality Control Board, Air Quality and CalFire.
7. We have been working closely the Human Resources to continue to recruit staff for the Cannabis Compliance function and other vacant positions in the Code Enforcement Division. Interviews continue and we expect to fill vacancies as soon as is possible.

Based on the work we have been doing over the past weeks we feel that we are well prepared to handle the incoming complaints related to Cannabis Cultivation and we will be well positioned to encourage eligible violators into the permitting process and to administratively deal with those that are not eligible or will not come into compliance.



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

VACANT
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

Date Posted: April 14, 2017

NOTICE IS HEREBY GIVEN that the Mendocino County Executive Office is accepting applications for anticipated vacancies on the following Board or Commission:

Area Agency on Aging - Governing Board (1)
-- Mendocino County Supervisor or Designee--

Policy Council on Children and Youth (2)
-- Member #5 - Person Responsible for Management of Probation--
-- Member #6 - Person Responsible for Management of Public Health Services--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board or Commission, contact your District Supervisor, or the Executive Office, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 (707) 463-4441.

LAST DATE FOR FILING: April 26, 2017, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: April 4, 2017.



VACANCIES

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

VACANT
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS
APRIL 14, 2017

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.co.mendocino.ca.us/bos/boardscommissions.htm> for information on specific categorical areas and District vacancies.

BOARD/ COMMISSION	POSITION CATEGORY	SEATS OPEN
(a) Airport Land Use Commission	(Various)	(2)
(b) Air Quality Management District Hearing Board	(Various)	(2)
(c) Alcohol and Drug Abuse Advisory Board	(Various)	(11)
(d) Animal Care and Control Appeals and Advisory Board	(Various)	(3)
(e) Area Agency on Aging - Governing Board	(Mendocino County Supervisor or Designee)	(1)
(f) Assessment Appeals Board	(Alternate Board Member)	(1)
(g) Behavioral Health Advisory Board	(Various)	(2)
(h) Building Appeals Board	(Various)	(7)
(i) Child Care Planning Council	(Various)	(3)
(j) Community Development Commission	(Tenant Commissioner - Coastal)	(1)
(k) Commission on the Status of Women	(Under Review)	(15)
(l) Fish Rock Cemetery District	(Trustee)	(1)
(m) Gualala Municipal Advisory Council (GMAC)	(Member)	(1)
(n) Health and Human Services Agency Advisory Board (HHSA)	(Various)	(10)
(o) Hopland Cemetery District	(Trustee)	(4)
(p) Hopland Municipal Advisory Council	(Alternate)	(1)
(q) In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(3)
(r) Laytonville Municipal Advisory Council	(Alternate)	(1)
(s) Library Advisory Board	(Various)	(10)
(t) Little River Airport Advisory Committee	(Various)	(7)
(u) Mendocino County Business Improvement District	(Various)	(3)
(v) Mendocino County Fish and Game Commission	(At Large Representative (Coastal))	(1)
(w) Mendocino County Forest Council	(Public Members)	(4)
(x) North Coast Resource Partnership - Technical Review	(Mendocino Representative)	(1)
(y) Policy Council on Children and Youth (PCCY)	(Various)	(15)
(z) Russian River Cemetery District	(Trustee)	(1)
(aa) Westport Municipal Advisory Council	(Alternate)	(1)
(bb) Workforce Development Board	(Various)	(4)